

**CITY OF STORM LAKE
AIRPORT COMMISSION MEETING
STORM LAKE MUNICIPAL AIRPORT
AIRPORT MEETING ROOM
JULY 14, 2025
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

BY COMPUTER:

<https://us06web.zoom.us/j/86136594632>

A. Call The Meeting To Order

B. New Business

1. June 2025 Airport Minutes
2. June 2025 Financial Report
3. June 2025 Fuel Report
4. Airport Manager's Monthly Report
5. Motion to Proceed with Repairs to the Underground Storage Tank Electrical Service
6. Administration Report

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

Staff Summary

7/14/2025

Agenda Item # B.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
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REPORT TO: Commissioners

FROM: Mayra Martinez, City Clerk

SUBJECT: **June 2025 Airport Minutes**

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

1. 06/09/2025 Airport Minutes

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, June 9, 2025, 4:00 PM**

Present: Commission Chairperson Robert Ansorge, Commission Members Jason Dierking, Cynthia Turner, Gary Worthan, and Nathaniel Kitzrow. Absent: None

Staff Present: Tyler Gibbins.

Public Attendance: John Bartholomew and Garrett Jacobs- Bolton & Menk (via Zoom).

Chairman Bob Ansorge called the meeting to order at 4:00 pm.

New Business

Minutes - Moved by Commissioner Turner to approve the May 2025 Airport Minutes. Seconded by Commissioner Worthan. Vote: All ayes. Motion carried.

Financial Report - Moved by Commissioner Worthan to approve the May 2025 Financial Report. Seconded by Commissioner Turner. Vote: All ayes. Motion carried.

Fuel Report - Moved by Commissioner Turner to approve the May 2025 Fuel Report. Seconded by Commissioner Kitzrow. Vote: All ayes. Motion carried.

Airport Manager's Monthly Report – John has no update on the badger issues. John will follow up with the mayor as to who the individual is that is tasked with trapping.

The FAA team did the annual safety inspection on 05/02/25. Replaced a rack drive chain and repaired a door cable on hangar A. Picked up a bag of cement at Bomgaars and filled a hole in front of the terminal with cement. Sprayed for weeds in the cracks on the ramp, around all the hangars and fence lines, and around the terminal. CKP Katsegren vacated hangar D6 on 5/9/25. CKP Comanche vacated hangar B on 5/10/25. Gave plane rides to the soil conservation poster contest winners on 5/12/25. Greased the racks and doors in both hangars A and B. Aired the tires on both hangars A and B.

Jason Dierking arrived at 4:09am.

Courtesy car usage 5 times miles: 119

Fuel meter readings:

Jet-A 765,529, probe # 2 is out stick reads 66 1/4 inches 7,767 gallons

Av Gas 175,375.9

Airport Manager's Contract: The Commissioners discussed a 2.5% increase to the Airport manager's contract for FY2026. John Bartholomew on behalf of BFS had nothing to add to their discussions.

Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, June 9, 2025, 4:00 PM

Moved by Commissioner Worthan to approve the Airport Manager's Contract for FY2026.
Seconded by Commissioner Dierking. Vote: All ayes. Motion carried.

Administration Report - Annual hangar inspections occur in July/August. In the past, inspections were performed prior to the commission meeting. Setting the date now will allow time for staff to provide notifications to the hangar tenants. Commissioners agreed to perform the inspections before the July meeting at 3:15pm.

Letters were mailed to all hangar tenants regarding an increase to the monthly hangar rent. Commissioners Worthan and Dierking did not receive their letters about the hangar rent increases as of this meeting.

Runway 17/35 Install Edge Lighting: Project Closeout Documentation was submitted in March of this year. Final reimbursement for the closeout was approved for submission to Delphi on 5/29/25.

Apron Expansion: Waiting on grant agreement form FAA for Engineering Services, expect this sometime between July and August. Bolton & Menk have completed the topo survey and have started looking through the impacts of the project.

Adjourn – Moved by Commissioner Dierking to adjourn at 4:21 pm. Seconded by Commissioner Worthan. Vote: All ayes. Motion carried.

Mayra A. Martinez, City Clerk

Staff Summary

7/14/2025
Agenda Item # B.2.



REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **June 2025 Financial Report**

BACKGROUND: Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for June were \$10,538.49 and the Expenses were \$6,844.60.

We have generated \$16,585.95 more in expenses than revenues for the current fiscal year for operating.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 3 hangar spaces available in Hangar A, 2 in Hangar B, and 1 in Hangar D.

FISCAL IMPACT: Total expenses for the month were \$6,844.60 and total revenue were \$10,538.49.

RECOMMENDATION: Review and Approve the Financial Report

ATTACHMENTS:

1. Revenue vs Expense Report
2. June 2025 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 06/01/2025 - 06/30/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Revenue								
001-2080-02-4310	Airport Hangar Rent	0.00	-38,000.00	-35,512.00	-3,740.00	-39,252.00	1,252.00	3.29 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/03/2025	CLPKT05913	04.02.06.2025		CLPKT05913			-1,815.00	
06/05/2025	CLPKT05919	04.04.06.2025		CLPKT05919			-825.00	
06/09/2025	CLPKT05932	03.06.06.2025		CLPKT05932			-240.00	
06/20/2025	ARPKT01024	Bank Draft Packet: ARPK...		Bank Drafts for Invoice Packet ARPKT0102...			-725.00	
06/23/2025	CLPKT05989	TEST		CLPKT05989			-135.00	
001-2080-02-4710	Airport Utilities	0.00	-3,000.00	-1,155.00	-105.00	-1,260.00	-1,740.00	-58.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/05/2025	CLPKT05919	04.04.06.2025		CLPKT05919			-105.00	
001-2080-02-4750	Airport Gasoline	0.00	-300,000.00	-220,710.73	-6,693.49	-227,404.22	-72,595.78	-24.20 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/03/2025	CLPKT05913	04.02.06.2025		CLPKT05913			-971.57	
06/05/2025	CLPKT05919	04.04.06.2025		CLPKT05919			-185.04	
06/06/2025	CLPKT05920	04.05.06.2025		CLPKT05920			-559.62	
06/10/2025	CLPKT05931	04.09.06.2025		CLPKT05931			-635.59	
06/11/2025	CLPKT05936	04.10.06.2025		CLPKT05936			-491.11	
06/12/2025	CLPKT05940	04.11.06.2025		CLPKT05940			-160.23	
06/13/2025	CLPKT05944	04.12.06.2025		CLPKT05944			-234.19	
06/17/2025	CLPKT05964	04.16.06.2025		CLPKT05964			-296.72	
06/18/2025	CLPKT05968	04.17.06.2025		CLPKT05968			-829.25	
06/24/2025	CLPKT05984	04.23.06.2025		CLPKT05984			-876.46	
06/26/2025	CLPKT05993	04.25.06.2025		CLPKT05993			-33.19	
06/27/2025	CLPKT05997	03.26.06.2025		CLPKT05997			-624.33	
06/30/2025	CLPKT06006	04.30.06.2025		CLPKT06006			-796.19	
Revenue Totals:		0.00	-341,000.00	-257,377.73	-10,538.49	-267,916.22	-73,083.78	-21.43 %
Expense								
001-2080-02-6310	Repairs/Maintenance Bldg	0.00	11,500.00	7,493.75	88.96	7,582.71	3,917.29	34.06 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/02/2025	APPKT01000	April / May 2025	82907	Roller Chain / Tool	001151 - Bomgaars Supply, Inc		53.98	

Detail vs Budget Report

Date Range: 06/01/2025 - 06/30/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-2080-02-6310	Repairs/Maintenance Bldg - Continued	0.00	11,500.00	7,493.75	88.96	7,582.71	3,917.29	34.06 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/02/2025	APPKT01000	April / May 2025	82907	Roundup	001151 - Bomgaars Supply, Inc		34.98	
001-2080-02-6332	Vehicle Repair	0.00	1,000.00	178.78	0.00	178.78	821.22	82.12 %
001-2080-02-6371	Electric Service	0.00	8,600.00	6,787.84	0.00	6,787.84	1,812.16	21.07 %
001-2080-02-6373	Telecommunications	0.00	1,647.06	898.04	0.00	898.04	749.02	45.48 %
001-2080-02-6408	Insurance	0.00	0.00	10,526.00	0.00	10,526.00	-10,526.00	0.00 %
001-2080-02-6494	Operator Contract	0.00	75,843.57	67,498.31	6,136.22	73,634.53	2,209.04	2.91 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/16/2025	APPKT01002	June 2025 Airport Contr...	6496	June 2025 Airport Contract	001069 - Jim Bartholomew		6,136.22	
001-2080-02-6499	Contractual Services	0.00	17,500.00	19,123.23	614.66	19,737.89	-2,237.89	-12.79 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/02/2025	APPKT01000	May 2025	6467	Garbage Services	002126 - SGS, LLC		53.75	
06/02/2025	APPKT01000	May 2025	82927	Water Service	001073 - Iowa Lakes Regional Water		72.31	
06/16/2025	APPKT01002	110190	82967	Pest Control Services	001078 - ABC Pest Control, Inc		95.55	
06/16/2025	APPKT01002	110913	82967	Pest Control Services	001078 - ABC Pest Control, Inc		95.55	
06/16/2025	APPKT01002	110915	82967	Quarterly Pest Control Services	001078 - ABC Pest Control, Inc		199.50	
06/16/2025	APPKT01002	June 2025 - Airport	6510	Phone Service	001070 - Qwest Corporation		98.00	
001-2080-02-6503	Merchandise for resale	0.00	280,000.00	162,534.56	0.00	162,534.56	117,465.44	41.95 %
001-2080-02-6599	Supplies	0.00	4,000.00	2,617.06	4.76	2,621.82	1,378.18	34.45 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/02/2025	APPKT01000	April / May 2025	82907	Concrete Mix	001151 - Bomgaars Supply, Inc		4.76	
Expense Totals:		0.00	400,090.63	277,657.57	6,844.60	284,502.17	115,588.46	-28.89 %
001 - General Fund Totals:		0.00	59,090.63	20,279.84	-3,693.89	16,585.95	42,504.68	-71.93 %
Report Total:		0.00	59,090.63	20,279.84	-3,693.89	16,585.95	42,504.68	-71.93 %

Detail vs Budget Report

Date Range: 06/01/2025 - 06/30/2025

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	59,090.63	20,279.84	-3,693.89	16,585.95	42,504.68	
Report Total:	0.00	59,090.63	20,279.84	-3,693.89	16,585.95	42,504.68	

City of Storm Lake

Airport Profit/Loss Statement

June 2025

	Budget	Activity	Remaining
Revenue from Operations:			
Hangar Rent	\$ 38,000.00	\$ 39,252.00	\$ (1,252.00)
Utility Rent	\$ 3,000.00	\$ 1,260.00	\$ 1,740.00
Fuel Sales	\$ 300,000.00	\$ 227,404.22	\$ 72,595.78
Misc Airport Rev	\$ -		\$ -
	\$ 341,000.00	\$ 267,916.22	\$ 73,083.78
Revenue from Non-Operations:			
			\$ -
Ag Land Rent	\$ 61,000.00	\$ 47,758.20	\$ 13,241.80
Tsfr for Capital		\$ 1,780.53	\$ (1,780.53)
	\$ 61,000.00	\$ 49,538.73	\$ 11,461.27
Expenses from Operations:			
			\$ -
Building Maint/Repairs	\$ 11,500.00	\$ 7,582.71	\$ 3,917.29
Vehicle Repairs	\$ 1,000.00	\$ 178.78	\$ 821.22
Electric Service	\$ 8,600.00	\$ 6,787.84	\$ 1,812.16
Telecommunications	\$ 1,647.06	\$ 898.04	\$ 749.02
Operator Contract	\$ 73,634.53	\$ 73,634.53	\$ -
Services	\$ 17,500.00	\$ 19,737.89	\$ (2,237.89)
Supplies	\$ 4,000.00	\$ 2,621.82	\$ 1,378.18
	\$ 117,881.59	\$ 111,441.61	\$ 6,439.98
Expenses Non-Operating:			
			\$ -
COGS	\$ 280,000.00	\$ 162,534.56	\$ 117,465.44
Capital Improvements		\$ 4,780.53	\$ (4,780.53)
Insurance		\$ 10,526.00	\$ (10,526.00)
Grounds Maint (Rec)**		\$ 22,276.25	\$ (22,276.25)
	\$ 280,000.00	\$ 200,117.34	\$ 79,882.66
Net Profit/(Loss)	\$ 4,118.41	\$ 5,896.00	

**	Snow Removal	Lawn Care
Labor	\$ 3,132.50	\$ 9,945.00
Equipment	\$ 6,712.50	\$ 2,486.25



Storm Lake, IA

Project Activity vs Budget Report By Project Number

Date Range: 06/01/2025 - 06/30/2025

Project Number	Project Name	Group	Type	Status				
0T5.128791	Runway 17/35 Lighting Replacement	Airport Projects	Federal/State Grant	Active				
Revenues								
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100020-04	Runway 17/35 Ligting Replace- State Rev		0.00	0.00	-336,150.00	-26,891.00	-363,041.00	363,041.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity		
301-6900-08-4550	Capital Revenues	06/13/2025	CLPKT05944			-26,891.00		
Total Revenues:			0.00	0.00	-336,150.00	-26,891.00	-363,041.00	363,041.00
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100020-05	Runway 17/35 Ligting Replace- Local Match		0.00	0.00	-41,074.17	0.00	-41,074.17	41,074.17
Total Revenues:			0.00	0.00	-41,074.17	0.00	-41,074.17	41,074.17
Expenses								
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100020-01	Runway 17/35 Ligting Replace- Const		289,132.15	289,132.15	289,132.15	0.00	289,132.15	0.00
Total Expenses:			289,132.15	289,132.15	289,132.15	0.00	289,132.15	0.00
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100020-02	Runway 17/35 Ligting Replace- Eng		99,900.00	99,900.00	99,409.00	0.00	99,409.00	491.00
Total Expenses:			99,900.00	99,900.00	99,409.00	0.00	99,409.00	491.00
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100020-03	Runway 17/35 Ligting Replace- Leg/Admin		0.00	0.00	23.76	0.00	23.76	-23.76
Total Expenses:			0.00	0.00	23.76	0.00	23.76	-23.76
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100020-11	Runway 17/35 Ligting Replace- Beacon		14,838.43	14,838.43	14,838.43	0.00	14,838.43	0.00
Total Expenses:			14,838.43	14,838.43	14,838.43	0.00	14,838.43	0.00
0T5.128791 Total:			403,870.58	403,870.58	26,179.17	-26,891.00	-711.83	404,582.41
Project Number	Project Name	Group	Type	Status				
24X.136745	Apron Expansion Improvements	Airport Projects	Construction	Active				
Revenues								
Account Key	Account Name		Total Budget	Date Range	Beginning	Total Activity	Ending	Budget

Project Activity vs Budget Report

Date Range: 06/01/2025 - 06/30/2025

30100026-04	Apron Expansion- FAA Funds			-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
	Total Revenues:			-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Account Key	Account Name			Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-05	Apron Expansion- Local Match			-14,296.00	-14,296.00	-27,000.00	0.00	-27,000.00	12,704.00
	Total Revenues:			-14,296.00	-14,296.00	-27,000.00	0.00	-27,000.00	12,704.00
Expenses	Account Name			Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-02	Apron Expansion- Eng			265,000.00	265,000.00	0.00	5,625.00	5,625.00	259,375.00
GL Account Number	GL Account Name	Post Date	Description			Vendor Name	Item Number		Activity
301-6900-08-6799	Undesignated Capital	06/16/2025	Construction Services			Bolton & Menk, Inc	0364341		5,625.00
	Total Expenses:			265,000.00	265,000.00	0.00	5,625.00	5,625.00	259,375.00
Account Key	Account Name			Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-12	Apron Expansion- Env Study			20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
	Total Expenses:			20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
	24X.136745 Total:			0.00	0.00	-6,100.00	5,625.00	-475.00	475.00

Summary

		Project Summary		Date Range	Beginning	Ending	Budget	
Project Number	Project Name	Total Budget	Date Range	Budget	Balance	Total Activity	Balance	Remaining
0T5.128791	Runway 17/35 Lighting Replacement	403,870.58	403,870.58	26,179.17	-26,891.00	-711.83	404,582.41	
24X.136745	Apron Expansion Improvements	0.00	0.00	-6,100.00	5,625.00	-475.00	475.00	
Report Total:		403,870.58	403,870.58	20,079.17	-21,266.00	-1,186.83	405,057.41	

		Group Summary		Date Range	Beginning	Ending	Budget
Group	Total Budget	Date Range	Budget	Balance	Total Activity	Balance	Remaining
Airport Projects	403,870.58	403,870.58	20,079.17	-21,266.00	-1,186.83	405,057.41	
Report Total:	403,870.58	403,870.58	20,079.17	-21,266.00	-1,186.83	405,057.41	

		Type Summary		Date Range	Beginning	Ending	Budget
Group	Total Budget	Date Range	Budget	Balance	Total Activity	Balance	Remaining
Construction	0.00	0.00	-6,100.00	5,625.00	-475.00	475.00	
Federal/State Grant	403,870.58	403,870.58	26,179.17	-26,891.00	-711.83	404,582.41	
Report Total:	403,870.58	403,870.58	20,079.17	-21,266.00	-1,186.83	405,057.41	

FY 2024-2025 Hangar Rent

Hangar	Price/Month	# of spots available	# Rented
A	65.00	4	1
B	65.00	4	2
C		This is VT's Hangar	
D	80.00	6	5
E	95.00	6	6
F	135.00	5	5
F	150.00	1	1
		<u>26</u>	<u>20</u> TOTAL

Staff Summary

7/14/2025
Agenda Item # B.3.



REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **June 2025 Fuel Report**

BACKGROUND: Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$6,202.85
- AV Gas = \$4,611.01 or 62.38% of the total sales (859.940 gallons)
- Jet Fuel = \$1,591.84 or 37.62% of the total sales (518.600 Gallons)
- Hangar Renters accounted for \$582.19 of the total sales or 9.39%
- The Fixed Based Operator (FBO) accounted for \$2,005.13 of fuel sales or 32.33%
- Outside non-based aircraft accounted for \$3,615.53 of the total sales or 58.29%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 23.340 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we sold 0.400 gallons more.

There were no Veeder Root or stick readings for the the month.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$6,693.49) and remove the transaction from May which hit June (\$865.08) and add the transactions from June (\$250.82) which will hit the July financial, then finally add the service charges and testing transactions to balance (\$6,202.85).

You can see the service charges are \$123.62 for the month and the amount used for monthly testing was \$0.00.

FISCAL IMPACT: Total Fuel Sales for the month of June were \$6,202.85.

RECOMMENDATION: Review and Approve the Fuel Report.

ATTACHMENTS:

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

City of Storm Lake Airport Fuel Report

\$ Amount

	Sales Breakout	AV Gas	Jet Fuel
Test Card	\$ -		
Hangar Renters	\$ 582.19	\$ 67.45	\$ 514.74
Of which is VT	\$ -		
Bart's Flying Service	\$ 2,005.13	\$ 928.03	\$ 1,077.10
Credit Cards	\$ 3,615.53	\$ 3,615.53	
Other Purchases	\$ -		
	\$ 6,202.85	\$ 4,611.01	\$ 1,591.84
Total FM Sales=	\$ 6,202.85		

Gallons

	Sales Breakout	AV Gas	Jet Fuel
Test Card	-		
Hangar Renters	150.110	12.110	138.000
Of which is VT	-		
Bart's Flying Service	579.320	198.720	380.600
Credit Cards	649.110	649.110	
Other Purchases	-		
	1,378.540	859.940	518.600
Total FM Sales=	1,378.540		

Price of Fuel:

Beginning	5.57	3.65
End	5.57	3.65

City of Storm Lake Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	5,150.000		
Before Fueling			
After Fueling			
Before Fueling			
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading			
Total=	5,150.000		-

	<u>Stick Reading</u>		
Beginning Fuel Reading	5,110.000	40 1/2	7,757.000 66 1/4
Before Fueling			
After Fueling			
Before Fueling			-
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading			7,294.00 62 1/2
Total=	5,110.000		463.000

	<u>Mechanical Reading</u>	
Beginning Fuel Reading	175,375.900	765,529.000
Before Fueling		
After Fueling		
Fuel Added for Month		
Ending Fuel Reading	176,212.500	766,048.000
Total=	836.600	519.000

Next Mo Sales b4 Reading

Actual	859.94	518.60
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City of Storm Lake

Airport Fuel Report

Running Month to Month Difference in Fuel Redings
Calendar Year 2025

		<u>AV Gas</u>							
Start Read=						172,662.200			
		VeterRoot System		Stick Reading		Mechanical Reading			
		Overall	This Mo.	Overall	This Mo.	Overall	This Mo.		
January	Long	7.310	7.310	Long	26.31	26.31	Long	86.400	86.400
February	Short	7.130	-0.180	Long	54.93	28.62	Short	86.380	-0.020
March	Short	-1.370	-8.500	Short	14.43	-40.5	Short	84.400	-1.980
April	Short	-9.620	-8.250	Short	8.18	-6.25	Short	82.930	-1.470
May	Short	-12.720	-3.100	Short	-3.92	-12.1	Long	99.930	17.000
June							Short	-23.340	-23.340
July									
August									
September									
October									
November									
December									
Total Difference=		-12.720		-3.92				76.590	

		<u>Jet A</u>							
Start Read=						753,560.000			
		VeterRoot System		Stick Reading		Mechanical Reading			
		Overall	This Mo.	Overall	This Mo.	Overall	This Mo.		
January				Short	-85.500	-85.5	Long	36.500	36.500
February				Short	-191.600	-106.1	Short	-26.600	-63.100
March				Short	-265.200	-73.6	Long	39.800	66.400
April				Long	-243.500	21.7	Long	41.500	1.700
May				Long	-202.5	41	Long	41.700	0.200
June				Short	-258.1	-55.6	Long	42.100	0.400
July									
August									
September									
October									
November									
December									
Total Difference=		0.000		-258.1				42.100	

Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.

City of Storm Lake Airport Fuel Report

	Bank Deposits	Service Charge	Total Purchases	Date of Transaction	
Total Eastern Deposits:	\$ 70.52	\$ 1.44	\$ 71.96	May	29
	\$ 794.56	\$ 16.22	\$ 810.78	May	30, 31
	\$ 106.49	\$ 2.18	\$ 108.67	June	1
	\$ 185.04	\$ 3.78	\$ 188.82	June	3
	\$ 559.62	\$ 11.42	\$ 571.04	June	4
	\$ 342.59	\$ 7.00	\$ 349.59	June	5
	\$ 293.00	\$ 6.38	\$ 299.38	June	6, 8
	\$ 491.11	\$ 10.02	\$ 501.13	June	9
	\$ 160.23	\$ 3.27	\$ 163.50	June	10
	\$ 234.19	\$ 4.78	\$ 238.97	June	11
	\$ 27.40	\$ 0.56	\$ 27.96	June	12
	\$ 269.32	\$ 5.50	\$ 274.82	June	13
	\$ 829.25	\$ 16.92	\$ 846.17	June	16
	\$ 777.88	\$ 15.88	\$ 793.76	June	18, 19
	\$ 98.58	\$ 2.01	\$ 100.59	June	20
	\$ 33.19	\$ 0.68	\$ 33.87	June	24
	\$ 624.33	\$ 17.00	\$ 641.33	June	25
	\$ 206.00	\$ 4.20	\$ 210.20	June	26
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
	\$ 6,103.30	\$ 129.24	\$ 6,232.54		
Outstanding:	\$ 590.19	\$ 12.04	\$ 602.23	June	27
	\$ 250.82		\$ 250.82	June	28
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
	\$ 841.01	\$ 12.04	\$ 853.05		
Totals:	\$ 6,944.31	\$ 141.28	\$ 7,085.59		

Totals=	\$ 6,202.85	\$ 6,202.85	Total Sales	\$ -	City Billings
	\$ 123.62	Service Charges			(Test Card)

Staff Summary

7/14/2025
Agenda Item # B.4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Airport Manager's Monthly Report**

BACKGROUND: The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

FISCAL IMPACT: No fiscal impact to the filing of the report. The report may identify items and issues that will require expenditures to resolve.

RECOMMENDATION: Review the Attached Report Prepared By the Manager, Bart's Flying Service.

ATTACHMENTS:

1. Manager's Report

Bart's Flying Service Mangers Report June, 2025

6/04 Called the city to have the sides of 13/31 mowed. And roll the grass runway.

6/10 Called out for Tyson two jets.

6/12 Triton fuel inspection, and changed filters on both pumps.

6/17 found two new Badger holes on runway 6/24.

6/19 Sprayed weeds in cracks on runways 17/35 and 13/31.

6/24 Workers were here to perform UST tank tests.

6/26 Called Andy Beaver about the jet fuel probe.

6/30 Andy Beaver was here to trouble shoot the jet fuel probe and veeder-root system and gave us a bid to repair the system.

Courtesy car usage 2 miles 33

Fuel meter readings

Jet-A 766048 probe # 2 is out stick reads 62 1/2 inches 7294 gallons.

Avgas 176212.5

Staff Summary

**7/14/2025
Agenda Item # B.5.**



REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Motion to Proceed with Repairs to the Underground Storage Tank Electrical Service**

BACKGROUND: The Storm Lake Municipal Airport is required to complete a biennial compliance inspection for the underground storage tanks holding Jet A and 100LL fuel at the Airport for re-sale as a requirement by the Department of Natural Resources. During the most recent inspection on June 24th, 2025, the Tank Leak Detection inspection failed due to an electrical issue from the underground storage tank to the Tank Monitoring Veeder Root System.

Early in 2025, the Commission got in touch with Midwestern Petroleum, who started looking into the issue and found a collapsed conduit beneath the concrete that connected the underground storage tank to the terminal building. Because of the age of the underground storage tanks and the current Veeder Root System, it was not obvious during the initial study if the Veeder Root system and probe would need to be replaced. The Commission received a quote for the repairs at their April 2025 Commission Meeting. The Commission was also informed that the Veeder Root System does not require replacement because the Commission has a replacement probe that works with the current Veeder Root System.

Based on the March quote from Midwestern Mechanical, the itemized cost came to \$38,448.65, not including the replacement Veeder Root.

During the DNR Compliance Inspection, Airport Manager Bart's Flying Service, was put into contact with Andy Beaver with Tahnee Mara, Inc based out of Merville, Iowa. Andy was able to provide a second quote for necessary repairs totaling \$28,195.00.

FISCAL IMPACT: These repairs are outside the authorized budget allocated by the City Council as fiscal sponsors. Any action for repairs taken by the commission will require Council's approval.

RECOMMENDATION: Determine how to proceed with the necessary repairs to the Underground Storage Tank Electrical Service.

ATTACHMENTS:

1. Quote - Midwest Petroleum
2. Quote - Tahnee Mara, Inc



PROPOSAL: 16269

DATE: 03-10-2025

To: City of Storm Lake
 Tyler Gibbins
 PO Box 1086
 Storm Lake, IA50588

Project: Storm Lake Airport
 850 620th St
 Storm Lake, IA, 50588

Salesperson:
 Taylor Hill
 taylor.hill@mwpetroleum.com
 Estimator: Jadon Engstrom

Quantity	Name	Total
1	TLS 450+ Console & Application Software, Universal Sensor Module, Universal Input/Output Module, (2) SS Mag Plus Probes w/ Water Detection, Mag Plus Install Kit for Low Lead, Mag Plus Install Kit (DSL) for AV & (2) Sump Sensor - 12' Cable	\$21,205.00
2	305XPA Morrison Brothers Probe Cap & Adaptor	\$340.00
1	0.75" Electrical Entry Boots, (2) 18" Manways & (2) 42" Manways	\$3,208.13
1	Electrical Subcontractor (Includes Electrical Material, Labor, Concrete, VacTruck & Trenching)	\$31,176.47
1	Sump Testing, MPE Labor & Mobilization	\$3,724.05
SUBTOTAL:		\$59,653.64
25% Down Payment:		\$14,913.41

TAXES NOT INCLUDED. ANY APPLICABLE TAXES WILL BE IN ADDITION UPON INVOICE.

Exceptions: All materials are guaranteed to be as specified. All work is to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate.

Note: This proposal is valid for thirty (30) days from the specific date of the proposal. MPE reserves the right to review and adjust this proposal if not approved within thirty (30) days or if any change in manufacturer pricing.

The parties understand that this is a legally binding agreement.

Accepted by:

 Company Representative

 Midwest Petroleum Equipment Representative



CORPORATE OFFICE
 500 West South Street
 Lincoln, NE 68522

www.mwpetroleum.com
 service@mwpetroleum.com
 402-476-6681

Tahnee Mara, Inc.

For all your Petroleum and Concrete needs.

2531 180th Street
Merville, Iowa 51039

712-870-8634 Cellular

Date: Monday, June 30, 2025

Storm Lake Airport
850 630th St.
Storm Lake, IA

Replace probe wires on Jet A and 100 LL. Tahnee Mara will cut and break out roughly a 3' x 80' trench from the tank field back to the building where the conduits exit the building and run underground. The trench will have to be hand dug down 2 feet and from there we will hook up to a spare conduit, run new conduit from that location out to the tanks. We will then pull in new wires from the veeder root out the probes. A used probe will be installed to replace the one in the Jet A that is not working. 4,000 lb. concrete will be pored back.

Total: \$28,195.00

This bid includes labor hours for cutting, breaking, and replacing with concrete on the fueling facility at the location above. Tahnee Mara is not responsible for any soil sampling if needed, any locates that may need to be located, the removal or disposal of contaminated soil, backfill material, or water if encountered. No backfill material is included in this bid. Tahnee Mara is not responsible for the disposal of any soil. Tax is not included in this bid.

Cold weather terms are not included in this bid.

Thank You for your patronage, we look forward to serving you.

Andy Beaver
Owner

tahneemara.ia@gmail.com

Staff Summary

7/14/2025

Agenda Item # B.6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Administration Report**

BACKGROUND: Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

Annual Hangar Inspections

Discussion on any findings during the Annual Hangar Inspection.

Fuel Hose Replacement

Review the current condition of the fuel hose which was noted for replacement during inspection.

FISCAL IMPACT: N/A

RECOMMENDATION: Review the Report and Ask Questions, If Any.

ATTACHMENTS:

None