

**CITY OF STORM LAKE
REGULAR COUNCIL SESSION MEETING
CITY HALL - COUNCIL CHAMBERS
MAY 19, 2025
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888 475-4499

Zoom Meeting ID: 933 2006 3301

BY COMPUTER:

<https://zoom.us/j/93320063301>

Open the Meeting

- **Call to Order**
- **Pledge of Allegiance**
- **Proclamation**

A. Consideration of Changes in Agenda and Setting the Agenda

B. Disclosure by City Council Members

C. Hear the Public

D. Consent Agenda

1. Consent Agenda
2. Utility Billing Uncollectible Accounts
3. Buy Local Information
4. SLPD City Code Enforcement Summary

E. Unfinished Business

1. Move to Rescind Approval of Special Event Permit for Dominic Klaschen for Car Meets

F. New Business

1. Motion to Approve Kids Fest Outdoor Waterpark Special One-Day Rate Request
2. Public Hearing On Fiscal Year 2024-2025 Budget Amendment
3. Resolution No. 69-R-2024-2025 Amending the Fiscal Year 2024-2025 Budget
4. Resolution No. 70-R-2024-2025 Authorizing Inter-Fund Transfers and Adjustments
5. Motion to Approve Purchase of Two Portable Toilets
6. Motion Setting A Public Hearing on an Ordinance Amending City Code Title III, Chapter 10, Section 6(B) for the Purpose of Changing the Storm Water Service Rate
7. Motion Setting A Public Hearing on an Ordinance Amending City Code Title III, Chapter 3, Section 4 for the Purpose of Changing the Sewer Service Rate
8. Ordinance No. 06-O-2024-2025 Amending City Code Chapter 3-4 Waterworks Maintenance - 2nd Reading

9. Work Session - Waterworks Code Section 3-4 Administrative Policy

10. City Council Requested Items / City Council Updates

G. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Mayor, identify yourself by stating your name and address.
 2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Mayor, identify yourself by stating your name and address.
 3. Please keep your remarks to three (3) minutes or less.
 4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.
- *If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.
**Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.

Find us on Facebook <https://www.facebook.com/cityofstormlake> Follow us on Twitter [@Storm_Lake](https://twitter.com/Storm_Lake) Find us on the Web at <http://www.stormlake.org>.

Staff Summary

5/19/2025

Agenda Item # D.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
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REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of Bills
- King's Pointe & Sunrise Pointe Disbursements
- Approve May 5, 2025, Regular City Council Minutes and May 12, 2025, Special City Council Minutes
- Approve Renewal Tobacco Licenses For Beer Thirty Fuels #1, Walmart Store #1526, Hy-Vee Store Food Store, Fareway Store #461, Casey's Store #3030, Casey's Store #3679, Brew Oil #33, Dollar General #1047, Carroll's Tobacco Outlet Plus LLC, Storm Lake Vape & Smoke
- Approve Renewal Tobacco Device Licenses For Carroll's Tobacco Outlet Plus LLC and Storm Lake Vape & Smoke
- Approve Utility Billing Uncollectible Accounts
- Approve Buy Local Information
- Approve Storm Lake Police Department City Code Enforcement Update

FISCAL IMPACT: City Will Pay The Following Expenditures:

- List of Bills: \$ 1,757,711.49
- King's Pointe & Sunrise Pointe Golf Course Bills: \$146,991.95

RECOMMENDATION:

ATTACHMENTS:

1. 5/19/2025 City Claims Expense Report
2. 5/19/2025 King's Pointe Claims 5.2.2025 to 5.15.2025
3. 05/05/2025 City Council Minutes
4. 05/12/2025 Special City Council Minutes
5. Beer Thirty Fuels #1 Tobacco Application 2025
6. Hy-Vee Food Store Tobacco Application 2025
7. Fareway Store #461 Tobacco Application 2025
8. Casey's Store #3030 Tobacco Application 2025
9. Casey's Store #3679 Tobacco Application 2025
10. Brew Oil #33 Tobacco Application 2025
11. Dollar General Tobacco Application 2025
12. Carrol's Tobacco Outlet Plus LLC Tobacco Application 2025
13. Storm Lake Vape & Smoke Tobacco Application 2025
14. Wal-Mart Store #1526 Tobacco Application 2025
15. Carrol's Tobacco Outlet Plus LLC Tobacco Devise Application 2025
16. Storm Lake Vape & Smoke Tobacco Device Application 2025



Storm Lake, IA

Buy Local_v1

Payment Date Range: 05/08/2025 - 05/21/2025

Vendor Name	Vendor Number	Payable Description	Total Payments
BVC			
4 Seasons Plumbing Heating & Cooling	002300	Pulled Toilet/Cleaned Sewer	241.71
Buena Vista County Solid Waste	001035	SL Proud Clean Up Days	4,448.71
Essential Ellison LLC	002043	Extinguisher Inspection / Testing	686.86
M & S HVAC Services, LLC	002493	Lab Area Fan Coil Unit	1,219.12
Mark Stanley	001390	Airport Shop - Latch	48.15
		BVC Total:	6,644.55
Contract/Agreement			
Bolton & Menk, Inc	001024	Construction Services	14,563.00
I & S Group, Inc	001103	General Engineering Services	20,126.74
King Contracting, LLC	001066	Pay #2 of HMA LS Projects	17,408.45
Landmark Structures I, LP	002489	Pay # 12 of Tower 5 Construction	45,497.40
SCE, LLC	001344	Watermain	1,938.00
		Contract/Agreement Total:	99,533.59
Local			
A & A Automotive	001022	Tire Repair	36.42
Buena Vista Regional Medical Center	001124	Stamper Testing	41.00
Celenia Gonzalez	002636	5.3.25 Shelter Refund - Storm Damage	110.00
Central Bank	001025	Services	965.80
Culligan Water Storm Lake	001071	Water Supplies	26.25
Edwards Storm Lake	001114	2024 - Street GMC Sierra	41,693.79
Fareway Stores, Inc	001535	YumVee Supplies	456.76
Gloria Leiva	002635	5.25.25 Shelter Refund - Storm Damage	110.00
Graffix Inc	001187	Campground Clothing	426.00
Graham Tire	001093	Tree Truck Repair - 4/18/2025 Disaster	2,585.12
Growmark Inc New Century FS	001016	Fuel	14,184.60
Iowa Office Supply Inc	001037	Office Supplies	107.11
Jim Bartholomew	001069	May 2025 Airport Contract	6,136.21
Jones Nursery, LLC	002337	Plants	503.28
L & G Products, Inc	001099	Rake	42.50
Lake Animal Hospital	001029	Bd & Disp of Cats & Dogs	190.00
Larson Oil & Distributing Co, Inc	001178	Fuel - 4/18/2025 Disaster	6,906.31
Long Lines	001077	Fax Line & Emergency Line Service	1,411.12
McCrea Eneterprises	001176	Stain - Docks	809.47
MidAmerican Energy Company	001074	91230-94002 Electric Services	51,636.09
North Lake Truck Repair	001177	Side Dump - Inspection	869.47
O'Reilly Automotive Inc	001108	Carwash / Wiper Fluid	31.02
Plumbing & Heating Wholesale, Inc	001126	Faucet / Faucet Parts	357.48
Qwest Corporation	001070	Phone Service	98.00
Rebnord Technologies, Inc	001091	Technology Split	13,778.41
Smith Concrete Service Inc	001134	Concrete - Water Break Repairs	2,745.00
Storm City Auto Parts, Inc	001501	Battery	181.72
Storm Lake Ace Hardware	001216	Supplies	816.21
The Storm Lake Times	001214	April 2025 Publications	1,179.93
Verizon Wireless Services LLC	001075	Cell Phone Service	3,850.74
Vetter Equipment	001098	Belt / Pulley	390.55
Visual Edge Inc	001063	Copier Maintenance Agreement	211.48
		Local Total:	152,887.84
Non-Local			
Alex Air Apparatus 2 LLC	002217	Double Male Rocker Lug	192.09
Bend Mailing Services, LLC	002013	Bill Printing Services	3,591.51

Buy Local_v1

Vendor Name	Vendor Number	Payable Description	Total Payments
Blake Severson	002593	Week #1 Investigation Course	80.00
Blue to Gold, LLC	001931	Bulletproof Report Writing - Dulce Salinas	225.00
Boji Portable Toilets Inc	001133	Portable Toilet Rent- MS Broken Pipe	1,100.00
Central Iowa Distributing, Inc	001026	Cleaning Supplies	275.00
Continental Research Corporation	002277	Supplies	544.44
Dale Vitito	001061	Uniform	601.53
Datatel Communications Inc	002595	Monthly IVR Services	936.75
Davis Equipment Corporation	001113	Seal Kit	61.86
Digital Ally Inc	001394	Body Cam - In Car Subscription	22,536.00
Electronic Engineering	001290	Bunkroom Speaker Fix	2,588.71
Engel Agri-Sales, Co	001366	Mower Parts	193.98
Fire Service Training Bureau	001483	Severson - Investigator 1 Fees	50.00
Foundation Analytical Laboratory, Inc	001100	Testing Services	2,558.75
Hawkins, Inc	001112	Chemicals	15,324.31
Joshua Beeck	002472	Window Cleaning Service	45.00
Kasperbauer Cleaners, Inc	002435	Entrance Mat Services	42.36
Laurens House of Print Ltd	002161	Printing	63.53
Linde Inc	001111	Carbon Dioxide	3,021.81
Marcus Lumber Company Corp	002011	Lumber	164.90
Martin Marietta Materials, Inc	001429	Gravel	535.09
Mississippi Lime Company	001095	Quicklime	43,091.97
Northern Balance & Scale, Inc	001651	Calibration Services	625.24
Schumacher Elevator Company	001200	Elevator Maintenance	244.46
Sprayer Specialties, Inc	001374	Sprayer Nozzles	244.15
State Hygienic Laboratory	001595	Testing Services	200.00
Underground Location Company	001194	Locate Services	41.70
UPS	001121	Billing Adjustment	27.61
Winther, Stave & Co., LLP	001279	Final Audit Services	7,500.00
		Non-Local Total:	106,707.75
Payroll/Refunds			
Colleen Cooke	002626	6.21.25 Shelter Refund - Storm Damage	220.00
Corey J Galvin	002578	5/2/2025 - DW Dist 2- Cert Fee	32.29
		Payroll/Refunds Total:	252.29
		Grand Total:	366,026.02

King's Pointe Resort

Claims Publication

From 5/2/2025 to 5/15/2025

Vendor	Description	Amount
360 Custom Design	Supplies	\$ 1,810.40
ACCO Unlimited	Supplies	\$ 180.76
City of Storm Lake	Utilities	\$ 2,585.44
Doll Distribution	Beverages	\$ 662.60
EC Mechanical	Services	\$ 1,247.65
Foundation Analytical Lab	Services	\$ 33.00
Grainger	Supplies	\$ 720.24
Guest Supply	Supplies	\$ 4,586.10
HyVee	Supplies	\$ 2,114.53
Iowa Golf Association	Membership	\$ 350.00
Johnson Brothers	Beverages	\$ 52.95
KAYL FM	Advertising	\$ 105.00
Kwik Trip Inc	Supplies	\$ 50.00
Martin Brothers	Food	\$ 19,060.38
Mediacom	Utilities	\$ 472.90
Midwestern Mechanical	Services	\$ 1,385.29
Nelson's Vet Supply	Supplies	\$ 1,141.80
Mood Media	Services	\$ 131.18
Pepsi Beverage Co	Beverages	\$ 2,586.11
Pest Elimination Division	Services	\$ 584.54
Plumbing & Heating Wholesale	Supplies	\$ 912.23
Rebnord Technologies	Services	\$ 3,218.33
King's Pointe Resort Payroll- 5/2	Payroll	\$ 89,730.12
S&L Hospitality	Agreement	\$ 111.44
Schumacher Elevator Services	Services	\$ 1,675.14
Storm Lake Ace Hardware	Supplies	\$ 395.81
Storm Lake Times	Advertising	\$ 25.00
Symmetry Energy Solutions	Utilities	\$ 7,084.80
Sysco Iowa Inc	Food	\$ 2,914.97
Vestis	Services	\$ 660.18
Visual Edge IT	Services	\$ 403.06
		\$ 146,991.95

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, MAY 5, 2025, 5:00 PM

CITY OF STORM LAKE, REGULAR COUNCIL MEETING, CITY HALL COUNCIL CHAMBERS, MAY 5, 2025, 5:00 PM

Present: Mayor Michael Porsch, Council Members Maria Ramos, Matt Ricklefs, Meg McKeon, Kevin McKinney and Maggie Martinez. Absent: None.

Staff Present: City Manager Keri Navratil, Assistant City Manager David Derragon, Police Chief Chris Cole, Fire Chief Glenn Schlessler, King's Pointe Manager Amy VonBank, Library Director Assistant Eddie Morales, Building and Code Compliance Director Scott Olesen, Communications Coordinator Dana Larsen, Public Services Director Brandon Ripke, Development Services Specialist Lee Dutfield, Finance Director Tyler Gibbins, and City Clerk Mayra Martinez.

Media Present: Allison Moore with the Storm Lake Times Pilot and Ryan Thompson with KAYL Radio.

Mayor Porsch called the meeting to order at 5:00 pm.

Pledge of Allegiance

Agenda - Moved by Council Member Martinez to approve setting the agenda as presented. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

Disclosure by City Council Members – None.

Hear the Public - Mayor Porsch read three proclamations announcing Municipal Clerks Week as May 4th – 10th, National Police Week and Peace Officers Memorial Week as May 12th – 18th, and Public Works Week as May 18th – 24th.

Consent Agenda – Moved by Council Member McKeon to approve the Consent Agenda which includes list of bills Check #'s 82779 through 82849 and 82400, EFT #'s 1609, 1610, and 6349 through 6393, DFT #'s 2569 through 2582 and 2585 through 2618, approve April 21, 2025 City Council Minutes, approve King's Pointe and Sunrise Pointe disbursements, approve renewal liquor licenses for Walgreens #11330 and Loyal Order of Moose, approve Buddhist Temple noise variance request, Approve Star-Spangled Spectacular July 4th events request, approve St. Mary's Catholic Church road closure and parade route event, approve The Bridge of Storm Lake Run For Our Future 5K, 10K, and Half Marathon request, approve general drivers and helpers Union Local No. 554 (Police Union), Acknowledge Civil Service minutes with the Firefight4r/Fire Inspector eligibility list, approve Buy Local Information, and approve Storm Lake Police Department City Code Enforcement update.

Unfinished Business - No items at this time.

New Business

Special Event Permit - Moved by Council Member Ricklefs to approve a Special Event Permit for Dominic Klaschen to hold Car Meets at the Discovery Center as the amended location. Seconded by Council Member McKeon. Vote: All ayes. Motion carried.

Outdoor Warning Sirens Discussion - Amy Barrett with Emergency Management Systems and Corey Elston, BV County Sheriff discussed the April 18, 2025 weather alarm situation and encouraged residents to obtain a NOAA weather radio warning device as an additional warning system and to remember the outdoor sirens are meant for residents who are outdoors at the time of the warning siren.

Council Member Kevin McKinney arrived at 5:33 pm.

Comprehensive Housing Needs Analysis - Moved by Council Member McKeon to approve the updated Comprehensive Housing Needs Analysis for Storm Lake, Iowa. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

City Code Chapter 3-4 Waterworks Maintenance - Mayor Porsch opened the public hearing on an Ordinance amending City Code Chapter 3-4 Waterworks Maintenance stating this was the

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, MAY 5, 2025, 5:00 PM

time and place for any comments. Hearing no comments and no objections received prior to this public hearing from the Public or City Council, Mayor Porsch closed the public hearing.

Moved by Council Member Ricklefs to approve the first reading of Ordinance No. 06-O-2024-2025 amending City Code Chapter 3-4 Waterworks Maintenance. Seconded by Council Member Ramos. Roll call vote: All ayes. Motion carried.

Fiscal Year 2024-2025 Budget - Moved by Council Member McKeon to approve setting a public hearing for May 19, 2025, at 5:00 pm in the City Hall Council Chambers on Amending the Fiscal Year 2024-2025 Budget. Seconded by Council Member Martinez. Vote: All ayes. Motion carried.

Ceres Environmental Services, Inc - Moved by Council Member Martinez to approve to ratify Ceres Environmental Services, Inc contract and amendment. Seconded by Council Member Ricklefs. Vote: All ayes. Motion carried.

Utility Easement - Mayor Porsch opened the public hearing on granting a utility easement to Tyson Foods, Inc. stating this was the time and place for any comments. Hearing no comments and no objections received prior to this public hearing from the Public or City Council, Mayor Porsch closed the public hearing.

Moved by Council Member Ricklefs to adopt Resolution No. 67-R-2024-2025 granting a utility easement to Tyson Foods, Inc. Seconded by Council Member Ramos. Roll call vote: All ayes. Motion carried.

RESOLUTION NO. 67-R-2024-2025

RESOLUTION GRANTING UTILITY EASEMENT

TO TYSON FOODS, INC

WHEREAS, pursuant to notice published as required by law, the City of Storm Lake, Iowa City Council on May 5, 2025 held a hearing on the proposal to convey a utility easement and the extent of objections received from residents or property owners as to said proposed transaction has been fully considered; and, accordingly the following action is now considered to be in the best interests of the City and residents thereof:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF STORM LAKE, IOWA CITY COUNCIL:

That the utility easement described herein shall be conveyed by the City to Tyson Foods, Inc. for **\$1.00 and** other good and valuable consideration.

The Mayor and City Clerk are authorized to sign all documents for the utility easement described herein.

The Mayor and City Clerk are further authorized to take all actions necessary to complete the above-described transaction, including execution of ancillary documents.

The utility easement area **is legally described in Exhibit A.**

PASSED AND APPROVED, this 5th day of May, 2025

Michael Porsch, Mayor

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, MAY 5, 2025, 5:00 PM

ATTEST:

Mayra A. Martinez, City Clerk

Disposal to Property IA DOT - Moved by Council Member McKinney to adopt Resolution No. 68-R-2024-2025 setting a public hearing for June 2, 2025, at 5:00 pm in the City Hall Council Chambers on disposal to property to the Iowa Department of Transportation. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

RESOLUTION NO. 68-R-2024-2025

RESOLUTION SETTING PUBLIC HEARING ON DISPOSAL OF PROPERTY TO THE IOWA DEPARTMENT OF TRANSPORTATION

WHEREAS, on September 7, 2021, the City Council of the City of Storm Lake (the "City") and the Iowa Department of Transportation entered into a Cooperative Agreement for Primary Road Project, Agreement No. 2022-16-011 ("Cooperative Agreement"), concerning improvements to Iowa 7 in Buena vista County, Iowa; and

WHEREAS, Article 3 of the agreement requires right-of-way acquired for improvements to Highway 7 be acquired in the name of the State of Iowa; and

WHEREAS, the City acquired the following interests as part of the Cooperative Agreement for the Highway 7 &110 Intersection Upgrade project:

That portion of the IA 7 and IA 110 right of way, located in Sections 32 and 33 of Township 91 North, Range 37 West of the 5th P.M., City of Storm Lake, Buena Vista County, Iowa acquired for project STPN-007-2(35)--2J-11. See the General Location below.

GENERAL LOCATION GRANTOR(S)	¼ ¼ SECTIONS LOTS, BLOCKS	SEC-TWP-RNG	TYPE OF INSTRUMENT	DATE FILED	INSTRUMENT NO.
Storm Lake Community School District	NW ¼ SW ¼, SW ¼ SW ¼	33-T91N-R37W	Warranty Deed	02-10-2022	220383
Ballou Holdings, LLC	NE ¼ SE ¼, SE ¼ SE ¼	32-T91N-R37W	Warranty Deed	04-20-2022	221070
Ballou Holdings, LLC	NE ¼ SE ¼	32-T91N-R37W	Warranty Deed	04-20-2022	221069

***Only that part commencing at the SE corner of said Section 32; thence North 00°19'25" East, along the east line of the SE ¼ of said Section 32, a distance of 1686.50 feet; thence North 89°40'35" West, a distance of 55.00 feet to the point of beginning; thence North 81°55'07" West, a distance of 93.51 feet to a point on the northerly right of way line of Primary Road Iowa 7 (Milwaukee Avenue); thence South 67°34'36" East, a distance of 100.00 feet; thence North 00°19'25" East, a distance of 25.00 feet to the point of beginning. Containing 1,158 square feet

WHEREAS, it is appropriate pursuant to Iowa Code Section 364.7 to publish a Notice of the proposed conveyance and of the hearing and to receive and consider objections and petitions.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF STORM LAKE IN THE STATE OF IOWA:

That this Council meet at 5:00 P.M. on June 2, 2025, for the purpose of taking action on the matter of the transfer of highway right-of-way acquired for Iowa 7 improvements under the Cooperative Agreement to the Iowa Department of Transportation.

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, MAY 5, 2025, 5:00 PM

That the City Clerk is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public meeting.

The notice of the proposed action shall be in substantially the following form:

(One publication required)

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF STORM LAKE IN THE STATE OF IOWA, ON THE MATTER OF DISPOSAL OF PROPERTY TO THE IOWA DEPARTMENT OF TRANSPORTATION AND THE HEARING THEREON

PUBLIC NOTICE is hereby given that the Council of the City of Storm Lake in the State of Iowa, will hold a public hearing at its meeting on June 2, 2025, at 5:00 P.M., at Storm Lake City Council Chambers, City Hall, 620 Erie St., Storm Lake, Iowa, at which meeting the Council proposes to take action on the transfer of highway right-of-way acquired by the City and pursuant to a Cooperative Agreement dated September 7, 2021, to the Iowa Department of Transportation across certain real property owned by the City, which is legally described as follows:
That portion of the IA 7 and IA 110 right of way, located in Sections 32 and 33 of Township 91 North, Range 37 West of the 5th P.M., City of Storm Lake, Buena Vista County, Iowa acquired for project STPN-007-2(35)--2J-11. See the General Location below.

GENERAL LOCATION GRANTOR(S)	¼ ¼ SECTIONS LOTS, BLOCKS	SEC-TWP-RNG	TYPE OF INSTRUMENT	DATE FILED	INSTRUMENT NO.
Storm Lake Community School District	NW ¼ SW ¼, SW ¼ SW ¼	33-T91N-R37W	Warranty Deed	02-10-2022	220383
Ballou Holdings, LLC	NE ¼ SE ¼, SE ¼ SE ¼	32-T91N-R37W	Warranty Deed	04-20-2022	221070
Ballou Holdings, LLC	NE ¼ SE ¼	32-T91N-R37W	Warranty Deed	04-20-2022	221069

***Only that part commencing at the SE corner of said Section 32; thence North 00°19'25" East, along the east line of the SE ¼ of said Section 32, a distance of 1686.50 feet; thence North 89°40'35" West, a distance of 55.00 feet to the point of beginning; thence North 81°55'07" West, a distance of 93.51 feet to a point on the northerly right of way line of Primary Road Iowa 7 (Milwaukee Avenue); thence South 67°34'36" East, a distance of 100.00 feet; thence North 00°19'25" East, a distance of 25.00 feet to the point of beginning. Containing 1,158 square feet

At the time set for the public hearing, interested individuals will be given the opportunity to express their views, both orally and in writing, on the proposed conveyance. After the public hearing, the Council may make a final determination to accept or reject the proposal as submitted, or upon condition that certain terms be changed, or the Council may defer action on the proposal until a subsequent meeting.

The proposed transfer may be subject to conditions as may be stated either in the resolution of the City Council, or documents entered into between the parties.

This notice is given by order of the City Council of the City of Storm Lake in the State of Iowa, as provided by Section 364.7 of the City Code of Iowa.

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, MAY 5, 2025, 5:00 PM

Dated this 5th day of May, 2025.

Mayra A. Martinez, City Clerk
City of Storm Lake in the State of Iowa

(End of Notice)

PASSED AND APPROVED May 5, 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Work Session - Proposed Property Tax Legislation –Tyler Gibbins presented to City Council and the public the impacts of the proposed House Study Bill 328 and Senate Study Bill 1227.

City Council Requested Items / City Council Updates – None.

Mayor Porsch reminded City Council to meet at the airport Monday, May 12, 2025, at 4:30 pm for a joint meeting with the Airport Commissioners.

Adjourn - Moved by Council Member Ramos to adjourn at 6:16 pm. Seconded by Council Member McKinney. Vote: All ayes. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

SPECIAL COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, MAY 12, 2025, 4:30 PM

CITY OF STORM LAKE, SPECIAL COUNCIL MEETING, STORM LAKE AIRPORT TERMINAL, MAY 12, 2025, 4:30 PM

Present: Mayor Porsch, Council Members Meg McKeon, Maggie Martinez, and Matt Ricklefs.
Absent: Council Members Kevin McKinney and Maria Ramos.

Staff Present: City Manager Keri Navratil, Assistant City Manager David Derragon, Finance Director Tyler Gibbins, and City Clerk Mayra Martinez.

Media Present: Audrey McIrvin with Spencer Media Group

Mayor Porsch called the meeting to order at 4:30 pm.

Unfinished Business – None.

New Business

Airport Tour - City Council and Airport Commissions toured the Airport facility with John Bartholomew and Garrett Jacobs from Bolton and Menk guiding the tour.

Mayor Porsch left at 5:03 pm.

Adjourn - Moved by Council Member McKeon to adjourn at 5:16 pm. Seconded by Council Member Martinez. Vote: All ayes with Council Members Ramos and McKinney absent. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Additional instructions are on the final page.

For period (MM/DD/YYYY) 07 / 01 / 2025 through 06/30/ 2026

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

Business Information:

Legal name/Doing business as (DBA): BEER THIRTY FUELS #1
Iowa sales and use tax account number: applied for
Retail address: 1101 LAKE AVE City: STORM LAKE State: IA ZIP: 50588
Mailing address: 208 E MILWAUKEE AVE City: STORM LAKE State: IA ZIP: 50588
Phone: 712-213-2060

Legal Ownership Information:

Type of ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: LS Convenience LLC
Primary office address: 208 E MILWAUKEE AVE City: STORM LAKE State: IA ZIP: 50588
Phone: 712-213-2060 Fax: _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐ Vending machine that assembles cigarettes ☐ Delivery sales of alternative nicotine/vapor products (see instructions) ☐
Mobile sales (see instructions) ☐ VIN: _____ License plate number: _____
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative nicotine products ☐ Vapor products ☒

Type of Establishment: (Select the options that best describe the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Other (provide description) ☐ _____

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s): _____

Do you intend to make retail sales to ultimate consumers? Yes ☒ No ☐

Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet.

Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.

Name: KARAV LANDHARA Title: OWNER
Address: 2131 210th St.
City: EARLY State: IA ZIP: 50535
Name: _____ Title: _____

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Authorized Party

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. I declare that I am authorized to act on behalf of the taxpayer, and will only act within my authority.

Printed Name/Title: KARAV RANJAN

Authorized Signature: [Signature]

Date: 2/6/25 Email: _____

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Storm Lake
- New ☐ Renewal ☒

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Additional instructions are on the final page.

For period (MM/DD/YYYY) 7 / 1 / 2025 through 06/30/ 2026

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

Business Information:

Legal name/Doing business as (DBA): Hy-Vee Food Store

Iowa sales and use tax account number: 111004347

Retail address: 1250 N Lake Ave City: Storm Lake State: IA ZIP: 50588

Mailing address: 5820 Westown Pkwy City: West Des Moines State: IA ZIP: 50266

Phone: 712-732-5628

Legal Ownership Information:

Type of ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: Hy-Vee, Inc.

Primary office address: 5820 Westown Pkwy City: West Des Moines State: IA ZIP: 50266

Phone: 515-267-2800 Fax: _____ Email: knylen@hy-vee.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐ Vending machine that assembles cigarettes ☐ Delivery sales of alternative nicotine/vapor products (see instructions) ☐
Mobile sales (see instructions) ☐ VIN: _____ License plate number: _____

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative nicotine products ☒ Vapor products ☒

Type of Establishment: (Select the options that best describe the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Other (provide description) ☐ _____

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s): No

Do you intend to make retail sales to ultimate consumers? Yes ☒ No ☐

Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet.

Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.

Name: See Attached. Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Authorized Party

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. I declare that I am authorized to act on behalf of the taxpayer, and will only act within my authority.

Printed Name/Title: Andrew Schroeder - SVP Accounting, ControllerAuthorized Signature: Andrew SchroederDate: 4/1/2025 Email: knylen@hy-vee.com

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Storm Lake
- New ☐ Renewal ☒

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



< CITY OF STORM LAKE

Retail Tobacco License Review

CITY OF STORM LAKE

1306371801

>

Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: FAREWAY STORES INC
Type of ownership	: Corporation
Primary office address	: 8800 NW 62ND AVE JOHNSTON IA 50131-2849
Legal Ownership Phone	: 515-432-2623
Legal Ownership Email	: storelicenses@farewaystores.com

Application Information

City/County Permit Number	: FY24-25-04
Sales and Use Permit Number	: 111001950
Location Name	: FAREWAY #461
Location Phone Number	: 712-732-6203
Location Address	: 731 SENECA ST STORM LAKE IA 50588-1886
Location Mailing Address	: 8800 NW 62ND AVE JOHNSTON IA 50131-2849
Renewal	: Yes

Start Date	: 01-Jul-2025
End Date	: 30-Jun-2026
License Fee	: 75.00
Types of Sales	: Over the Counter
Type of Establishment	: Grocery store
Types of Products Sold	: Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products
Do you intend to make retail sales to ultimate consumers?	: Yes
Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step:	: No

Corporate Officers

Title	Name	Address
CFO	MORAN, JAKE	PO BOX 70 715 8TH STREET BOONE IA 50036-0070

Suppliers List

Midwest Quality Wholesale

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision *

Approve

Deny

< CITY OF STORM LAKE

Retail Tobacco License Review

CITY OF STORM LAKE

1306371801

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Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: CASEYS MARKETING COMPANY
Type of ownership	: Corporation
Primary office address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672
Legal Ownership Phone	: 515-381-4090
Legal Ownership Email	: licensingteam@caseys.com

Application Information

City/County Permit Number	: FY24-25-01
Sales and Use Permit Number	: 111008458
Location Name	: CASEY'S #3030
Location Phone Number	: 712-254-8168
Location Address	: 825 FLINDT DR STORM LAKE IA 50588-3206
Location Mailing Address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 75.00

Types of Sales : Over the Counter

Type of Establishment : Convenience store/gas station

Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products

Do you intend to make retail sales to ultimate consumers? : Yes

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step: : No

Corporate Officers

Title	Name	Address
PRESIDENT	JAMES, SAMUEL	3204 NE AVERY DR ANKENY IA 50021-6301
ASSISTANT SECRETARY	BEECH, DOUGLAS	729 NE BROOK HAVEN DR ANKENY IA 50021-4529
TREASURER	LARSEN, ERIC	4407 NW 5TH ST ANKENY IA 50023-8841
SECRETARY	FABER, SCOTT	6749 CARDIFF CT JOHNSTON IA 50131-2783
VICE PRESIDENT	JOHNSON, BRIAN	9129 NW 73RD CIR JOHNSTON IA 50131-4836

Suppliers List

File Name	View File
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Retail Tobacco License Review

CITY OF STORM LAKE

1306371801

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Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: CASEYS MARKETING COMPANY
Type of ownership	: Corporation
Primary office address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672
Legal Ownership Phone	: 515-381-4090
Legal Ownership Email	: licensingteam@caseys.com

Application Information

City/County Permit Number	: FY24-25-16
Sales and Use Permit Number	: 111007881
Location Name	: CASEY'S #3679
Location Phone Number	: 712-254-7629
Location Address	: 207 E MILWAUKEE AVE STORM LAKE IA 50588-1814
Location Mailing Address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672

Renewal	: Yes
Start Date	: 01-Jul-2025
End Date	: 30-Jun-2026
License Fee	: 75.00
Types of Sales	: Over the Counter
Type of Establishment	: Convenience store/gas station
Types of Products Sold	: Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products
Do you intend to make retail sales to ultimate consumers?	: Yes
Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step:	: No

Corporate Officers

Title	Name	Address
PRESIDENT	JAMES, SAMUEL	3204 NE AVERY DR ANKENY IA 50021-6301
ASSISTANT SECRETARY	BEECH, DOUGLAS	729 NE BROOK HAVEN DR ANKENY IA 50021-4529
TREASURER	LARSEN, ERIC	4407 NW 5TH ST ANKENY IA 50023-8841
SECRETARY	FABER, SCOTT	6749 CARDIFF CT JOHNSTON IA 50131-2783
VICE PRESIDENT	JOHNSON, BRIAN	9129 NW 73RD CIR JOHNSTON IA 50131-4836

Suppliers List

File Name	View File
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< CITY OF STORM LAKE

Retail Tobacco License Review

CITY OF STORM LAKE

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Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: BREW OIL LLC
Type of ownership	: Limited Liability Company
Primary office address	: 216 E MILWAUKEE ST SPENCER IA 51301-4435
Legal Ownership Phone	: 712-262-2921
Legal Ownership Fax	: 712-262-6235
Legal Ownership Email	: accounting@brewoil.co

Application Information

City/County Permit Number	: FY24-25-14
Sales and Use Permit Number	: 111009081
Location Name	: BREW OIL #33
Location Phone Number	: 712-732-4646
Location Address	: 1201 LAKESHORE DR STORM LAKE IA 50588
Location Mailing Address	: 216 E MILWAUKEE ST SPENCER IA 51301-4435

Renewal	: Yes
Start Date	: 01-Jul-2025
End Date	: 30-Jun-2026
License Fee	: 75.00
Types of Sales	: Over the Counter
Type of Establishment	: Convenience store/gas station
Types of Products Sold	: Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products
Do you intend to make retail sales to ultimate consumers?	: Yes
Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step:	: No

Corporate Officers

Title	Name	Address
GM	SINGH, INDER	216 E MILWAUKEE ST SPENCER IA 51301-4435

Suppliers List

Core Mark
Maverick
Iowa Imports
Cash Way

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.



< CITY OF STORM LAKE

Retail Tobacco License Review

CITY OF STORM LAKE

1306371801

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Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: DOLGENCORP LLC
Type of ownership	: Limited Liability Company
Primary office address	: 100 MISSION RDG GOODLETTSVILLE TN 37072-2171
Legal Ownership Phone	: 615-855-4000
Legal Ownership Email	: tax-beerandwinelicense@dollargeneral.com

Application Information

City/County Permit Number	: FY24-25-19
Sales and Use Permit Number	: 111007615
Location Name	: DOLLAR GENERAL #1047
Location Phone Number	: 615-855-4000
Location Address	: 1423 LAKE AVE STORM LAKE IA 50588-1909
Location Mailing Address	: 100 MISSION RDG GOODLETTSVILLE TN 37072-2171
Renewal	: Yes
Start Date	: 01-Jul-2025
End Date	: 30-Jun-2026
License Fee	: 75.00

Types of Sales : Over the Counter

Type of Establishment : Convenience store/gas station

Types of Products Sold : Cigarettes, Tobacco, Alternative Nicotine Products

Do you intend to make retail sales to ultimate consumers? : Yes

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step: : No

Corporate Officers

Title	Name	Address
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Managing Officer	TAYLOR, EMILY	100 MISSION RDG DEPT TAXLICENSING GOODLETTSVILLE TN 37072-2171
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Suppliers List

ITG Brands
RJ Reynolds
Liggett Vector Brands
Altria- Phillip Morris
Xcaliber Internation / Edgefield
Futura

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision 

Approve

Deny

Cancel

Save Draft



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Retail Tobacco License Review

CITY OF STORM LAKE

1306371801



Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: CARROLL'S TOBACCO OUTLET PLUS LLC
Type of ownership	: Limited Liability Company
Primary office address	: 1910 KITTYHAWK RD STE C CARROLL IA 51401-2114
Legal Ownership Phone	: 952-687-9952
Legal Ownership Email	: INFO@SBMCHUB.COM

Application Information

City/County Permit Number	: FY24-25-02
Sales and Use Permit Number	: 305205428
Location Name	: STORM LAKE
Location Phone Number	: 952-687-9952
Location Address	: 1417 N LAKE AVE STORM LAKE IA 50588-1909
Location Mailing Address	: 9817 211TH ST W LAKEVILLE MN 55044-7313
Renewal	: Yes

Start Date	: 01-Jul-2025
End Date	: 30-Jun-2026
License Fee	: 75.00
Types of Sales	: Over the Counter
Type of Establishment	: Tobacco store
Types of Products Sold	: Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products
Do you intend to make retail sales to ultimate consumers?	: Yes
Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step:	: No

Corporate Officers

Title	Name	Address
OWNER	ALAQRABAWI, LAFI	9817 211TH ST W LAKEVILLE MN 55044-7313

Suppliers List

Winner Tobacco
Core-Mart
Tri State Distro LLC

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision *

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< CITY OF STORM LAKE

Retail Tobacco License Review

CITY OF STORM LAKE

1306371801



Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: DREAM LAND 786 INC
Type of ownership	: Corporation
Primary office address	: 609 LAKE AVE STORM LAKE IA 50588-1851
Legal Ownership Phone	: 319-939-9898
Legal Ownership Email	: tmarshad2003@aol.com

Application Information

City/County Permit Number	: FY24-25-06
Sales and Use Permit Number	: 302509121
Location Name	: STORM LAKE VAPE & SMOKE
Location Phone Number	: 319-939-9898
Location Address	: 609 LAKE AVE STORM LAKE IA 50588-1851
Location Mailing Address	: 609 LAKE AVE STORM LAKE IA 50588-1851
Renewal	: Yes

Start Date : 01-Jul-2025
End Date : 30-Jun-2026
License Fee : 75.00
Types of Sales : Over the Counter
Type of Establishment : Alternative nicotine/vapor store, Tobacco store
Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products
Do you intend to make retail sales to ultimate consumers? : Yes
Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step: : No

Corporate Officers

Title	Name	Address
OWNER	ARSHAD, MOHAMMAD	609 LAKE AVE STORM LAKE IA 50588-1851

Suppliers List

Hewett
Coremark
Amcon

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision *

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**Additional instructions are on the final page.**For period (MM/DD/YYYY) 07 / 01 / 2025 through 06/30/ 2026

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

Business Information:Legal name/Doing business as (DBA): Walmart Inc. DBA Walmart Store #1526Iowa sales and use tax account number: 1-11-006719Retail address: 1831 LAKE AVE City: STORM LAKE State: IA ZIP: 50588Mailing address: 702 SW 8th Street, Attn: Dept #10901 City: Bentonville State: AR ZIP: 72716-0500Phone: 712-732-7940**Legal Ownership Information:**Type of ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP: Walmart Inc.Primary office address: 702 SW 8th Street City: Bentonville State: AR ZIP: 72716-0500Phone: (479) 360-4946 Fax: N/A Email: Complic@wal-mart.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐ Vending machine that assembles cigarettes ☐ Delivery sales of alternative nicotine/vapor products (see instructions) ☐Mobile sales (see instructions) ☐ VIN: _____ License plate number: _____

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative nicotine products ☒ Vapor products ☐**Type of Establishment: (Select the options that best describe the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Other (provide description) ☒ Discount Retail Merchandiser with Full Line Grocery

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s):

Yes, List AttachedDo you intend to make retail sales to ultimate consumers? Yes ☒ No ☐Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet. ****Tobacco Supplier is McLane Company, Inc.******Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.**Name: Officer List Attached Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Authorized Party

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. I declare that I am authorized to act on behalf of the taxpayer, and will only act within my authority.

Printed Name/Title: Sarah Little, Assistant SecretaryAuthorized Signature: *S Little*Date: 4/8/2025 Email: Complic@wal-mart.com

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Storm Lake
- New ☐ Renewal ☒

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

< CITY OF STORM LAKE

Device Retailer License Review

CITY OF STORM LAKE

1306371801

>

Application Information

Legal Ownership Information

Name of sole proprietor, partnership, : CARROLL'S TOBACCO OUTLET PLUS LLC
corporation, LLC, or LLP

Type of ownership : Limited Liability Company

Primary office address : 1910 KITTYHAWK RD STE C CARROLL IA 51401-
2114

Legal Ownership Phone : 952-687-9952

Legal Ownership Email : INFO@SBMCHUB.COM

Application Information

Sales Permit Number: : 305205428

Location Name : STORM LAKE

Location Phone Number : 952-687-9952

Location Address : 1417 N LAKE AVE STORM LAKE IA 50588-1909

Location Mailing Address : 9817 211TH ST W LAKEVILLE MN 55044-7313

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 1,500.00

Types of Sales : Over the Counter

Type of Establishment : Tobacco store

Does this retail location ensure that : Yes
no person younger than 21 years of
age is present or permitted to enter
at any time?

Corporate Officers

Title	Name	Address
Authorized Individual	ALAQRABAWI, LAFI	9817 211TH ST W LAKEVILLE MN 55044-7313

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Does this retailer hold a valid retail tobacco permit at this location? *

Yes	No
-----	----

Select a Decision *

Approve	Deny
---------	------



Cancel

Save Draft

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Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

Resources

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Device Retailer License Review

CITY OF STORM LAKE

1306371801

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Application Information

Legal Ownership Information

Name of sole proprietor, partnership, : DREAM LAND 786 INC
corporation, LLC, or LLP

Type of ownership : Corporation

Primary office address : 609 LAKE AVE STORM LAKE IA 50588-1851

Legal Ownership Phone : 319-939-9898

Legal Ownership Email : tmarshad2003@aol.com

Application Information

Sales Permit Number: : 302509121

Location Name : STORM LAKE VAPE & SMOKE

Location Phone Number : 319-939-9898

Location Address : 609 LAKE AVE STORM LAKE IA 50588-1851

Location Mailing Address : 609 LAKE AVE STORM LAKE IA 50588-1851

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 1,500.00

Types of Sales : Over the Counter

Type of Establishment : Alternative nicotine/vapor store, Tobacco store

Does this retail location ensure that : No
no person younger than 21 years of
age is present or permitted to enter
at any time?

Does this retail location provide an : Yes
age-restricted area and ensure that
no devices are visible to those
under 21 years of age?

Corporate Officers

Title

Name

Address

Authorized Individual ARSHAD, MOHAMMAD 609 LAKE AVE STORM LAKE IA 50588-1851

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Does this retailer hold a valid retail tobacco permit at this location? *

Yes

No

Select a Decision *

Approve

Deny

Cancel

Save Draft



< Previous

Next >

Staff Summary

5/19/2025

Agenda Item # D.2.



REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Utility Billing Uncollectible Accounts**

BACKGROUND: Per the State of Iowa Auditor's Office, we are required to maintain a listing of all delinquent and uncollectible accounts.

The two most common causes of delinquent accounts are (1) the customer and/or business FIN the utility account was set up under has filed for bankruptcy and (2) persons leave town without paying their final bill and/or providing us with a forwarding address. If a delinquent account has a balance over \$50.00, the City provides it to the State collection agency. Uncollectible accounts are persons who have not provided us with forwarding information, causing unsuccessful attempts to make contact, with a balance of less than \$50.00.

The current balance of the uncollectible accounts is \$1,389.25. This balance is made up of 61 accounts.

FISCAL IMPACT: There is no fiscal impact as the \$1,389.25 balance is in an accounts receivable ledger account which does not fiscally impact the general ledger.

RECOMMENDATION: Review and Approve.

ATTACHMENTS:

None

Staff Summary

5/19/2025

Agenda Item # D.3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: In 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for both the City & King's Pointes' bills. As the reader reviews the information they should note the following key notes: Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation Costs associated with travel is excluded from the calculation and % Costs associated with payroll is excluded from the calculation and % In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period) Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here) As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or

concerns please don't hesitate to contact city staff.

FISCAL IMPACT:	Breakout	Calculated Expenses	
	Buena Vista County		\$6,644.55
	Contract/Agreement		\$99,533.59
	Local		\$152,887.84
	Non-Local		\$106,707.75
	Payroll/UBRefunds,	\$333,723.51	
	Pyrl Tax & Ins		
	Total Expenses:		699,497.24
	Supporting Documents Attached		

RECOMMENDATION:

ATTACHMENTS:

1. 5/19/2025 Project Report

Summary

Project Summary							
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
OP1.122814	Richland Street, Phase 2 Improvem...	174,107.75	0.00	174,095.25	0.00	174,095.25	12.50
OP1.126252	Comprehansive Plan & Zoning Code U...	125,880.00	0.00	125,824.50	0.00	125,824.50	55.50
OP1.131538	Memorial Road Street & Utility Impro...	4,126,579.75	4,126,579.75	4,201,654.40	0.00	4,201,654.40	-75,074.65
OT5.128791	Runway 17/35 Lighting Replacement	403,870.58	403,870.58	403,403.34	0.00	403,403.34	467.24
19-22797	Memorial Lift Station Improvements	2,533,320.00	0.00	2,554,600.96	0.00	2,554,600.96	-21,280.96
20-HSG-022	2021 Housing Sustainability Project	224,994.00	0.00	181,283.12	0.00	181,283.12	43,710.88
21-26215	Downtown Master Plan	113,000.00	0.00	103,650.00	0.00	103,650.00	9,350.00
22-26698	Storm Lake WTP- Well No. 21	1,795,006.50	0.00	1,534,471.02	0.00	1,534,471.02	260,535.48
22-26815	W 6th Street Utilities Extension	314,241.49	0.00	318,517.58	0.00	318,517.58	-4,276.09
22-27926	Storm Lake WTP- Well #22	2,601,908.10	2,601,908.10	1,308,740.93	0.00	1,308,740.93	1,293,167.17
23-092	King's Pointe Remodel/Refresh	446,537.52	446,537.52	426,545.09	0.00	426,545.09	19,992.43
23-29446	WWTP UV Disinfection Building	275,138.00	0.00	191,768.00	0.00	191,768.00	83,370.00
23-29447	College & 3rd St Lift Station Replacem...	1,628,435.00	1,628,435.00	154,275.00	5,730.00	160,005.00	1,468,430.00
24-31153	WWTP Blower Project (EECBG)	129,600.00	129,600.00	73,980.00	4,646.50	78,626.50	50,973.50
24-31751	Storm Lake WTP- Well #23	74,000.00	74,000.00	71,592.50	0.00	71,592.50	2,407.50
24-31828	WTP Prelim Engineering Report	83,000.00	83,000.00	4,700.00	0.00	4,700.00	78,300.00
FEMA HMGP (HMA) 4483	FEMA HMGP (HMA) 4483	4,632,415.50	4,632,415.50	256,517.00	23,751.45	280,268.45	4,352,147.05
HTG322020	T-Mobile Hometown Grant Q-3-22	0.00	0.00	46,991.08	0.00	46,991.08	-46,991.08
IA0091	SL Elevated Water Storage- Tower #5	7,384,100.15	7,384,100.15	5,446,025.93	45,497.40	5,491,523.33	1,892,576.82
New	Lead Service Line Replacement Prelim...	15,500.00	0.00	0.00	0.00	0.00	15,500.00
New1	Apron Expansion Improvements	20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
OP1.125106	BRIC	212,709.99	212,709.99	212,709.99	0.00	212,709.99	0.00
OP1.125220	4th Street Watermain Improvement P...	553,406.16	0.00	581,342.16	0.00	581,342.16	-27,936.00
P11.118940	Oneida Street Reconstruction from RR...	2,526,433.98	0.00	2,513,334.28	0.00	2,513,334.28	13,099.70
P11.120411	Highway 7/110 Traffic Lane/Signalizat...	4,776,040.38	1,491.46	5,107,824.39	2,748.50	5,110,572.89	-334,532.51
SP21122	SL Library CDBG- COVID (CV) Grant	634,285.27	0.00	634,285.27	0.00	634,285.27	0.00
Report Total:		35,805,410.12	21,745,548.05	26,649,031.79	82,373.85	26,731,405.64	9,074,004.48

Group Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	424,770.58	424,770.58	424,303.34	0.00	424,303.34	467.24
ARPA Project	1,795,006.50	0.00	1,534,471.02	0.00	1,534,471.02	260,535.48
Building Resilient Infrastructure and C...	212,709.99	212,709.99	212,709.99	0.00	212,709.99	0.00
Economic Development	778,115.49	0.00	776,266.28	0.00	776,266.28	1,849.21
King's Pointe Resort Projects	446,537.52	446,537.52	426,545.09	0.00	426,545.09	19,992.43
Library Project	634,285.27	0.00	634,285.27	0.00	634,285.27	0.00
Sanitary Sewer Projects	9,198,908.50	6,390,450.50	3,231,140.96	34,127.95	3,265,268.91	5,933,639.59
Street Construction	11,603,161.86	4,128,071.21	11,996,908.32	2,748.50	11,999,656.82	-396,494.96
Water Project	10,711,914.41	10,143,008.25	7,412,401.52	45,497.40	7,457,898.92	3,254,015.49

Staff Summary

5/19/2025

Agenda Item # D.4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council
FROM: Chris Cole, Police Chief
SUBJECT: SLPD City Code Enforcement Summary
BACKGROUND: 5/1/2025 to 5/18/2025

Tall Grass and Weeds – 62
Grass Clippings – 5
Bags of Leaves – 1
Accumulate Junk – 16
Accumulate Trash – 4
Junk Vehicle – 2
Misc CCE – 35
Total: 125

Citations – 0

White Summons – 11

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

5/19/2025

Agenda Item # E.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Move to Rescind Approval of Special Event Permit for Dominic Klaschen for Car Meets**

BACKGROUND: At the Council Meeting on May 5, 2025, Council considered the request from Dominic Klaschen to hold Car Meets in Storm Lake in the Discovery Center parking area. As this was a new event request, the Council approved the permit with the caveat that more specific information would be in the final permit.

Information that would have been included was the specific dates of the meets, behavior expectations of those attending and a proper Certificate of Insurance.

Through email and telephone, I have been unable to reach Mr. Klaschen. At this time, I recommend the permit approved be rescinded.

FISCAL IMPACT: N/A

RECOMMENDATION: Move to Rescind Approval of Special Event Permit for Dominic Klaschen for Car Meets

ATTACHMENTS:

None

Staff Summary

5/19/2025

Agenda Item # F.1.



REPORT TO: Honorable Mayor & Council

FROM: Amy Von Bank, General Manager

SUBJECT: **Motion to Approve Kids Fest Outdoor Waterpark Special One-Day Rate Request**

BACKGROUND: This item is to approve a one-day special rate for the outdoor waterpark admissions for the Kids Fest event which is scheduled for June 8th, 2025.

Individuals under 11 years of age- FREE
Individuals over 12 years of age- \$5.00

FISCAL IMPACT:

RECOMMENDATION: Motion to Approve the Outdoor Waterpark Special Rate on June 8th, 2025 for Kids Fest.

ATTACHMENTS:

None

Staff Summary

5/19/2025

Agenda Item # F.2.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Public Hearing On Fiscal Year 2024-2025 Budget Amendment**

BACKGROUND: The City is required to amend the budget anytime expenses are estimated to exceed the prior authorized budget authority as set by City Council.

Prior to adoption of the budget amendment the City must hold a public hearing and publish notice. The Public Notice, published on Friday, May 9th, shows the Amendment details and is attached for your review.

FISCAL IMPACT: None.

RECOMMENDATION: Hear Comments.
Close Public Hearing.

ATTACHMENTS:

1. [Public Hearing Notice](#)

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of STORM LAKE				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of STORM LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 5/19/2025 05:00 PM		Contact: Tyler Gibbins		Phone: (712) 732-8000
Meeting Location: City Hall Council Chambers 620 Erie Street Storm Lake, IA 50588				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,902,609	0	4,902,609
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,902,609	0	4,902,609
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	3,247,465	0	3,247,465
Other City Taxes	6	3,646,940	0	3,646,940
Licenses & Permits	7	124,500	38,431	162,931
Use of Money & Property	8	2,100	538,620	540,720
Intergovernmental	9	6,436,651	-2,511,741	3,924,910
Charges for Service	10	18,123,444	0	18,123,444
Special Assessments	11	0	0	0
Miscellaneous	12	38,175	185,080	223,255
Other Financing Sources	13	12,003,582	0	12,003,582
Transfers In	14	28,016,120	348,167	28,364,287
Total Revenues & Other Sources	15	76,541,586	-1,401,443	75,140,143
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	4,199,753	74,856	4,274,609
Public Works	17	2,120,229	0	2,120,229
Health and Social Services	18	33,000	0	33,000
Culture and Recreation	19	2,011,863	40,815	2,052,678
Community and Economic Development	20	1,134,847	15,000	1,149,847
General Government	21	894,948	106,575	1,001,523
Debt Service	22	2,807,609	0	2,807,609
Capital Projects	23	10,125,801	41,100	10,166,901
Total Government Activities Expenditures	24	23,328,050	278,346	23,606,396
Business Type/Enterprise	25	29,196,126	-3,453,127	25,742,999
Total Gov Activities & Business Expenditures	26	52,524,176	-3,174,781	49,349,395
Transfers Out	27	28,016,120	348,167	28,364,287
Total Expenditures/Transfers Out	28	80,540,296	-2,826,614	77,713,682
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,998,710	1,425,171	-2,573,539
Beginning Fund Balance July 1, 2024	30	22,948,113	0	22,948,113
Ending Fund Balance June 30, 2025	31	18,949,403	1,425,171	20,374,574
Explanation of Changes: Movement of Capital Improvement Items to actual fiscal years. Includes costs related to 4/18/2025 Storm Damage clean up.				

Staff Summary

5/19/2025

Agenda Item # F.3.



REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Resolution No. 69-R-2024-2025 Amending the Fiscal Year 2024-2025 Budget**

BACKGROUND: Iowa Code requires an Amendment of Current Budget prior to any Program Expenses exceed the previous approved Budget.

FISCAL IMPACT: The Total Net Fiscal Impact of this Amendment is \$1,425,171.

RECOMMENDATION: Approve Resolution 69-R-2024-2025 Amending the Fiscal Year 2024-2025 Budget

ATTACHMENTS:

1. Public Hearing Notice
2. Resolution No. 69-R-2024-2025 Resolution Amending the Fiscal Year 2024-2025 Budget

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of STORM LAKE				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of STORM LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 5/19/2025 05:00 PM		Contact: Tyler Gibbins		Phone: (712) 732-8000
Meeting Location: City Hall Council Chambers 620 Erie Street Storm Lake, IA 50588				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,902,609	0	4,902,609
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,902,609	0	4,902,609
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	3,247,465	0	3,247,465
Other City Taxes	6	3,646,940	0	3,646,940
Licenses & Permits	7	124,500	38,431	162,931
Use of Money & Property	8	2,100	538,620	540,720
Intergovernmental	9	6,436,651	-2,511,741	3,924,910
Charges for Service	10	18,123,444	0	18,123,444
Special Assessments	11	0	0	0
Miscellaneous	12	38,175	185,080	223,255
Other Financing Sources	13	12,003,582	0	12,003,582
Transfers In	14	28,016,120	348,167	28,364,287
Total Revenues & Other Sources	15	76,541,586	-1,401,443	75,140,143
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	4,199,753	74,856	4,274,609
Public Works	17	2,120,229	0	2,120,229
Health and Social Services	18	33,000	0	33,000
Culture and Recreation	19	2,011,863	40,815	2,052,678
Community and Economic Development	20	1,134,847	15,000	1,149,847
General Government	21	894,948	106,575	1,001,523
Debt Service	22	2,807,609	0	2,807,609
Capital Projects	23	10,125,801	41,100	10,166,901
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Transfers Out	27	28,016,120	348,167	28,364,287
Total Expenditures/Transfers Out	28	80,540,296	-2,826,614	77,713,682
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Beginning Fund Balance July 1, 2024	30	22,948,113	0	22,948,113
Ending Fund Balance June 30, 2025	31	18,949,403	1,425,171	20,374,574
Explanation of Changes: Movement of Capital Improvement Items to actual fiscal years. Includes costs related to 4/18/2025 Storm Damage clean up.				

RESOLUTION NO. 69-R-2024-2025

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025

Be it Resolved by the Council of the City of Storm Lake:

Section 1. Following notice published May 9th, 2025, and the public hearing held, May 19th, 2025 the current budget is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of STORM LAKE				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of STORM LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 5/19/2025 05:00 PM		Contact: Tyler Gibbins		Phone: (712) 732-8000
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Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,902,609	0	4,902,609
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	3,247,465	0	3,247,465
Other City Taxes	6	3,646,940	0	3,646,940
Licenses & Permits	7	124,500	38,431	162,931
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EXPENDITURES & OTHER FINANCING USES				
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Public Works	17	2,120,229	0	2,120,229
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Community and Economic Development	20	1,134,847	15,000	1,149,847
General Government	21	894,948	106,575	1,001,523
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Ending Fund Balance June 30, 2025	31	18,949,403	1,425,171	20,374,574
Explanation of Changes: Movement of Capital Improvement Items to actual fiscal years. Includes costs related to 4/18/2025 Storm Damage clean up.				

NOW THEREFORE be it resolved by the City Council of the City of Storm Lake, Iowa, to approve the above said budget amendment for the 2024-2025 Fiscal Year.

PASSED AND APPROVED this 19th day of May 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/19/2025

Agenda Item # F.4.



REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Resolution No. 70-R-2024-2025 Authorizing Inter-Fund Transfers and Adjustments**

BACKGROUND: Each fiscal year, a number of inter-fund transfers must be completed in order to properly account for expenditures and accurately state fund balances. This Resolution would authorize these transfers along with audit adjustments and flow of funds through our Debt Service accounts.

These transfers are necessary to comply with Iowa Code 384.18 as the expenditures must be reflected within their originally budgeted Program.

FISCAL IMPACT: There is no actual fiscal impact as these simply reflect movement and accurate statement of funds as opposed to additional expenditures.

RECOMMENDATION: Approve Resolution No. 70-R-2024-2025 and Authorize the Attached Transfers and Adjustments.

ATTACHMENTS:

1. Resolution No. 70-R-2024-2025 - Resolution Authorizing Inter Fund Transfers 2024-2025

RESOLUTION NO. 70-R-2024-2025
A RESOLUTION AUTHORIZING INTERFUND TRANSFERS AND ADJUSTMENTS

Be it Resolved by the Council of the City of Storm Lake:

Section 1. Whereas, there is a need to transfer resources between funds provided as follows:

Fund Key:

001	General Fund	172	Library Misc Memorial Trust	603	Water Plant Debt Service
003	Outdoor Water Park Fund	177	Asset Forfeiture/Law Enforcement Fund	604	Utility Deposits
004	Cottages	178	Police Dept. Evidence Fund	610	Sewer Fund
005	Tort Insurance Fund	200	Debt Service Fund	611	Sewer Capital Improvements
006	Marina	201	Storm Water Debt Service Fund	612	Sewer Debt Reserve
010	Franchise Fees	220	Outdoor Pool/Storm Water GO	613	FEMA HMGP - Sanitary Sewer
030	Outdoor WP Replacement Res	222	Hotel Motel Tax Debt Reserve	620	Storm Water Fund
040	Cottage Reserve Fund	223	\$2.5 Bond Sinking Fund	621	Storm Water Capital
110	Road Use Tax Fund	224	TIF Debt Reserve Fund	622	Storm Water Sinking Fund
112	Special Levy Fund	225	Awaysis Local Option Sinking	670	Landfill Fund
119	Emergency Levy	227	5.6M Series Sinking Fund	750	Lodge Operations Fund
121	Local Option Sales Tax Fund	228	2.94M Series Sinking Fund	753	Lodge Reserve Fund
123	Hotel Motel Tax	230	Hotel/Motel Tax Bonds Fund	754	Lodge Taxes & Insurance
124	Mitigation Fund	231	McKenna Water Sinking Fund	755	Hotel Revenue Bonds Fund
125	TIF Fund	232	McKenna Sewer Sinking Fund	756	Hotel Property Tax Fund
126	Bargloff TIF	233	Bargloff Reserve Fund	757	Lodge Replacement Reserve Fund
127	The Reserves - TIF	234	Bargloff Sinking Fund	822	Health Benefit Trust Fund
128	#4 LMI Housing URA	235	TIF Bonds Fund	824	125 Flexible Benefits Fund
129	Storm Lake Sub-Division #5	299	Bond Refinancing	825	Wellness Fund
130	South School Urban Renewal	301	Capital Improvement Projects	835	Employee Internal Fund
131	LMI #5 Housing URA	500	Erma Myers Trust Fund	910	Chapter 411 Pension Fund
132	LMI Revolving Fund	600	Water Fund	960	Lake Improvement Commission
167	Restricted Gifts	601	Water Capital Improvements	970	Drainage Districts
168	Senior Center Trust Fund	602	Water Bond Reserve		

Section 2. Whereas, there is a need to transfer resources between funds to provide for operations, fund balancing, and debt service in amounts not to exceed according to the certified budget for fiscal year 2024-2025 as follows:

Fund From:	Fund To:	Description (What):	Amount:
Fund 001	Fund 129	3rd Addition TIF	\$ 98,164.58
Fund 004	Fund 001	Recreation Programming	\$ 300,000.00
Fund 010	Fund 001	FD Portable Radio Units	\$ 10,000.00
Fund 010	Fund 001	Parks Trails	\$ 25,000.00
Fund 010	Fund 001	Economic Development	\$ 290,677.27
Fund 010	Fund 001	Housing Study	\$ 25,000.00
Fund 010	Fund 001	FD Jaws of Life	\$ 70,000.00
Fund 010	Fund 001	Technology	\$ 336,200.00
Fund 010	Fund 001	LED Lighting Upgrade	\$ 67,200.00
Fund 010	Fund 030	OWP Circulation Pump	\$ 5,464.10
Fund 010	Fund 110	Street Equipment Trailer	\$ 20,000.00
Fund 010	Fund 110	Street Grader Repairs	\$ 50,000.00
Fund 010	Fund 110	Street Mower Replacement (#19)	\$ 100,000.00
Fund 010	Fund 110	Street Shop HVAC	\$ 20,000.00
Fund 010	Fund 110	Street Signal Battery Backup	\$ 70,000.00
Fund 010	Fund 110	Street Skidloader Attachments	\$ 135,000.00
Fund 010	Fund 110	Street Toolcat Auger	\$ 8,500.00

Fund 010	Fund 757	KP Lazy River Electric Repairs	\$	150,000.00
Fund 110	Fund 301	Memorial Road & Utility Project	\$	404,999.00
Fund 112	Fund 910	MFPRSI Transfer	\$	400,000.00
Fund 112	Fund 822	Health Insurance Allocation	\$	150,000.00
Fund 119	Fund 001	Close Out Emergency Levy Fund	\$	2,086.95
Fund 121	Fund 001	Downtown Holiday Lighting	\$	40,000.00
Fund 121	Fund 001	Club Car Replacement	\$	20,000.00
Fund 121	Fund 001	Gator Pro/Sprayer	\$	65,000.00
Fund 121	Fund 001	KP Area Mower	\$	10,000.00
Fund 121	Fund 001	Library Shelving	\$	40,500.00
Fund 121	Fund 001	Parks We-Go-Swing	\$	45,000.00
Fund 121	Fund 001	PD Cameras	\$	99,000.00
Fund 121	Fund 001	PD Supervisor Vehicle Replacement	\$	59,000.00
Fund 121	Fund 755	\$1.85M Hotel Rev Bond	\$	206,735.00
Fund 121	Fund 201	\$5.74M Go Bond	\$	3,934.53
Fund 121	Fund 225	\$8.171M GO Bond	\$	408,127.00
Fund 121	Fund 227	\$5.74M Go Bond	\$	127,710.06
Fund 121	Fund 301	Airport Apron Rehab Project Match	\$	27,000.00
Fund 121	Fund 301	Memorial Road & Utility Project	\$	1,848,714.73
Fund 121	Fund 757	KP Remodel/Refresh	\$	424,517.00
Fund 123	Fund 001	Park Recreation	\$	100,000.00
Fund 123	Fund 228	\$925k Tax GO Bond	\$	130,500.00
Fund 123	Fund 301	Water Recreation Grant Match	\$	56,750.00
Fund 123	Fund 757	KP Repairs	\$	150,000.00
Fund 124	Fund 227	\$5.74M GO Bond	\$	237,680.07
Fund 125	Fund 001	Internal Debt Repayment	\$	549,757.00
Fund 125	Fund 121	Internal Debt Repayment	\$	508,000.00
Fund 125	Fund 227	\$5.74M GO Bond	\$	276,000.00
Fund 125	Fund 225	\$8.171M GO Bond	\$	196,224.00
Fund 125	Fund 231	\$5.805M Urban Renewal GO Bond	\$	435,600.00
Fund 125	Fund 611	Internal Debt Repayment	\$	157,000.00
Fund 125	Fund 756	Certified Debt of Property Tax	\$	287,958.00
Fund 125	Fund 757	Resort Remodel/Refresh	\$	629,803.00
Fund 126	Fund 010	Internal Debt Repayment	\$	50,000.00
Fund 126	Fund 110	Internal Debt Repayment	\$	83,714.00
Fund 126	Fund 234	\$2.685M (of \$3.39M) GO Bond	\$	314,850.00
Fund 126	Fund 610	Internal Debt Repayment	\$	41,072.00
Fund 167	Fund 001	Parks We-Go-Swing- Paxton's Donation	\$	40,815.00
Fund 200	Fund 234	\$705k Fire Truck (of \$3.39M) GO Bond	\$	135,307.00
Fund 200	Fund 301	Purchase of New Fire Trucks (2)	\$	2,817,006.00
Fund 220	Fund 225	\$8.171 M GO Bond	\$	200,359.00
Fund 600	Fund 301	Memorial Road & Utility Project	\$	193,063.56
Fund 600	Fund 601	Shallow Well #23 Project	\$	255,000.00
Fund 600	Fund 603	\$2.163M Water Rev Bond	\$	300,213.00
Fund 600	Fund 603	\$1.259M Well 22 NT SRF	\$	58,062.50
Fund 600	Fund 603	\$1.074M Well 22 SRF	\$	58,062.50
Fund 600	Fund 603	\$4.258M Water Tower NT SRF Bond	\$	113,157.01
Fund 600	Fund 603	\$3.63M Water Tower SRF Bond	\$	113,157.01
Fund 603	Fund 601	Water Tower #5 SRF Funds	\$	7,401,117.00
Fund 603	Fund 601	Well 22 SRF Funds	\$	1,736,465.00
Fund 610	Fund 301	Memorial Road Sewer Bypass CO#1	\$	226,375.00
Fund 610	Fund 612	\$1.608M Memorial LS SRF	\$	95,561.00
Fund 610	Fund 612	\$4.538M Sewer Rev SRF Bond	\$	438,397.00
Fund 610	Fund 612	\$660k Sewer Rev Bond	\$	43,541.00

Fund 610	Fund 600	Trench Kit Distribution Tool	\$	12,500.00
Fund 610	Fund 611	Ice House LS Local Match	\$	86,131.94
Fund 610	Fund 611	Scout Park LS Local Match	\$	207,120.76
Fund 610	Fund 301	Memorial Road & Utility Project	\$	1,102,151.02
Fund 620	Fund 227	\$5.74M GO Bond	\$	105,643.00
Fund 620	Fund 622	\$729k NCSW SRF Bond	\$	47,781.00
Fund 754	Fund 757	Water Damage Insurance Claims	\$	403,423.21
Fund 755	Fund 223	\$1.85M Hotel Rev Bond	\$	206,735.00
Fund 835	Fund 001	Golf Pass Sales	\$	3,322.84
			\$	26,768,905.64

NOW THEREFORE be it resolved by the City Council of the City of Storm Lake, Iowa, to approve the above said transfers of funds

PASSED AND APPROVED this _____ day of _____, _____

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

5/19/2025

Agenda Item # F.5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Brandon Ripke, Public Services Superintendent

SUBJECT: **Motion to Approve Purchase of Two Portable Toilets**

BACKGROUND: During the preparation of the FY 2026 Budget, discussion was held regarding discontinuing portable toilets at various locations. Approximately \$700 per month in savings was realized from this decision.

In reviewing the volume of activity at West 9th Ballfields, staff is recommending purchase of two ADA accessible portables. Servicing the toilets would be handled by city staff.

The quote received is attached.

FISCAL IMPACT: FY 2025 Budget - \$5,537.38 and charged to appropriate funding source as determined by Finance Director

RECOMMENDATION: Move to approve purchase of two portable toilets from All Safety Products

ATTACHMENTS:

1. Quote - Portables

David Derragon

From: Brandon Ripke
Sent: Monday, March 24, 2025 1:47 PM
To: Keri Navratil; David Derragon
Subject: Updated quote with shipping

Follow Up Flag: Follow up
Flag Status: Flagged

From: sales@allsafetyproducts.com <sales@allsafetyproducts.com>
Sent: Monday, March 24, 2025 1:03 PM
To: Brandon Ripke <Ripke@stormlake.org>
Subject: QUOTE Valid Until 03/31/2025 RFQ Updated - 11104 (Status: Customer Review)

[EXTERNAL] This email originated outside of City of Storm Lake.



www.allsafetyproducts.com

Phone: 1-877-208-3109 **Direct Customer Service Phone:** 562-630-3700 **Fax:** 562-630-3800

E-mail: sales@allsafetyproducts.com

All Safety Products, P.O. Box 6353, Lakewood, California 90714

Your RFQ has been updated to the following status: Customer Review

When we are responding to this RFQ (**Customer Review**) with a freight quote, there will also be a provided payment link (**Invoice Details/ Submit Payment:**) as well to convert your RFQ to an order and submit payment or to provide additional comments until pricing meets your approval.

F.Y.I. We are a small veteran-owned, certified small business who have a special note of thanks and gratitude to all of the men and women who serve or have served in the military.

Additional RFQ Comments:

The comments for your order are: Hi Brandon, Here is the revised quote. I added the Satellite QuickScents packets since it could ship from the same location as the restrooms.

RFQ Details:

RFQ Number: 11104

Invoice Details/ Submit Payment: https://www.allsafetyproducts.com/account_history_info.php?order_id=11104

Date Ordered: Monday 24 March, 2025

Quote Expiry Date: 03/31/2025

Quote Valid Days: 7

RFQ Total: 4980

Products

2 x Satellite-PolyPortables Liberty Wheelchair Accessible Portable R (SAT-LIBERTY-GRAY) = \$4,980.00

- Pkg Qty: (1-each)
- Base Price: \$2,380.00
- **Locking Kit:** Add Locking for Liberty
- **Toilet Seat Cover Dispenser:** None (Default)
- **Unit Color Select:** Dark Gray (Default)
- **Flush Tank Option:** None Selected
- **Liberty Tank Upgrade:** None - 35 Gallon Default
- **Solar Comfort Accessories:** None (Default)
- **QuickScents-Regular:** Yes PN34177(+\$110.00)
- **Motion Activated Light:** None Selected

 Sub-Total: \$4,980.00
 Freight, Commercial, No LG: \$557.38
 Tax: \$348.60
 Rev Tax: \$-348.60
 Total: \$5,537.38

Customer Information

City of Storm Lake
 433 Vilas St
 Storm Lake
 50588
 Iowa
 United States
 7127328029
ripke@stormlake.org

Billing Address

City of Storm Lake
 Brandon Ripke
 433 Vilas St
 Storm Lake, IA 50588
 United States

Delivery Address

City of Storm Lake
 Brandon Ripke
 433 Vilas St
 Storm Lake, IA 50588
 United States

Staff Summary

5/19/2025

Agenda Item # F.6.



REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Motion Setting A Public Hearing on an Ordinance Amending City Code Title III, Chapter 10, Section 6(B) for the Purpose of Changing the Storm Water Service Rate**

BACKGROUND: The proposed rate increase for storm water, as discussed during the fiscal year 2025-2026 budget work sessions, will help fund the increasing operational costs, capital projects, and debt services for the Storm Water Self-Supported Enterprise Fund. The Storm Water Fund manages 96 lane miles of street sweeping, over 745 Storm Water Intakes, and 64 Storm Water Quality Controls, such as the East and North Central Storm Water retention basins.

The last rate increase for Storm Water Rates were June 1, 2013.

The proposed draft ordinance will modify the Storm Water Utility Rates effective July 1st, 2025. Residents and businesses will see the rate increase, if adopted for the first time on the bills they receive at the beginning of August which are due August 15th, 2025.

The proposed rate increase will raise the existing Equivalent Residential Unit rate from \$4.00 per ERU per month to \$5.00 per ERU per month. Typical residential units will see a \$1.00 per month increase. Commercial and Industrial users will see an increase of \$1.00 per ERU charged. Equivalent Residential Units are charged based on impervious surface area divided by 2,750 sq. ft., the typical residential amount of impervious surface area as determined by the existing City Code.

Currently, we are billing 8,950 ERU's per month. This rate increase will generate \$8,950 per month in additional revenue for Storm Water

Utility Fund and \$107,400 annually.

Prior to the first reading of the Ordinance that would change these rates, notice must be published, and a public meeting must be held.

FISCAL IMPACT: The fiscal impact of setting the public hearing is the cost of the publication as required by law.

RECOMMENDATION: Set Public Hearing for the amendment of City Code Title III, Chapter 10, Section 6(B) for the Purpose of changing the Storm Water Service Rate for June 2nd, 2025 at 5:00PM in the City Council Chambers.

ATTACHMENTS:

1. [Notice of Public Hearing](#)
2. [Ordinance No. -2024-2025](#)

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Storm Lake, Iowa will hold a public hearing on an Ordinance Amending City Code Title III, Chapter 10, Section 6(B) for the Purpose of Changing the Storm Water Service Rate.

This public hearing will be held by the City Council at City Hall on June 2nd, 2025, at 5:00pm. At said time and place, any person(s) interested is invited to appear to present their objections to or arguments for the rate increase recommendations.

Mayra A. Martinez, City Clerk
City of Storm Lake, Iowa

ORDINANCE NO. ??-O-2024-2025

AN ORDINANCE AMENDING TITLE III, CHAPTER 10, SECTION 6(B) OF THE 1994 RECODIFICATION OF THE MUNICIPAL CODE OF THE CITY OF STORM LAKE, IOWA FOR THE PURPOSE OF CHANGING THE STORM WATER SERVICE RATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. Title III, Chapter 10, Section 6(B) of the Municipal Code of the City of Storm Lake, Iowa is hereby amended to read as follows:

- (B) RATES. The rates for the service charge shall be established in accordance with Section 13.18.030 and is on a fiscal year basis, the estimated storm water utility system actual costs, less other projected revenue, divided by the estimated total number of ERUs connected to the City storm water utility system. The rate of service charge shall be \$5.00 per ERU effective July 1, 2025.

All ERU records for all properties within the City of Storm Lake shall be kept on file in the City Clerk's office and shall be available during normal office hours for examination.

Section 2. This ordinance shall be in full force and effect from and after its final passage, approval, and publication as provided by law.

PASSED on its first consideration the _____ day of _____, 2025.

PASSED on its second consideration the _____ day of _____, 2025.

Requirement of consideration and vote at two (2) prior Council meetings suspended the _____ day of _____, 2025.

PASSED AND APPROVED on its third consideration this _____ day of _____, 2025.

CITY OF STORM LAKE, IOWA

By: _____
Micheal Porsch, Mayor

_____ No action taken by Mayor.

_____ Vetoed this _____ day of _____, 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A, Martinez, City Clerk

_____ Repassed and adopted over the veto this _____ day of _____, 2025.

_____ Veto affirmed this _____ day of _____, 2025 by failure of vote taken to repass.

_____ Veto affirmed no timely vote taken to repass over veto.

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/19/2025

Agenda Item # F.7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Motion Setting A Public Hearing on an Ordinance Amending City Code Title III, Chapter 3, Section 4 for the Purpose of Changing the Sewer Service Rate**

BACKGROUND: The proposed rate increases will ensure that the City can make payments on the bonds needed for major improvements at the Wastewater Treatment Plant, Lift Stations, and cover the City's matching portion of future grant applications. Additionally, funds will ensure that adequate revenues exist within the utility to fund other maintenance and repairs needed by the self-supporting sewer fund.

While rates are not and should not be based on the same service in other cities (the cost of service can vary from city to city based on the type or plant, needed improvements, and /or the quality of raw water or type of sanitary sewer received), city staff realize that some may want to know where the City of Storm Lake rate is in comparison to other communities. According to the City of Ames, Iowa 2024 annual Water & Sewer Rate Study, this rate increase would put the City of Storm Lake at \$55.98 for bill amounts at 600 cubic feet of use, 52% under the highest rate of \$83.03 in Oskaloosa, Iowa, a community with similar population to Storm Lake at 11,448 in 2023.

The proposed draft ordinance will modify the Sewer Utility Rates effective July 1st, 2025. Residents and businesses will see the rate increase, if adopted for the first time on the bills they receive at the beginning of August which are due August 15th, 2025.

The proposed rate increase will raise the current base user charge to \$30.06 per month and the user service charge to \$5.78 per thousand gallons of water used as determined in subsection A.

Prior to the first reading of the Ordinance that would change these rates, notice must be published, and a public meeting must be held.

FISCAL IMPACT: The fiscal impact of setting the public hearing is the cost of the publication as required by law.

RECOMMENDATION: Set A Public Hearing on an Ordinance Amending City Code Title III, Chapter 3, Section 4 for the Purpose of Changing the Sewer Service Rate for June 2nd, 2025 at 5:00PM in the City Council Chambers

ATTACHMENTS:

1. Notice of Public Hearing
2. Ordinance No -2024-2025

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Storm Lake, Iowa will hold a public hearing on an Ordinance Amending City Code Title III, Chapter 3, Section 4 for the Purpose of Changing the Sewer Service Rate.

This public hearing will be held by the City Council at City Hall on June 2nd, 2025, at 5:00pm. At said time and place, any person(s) interested is invited to appear to present their objections to or arguments for the rate increase recommendations.

Mayra A. Martinez, City Clerk
City of Storm Lake, Iowa

ORDINANCE NO. ??-O-2024-2025

ORDINANCE AMENDING CHAPTER 3-3 OF TITLE III OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED “SEWER RATES”, TO PROVIDE FOR NEW RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL SEWER RATES AND NEW MINIMUM RATES

WHEREAS, the City’s sewer rates, set out in Section 3-3-4 in Chapter 3-3 of the City Code, for annual periods from 2016 through the present, need to be adjusted to reflect current costs and expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1: AMENDMENTS TO SECTION 3-3-4: Chapter 3-3 of Title III of the City Code of the City of Storm Lake, Iowa, is hereby amended by striking Sections 3-3-4 of such Chapter and substituting in lieu thereof the following new Sections 3-3-4:

Section 3-3-4 Rate Schedule

(A) Each user shall pay for the services provided by the City based on the user’s use of the treatment works as determined by water meter(s) acceptable to the City.

(B) Each contributor shall pay a base user charge of **thirty dollars and six cents (\$30.06)** per month per water meter utilized by such contributor and which charge shall be in addition to the charges set forth in subsections (D) and (E) which follow.

If a single meter shall serve more than one dwelling unit, commercial user, or industrial user, the base user charge shall be increased by a factor equal to the total number of such units or users being served. As used herein, a dwelling unit includes separate apartments, condominiums, mobile homes, or distinct portions of a duplex or multi-family dwelling, but it does not include dormitory rooms, hotel or motel rooms, or boarding rooms without separate kitchen and bath facilities.

(C) Amount of hydraulic loading subject to user charge:

1. In addition to the base rate, all residential contributors shall pay monthly user charges which shall be based on all water used by that contributor for that month at the rate set forth in subparagraph (D). If a residential contributor uses water for lawn watering which is not returned to the collection system, the user charge for that contributor may be based on a wastewater meter(s) or separate water meter(s) installed and maintained at the contributor's expense, and in a manner acceptable to the City.

2. In addition to the base rate, all industrial and commercial contributors, which shall include all contributors who do not qualify as residential contributors, shall pay monthly user charges which shall be based on all water used by that contributor for that month at the rate set forth in subparagraph (D). If a commercial or industrial contributor has a consumptive use of water, or in some other manner uses water which is not returned to the wastewater collection system, the user charge for that contributor may be based on a wastewater meter(s) or separate water meter(s) installed and maintained at the contributor's expense, and in a manner acceptable to the City.

(D) Each contributor shall pay a user service charge for operation and maintenance including replacement and debt service of **five dollars and seventy-eight cents (\$5.78)** per one thousand (1,000) gallons of water (or wastewater) used as determined in Subsection (A) of this Section 3-3-4.

(E) For those contributors who contribute wastewater the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge shall be paid. The surcharge for operation and maintenance including replacement is:

\$.51 per pound BOD in excess of the BOD concentration in normal domestic wastewater;

Effective July 1, 2025, \$.54 per pound BOD in excess of the BOD concentration in normal domestic wastewater;

\$.41 per pound TSS in excess of the TSS concentration in normal domestic wastewater;

Effective July 1, 2025, \$.43 per pound TSS in excess of the TSS concentration in normal domestic wastewater;

\$1.94 per pound ammonia nitrogen in excess of the ammonia nitrogen concentration in normal domestic wastewater.

Effective July 1, 2025, \$2.04 per pound ammonia nitrogen in excess of the ammonia nitrogen concentration in normal domestic wastewater.

(F) Any user which discharges any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the City's treatment works, or any user which discharges any substance which singly or by interaction with other substances causes identifiable increases in the cost of operation, maintenance, or replacement of the treatment works, shall pay for such increased costs. The charge to each such user shall be as determined by the responsible plant operating personnel and approved by the City Council.

(G) The user charge rates established in this Section apply to all users of the domestic wastewater treatment facility located within the City limits. User charge rates for contributors outside of the City limits whose rates are not established by contract shall be as determined by resolution of the Council, but they shall not be less than the user charge rates established for users located within the City limits. User charge rates for contributors located outside the City limits which are presently established by contract shall be honored for the duration of the contract but no renewal or modification of that contract shall be made which does not provide that the contributor shall pay user charge rates at least equal to those charged to users located within the City limits.

SECTION 2. REPEALER: All ordinances or parts of ordinances of the City of Storm Lake, Iowa in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SAVINGS CLAUSE: If any section, provision, sentence, clause, phrase, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED on its first consideration the _____ day of _____, 2025.

PASSED on its second consideration the _____ day of _____, 2025.

Requirement of consideration and vote at two (2) prior Council meetings suspended the _____ day of _____, 2025.

PASSED AND APPROVED on its third consideration this _____ day of _____, 2025.

CITY OF STORM LAKE, IOWA

By: _____

Micheal Porsch, Mayor

____ No action taken by Mayor.

____ Vetoed this _____ day of _____, 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A, Martinez, City Clerk

_____ Repassed and adopted over the veto this _____ day of _____, 2025.

_____ Veto affirmed this _____ day of _____, 2025 by failure of vote taken to repass.

_____ Veto affirmed no timely vote taken to repass over veto.

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/19/2025

Agenda Item # F.8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Keri Navratil, City Manager
Scott Olesen, Building Official
Tyler Gibbins, Finance Director
Nelda Kirkholm, Deputy City Clerk

SUBJECT: **Ordinance No. 06-O-2024-2025 Amending City Code Chapter 3-4 Waterworks Maintenance - 2nd Reading**

BACKGROUND: The updates to City Code Chapter 3-4 strengthens the City Code to ensure that water service lines, curb stops, water meters and fixtures are repaired timely. The new additions define that water leaks are emergency maintenance and will need to be repaired immediately. Currently, the City has 5 water leaks, 151 curb stops and 73 meters that need to be addressed in the community.

FISCAL IMPACT: Attorney Fees are estimated to be approximately \$1,500 to meet with staff and draft an appropriate ordinance.

RECOMMENDATION: ~~First Reading- May 5, 2025~~
Second Reading- May 19, 2025
Third Reading - June 2, 2025

ATTACHMENTS:

1. Ordinance Amending City Code Chapter 3-4_ Waterworks Maintenance (04.10.25)
2. Summary - City Code Chapter 3-4 Amendments (Water Line Repair Lien) (04.10.25)

ORDINANCE NO. __

AN ORDINANCE AMENDING TITLE III, CHAPTER 4, WATERWORKS, OF THE 1994 RECODIFICATION OF THE MUNICIPAL CODE OF THE CITY OF STORM LAKE, IOWA, REGARDING MAINTENANCE OF WATER UTILITY INFRASTRUCTURE WITHIN THE CORPORATE LIMITS OF STORM LAKE, IOWA

WHEREAS, Title III, Chapter 4, Waterworks, of the 1994 Recodification of the Municipal Code of the City of Storm Lake ("City Code"), Iowa regulates the operation and maintenance of the water system of the City of Storm Lake, Iowa ("City"); and

WHEREAS, the City Council of the City of Storm Lake, Iowa ("City Council") has determined the provisions of City Code chapter 3-4 require amendments to better effectuate the City's operation and maintenance of its water system; and

WHEREAS, the City Council hereby determines the amendments to City Code chapter 3-4 set forth herein are in the public's best interests and serve the health and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA, THAT:

SECTION ONE. Title III, Chapter 4, Waterworks, of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa, is hereby amended by repealing and replacing Section 3-4-15, Maintenance Of Service Pipes, as follows:

Section 3-4-15 Maintenance Of Service Pipes

All service pipes and fixtures of every kind from the street water main to the premises, including but not limited to the corporation cocks at the mains, the water service lines, and the stop cocks, shall be installed and maintained at the expense of the property owner. Any leaks or other defects in the same shall be promptly repaired by the property owner. If leaks or other defects are not promptly repaired by the property owner, the water shall be turned off until such repairs have been made, and the expense incurred for discontinuing and restarting water service shall be charged to and paid by such owner. The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation or maintenance of said water service pipes and fixtures.

Stop cock locations shall not be in sidewalks, driveways, or any type of concrete improvement. Stop cocks shall be placed within and as close as otherwise practical

to the boundary lines of the property owner's property. Exact stop cock location shall be as determined by the City.

In the event the City should discontinue and abandon the use of an existing water main and relocate the new water main on the opposite side of the street, the City will install, at the City's expense, that portion of the service pipe from the abandoned water main to the newly-installed water main.

SECTION TWO. Title III, Chapter 4, Waterworks, of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa, is hereby amended by adding a new Section 3-4-15A therein, as follows:

3-4-15A Failure to Maintain

When any portion of the service pipes and fixtures from the street water main to the premises which is the responsibility of the property owner, including but not limited to the corporation cocks at the mains, the water service lines, and the stop cocks, becomes defective or creates a nuisance and the owner fails to correct such defect or nuisance following notice, the City shall discontinue water service, pursuant to Section 3-4-15, and may correct the defective condition or abate the nuisance at the property owner's cost, following notice to the property owner.

In the event the City makes corrections to the service pipes or fixtures to correct a defect or nuisance, the City shall charge the property owner the costs thereof. All charges incident to the City's correction or maintenance shall be charged at the amounts provided for by section 3-4-9, and such charges shall be the property owner's obligation to pay. Should such charges become delinquent, the City may assess the costs thereof to the property, following notice to the property owner.

The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the correction or maintenance work required.

SECTION THREE. Title III, Chapter 4, Waterworks, of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa, is hereby amended by adding a new Section 3-4-15B therein, as follows:

3-4-15B Emergency Maintenance

(A) In the event the state or condition of a property's service pipes or fixtures of any kind from the street water main to the premises threaten life, safety, property, or infrastructure so as to constitute an emergency, as determined by the City Manager, the City may undertake the necessary emergency maintenance required to abate the threat.

1. The City shall make a reasonable attempt to notify the property owner of its intent to conduct such necessary emergency maintenance.
2. The City may charge the property owner the costs for any necessary emergency maintenance to the service pipes or fixtures at the amounts provided for by section 3-4-9, and such charges shall be the property owner's obligation to pay.
3. Should such charges become delinquent, the City may assess the costs thereof to the property, following notice to the property owner.
4. The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

(B) Emergencies Enumerated. The following circumstances may constitute an emergency for purposes of this section, but shall not be limited hereto:

1. A curb stop in disrepair resulting in the City's inability to shut off water supply to the property.
2. Water lines or meters in disrepair at any time during which a resolution of the City Council declaring a public emergency water shortage, pursuant to section 3-5-4, is in effect, and imposing water conservation measures pursuant to section 3-5-5.
3. Water lines or fixtures of any kind from the street water main to the premises in disrepair and threatening or causing unnecessary discharge into the municipal stormwater system.

SECTION FOUR. Title III, Chapter 4, Waterworks, of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa, is hereby amended by repealing and replacing Section 3-4-19, Owners To Protect Meters, as follows:

3-4-19 Owners To Protect Meters

- (A) The property owner of the premises where a meter or remote control meter reading device is installed shall be held responsible for its care and protection from freezing or hot water and from other damage or interference from any person. (Every hot water heater and hot water storage tank must have a check valve on the supply pipe line and a suitable relief valve on the discharge line of such heater or tank.)
- (B) In case of any damage to the meter or remote control meter reading device, or in case of its stoppage or imperfect working, the property owner shall give immediate notice to the office of the City Clerk.

(C) In all cases where the meters or remote control meter reading devices are broken or damaged by negligence of owners or occupants of the premises, or by freezing, hot water or other damage except ordinary wear and tear, the necessary repairs to the meter or remote control meter reading device shall be made by the City after first giving notice thereof to the property owner, and the costs of such repairs paid for by such property owner.

(D) When a meter or remote control meter reading device becomes inoperative, damaged, or fails as a result of ordinary wear and tear, or otherwise, the property owner shall give immediate notice to the office of the City Clerk. The meter or remote control meter reading device shall be repaired or replaced in accordance with section 3-4-16.

(E) All charges incident to any repair or replacement by the City of a property's meter or remote control meter shall be charged at the amounts provided for by section 3-4-9. Should such charges become delinquent, the City may assess the costs thereof to the property, following notice to the property owner.

(F) No one shall in any way interfere with the proper registration of a water meter or remote control meter reading device, and no one except an authorized employee of the Water Department shall break a seal of a meter or remote control meter reading device or shall remove, relocate, or alter a remote meter; provided, however, that the City Manager or City Clerk may grant written permits to licensed plumbers in case of emergency to break such seal for draining pipes or stopping water leaks.

(G) The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

(H) Any failure to adhere to the requirements of this section for the protection and maintenance of a property's meter and remote control meter reading device, if applicable, shall be a violation of this Chapter and subject to enforcement under section 3-4-30.

SECTION FIVE. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

SECTION SIX. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION SEVEN. Effective. This Ordinance shall be in full force and effect, from and after its passage, adoption, and approval and publication as required by law, unless a subsequent effective date is set out hereinabove.

SECTION EIGHT. When this ordinance is in effect, it shall automatically supplement, amend, and become a part of the said Recodification of the Municipal Code of the City of Storm Lake, Iowa.

PASSED on its first consideration the _____ day of _____, 2025.

PASSED on its second consideration the _____ day of _____, 2025.

Requirement of consideration and vote at two (2) prior Council meetings suspended the _____ day of _____, 2025.

PASSED AND APPROVED on its third consideration this _____ day of _____, 2025.

CITY OF STORM LAKE, IOWA

By: _____
Micheal Porsch, Mayor

_____ No action taken by Mayor.

_____ Vetoed this _____ day of _____, 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A, Martinez, City Clerk

_____ Repassed and adopted over the veto this _____ day of _____, 2025.

_____ Veto affirmed this _____ day of _____, 2025 by failure of vote taken to repass.

_____ Veto affirmed no timely vote taken to repass over veto.

ATTEST:

Mayra A. Martinez, City Clerk

AMENDMENTS TO STORM LAKE MUNICIPAL CODE

TITLE III, CHAPTER 4, WATERWORKS

AMENDMENT:

Section 3-4-15 Maintenance Of Service Pipes

All service pipes and fixtures of every kind from the street water main to the premises, including but not limited to the corporation cocks at the mains, the water service lines, and the stop cocks, shall be installed and maintained at the expense of the property owners ~~and a~~Any leaks or other defects in the same shall be promptly repaired by the property owner. ~~If leaks or other defects are m, or if~~ not promptly repaired by the property owner, the water shall be turned off until such repairs have been made, and the expense incurred ~~thereby for discontinuing and restarting water service~~ shall be charged ~~to against and paid by~~ such owner. The provisions of this section shall include properties registered as rental properties within the City and the owners thereof. and must be paid before the water shall again be turned on.

The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation or maintenance of said water service pipes and fixtures.

Stop cock locations shall not be in sidewalks, driveways, or any type of concrete improvement. Stop cocks shall be placed within and as close as otherwise practical to the boundary lines of the property owner's property. Exact stop cock location shall be as determined by the City.

In the event the City should discontinue and abandon the use of an existing water main and relocate the new water main on the opposite side of the street, the City will install, at the City's expense, that portion of the service pipe from the abandoned water main to the newly-installed water main.

NEW SECTION:

3-4-15A Failure to Maintain

When any portion of the service pipes and fixtures from the street water main to the premises which is the responsibility of the property owner, including but not limited to the corporation cocks at the mains, the water service lines, and the stop cocks, becomes defective or creates a nuisance and the owner fails to correct such defect or nuisance following notice, the City shall discontinue water service, pursuant to Section 3-4-15, and may correct the defective condition or abate the nuisance at the property owner's cost, following notice to the property owner.

In the event the City makes corrections to the service pipes or fixtures to correct a defect or nuisance, the City shall charge the property owner the costs thereof. All charges incident to the City's correction or maintenance shall be charged at the amounts provided for by section 3-4-9, and such charges shall be the property owner's obligation to pay. Should such charges become delinquent, the City may assess the costs thereof to the property, following notice to the property owner.

The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the correction or maintenance work required.

NEW SECTION:

3-4-15B Emergency Maintenance

(A) In the event the state or condition of a property's service pipes or fixtures of any kind from the street water main to the premises threaten life, safety, property, or infrastructure so as to constitute an emergency, as determined by the City Manager, the City may undertake the necessary emergency maintenance required to abate the threat.

1. The City shall make a reasonable attempt to notify the property owner of its intent to conduct such necessary emergency maintenance.

2. The City may charge the property owner the costs for any necessary emergency maintenance to the service pipes or fixtures at the amounts provided for by section 3-4-9, and such charges shall be the property owner's obligation to pay.

3. Should such charges become delinquent, the City may assess the costs thereof to the property, following notice to the property owner. The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

(B) Emergencies Enumerated. The following circumstances may constitute an emergency for purposes of this section, but shall not be limited hereto:

1. A curb stop in disrepair resulting in the City's inability to shut off water supply to the property.

2. Water lines or meters in disrepair at any time during which a resolution of the City Council declaring a public emergency water shortage, pursuant to section 3-5-4, is in effect, and imposing water conservation measures pursuant to section 3-5-5.

3. Water lines or fixtures of any kind from the street water main to the premises in disrepair and threatening or causing unnecessary discharge into the municipal stormwater system.

AMENDMENT:

3-4-19 Owners To Protect Meters

(A) The property owner or occupant of premises where a meter or remote control meter reading device is installed shall be held responsible for its care and protection from freezing or hot water and from other damage or interference from any person. (Every hot water heater and hot water storage tank must have a check valve on the supply pipe line and a suitable relief valve on the discharge line of such heater or tank.)

(B) In case of any damage to the meter or remote control meter reading device, or in case of its stoppage or imperfect working, he shall give immediate notice to the office of the City Clerk.

(C) In all cases where the meters or remote control meter reading devices are broken or damaged by negligence of owners or occupants of the premises, or by freezing, hot water or other damage except ordinary wear and tear, the necessary repairs to the meter or remote control meter reading device shall be made by the City after first giving notice thereof to the property owner, and the costs of such repairs paid for by such property owner.

(D) When a meter or remote control meter reading device becomes inoperative, damaged, or fails as a result of ordinary wear and tear, or otherwise, the property owner shall give immediate notice to the office of the City Clerk. The meter or remote control meter reading device shall be repaired or replaced in accordance with section 3-4-16.

(E) All charges incident to any repair or replacement by the City of a property's meter or remote control meter shall be charged at the amounts provided for by section 3-4-9. Should such charges become delinquent, the City may assess the costs thereof to the property, following notice to the property owner.

~~(A)(F) or occupant, and in case payment thereof is neglected or refused, the water supply shall be turned off and shall not be turned on until full payment has been made, together with a fee, in the amount set by Council Resolution, for turning on the water again and a fee, in the amount set by Council Resolution, for posting the disconnect notice (door tag). Damaged meters or remote control meter reading devices may be repaired by the City without first giving notice thereof to the owner of the premises served by such meter or remote control reading device. (Every hot water heater and hot water storage tank must have a check valve on the supply pipe line and a suitable relief valve on the discharge line of such heater or tank.)~~ No one shall in any way interfere with the proper registration of a water meter or remote control meter reading device, and no one except an authorized employee of the Water Department shall break a seal of a meter or remote control meter reading device or shall remove, relocate or alter a remote meter; provided, however, that the City Administrator-Manager or City Clerk may grant written permits to licensed plumbers in case of emergency to break such seal for draining pipes or stopping water leaks.

~~(B)~~(G) The provisions of this section shall include properties registered as rental properties within the City and the owners thereof.

~~(C)~~—Any failure to adhere to the requirements of this section for the protection and maintenance of a property's meter and remote control meter reading device, if applicable, shall be a violation of this Chapter and subject to enforcement under section 3-4-30.

(H)

4903-8149-7652-1\11149-1000

Staff Summary

5/19/2025

Agenda Item # F.9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Keri Navratil, City Manager
Scott Olesen, Building Official
Nelda Kirkholm, Deputy City Clerk
Tyler Gibbins, Finance Director

SUBJECT: **Work Session - Waterworks Code Section 3-4 Administrative Policy**

BACKGROUND: This policy is provided as guidance in how the City of Storm Lake Waterworks code section 3-4 shall be administered to ensure a fair and equitable process. Staff may recommend changes to the policy from time to time. All changes shall be reviewed by the City Manager and provided to the City Council for their review.

Notice to Property Owners:

Following identification of a defective service pipe or fixture that is not determined to be an emergency, a notice the property owner, as shown by records of the County Auditor, will include:

- a. A description of the defective service pipe or fixture.
- b. A location of the defective service pipe or fixture.
- c. 15 days to complete the necessary repairs.
- d. A statement that if a remedy is not completed by the 15-day period, a notice to abate shall be given.

Notice to Abate:

Following the initial notice provided to the property owner, should the property owner not make the necessary repairs or make arrangements to do so within the 15-day request, a notice to abate will be sent to the property owner which includes:

- a. A description of the defective service pipe or fixture.

- b. A location of the defective service pipe or fixture.
- c. 15 days to complete the necessary repairs or make arrangements thereof.
- d. A statement that if the described defective service pipe or fixture is not completed as directed and no request for hearing is made within the time prescribed, the City will make the necessary repairs and assess the cost against such person.
- e. A property owner's rights to appeal.

Request for a Hearing and Appeal:

Should the property owner dispute the defective service pipes for fixtures at any time following notification:

- a. A request for a hearing may be made in writing and delivered to City Hall in advance of the previously mentioned, 30-day notice to abate the defective service pipes or fixtures.
- b. A hearing held by the City Manager or designee shall make a decision about whether the defective service pipe or fixture exists and order it abated within 10 days.
- c. Should the property owner dispute the findings of the City Manager or designee, an appeal of the decision may be made in writing and delivered to the City Clerk by certified mail or personal delivery within 3 business days.
- d. A hearing of such appeal shall be scheduled within 7 business days of receipt of the notice to appeal for consideration by the City Council. Following the decision of the City Council, the findings may affirm or reverse the order of the City Manager. If defective service pipes or fixtures are found to exist, the property owner shall be ordered to abate within 10 days.

Abatement, Collection, and Payment Installments:

If a property owner neglects or fails to abate defective service pipes or fixtures:

- a. The City shall make the necessary repairs, keeping account of the expenses incurred and paying the itemized expenses on behalf of the City.
- b. The City shall mail a statement of the total expenses incurred to the property owner.
- c. If the statement is not paid within 30 days, the City shall certify the costs to the county auditor and shall be collected with, and in the same manner, as general property taxes.

Emergency Repairs:

If it is determined that an emergency exists by reasons in City Code section 3-4-15B, the City may perform any action required without

prior notice. Persons identified as owners of defective service pipes or fixtures, as shown by the record of the County Auditor, will be given proper notice of assessment of costs including their rights to appeal.

Water Meters:

Any failure to adhere to the protection and maintenance of a property's meter and remote control device, shall constitute a municipal infraction and follow the court process as outlined in Section 364.22 of the Code of Iowa.

Property owners of defective service pipes or fixtures will be given a 30-day opportunity to make arrangements for repairs or appeal the findings. Following the 30-day period, the City will make the repairs and provide the costs to the property owner which are due in 30 days. If the property owner does not pay for the costs related to repairs, the costs will be certified on their property taxes for collection.

FISCAL IMPACT: N/A

RECOMMENDATION: Review the administrative policy for the City of Storm Lake's Waterworks Code Section 3-4 and provide direction.

ATTACHMENTS:

1. [Administrative Policy](#)

City of Storm Lake

Water Code 3-4

Administrative Policy

I. Purpose

This policy is provided as guidance in how the City of Storm Lake Waterworks code section 3-4 shall be administered to ensure a fair and equitable process. Staff may recommend changes to the policy from time to time. All changes shall be reviewed by the City Manager and provided to the City Council for their review.

II. Emergency Repairs

If it is determined that an emergency exists by reasons determined under City Code Section 3-4-15B, the City may perform any action which may be required without prior notice. The City shall assess the costs as provided in City Code Section 3-4-15B(A)3, after giving notice to the property owner under the applicable provisions of Section IV and hearing as provided in Section V of this Administrative Policy.

III. Notice to Property Owner

Whenever the City Manager or designee finds a portion of the service pipes or fixtures from the street water main to the premises to be defective, not determined an emergency in accordance with City Code Section 3-4-15B, they shall provide the property owner as shown by the records of the county auditor, a notice via regular US mail and certified mail with the following information:

- a. A description of the defective service pipe or fixture.
- b. A location of the defective service pipe or fixture.
- c. 15 days to complete the necessary repairs.
- d. A statement that if a remedy is not completed by the 15-day period, a notice to abate shall be given.

IV. Notice to Abate

Whenever the City Manager or designee finds a portion of the service pipes or fixtures from the street water main to the premises to be defective, not determined an emergency in accordance with City Code Section 3-4-15B, they shall cause to be served upon the property owner as shown by the records of the county auditor, a written notice to abate the defective service pipes or fixtures. Said notice shall be delivered via US mail and certified mail and contain:

- a. A description of the defective service pipe or fixture.
- b. A location of the defective service pipe or fixture.
- c. 15 days to complete the necessary repairs or make arrangements thereof.
- d. A statement that if the described defective service pipe or fixture is not completed as directed and no request for hearing is made within the time prescribed, the City will make the necessary repairs and assess the cost against such person.
- e. A property owner's rights to appeal.

V. Request for Hearing and Appeal

Any person ordered to abate defective service pipes or fixtures may have a hearing with the City Manager or designee ordering the abatement as to whether defective service pipes or fixtures exist. A request for a hearing must be made in writing and delivered to City Hall within the time stated in the notice, or it will be conclusively presumed that defective service pipes or fixtures exist, and it must be abated as ordered.

At the conclusion of the hearing, the City Manager or designee shall make a written decision as to whether defective service pipes or fixtures exist. If they find that defective service pipes or fixtures exist, they must order it abated within 10 days. An appeal from this decision may be made by filing a written notice with the City Clerk or designee by certified mail or personal delivery at City Hall within three (3) business days.

The hearing of such appeal shall be scheduled within seven (7) business days of the receipt of notice of appeal for consideration by the City Council.

After such hearing, the City Council may affirm or reverse the order of the City Manager. The findings of the Council shall be conclusive and, if defective service pipes or fixtures are found to exist, it shall be ordered abated within 10 days.

VI. Abatement, Collection, Payment Installments

If the person notified to abate defective service pipes or fixtures neglects or fails to abate as directed, the City may perform the required action to abate, keeping an accurate account of the expense incurred. The itemized expense account shall be filed with the Director of Finance or designee who shall pay such expenses on behalf of the municipality.

The Director of Finance or designee shall mail a statement of the total expense incurred, as outlined in City Code Section 3-4-9, to the property owner who has failed to abide by the notice to abate, and if the amount shown by the statement has not been paid within thirty (30) days, they shall certify the costs to the county auditor and it shall then be collected with, and in the same manner, as general property taxes.

VII. Water Meters

Any failure to adhere to the requirements of section 3-4-19 for the protection and maintenance of a property's meter and remote control meter reading device, if applicable, shall be a violation of this Chapter 3-4 and subject to enforcement under section 3-4-30.

Section 3-4-30: "A violation of any of the provisions of this Chapter shall constitute a Municipal Infraction subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa."

Staff Summary

5/19/2025

Agenda Item # F.10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez, City Clerk

SUBJECT: City Council Requested Items / City Council Updates

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None