

**CITY OF STORM LAKE
AIRPORT COMMISSION MEETING
STORM LAKE MUNICIPAL AIRPORT
AIRPORT MEETING ROOM
APRIL 14, 2025
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

BY COMPUTER:

<https://us06web.zoom.us/j/86136594632>

A. Call The Meeting To Order

B. New Business

1. March 2025 Airport Minutes
2. March 2025 Financial Report
3. March 2025 Fuel Report
4. Airport Manager's Monthly Report
5. Administration Report

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

Staff Summary

4/14/2025

Agenda Item # B.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Mayra Martinez, City Clerk

SUBJECT: **March 2025 Airport Minutes**

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

1. 03/10/2025 Airport Minutes

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, March 10, 2025, 4:00 PM**

Present: Commission Members Chairperson Robert Ansorge, Commissioners Gary Worthan, Cynthia Turner, and Jason Dierking. **Absent:** Commissioner Nathaniel Kitzrow and Jason Dierking.

Staff Present: Tyler Gibbins and Lee Dutfield.

Public Attendance: John Bartholomew.

Chairman Bob Ansorge called the meeting to order at 4:05 pm.

New Business

Minutes - Moved by Commissioner Turner to approve the February 2025 Airport Minutes. Seconded by Commissioner Worthan. Vote: All ayes with Commissioner Kitzrow and Dierking absent. Motion carried.

Financial Report - Moved by Commissioner Worthan to approve the February 2025 Financial Report. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Kitzrow and Dierking absent. Motion carried.

Fuel Report - Moved by Commissioner Turner to approve the February 2025 Fuel Report. Seconded by Commissioner Worthan. Vote: All ayes with Commissioner Kitzrow and Dierking absent. Motion carried.

Garrett Jacobs arrived via Zoom at 4:09 pm.

Airport Manager's Monthly Report – The DNR came to look at the badger problems on runway 06/24 and traps were set for the badgers. The DNR came back a week later and set off the traps due to cold weather. They will re-set the traps when it warms up. Cleaned snow around the terminal building. Ordered and received 7,501 gallons of jet fuel.

Courtesy car usage 5 miles: 36

Fuel meter readings

Jet-A 75,986, probe # 2 is out stick reads 50 1/2 inches 5,690 gallons

Av Gas 173,399.5

Fuel Rates - Moved by Commissioner Worthan to approve an increased mark up of \$1.00 for a total of \$2.00 of fuel price over Commission cost and increase the \$0.10 discount on the marked price of fuel for hangar lease tenants to \$0.20 per gallon. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Kitzrow & Dierking absent. Motion carried.

Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, March 10, 2025, 4:00 PM

Hangar Lease Rates – Moved by Commissioner Turner to approve an increase to hangar lease rates by \$50 per month per. Seconded by Commissioner Worthan. Vote: All ayes with Commissioner Kitzrow and Dierking absent. Motion carried.

Administration Report - Received a \$60k proposal to replace the probe and veeder root system to get required readings on the AV Gas. Discussed if there are additional alternatives to help reduce cost.

Adjourn - Moved by Commissioner Turner to adjourn at 5:35 pm. Seconded by Commissioner Worthan. Vote: All ayes with Commissioner Kitzrow and Dierking absent. Motion Carried.

Mayra A. Martinez, City Clerk

Staff Summary

4/14/2025

Agenda Item # B.2.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, City Treasurer

SUBJECT: **March 2025 Financial Report**

BACKGROUND: Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for March were \$10,450.72 and the Expenses were \$35,370.97, of which \$20,882.95 were COGS.

We have generated \$14,814.60 more in expenses than revenues for the current fiscal year for operating.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 2 hangar spaces available in Hangar A. We have received one new tenant and 4 temporary tenants from Cherokee as a result of the construction to their runway. The 4 temporary tenants are under a month to month hangar

lease and anticipate a two month stay.

FISCAL IMPACT: Total expenses for the month of were \$35,370.97 and total revenue were \$10,450.72.

RECOMMENDATION: Review and Approve the Financial Report

ATTACHMENTS:

1. Revenue vs Expense Report
2. March 2025 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 03/01/2025 - 03/31/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Revenue								
001-2080-02-4310	Airport Hangar Rent	0.00	-38,000.00	-26,839.00	-2,364.00	-29,203.00	-8,797.00	-23.15 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/03/2025	CLPKT05658	04.28.02.2025		CLPKT05658			-825.00	
03/04/2025	CLPKT05663	04.03.03.2025		CLPKT05663			-195.00	
03/13/2025	CLPKT05688	04.12.03.2025		CLPKT05688			-135.00	
03/20/2025	ARPKT00990	Bank Draft Packet: ARPK...		Bank Drafts for Invoice Packet ARPKT0098...			-725.00	
03/21/2025	CLPKT05720	04.20.03.2025		CLPKT05720			-150.00	
03/24/2025	CLPKT05721	04.21.03.2025		CLPKT05721			-184.00	
03/27/2025	CLPKT05729	03.26.03.2025		CLPKT05729			-150.00	
001-2080-02-4710	Airport Utilities	0.00	-3,000.00	-840.00	-105.00	-945.00	-2,055.00	-68.50 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/03/2025	CLPKT05658	04.28.02.2025		CLPKT05658			-105.00	
001-2080-02-4750	Airport Gasoline	0.00	-300,000.00	-188,646.14	-7,981.72	-196,627.86	-103,372.14	-34.46 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/04/2025	CLPKT05663	04.03.03.2025		CLPKT05663			-2,991.03	
03/11/2025	CLPKT05682	04.10.03.2025		CLPKT05682			-406.77	
03/17/2025	CLPKT05691	03.13.03.2025		CLPKT05691			-900.83	
03/18/2025	CLPKT05700	03.17.03.2025		CLPKT05700			-176.71	
03/20/2025	CLPKT05710	04.18.03.2025		CLPKT05710			-173.42	
03/20/2025	CLPKT05711	04.19.03.2025		CLPKT05711			-1,090.77	
03/25/2025	CLPKT05723	03.24.03.2025		CLPKT05723			-87.71	
03/26/2025	CLPKT05726	03.25.03.2025		CLPKT05726			-200.71	
03/27/2025	CLPKT05729	03.26.03.2025		CLPKT05729			-1,818.78	
03/31/2025	CLPKT05740	04.28.03.2025		CLPKT05740			-134.99	
Revenue Totals:		0.00	-341,000.00	-216,325.14	-10,450.72	-226,775.86	-114,224.14	-33.50 %
Expense								
001-2080-02-6310	Repairs/Maintenance Bldg	0.00	11,500.00	6,445.08	0.00	6,445.08	5,054.92	43.96 %

Detail vs Budget Report

Account		Name		Encumbrances		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-2080-02-6332		Vehicle Repair		0.00		1,000.00	0.00	178.78	178.78	821.22	82.12 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount		
03/03/2025	APPKT00976	066964	82569	2013 Ford Taurus - Oil Change/Maintenan...	001022 - A & A Automotive				178.78		
001-2080-02-6371		Electric Service		0.00		8,600.00	4,285.95	759.78	5,045.73	3,554.27	41.33 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount		
03/03/2025	APPKT00976	Jan / Feb 2025	6195	Electric Services	001074 - MidAmerican Energy Company				759.78		
001-2080-02-6373		Telecommunications		0.00		1,647.06	614.07	92.97	707.04	940.02	57.07 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount		
03/17/2025	APPKT00980	March 2025 - Airport	82646	Phone Service	001070 - Qwest Corporation				92.97		
001-2080-02-6408		Insurance		0.00		0.00	10,526.00	0.00	10,526.00	-10,526.00	0.00 %
001-2080-02-6494		Operator Contract		0.00		75,843.57	49,089.68	6,136.21	55,225.89	20,617.68	27.18 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount		
03/17/2025	APPKT00980	March 2025 Airport Cont...	6233	March 2025 Airport Contract	001069 - Jim Bartholomew				6,136.21		
001-2080-02-6499		Contractual Services		0.00		17,500.00	11,037.88	7,320.28	18,358.16	-858.16	-4.90 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount		
03/03/2025	APPKT00976	February 2025	82586	Water Service	001073 - Iowa Lakes Regional Water				72.31		
03/03/2025	APPKT00976	S-INV049840	6205	Service, travel, battery	001086 - Seneca Companies, Inc				4,343.75		
03/17/2025	APPKT00980	106848	82618	Pest Control Services	001078 - ABC Pest Control, Inc				95.55		
03/17/2025	APPKT00980	2nd Half FY2025 Propert...	82626	Property Taxes- Foell Property	001155 - Buena Vista County Treasurer				402.00		
03/17/2025	APPKT00980	2nd Half FY2025 Propert...	82626	Property Taxes- Foell Property	001155 - Buena Vista County Treasurer				109.00		
03/17/2025	APPKT00980	2nd Half FY2025 Propert...	82626	Property Taxes- Carlson Property	001155 - Buena Vista County Treasurer				147.00		
03/17/2025	APPKT00980	2nd Half FY2025 Propert...	82626	Property Taxes- Pickhinke Property	001155 - Buena Vista County Treasurer				244.00		
03/17/2025	APPKT00980	3174678794	82620	Propane	001014 - Amerigas				1,906.67		
001-2080-02-6503		Merchandise for resale		0.00		280,000.00	121,724.50	20,882.95	142,607.45	137,392.55	49.07 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount		
03/03/2025	APPKT00976	4290224	6179	Jet Fuel	001030 - Eastern Aviation Fuels, Inc				20,882.95		
001-2080-02-6599		Supplies		0.00		4,000.00	2,496.33	0.00	2,496.33	1,503.67	37.59 %
Expense Totals:				0.00	400,090.63	206,219.49	35,370.97	241,590.46	158,500.17	-39.62 %	
001 - General Fund Totals:				0.00	59,090.63	-10,105.65	24,920.25	14,814.60	44,276.03	-74.93 %	
Report Total:				0.00	59,090.63	-10,105.65	24,920.25	14,814.60	44,276.03	-74.93 %	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	59,090.63	-10,105.65	24,920.25	14,814.60	44,276.03	
Report Total:	0.00	59,090.63	-10,105.65	24,920.25	14,814.60	44,276.03	

City of Storm Lake

Airport Profit/Loss Statement

March 2025

	Budget	Activity	Remaining
Revenue from Operations:			
Hangar Rent	\$ 38,000.00	\$ 29,203.00	\$ 8,797.00
Utility Rent	\$ 3,000.00	\$ 945.00	\$ 2,055.00
Fuel Sales	\$ 300,000.00	\$ 196,627.86	\$ 103,372.14
Misc Airport Rev	\$ -		\$ -
	\$ 341,000.00	\$ 226,775.86	\$ 114,224.14
Revenue from Non-Operations:			\$ -
Ag Land Rent	\$ 61,000.00	\$ 46,719.45	\$ 14,280.55
Tsfr for Capital		\$ 1,780.53	\$ (1,780.53)
	\$ 61,000.00	\$ 48,499.98	\$ 12,500.02
Expenses from Operations:			\$ -
Building Maint/Repairs	\$ 11,500.00	\$ 6,445.08	\$ 5,054.92
Vehicle Repairs	\$ 1,000.00	\$ 178.78	\$ 821.22
Electric Service	\$ 8,600.00	\$ 5,045.73	\$ 3,554.27
Telecommunications	\$ 1,647.06	\$ 707.04	\$ 940.02
Operator Contract	\$ 73,634.53	\$ 55,225.89	\$ 18,408.64
Services	\$ 17,500.00	\$ 18,358.16	\$ (858.16)
Supplies	\$ 4,000.00	\$ 2,496.33	\$ 1,503.67
	\$ 117,881.59	\$ 88,457.01	\$ 29,424.58
Expenses Non-Operating:			\$ -
COGS	\$ 280,000.00	\$ 142,607.45	\$ 137,392.55
Capital Improvements		\$ 1,780.53	\$ (1,780.53)
Insurance		\$ 10,526.00	\$ (10,526.00)
Grounds Maint (Rec)**		\$ 17,363.75	\$ (17,363.75)
	\$ 280,000.00	\$ 172,277.73	\$ 107,722.27
Net Profit/(Loss)	\$ 4,118.41	\$ 14,541.10	

	** Snow Removal	Lawn Care
Labor	\$ 3,132.50	\$ 6,015.00
Equipment	\$ 6,712.50	\$ 1,503.75



Storm Lake, IA

Project Activity vs Budget Report

By Project Number

Date Range: 03/01/2025 - 03/31/2025

Project Number	Project Name	Group	Type	Status			
0T5.128791	Runway 17/35 Lighting Replacement	Airport Projects	Federal/State Grant	Active			
Revenues							
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100020-04	Runway 17/35 Ligting Replace- State Rev	0.00	0.00	-336,150.00	0.00	-336,150.00	336,150.00
	Total Revenues:	0.00	0.00	-336,150.00	0.00	-336,150.00	336,150.00
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100020-05	Runway 17/35 Ligting Replace- Local Match	0.00	0.00	-41,074.17	0.00	-41,074.17	41,074.17
	Total Revenues:	0.00	0.00	-41,074.17	0.00	-41,074.17	41,074.17
Expenses							
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100020-01	Runway 17/35 Ligting Replace- Const	289,132.15	289,132.15	289,132.15	0.00	289,132.15	0.00
	Total Expenses:	289,132.15	289,132.15	289,132.15	0.00	289,132.15	0.00
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100020-02	Runway 17/35 Ligting Replace- Eng	99,900.00	99,900.00	99,409.00	0.00	99,409.00	491.00
	Total Expenses:	99,900.00	99,900.00	99,409.00	0.00	99,409.00	491.00
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100020-03	Runway 17/35 Ligting Replace- Leg/Admin	0.00	0.00	23.76	0.00	23.76	-23.76
	Total Expenses:	0.00	0.00	23.76	0.00	23.76	-23.76
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100020-11	Runway 17/35 Ligting Replace- Beacon	14,838.43	14,838.43	14,838.43	0.00	14,838.43	0.00
	Total Expenses:	14,838.43	14,838.43	14,838.43	0.00	14,838.43	0.00
	0T5.128791 Total:	403,870.58	403,870.58	26,179.17	0.00	26,179.17	377,691.41
Project Number	Project Name	Group	Type	Status			
New1	Apron Expansion Improvements	Airport Projects	Construction	Active			
Revenues							
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-04	Apron Expansion- FAA Funds	-18,810.00	-18,810.00	0.00	0.00	0.00	-18,810.00
	Total Revenues:	-18,810.00	-18,810.00	0.00	0.00	0.00	-18,810.00

Project Activity vs Budget Report

Date Range: 03/01/2025 - 03/31/2025

Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-05	Apron Expansion- Local Match	-2,090.00	-2,090.00	0.00	0.00	0.00	-2,090.00
Total Revenues:		-2,090.00	-2,090.00	0.00	0.00	0.00	-2,090.00
Expenses	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-12	Apron Expansion- Env Study	20,900.00	20,900.00	0.00	14,630.00	14,630.00	6,270.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity	
301-6900-08-6799	Undesignated Capital	03/17/2025	Environmental CATEx	Bolton & Menk, Inc	0357614	14,630.00	
Total Expenses:		20,900.00	20,900.00	0.00	14,630.00	14,630.00	6,270.00
New1 Total:		0.00	0.00	0.00	14,630.00	14,630.00	-14,630.00

Summary

Project Summary		Date Range	Beginning			Ending	Budget
Project Number	Project Name	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
0T5.128791 New1	Runway 17/35 Lighting Replacement	403,870.58	403,870.58	26,179.17	0.00	26,179.17	377,691.41
	Apron Expansion Improvements	0.00	0.00	0.00	14,630.00	14,630.00	-14,630.00
	Report Total:	403,870.58	403,870.58	26,179.17	14,630.00	40,809.17	363,061.41
Group Summary		Date Range	Beginning			Ending	Budget
Group	Total Budget	Budget	Balance	Total Activity	Balance	Balance	Remaining
Airport Projects	403,870.58	403,870.58	26,179.17	14,630.00	40,809.17	363,061.41	
Report Total:	403,870.58	403,870.58	26,179.17	14,630.00	40,809.17	363,061.41	
Type Summary		Date Range	Beginning			Ending	Budget
Group	Total Budget	Budget	Balance	Total Activity	Balance	Balance	Remaining
Construction	0.00	0.00	0.00	14,630.00	14,630.00	-14,630.00	
Federal/State Grant	403,870.58	403,870.58	26,179.17	0.00	26,179.17	377,691.41	
Report Total:	403,870.58	403,870.58	26,179.17	14,630.00	40,809.17	363,061.41	

FY 2024-2025 Hangar Rent

Hangar	Price/Month	# of spots available	# Rented
A	65.00	4	2
B	65.00	4	4
C	This is VT's Hangar		
D	80.00	6	6
E	95.00	6	6
F	135.00	5	5
F	150.00	1	1
		26	24 TOTAL

Staff Summary

4/14/2025

Agenda Item # B.3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, City Treasurer

SUBJECT: March 2025 Fuel Report

BACKGROUND: Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$8,120.58
- AV Gas = \$2,888.90 or 27.59% of the total sales (1534.500 gallons)
- Jet Fuel = \$5,231.68 or 72.41% of the total sales (1,402.600 Gallons)
- Hangar Renters accounted for \$84.27 of the total sales or 1.04%
- The Fixed Based Operator (FBO) accounted for \$457.98 of fuel sales or 5.64%
- Outside non-based aircraft accounted for \$7,578.33 of the total sales or 93.32%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 1.98 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we sold 66.400 gallons more.

There were no Veeder Root or stick readings for the the month. Staff is still identifying the options available to the Commission.

The next report is a month to month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$7,981.72) and remove the transaction from February which hit March (\$2,673.02) and add the transactions from March (\$2,609.77) which will hit the April financial, then finally add the service charges and testing transactions to balance (\$8,120.58).

You can see the service charges are \$202.11 for the month and the amount used for monthly testing was \$0.00.

FISCAL IMPACT: Total Fuel Sales for the month of March were \$8,120.58.

RECOMMENDATION: Review and Approve the Fuel Report.

ATTACHMENTS:

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

City of Storm Lake

Airport Fuel Report

	\$ Amount		
	Sales Breakout	AV Gas	Jet Fuel
Test Card	\$ -		
Hangar Renters	\$ 84.27	\$ 84.27	
Of which is VT	\$ -		
Bart's Flying Service	\$ 457.98	\$ 457.98	
Credit Cards	\$ 7,578.33	\$ 2,346.65	\$ 5,231.68
Other Purchases	\$ -		
	\$ 8,120.58	\$ 2,888.90	\$ 5,231.68
Total FM Sales=	<u>\$ 8,120.58</u>		

	Gallons		
	Sales Breakout	AV Gas	Jet Fuel
Test Card	-		
Hangar Renters	15.130	15.130	
Of which is VT	-		
Bart's Flying Service	98.070	98.070	
Credit Cards	1,823.900	421.300	1,402.600
Other Purchases	-		
	1,937.100	534.500	1,402.600
Total FM Sales=	<u>1,937.100</u>		

Price of Fuel:		
Beginning	5.57	3.73
End	5.57	3.73

City of Storm Lake

Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	7,093.000		
Before Fueling			
After Fueling			
Before Fueling			
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading	6,567.000		
Total=	526.000		-

	<u>Stick Reading</u>		
Beginning Fuel Reading	7,014.000	52	5,690.000 50 1/2
Before Fueling			
After Fueling			
Before Fueling			-
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading	6,520.000	49	4,361.00 41
Total=	494.000		1,329.000

	<u>Mechanical Reading</u>	
Beginning Fuel Reading	173,399.500	759,986.000
Before Fueling		
After Fueling		
Fuel Added for Month		
Ending Fuel Reading	173,932.020	761,455.000
Total=	532.520	1,469.000

Next Mo Sales b4 Reading

Actual	534.50	1,402.60
--------	--------	----------

City of Storm Lake

Airport Fuel Report

Running Month to Month Difference in Fuel Redings
Calendar Year 2025

AV Gas									
Start Read=		172,662.200							
VeterRoot System				Stick Reading		Mechanical Reading			
		Overall	This Mo.		Overall	This Mo.	Overall	This Mo.	
January	Long	7.310	7.310	Long	26.31	26.31	Long	86.400	86.400
February	Short	7.130	-0.180	Long	54.93	28.62	Short	86.380	-0.020
March	Short	-1.370	-8.500	Short	14.43	-40.5	Short	84.400	-1.980
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total Difference=		-1.370		14.43		84.400			

Jet A									
Start Read=		753,560.000							
VeterRoot System				Stick Reading		Mechanical Reading			
		Overall	This Mo.		Overall	This Mo.	Overall	This Mo.	
January				Short	-85.500	-85.5	Long	36.500	36.500
February				Short	-191.600	-106.1	Short	-26.600	-63.100
March				Short	-265.200	-73.6	Long	39.800	66.400
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total Difference=		0.000		-265.2		39.800			

Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.

City of Storm Lake Airport Fuel Report

	Bank Deposits		Service Charge		Total Purchases		Date of Transaction	
Total Eastern Depoits:	\$	2,035.32	\$	56.69	\$	2,092.01	February	27
	\$	637.70	\$	18.03	\$	655.73	February	28
	\$	121.56	\$	2.48	\$	124.04	March	1
	\$	196.45	\$	4.01	\$	200.46	March	2
	\$	143.88	\$	2.94	\$	146.82	March	6
	\$	262.89	\$	5.36	\$	268.25	March	8
	\$	900.83	\$	18.39	\$	919.22	March	12
	\$	72.08	\$	1.47	\$	73.55	March	13
	\$	104.63	\$	2.14	\$	106.77	March	14, 16
	\$	173.42	\$	3.54	\$	176.96	March	17
	\$	1,090.77	\$	30.84	\$	1,121.61	March	18
	\$	87.71	\$	2.25	\$	89.96	March	22
	\$	200.71	\$	4.10	\$	204.81	March	24
	\$	1,818.78	\$	51.43	\$	1,870.21	March	25
	\$	134.99	\$	2.76	\$	137.75	March	26
	\$	2,490.00	\$	67.96	\$	2,557.96	March	27
					\$	-		
					\$	-		
					\$	-		
					\$	-		
				\$	-			
				\$	-			
				\$	-			
				\$	-			
				\$	-			
	\$	10,471.72	\$	274.39	\$	10,746.11		
Outstanding:	\$	119.77	\$	2.44	\$	122.21	March	31
					\$	-		
					\$	-		
					\$	-		
					\$	-		
					\$	-		
					\$	-		
	\$	119.77	\$	2.44	\$	122.21		
Totals:	\$	10,591.49	\$	276.83	\$	10,868.32		

Totals=	\$	8,120.58	\$	8,120.58	Total Sales		City Billings
	\$	202.11			Service Charges	\$	- (Test Card)

Staff Summary

4/14/2025

Agenda Item # B.4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, City Treasurer

SUBJECT: Airport Manager's Monthly Report

BACKGROUND: The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

FISCAL IMPACT: No fiscal impact to the filing of the report. The report may identify items and issues that will require expenditures to resolve.

RECOMMENDATION: Review the Attached Report Prepared By the Manager, Bart's Flying Service.

ATTACHMENTS:

1. [Manager's Report](#)

Bart's Flying Service

Mangers Report

March, 2025

3/04 IDOT was out and took GPS shots from the survey point.
Issued NOTAM closing the airport due to snow.
3/05 plowed snow.
3/06 Cancelled NOTAM, reopening airport.
Plowed more snow.
3/11 K&W worked on runway lights.
3/12 & 13 Jim, Mike, and John attended recertification clinic in Des Moines with ISU, and the department of AG.
3/16 Called out to the airport Sunday to assist a disabled aircraft on the runway.
3/18 Wy fell seed company used the conference from 9:00 AM to 3:00 PM for meetings.
3/19 Issued NOTAM closing the airport due to snow.
Plowed snow.
3/20 Plowed snow.
3/21 Cancelled NOTAM reopening airport,
Plowed snow.
3/25 Replaced runway marker cone on grass runway.
Cleaned out hangar D2, and rented it to Randy Sievert.
3/26 Rented hangar D6 to Dave Katsengren,
Aired tires on hangar B, and rented stall to Dan Alquist.
3/27 Picked up new door latch at Ace Hard wear & replaced broken latch on south shop door.

Courtesy car usage 4 miles 41
Fuel meter readings
Jet-A 761455 probe # 2 is out stick reads 41 inches 4361 gallons.
Avgas 6499 gallons.

Staff Summary

4/14/2025

Agenda Item # B.5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, City Treasurer

SUBJECT: Administration Report

BACKGROUND: Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

Fuel Tank Probe Repairs

Staff continue to work with the building department, public services, and Midwest Petroleum to identify if alternative solutions are available to the Commission. No finds have been determined at this time.

Apron Rehab Project Update

Staff has conducted a cost estimate for engineering services and falls inside 10% of the proposed work order. With concurrence from the FAA, the City Council will consider the work order on the April 21st Council meeting.

FISCAL IMPACT: N/A

RECOMMENDATION: Review the Report and Ask Questions, If Any.

ATTACHMENTS:

None