

**CITY OF STORM LAKE
REGULAR COUNCIL SESSION MEETING
CITY HALL - COUNCIL CHAMBERS
FEBRUARY 3, 2025
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888 475-4499

Zoom Meeting ID: 933 2006 3301

BY COMPUTER:

<https://zoom.us/j/93320063301>

Open the Meeting

- **Call to Order**
- **Pledge of Allegiance**
- **Proclamation**

A. Consideration of Changes in Agenda and Setting the Agenda

B. Disclosure by City Council Members

C. Hear the Public

D. Consent Agenda

1. **Consent Agenda**
2. **Buy Local Information**
3. **SLPD City Code Enforcement Summary**

E. Unfinished Business

F. New Business

1. **Fiscal Year 2025-2026 Outside Agency Question and Answer Session**
2. **Public Hearing On Fiscal Year 2024-2025 Budget Amendment**
3. **Resolution No. 52-R-2024-2025 Amending the Fiscal Year 2024-2025 Budget**
4. **Motion Setting Public Hearing for the Fiscal Year 2026-2030 Proposed Capital Improvement Plan**
5. **Resolution No. 53-R-2024-2025 Approving Change Order No.2 for the New Production Well No. 22 Project**
6. **Resolution NO. 54-R-2024-2025 Approving Change Order No. 3 for the New Production Well No. 21 Project**
7. **City Council Requested Items / City Council Updates**
8. **Work Session Discussion of No Parking Requests**

G. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Mayor, identify yourself by stating your name and address.
 2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Mayor, identify yourself by stating your name and address.
 3. Please keep your remarks to three (3) minutes or less.
 4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.
- *If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.
**Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.

Find us on Facebook <https://www.facebook.com/cityofstormlake> Follow us on Twitter [@Storm_Lake](https://twitter.com/Storm_Lake) Find us on the Web at <http://www.stormlake.org>.

Staff Summary

2/3/2025

Agenda Item # D.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of Bills
- King's Pointe & Sunrise Pointe Disbursements
- Approve January 20, 2025, City Council Minutes
- Approve New Tobacco Retailer Device License for Storm Lake Vape & Smoke
- Approve Buy Local Information
- Approve Storm Lake Police Department City Code Enforcement Update

FISCAL IMPACT: City Will Pay The Following Expenditures:

- List of Bills: \$ 4,100,196.36
- King's Pointe & Sunrise Pointe Golf Course Bills: \$ 181,762.93

City Will Receive The Following Revenue:

- Liquor License Renewals: \$1,500.00

RECOMMENDATION:

ATTACHMENTS:

1. 02/03/2025 City Claims Expense Report
2. 02/03/2025 King's Pointe Claims 1.17.2025 to 1.29.2025

3. 01/20/2025 City Council Minutes
4. Storm Lake Vape and Smoke Retailer Device Application 2025



Storm Lake, IA

Buy Local_v1

Payment Date Range: 01/23/2025 - 02/05/2025

Vendor Name	Vendor Number	Payable Description	Total Payments
BVC			
Buena Vista County Solid Waste	001035	Commercial Waste	55.64
M & S HVAC Services, LLC	002493	Headwork Heater System	4,358.10
Mike's Electronics Inc	001196	Lime Press & Valves	2,168.75
Power Solutions, Inc	001465	12 Month Fire Alarm Monitoring	300.00
		BVC Total:	6,882.49
Contract/Agreement			
King Contracting, LLC	001066	Pay #2 of Well 22	1,033,751.48
SCE, LLC	001344	Water Leak - 732 Walnut	6,106.98
		Contract/Agreement Total:	1,039,858.46
Local			
A & A Automotive	001022	Lube, Oil, Filter - 2014 GMC - Sierra 1500	133.51
Arnold Motor Supply, LLP	001007	Parts, Supplies	1,623.76
Bomgaars Supply, Inc	001151	Supplies	2,143.78
Community First Broadcasting	001893	Advertising - B'fast With Santa	279.00
Graham Tire	001093	Loader Tire Repair	283.00
Iowa Office Supply Inc	001037	Data Cable	11.01
Larson Oil & Distributing Co, Inc	001178	Bulk Hydraulic Oil	3,692.80
Leo's Kitchens, Inc	002007	Countertop	150.00
Melanders TV & Appliances	001673	Stove Part	94.85
North Lake Truck Repair	001177	Vehicle Repair - Air Dryer #113	868.75
Paxtons Jewelry	001143	Engrave - Villhauer	10.25
Plumbing & Heating Wholesale, Inc	001126	Faucet - Breakroom	188.27
Qwest Corporation	001070	Phone Service	264.24
Rebnord Technologies, Inc	001091	Scout Park Sens & Cams	13,540.37
Stanton Electric, Inc	001264	Equipment Lift	722.68
Stille Pierce & Pertzborn	001294	Excess Liability Renewal	13,144.70
Storm City Auto Parts, Inc	001501	Air Filter #3	46.02
Storm Lake Industrial Corporation	001198	Storm Lake Bucks	80.00
Visual Edge Inc	001063	Copier	121.94
WalMart #01-1526	001153	Supplies	202.83
		Local Total:	37,601.76
Non-Local			
ABC Pest Control, Inc	001078	Pest Control Services	238.88
Ahlers & Cooney, P.C.	001023	General Legal Services	2,998.00
Alex Air Apparatus 2 LLC	002217	Fire Gloves	1,429.23
Amerigas	001014	Propane	1,741.57
Ascend Learning Holdings, LLC	002568	Meetings & Conferences - Hazardous Materi	153.32
Boji Portable Toilets Inc	001133	12/11 - 01/08/25 - Seneca Rental	700.00
Business Publications Corp., Inc.	002436	Advertising - Tourism - Travel Iowa 2025	5,206.25
Central Iowa Distributing, Inc	001026	Supplies - Towels, TP, Wipes	702.50
Chem-Sult, Inc	001337	Chemicals	3,770.17
Cintas First Aid & Safety	001094	Contractual - First Aid Cabinet	386.81
City of Rockwell City	002576	ILEA Traing Expenses Contract - Caleb Villha	8,425.80
Core & Main LP	002000	Chemical Supplies	2,980.57
Dale Vitito	001061	Body Armor	4,826.75
Department of Inspections, Appeals, & Li	002458	Boiler Inspections	405.00
Dinges Partners Group LLC	002570	Emergency Management - Ice Suit	894.68
DISCOUNTELL LLC	002532	Cradle Point Installation	800.00
Dorsey & Whitney LLP	001954	TIF Legal Services	11,235.04
Ed M. Feld Equipment Company, Inc	001031	Groves Flat Dry Hanger	943.75

Buy Local_v1

Vendor Name	Vendor Number	Payable Description	Total Payments
Electric Pump Inc	001032	Build Maint/Rep-A-Basin Transfer Pump - Ea	11,837.09
Fisher Scientific Company, LLC	001638	Hardness Indicator	305.91
Foundation Analytical Laboratory, Inc	001100	Testing	304.00
GPM Environmental Solutions, LLC	001115	Supplies	443.00
Hach Company	001034	Supplies	293.99
Harlan Publishing, LLC	002537	Advertising - B'fast With Santa	765.00
HD Supply, Inc	001336	Locator, Gate Key	2,488.98
Heuss Printing, Inc	002496	Advertising - Iowa Magazine Ad - Jan/Feb 25	425.00
Hotsy Equipment Company	001577	Supplies	204.00
International Code Council	001519	2024 IBC Loose/Tabs Combo	202.50
Iowa Municipal Finance Officers Associat	001333	Membership Dues - 2025 - Mayra Martinez	50.00
James M. Sweeney & Associates, Inc	001101	Galvin, Severson - Driving, Criminal	149.00
Kasperbauer Cleaners, Inc	002435	Entrance Mat SVC	42.36
Leo Pelds Engineering Company	002579	KP Lobby Remodel	3,000.00
Linde Inc	001111	Chemicals	3,000.54
Marcus Lumber Company Corp	002011	Lumber	19.95
Maxfield LLC	002544	Reimbursement of Travel Expense	428.32
Mississippi Lime Company	001095	Chemicals - Quicklime	32,120.23
Municipal Supply, Inc	001391	Dual Port Wired Smart Point	2,065.73
Reliant Fire Apparatus, Inc	002297	Pierce Enforcer 100' Aerial	2,824,706.28
Rescue Products International, Inc	002575	Ice Rescue Sled	3,222.00
Response Graphics & Embroidery, LLC	002346	Uniform Allowance - Chief Class A	1,233.45
Rice Signs LLC	001446	Steel Sign Post	735.88
Salus LLC	001006	December 2024 Memberships	60.00
SGS, LLC	002126	Garbage Services	1,352.45
Siouxland Turf Products	001131	Chemicals	8,211.97
Sta-Mel Enterprises, Inc	001183	Road Salt	2,099.20
Underground Location Company	001194	Locate Services	68.00
Unitypoint Health	002249	Villhauer - Stress Testing	786.45
UnityPoint Health at Work - Fort Dodge	002330	C Villhauer - Testing/Panel	1,106.69
UPS	001121	Postage/Shipping	18.06
Vessco, Inc	001458	Prominent Fluids	3,931.15
W. W. Grainger, Inc	001085	Bulletin Boards	432.37
Ziegler, Inc	001097	Contractual Services	61,686.78
Non-Local Total:			3,015,634.65
Payroll/Refunds			
Glenn Schlessner	002077	New Hire - Helmet Shield - Crump	50.00
Randy Weflen	001308	Training - 01/15/2025 - R Weflen	139.00
Virgil Gaffey	002039	Reimburse for Pest Testing Fee	30.00
Payroll/Refunds Total:			219.00
Grand Total:			4,100,196.36

King's Pointe Resort

Claims Publication

From 1/17 to 1/29/2025

Vendor	Description	Amount
ACCO Unlimited	Supplies	\$ 1,582.90
Alliant Energy	Utilities	\$ 364.75
Amazon Capital Services, Inc	Supplies	\$ 207.76
ASSA ABLOY Global Solutions	Supplies	\$ 144.62
Bomgaars	Supplies	\$ 109.54
Daniels Filter Service	Supplies	\$ 611.40
FELD Security	Services	\$ 5,211.51
Grainger	Supplies	\$ 346.29
Guest Supply	Supplies	\$ 1,032.43
HyVee	Supplies	\$ 395.43
Iowa Dept of Revenue	Sales Tax	\$ 31,182.75
Iowa Golf Association	Membership	\$ 625.00
King's Pointe Resort Payroll- 1/24	Payroll	\$ 90,055.86
KTIV	Advertising	\$ 4,431.37
Marcus Lumber Co	Supplies	\$ 403.76
Martin Bros	Beverages	\$ 22,274.61
Mediacom	Utilities	\$ 472.90
Office Elements	Supplies	\$ 14.16
Pepsi Beverage Co	Beverages	\$ 1,373.17
Pest Elimination Division	Services	\$ 556.70
Power Solutions	Services	\$ 268.38
Quore Systems LLC	Services	\$ 598.50
Rolloff Dumpster Rental of Iowa	Utilities	\$ 756.08
S&L Hospitality LLC	Services	\$ 3,771.96
Storm City Auto Parts	Supplies	\$ 146.66
Storm Lake Ace Hardware	Supplies	\$ 206.79
Storm Lake Times	Advertising	\$ 676.00
Sysco Iowa	Food	\$ 11,300.43
Vestis	Services	\$ 2,641.22
		<u>\$ 181,762.93</u>

#REF!

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, JANUARY 20, 2025, 5:00 PM

CITY OF STORM LAKE, REGULAR COUNCIL MEETING, CITY HALL COUNCIL CHAMBERS, JANUARY 20, 2025, 5:00 PM

Present: Mayor Michael Porsch, Council Members Meg McKeon, Maggie Martinez, Matt Ricklefs, Maria Ramos and Kevin McKinney (via Zoom). Absent: None.

Staff Present: City Manager Keri Navratil, Assistant City Manager David Derragon, Police Chief Chris Cole, King's Pointe Manager Amy VonBank, Library Director Elizabeth Huff, Communications Coordinator Dana Larsen, Public Services Superintendent Brandon Ripke, Public Works Director Matt Beckman, Development Services Specialist Lee Dutfield, City Treasurer Tyler Gibbins, and City Clerk Mayra Martinez.

Media Present: None.

Mayor Porsch called the meeting to order at 5:00 PM.

Pledge of Allegiance

Agenda - Moved by Council Member McKeon to approve setting the agenda as presented. Seconded by Council Member Martinez. Vote: All ayes. Motion carried.

Disclosure by City Council Members – No items at this time.

Hear the Public - Mayor Porsch read a proclamation honoring Sam Ortmann for his 13 ½ years of service to the City of Storm Lake Fire Department. He has brought credit to himself and, specifically, to the City of Storm Lake by his many accomplishments and excellent service to the residents of Storm Lake. The Storm Lake City Council extends its sincere and deep appreciation to Sam Ortmann along with their warmest wishes for his future.

Consent Agenda - Moved by Council Member Ramos to approve the Consent Agenda which includes list of bills Check #'s 82394 through 82456, EFT #'s 1540, 1542, 6015 through 6082, DFT #'s 2471 through 2483, 2489 through 2502, approve January 6, 2025, Regular City Council Minutes, acknowledge the Library December 2024 minutes and Airport December 2024 minutes, new liquor licenses for Chicharo Restaurant Inc dba Abelardo's Mexican Fresh and Taque Arte Mexican Buffett LLC, approve renewal liquor licenses for Dollar General #1047, Brew Oil #33, and BVU (5 Day License), approve new tobacco retailer device license for Carroll's Tobacco Outlet Plus, LLC dba R Smoke Plus LLC, approve SLU Events request, approve Buy Local Information, and approve Police Department City Code Enforcement Update. Seconded by Council Member Ricklefs. Vote: All ayes. Motion carried.

Unfinished Business – No items at this time.

New Business

Fiscal Year 2024-2025 Budget Amendment - Moved by Council Member McKeon to approve setting the date of Monday, February 3rd, 2025, at 5:00 pm in City Council Chambers for a public hearing on Fiscal Year 2024-2025 Budget Amendment. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

College and 3rd Lift Station Replacement Project- Moved by Council Member Ricklefs to adopt Resolution No. 51-R-2024-2025 setting the date of Monday, March 17th, 2025, at 5:00 pm in City Council Chambers for a Public Hearing to approve plans, specifications, form of contract, and engineer's estimate of cost and set the date of Tuesday, March 4th, 2025, at 10:00 am in City Council Chambers for the bid letting for the College and 3rd Lift Station Replacement project. Seconded by Council Member Martinez. Roll call vote: All ayes. Motion carried.

RESOLUTION NO. 51-R-2024-2025

A RESOLUTION SETTING THE TIME AND PLACE FOR A PUBLIC HEARING TO APPROVE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ENGINEERS ESTIMATE OF COST AND SET A DATE FOR BID LETTING FOR COLLEGE AND 3RD LIFT STATION REPLACEMENT PROJECT

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, JANUARY 20, 2025, 5:00 PM

WHEREAS, the City Council of the City of Storm Lake has undertaken a public improvement project for the College and 3rd Lift Station Replacement Project; and

WHEREAS, the engineer on the project has developed plans, specifications, and form of contract for the proposed project that are now on file with the City Clerk; and

WHEREAS, the City Council wishes to conduct a public hearing concerning the plans, specifications, form of contract, and engineers estimate of cost and set a bid letting date for the project.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA,

SECTION 1. That a public hearing date and time is hereby established to review the plans, specifications, form of contract, and engineers estimate of cost for Monday, March 17, 2025, at 5:00 p.m. in the City Hall Council Chambers at 620 Erie Street, Storm Lake, Iowa for the purposes of reviewing and taking public input on the plans, specifications, and form of contract for the proposed project.

SECTION 2. Setting the rebid letting date for Tuesday, March 4, 2025, due before 10:00 am, for the College and 3rd Lift Station Replacement Project

BE IT FURTHER RESOLVED that the City Clerk be directed to publish notice of said public hearing in the City's official newspaper no less than four days before and not more than 20 days prior to the hearing date and Bid letting no less than 13 days before and no more than 45 days before the bid letting.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE THIS 20TH DAY OF JANUARY 2025.

BY THE CITY COUNCIL OF THE
CITY OF STORM LAKE, IOWA

Michael Porsch, Mayor

ATTEST

Mayra A. Martinez, City Clerk

Economic Development Update - Lee Dutfield City Development Services Specialist and Kyle Cofer with Retail Coach updated Council members, staff and the public with the work they have been doing to draw new retailers to the City of Storm Lake.

Fiscal Year 2026-2030 Proposed Capital Improvement Plan Work Session - City Council members and staff met and discussed the FY 2026-2030 proposed enterprise fund and King's Pointe CIP.

City Council Requested Items / City Council Updates - E-Bike discussion will be moved to a meeting date after the budget process. City Council member McKeon provided the City manager printed information from legislation passed in November of 2024 passed by the State of Iowa regulating e-bikes to give to Council members to review.

Adjourn - Moved by Council Member Ramos to adjourn at 6:35 pm. Seconded by Council Member McKinney. Vote: All ayes. Motion carried.

Michael Porsch, Mayor

ATTEST:

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS, JANUARY 20, 2025, 5:00 PM

Mayra A. Martinez, City Clerk

< CITY OF STORM LAKE

Device Retailer License Review

CITY OF STORM LAKE

1306371801

>

[Application Information](#)

Legal Ownership Information

Name of sole proprietor, partnership, : DREAM LAND 786 INC
corporation, LLC, or LLP

Type of ownership : Corporation

Primary office address : 609 LAKE AVE STORM LAKE IA 50588-1851

Legal Ownership Phone : 319-939-9898

Legal Ownership Email : tmarshad2003@aol.com

Application Information

Sales Permit Number: : 302509121

Location Name : STORM LAKE VAPE & SMOKE

Location Phone Number : 319-939-9898

Location Address : 609 LAKE AVE STORM LAKE IA 50588-1851

Location Mailing Address : 609 LAKE AVE STORM LAKE IA 50588-1851

Renewal : No

Start Date : 06-Jan-2025

End Date : 30-Jun-2025

License Fee : 1,500.00

Types of Sales : Over the Counter

Type of Establishment : Alternative nicotine/vapor store, Tobacco store

Does this retail location ensure that : No
no person younger than 21 years of
age is present or permitted to enter
at any time?

Does this retail location provide an : Yes
age-restricted area and ensure that
no devices are visible to those
under 21 years of age?

Corporate Officers

Title	Name	Address
Authorized Individual	ARSHAD, MOHAMMAD	609 LAKE AVE STORM LAKE IA 50588-1851

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Does this retailer hold a valid retail tobacco permit at this location?

☒ Yes	☐ No
--------------------------------------	--------------------------

Select a Decision

☒ Approve	☐ Deny
--	----------------------------

Local Permit Number (Optional):

Date Permit Was Approved By Council Or Board *

Required 

Staff Summary

2/3/2025

Agenda Item # D.2.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: In 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for both the City & King's Pointes' bills. As the reader reviews the information they should note the following key notes: Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation Costs associated with travel is excluded from the calculation and % Costs associated with payroll is excluded from the calculation and % In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period) Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here) As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or

concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

<u>BREAKOUT</u>	<u>CALCULATED EXPENSES</u>
Buena Vista	\$
County	6,882.49
Contract	
Agreement	1,039,858.46
Local	
	37,601.76
Non-Local	
	3,015,634.65
TOTAL	\$
EXPENSES:	4,419,604.47

RECOMMENDATION:

ATTACHMENTS:

1. [02/03/2025 Project Report](#)

Summary

Project Summary							
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
OP1.122814	Richland Street, Phase 2 Improvem...	174,107.75	0.00	174,095.25	0.00	174,095.25	12.50
OP1.125106	BRIC	212,709.99	212,709.99	212,709.99	0.00	212,709.99	0.00
OP1.126252	Comprehansive Plan & Zoning Code U...	125,880.00	0.00	125,824.50	0.00	125,824.50	55.50
OP1.131538	Memorial Road Street & Utility Impro...	4,126,579.75	4,126,579.75	4,194,561.90	0.00	4,194,561.90	-67,982.15
OT5.128791	Runway 17/35 Lighting Replacement	403,870.58	403,870.58	384,811.23	0.00	384,811.23	19,059.35
19-22797	Memorial Lift Station Improvements	2,533,320.00	0.00	2,554,600.96	0.00	2,554,600.96	-21,280.96
20-HSG-022	2021 Housing Sustainability Project	224,994.00	0.00	181,283.12	0.00	181,283.12	43,710.88
21-26215	Downtown Master Plan	113,000.00	0.00	103,650.00	0.00	103,650.00	9,350.00
22-26698	Storm Lake WTP- Well No. 21	1,795,006.50	1,795,006.50	1,356,658.88	0.00	1,356,658.88	438,347.62
22-26815	W 6th Street Utilities Extension	314,241.49	0.00	318,517.58	0.00	318,517.58	-4,276.09
22-27926	Storm Lake WTP- Well #22	2,602,908.10	2,602,908.10	141,366.34	1,033,751.48	1,175,117.82	1,427,790.28
23-092	King's Pointe Remodel/Refresh	446,537.52	446,537.52	426,545.09	0.00	426,545.09	19,992.43
23-29446	WWTP UV Disinfection Building	275,138.00	0.00	191,768.00	0.00	191,768.00	83,370.00
23-29447	College & 3rd St Lift Station Replacem...	185,000.00	0.00	132,435.00	0.00	132,435.00	52,565.00
24-31153	WWTP Blower Project (EECBG)	129,600.00	129,600.00	66,445.00	0.00	66,445.00	63,155.00
24-31751	Storm Lake WTP- Well #23	74,000.00	74,000.00	34,330.00	0.00	34,330.00	39,670.00
24-31828	WTP Prelim Engineering Report	83,000.00	83,000.00	2,600.00	0.00	2,600.00	80,400.00
FEMA HMGP (HMA) 4483	FEMA HMGP (HMA) 4483	4,589,528.00	4,589,528.00	239,550.00	0.00	239,550.00	4,349,978.00
HTG322020	T-Mobile Hometown Grant Q-3-22	0.00	0.00	45,619.48	0.00	45,619.48	-45,619.48
IA0091	SL Elevated Water Storage- Tower #5	7,384,100.15	7,384,100.15	5,090,751.43	0.00	5,090,751.43	2,293,348.72
New	Lead Service Line Replacement Prelim...	15,500.00	0.00	0.00	0.00	0.00	15,500.00
OP1.125220	4th Street Watermain Improvement P...	553,406.16	0.00	581,342.16	0.00	581,342.16	-27,936.00
P11.118940	Oneida Street Reconstruction from RR...	2,526,433.98	0.00	2,513,334.28	0.00	2,513,334.28	13,099.70
P11.120411	Highway 7/110 Traffic Lane/Signalizat...	4,776,040.38	1,491.46	5,098,981.39	0.00	5,098,981.39	-322,941.01
SP21122	SL Library CDBG- COVID (CV) Grant	634,285.27	0.00	634,285.27	0.00	634,285.27	0.00
Report Total:		34,299,187.62	21,849,332.05	24,806,066.85	1,033,751.48	25,839,818.33	8,459,369.29

Group Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	403,870.58	403,870.58	384,811.23	0.00	384,811.23	19,059.35
ARPA Project	1,795,006.50	1,795,006.50	1,356,658.88	0.00	1,356,658.88	438,347.62
Building Resilient Infrastructure and C...	212,709.99	212,709.99	212,709.99	0.00	212,709.99	0.00
Economic Development	778,115.49	0.00	774,894.68	0.00	774,894.68	3,220.81
King's Pointe Resort Projects	446,537.52	446,537.52	426,545.09	0.00	426,545.09	19,992.43
Library Project	634,285.27	0.00	634,285.27	0.00	634,285.27	0.00
Sanitary Sewer Projects	7,712,586.00	4,719,128.00	3,184,798.96	0.00	3,184,798.96	4,527,787.04
Street Construction	11,603,161.86	4,128,071.21	11,980,972.82	0.00	11,980,972.82	-377,810.96
Water Project	10,712,914.41	10,144,008.25	5,850,389.93	1,033,751.48	6,884,141.41	3,828,773.00
Report Total:	34,299,187.62	21,849,332.05	24,806,066.85	1,033,751.48	25,839,818.33	8,459,369.29

Staff Summary

2/3/2025

Agenda Item # D.3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:

FROM:

SUBJECT: SLPD City Code Enforcement Summary

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

2/3/2025

Agenda Item # F.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, City Treasurer

SUBJECT: **Fiscal Year 2025-2026 Outside Agency Question and Answer Session**

BACKGROUND:

This agenda item will open the Question-and-Answer Session for our Outside Agency funding requests. Each agency will have three minutes to explain their program/and or proposal to the City Council. The Council may then ask questions of the applicant. Determination of the level of funding will be made at the Budget Workshops this month and next. Before we get into the specific requests, it is important to review the rules, opinions and guidance given by the State of Iowa relating to private use of public funds, which has come under increased scrutiny in recent years.

Iowa Attorney General and Office of Auditor of State position on Public Funds going to Private Non-Profits:

1. Office of Auditor of State, November 2, 2021. "Governments are prohibited from making direct **donations and in-kind contributions** to non-profits under Article III, Section 31 of the Iowa Constitution. However, there are two situations in which public funds may be **provided** to a non-profit.

First, as allowed for economic development purposes under Chapter 15A of the Code of Iowa. Second, when the government enters into a **contract for services** with the non-profit. The agreement should be reduced to a written contract, the public purpose for the expenditure of the tax dollars in question should be clearly documented in the minutes. The terms and conditions of each party to the contract should be plain, detailed and unambiguous. **There should be clear language as to what the government or the public is receiving in return.** All contracts should include a requirement for the non-profit to account to the government for the public funds and how they are spent.

2. State of Iowa Department of Justice, Director, Financial Audit Division,

April 22, 2008: A government body can not irrevocably transfer public funds to a private non-profit organization. It can enter into a true joint or cooperative undertaking with a private agency under Iowa Code section 28E, as long as **the government body retains the ability to oversee and control expenditure** of the funds. Past opinions of the Financial Audit Division have consistently concluded that a governmental body may not **donate** public funds to a private entity, even if the entity is established for charitable or educational purposes, more specifically, 1972 Iowa Op. Att'yGen. 395 (72-3-16) where it was ruled that a city council could not make a donation from city funds to a recreation center **operated** by private citizens. If **adequate oversight** provisions are included, it may be allowable.

3. Office of Auditor of State, May 2020: Generally speaking, any sort of allowable agreements would be better described as contracts with obligations upon and benefits to both parties. Proper procedures to document compliance include advance public notice, the public purpose served by the expenditure, and this communication should not show favoritism to particular businesses or nonprofits, and conflicts of interest should be avoided.

FISCAL IMPACT: There is no fiscal impact for this Question and Answer Session.

RECOMMENDATION: Allow presentation and discussion:

- **Imagine the Possibilities:** \$3,840
- **SALUD:**
- **BV Historical Society:** \$2,125
- **Ready-Set-Grow:** \$10,000
- **Witter Gallery:** \$24,000
- **Upper Des Moines Opportunity:** \$22,000
- **Storm Lake United:** \$60,000

The requests total \$121,965. Any amounts agreed to by Council will be paid from the General Fund, which is solely funded through City property taxes.

ATTACHMENTS:

1. [Imagine the Possibilities](#)
2. [SALUD](#)

3. BV Historical Society
4. Ready-Set-Grow
5. Witter Gallery
6. UDMO
7. SLU



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbins@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization:

Imagine the Possibilities

Mailing Address:

11007 N. Lake Ave Storm Lake IA 50588

Contact Person:

Anita Schlender

Title:

Director of Services

(Available During the Day)

Phone Number:

712-371-2685

Tax/Corporate Status of Organization:

501 C 3

E-Mail Address:

aschlender@imagineia.org

Tax ID#:

FEIN # 23-7224698

Amount Requested Fiscal Year 25/26:

Explain how these funds will serve a Public Purpose:

Use of Chatagwa Park Shelter house 4 times a month for the Day Hab. program.

<u>Previous</u> Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding	Ø	\$500	\$ in kind for shelter
Allocated Funding	Ø	\$500	\$ in kind for shelter

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Need location that is accessible for adults with disabilities to use 4 times a month for their Day Hab program between 9am-2:45pm during the weekdays. Imagine staff would ensure the building was properly cleaned after each use.

How many people does this project/program serve?

52

Do any exclusions apply to who can participate in the project/program? If so, please explain.

NO

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

Was approved to use the shelter December - June of 2024 (in kind).

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Golf tournament + grants from other entities

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.* See attached.

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	Next Year
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

- A. Organizations may submit additional documents supporting their request.
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ The undersigned will provide any financial documents records or statements upon request to verify proper use of funds.
- ☒ The undersigned will not discriminate based on race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Imagine the Possibilities
Applicant Organization

Anta Schlender
Representative Signature

12-19-24

Completed Applications are due by **4:00 P.M. Friday, December 20th, 2024**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, February 3rd, 2025**, at **5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2025; the specific date will be announced later upon formal approval of the FY 2026 Budget.

2024-2025	July 31	August 31	Sept 30	Oct 31	TOTAL
Financial Row					
Ordinary Income/Expense					
Income					
Total - 41000 - HCBS 24 HOUR HOME REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total - 41500 - HCBS HOURLY REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total - 42500 - RECYCLING/CONTRACT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total - 43000 - SE REVENUE (transportaton)	\$4,358.97	\$3,760.68	\$4,649.04	\$4,188.03	\$16,956.72
Total - 44000 - DAY HABILITATION REVENUE	\$48,492.91	\$53,243.93	\$46,403.39	\$51,006.20	\$199,146.43
47000 - PAYEE SERVICES REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total - 48500 - FUNDRAISING REVENUE	\$0.00	\$0.00		\$0.00	\$0.00
Total - 49000 - RENTAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total - Income	\$52,851.88	\$57,004.61	\$51,052.43	\$55,194.23	\$216,103.15
Gross Profit	\$52,851.88	\$57,004.61	\$51,052.43	\$55,194.23	\$216,103.15
Expense					
Total - 60000 - SALARIES / WAGES	\$18,795.91	\$22,038.08	\$25,181.07	\$22,532.29	\$88,547.35
Total - 60200 - PAYROLL TAX EXPENSE	\$1,642.02	\$1,741.30	\$2,002.76	\$1,750.02	\$7,136.10
Total - 60400 - WORK COMP	\$480.88	\$512.66	\$527.24	\$524.41	\$2,045.19
Total - 60500 - EMPLOYEE BENEFITS EXPENSE	\$3,813.56	\$4,227.43	\$4,131.12	\$4,103.55	\$16,275.66
Total - 61000 - ADMINISTRATIVE EXPENSE	\$103.17	\$100.71	\$150.96	\$103.01	\$457.85
Total - 62000 - PROGRAM SERVICES EXPENSE	\$170.78	\$146.38	\$133.07	\$66.55	\$516.78
Total - 63000 - OCCUPANCY EXPENSE	\$397.72	\$395.89	\$407.28	\$402.14	\$1,603.03
Total - 65000 - TRANSPORTATION EXPENSE	\$2,045.45	\$1,208.21	\$1,291.66	\$1,162.82	\$5,708.14
Total - 66000- TRAVEL AND ENTERTAINMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total - Expense	\$27,449.49	\$30,370.66	\$33,825.16	\$30,644.79	\$122,290.10
Net Ordinary Income	\$25,402.39	\$26,633.95	\$17,227.27	\$24,549.44	\$93,813.05
Other Income and Expenses					
Other Income					
94000 - ADMIN REVENUE ALLOCATION (REG)	\$317.73	\$334.62	\$548.29	\$476.14	\$1,676.78
Total - Other Income	\$317.73	\$334.62	\$548.29	\$476.14	\$1,676.78
Other Expense					
80100 - INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
80200 - BED DEBIT	\$0.00	\$0.00	\$0.00	\$0.00	
81000 - DEPRECIATION EXPENSE	\$1,486.10	\$1,486.10	\$1,486.10	\$1,486.10	\$5,944.40
92000 - REGIONAL ADMIN SALARY ALLOCATION	\$4,984.77	\$4,767.46	\$5,754.77	\$5,613.77	\$21,120.77
93000 - REGIONAL OFFICE ALLOCATION	\$2,529.66	\$2,788.25	\$3,306.62	\$2,719.42	\$11,343.95
Total - Other Expense	\$9,000.53	\$9,041.81	\$10,547.49	\$9,819.29	\$38,409.12
Net Other Income & Expenses	(\$8,682.80)	(\$8,707.19)	(\$9,999.20)	(\$9,343.15)	(\$36,732.34)
Net Income	\$16,719.59	\$17,926.76	\$7,228.07	\$15,206.29	\$57,080.71



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbins@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: SALUD-Multicultural Health Coalition of Storm Lake

Mailing Address: 1624 W. 6th St. Storm Lake, IA 51500

Contact Person: Di Daniels Title: Co-Director

(Available During the Day)

Phone Number: 712 299 9863 Tax/Corporate Status of Organization: 501c3

E-Mail Address: salud.of.stormlake@gmail.com Tax ID#:

Amount Requested Fiscal Year 25/26:

Explain how these funds will serve a Public Purpose:

These funds would be to continue and evolve our programming with community members , including high school students, who are interested in honing their skills in the area of interpretation and translation. For the past decade SALUD has offered a variety of interpreter workshops (originally 2-3 per year, and now 6 per year) to community interpreters and in the last three years, expanding it to Juniors and Seniors in HS. By reaching these students, we show them how to pursue Interpreting /Translation as a career. Our facilitator for the majority of the workshops is a state and federally certified medical AND legal interpreter. The skills the participants learn in these workshops help them to serve our community's need for interpreters in current time, and give them an advantage should they decide to work towards certification. Additionally, we have made plans to offer 3 new workshops this year for students, that have to do with understanding more about the legal aspects of immigration law. (Several students wanting to pursue careers in this area have requested something like this.) The workshops would give them an overview private practice/ non-profit work, opportunities to hear from Organizations such as IMMJ, Catholic Charities, Immigrant Connection, DOJ certified individuals,,etc). Students would be asked to volunteer at local immigration clinics, local legislative forums and given the chance to visit the Capitol in Des Moines, as well as a couple non profit organizations working with refugees and/or immigrants.

Previous Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding		\$600 for Int. Women's Day	
Allocated Funding		\$600 for Int. Women's Day	

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Our community is fortunate to be incredibly diverse in language and culture. The challenge that comes with that is communication. Schools, hospitals, businesses, etc. often struggle with communicating critical information accurately and in a culturally appropriate manner. Training bilingual community members the skills needed to interpret /translate in a professional manner can provide an invaluable asset to these organizations and to the people with whom they are trying to communicate. Interpreter workshops also open the door to a promising career for our bilingual students.

The Student Immigration Law workshops help young people understand the challenges our immigrants face, gives them opportunity to volunteer with local and visiting agencies to help at immigration clinics, attend legislative forums, meet immigration lawyers and DOJ trained individuals, The workshops will also familiarize them with processes such as work permit renewals and other basic applications.

How many people does this project/program serve?

Between the two programs (Interpreter Workshops and Student Immigration Law Workshops) there is the potential to serve a good portion of our Storm Lake population: the workshop attendees are usually between 10- 20 for each workshop. But by applying the skills and knowledge learned, they help hospitals, businesses, schools, non-profits and individuals to communicate more accurately and to understand the complexities of the challenges immigrants face.

Do any exclusions apply to who can participate in the project/program? If so, please explain.

No

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

The last funding applied for from SALUD was actually for Selynna Butler's project, International Women's Day. She applied for and received \$600. SALUD is her fiscal agent.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

We have residual funding from a CDC grant received during COVID that covered our interpreter workshops and much more. We have been able to continue offering the workshops because of that funding, and because of contributions from ISU Extension in the use of their conference room, Tyson donations to cover lunch during these 6 hr workshops. SALUD provides staffing /planning for these workshops on a volunteer basis. Our major expense is in contracting with an experienced and qualified facilitator.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☒ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	Next Year
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding	\$600		
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs	\$3,000	\$3,600.00	
12	Facilities Costs (Utilities/Rent)	\$2,500.00	\$2,500.00	
13	Materials/Supplies	\$2,000.00	\$600.00	
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses	\$7,500.00		
17	Net Gain (Loss)			

- A. Organizations may submit additional documents supporting their request.
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☐ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☐ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☐ **The undersigned will provide any financial documents records or statements upon request to verify proper use of funds.**
- ☐ The undersigned will not discriminate based on race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

SALUD-Multicultural Health Coalition of Storm Lake
Applicant Organization

Di Daniels
Representative Signature

12 20 2024

Completed Applications are due by **4:00 P.M. Friday, December 20th, 2024**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, February 3rd, 2025**, at **5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2025; the specific date will be announced later upon formal approval of the FY 2026 Budget.



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbins@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization:

Buena Vista County Historical Museum Society & Genealogy Library

Mailing Address:

215 West 5th St. Storm Lake, Iowa 50588

Contact Person:

Lucille Fitzsenry

Title:

President

(Available During the Day)

Phone Number:

712-299-4424

Tax/Corporate Status of Organization:

501 C-3

E-Mail Address:

bvhistoricalsoc@gmail.com

Tax ID#:

42-607514

Amount Requested Fiscal Year 25/26: **\$2125.00**

Explain how these funds will serve a Public Purpose:

The Buena Vista County Museum is in charge of the preserving, and the educating of our county history. We serve the public. Our buildings are open to the public at their request. Tours are given educating the public and area school children to our rich history. We welcome visitors from all over to our Museum and Genealogical Library.

<u>Previous</u> Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding	None	None	\$3000.00
Allocated Funding	None	None	\$1900.00

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Funds we receive will be used in the continued preservation of the historic Prairie Log Cabin and the Elk Center Township One Room School House. Currently seven School House windows and seven windows on the Log Cabin are in need of glazing to seal the window panes in place. The glazing of the windows keeps the moisture from entering the buildings and potentially ruining the displays or the buildings themselves. The Prairie Log Cabin is also in need of Chinking. Chinking fills in the gaps between the wood planks in the walls. Over time cracks and gaps form. Sealing of the cracks and gaps inside and out, keeps the moisture and insects out. Currently there are areas where daylight can be seen.

How many people does this project/program serve?

This project serves all the residents of Buena Vista County and beyond for many years to come.

Do any exclusions apply to who can participate in the project/program? If so, please explain.

Yes, we at the Buena Vista County Museum prefer to hire local tradesman.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

We received \$1900.00 in November of 2024 for the project of updating our work room and storage area. First we removed the makeshift shelving. The next step was insulating the window which was covered from the outside. Next we applied drywall over the window. The dim lighting was upgraded. The room was painted a soft yellow with grey accents. The carpet was removed and new carpet was installed. Three, two draw cabinet were installed and painted. A new shelf was placed over the cabinets.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

During the year we raise funds from our Spring Book Sale, Garage Sale, Fall Book Sale, Craft & Bake Sale, the selling of Post Cards and Income from research.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your ORGANIZATION. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	Next Year
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

SEE ATTACHED

Buena Vista Co Museum and Genealogy Library
P & L Statement

2024

January 1,2024 - - December 8,2024

Items	Expenses	Items	Income
Utilities	\$4,894.46		
Phone - Intrenet	\$1,633.60	Museum Membership Dues	\$1,340.00
Copier	\$713.64	Business membership dues	\$760.00
Office expense	\$1,927.18	Genealogy membeship dues	\$700.00
Food,Pop,etc.	\$395.02		
Improvements	\$4,842.78	General donation	\$15,610.25
Heating/Cooling			
Payroll	\$34,871.97	book Sale	\$4,019.00
CPA - fee	\$2,023.42	Garage sale	\$2,078.59
Federal & State Tax Payment	\$8,992.71	Craft/Bake fair	\$1,158.50
Gas, landfill	\$200.10		
Fire dept/Police dept	\$50.00	Cash walk-in, Hoffrds &	-----
Lawn/Snow and repair	\$1,042.97	antique sales	\$505.70
Insurance	\$1,002.00	Memorial income	\$195.00
Memorials	\$25.00	Genealogy research	\$347.50
Museum purchases	\$1,003.78		
Meseum supplies	\$4,538.60	Bank transfer deposit	\$6,079.79
County Drainage Fee	\$5.00		\$5,000.00
Storm Lake Unity - dues	\$150.00		\$6,000.00
Museum expense	\$2,959.35	Shea Account	
Book,Garage,Craft expense	\$300.00		\$964.95
Genealogy Library expense			
BVCCF Grant	\$1,484.57	Grant - City of Storm Lake	\$1,900.00
Machine hire	\$1,180.00	Vanguaard draw	\$30,000.00
Totals	\$74,236.15		\$76,659.28

Buena Vista County Historical Society Museum
Genealogy Library
214 west 5th Street 1-712-732-4955
Storm Lake, Iowa 50588

Breakdown of 2024/2025 grant \$1900.00

1 Gallon Gray Paint	\$ 46.99
1 Gallon Yellow Paint	51.99
2 Gallons white paint	93.98
3 rolls contract for counter tops	20.77
Carpet	186.48
2 Large storage drawers from garage Items	
Held back from sale estimated cost	100.00
Insulation for window and wall Plaster	
Lumber studs, and sheet rock	74.07
Caulking	10.75
2 ceiling tiles	had upstairs
subtotal	<u>\$ 585.03</u>
Labor	<u>\$ 1450.00</u>
Total	\$2,035.03

SPENCER
19th Avenue SW
Spencer, IA 51301

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/24/24

If you have questions regarding the
charges on your receipt, please
email us at:
SPNCfrontend@menards.com



Sale Transaction

1/4(5.5MM)4X8 NOM. *for old kitchen*
1251910 2 @29.99 59.98 *bulbs - Alex*
6000L 5K TRI-FOLD LED
3530280 9 @9.99 89.91 *Lynn*

TOTAL 149.89
TAX CLAY-IA 7% 10.49
TOTAL SALE 160.38
VISA CREDIT 2323 160.38
Auth Code:007363
Chip Inserted
a0000000031010
TC - 81ad7bc392c6a4f4

TOTAL NUMBER OF ITEMS = 11

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
3023

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Tina

5980 08 1173 04/25/24 10:32AM 3202

Page 39 of 92

STORM LAKE ACE HARDWARE
1405 N LAKE AVENUE
STORM LAKE, IA 50588

PHONE: (712) 213-2230

KEEP RECEIPT FOR ALL REFUNDS
 NO RETURNS AFTER 60 DAYS

BV CO HISTORICAL MUSEUM
 214 W. 5TH STREET
 STORM LAKE IA 50588

INV # 616731/2
 DATE : 7/11/24
 CLERK: MAYRA
 TERM # 561

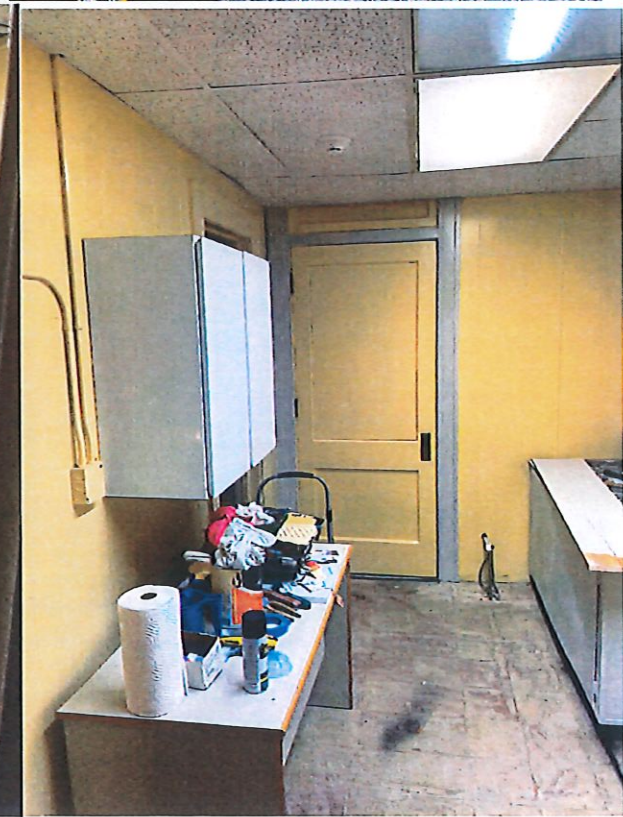
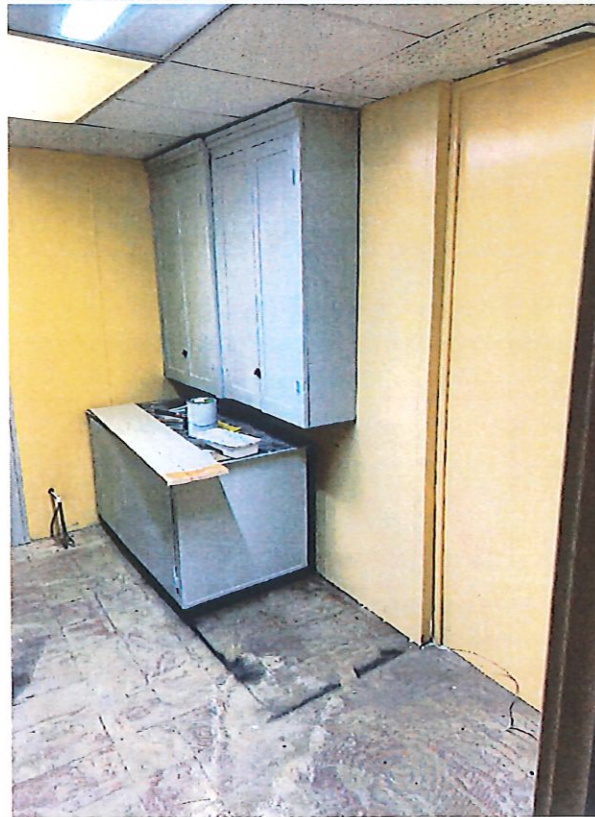
TIME : 1:58

 * INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	3514981	LED PAR30 E26 BW 75W 2PK		15.99 /EA	15.99 N
1	EA	3425295	METAL LIGHT KIT WHT		19.99 /EA	19.99 N
1	EA	3166311	CORD 15' 16/3 WHITE EXT		11.99 /EA	11.99 N
1	EA	1020095	C+K I/E HG NB 1G		46.99 /EA	46.99 N
1	EA	3022035	CONN WIRE 22-10 YEL CD9		2.99 /EA	2.99 N
1	EA	7627557	FLY PAPER 8PK		6.99 /EA	6.99 N
1	EA	3424744	2G DUP CVR GRY		12.99 /EA	12.99 N
** AMOUNT CHARGED TO ACCOUNT **				117.93	TAXABLE	0.00
					NON-TAXABLE	117.93
					SUB-TOTAL	117.93
					TAX AMOUNT	0.00
					TOTAL INVOICE	117.93

(MARK JACKSON)

M. Jackson



- A. Organizations may submit additional documents supporting their request.
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☐ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☐ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ The undersigned will provide any financial documents records or statements upon request to verify proper use of funds.
- ☐ The undersigned will not discriminate based on race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

BV Co. Historical Society
Applicant Organization

Lucille H. Seng
Representative Signature

President

Completed Applications are due by 4:00 P.M. Friday, December 20th, 2024. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, February 3rd, 2025**, at **5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2025; the specific date will be announced later upon formal approval of the FY 2026 Budget.



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbins@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization:

Ready Set Grow

Mailing Address:

1723 W. Milwaukee Ave, Storm Lake IA 50588

Contact Person:

Emily Bodholdt

Title:

Director

(Available During the Day)

Phone Number:

(712) 221-0519

Tax/Corporate Status of Organization:

501(c)3

E-Mail Address:

readyssetgrowbv@gmail.com

Tax ID#:

47-4371482

Amount Requested Fiscal Year 25/26:

\$10,000

Explain how these funds will serve a Public Purpose:

Ready Set Grow serves our community by providing the valuable public service of quality childcare. By having reliable childcare in our city, we allow families of young children the ability to work, in turn boosting our local economy. Our current enrollment serves a total of 41 children, with an additional 3 infants accepted in the spring time. This total enrollment includes our full-time, part-time, and drop-in care services. Daily attendance is approximately 28 children divided between our three rooms. We employ 7 full-time staff, including the director and cook, and 10 part-time employees. We accept private pay and Child Care Assistance from the state of Iowa, and participate in the Child and Adult Care Food Program. We serve children from a multitude of racial and social economic backgrounds.

Previous Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding			
Allocated Funding			

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

RSG is passionate about the care of young children. We recognize that the 0-5 years of age is the most critical time in one's life for growth and development. It is our goal to develop loving, trusting relationships with the children entrusted in our care to foster a lifetime of learning and healthy growth. The need for child care in our community is great, and our waiting list is long. The issue we wish to address in our community is the lack of child care. Without the continued success of RSG, families would have no other alternative for center-based care.

How many people does this project/program serve?

Current total enrollment is 41 children. We will be adding 3 additional infants in March. Daily attendance is approximately 28 children, with the maximum capacity we could comfortably accommodate being 34 children at one time. We currently have approximately 20 children on our waiting list but will not be able to accept new children until September of 2025. The families we serve are employed at many diverse businesses and industries in our community, including our schools, university, hospital, small businesses, Tyson, state agencies, and farming industry just to list a few. The impact of childcare affects not only the children enrolled, but also their families and the employers who rely on us to be open. The community as a whole benefits from the economic impact childcare makes each and every day by allowing parents to be employable.

Do any exclusions apply to who can participate in the project/program? If so, please explain.

We are only able to serve children 0 to 5 years of age. Unfortunately, we do not have the space to accommodate school-aged children currently.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

N/A

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

See next page

Ready Set Grow generates income primarily from the revenue generated by our weekly tuition rates for care. The past summer, RSG concluded a 6-month process to write our Business Plan with the assistance of First Children's Finance. This was made possible with a grant from Early Childhood Iowa to help cover the costs of hiring FCF for their financial consulting. The Business Plan allowed us to take a detailed look at our goals for the future and the financial journey to get there. Because of this, tuition rates were increased in August of 2024 to better meet our unique needs based on our budget. Other sources of income include Child Care Assistance and the Child and Adult Care Food Program. However, both these state and federally funded programs cover expenses, and do not generate revenue above our costs. Community partnerships include support from our local Storm Lake Rotary Club and Kiwanis groups. Buena Vista Count Foundation has been supportive of RSG on numerous projects throughout the years. Also, Child Care Resource and Referral's Business Improvement Program generates funds based on quality standards met by RSG. We are honored to receive reimbursements from CCR&R for our quality, with the most recent award received in November of 2024. Funding from Early Childhood Iowa in conjunction with CCR&R was imperative to our re-opening costs in March of 2024. See attached Income & Expense reports for a detailed list of our financials through November 2024.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☒ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	Next Year
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

See attached
Sheets

Income 2024													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Private Pay				11,556.75	12,558.50	12,754.75	17,825.25	17,521.50	20,364.00	17,876.00	17,332.00		127,788.75
CCA				2,500.70	2,698.00	3,074.15	5,285.10	2,745.30	2,880.80	3,161.20	4,163.00		26,508.25
CACFP				0.00	225.74	831.15	1,151.67	1,128.86	1,333.01	725.91	1,243.73		6,640.07
Donation	0.00	0.00	0.00	3,250.00	750.00	1,500.00	0.00	750.00	0.00	1,500.00	30.00	2,000.00	9,780.00
Grants	0.00	0.00	0.00	2,250.00	60,902.58	1,000.00	0.00	0.00	0.00	0.00	2,500.00	0.00	66,652.58
Misc. Reimbursement										288.37			288.37
Collections on Bad Debt										250.00			250.00
Interest													0.00
Enrollment/Activity Fee													0.00
Insurance Claim Payout (Secura)							6,231.00						
Total	0.00	0.00	0.00	19,557.45	77,134.82	19,160.05	30,493.02	22,145.66	24,577.81	23,801.48	25,268.73	2,000.00	237,908.02
Notes:													

*Note: These 2 charts will populate the "Donation" and "Grants" sections above.

*Donations													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Name- Local small business supporter Lease Reimbursement				2,250.00	750.00	1,500.00		750.00		1,500.00		1,500.00	8,250.00
Name- SL Kiwanis Beavers				1,000.00									1,000.00
Swanson Family donation											30.00		30.00
SL Rotary												500.00	
Total	0.00	0.00	0.00	3,250.00	750.00	1,500.00	0.00	750.00	0.00	1,500.00	30.00	2,000.00	9,280.00

*Grants													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Name CCR&R BIP				7,671.42									7,671.42
Name CCR&R BIP					44,328.58						2,500.00		46,828.58
CCC Technology Grant						1,000.00							
Name BV Co Foundation					16,574.00								16,574.00
Total	0.00	0.00	0.00	7,671.42	60,902.58	1,000.00	0.00	0.00	0.00	0.00	2,500.00	0.00	71,074.00

Expenses 2024													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Payroll	Payroll			14,487.75	14,486.95	21,027.33	20,095.13	28,320.26	15,642.82	18,906.95	19,962.06		152,929.25
	Fed Taxes			2,541.16	4,397.42	4,228.38	4,099.98	3,745.76	3,452.22	5,446.32	4,131.90		32,043.14
	State Taxes (Quarterly)				436.00			1,020.00			1,347.00		2,803.00
	Unemployment												0.00
	Employee Insurance												0.00
	UBI "Maintenance Fees"			7.49	7.49	7.49	7.49	7.49	7.49	7.49	7.49		0.00
	Bank Payroll Filing Fees			20.00	20.00	20.00	40.00	40.00	20.00	20.00	20.00		
	Quickbooks			30.00	30.00	30.00	30.00	30.00	30.00	30.00	35.00		
Insurance	Facility Coverage (Secura)			228.25	228.25	228.25	228.25	228.25	263.34	263.34	263.34		1,931.27
	Board Coverage												0.00
	Workers Compensation (Markel)			255.00	255.00	255.00	255.00		394.00	247.00			1,661.00
Food	Food												
	Vended food service (Alta School)			604.34	838.92	1,084.57	1,427.12	1,128.27	1,137.60	1,455.36	1,585.57		9,261.75
				270.00	630.00	510.00							
Utilities	Internet/Phone (LongLines)				516.03	158.27	157.62	162.02	161.25		338.78		1,493.97
	Water												0.00
	Electric												0.00
	Gas												0.00
	Sanitary Services - Trash												0.00
Services	Fire Protection												0.00
	Child Care Management System												0.00
	Taxes & Payroll (Huntzelman's Accounting)			328.86	205.00	533.86	379.00			871.00	374.00		2,691.72
	Snow Removal/Mowing												0.00
	Pest Control												0.00
	Other- Visual Edge IT printer rental			67.64	76.24	55.85	101.81	83.53	108.91	51.21	62.60		607.79
Loan	Loan												0.00
	Rent/Lease												0.00
	Bank Fees (overdraft fees, checkbook order)			750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00		6,000.00
Repairs	Other [insert business name/job]			32.00	32.00	66.25		32.00	32.00	32.00	64.00		258.25
	Other [insert business name/job]												0.00
Staff	SING			15.00		150.00	45.00	15.00		30.00	15.00		270.00
	Training						277.13						277.13
Supplies	Walmart/Dollar Store/Bongaars/Target/Amazon			57.14	419.88	610.12	627.84	305.57	363.96	32.08	314.41		2,731.00
	Education Supplies												0.00
	Other Best Buy					1,284.96							1,284.96
Misc.	Other [insert business name/item]												0.00
	Chamber Membership												0.00
	Membership to Child Care Organization												0.00
	Marketing/Advertising												0.00
	Travel												0.00
	Vehicle Costs												0.00
	Brad Ripke- security camera					450.00							0.00
	Other- "Billpay"				43.71	43.71	43.71	43.71	43.71	43.71	43.71		
	Melandars						548.00						
	Sun Shades- Boland Rec (BV Co Foundation grant)				15,632.00								
	ISG Architect for building renovations			5,000.00									
	Efficient Construction downpayment for renovations to meet code			22,507.45									
	Total	0.00	0.00	0.00	19,662.63	39,004.89	31,000.33	28,521.37	22,363.59	28,142.75	29,271.15	0.00	216,244.23

Annual Budget Projections

	FY25		FY26		FY27	
REVENUE AND SUPPORT						
Childcare Fees:						
Private Pay Tuition	\$277,461	79%	\$337,516	82%	\$337,247	82%
CCA Tuition	\$67,512	19%	\$67,512	16%	\$67,512	16%
(Bad Debt/Uncollectable)	\$0	0%	\$0	0%	\$0	0%
Food Program (CACFP)	\$21,414	6%	\$21,542	5%	\$22,107	5%
Registration & Activity Fees	\$0	0%	\$0	0%	\$0	0%
Fundraising	\$0	0%	\$0	0%	\$0	0%
Grants, Contributions, Donations	\$0	0%	\$0	0%	\$0	0%
Vacations & Discounts	(\$13,219)	-4%	(\$13,484)	-3%	(\$13,753)	-3%
TOTAL INCOME	\$353,167	100%	\$413,086	100%	\$413,112	100%
EXPENSES						
Payroll	\$297,583	84%	\$302,306	73%	\$311,375	75%
Payroll Taxes	\$28,836	8%	\$29,293	7%	\$30,172	7%
Employee Benefits	\$0	0%	\$0	0%	\$0	0%
Subtotal Personnel	-\$326,419	92%	\$331,599	80%	\$341,547	83%
Accounting	\$5,916	2%	\$6,034	1%	\$6,155	1%
Activities and Field Trips	\$0	0%	\$0	0%	\$0	0%
Advertising and Promotion	\$0	0%	\$0	0%	\$0	0%
Bank Charges	\$694	0%	\$844	0%	\$843	0%
Depreciation	\$0	0%	\$0	0%	\$0	0%
Dues and Subscriptions	\$0	0%	\$0	0%	\$0	0%
Fundraising Costs	\$0	0%	\$0	0%	\$0	0%
Insurance Expense	\$5,797	2%	\$5,913	1%	\$6,031	1%
License and Permits	\$460	0%	\$435	0%	\$435	0%
Loan Interest	\$0	0%	\$0	0%	\$0	0%
Program & Office Supplies	\$3,852	1%	\$3,929	1%	\$4,008	1%
Program Food	\$20,400	6%	\$23,315	6%	\$24,164	6%
Real Estate Taxes	\$0	0%	\$0	0%	\$0	0%
Rent	\$9,000	3%	\$9,000	2%	\$9,000	2%
Repairs and Maintenance	\$510	0%	\$520	0%	\$531	0%
Telephone & Internet	\$1,935	1%	\$1,974	0%	\$2,013	0%
Training & Hiring	\$180	0%	\$180	0%	\$180	0%
Utilities	\$0	0%	\$0	0%	\$0	0%
Reserve	\$0	0%	\$0	0%	\$0	0%
Other	\$0	0%	\$0	0%	\$0	0%
TOTAL EXPENSES	\$375,162	106%	\$383,744	93%	\$394,907	96%
NET SURPLUS (DEFICIT)	(\$21,995)		\$29,342		\$18,205	

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- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
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Ready Set Grow

Applicant Organization

Emily Bodholdt

Representative Signature

12/20/2024

Completed Applications are due by **4:00 P.M. Friday, December 20th, 2024**. Any applications received after this date will not be accepted.

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Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: Friday, December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbons@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: **Witter Gallery**

Mailing Address: **609 Cayuga Street, Storm Lake, IA 50588**

Contact Person: **Julie Steinfeld**

Title: **President of the Witter Gallery Board**

Phone Number: **712.299.3216**

Tax/Corporate Status of Organization: **tax-exempt**

E-Mail Address: **juliesteinfeld@gmail.com**

Tax ID#: **42-1165174**

Amount Requested Fiscal Year 25/26: **\$24,000**

Explain how these funds will serve a Public Purpose:

While the value of access to the fine arts is often overlooked, it is an important component of a healthy community. Throughout history, access to and appreciation of the arts has been a reliable indicator of a high quality of life. In more recent decades, many respected studies have shown the positive results of art and music on emotional and mental health. Many people are turning to the arts as a source of hope, comfort and calm during difficult times. Witter Gallery is the center for the creation, exhibition, preservation and appreciation of fine arts in the Storm Lake area.

Previous Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding	\$24,000	\$24,000	\$18,000
Allocated Funding	\$12,000	\$19,800	\$15,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Witter Gallery is committed to providing ongoing free admission to a wide range of art exhibitions, programs, and events to all local residents, as well as visitors to our area. Witter Gallery also provides art classes and encouragement to interested youth and adult students, of a kind that is not available elsewhere. In addition, we host free community and family-oriented events throughout the year. In particular, we need funding this upcoming year for the following:

- 1) With continuing community support along with the three new mosaic murals at Buena Vista University, we seek funding to add yet another mosaic mural during the fiscal year 2025/26 with a downtown location.
- 2) Witter Gallery hopes to revamp and improve our storage area. We are crowded and our permanent collection is growing. Donations to the Gallery need to be organized and properly stored. We are also offering more classes and need more storage space for supplies. We would like to purchase high-quality, heavy-duty shelving units that can provide the storage space we need.
- 3) We would like to purchase grid-wall panel stands to help preserve and protect the growing Dorothy Skewis and Ella Witter collections, as well as the donations from the Tim Walton estate.
- 4) We also need to purchase grid wall display units which will simplify monthly rotation of the permanent collection. This will also allow more of the permanent collection to be displayed.
- 5) We are thankful for the financial backing for updated lighting in Witter Gallery which we were granted for this fiscal year. However, in order to complete the lighting project, we would ask for additional funding be provided. We hope to install LED lighting – consistent with new City standards for lighting. ROI, the city's preferred lighting contractor, has provided a complete estimate for the project.
- 6) The gallery walls need a fresh coat of paint. We are discussing options with local painters and Vista Paints to see this project through.
- 7) We want to expand on the classes and educational opportunities we have added this past year. In particular, we have had many students seeking after-school activities, and we would like to grow these programs. Since these programs are free, we seek funding to cover costs for materials.
- 8) Support from the City of Storm Lake also allows us to meet minimum criteria for applying for additional funds from other sources throughout the fiscal year.

How many people does this project/program serve?

Witter Gallery has continued to grow over the past year. We have averaged more than 500 visitors per month. This more than doubles previous years' attendance. Visitors to the exhibits during our regular open hours and participants in our regular art classes and summer art camps for children have continued to increase significantly. We are adding new classes and new instructors all the time, and these classes have proven very successful. Witter sponsored activities at the dedication of Harmony Gardens, the Star Spangled Spectacular, Halloween, *Día de los Muertos*, Songfest for the 12 Days of Christmas, and Miracle on Lake Avenue – all free of charge to the community. We also provide personalized art activities for interested groups and partner with other community organizations throughout the year. Our potential reach is bounded only by creative ideas and the population of northwest Iowa.

Do any exclusions apply to who can participate in the project/program? If so, please explain.

There are no exclusions. Witter Gallery programs are all open to the public.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

We received \$15,000 from the City of Storm Lake for the current fiscal year. We are in the process of completing new lighting for the Gallery, which greatly enhances our displays and improves the ambiance of the Gallery. Most of the bronzes have been securely placed around town, with plaques honoring the artist and donors. We are currently finalizing plans for a mosaic mural. We have expanded our educational opportunities, and doubled the number of participants in these

programs. Educational programming for both children and adults have been enthusiastically received by the community. We have extended our reach beyond the SL community since there are few public galleries in our area.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

More than 75% of our annual operating budget is covered by other sources. These include annual memberships, exhibit sponsors, small fees for art classes, individual donations, small grants and our multiple fundraising events during the year.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

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Applicant Organization **Witter Gallery**

Representative Signature

Julie Steinfeld

Date **12/19/2024**

Completed Applications are **due by 4:00 P.M. Friday, December 20, 2023.** Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, February 3rd, 2025, at 5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2025; the specific date will be announced later upon formal approval of the FY 2026 Budget.



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbins@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Upper Des Moines Opportunity, Inc.

Mailing Address: 620 Michigan Street, Storm Lake, IA 50588

Contact Person: Alisa Schlieff or
Shakira Meyer

Title: Family and Community Services Director
Director of Development

(Available During the Day)

Phone Number: A: 515-570-0767
S: 712-298-1447

Tax/Corporate Status of Organization: Tax-Exempt-Private

E-Mail Address: aschlieff@udmo.com
smeyer@udmo.com

Tax ID#: 42-0923424

Amount Requested Fiscal Year 25/26: \$22,000

Explain how these funds will serve a Public Purpose:

Upper Des Moines Opportunity, Inc. is respectfully requesting funds to support UDMO Outreach Client Services - for income eligible residents of Storm Lake. Specifically, the funds will provide emergency financial assistance to ensure the basic needs of families are met, in turn this keeps individuals in their homes, in their communities, employed with local business, their children enrolled in local schools, and the individuals contributing to the overall good of the community of Storm Lake.

Previous Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding	\$8,000	\$10,000	\$20,000
Allocated Funding	\$10,000	\$15,000	\$20,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Upper Des Moines Opportunity, Inc. offers many core programs and services to meet the emerging needs of individuals and families in the City of Storm Lake and throughout Buena Vista County who are challenged by low incomes and poverty. While, the number of individuals and families that need assistance varies from year to year, the overall demand for the range of client services remains high. Client services may include, but are not limited to, assistance with utility payments outside the LIHEAP moratorium season of November – April annually, assistance with food and non-food essentials (non-food includes hygiene and personal care items), a visit to the Birthday Room to help make their child's/children's day special, participation in CHORE (a program for individuals over age 60 that helps pay a small portion for household chores one time per year, such as snow removal, basic lawn care, etc.) or accessing the Baby Room to obtain essentials to care for their infant.

How many people does this project/program serve?

During the UDMO FY24 (10/1/23 to 9/30/24) 2,591 individuals from 938 households in Buena Vista County received assistance from one or more of the UDMO Outreach Client Services. Of that total, 1,996 individuals from 705 households reside in the City of Storm Lake. The residents of Storm Lake included 708 of the 920 children (age 0-17), 999 of the 1,258 adults (age 18 to 59), and 228 of the 352 retirees and/or seniors (age 60+) assisted last fiscal year.

Do any exclusions apply to who can participate in the project/program? If so, please explain.

Participation in UDMO programs and services is subject to the Federal Poverty Levels (FPL). The maximum income for participation is currently set at 200% of FPL by UDMO Federal and State funders (200% FPL is a total annual household income ranging from \$30,120 for a single individual or up to \$62,400 for a family of 4; a full chart of UDMO programs and FPL can be found at <https://www.udmo.com/wp-content/uploads/2024/10/PovertyIncomeGuidelinesChartFY2025.pdf>).

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

Funding from the City of Storm Lake in the previous fiscal year was fully expended and used to support Emergency Client Service. The funds helped provide emergency financial assistance to ensure the basic needs of families were met, much of that need included food assistance. During FY23, October 1, 2023 to September 30, 2024, UDMO provided food assistance valuing nearly \$300,000 to residents of Storm Lake. UDMO also provided Energy Crisis assistance with over \$22,000 to ensure utility service continuity.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

UDMO continually seeks out funding opportunities and accepts financial donations to meet emerging needs in the communities in our service area. We continue to strive to increase funding from other sources, such as foundations and donations so we can best serve those in need. Specifically, for the Client Services program in Buena Vista County, UDMO seeks funding through State grants, local foundation grants, donations and co-funds the remaining through the Community Services Block Grant (CSBG) that is from the Iowa Department of Health and Human Services. All funds raised in Buena Vista County and/or Storm Lake stay within the county or city.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	Next Year
1	Fees			
2	Federal Funding	\$16,354,388	\$14,654,397	
3	State Funding	\$1,547,947	\$1,652,070	
4	Buena Vista County Funding	\$15,000	\$15,000	
5	City of Storm Lake Funding	\$15,000	\$16,050	
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Other County Funding (Excluding BV)	\$72,900	\$127,125	
	Other City Funding (Excluding Storm Lake)	\$7,100	\$29,574	
7	Fundraising			
8	Donations	\$563,911	\$483,615	
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Rental Income	\$108,936	\$211,654	
	Other income, program income, interest, indirect revenue	\$868,953	\$1,763,882	
	In Kind	\$1,200,057	\$2,658,197	
	Total Revenue	\$20,754,192	\$21,611,562	
	Expenses			
10	Salaries, Wages, Benefits	\$9,111,329	\$9,150,816	
11	Contractual Costs	\$1,246,209	\$743,140	
12	Facilities Costs (Utilities/Rent)	\$435,379	\$599,784	
13	Materials/Supplies	\$942,765	\$824,293	
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Client Services	\$6,147,714	\$6,392,980	
	Other operational/travel/indirect costs	\$1,423,241	\$976,349	
	In Kind (Head Start, Shared Visions, PUY)	\$2,226,720	\$2,658,197	
16	Total Expenses	\$21,533,357	\$21,345,558	
17	Net Gain (Loss)	(\$779,165)	\$266,005	

- A. Organizations may submit additional documents supporting their request.
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ **The undersigned will provide any financial documents records or statements upon request to verify proper use of funds.**
- ☒ The undersigned will not discriminate based on race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Upper Des Moines Opportunity, Inc.

Applicant Organization



Representative Signature

12/18/2024

Completed Applications are due by **4:00 P.M. Friday, December 20th, 2024**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, February 3rd, 2025**, at **5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2025; the specific date will be announced later upon formal approval of the FY 2026 Budget.



December 19, 2024

City of Storm Lake
Attn: Tyler Gibbins
620 Erie Street
PO Box 1086
Storm Lake, Iowa 50588

RE: Application for City of Storm Lake Grant Funding

Dear Mr. Gibbins,

Please find enclosed our completed Application for City of Storm Lake Grant Funding. If you have any questions or concerns, please feel free to contact me directly at 712.732.3780.

Respectfully submitted,

Laura Hanks
Executive Director
Storm Lake United



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
finance@stormlake.org

DUE DATE: December 20th, 2024

In Person: City Hall 620 Erie St. Email: gibbins@stormlake.org or finance@stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Storm Lake United

Mailing Address: 119 West 6th PO Box 584

Contact Person: Laura Hanks

Title: Executive Director

(Available During the Day)

Phone Number: 712-732-3780

Tax/Corporate Status of Organization: 501 © 6

E-Mail Address: laura@stormlakeunited.com

Tax ID#: 27-0436116

Amount Requested Fiscal Year 25/26: \$60,000

Explain how these funds will serve a Public Purpose:

Please see attachment #1

Previous Funding from the City of Storm Lake	FY 22/23	FY 23/24	FY 24/25
Requested Funding	\$50,000	\$50,000	\$50,000
Allocated Funding	\$56,000	\$25,000	\$50,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Please see attachment #2

How many people does this project/program serve?

Please see attachment #3

Do any exclusions apply to who can participate in the project/program? If so, please explain.

No exclusions apply.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used.

Funds allocated for Storm Lake United for 2024 were used to fund:

- Wood, Wine and Blues event in August.
- Program funds for marketing Storm Lake to drive initiatives to encourage tourism and shopping in Storm Lake hosting retail and special events in the community.
- Provide a centralized point of information for events in the community.
- We mentor and support new members and provide a number of services (loans and referrals etc.)
- Website that continually sees thousands of visitors and provides a direct contact channel for all members as well as lodging destinations with website visitors.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Storm Lake United is a 501 © 6 non-profit organization and serves as the Chamber of Commerce for the City of Storm Lake. We are a membership organization and rely on membership dues as a primary source of revenue. Every member is required to pay dues which helps cover our organization's overall operating costs.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	Next Year
1	Fees	81520	112628	130000
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding	30,050	34000	35000
5	City of Storm Lake Funding	85298	50000	60000
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Farm Rent	685	1370	1370
	RL Interest and Short-term CD	8969.88	10216.81	10400
	Total Revenue	179522.88	208214.81	221770
	Expenses			
10	Salaries, Wages, Benefits	95787	157978	164400
11	Contractual Costs	4596	22914	24000
12	Facilities Costs (Utilities/Rent)	22171	9741	
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Advertising	33961	33115	34000
	Insurance	14279	11718	12000
	Dues/Travel/Mileage	1322.47	1103	1200
	Events	94069	37918	40850
	Property Taxes	2915	3257	3442
16	Total Expenses	269100.47	277744	309892
17	Net Gain (Loss)	(89578)	(69529)	(43122)

- A. Organizations may submit additional documents supporting their request.
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☐ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☐ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☐ The undersigned will provide any financial documents records or statements upon request to verify proper use of funds.
- ☐ The undersigned will not discriminate based on race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Storm Lake United
Applicant Organization

Jenna Hanks
Representative Signature

12-19-24

Completed Applications are due by **4:00 P.M. Friday, December 20th, 2024**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, February 3rd, 2025**, at **5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2025; the specific date will be announced later upon formal approval of the FY 2026 Budget.

Question #1

All funds requested will be used in fulfillment of SLU's mission which aims to support local businesses and organizations. These funds will be serving public purposes by promoting numerous community events, helping to educate businesses, highlighting the successes of local organizations and non-profits, hosting entertainment venues and producing advertising content spotlighting the positive resources of Storm Lake. Furthermore, we strive to support the community's diversity. In 2025, we will be coordinating efforts and planning for another Storm Lake Proud Multicultural Festival in 2026.

Storm Lake United respectfully asks \$60,000 for Fiscal Year 25/26 based on the following:

Membership Dues \$20,000

Wood, Wine and Blues \$20,000

Summer Concerts \$10,000

Tourism/Marketing \$15,000

We have and will continue to provide valuable resources such as a community calendar, job postings, weekly email updates, expanded web presence, and social media channels that provide an easy connection with the city and the public. Funding us allows us to successfully run a targeted media campaign including print, radio, billboard, digital and television advertising to promote Storm Lake as a tourist destination as well as an ideal place to relocate a family or business.

Question #2

For many years, SLU has enriched the Storm Lake community by hosting events, promoting businesses, and providing the resources needed by local organizations. We offer a revolving loan program, available to member businesses, that can be used by both "start-up" ventures or existing businesses with the desire to grow. We continue to provide educational opportunities to organizations by leveraging our relationships with Buena Vista University and Iowa Central. The City of Storm Lake has seen the need to improve childcare and housing resources. We believe SLU will be positioned to help apply for grants in these areas and potentially assist with fundraising endeavors.

Question #3

Quantifying the total impact of Storm Lake United on the community is challenging due to the breadth and depth of services provided. Storm Lake United is proud to support over 150 organizational members. Within the past year, we have received and answered thousands of phone calls. During that same period, our website has recorded over 50,000 visits. We have supported many well attended events including: Wood, Wine and Blues; Star Spangled Spectacular; Fiesta Latina; Kids Fest; Chills & Thrills; Oktoberfest; Miracle on Lake Avenue. Through all these activities, we truly serve the entire Storm Lake community and all of the communities within Buena Vista County.

Storm Lake United

Profit and Loss

January 1 - December 18, 2024

	TOTAL
Income	
Direct Public Support	
Buena Vista County Support	15,000.00
City of Storm Lake Support	50,000.00
Total Direct Public Support	65,000.00
Investments	
Interest-Revolving Loan	1,567.83
Interest-Savings, Short-term CD	8,648.98
Total Investments	10,216.81
Other Types of Income	
Farm Rent	1,370.00
Miscellaneous Revenue	3,970.00
Bucks Income (net)	-6,711.94
Total Miscellaneous Revenue	-2,741.94
Total Other Types of Income	-1,371.94
Program Income	300.00
Membership Dues	112,628.00
Program Service Fees	1,103.00
Total Program Income	114,031.00
Uncategorized Income	100.00
Total Income	\$187,975.87
GROSS PROFIT	\$187,975.87
Expenses	
Advertising	33,115.42
Contract Services	
Accounting Fees	3,427.17
Outside Contract Services	19,487.00
Total Contract Services	22,914.17
Events	28,897.10
Membership Event	9,021.68
Total Events	37,918.78
Facilities and Equipment	
Equip Rental and Maintenance	0.00
Maintenance/Repairs	3,347.23
Property Taxes	3,137.25
Rent, Parking, Utilities	3,257.50
Total Facilities and Equipment	9,741.98
Insurance - Liability, D and O	11,718.55

Storm Lake United

Profit and Loss

January 1 - December 18, 2024

	TOTAL
Operations	
Bank Charges	659.42
Books, Subscriptions, Reference	196.84
Computer Software/Support	17,533.76
Dues-Organizations	1,955.00
Postage, Mailing Service	100.00
Printing and Copying	3,555.42
Supplies	2,019.84
Telephone, Telecommunications	6,174.59
Website Hosting	1,794.00
Total Operations	33,988.87
Other Types of Expenses	
Reconciliation Discrepancies	1,000.11
Total Other Types of Expenses	1,000.11
Payroll Expenses	
Health Insurance	951.60
Payroll Taxes	
Federal Unemployment	223.23
Medicare Tax	2,291.59
Social Security Tax-Employer	9,794.69
Total Payroll Taxes	12,309.51
Wages	6,666.66
Bonus	0.00
Full Time	32,398.08
Part Time	118,913.42
Total Wages	157,978.16
Total Payroll Expenses	171,239.27
Travel and Meetings	1,252.72
Total Expenses	\$322,889.87
NET OPERATING INCOME	\$ -134,914.00
NET INCOME	\$ -134,914.00

Staff Summary

2/3/2025

Agenda Item # F.2.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, City Treasurer

SUBJECT: **Public Hearing On Fiscal Year 2024-2025 Budget Amendment**

BACKGROUND: The City is required to amend the budget anytime expenses are estimated to exceed the prior authorized budget authority as set by City Council.

Prior to adoption of the budget amendment the City must hold a public hearing and publish notice. The Public Notice, published on Friday, January 24th, shows the Amendment details and is attached for your review.

FISCAL IMPACT: None.

RECOMMENDATION: Hear Comments.
Close Public Hearing.

ATTACHMENTS:

1. [Public Hearing Notice](#)

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of STORM LAKE				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of STORM LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 2/3/2025 05:00 PM		Contact: Tyler Gibbins		Phone: (712) 732-8000
Meeting Location: City Council Chambers				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,902,609	0	4,902,609
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,902,609	0	4,902,609
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	3,247,465	0	3,247,465
Other City Taxes	6	3,646,940	0	3,646,940
Licenses & Permits	7	124,500	0	124,500
Use of Money & Property	8	2,100	0	2,100
Intergovernmental	9	6,436,651	0	6,436,651
Charges for Service	10	18,123,444	0	18,123,444
Special Assessments	11	0	0	0
Miscellaneous	12	38,175	0	38,175
Other Financing Sources	13	9,137,582	2,866,000	12,003,582
Transfers In	14	25,199,114	2,817,006	28,016,120
Total Revenues & Other Sources	15	70,858,580	5,683,006	76,541,586
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	4,199,753	0	4,199,753
Public Works	17	2,120,229	0	2,120,229
Health and Social Services	18	33,000	0	33,000
Culture and Recreation	19	2,011,863	0	2,011,863
Community and Economic Development	20	1,134,847	0	1,134,847
General Government	21	894,948	0	894,948
Debt Service	22	2,758,615	48,994	2,807,609
Capital Projects	23	7,308,795	2,817,006	10,125,801
Total Government Activities Expenditures	24	20,462,050	2,866,000	23,328,050
Business Type/Enterprise	25	29,196,126	0	29,196,126
Total Gov Activities & Business Expenditures	26	49,658,176	2,866,000	52,524,176
Transfers Out	27	25,199,114	2,817,006	28,016,120
Total Expenditures/Transfers Out	28	74,857,290	5,683,006	80,540,296
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,998,710	0	-3,998,710
Beginning Fund Balance July 1, 2024	30	22,948,113	0	22,948,113
Ending Fund Balance June 30, 2025	31	18,949,403	0	18,949,403
Explanation of Changes: Bond proceeds and expenditure for 2 new fire apparatus.				

Staff Summary

2/3/2025

Agenda Item # F.3.



REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, City Treasurer

SUBJECT: **Resolution No. 52-R-2024-2025 Amending the Fiscal Year 2024-2025 Budget**

BACKGROUND: Iowa Code requires an Amendment of Current Budget prior to any Program Expenses exceed the previous approved Budget.

FISCAL IMPACT: The Total Net Fiscal Impact of this Amendment is \$5,683,006.

RECOMMENDATION: Approve Resolution 52-R-2024-2025 Amending the Fiscal Year 2024-2025 Budget

ATTACHMENTS:

1. Public Hearing Notice
2. Resolution No. 52-R-2024-2025 - FY 24-25 Budget Amendment #2

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of STORM LAKE				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of STORM LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 2/3/2025 05:00 PM		Contact: Tyler Gibbins		Phone: (712) 732-8000
Meeting Location: City Council Chambers				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,902,609	0	4,902,609
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,902,609	0	4,902,609
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	3,247,465	0	3,247,465
Other City Taxes	6	3,646,940	0	3,646,940
Licenses & Permits	7	124,500	0	124,500
Use of Money & Property	8	2,100	0	2,100
Intergovernmental	9	6,436,651	0	6,436,651
Charges for Service	10	18,123,444	0	18,123,444
Special Assessments	11	0	0	0
Miscellaneous	12	38,175	0	38,175
Other Financing Sources	13	9,137,582	2,866,000	12,003,582
Transfers In	14	25,199,114	2,817,006	28,016,120
Total Revenues & Other Sources	15	70,858,580	5,683,006	76,541,586
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	4,199,753	0	4,199,753
Public Works	17	2,120,229	0	2,120,229
Health and Social Services	18	33,000	0	33,000
Culture and Recreation	19	2,011,863	0	2,011,863
Community and Economic Development	20	1,134,847	0	1,134,847
General Government	21	894,948	0	894,948
Debt Service	22	2,758,615	48,994	2,807,609
Capital Projects	23	7,308,795	2,817,006	10,125,801
Total Government Activities Expenditures	24	20,462,050	2,866,000	23,328,050
Business Type/Enterprise	25	29,196,126	0	29,196,126
Total Gov Activities & Business Expenditures	26	49,658,176	2,866,000	52,524,176
Transfers Out	27	25,199,114	2,817,006	28,016,120
Total Expenditures/Transfers Out	28	74,857,290	5,683,006	80,540,296
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,998,710	0	-3,998,710
Beginning Fund Balance July 1, 2024	30	22,948,113	0	22,948,113
Ending Fund Balance June 30, 2025	31	18,949,403	0	18,949,403
Explanation of Changes: Bond proceeds and expenditure for 2 new fire apparatus.				

RESOLUTION NO. 52-R-2024-2025

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025

Be it Resolved by the Council of the City of Storm Lake:

Section 1. Following notice published January 24th, 2025, and the public hearing held, February 3rd, 2025 the current budget is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of STORM LAKE				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of STORM LAKE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 2/3/2025 05:00 PM		Contact: Tyler Gibbins	Phone: (712) 732-8000	
Meeting Location: City Council Chambers				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,902,609	0	4,902,609
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,902,609	0	4,902,609
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	3,247,485	0	3,247,485
Other City Taxes	6	3,646,940	0	3,646,940
Licenses & Permits	7	124,500	0	124,500
Use of Money & Property	8	2,100	0	2,100
Intergovernmental	9	6,436,651	0	6,436,651
Charges for Service	10	18,123,444	0	18,123,444
Special Assessments	11	0	0	0
Miscellaneous	12	38,175	0	38,175
Other Financing Sources	13	9,137,582	2,866,006	12,003,582
Transfers In	14	25,199,114	2,817,006	28,016,120
Total Revenues & Other Sources	15	70,858,580	5,683,006	76,541,586
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	4,199,753	0	4,199,753
Public Works	17	2,120,229	0	2,120,229
Health and Social Services	18	33,000	0	33,000
Culture and Recreation	19	2,011,863	0	2,011,863
Community and Economic Development	20	1,134,847	0	1,134,847
General Government	21	894,948	0	894,948
Debt Service	22	2,758,615	48,994	2,807,609
Capital Projects	23	7,308,795	2,817,006	10,125,801
Total Government Activities Expenditures	24	20,462,050	2,866,006	23,328,050
Business Type/Enterprise	25	29,196,126	0	29,196,126
Total Gov Activities & Business Expenditures	26	49,658,176	2,866,006	52,524,176
Transfers Out	27	25,199,114	2,817,006	28,016,120
Total Expenditures/Transfers Out	28	74,857,290	5,683,006	80,540,296
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,998,710	0	-3,998,710
Beginning Fund Balance July 1, 2024	30	22,948,113	0	22,948,113
Ending Fund Balance June 30, 2025	31	18,949,403	0	18,949,403
Explanation of Changes: Bond proceeds and expenditure for 2 new fire apparatus.				

NOW THEREFORE be it resolved by the City Council of the City of Storm Lake, Iowa, to approve the above said budget amendment for the 2024-2025 Fiscal Year.

PASSED AND APPROVED this 3rd day of February 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

2/3/2025

Agenda Item # F.4.



REPORT TO: Honorable Mayor & Council

FROM: Tyler Gibbins, City Treasurer

SUBJECT: **Motion Setting Public Hearing for the Fiscal Year 2026-2030
Proposed Capital Improvement Plan**

BACKGROUND: Staff recommends setting a Public Hearing for February 17th, 2025 at 5:00pm in the City Council Chambers prior to approving the Capital Improvement Plan for Fiscal Years 2026-2030.

FISCAL IMPACT: The cost of the publication.

RECOMMENDATION: Set a Public Hearing for February 17th, 2025 at 5:00pm in the City Council Chambers to be held prior to action on the Capital Improvement Plan for Fiscal Years 2026-2030.

ATTACHMENTS:

1. Public Hearing Notice - FY 2026-2030 Capital Improvement Plan

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Storm Lake, Iowa will hold a public hearing to adopt the Fiscal Year 2026-2030 Capital Improvement Plan.

This public hearing will be held by the City Council at City Hall on February 17, 2025 at 5:00 pm. At said time and place, any person(s) interested is invited to appear to present their objections to or arguments for the proposed plan.

/s/ Mayra A. Martinez

Mayra Martinez, City Clerk
City of Storm Lake, Iowa

Staff Summary

2/3/2025

Agenda Item # F.5.



REPORT TO: Honorable Mayor & Council

FROM: Matthew Beckman, Public Works Director

SUBJECT: **Resolution No. 53-R-2024-2025 Approving Change Order No.2 for the New Production Well No. 22 Project**

BACKGROUND: New Production Well No. 22 is currently under construction by King Construction. The project includes a standby emergency generator and automatic transfer switch to use auxiliary power to keep the new well running in an event of a power outage. An opportunity was identified to select a different automatic transfer switch that provides an equivalent product while saving the City money and reducing the equipment lead time.

Change Order No. 2 will result in a decrease of \$1000.00 to the current construction contract with King Construction resulting in a new contract price of \$2,439,708.10.

FISCAL IMPACT: The Construction contract with King Construction will decrease from \$2,440,708.10 to \$2,439,708.10.

RECOMMENDATION: Motion to Adopt Resolution No. 53-R-20242025 Approving Change Order No. 2 for the New Production Well No.22 Project.

ATTACHMENTS:

1. 27926_Change Order 02_ISG + King Signed
2. 27926 Letter of Recommendation CO2
3. Resolution No. 53-R-2024-2025 - Change Order No. 2 Production Well 22

Date of Issuance: January 15, 2025

Effective Date: January 15, 2025

PROJECT: City of Storm Lake Production Well No. 22	ENGINEER'S PROJECT NUMBER: 27926
OWNER: City of Storm Lake	DATE OF CONTRACT: September 3, 2024
CONTRACTOR: King Construction	OWNER'S CONTRACT NUMBER:

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Changed Automatic Transfer Switch from closed transition to open transition with in-phase power monitoring.

Attachments:

Certification Pages: N/A
Plan Sheets: N/A
Specifications Section: 26 3600

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$2,380,915.00	Original Contract Times: ☐ Working Days ☐ Calendar Days
Increase from previously approved Change Orders Number 0 to 1 \$59,793.10	Substantial Completion (day or dates): N/A Ready for Final Payment (day or dates): N/A
Contract Price prior to this Change Order: \$2,440,708.10	(Increase) (Decrease) from previously approved Change Orders Number to Substantial completion (day or dates): N/A Ready for Final Payment (day or dates): N/A
Decrease of this Change Order: -\$1,000.00	Contract Times prior to this Change Order: Substantial Completion (day or dates): N/A Ready for Final Payment (day or dates): N/A
Contract Price Incorporating this Change Order: \$2,439,708.10	(Increase) (Decrease) of this Change Order: Substantial Completion (day or dates): N/A Ready for Final Payment (day or dates): N/A
	Contract Times with all approved Change Orders: Substantial Completion (day or dates): N/A Ready for Final Payment (day or dates): N/A

RECOMMENDED:

I +S GROUP

By: *Amanda Hooda*
Engineer (Authorized Signature)

Date: 01.15.2025

ACCEPTED:

City of Storm Lake

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

King Construction

By: *[Signature]*
Contractor (Authorized Signature)

Date: 1-23-25

EJCDC® C-941, Change Order.

Prepared and published 2013 by the Engineers Joint Contract Documents Committee.

Page 1 of 2

TOTALS

NET CHANGE IN CONTRACT PRICE

INCREASE (DECREASE) IN CONTRACT TIME, days

\$0.00	\$1,000.00
(\$1,000.00)	

Justification For Changes:

Changed Automatic Transfer Switch from closed transition to open transition with in-phase power monitoring.

**SECTION 26 3600
TRANSFER SWITCHES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Transfer switches for low-voltage (600 V and less) applications and associated accessories:
 - 1. Automatic transfer switches.

1.02 RELATED REQUIREMENTS

- A. Section 26 3213 - Engine Generators: For interface with transfer switches.
 - 1. Includes related demonstration and training requirements.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction; 2015.
- B. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum); 2020.
- C. NEMA ICS 10 Part 1 - Industrial Control and Systems Part 1: Electromechanical AC Transfer Switch Equipment; 2020.
- D. NETA ATS - Acceptance Testing Specifications for Electrical Power Equipment and Systems; 2017.
- E. NFPA 70 - National Electrical Code; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- F. UL 1008 - Transfer Switch Equipment; Current Edition, Including All Revisions.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate compatibility of transfer switches to be installed with work provided under other sections or by others.
 - 2. Coordinate the work with other trades to avoid placement of ductwork, piping, equipment, or other potential obstructions within the dedicated equipment spaces and working clearances required by NFPA 70.
 - 3. Coordinate arrangement of equipment with the dimensions and clearance requirements of the actual equipment to be installed.
 - 4. Coordinate the work with placement of supports, anchors, etc. required for mounting.
 - 5. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for each product, including ratings, configurations, dimensions, finishes, weights, service condition requirements, and installed features.
- C. Shop Drawings: Include dimensioned plan views and sections indicating locations of system components, required clearances, and field connection locations. Include system interconnection schematic diagrams showing all factory and field connections.

1.06 QUALITY ASSURANCE

- A. Comply with the following:
 - 1. NFPA 70 (National Electrical Code).
- B. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store transfer switches in accordance with manufacturer's instructions.
- B. Store in a clean, dry space. Maintain factory wrapping or provide an additional heavy canvas or heavy plastic cover to protect units from dirt, water, construction debris, and traffic.

- C. Handle carefully in accordance with manufacturer's instructions to avoid damage to transfer switch components, enclosure, and finish.

1.08 FIELD CONDITIONS

- A. Maintain field conditions within manufacturer's required service conditions during and after installation.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Source Limitations: Furnish transfer switches and accessories produced by a single manufacturer and obtained from a single supplier.

2.02 TRANSFER SWITCHES

- A. Provide complete power transfer system consisting of all required equipment, conduit, boxes, wiring, supports, accessories, system programming, etc. as necessary for a complete operating system that provides the functional intent indicated.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Construction Type: Only "contactor type" (open contact) transfer switches are acceptable. Do not use "breaker type" (enclosed contact) transfer switches.
- D. Automatic Transfer Switch:
 - 1. Transfer Switch Type: Automatic transfer switch.
 - 2. Transition Configuration: Open-transition (no neutral position), utilizing in-phase monitor.
 - 3. Voltage: As indicated on the drawings.
 - 4. Ampere Rating: As indicated on the drawings.
 - 5. Neutral Configuration: Solid neutral (unswitched), except as indicated.
- E. Comply with NEMA ICS 10 Part 1, and list and label as complying with UL 1008 for the classification of the intended application (e.g. emergency, optional standby).
- F. Do not use double throw safety switches or other equipment not specifically designed for power transfer applications and listed as transfer switch equipment.
- G. Load Classification: Classified for total system load (any combination of motor, electric discharge lamp, resistive, and tungsten lamp loads with tungsten lamp loads not exceeding 30 percent of the continuous current rating) unless otherwise indicated or required.
- H. Switching Methods:
 - 1. Open Transition:
 - a. Provide break-before-make transfer without a neutral position that is not connected to either source, and with interlocks to prevent simultaneous connection of the load to both sources.
 - b. Where in-phase transfer is indicated, utilize in-phase monitor to initiate transfer when phase angle difference between sources is near zero to limit in-rush currents.
 - 2. Obtain control power for transfer operation from line side of source to which the load is to be transferred.
- I. Service Conditions: Provide transfer switches suitable for continuous operation at indicated ratings under the service conditions at the installed location.
- J. Enclosures:
 - 1. Environment Type per NEMA 250: Unless otherwise indicated, as specified for the following installation locations:
 - a. Indoor Clean, Dry or Damp Locations: Type 12.
 - 2. Finish: Manufacturer's standard unless otherwise indicated.
- K. Short Circuit Current Rating:
 - 1. Withstand and Closing Rating: Provide transfer switches, when protected by the supply side overcurrent protective devices to be installed, with listed withstand and closing rating not less than 35,000 rms symmetrical amperes.
 - 2. Short Time Rating: Where the requirement for selectivity is indicated, provide transfer switches with short time ratings suitable for the maximum short time delay setting of the supply side overcurrent protective device.

- L. Automatic Transfer Switches:
1. Description: Transfer switches with automatically initiated transfer between sources; electrically operated and mechanically held.
 2. Control Functions:
 - a. Automatic mode.
 - b. Test Mode: Simulates failure of primary/normal source.
 - c. Voltage and Frequency Sensing:
 - 1) Undervoltage sensing for each phase of primary/normal source; adjustable dropout/pickup settings.
 - 2) Undervoltage sensing for alternate/emergency source; adjustable dropout/pickup settings.
 - 3) Underfrequency sensing for alternate/emergency source; adjustable dropout/pickup settings.
 - d. Outputs:
 - 1) Contacts for engine start/shutdown (except where direct generator communication interface is provided).
 - 2) Auxiliary contacts; two set(s) for each switch position.
 - e. Adjustable Time Delays:
 - 1) Engine generator start time delay; delays engine start signal to override momentary primary/normal source failures.
 - 2) Transfer to alternate/emergency source time delay.
 - 3) Retransfer to primary/normal source time delay.
 - 4) Engine generator cooldown time delay; delays engine shutdown following retransfer to primary/normal source to permit generator to run unloaded for cooldown period.
 - f. In-Phase Monitor (Open Transition Transfer Switches): Monitors phase angle difference between sources for initiating in-phase transfer.
 - g. Engine Exerciser: Provides programmable scheduled exercising of engine generator selectable with or without transfer to load; provides memory retention during power outage.
 - h. Retransfer to Normal Switch: Bypasses time delays for retransfer to primary/normal source.
 3. Status Indications:
 - a. Connected to alternate/emergency source.
 - b. Connected to primary/normal source.
 - c. Alternate/emergency source available.
 - d. Primary/normal source available.
 4. Automatic Sequence of Operations:
 - a. Upon failure of primary/normal source for a programmable time period (engine generator start time delay), initiate starting of engine generator where applicable.
 - b. When alternate/emergency source is available, transfer load to alternate/emergency source after programmable time delay.
 - c. When primary/normal source has been restored, retransfer to primary/normal source after a programmable time delay. Bypass time delay if alternate/emergency source fails and primary/normal source is available.
 - d. Where applicable, initiate shutdown of engine generator after programmable engine cooldown time delay.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that the ratings and configurations of transfer switches are consistent with the indicated requirements.
- B. Verify that rough-ins for field connections are in the proper locations.
- C. Verify that mounting surfaces are ready to receive transfer switches.
- D. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Perform work in accordance with NECA 1 (general workmanship).
- B. Install products in accordance with manufacturer's instructions.
- C. Arrange equipment to provide minimum clearances and required maintenance access.
- D. Install transfer switches plumb and level.

3.03 FIELD QUALITY CONTROL

- A. See Section 01 4000 - Quality Requirements, for additional requirements.
- B. Prepare and start system in accordance with manufacturer's instructions.
- C. Automatic Transfer Switches:
 - 1. Inspect and test in accordance with NETA ATS, except Section 4.
 - 2. Perform inspections and tests listed in NETA ATS, Section 7.22.3. The insulation-resistance tests listed as optional are not required.
- D. Correct defective work, adjust for proper operation, and retest until entire system complies with Contract Documents.

3.04 CLOSEOUT ACTIVITIES

- A. Demonstration: Demonstrate proper operation of transfer switches to Owner, and correct deficiencies or make adjustments as directed.
- B. Training: Train Owner's personnel on operation, adjustment, and maintenance of transfer switches.
 - 1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.
 - 2. Provide minimum of four hours of training.
 - 3. Instructor: Manufacturer's authorized representative.
 - 4. Location: At project site.
- C. Coordinate with related generator demonstration and training as specified in Section 26 3213.

END OF SECTION



RE: PRODUCTION WELL NO. 22 - LETTER OF RECOMMENDATION - CHANGE ORDER NO. 2

Dear Mr. Beckman,

Change Order No. 2 changes the automatic transfer switch (ATS) from closed type to open type. This change will better match other existing facility operations. Additionally, the closed type ATS proposed in the original design requires a lengthy approval process by MidAmerican Energy before it can be approved for use. Due to schedule concerns, we propose using a more standard open type ATS that will not require utility company approval. This change decreases project costs by \$1,000.00.

If you have any questions regarding this change, please don't hesitate to reach out to me at 712.732.7745.

Sincerely,

A handwritten signature in black ink that reads "Amanda Goodenow". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Amanda Goodenow, **PE**
Senior Civil Engineer

Amanda.Goodenow@ISGInc.com

RESOLUTION NO. 53-R-2024-2025

**RESOLUTION APPROVING CHANGE ORDER NO. 2 FOR THE CITY OF STORM
LAKE PRODUCTION WELL NO. 22**

WHEREAS, the plans, specifications, form of contract, estimate of cost, and award bid were filed with the CITY for the construction of certain public improvements described in general as the City of Storm Lake Production well No. 22; and

WHEREAS, the plans, specifications, form of contract and estimate of cost for said public improvements were published as required by law and approved by the City Council on August 5, 2024; and

WHEREAS, a contract in the amount of \$2,380,915.00 was awarded to King Construction for the project; and

WHEREAS, Change Order No. 1 for the City of Storm Lake Production Well No.22 was hereby approved in the amount of \$59,793.00, increasing the total contract price to \$2,440,708.10.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That Change Order No. 2 for the City of Storm Lake Production Well No.22 is hereby approved in the amount of \$1,000.00 decreasing the total contract price to \$2,439,708.10.

PASSED AND APPROVED this 3rd day of February, 2025.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

2/3/2025

Agenda Item # F.6.



REPORT TO: Honorable Mayor & Council

FROM: Matthew Beckman, Public Works Director

SUBJECT: **Resolution NO. 54-R-2024-2025 Approving Change Order No. 3 for the New Production Well No. 21 Project**

BACKGROUND: New Production Well No. 21 is currently under construction by Sargent Drilling in the area of Frank Starr Park. Unfortunately, there were several equipment delays associated with the project, including the prefabricated building and control system which didn't arrive until October 17, 2024. Startup of the well did occur on December 17, 2024 and operators are now able to use the well.

The Contractor does have some remaining work to complete, but will need to wait until spring. Therefore Change Order No. 3 extends the contract date to June 1, 2025 to all the contractor time to finish the project.

FISCAL IMPACT: There is no fiscal impact associated with the change order.

RECOMMENDATION: Motion to Adopt Resolution No. 54-R-2024-2025 Approving Change Order No. 3 for the New Production Well No. 21 Project.

ATTACHMENTS:

1. 26698 Letter of Recommendation CO3
2. Resolution No. 54-R-2024-2025 - Approving Change Order No 3 - New Production Well NO 21



RE: PRODUCTION WELL NO. 21 - LETTER OF RECOMMENDATION - CHANGE ORDER NO. 3

Dear Mr. Beckman,

The prefabricated building for the project was supposed to arrive in mid-August 2024 and the corresponding date of substantial completion was set for September 30, 2024. The actual arrival date of the building was October 17, 2024. Startup of the well and prefabricated building occurred on December 17, 2024. The City of Storm Lake water department has been utilizing well 21 in the well rotation since December 17, 2024.

Several project components remain for completion, including:

- Gas service installation to serve the backup generator. The contractor is waiting on the utility company to install this service.
- Demolition of well house no. 3 and plugging of well no. 3. This work is planned for the spring when the ground is thawed so the contractor doesn't risk damaging any underground infrastructure.
- Final grading, seeding, and planting at the new well site. This work is planned for the spring.
- Miscellaneous punchlist items that are currently being addressed.

Due to the above referenced items that need to occur in the spring, Change Order No. 3 proposes a new substantial completion date of June 1, 2025. ISG is in agreement with the contractor that this change order will provide the necessary time to complete the project.

If you have any questions regarding this change, please don't hesitate to reach out to me at 712.732.7745.

Sincerely,

A handwritten signature in black ink that reads "Amanda Goodenow". The signature is fluid and cursive.

Amanda Goodenow, PE
Senior Civil Engineer

Amanda.Goodenow@ISGInc.com

RESOLUTION NO. 54-R-2024-2025

**RESOLUTION APPROVING CHANGE ORDER NO. 3 FOR THE
NEW PRODUCTION WELL NO. 21 PROJECT**

WHEREAS, the plans, specifications, form of contract, estimate of cost, and award bid were filed with the CITY for the construction of certain public improvements described in general as the New Production Well No. 21; and

WHEREAS, the plans, specifications, form of contract and estimate of cost for said public improvements were published as required by law and approved by the City Council on May 1, 2023; and

WHEREAS, the bid for the construction of certain public improvements described in general as the New Production Well No. 21 project, is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Sargent Drilling
Amount of bid: \$1,569,449.00
Portion of bid: All

WHEREAS, Change Order No. 1 for the New Production Well No. 21 Project was hereby approved in the amount of \$1,452 increasing the total contract price to \$1,570,901.00.

WHEREAS, Change Order No.2 approved on May 20, 2024, increased the project cost in the amount of \$5,077.50 to the contract for a total contact amount of \$1,575,978.50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That Change Order No. 3 for the New Production Well No. 21 Project is hereby approved extending the substantial completion to June 1, 2025, to allow the contractor time to finish the project.

Section 2. The Mayor and City Clerk are hereby directed to execute this Change Order No. 3.

PASSED AND APPROVED this 3rd day of February 2025.

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

2/3/2025

Agenda Item # F.8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor & Council

FROM: Brandon Ripke, Public Services Superintendent

SUBJECT: **Work Session Discussion of No Parking Requests**

BACKGROUND: On November 22, 2024, the Traffic Committee reviewed two "No Parking" requests received from staff.

The first request relates to Northwestern Street north of the hospital. For snow removal operation purposes, it was suggested that the east side of Northwestern be signed at No Parking from November 1st to April 1st each season. This street is on one of the Emergency Routes.

The second request relates to Memorial Road. It was suggested that Memorial Road be signed as No Parking at any time. Prior to being improved, parking did not generally occur on Memorial Road. With the improvements to the road, it is believed that additional traffic will travel in the area and parking is not recommended.

Letters were sent to affected properties in both areas. One response was received from a resident on Northwestern opposing any changes. One response was received from a property owner on Memorial asking that only No Overnight Parking signs be installed.

FISCAL IMPACT: No impact at this time.

RECOMMENDATION: Staff recommends moving forward with the change to No Parking on Northwestern from November 1st to April 1st each season and installing No Overnight Parking signs on Memorial Road. If Council concurs, staff will move forward with preparing ordinances and

setting public hearings for the changes.

ATTACHMENTS:

None