

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
DECEMBER 15, 2014
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. Approve Consent Agenda
 - B. Buy Local Information
3. FY 2015-2016 Outside Agency Question and Answer Session
4. Motion To Approve Bond Counsel Engagement Agreement With Ahlers & Cooney, P.C.
5. Motion Setting Public Hearing On Application To IEDA For CDBG Program - Erie Street Storm Water Project
6. Resolution No. 59-R-2014-2015 Approving Change Order #2 to FEMA Sanitary Sewer System Mitigation Project Contract 1
7. Resolution No. 60-R-2014-2015 Approving Change Order #3 To FEMA Sanitary Sewer System Mitigation Project Contract #1
8. Resolution No. 61-R-2014-2015 Approving Supplemental Contract Sanitary Sewer System Mitigation Project Contract #1
9. Resolution No. 62-R-2014-2015 Accepting FEMA Sanitary Sewer System Mitigation Contract #1
10. Resolution No. 63-R-2014-2015 To Approve Change Order #3 For The West 5th Street Overlay Project
11. Resolution No. 64-R-2014-2015 To Accept The West 5th Street Overlay Project
12. Resolution No. 65-R-2014-2015 Approving Change Order #2 To Wastewater Treatment Plant Improvements Contract #6
13. Resolution No. 66-R-2014-2015 Approving Wastewater Treatment Plant Improvements Supplemental Contract
14. Resolution No. 67-R-2014-2015 Accepting Contract #6 Wastewater Treatment Plant Improvements
15. Resolution No. 68-R-2014-2015 Approving Change Order #5 To The FEMA Sanitary Sewer System Mitigation Project Contract #4
16. Ordinance No. 05-O-2014-2015 Approving The Vacation & Closing Of The Alley In Block 41 Of The City Of Storm Lake - 3RD READING
17. Resolution 69-R-2014-2015 Ordering Vacation Of The North-South Alley In Block Forty-One (41), City Of Storm Lake, Iowa Subject To Passage Of Ordinance Vacating Such Alley
18. Resolution No. 70-R-2014-2015 Approving Change Order #5 To FEMA Sanitary Sewer System Mitigation Project Contract #2

19. **Resolution No. 71-R-2014-2015 Approving Change Order #4 To The FEMA Sanitary Sewer System Mitigation Project Contract #3**
20. **Resolution No. 72-R-2014-2015 Setting A Public Hearing On The Proposal To Sale Vacated Alley To St. Mary's School**
21. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

12/15/2014
Agenda Item # A.



City of Storm Lake
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REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, Deputy Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe disbursements for approval
- Approve December 1, 2014 City Council Minutes
- Approve liquor license renewal for Godfather's Pizza (pending dram shop insurance)
- Appointment of Susan Lyngass to the Library Board

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$579,383.31
- King's Pointe Bills - \$242,712.30
- Sunrise Pointe Golf Course Bills - \$1,239.51

The City will receive the following revenues:

- Liquor license renewal - \$300.00

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ List of Bills	List of Bills
☐ King's Pointe & Sunrise Pointe List of Bills	List of Bills
☐ Minutes - December 1, 2014	Minutes
☐ Godfather's Liquor Report	Backup Material
☐ Library Board Application - Lyngaas	Application

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/02/14 To 12/15/14
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00551.12.2014 Aflac Pretax	50.17
AFLAC	PR Batch 00551.12.2014 Aflac After tax	54.06
AFLAC	PR Batch 00552.12.2014 Aflac Pretax	489.44
AFLAC	PR Batch 00552.12.2014 Aflac After tax	182.16
City of Storm Lake	PR Batch 00552.12.2014 Dental employee/child	5.64
City of Storm Lake	PR Batch 00552.12.2014 Dental insurance employee c	19.60
City of Storm Lake	PR Batch 00552.12.2014 Dental employee/spouse	20.00
City of Storm Lake	PR Batch 00552.12.2014 Dental insurance family	80.75
City of Storm Lake	PR Batch 00552.12.2014 125 Flexible Benefits	653.98
City of Storm Lake	PR Batch 00552.12.2014 Health Insurance Family	1,492.68
City of Storm Lake	PR Batch 00552.12.2014 Health Insurance Single	423.20
City of Storm Lake	PR Batch 00551.12.2014 Dental insurance employee c	2.12
City of Storm Lake	PR Batch 00551.12.2014 Dental employee/spouse	10.85
City of Storm Lake	PR Batch 00551.12.2014 Dental insurance family	27.66
City of Storm Lake	PR Batch 00551.12.2014 125 Flexible Benefits	209.57
City of Storm Lake	PR Batch 00551.12.2014 Flex- Child Care	20.83
City of Storm Lake	PR Batch 00551.12.2014 Health Insurance Family	587.80
City of Storm Lake	PR Batch 00551.12.2014 Health Insurance Single	45.84
Collection Services Center	PR Batch 00551.12.2014 Child Support Payments to I	325.00
Collection Services Center	PR Batch 00552.12.2014 Child Support Payments to I	222.00
Conseco Health Insurance Co	PR Batch 00552.12.2014 Cancer Pre Tax Insurance	58.30
EFTPS	PR Batch 00552.12.2014 Federal Income Tax	18,857.35
EFTPS	PR Batch 00552.12.2014 FICA Employee Portion	7,226.39
EFTPS	PR Batch 00552.12.2014 FICA Employer Portion	7,226.39
EFTPS	PR Batch 00552.12.2014 Medicare Employee Portion	2,320.38
EFTPS	PR Batch 00552.12.2014 Medicare Employer Portion	2,320.38
EFTPS	PR Batch 00551.12.2014 Federal Income Tax	4,224.21
EFTPS	PR Batch 00551.12.2014 FICA Employee Portion	1,846.54
EFTPS	PR Batch 00551.12.2014 FICA Employer Portion	1,846.54
EFTPS	PR Batch 00551.12.2014 Medicare Employee Portion	522.56
EFTPS	PR Batch 00551.12.2014 Medicare Employer Portion	522.56
HOCH CODY	Refund Check	25.11
HOCH CODY	Refund Check	43.47
HOCH CODY	Refund Check	18.79
HOCH CODY	Refund Check	1.76
HOCH CODY	Refund Check	8.84
ICMA Retirement Trust 457	PR Batch 00552.12.2014 ICMA	885.00
ICMA Retirement Trust 457	PR Batch 00551.12.2014 ICMA	1,100.00
ICMA Retirement Trust 457	PR Batch 00551.12.2014 ICMA City Paid	529.18
ICMA Retirement Trust 457	PR Batch 00551.12.2014 ICMA City paid for Police	432.81
Iowa Public Employees	PR Batch 00551.12.2014 IPERS	1,503.94
Iowa Public Employees	PR Batch 00551.12.2014 IPERS City Share	2,257.17
Iowa Public Employees	PR Batch 00552.12.2014 IPERS	6,361.23
Iowa Public Employees	PR Batch 00552.12.2014 IPERS City Share	9,544.74
ITT Hartford AMS RPVA	PR Batch 00552.12.2014 457 Hartford	225.00
ITT Hartford AMS RPVA	PR Batch 00551.12.2014 457 Hartford	100.00
Muni Fire/Police Retire	PR Batch 00551.12.2014 Muni Police/Fire Pension	534.26
Muni Fire/Police Retire	PR Batch 00551.12.2014 Muni Police/Fire Pension Ci	1,728.39
Muni Fire/Police Retire	PR Batch 00552.12.2014 Muni Police/Fire Pension	3,079.67
Muni Fire/Police Retire	PR Batch 00552.12.2014 Muni Police/Fire Pension Ci	9,963.04
PAMON DIONNE	Refund Check	17.01
PAMON DIONNE	Refund Check	25.01
PAMON DIONNE	Refund Check	6.77
PAMON DIONNE	Refund Check	1.19
PAMON DIONNE	Refund Check	3.18
PEREZ EDUARDO	Refund Check	14.84
PEREZ EDUARDO	Refund Check	22.01

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PEREZ EDUARDO	Refund Check	6.27
PEREZ EDUARDO	Refund Check	1.04
PEREZ EDUARDO	Refund Check	2.95
Teamsters Local Union 554	PR Batch 00552.12.2014 Union Dues	305.50
Treasurer State Of Iowa	PR Batch 00552.12.2014 State Income Tax	6,904.77
Treasurer State Of Iowa	PR Batch 00551.12.2014 State Income Tax	1,799.15
VANNAHME ALAN	Refund Check	88.52
UNAVAILABLE	Department Total =	99,435.56

Police Department

Alliant Energy	Gas Service Oct/Nov 2014	355.70
Bomgaars Supply, Inc	Hose Nozzle	13.99
City of Storm Lake	Serviced P-5	42.43
City of Storm Lake	Serviced P-19	56.76
City of Storm Lake	Serviced P-12	58.62
City of Storm Lake	Serviced P-11	51.28
City of Storm Lake	Serviced P-17	49.27
City of Storm Lake	Serviced P-15	34.51
City of Storm Lake	Serviced P-10	42.43
City of Storm Lake	Serviced P-13	36.47
City of Storm Lake	Serviced P-6	46.54
City of Storm Lake	Serviced P-9	36.47
City of Storm Lake	Serviced P-14	43.59
City of Storm Lake	Serviced P-4	49.74
Crescent Electric Supply Co	Light for Flag Pole @ PD	16.48
Digital Ally Inc	Antennas	100.00
Electronic Engineering	Replaced Motherboard in P-13	170.00
Evertex Inc	Cell Phone Service Dec 2014	232.12
Fitzpatrick Auto Center	Brake Repairs P-10	329.18
Genesis Development	Janitorial Services November 2014	600.00
Havens & Havens	Legal Services November 2014	55.00
Iowa Lakes Electric Cooperative	Electric Services November 2014	55.76
King's Pointe Resort	Emergency Management Meeting (Partial)	368.79
Legislative Services Agency	2015 Iowa Code Books (2)	100.00
Lundberg Jeffery	CDL Reimbursement	34.00
Mangold Environmental Testing	Shipping	6.38
MS Door Service Ltd	Pest Management Services	24.00
Neuroth Kevin	Garbage Service November 2014	23.00
Pizza Ranch	Meeting Expense	125.85
ProElect/Professional Electronics	Alarm Access 2015	150.00
Rohr Manufacturing Services, Ltd	Recharge Fire Extinguisher	25.80
Seiler Plumbing & Heating Inc	Water Leak Repairs	123.40
Star Energy, LLC	Fuel November 2014	4,735.99
Storm City Auto Parts	Washer Fluid	15.96
Storm City Auto Parts	Light	12.26
Storm City Auto Parts	Seat Cover P-10	250.62
Wal Mart #01-1526	Photo Refill	14.85
Wal Mart #01-1526	Supplies	26.94
Wide Open West	Phone Service December 2014	288.94

Police Department	Department Total =	8,803.12
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Emergency Management

Central Bank	Belt Barriers- City Hall	279.00
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Emergency Management	Department Total =	279.00
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Fire Department

Alliant Energy	Gas Service Oct/Nov 2014	139.23
Bomgaars Supply, Inc	Batteries	17.98
Evertex Inc	Cell Phone Service Dec 2014	51.32
Helens Commercial Laundry	November 2014 Laundry Services	85.25
MS Door Service Ltd	Pest Management Services	18.00
Neuroth Kevin	Garbage Service November 2014	52.00
Star Energy, LLC	Fuel For Generator	208.88
Star Energy, LLC	Fuel November 2014	102.05
Wide Open West	Phone Service December 2014	50.06

Fire Department

Department Total = 724.77

Building Official

Bennett Robert R	2014 Board of Adjustments Meeting Attendance	50.00
Converse Kenneth	2014 Planning & Zoning Commission Meeting Attend	70.00
Egland Roger	2014 Planning & Zoning Commission Meeting Attend	80.00
Evertex Inc	Cell Phone Service Dec 2014	27.54
Havens & Havens	Legal Services November 2014	486.75
Havens & Havens	Legal Services November 2014	495.00
Johnson Randy	2014 Planning & Zoning Commission Meeting Attend	110.00
Lullman Merna	2014 Planning & Zoning Commission Meeting Attend	30.00
McKenna Jon	2014 Board of Adjustments Meeting Attendance	50.00
McKeon Margaret	2014 Planning & Zoning Commission Meeting Attend	90.00
Payer Robert	2014 Board of Adjustments Meeting Attendance	30.00
Queen Duane	2014 Planning & Zoning Commission Meeting Attend	80.00
Ringgenberg Garold	2014 Board of Adjustments Meeting Attendance	40.00
Star Energy, LLC	Fuel November 2014	81.88
Wide Open West	Phone Service December 2014	75.08
Wiese Eric	2014 Planning & Zoning Commission Meeting Attend	40.00
Yon Jr Wyatt	2014 Board of Adjustments Meeting Attendance	30.00

Building Official

Department Total = 1,866.25

Animal Care

A. A. Stepan	Bd & Disp Cats/Dogs	350.00
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Animal Care

Department Total = 350.00

Law Enforcement

Iowa Central Comm College	Paint MRAP	435.00
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Law Enforcement

Department Total = 435.00

Crime Prevention

Bomgaars Supply, Inc	Dog Food	179.96
Graffix, Inc	Plaque- Simons	147.00

Crime Prevention

Department Total = 326.96

Roadway Maintenance

Alliant Energy	Gas Service Oct/Nov 2014	376.00
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Bierschbach Equipment & Supply Company, Inc	Safety Jacket	52.50
Bomgaars Supply, Inc	Snow Fence	55.98
Bomgaars Supply, Inc	Bolts & Markers	9.80
Bomgaars Supply, Inc	Batteries & Putty	10.88
Bomgaars Supply, Inc	Square & Line	20.85
City of Storm Lake	Added Batteries (2) to T-9	210.86
CNH Industrial America LLC	Chain	38.72
CNH Industrial America LLC	Chains & Bars	70.88
Crescent Electric Supply Co	Lamp	19.08
Crescent Electric Supply Co	Lamp	81.33
Crescent Electric Supply Co	Fuses	14.60
Crescent Electric Supply Co	Lamp	14.41
Evertex Inc	Cell Phone Service Dec 2014	13.77
I&S Group, Inc.	Engineering Service- Lake Ave Trail	2,241.50
I&S Group, Inc.	Engineering Service- W 5th Street	961.25
Iowa State University	2015 Work Zone Safety Workshop- Ortmann	90.00
Iowa State University	2015 Work Zone Safety Workshop- Grundman	90.00
Iowa State University	2015 Work Zone Safety Workshop- Nebitt	90.00
Neuroth Kevin	Garbage Service November 2014	119.25
NW Iowa Planning & Development Commission	SHIELD FY2015 Draw #3	333.33
Star Energy, LLC	Fuel November 2014	4,375.58
Storm Lake Hydraulics Co Inc	Flange Seals	8.60
Storm Lake Times The	November 2014 Publications	6.60
U.S. Postal Service	Post Office Box Rental Fee 2015	40.80
Wal Mart #01-1526	Supplies & Data Cards	60.05
Wal Mart #01-1526	Filters	15.85
Wal Mart #01-1526	X-mas Lights	18.61
Wide Open West	Phone Service December 2014	54.87

Roadway Maintenance

Department Total = 9,495.95

Snow Removal

City of Storm Lake	Sander Light & New Sander Attachment #59	895.87
City of Storm Lake	Replaced Hyd Hose & Changed Cutting Edge on Plow	185.33
City of Storm Lake	Resealed Valve #13	350.75
Fastenal Company	Supplies	54.17
Sta-Mel Enterprises, Inc	Roadsalt	3,427.29

Snow Removal

Department Total = 4,913.41

Airport

Ansorge Bob	2014 Airport Commission Meeting Attendance	110.00
Bomgaars Supply, Inc	Cord	9.49
Crescent Electric Supply Co	Fuse	5.56
Crescent Electric Supply Co	Fuse	5.56
Dierking Rod	2014 Airport Commission Meeting Attendance	100.00
Graham Tire	Tire Repairs	33.00
Ingram Mike	2014 Airport Commission Meeting Attendance	80.00
Keeler Donald	2014 Airport Commission Meeting Attendance	50.00
Lampe Maxine	2014 Airport Commission Meeting Attendance	40.00
MS Door Service Ltd	Pest Management Services	45.00
Nepple Electric Inc	Install Outside Outlet on Building for Heat Tape	313.02
Richardson Danny R	2014 Airport Commission Meeting Attendance	100.00

Airport

Department Total = 891.63

Library

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Alliant Energy	Gas Service Oct/Nov 2014	172.16
Baker Jason Lee	2014 Library Meeting Attendance	40.00
Brandenberger Ryan	2014 Library Meeting Attendance	50.00
Bryan Ronald E	2014 Library Meeting Attendance	70.00
Deters Nathan F	2014 Library Meeting Attendance	70.00
Eliason James	2014 Library Meeting Attendance	40.00
Genesis Development	Janitorial Services November 2014	600.00
Horpedahl Christy	2014 Library Meeting Attendance	130.00
Hudspeth Mary Kay	2014 Library Meeting Attendance	140.00
Hughes John N	2014 Library Meeting Attendance	110.00
Mummert Deb	2014 Library Meeting Attendance	80.00
Neuroth Kevin	Garbage Service November 2014	35.25
Vieira Esther	2014 Library Meeting Attendance	120.00
Wells Barbara	2014 Library Meeting Attendance	120.00
Wide Open West	Phone Service December 2014	135.71

Library	Department Total =	1,913.12
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Agencies

Witter Gallery Inc	3rd Quarter FY 2015 Agreement	3,250.00
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Agencies	Department Total =	3,250.00
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Parks Department

Alliant Energy	Gas Service Oct/Nov 2014	54.06
Bomgaars Supply, Inc	Covers, Tape & Broom	56.54
Bomgaars Supply, Inc	Batteries & Bulbs	59.65
Bomgaars Supply, Inc	Fasteners	1.90
Bomgaars Supply, Inc	Bulbs	16.98
Bomgaars Supply, Inc	Coupling Body	10.99
Bomgaars Supply, Inc	Oil- Air Compressor	12.76
Bomgaars Supply, Inc	Rope for Log Splitter	4.99
Bomgaars Supply, Inc	Oil for Air Compressor	15.95
Bomgaars Supply, Inc	Air Filter for Log Splitter	8.99
City of Storm Lake	Replaced Bad Battery on #136	124.99
Evertex Inc	Cell Phone Service Dec 2014	13.77
Graham Tire	Tire Repairs	21.80
Neuroth Kevin	Garbage Service November 2014	68.50
Star Energy, LLC	Fuel November 2014	1,335.28
Storm Lake Hydraulics Co Inc	Hydraulic Hose	59.10
Wide Open West	Phone Service December 2014	39.02

Parks Department	Department Total =	1,905.27
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Golf Course

Bomgaars Supply, Inc	Bait	18.97
Bomgaars Supply, Inc	Belt for Air Compressor	19.21
MS Door Service Ltd	Pest Management Services	21.00
ProElect/Professional Electronics	Alarm Access 2015	150.00

Golf Course	Department Total =	209.18
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Campgrounds

Central Bank	Pay Pal Account	50.00
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Neuroth Kevin	Garbage Service November 2014	87.75
Campgrounds		Department Total = 137.75
UNAVAILABLE		
King's Pointe Resort	November 2014 Housekeeping Expense	825.00
King's Pointe Resort	November 2014 Maintenance Expense	178.50
King's Pointe Resort	November 2014 Flower Maintenance	240.00
King's Pointe Resort	November 2014 Extermination	70.00
King's Pointe Resort	November 2014 Hotel Supplies	275.00
King's Pointe Resort	November 2014 Bolts/Washers	4.48
King's Pointe Resort	November 2014 TV Purchase	348.00
Kinseth Hospitality Corporation	November 2014 Management Fee	215.87
UNAVAILABLE		Department Total = 2,156.85
Shelter House		
Alliant Energy	Gas Service Oct/Nov 2014	100.71
Bomgaars Supply, Inc	Plug, Brush, & Ammonia	16.71
Marcus Lumber Co	Shelter House Roof Repair Supplies	11,540.64
Marcus Lumber Co	Shelter House Roof Repair Supplies	27.99
Michael Olthoff	Shelter House Roof Repairs 2014	13,354.00
MS Door Service Ltd	Pest Management Services	18.00
Shelter House		Department Total = 25,058.05
UNAVAILABLE		
Neuroth Kevin	Garbage Service November 2014	77.75
Ripke Brandon	Supplies	273.20
Storm Lake Times The	November 2014 Publications	25.60
Storm Lake Times The	November 2014 Publications	21.60
UNAVAILABLE		Department Total = 398.15
Economic Develop		
Ahlers & Cooney, P.C.	Meridian Dev Agreement Legal Fees	3,147.24
Evertex Inc	Cell Phone Service Dec 2014	23.77
Havens & Havens	Legal Services November 2014	151.25
Havens & Havens	Legal Services November 2014	330.00
Havens & Havens	Legal Services November 2014	1,100.00
Wide Open West	Phone Service December 2014	25.03
Economic Develop		Department Total = 4,777.29
SLADC		
Storm Lake United	Payment #3 of FY2015 Agreement	11,333.00
SLADC		Department Total = 11,333.00
The Reserves - TIF		
Bomgaars Supply, Inc	Couplers- Rain Gardens	7.98
Bomgaars Supply, Inc	Snaps & Couplers- Rain Gardens	28.45

The Reserves - TIF

Department Total = 36.43

Legal Services

Ahlers & Cooney, P.C.	MCDC Initiative Legal Fees	2,009.76
Havens & Havens	Legal Services November 2014	390.08
Havens & Havens	Legal Services November 2014	1,320.00

Legal Services

Department Total = 3,719.84

City Hall Building

Alliant Energy	Gas Service Oct/Nov 2014	155.11
Evertex Inc	Cell Phone Service Dec 2014	15.86
Genesis Development	Janitorial Services November 2014	200.00
Julius Dennis R.	Entrance Mats Cleaning	56.80
MS Door Service Ltd	Pest Management Services	23.00
Neuroth Kevin	Garbage Service November 2014	27.00
ProElect/Professional Electronics	Alarm Access 2015	150.00
Wide Open West	Phone Service December 2014	87.88

City Hall Building

Department Total = 715.65

Other Policy & Administration

Central Bank	Des Moines Register	10.00
Central Bank	Patrick Room- ICMA Workshop	133.80
Central Bank	Domain Name	69.84
Centro Print Solutions	W-2 & 1099 Supplies	42.57
Genesis Development	November 2014 Shredding	9.01
Intl Public Management	FY2015 Membership- Hill	50.00
Legislative Services Agency	2015 Iowa Code Books (2)	100.00
NW IA League of Cities	NW I League Meeting Exp- November 2014	15.00
NW IA League of Cities	NW I League Meeting Exp- December 2014	30.00
NW Iowa Planning & Development Commission	SHIELD FY2015 Draw #3	333.34
Pizza Ranch	Safety Bingo- Less Tax	97.92
Storm Lake Times The	November 2014 Publications	47.85
Storm Lake Times The	November 2014 Publications	7.40
Storm Lake Times The	November 2014 Publications	39.40
Storm Lake Times The	November 2014 Publications	107.73
Storm Lake Times The	November 2014 Publications	25.20
Storm Lake Times The	November 2014 Publications	7.00
Storm Lake Times The	November 2014 Publications	35.38
U.S. Postal Service	Post Office Box Rental Fee 2015	40.80
Wal Mart #01-1526	Supplies	35.67

Other Policy & Administration

Department Total = 1,237.91

Water Administration

Central Bank	Patrick Room- ICMA Workshop	133.79
Central Bank	Belt Barriers- City Hall	279.00
Centro Print Solutions	W-2 & 1099 Supplies	42.57
Evertex Inc	Cell Phone Service Dec 2014	15.62
Genesis Development	Janitorial Services November 2014	200.00
Intl Public Management	FY2015 Membership- Hill	50.00
Qualified Presort Service, LLC	Past Due Notices	62.97
Qualified Presort Service, LLC	Final Bills	7.19
Springbrook Software, Inc	Nov 2014 IVR	18.00

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U.S. Postal Service	Post Office Box Rental Fee 2015	40.80
Wide Open West	Phone Service December 2014	74.98

Water Administration	Department Total =	924.92
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Water Plant

Alliant Energy	Gas Service Oct/Nov 2014	1,022.55
Bomgaars Supply, Inc	Basin 1 Supplies	19.65
Bomgaars Supply, Inc	Basin 1 Supplies	198.53
Central States Industrial Supply, Inc	Wilden Pump	2,774.25
Certified Testing Services, Inc	Concrete Testing	795.00
Chem-Sult Inc	Sodium Chlorite	3,276.00
Chem-Sult Inc	Sodium Chlorite Freight	125.00
Emmons & Olivier Resources Inc	Proficiency Test	454.00
Evertex Inc	Cell Phone Service Dec 2014	118.85
Fastenal Company	Well 16 Flange	42.40
Ferguson Enterprises Inc	Tape, Glue	24.29
Force Flow	Fluoride Load Cell	445.25
Foundation Analytical Laboratory Inc	November 2014 Metals	30.00
Foundation Analytical Laboratory Inc	November 2014 Fluoride	15.00
Foundation Analytical Laboratory Inc	November 2014 Chlorite	192.00
Foundation Analytical Laboratory Inc	November 2014 Coliforms	120.00
Grundman Hicks Const Co LLC	Pay Estimate #4 of the Lime Press Building	74,024.00
Iowa Division of Labor	Boiler Inspection	365.00
Iowa Workforce Development	Elevator Inspection	300.00
Lou's Gloves, Inc	Gloves	86.00
Mike's Electronics Inc	Services & Output Card- Lime Press	796.51
Mississippi Lime Company	Lime	4,668.30
Mississippi Lime Company	Lime	4,807.00
Mississippi Lime Company	Lime	4,772.80
Mississippi Lime Company	Lime	4,546.70
Mississippi Lime Company	Lime	4,736.70
MSC Industrial Supply Co	MIOX Valve	233.60
MSC Industrial Supply Co	MIOX Valve	215.57
National Pen Holding, LLC	Pens	461.90
Neuroth Kevin	Garbage Service November 2014	69.00
PraxAir inc	Carbon Dioxide	754.80
Sargent Drilling	Pay Estimate #3 of Well #20 through 11/28/2014	90,391.21
Star Energy, LLC	Fuel November 2014	195.33
UPS Store The	Shipping	33.60
USA Blue Book	Lighted Cap	207.60
Wide Open West	Phone Service December 2014	163.28

Water Plant	Department Total =	201,481.67
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Water Distribution

Alliant Energy	Gas Service Oct/Nov 2014	15.25
Bomgaars Supply, Inc	Oil, Grease, Spout	58.07
Brown Supply Company	Memorial Building Sewer/Water Parts	612.75
Evertex Inc	Cell Phone Service Dec 2014	47.54
Graham Tire	Tire Repairs	21.80
Larson Oil & Distributing Co, Inc	Kerosene	45.42
Larson Oil & Distributing Co, Inc	Kerosene- Less Tax	51.28
Mike's Electronics Inc	Electrical Services	3,920.48
NW Iowa Planning & Development Commission	SHIELD FY2015 Draw #3	333.34
Reinert Michael P	Pump Repairs	1,487.04
Rice Tyson	Michigan Street Water Line Repairs	1,300.00

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/02/14 To 12/15/14
User: tyler.gibbins

Star Energy, LLC	Fuel November 2014	294.86
Trimark Physicians Group	Hep B Vaccine- Ebel	127.00
Utility Equipment Co	Mueller Ball	800.00
Wal Mart #01-1526	Tape	6.27
Wide Open West	Phone Service December 2014	75.45

Water Distribution

Department Total = 9,196.55

Water Meters

Crescent Electric Supply Co	Connectors for Meters	27.04
Evertex Inc	Cell Phone Service Dec 2014	23.77
Municipal Supply, Inc.	Dual Port Smart Points (15)	2,056.16
Star Energy, LLC	Fuel November 2014	245.83

Water Meters

Department Total = 2,352.80

Wastewater Administration

Alliant Energy	Gas Service Oct/Nov 2014	15.25
Central Bank	Patrick Room- ICMA Workshop	133.79
Central Bank	Belt Barriers- City Hall	279.00
Centro Print Solutions	W-2 & 1099 Supplies	42.58
Evertex Inc	Cell Phone Service Dec 2014	15.61
Genesis Development	Janitorial Services November 2014	200.00
Intl Public Management	FY2015 Membership- Hill	49.00
Qualified Presort Service, LLC	Past Due Notices	62.96
Qualified Presort Service, LLC	ACH Final Bill	6.18
Qualified Presort Service, LLC	Final Bills	7.19
U.S. Postal Service	Post Office Box Rental Fee 2015	40.80
Wide Open West	Phone Service December 2014	87.49

Wastewater Administration

Department Total = 939.85

Wastewater Treatment Plant

Alliant Energy	Gas Service Oct/Nov 2014	53.68
Automatic Systems Co	Alarm Dialing Notification System	11,975.00
Bomgaars Supply, Inc	Shop Supplies	16.95
Bomgaars Supply, Inc	Shop Supplies	78.92
Bomgaars Supply, Inc	Caps	5.07
Bomgaars Supply, Inc	Gloves, Cables, Hooks	103.76
Bomgaars Supply, Inc	Pump Returned	-99.99
Bomgaars Supply, Inc	Pump Kit & Pump	111.98
Bomgaars Supply, Inc	Sealant	17.57
Bomgaars Supply, Inc	Shackles, Log Chains, & Hooks	21.45
Bomgaars Supply, Inc	Shackles, Log Chains, & Hooks	53.26
Evertex Inc	Cell Phone Service Dec 2014	119.84
Foundation Analytical Laboratory Inc	November 2014 WasteWater Testing	1,461.00
Grainger Inc W.W.	Forklift Beam	447.00
Hach Chemical Company	WIMS	532.00
Industrial Chem Labs & Services	Sewer Cleaner	120.38
Municipal Pipe Services Inc	Side Taps	1,000.00
Neuroth Kevin	Garbage Service November 2014	62.75
ProBuild	Treated Wood	48.33
Recycle Center Harold Rowley	Garbage Disposal	10.00
Recycle Center Harold Rowley	Garbage Disposal	10.00
Recycle Center Harold Rowley	Garbage Disposal	10.00
Recycle Center Harold Rowley	Garbage Disposal	10.00

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/02/14 To 12/15/14
User: tyler.gibbins

Recycle Center Harold Rowley	Garbage Disposal	10.00
Recycle Center Harold Rowley	Garbage Disposal	10.00
Recycle Center Harold Rowley	Garbage Disposal	10.00
Recycle Center Harold Rowley	Garbage Disposal	10.00
Star Energy, LLC	Fuel November 2014	286.43
Trimark Physicians Group	Hep B Vaccine- VanderWoude	127.00
US Peroxide, LLC	Maintenance Service November 2014	750.00
USA Blue Book	Sludge Judge Set	239.28
Wal Mart #01-1526	Supplies	32.71

Wastewater Treatment Plant

Department Total = 17,644.37

Wastewater Collection

Bomgaars Supply, Inc	Charger	52.99
Eriksen Construction Co, Inc	Pay Estimate #14 of Contract #4 through 11/30/2014	34,217.10
Eriksen Construction Co, Inc	Pay Estimate #14 of Contract #4 through 11/30/2014	4,562.28
Eriksen Construction Co, Inc	Pay Estimate #14 of Contract #4 through 11/30/2014	6,843.42
Gridor Construction, Inc	Pay Estimate #20 of Contract #5 through 11/30/2014	60,053.06
Gridor Construction, Inc	Pay Estimate #20 of Contract #5 through 11/30/2014	8,007.08
Gridor Construction, Inc	Pay Estimate #20 of Contract #5 through 11/30/2014	12,010.61
H & W Contracting LLC	Pay Estimate #7 of Contract #1 (Final) through 10/15/	10,097.19
H & W Contracting LLC	Pay Estimate #7 of Contract #1 (Final) through 10/15/	1,346.29
H & W Contracting LLC	Pay Estimate #7 of Contract #1 (Final) through 10/15/	2,019.44
NW Iowa Planning & Development Commission	SHIELD FY2015 Draw #3	333.33
Star Energy, LLC	Fuel November 2014	151.89

Wastewater Collection

Department Total = 139,694.68

Landfill

Centro Print Solutions	W-2 & 1099 Supplies	42.58
Qualified Presort Service, LLC	Past Due Notices	62.96
Qualified Presort Service, LLC	Final Bills	7.19
U.S. Postal Service	Post Office Box Rental Fee 2015	40.80

Landfill

Department Total = 153.53

Storm Water Administration

Centro Print Solutions	W-2 & 1099 Supplies	42.58
Genesis Development	Janitorial Services November 2014	200.00
NW Iowa Planning & Development Commission	SHIELD FY2015 Draw #3	333.33
Qualified Presort Service, LLC	Final Bills	7.18
Qualified Presort Service, LLC	Past Due Notices	62.96

Storm Water Administration

Department Total = 646.05

Storm Water Collection

Ahlers & Cooney, P.C.	Legal Fees Project Bonding	1,200.00
Havens & Havens	Legal Services November 2014	233.75
Storm Lake Times The	November 2014 Publications	32.40

Storm Water Collection

Department Total = 1,466.15

Street Cleaning

City of Storm Lake	Replaced Filter #68	70.79
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/02/14 To 12/15/14
User: tyler.gibbins

Star Energy, LLC	Fuel November 2014	358.37
Street Cleaning		Department Total = 429.16
Insurance		
Auxiant - Fixed Account	FY2015 Transitional Reinsurance Fee	11,466.00
Auxiant - Fixed Account	FY2015 Reinsurance Filing Fee	600.00
Havens & Havens	Legal Services November 2014	605.00
Insurance		Department Total = 12,671.00
UNAVAILABLE		
Johnson Kelly	November 2014 PT & Class Fees	378.13
Johnson Kelly	October 2014 PT & Class Fees	450.13
Salus LLC	November 2014 Memberships (11)	220.00
Wal Mart #01-1526	Supplies	29.64
Wal Mart #01-1526	Stride & Ride Gifts	223.44
UNAVAILABLE		Department Total = 1,301.34
Vehicle Maintenance		
Fastenal Company	Supplies for #16 Plow/Loader	7.96
Fastenal Company	Supplies	114.95
North Lake Truck Repair	Filter (2)	141.58
PowerPlan	Wiring Harness	108.58
Storm Lake Hydraulics Co Inc	Hydraulic Hose #16	72.33
Storm Lake Hydraulics Co Inc	Reseal Valve Body	237.75
Vehicle Maintenance		Department Total = 683.15
Technology		
Central Bank	Cell Phone Protective Cases	358.10
Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	My AntiSpam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,200.00
Rebnord Technologies Inc	IT Service Agreement- Water Quality Computer	150.00
Rebnord Technologies Inc	IT Service Agreement- Water Quality Network	200.00
Rebnord Technologies Inc	Monitor	399.90
Wide Open West	Internet Service December 2014	669.95
Technology		Department Total = 5,427.95
	Grand Total =	579,383.31

King's Pointe Resort
Disbursements 11/22/2014 through 12/09/2014

Vendor Name	Description	Amount
ACCO	supplies	2806.60
Ace Hardware Inc. (2)	supplies	250.40
Ameripride Services (3)	supplies	2,110.29
Arnold Motor Supply	supplies	81.12
Bomgaars Supply Inc.	supplies	905.52
BLI Lighting Specialists	supplies	81.38
Buena Vista Stationery (2)	supplies	273.53
Bunkers Feed & Supply Inc.	supplies	2.00
Capital Sanitary Supply Co. (2)	supplies	688.74
Cedar Valley Bank & Trust	payment	1,056.86
City of Storm Lake	water	3,469.89
Citadel Communications Co. - KCAU	advertising	1,265.00
Color-ize (3)	supplies	906.21
Commlog	supplies	45.25
Convergence LLC	supplies	75.00
Elissa Doebel	reimbursement	299.84
Expedia Inc.	commission	933.39
Fairway Outdoor Funding, LLC (2)	billboard advertising	1,620.00
Ferguson Enterprises, Inc.	supplies	79.75
First National Bank - Omaha	credit card payments	849.75
Fire Proof Plus Inc.	fire ext. inspection	482.25
Frigitec	supplies	219.43
Full Effect Productions	supplies	2,500.00
Ganz USA	supplies	40.50
Garbage Hauling Service	garbage service	359.90
Grainger	supplies	262.49
Graphic Edge Inc. (2)	supplies	2,418.83
G & R Controls	supplies	115.00
Hamco Walker Paper Co.	supplies	110.00
Hospitality Management Systems	tech upgrade	398.75
Hy-Vee Food Stores (2)	food	97.08
MidAmerican Energy Company	utilities	113.98
Iowa Office Supply Inc.	supplies	805.23
Joyce's Greenhouse	supplies	1,255.00
Julius Cleaners (3)	supplies	81.50
Kineth Hotel Corporation (3)	payroll	149,329.02
Lake Electric Supply (2)	supplies	284.30
Loew's Custom Carpets	supplies	630.00
McCrea Enterprises/Vista Paint	supplies	130.70
New Carbon Co./Carbon's Golden	supplies	164.00
Olsen Welding & Machine Shop	supplies	75.00
Orkin Exterminating Inc.	pest control	209.05
Pepsi-Cola Bottling Co (2)	beverages	1,371.95
Pilot Tribune	advertising	107.82
Pinnacle West, LLC	supplies	125.00
Probuild Company	supplies	24.95
Rebnord Technologies Inc.	tech support	2,258.33
Rent-All Inc.	rental	235.00
Jayne Riedell	reimbursement	39.00
Road Rebel	supplies	115.70
Sceptre Hospitality Resources	supplies	1,510.25
Continuum Retail Energy Service	utilities	8,828.70
The Storm Lake Times	advertising	11.05

Sysco Guest Supply LLC (2)	supplies	892.58
Treasurer State of Iowa	sales tax	12,300.00
UPS (2)	shipping	72.62
US Foods (3)	food	33,118.04
Vizergy	utilities	2,060.00
Al's Liquor	beverages	514.22
Doll Distributing LLC	beverages	483.80
Johnson Brothers/ Iowa Wine & Bev	beverages	494.60
Steve's Window Service	window cleaning	80.25
Storm Lake Chamber	supplies	175.00
Travel Agent Commissions	commission	10.91
Total		242,712.30

Sunrise Pointe Golf Course
Disbursements 11/22/2014 through 12/09/2014

Joyce's Greenhouse	supplies	280.00
Julius Cleaners	mat cleaning	3.80
Kinseth Hotel Corporation (3)	payroll	576.47
Pepsi-Cola Bottling Co	beverages	45.00
Alliant Energy	utilities	334.24
Totals		1,239.51

These are Draft Minutes Subject to Final Council Approval

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL, DECEMBER 1, 2014, 5:00 P.M.

Present: Mayor Jon Kruse, Council Members Dan Anderson, Sara Huddleston, Mike Porsch, Bruce Engelmann and David Walker. Absent: None. Staff present: City Manager Jim Patrick, City Attorney Phil Havens, Public Safety Director Mark Prosser, Building Official Scott Olesen, Fire Chief Mike Jones, Infrastructure Superintendent Pat Kelly, Project Manager/Community Development Director Mike Wilson, Water Plant Superintendent Todd Allen, Wastewater Superintendent Ron Jacobsen, Finance Department Manager Jennifer Movall, and Justin Yarosevich City Clerk.

Mayor Kruse called the meeting to order at 5:01pm.

Hear the Public – None

Consent Agenda – Moved by Council Member Walker to approve the consent agenda which included checks #47641 through #47754, minutes from the November 17, 2014 city council meeting, liquor license renewal for Brewsters, appointment of Melinda Cords to the Board of Adjustment with term expiring July 1, 2018, and appointment of Chuck Valenti-Hein as the City's representative to the Buena Vista County Community Foundation Board. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

Railroad Crossings – Moved by Council Member Walker to remove from the table Ordinance No. 04-O-2014-2015 providing for the vacation of certain street crossings and pedestrian sidewalk crossings in the railroad right-of-way. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Tom McClinton talked about the opportunity to speak after the vote to offer some positive comments but the City Manager and the Mayor won't allow it. Discussion on the use of Robert's Rules of Order to amend the process of speaking after the vote.

One letter was received in opposition of the closing of crossings from Andriette Wickstrom.

Moved by Council Member Engelmann to pass on 1st reading Ordinance No. 04-O-2014-2015 providing for the vacation of certain street crossings and pedestrian sidewalk crossings in the railroad right-of-way. Seconded by Council Member Anderson. Vote: All nays. Motion failed.

10th Street Reconstruction – Mayor Kruse opened the public hearing on the plans and specifications for the E. 10th Street Reconstruction Project stating that this was the time and place for any comments. Hearing no comments the Mayor then closed the public hearing.

Moved by Council Member Engelmann to adopt Resolution No. 58-R-2014-2015 approving the plans and specifications for the E. 10th Street Reconstruction Project. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 58-R-2014-2015

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CITY OF STORM LAKE, RECONSTRUCTION AND REHABILITATION OF E 10TH STREET

WHEREAS, the plans, specifications, form of contract and estimate of cost were filed with the CITY for the construction of certain public improvements described in general as the Reconstruction and Rehabilitation of E 10th Street; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That the said plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 1st day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Downtown Façade Renovation – Moved by Council Member Walker to approve an amendment to the contract with RDG Planning and Design for the Downtown Façade Renovation Project. Amendment is an increase of \$6,000 to the contract. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Alley Vacation – Moved by Council Member Engelmann to pass on 2nd reading Ordinance No. 05-O-2014-2015 approving the vacation and closing of the alley in Block 41 City of Storm Lake. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

Adjournment – Moved by Council Member Walker to adjourn the meeting at 5:28pm.
Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

M E M O R A N D U M

TO: JUSTIN YAROSEVICH

FROM: MARK PROSSER

DATE: NOVEMBER 25, 2014

REFERENCE: LIQUOR LICENSE RENEWAL
GODFATHER'S PIZZA
811 N LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	11-12-2012 to 11-20-2013	11-21-2013 to 11-23-2014
INCIDENTS		
911 Hang Up Call	1	0
Accident	2	3
Animal Call	1	1
Arrest	1	0
Burglar Alarm	8	6
Business Assist	0	1
Business Security	132	138
City/Co Department Assist	1	0
Disturbance	0	1
Found	0	2
Keys Locked in Car	0	2
Lost Property	0	1
Motorist Assist	0	1
Open Door/Window	1	2
Pedestrian Stop	4	0
PR/Talk/Presentation	1	3
Reckless Driver	0	1
Scam	0	2
Station Assignment	1	1
Street Beat	5	3
Theft	0	1
Traffic Stop	10	9

ARRESTS

Disorderly Conduct

0

1

Recommendation: Approval of liquor license.



**APPLICATION FOR APPOINTMENTS
TO STORM LAKE BOARDS & COMMISSIONS**

City of Storm Lake
P.O. Box 1086, 620 Erie Street
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

PERSONAL DATA

Lyngaas	Susan	M
Last Name	First Name	Middle Initial
1000 Kelvin Rd	Storm Lake	IA
Address	City	State
712-213-1773	304-646-6120	50588
Home Phone #	Business Phone #	Cell Phone #
Retired		E-mail Address: sulyngaas@gmail.com
Employer	Occupation	

How long have you lived in Storm Lake? 2 yrs, 10 mo

List any volunteer/civic/community activity in which you have been involved in:

I volunteer at BVRMC; bell ringer for the Salvation Army at Christmas

Please check the following City boards or commissions to which you would like to be appointed:

- | | | |
|---|---|--|
| ☐ Airport Commission | ☐ 911 Board | ☐ ADA Committee |
| ☐ Airport Board of Adjustment | ☐ Board of Appeals | |
| ☐ Band Trustees | ☒ Library Board (6 yrs) | |
| ☐ Board of Adjustment (5 yrs) | ☐ Landfill Commission | |
| ☐ Cemetery Board | ☐ Planning & Zoning Commission | |
| ☐ Civil Service Commission (6 yrs) | ☐ Storm Water Advisory | |

All of the above boards & commissions have a 3-year term unless otherwise stated.

Why do you want to serve on this board or commission?

I have always been a library patron and would like to make a return on the investment that libraries have made in my life.

Now that I have more free time, I am willing to take the time and am interested in helping the library reach and serve

the Storm Lake community.

Please complete back side of this form.

In accordance with Iowa Code Chapter 362 the City must determine what relationships or transactions you may have or potentially have with the City of Storm Lake prior to your appointment to a Board or Commission. In order to do this we must ask you to answer the following questions.

Do you or any immediate family member own or are part owners of a business doing business with the City of Storm Lake?

☐ Yes ☒ No

If so, name of the business and the percentage you or immediate family member own?

Are you employed by any business doing business with the City of Storm Lake? ☐ Yes ☒ No

If Yes:

What is the name of the Business:

Is your salary/bonus determined by financial performance of the company or do you receive a commission?

☐ Yes ☐ No

I certify that the above answers are correct and true.

Susan M. Lyngaas
Signature

12/10/14
Date

"Appointments to City Boards and Commissions are made by the Storm Lake Mayor and confirmed by the City Council."

Please return the completed form to:

City Clerk
City of Storm Lake
P.O. Box 1086
Storm Lake, IA 50588

If you should have any questions, feel free to contact City Administration at 732-8000.

Staff Summary

12/15/2014
Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, Deputy Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	\$579,383.31	\$235,309.00	\$78,311.38	33.28	\$450.00	.19	\$156,547.62	66.53
King's Pointe	\$242,712.30	\$81,044.28	\$12,564.68	16			\$68,479.60	84
Golf Course	\$1,239.51	\$663.04	\$618.04	93			\$45.00	7

RECOMMENDATION: Review Buy Local Information

Staff Summary

12/15/2014
Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jennifer Movall, Finance Department Manager

SUBJECT: **FY 2015-2016 Outside Agency Question and Answer Session**

BACKGROUND: This agenda item will open the Question and Answer Session for the FY2015-2016 Outside Agency funding requests. Each agency will have three minutes to explain their program and/or proposal to the City Council. The council may then ask questions of the applicant. Determination of the level of funding will be made at the Budget Workshop in February 2015.

Funding requests are as follows:

Applicant	FY14/15 Funding Request	FY 14/15 Funding	FY 15/16 Funding Request
Buena Vista County Historical Society	\$2,500	\$0	\$4,500
Upper Des Moines Opportunity	\$8,000	\$5,000	\$8,000
Witter Gallery	\$16,000	\$13,000	\$16,000

Transit Services are handled separately from this through the budget process. CommUNITY Education and Storm Lake United are also handled through a separate budget process.

FISCAL IMPACT: There is no fiscal impact for the Question & Answer Session

RECOMMENDATION: Open the Outside Agency Question and Answer Session & Invite Those Agencies Present to Present

ATTACHMENTS:

Description	Type
☐ Buena Vista Historical Society Request	Application
☐ Upper Des Moines Opportunity Request	Application
☐ Witter Gallery Request	Application



DUE DATE:
December 5th,
2014

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Buena Vista County Historical Society

Mailing Address: 214 West 5th Street, Storm Lake, IA 5058

Contact Person: James R. Kennedy Title: President

(Available During the Day)

Phone Number: 712.732.4955

Tax/Corporate Status of Organization: Non-profit

E-Mail Address: kennedyjr12@gmail.com

Tax ID#: 42-6075140

Amount Requested FY 15/16: \$ 4,462.76

What are funds being requested for? Sidewalk replacement for the South Entrance of the Illinois Railroad Room and Carpeting for t

Previous Funding from the City of Storm Lake	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Requested Funding	\$2,500.00	\$2,500.00	\$2,500.00	\$4,500.00
Allocated Funding	\$0.00	\$2,500.00	\$0.00	\$

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

In an effort improve museum programming space, the Historical Society renovated garage space within its museum. The meeting room feature memorabilia from the once nerby RR station and affords 532 square feet of positive, flexible space for use by our volunteer staff and for community groups wishing to meet here (for a slight fee). Unfortunately, deteriorating concrete outside the Railroad Street entrance has led to periodic water intrusion, and has affected epoxy finish of the meeting room floor. This request is to fund repairs to 40 square feet of concrete outside the meeting room door and, once corrected, to carpet this newly renovated facility. Water during heavy rains seeps under the door into the newly renovated Illinois Central Room, causing damage to the epoxy covering of the floor. The refinished floor in what was once a garage work area is disintegrating. It is requested that, following repairs to the sidewalk outside, commercial grade carpeting be installed in the 28' X 19' room once this drainage problem has been fixed.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

The newly renovated Illinois Central meeting room is now the principal meeting room of the BV County Historical Museum. The outside doorway leading to it is the main access to it for museum events such as the Memorial Day Fund-raiser and fall garage sale, both of which are important fund-raising events to support the museum's activities. These and other events are open to the general public. The meeting room is also open for other groups to use for meetings. The number of people using this doorway runs into the hundreds per year. If the project is successful water will no longer drain into the room during heavy rain, causing problems for those organizing meeting and damage to the floor.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

Members of the Historical Society, persons who use the room for club meetings, class reunions, civic and family organizations will benefit. Programs which would be held in the One Room School House in Summer could be continued in this heated area. The Historical is planning to offer lessons in cursive writing and knitting.

PROJECT INVOLVES

How many people does this project/program serve? (Describe how this number was determined.)

In 2014, the Illinois Central Meeting Room, and in most cases the affected doorway also, were used for the following events:

Event	Dates	#People in attendance
Book Sale	April 17-19 and 24-26	150
Annual Meeting	April 27	40
Memorial Day Fund raiser	May 26	150
Garage Sale	October 2-4	200
Veteran's Day	November 11	125
Community Group Rentals such as: Storm Lake High School Class of 1949		
		Total: 765

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

No funding was received for fiscal Year 2013-2014.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Major fund-raising for the museum are: the annual Book Sale (April), Garage Sale (October), Meals served at the museum (Memorial Day and Veteran,s Day) and several food sales events outside the museum (July 4th, Taste of Storm Lake, Ridiculous Days, and Wood, Wine and Blues).

We also raise money by individual and business memberships, various gifts and writing grants.

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2016
1	Program/Project Fees			\$4500.00
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding	\$1,000.00	\$1000.00	\$1000.00
5	City of Storm Lake Funding	\$0.00		
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising		7,893.00	7,100.00
8	Donations		1,455.00	1,200.00
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
	Genealogy, rent		925.00	925.00
	Memorials		765.00	660.00
10	Total Revenue		\$12,038.00	15,385.00
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)		9,126.00	9,126.00
	Accountant		280.00	280.00
	Food permits		279.00	280.00
12	Contractual Costs		2,278.00	3,200.00
13	Facilities Costs (Utilities/Rent)			
14	Travel Expenses			
15	Supplies/Materials		1,798.00	1,450.00
16	Advertising		165.00	165.00
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	New Fluorescent lighting		168.00	540.00
	Snow removal		335.00	350.00
	Illinois Central room		2,700.	
19	Total Expenses		17,129.0	
20	Net Gain (Loss)		44,116	

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Sidewalk repair: (Estimate, Kenny Rohelke)

950.00; New carpet for the Illinois Central

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2016
1	Fees		975.00	
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding	\$5,000.00	\$1,000.00	
5	City of Storm Lake Funding		0	
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising		\$7,893.00	
8	Donations		\$1,455.00	1,200.00
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Genealogical Society Rent	900.00	\$925.00	900.00
	Memberships		\$765.00	660.00
10	Total Revenue		\$12,038.00	
	Expenses			
11	Salaries, Wages, Benefits		\$9,126.00	
12	Contractual Costs		\$280.00	
13	Facilities Costs (Utilities/Rent)		\$2,278.00	
14	Materials/Supplies		\$279.00	
15	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Fluorescent Lighting		\$168.00	
	Snow Removal		\$335.00	
	Last Payment - Illinois Central Room		\$2,700.00	
16	Total Expenses		\$15,166.00	
17	Net Gain (Loss)		\$3,128.00	

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

The Historical Society receives estate gifts periodically. These gifts are invested, and used for enrichment projects and to cover

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

CERTIFICATION:

☐ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☐ The undersigned will provide the City of Storm Lake full access to financial records and audits upon request.

☐ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

☐ The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Buena Vista County Historical Society
Applicant Organization

J. E. Hinkle

Applicant Representative

December 3rd 2014

Date

December 5, 2014

Completed Applications are due by 5:00PM Friday, December 5, 2014. Any applications received after this date will not be accepted. The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 15th, 2014 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in February 2015; the specific date will be announced at a later time and all applicants will be notified at that time.

Any funding approved through this process will be available after July 1, 2015 and all funds granted under this program must be requested prior to June 15, 2016.









DUE DATE:
December 5th,
2014

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: **Upper Des Moines Opportunity, Inc. (UDMO)**

Mailing Address: 101 West Robbins Street; P.O. Box 519, Graettinger, Iowa 51342

Contact Person: Jamey M. Whitney

Title: Executive Director

(Available During the Day)

Phone Number: 712-859-3885 ext. 125

Tax/Corporate Status of Organization: Tax exempt-Private Non-profit

E-Mail Address: jwhitney@udmo.com

Tax ID#: 42-092324

Amount Requested FY 15/16: \$8,000.00

What are funds being requested for? Funding to support Outreach service operations for individuals and families economically at-risk.

Previous Funding from the City of Storm Lake	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Requested Funding	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Allocated Funding			\$5,000.00	

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

See Attached

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

See Attached

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

See Attached

How many people does this project/program serve? (Describe how this number was determined.)

The numbers used in this proposal are based on the data accumulated through the 2014 program year with UDMO. These are actual figures of people we served during that time frame and can only provide a projection for the new fiscal year. Based on previous trends, demand for our services continues to grow in Buena Vista and particularly Storm Lake due to an increase in the communities population.

UDMO assistance supported 1,474 individuals in 468 Storm Lake residents households during fiscal year 2014 (October 1, 2013 – September 30, 2014). That is 65.7% of the individuals served in the county! Enclosed are reports that highlight the characteristics of these residents and the services they received during the year. We continue to see an increased demand for our services from previous years and need your support more than ever.

Another startling figure is that of the families we serve with our programs 64% are below 100% of the federal poverty guidelines. For a family of four, that is less than \$23,850 per year and 99.4% were below 200%. Probably more disturbing, is that that 89.3% of these families who reported income were employed. This shows a huge number of customers we serve are struggling to make ends meet though they work to meet their basic needs.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

Yes. UDMO Buena Vista County Outreach served 1,478 individuals and 468 households last year in Storm Lake alone. We have attached a report providing the documentation of the services provided. Numbers are provided that specifically shows demographic data on individuals and families who have come in to our outreach office for services. There are two reports attached. The first is a client characteristics report which provides demographics on individuals and households served and the second is a Program Activity Agency Summary report. Both are specifically for individuals and families served in Storm Lake.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

The funds that we receive to operate our Outreach services comes from the Community Services Block Grant (CSBG) that is from the Iowa Department of Human Rights. Unfortunately, the funds we receive have been reduced from previous years due to budget cuts and the cost of operations continue to rise. Usually all funds received from private and local funders are used specifically for client services and not operations. Outreach staff in Buena Vista county do some small fund raisers usually for specific projects such as replenishing the stocks in the food pantry or school supplies for children in families who have limited financial means. We also request funds from the county on an annual basis, but these funds go directly toward client services. ALL FUNDS RAISED IN BUENA VISTA COUNTY OR IN STORM LAKE STAY IN THE COUNTY OR CITY.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2016
1	Fees			
2	Federal Funding	10,883,545	11,711,662	11,711,662
3	State Funding	\$874,101.00	\$933,213.00	\$933,213.00
4	Buena Vista County Funding	\$17,000.00	\$17,000.00	\$17,000.00
5	City of Storm Lake Funding	\$0.00	\$0.00	\$8,000.00
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Other County Funding (excluding BV)	\$135,097.00	\$135,408.00	\$135,408.00
	Other City Funding (excluding Storm Lake)	\$41,408.00	\$47,837.00	\$47,837.00
7	Fundraising	\$5,500.00	\$5,500.00	\$5,500.00
8	Donations	\$273,400.00	\$301,675.00	\$301,675.00
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Rent (HOME Apts.)	\$100,000.00	\$105,000.00	\$105,000.00
	Other	\$105,338.00	\$123,259.00	\$123,259.00
	Inkind (Head Start, Shared Visions, PUY)	\$1,240,784.00	\$1,309,910.00	\$1,309,910.00
10	Total Revenue	13,676,173	14,690,464	14,698,464
	Expenses			
11	Salaries, Wages, Benefits	\$6,445,261.00	\$7,155,987.00	\$7,155,987.00
12	Contractual Costs	\$141,889.00	\$87,483.00	\$87,483.00
13	Facilities Costs (Utilities/Rent)	\$335,766.00	\$311,592.00	\$311,592.00
14	Materials/Supplies	\$522,297.00	\$464,196.00	\$462,196.00
15	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Client Services	\$4,516,288.00	\$4,741,984.00	\$4,741,984.00
	Other Operational	\$568,899.00	\$677,817.00	\$677,817.00
	Inkind (Head Start, Shared Visions, PUY)	\$1,240,784.00	\$1,309,910.00	\$1,309,910.00
16	Total Expenses	13,771,184	14,746,969	14,746,969
17	Net Gain (Loss)	\$-95,011.00	\$-56,505.00	\$-48,505.00

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

This budget is for the entire agency and includes funds that operate Head Start, WIC, Weatherization, LIHEAP and various other programs. All are restricted funding. Only Community Service Block Grant funds and local funding is used to provide UDMO Outreach Services (SEE PROGRAM BUDGET FORM).

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2016
1	Program/Project Fees			
2	Federal Funding	\$47,267.00	\$46,886.00	\$46,886.00
3	State Funding			
4	Buena Vista County Funding	\$17,000.00	\$17,000.00	\$17,000.00
5	City of Storm Lake Funding	\$0.00	\$0.00	\$8,000.00
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
	Other Buena Vista County Town Funding	\$1,514.00	\$1,514.00	\$1,514.00
7	Fundraising			
8	Donations	\$44,922.00	\$45,000.00	\$45,000.00
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
10	Total Revenue	\$110,703.00	\$110,400.00	\$118,400.00
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	\$131,147.00	\$134,871.00	\$134,871.00
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)	\$19,571.00	\$16,080.00	\$16,080.00
14	Travel Expenses	\$600.00	\$1,200.00	\$1,200.00
15	Supplies/Materials	\$465.00	\$600.00	\$600.00
16	Advertising			
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Assistance to Individuals	\$3,500.00	\$4,300.00	\$4,300.00
	Other Operational	\$1,420.00	\$1,900.00	\$1,900.00
19	Total Expenses	\$156,703.00	\$158,951.00	\$158,951.00
20	Net Gain (Loss)	\$-46,000.00	\$-48,551.00	\$-40,551.00

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

The project costs projected will be used to help offset the operational costs of our Outreach Services which includes a portion being used for direct client services.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake full access to financial records and audits upon request.
- ☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.
- ☒ The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Upper Des Moines Opportunity, Inc.
Applicant Organization

James M. Whitney
Applicant Representative

Dec 4, 2014

Date

Completed Applications are due by 5:00PM Friday, December 5, 2014. Any applications received after this date will not be accepted. The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 15th, 2014 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in February 2015; the specific date will be announced at a later time and all applicants will be notified at that time.

Any funding approved through this process will be available after July 1, 2015 and all funds granted under this program must be requested prior to June 15, 2016.

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Due: December 5, 2014

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Upper Des Moines Opportunity, Inc. (UDMO) is the Community Action Agency serving the people of Storm Lake in Buena Vista County, helping the low-income, elderly and people with disabilities within Storm Lake as well as the communities of 11 other Iowa counties. Programs and services provided by UDMO are not welfare – Upper Des Moines Opportunity is committed to assisting families and individuals build the bridge to self-sufficiency.

Each year we count on your support, both financially and as partners in our quest to meet the needs of assisting low-income, the elderly, and people with disabilities in Storm Lake. The continuing economic turmoil has UDMO assisting more clients than ever before, and meeting the needs of this population is extremely important to us.

Without UDMO's presence in our counties and communities demand on local general relief efforts would be too great for the community and county to handle. For every dollar given by Storm Lake and Buena Vista County UDMO brings approximately \$87.51 in state and federal dollars.

As you plan your budget for the upcoming fiscal year, Upper Des Moines is asking the City of Storm Lake to allocate financial resources of \$8,000 for FY 2014 (October 1, 2013 – September 30, 2014). We provide a variety of helpful programs and services to Storm Lake residents such as: emergency energy assistance, emergency shelter assistance, assistance for the homeless and those in a crisis situation, Weatherization, food assistance, Head Start, WIC, FaDSS, special projects (Back to School, Coats for Kids, holiday projects) and many others.

Current economic conditions have not only placed a strain on our economically challenged individuals and families, but has also placed a huge strain on the services available to them. In addition, increased demand further challenges maintaining our services and potential federal and state cuts could mean that services will need to be greatly reduced and/or cut entirely. In 2013, federal sequestration cuts totaling approximately \$23,000 or approximately 6.2% of our program budget. It is also anticipated that there will be another round of sequestration cuts totaling 7% or approximately \$26,000. This is a tremendous blow to the services we offer to individuals and families and also the communities we serve. Unfortunately, the need continues to grow and families will continue to struggle.

In 2013, UDMO in partnership with the City of Storm Lake and the Iowa Department of Human Services provided Disaster relief for the residents (flood victims) in Buena Vista County including Storm Lake totaling over \$191,224 to 74 households and 296 individuals!

The funds requested will be used with other funds from Buena Vista County and other private contributions to provide needed services at the 2013 level; cushioning the impact of federal and state reductions and cutbacks.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

As we are all aware, current national and state economic concerns continue to hit many of our at-risk families hard. As our lawmakers continue to search for ways to "balance the budgets", many see that the only recourse is to cut needed services. This only places even more difficulties on the individuals and families who are already vulnerable. The funds provided will allow us to offset our operational costs so that we can keep from cutting vitally needed services and the means of delivering services.

Success will be determined by our ability to effectively and efficiently deliver services to the residents of Storm Lake. We will also be able to maintain our office hours that will make our services more accessible to Storm Lake residents. We have served Storm Lake and Buena Vista County for over 40 years and our continued presence will show that we are there to meet the needs of our most vulnerable populations. Everyone that is served are tracked in our client services data base and the numbers served provides evidence that we are meeting our mission. Reports currently sent to state and federal agencies provide comprehensive demographics that show who we serve and statistics particular to that those served.

Our State network uses CSBG National Performance Indicators to determine the success of our outcomes. The CSBG Monitoring and Assessment Task Force (MATF) supported by the Administration for Children and Families, Office of Community Services (OCS), and the U.S. Department of Health and Human Services produced a National Strategic Plan in 1996. This plan identified national goals for community action that specifically addressed these three areas, identifying them as "family" and "community" goals. MATF added "agency" goals to complete the plan.

- Goal 1. Low-income people become more self-sufficient. (Family)
- Goal 2. The conditions in which low-income people live are improved. (Community)
- Goal 3. Low-income people own a stake in their community. (Community)
- Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- Goal 5. Agencies increase their capacity to achieve results. (Agency)
- Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

Measurement - The number and percentage of all individuals, families, adults and children participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:

- 1. Total Number of low-income Individuals and Households served**
- 2. Increased/Maintained Safe Affordable Housing**
- 3. Increased Nutrition Resources**
- 4. Reduced an Emergency Need**

All of the above points of measurement fall under Goal 6 and apply to the services Outreach provides with the funds being requested. Success is determined if an emergency need has been met and the individual or family is out of immediate crisis.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The obvious stakeholders are the low-income individuals and families in Storm Lake who qualify for services. UDMO has developed a comprehensive network of community partnerships that provide support to qualified individuals and families. Referrals are made to UDMO and we refer clients as needed to our partners. Not only do we partner with other public and private agencies, we also work with local, county, state and federal governments to provide an array of services for eligible clients.

UDMO Partners with Buena Vista County for funding to serve clients in and outside Storm Lake. We also work closely with many of the private industries for funding and donations to provide utility, housing/rental assistance and for food to meet the nutritional needs of local residents. In 2013, they became vital in providing UDMO support in delivering disaster relief to flood victims in BV County.

To insure that partners and clients know what services are available, we conduct presentations and post announcements in the media notifying the community of services available.

Some of the most prominent stakeholders in and around the Storm Lake area include:

- * Valero
- * Iowa Department of Human Services
- * Storm Lake Public Schools
- * City of Storm Lake (Gingerbread House purchase)
- * Buena Vista College
- * Local Faith Based Community
- * Iowa State Extension
- * Local Medical Providers

- * Mental Health Agency (Season's)

- * Local Businesses

- * Local Fraternal Organizations

- *Tyson Foods

UDMO approaches our stakeholders listed with the same information that we are providing in this application. If requested we provide them with the same reports as what we provide in this application.

V. CLIENT CHARACTERISTICS

03-Dec-14

A. Total unduplicated number of persons for whom characteristics were obtained	1478
B. Total unduplicated number of families containing one or more persons served	468

1. Gender	Year to Date*	7. Family size	Year to Date**
a. Male	653	a. One	143
b. Female	825	b. Two	80
c. Unknown/Not Given	0	c. Three	59
		d. Four	61
2. Age	Year to Date*	e. Five	55
a. 0-3	151	f. Six	40
b. 4-5	101	g. Seven	19
c. 6-11	281	h. Eight +	11
d. 12-17	188	i. Unknown/Not Reported	0
e. 18-23	103		
f. 24-34	191	8. Sources of Family Income	Year to Date
g. 35-44	167	a. No income	14
h. 45-54	142	b. AFDC/FIP/TANF	29
i. 55-69	104	c. SSI	56
j. 70+	50	d. Social Security	113
k. Unknown/Not Reported	0	e. Pension	6
		f. General Assistance	0
3. Ethnicity/Race	Year to Date*	g. Unemployment Insurance	13
a. Hispanic/Latino	808	h. Employment + other sources	49
b. Not Hispanic/Latino	653	i. Employment only	237
c. Unknown/Not Reported	17	f. Other	10
a. Black/African American	142	k. Unduplicated # of Families	440
b. White	1057	Reporting Income Source**	
c. American Indian/Alaskan Native	4		
d. Asian	121	9. Level of Family Income	Year to Date**
e. Native Hawaiian/Pacific Islander	104	(% of HHS Guideline)	
f. Multi-race (2 or more of above)	26	a. Up to 50%	107
g. Other	14	b. 51 to 75%	73
h. Unknown/Not Reported	10	c. 76% to 100%	94
		d. 101% to 125%	92
4. Education (age 24+)	Year to Date*	e. 126% to 150%	61
a. 0-8th grade	200	f. 151% to 175%	30
b. 9-12 grade/non-graduate	157	g. 176% to 200%	8
c. High school graduate/GED	182	h. 201% and over	3
d. 12+ some post secondary	56	i. Unknown/Not Reported	0
e. 2 or 4 year graduate	57		
f. Non HS grad/GED	2	10. Housing	Year to Date**
g. Unknown/Not Reported	0	a. Own/Buy	156
		b. Rent	287
5. Other characteristics	Year to Date	c. Homeless	9
a. Health Insurance	1109	d. Other	16
b. Disabled	121	e. Unknown/Not Reported	0
c. Veteran	2		
		Other characteristics	Year to Date
6. Family Type	Year to Date**	a. Receive Food Stamps	269
a. Single parent/female	99	b. Farmer	3
b. Single parent/Male	5	c. Migrant farmworker	0
c. Two-parent household	167	d. Seasonal farmworker	4
d. Single person	143		
e. Two Adults/no children	54		
f. Other	0		
g. Unknown/Not Reported	0		

* The sum of this category should not exceed the value of Item V. A.
 ** The sum of this category should not exceed the value of Item V. B.

Program Activity Agency Summary

03-Dec-14

Program activity from: 01-Oct-13 thru: 30-Sep-14

Program(s) selected: ALL

Activity Type(s): ALL

County(s): ALL

Town(s): Storm Lake

Service(s) Provided: ALL

Site(s): ALL

Service(s): ALL

ARRA Funding: ALL

Service Type	Activity	Households served	Individuals served	Units of service	Cost of service
Agency: Upper Des Moines Opportunity, Inc.					
Program: A & R Conservation Education					
Service type missing					
	Completed	2	11	2	\$0.00
	Approved	270	791	270	\$0.00
	Denied	13	36	13	\$0.00
Program: A & R Crisis Application					
Service type missing					
	Completed	16	53	16	\$3,634.50
Program: A & R Customer Advocacy					
Service type missing					
	Completed	19	63	19	\$0.00
Program: A & R Needs Assessment					
Service type missing					
	Completed	5	16	5	\$0.00
Program: A & R Vendor Negotiation					
Service type missing					
	Completed	16	59	16	\$0.00
Program: A&R Budget Counseling					
Service type missing					
	Completed	16	55	16	\$0.00
Program: Baby's Room					
Diapers					
	Completed	8	10	10	\$0.00
Program: BACK TO SCHOOL					
Backpack					
	Completed	23	57	57	\$0.00
School clothes					
	Completed	7	16	16	\$1,050.00
School Shoes					
	Completed	8	17	18	\$8,550.00
School Supplies					
	Completed	24	62	62	\$0.00
Program: BIF-Basic Intake Form					
Service type missing					
	Completed	412	1309	490	\$0.00
Program: Clothing					

Program Activity Agency Summary

Service Type	Activity	Households served	Individuals served	Units of service	Cost of service
Payless Shoes					
	Completed	15	34	34	\$0.00
Program: Elderbridge					
Service type missing					
	Completed	5	6	5	\$400.00
Program: Embrace Iowa					
Embrace Iowa					
	Completed	1	2	1	\$499.99
Program: Emergency Disaster Programs					
Iowa Disaster Flood Program/DHS					
	Completed	2	6	2	\$5,290.00
	Denied	2	7	2	\$0.00
Program: Emergency Energy Utilities					
Alliant Hometown Care					
	Completed	8	40	9	\$2,055.00
I-Care/MidAmerican					
	Completed	3	11	3	\$421.69
Recare/Iowa Lakes Electric					
	Completed	1	5	1	\$100.00
Program: ENERGY CRISIS PROGRAM/CENTRAL					
Out of Fuel/Empty Tank					
	Approved	5	13	5	\$2,375.00
Reconnection					
	Approved	3	10	3	\$884.50
Service Continuity					
	Approved	4	11	4	\$1,600.00
Space Heaters					
	Approved	1	2	1	\$72.38
Program: ESG Homeless Prevention					
ESG/Case Management					
	Completed	5	11	6	\$0.00
ESG/Rental Assistance					
	Completed	2	2	3	\$1,133.00
ESG/Security Deposits					
	Completed	2	2	2	\$900.00
ESG/Utility Payment					
	Completed	3	9	4	\$1,904.36
Program: FAP Referral & Info					
Service type missing					
	Completed	1	1	1	\$0.00
Program: Food Programs					
Bread					
	Completed	265	844	3650	\$0.00
Commodities					
	Completed	261	832	3584	\$0.00
Eggs					
	Completed	225	720	2029	\$0.00
Food For Life					

Program Activity Agency Summary

Service Type	Activity	Households served	Individuals served	Units of service	Cost of service
	Completed	268	853	3157	\$0.00
Food Pantries/non-food	Completed	47	149	51	\$0.00
Food Pantry/food	Completed	48	154	54	\$0.00
Fruit	Completed	2	2	2	\$0.00
Garden	Completed	162	530	655	\$0.00
Surplus Foods	Completed	262	834	3586	\$0.00
Program: Holiday Projects					
Adopt a family	Completed	141	529	143	\$0.00
	Approved	1	6	1	\$0.00
Adopt a family/food	Completed	143	540	148	\$0.00
	Approved	1	6	1	\$0.00
Holiday certificate	Completed	12	42	12	\$0.00
Holiday food	Completed	38	151	43	\$0.00
Thanksgiving Baskets	Completed	10	36	10	\$0.00
Program: Household Goods					
Furniture	Completed	1	1	1	\$0.00
House Accessories	Completed	1	1	1	\$0.00
Program: Housing/Homeless Prevention					
Homeless Aid	Completed	1	2	1	\$0.00
Homeless Shelter	Completed	3	6	3	\$0.00
Program: Information and Referral					
Information & Referral Education	Completed	1	2	1	\$0.00
Information & Referral Health	Completed	1	1	1	\$0.00
Information & Referral Housing	Completed	1	2	1	\$0.00
Information & Referral Linkages	Completed	1	2	1	\$0.00
Information & Referral Self-Sufficiency	Completed	1	2	1	\$0.00
Program: LIHEAP					
Service type missing					
	Approved	270	791	270	\$115,360.00
	Denied	13	36	13	\$0.00

Program Activity Agency Summary

Service Type	Activity	Households served	Individuals served	Units of service	Cost of service
Program: MISC.					
FaDSS					
	Completed	5	17	6	\$86.51
Goodwill					
	Completed	1	13	13	\$0.00
Program: RECD/Buena Vista Co.					
Service type missing					
	Completed	1	1	1	\$0.00
Program: ROMA					
Service type missing					
	Completed	381	1230	502	\$0.00
Program: Sara Lee					
Service type missing					
	Completed	4	4	4	\$0.00
Program: School Backpack					
Service type missing					
	Completed	1	13	91	\$0.00
Program: TBRA\Tenant Based Rental Assistance					
TBRA\Tenant Based Rental Assis\Rent					
	Completed	1	2	1	\$254.00
TBRA\Tenant Based Rental Assist\Depos					
	Completed	1	2	1	\$450.00
Program: Tyson					
Service type missing					
	Completed	11	11	11	\$0.00
	Counsel	1	1	1	\$0.00
Program: Weatherization-DOE					
Service type missing					
	Completed	4	5	4	\$32,486.35
	Approved	279	814	281	\$0.00
	Denied	2	8	2	\$0.00
Report totals:		3774	11922	19434	\$179,507.28



DUE DATE:
December 5th,
2014

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Witter Gallery

Mailing Address: 609 Cayuga St. Storm Lake, IA 50588

Contact Person: Ron Stevenson Title: Director

(Available During the Day)

Phone Number: 732-3400 Tax/Corporate Status of Organization: Non-Profit Tax Exempt

E-Mail Address: wittergallery@yahoo.com Tax ID#: 42-1165174

Amount Requested FY 15/16: \$ 16,000

What are funds being requested for? Operation of gallery & a focused program to foster a creative community of artists and support

Previous Funding from the City of Storm Lake	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Requested Funding	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00
Allocated Funding	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

The challenges Witter Gallery faces are dwindling numbers in recurring memberships and sponsors. The gallery wants to focus more efforts on strengthening relationships between local artists and art supporters.

For 40 years, Witter Gallery has supported the appreciation and creation of fine arts in Storm Lake through exhibits, programs, and classes. This is evident when reviewing a membership roster, attending a reception at the gallery or reading an update in the monthly newsletter or local paper. The gallery's mission is to build, foster, and inspire a creative community with a vision of being the center for creation, exhibition, preservation and appreciation of fine arts in Buena Vista County.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

The desired short-term result of this project is the development of a community of creative people (defined as those who partake in creative activities – including those who may not identify as an "artist") who come together to inspire, support, and invest in each other. Successfully meeting this short-term goal will require identifying the creative people and developing events/socials.

Projected long-term results will have a powerful effect on Witter Gallery: an increase in memberships and an increase in visitors to both the gallery and her events. More importantly, the long-term goal of building a community around arts and culture will bring together people of different backgrounds to share experiences and who – together – can help revitalize our city, fostering a rich quality of life.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

Building the creative community requires the main stakeholders in the project to be artists; however, since "artist" is not always an acceptable label perhaps a better description of these stakeholders is anyone who is a creator, designer or originator of new, imaginative work in any media. Additional stakeholders are supporters – those to invest in (monetarily or service) artists/creative people – including current members of Witter Gallery.

Witter Gallery already engages with some of these stakeholders through membership drives or exhibition of their artwork. The challenge of this project will be identifying and inviting those stakeholders who do not already have a direct affiliation with the gallery. To engage those new stakeholders, the gallery will need to develop compelling, valuable, energized events which will bring all stakeholders together to facilitate relationships which will aid in building a strong arts community. In preparing these events, additional stakeholders will likely surface – businesses, contractors and supporters – extending this creative community even further.

How many people does this project/program serve? (Describe how this number was determined.)

During the 2013-14 fiscal year, Witter Gallery welcomed several thousand visits the previous year to exhibits, receptions and events including the annual Wassail Party and Halloween event; a number tracked via a register sheet at the entry of the gallery. Hundreds of participations were recorded at children's art classes during the same fiscal year. (Children's art classes include a series of Saturday morning workshops, a week-long art class in the summer geared toward children ages 2-12, and a popular activity station for children during the Star Spangled Spectacular.)

The number of people Witter Gallery has the potential to serve through its creative community project is indefinite. Activities such as new education programs for kids and adults, exhibits of high-quality work by regional artists, enhanced receptions with live music by local musicians and evening events for young professionals can attract and sustain a new, refreshed audience.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

Witter Gallery received \$13,000 in funding from the City of Storm Lake for the previous year, fiscal year ending June 2014. That money was used for general operation of the gallery including: director salary and payroll tax, insurance, exhibit expenses, postage, printing, class supplies, telephone and general office supplies.

The gallery's long-standing goal to maintain the offering of art classes to children was met. We hosted monthly art workshops for children and their parents. Additionally, the gallery offered an adult class taught by the exhibiting artist. The gallery's objective to expand art classes to include workshops for adults and teens is a continuing project and one that will be a goal for the remainder of the current fiscal year and fiscal year 2015-16.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Witter Gallery raises funds for general operation through memberships paid by area residents. Members are solicited twice each year 1) at the time of their yearly renewal and 2) during an appeal to increase the gallery's annual fund. The gallery also depends on sponsorships from local businesses to offset the cost of exhibitions. A small amount of revenue comes from art classes, sales of artwork/gift gallery, and facility rentals. Events and fundraising are also a source of income which the gallery budgets for each year. Annual events include the Wassail Party (December holiday event), Taste of Storm Lake, member appreciation event in the spring and a Halloween event co-hosted with the public library. The gallery board continues to search for appropriate grants to fund special projects such as the continued effort to display the collection of World War posters and the artwork of Ella Witter and Dorothy Skewis and enhance art classes.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2016
1	Fees	\$8,500.00	\$7,950.00	\$8,500.00
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding	\$13,000.00	\$13,000.00	\$16,000.00
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Grants	\$500.00	\$500.00	\$500.00
7	Fundraising	\$6,000.00	\$6,000.00	\$6,000.00
8	Donations	\$175.00	\$175.00	\$200.00
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Art class fees/sponsors	\$1,000.00	\$1,000.00	\$1,000.00
	Art Sales	\$1,000.00	\$1,200.00	\$1,200.00
	Gallery Rental	\$200.00	\$160.00	\$200.00
10	Total Revenue	\$30,375.00	\$29,985.00	\$33,600.00
	Expenses			
11	Salaries, Wages, Benefits	\$15,000.00	\$15,000.00	\$15,000.00
12	Contractual Costs	\$1,000.00	\$960.00	\$1,000.00
13	Facilities Costs (Utilities/Rent)	\$700.00	\$675.00	\$700.00
14	Materials/Supplies	\$3,350.00	\$3,250.00	\$6,000.00
15	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Payroll Taxes	\$5,500.00	\$5,500.00	\$5,600.00
	Fundraising/Projects/Programs	\$2,225.00	\$2,000.00	\$2,500.00
	Insurance	\$2,600.00	\$2,600.00	\$2,800.00
16	Total Expenses	\$30,375.00	\$29,985.00	\$33,600.00
17	Net Gain (Loss)	\$0.00	\$0.00	\$0.00

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Revenues line item: FEES is the gallery's memberships and exhibit/event sponsors (businesses).

Expenses line item: CONTRACTUAL COSTS refers to artist payment for work sold. FACILITIES COSTS denotes the gallery's minor repairs and telephone/computer expenses. MATERIAL/SUPPLIES includes the gallery's expenses for art classes, general supplies, exhibit expenses, freight/postage, and advertising.

Explanation of proposed budget for fiscal year ending June 2015: As proven in the above budgets, Witter Gallery relies on City of Storm Lake grant funding to operate. The gallery also depends heavily on support from members and local businesses to live the mission of being a center for the creation and appreciation of art. However, in order to be a more sustainable organization, the gallery needs to focus funds and efforts on fostering a creative community. City grant funding of \$16,000 will allow the gallery to continue operation with a municipal subsidy budget line of \$13,000 and dedicate the remaining \$3,000 to the project of developing a creative community through expanding art classes and events for those who support the arts.

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2016
1	Program/Project Fees	\$750.00	\$1,300.00	\$1,300.00
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding	\$13,000.00	\$13,000.00	\$16,000.00
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
	Grants	\$500.00	\$1,000.00	\$1,000.00
7	Fundraising	\$6,000.00	\$6,000.00	\$6,000.00
8	Donations			
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
	Class sponsorships	\$250.00	\$250.00	
10	Total Revenue	\$20,500.00	\$21,550.00	\$24,300.00
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	\$15,000.00	\$15,000.00	\$15,000.00
12	Contractual Costs	\$1,000.00	\$1,000.00	\$2,500.00
13	Facilities Costs (Utilities/Rent)		\$750.00	\$1,000.00
14	Travel Expenses			
15	Supplies/Materials	\$3,600.00	\$3,600.00	\$4,600.00
16	Advertising	\$900.00	\$1,200.00	\$1,200.00
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
19	Total Expenses	\$20,500.00	\$21,550.00	\$24,300.00
20	Net Gain (Loss)	\$0.00	\$0.00	\$0.00

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

As stated in the explanation of the organization budget on the previous page, a \$3,000 boost in City of Storm Lake funding will help Witter Gallery focus specific resources on developing additional art classes for both kids and adults and start a tradition of events and activities specifically designed for (but not limited to) young professionals. The above PROGRAM budget shows how the requested \$3,000 in additional funds from the city would be combined with supplemental dollars to finance new efforts to support a creative community in Storm Lake and continue to offer children's classes in FY 2016.

The program budget shows revenues and expenses directly related to classes/workshops and extra programming. It does not reflect expenses and sponsorships for exhibitions, membership fees, or artwork sales.

CERTIFICATION:

☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☒ The undersigned will provide the City of Storm Lake full access to financial records and audits upon request.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

☒ The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Witt Gallery
Applicant Organization

Ken Strong
Applicant Representative

12-4-14
Date

Completed Applications are due by 5:00PM Friday, December 5, 2014. Any applications received after this date will not be accepted. The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 15th, 2014 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in February 2015; the specific date will be announced at a later time and all applicants will be notified at that time.

Any funding approved through this process will be available after July 1, 2015 and all funds granted under this program must be requested prior to June 15, 2016.

Staff Summary

12/15/2014
Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jennifer Movall, Finance Department Manager

SUBJECT: **Motion To Approve Bond Counsel Engagement Agreement With Ahlers & Cooney, P.C.**

BACKGROUND: The purpose of this Engagement Agreement is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers & Cooney, P.C. as bond counsel to the City of Storm Lake, IA in connection with the issuance of bonds, notes, or other obligations. The engagement agreement is attached to this staff summary for Council's review.

The City has utilized the services of Ahlers & Cooney, P.C. for the issuance of bonds, notes and other obligations for many years and has had a good relationship with their staff during these times.

This agreement outlines the scope of services that Ahlers & Cooney, P.C. will provide the City as it relates to bond issuance including rendering a bond opinion, preparing and reviewing the necessary documents for the authorization, issuance and delivery of the bonds, review or prepare the official statement and other required bond documents.

The agreement allows the City to cancel the agreement at any time; however, the City would still be responsible for any expenses already incurred.

FISCAL IMPACT: There is no fiscal impact for the approval of this agreement. The costs will be incurred when services are rendered.

RECOMMENDATION: Approve agreement with Ahlers & Cooney, P.C. for legal services related to the issuance of bonds, notes, or other obligations.

ATTACHMENTS:

Description	Type
 Bond Counsel Engagement Agreement	Contract

AHLERS & COONEY, P.C.

100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
FAX: 515-243-2149
WWW.AHLERSLAW.COM

J. Eric Boehlert
Eboehlert@ahlerslaw.com

Direct Dial:
515.246.0367

July 3, 2014

VIA EMAIL

Mayor and City Council
c/o Justin Yarosevich
City of Storm Lake
620 Erie Street
Storm Lake, Iowa 50588

RE: BOND COUNSEL ENGAGEMENT AGREEMENT

Dear Mayor and Council:

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers & Cooney, P.C. as bond counsel to the City of Storm Lake, Iowa (the "Issuer") in connection with the issuance of bonds, notes, or other obligations ("Bonds"). We understand the Issuer currently retains, and expects to continue to obtain the advice of Piper Jaffray, a Municipal Advisor properly registered with the MSRB in connection with the issuance of the Bonds. While additional members of our firm may be involved in representing the Issuer on other matters unrelated to the Bonds, the undersigned will be primarily responsible for the bond counsel services described herein.

SCOPE OF ENGAGEMENT

In the role of Bond Counsel, we will provide the following services:

- (1) Subject to the completion of proceedings and execution of documents to our satisfaction, render our legal opinion (the "Bond Opinion") regarding the validity and enforceability of the Bonds, the source of payment and security for the Bonds, and the tax status of the Bonds for federal and state of Iowa, if applicable, income tax purposes.
- (2) Prepare and review documents necessary or appropriate to the authorization, issuance and delivery of the Bonds, including election proceedings, if necessary, and coordinate the authorization and execution of such documents.

- (3) Review legal issues relating to the structure of the Bond issue.
- (4) Review or prepare those sections of the official statement, private placement memorandum or other form of offering or disclosure document (the "Offering Documents") to be disseminated in connection with the sale of the Bonds that describe the terms of the Bonds, Iowa and federal law pertinent to the validity of the Bonds, the tax status of interest on the Bonds, and the Bond Opinion and the Issuer's Continuing Disclosure Certificate, if applicable.
- (5) Upon request, assist the Issuer in presenting information to bond rating organizations and providers of credit enhancement relating to the issuance of Bonds.
- (6) Prepare the notice of sale relating to the competitive sale of Bonds.
- (7) Draft the Continuing Disclosure Certificate of the Issuer, if applicable.
- (8) File an appropriate Form 8038 with the IRS after Closing.

As Bond Counsel, our examination will extend to the actions and approvals necessary to authorize the issuance and initial delivery of the Bonds to the original purchaser thereof. Our Bond Opinion does not extend to any re-offering of the Bonds by the original purchaser or other persons. The Bond Opinion will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on the Issuer, and authorized officials, to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those expressly set forth above. This Engagement Agreement does not include the following services, or any other matter not required to render our Bond Opinion:

- (a) Except as described in paragraph (4) above, assisting in the preparation or review of the Offering Documents with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the Offering Documents do not contain any untrue statement of material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.
- (b) Preparing requests for tax rulings from the Internal Revenue Service, or "no action" letters from the Securities and Exchange Commission.

- (c) Drafting state constitutional or legislative amendments.
- (d) Pursuing test cases or other litigation, such as contested validation proceedings.
- (e) Except as described in paragraph (7) above, assisting in the preparation of, or opinion on, a continuing disclosure undertaking pertaining to the Bonds, or after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking, including monitoring Issuer's continued compliance with the undertaking.
- (f) Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- (g) After Closing, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).

We will provide one or more of the services listed in (a)–(g) upon your request, however, a separate, written Engagement Agreement will be required before we assume one or more of these duties. The remaining services in this list, specifically those listed in subparts (h)–(k), are not included in this Engagement Agreement, nor will they be provided by us at any time.

- (h) Acting as an underwriter, or otherwise marketing the Bonds.
- (i) Acting in a financial advisory role.
- (j) Preparing blue sky or investment surveys with respect to the Bonds.
- (k) Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this Engagement Agreement and upon notification that bond counsel services are requested of us hereunder, the Issuer will be our client and an attorney-client relationship will exist between us with respect to the issuance of each series of Bonds. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all parties understand that in this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this Agreement; the Issuer's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the Issuer and the attorney-client relationship created by this Engagement Agreement will be concluded upon issuance of the Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate completed Internal Revenue Service Form 8038 and, if requested by the Issuer, prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

FEES

We will charge a flat fee for services rendered under this Agreement for each series of Bonds for which we give a Bond Opinion. Based on: (i) our current understanding of the terms, structure, size and schedule of the financing represented by the Bonds; (ii) the duties we will undertake pursuant to this engagement letter; (iii) the time we anticipate devoting to the financing; and (iv) the responsibilities we will assume in connection therewith, we will communicate our anticipated fee to the Issuer's finance team, including your Municipal Advisor, as applicable, for purposes of sizing each new Bond issue. It is anticipated that our fee will be capitalized into the Bond issue. It is understood that the City Clerk is delegated authority to approve our fees. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will advise you. Such adjustment might be necessary in the event: (a) the principal amount of Bonds actually issued differs significantly from the amount at the time we advised you of our fee estimate; (b) material changes in the structure or schedule of the financing occur; or (c) unusual or unforeseen circumstances arise which require a significant increase or decrease in our time or responsibility. It is not anticipated that it will be necessary for us to personally attend meetings in order to provide the Bond Counsel services outlined above but we will do so in the event that circumstances require.

In addition to our flat fee, we will bill for all customary client charges made or incurred on your behalf, such as travel costs reimbursement, photocopying, deliveries, computer-assisted research, bond printing, and other related expenses. We estimate that such charges will not exceed \$750 (per issue). We will contact you prior to incurring expenses that exceed this amount.

We will submit a summary invoice for the professional services described herein after Closing for each Bond issue. In the event of a substantial delay in completing the financing, we reserve the right to present an interim statement for payment. Unless other arrangements have been agreed upon in advance, we anticipate our statements to be paid in full within thirty (30) days of receipt.

If, for any reason, the financing represented by an issue of Bonds is not consummated or is completed without the delivery of our Bond Opinion, or our services are otherwise terminated,

we will expect to be compensated at our normal hourly rates, plus client charges, as described above (not to exceed the fee we would have received if we had rendered our Bond Opinion). My current hourly rate is \$260. Work performed by other attorneys will be billed at their current hourly rate. Associate attorneys begin at \$175, and work by legal assistants will be billed at \$100. The hourly rates reflected herein are subject to our periodic review and adjustment – typically annually.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement. It is our practice to retain transcripts for each financing for at least the life of the Bonds. You will be notified prior to destruction of our file, and will have the option to request them, should you desire.

[This space intentionally left blank – approval to follow]

July 3, 2014

Page 6

Please carefully review the terms and conditions of this Agreement. If the above correctly reflects our mutual understanding please obtain necessary approvals, execute, date and return to me an executed copy of this letter. Please retain also an original for the Issuer's file.

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to write or call.

It has been a pleasure to serve you in the past, and we look forward to our continued relationship.

Very Truly Yours,

J. Eric Boehlert
FOR THE FIRM

Accepted:

Storm Lake, Iowa*

By _____ Date: _____

*Approved by action of the governing body on _____, 2014.

JEB/me

Staff Summary

12/15/2014
Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Justin Yarosevich, Assistant City Manager / City Clerk

SUBJECT: **Motion Setting Public Hearing On Application To IEDA For CDBG Program - Erie Street Storm Water Project**

BACKGROUND: The City of Storm Lake has been exploring the potential development of a street project on Erie Street from East 6th Street north to HWY 7 to include the intersection of East 6th and Erie, the intersection of East 7th and Erie, the public parking lot in the 700 Block of Erie Street and the City Hall Parking lot. The existing street is deteriorating and while a temporary patch was put in place during the summer of 2014 staff doesn't expect the patch to hold for any length of time.

The proposed project would also be used to demonstrate potential best management practices in storm water management as they relate to street and parking lot development. As part of the project City staff is recommending that the City apply for funding from the State of Iowa through the Community Development Block Grant program (CDBG).

Prior to approval to apply the City must hold a public hearing on the submittal of the application. This agenda item will set a public hearing on the application to the Iowa Economic Development Authority for the CDBG program in their 2015 grant cycle. The Public Hearing will be held (if this motion is approved) on the January 5th, 2015 regular City Council Meeting at 5:00PM.

Following approval of this motion City staff will cause to be published, as required by the Iowa Code and the grant program, official notice of the public hearing.

City staff is still working on the details of the grant and the preliminary cost estimates that will be presented at the Public Hearing on January 5th, 2015.

FISCAL IMPACT: The only fiscal impact to this item, at this time, is the cost of the publication for the notice of public hearing which is estimated to be about \$100.00.

RECOMMENDATION: Approve Motion - Setting Public Hearing for January 5, 2015 at 5:00PM

Staff Summary

12/15/2014
Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 59-R-2014-2015 Approving Change Order #2 to FEMA Sanitary Sewer System Mitigation Project Contract 1**

BACKGROUND: FEMA Contract #1 was for the installation of sanitary sewer force main from the wastewater treatment plant to thumb creek in Casino Beach.

Change Order #2 is to adjust the original proposal quantities to the final contract quantities. This change order deletes quantities of work from the contract to include 18 inch Reinforced Concrete Pipe (RCP), 24 inch RCP, road stone, riprap and stabilizing material. It does add additional field tile replacement.

FISCAL IMPACT: The net savings from the change order is \$16,624, a reduction from the original contract.

The original contract :	\$1,546,750.40
Previously approved change order:	\$0.00
This Change Order:	\$ (16,624.00)
Adjusted Contract:	\$1,530,126.40
Percentage change	-1.07%

RECOMMENDATION: Adopt Resolution No. 59-R-2014-2015 Approving Change Order #2 to FEMA Sanitary Sewer Mitigation Project Contract #1

ATTACHMENTS:

Description	Type
☐ Resolution No. 59-R-2014-2015	Resolution
☐ Change Order #2	Change Order

RESOLUTION NO. 59-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 2 to the contract with H & W Contracting, LLC for the Sanitary Sewer System Mitigation Project – Contract 1 – Sanitary Sewer and Force Main – South Area, a deduction of \$16,624 to the contract to adjust the original proposed quantities to the final contract quantities.

Total cost of Change Order #2 is a deduction of \$16,624 to the contract. Total contract cost after Change Order No. 1 is \$1,530,126.40.

PASSED AND APPROVED this 15th day of December 15, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

November 14, 2014

CHANGE ORDER NO. 2

CITY OF STORM LAKE, IOWA
SANITARY SEWER SYSTEM MITIGATION PROJECT
CONTRACT 1 - SANITARY SEWER AND FORCE MAIN - SOUTH AREA

Description

Change Order No. 2 is to adjust the original proposal quantities to the final contract quantities. During construction of the project it was determined the work with Items 1.7, 1.8, 1.12 and 1.15 relating to ancillary items were not required. This change order deletes the quantities of work from the contract. During construction the quantity of Work Item 1.11 was less than the original proposed quantity by 244 tons. During construction the quantity of Work Item 1.16 – Field Tile exceeded the original proposal quantity by 184 feet. This change order is to adjust the contract quantity for these two items to match the actual as constructed quantity.

This change order decreases the original contract amount by \$16,624 to reconcile with the actual quantity of work completed. The change order does not affect the compensation paid to the contractor.

Change Order Cost

1.7	18-inch RCP minus 120 LF at \$30/LF	-\$3,600
1.8	24-inch RCP culvert minus 170 LF at \$40/LF	-\$6,800
1.11	Class A road stone minus 106 ton at \$22/ton	-\$2,332
1.12	Riprap minus 40 ton at \$40/ton	-\$1,600
1.15	Stabilizing material minus 150 ton at \$30/ton	-\$4,500
1.16	Field tile replacement plus 184 LF at \$12/LF	<u>+\$2,208</u>

TOTAL -\$16,624

Financial Summary

Original Contract Amount	\$1,546,750.40
Previously Approved Change Orders	\$0.00
Previously Adjusted Contract Price	\$1,546,750.40
This Change Order	-\$16,624.00
Adjusted Contract with this Change Order	\$1,530,126.40
Percentage Change this Change Order	-1.07%
Accumulative Change, All Change Orders	-1.07%

H&W CONTRACTING, LLC

By 

Title Thomas Hurd - President

Date 12-3-14

VEENSTRA & KIMM, INC.

By 

Title President

Date December 5, 2014

CITY OF STORM LAKE, IOWA

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____

Staff Summary

12/15/2014
Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 60-R-2014-2015 Approving Change Order #3 To FEMA Sanitary Sewer System Mitigation Project Contract #1**

BACKGROUND: The FEMA Sanitary Sewer Mitigation Contract #1 is for the installation of force main sanitary sewer from the wastewater treatment plant to Thumb Creek at Casino Beach. This project is complete and this change order documents the final changes agreed to with H&W Contracting , LLC.

Specifically, during the construction of the project, H&W Contracting damaged a force main belonging to the Southwest Sanitary Sewer District. Even though H&W tried to make repairs, the repairs failed and the District was required to repair their force main. The cost of the repairs was \$10,646.50. This change order is to reduce the contract price by \$10,646.50 with the City of Storm Lake making the payment directly to the District.

FISCAL IMPACT: This change order reduces the contract 1 cost by \$10,646.50.

The original contract amount:	\$1,546,750.40
Previously approved change orders:	\$ (16,624.00)
This change order:	\$ (10,646.50)
Adjusted Contract with all changes:	\$1,519,479.90
Percentage change this change order:	-0.69%
Accumulative change:	-1.76%

RECOMMENDATION: Adopt Resolution No. 60-R-2014-2015 Approving Change Order #3 To FEMA Sanitary Sewer Mitigation Project Contract #1

ATTACHMENTS:

Description	Type
☐ Change Order No. 3	Change Order
☐ Resolution No. 60-R-2014-2015	Resolution



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

December 1, 2014

CHANGE ORDER NO. 3

CITY OF STORM LAKE, IOWA
SANITARY SEWER SYSTEM MITIGATION PROJECT
CONTRACT 1 - SANITARY SEWER AND FORCE MAIN - SOUTH AREA

Description

This change order is to incorporate in the construction contract one credit. During construction of the project H&W Contracting, LLC damaged a force main belonging to the Southwest Sanitary Sewer District. H&W Contracting, LLC completed a repair on the force main. The repair subsequently failed and the Southwest Sanitary Sewer District was required to repair the force main. The cost for the repair to the Southwest Sanitary Sewer District was \$10,646.50. This change order is to incorporate in the contract a credit to reduce the contract price by \$10,646.50 with the City of Storm Lake making payment directly to the Southwest Sanitary Sewer District in the amount of its cost incurred to repair the damaged force main.

Change Order Cost

1. Credit for repair of Southwest Sanitary Sewer District Force Main -\$10,646.50

TOTAL -\$10,646.50

Financial Summary

Original Contract Amount	\$1,546,750.40
Previously Approved Change Orders	-\$16,624.00
Previously Adjusted Contract Price	\$1,530,126.40
This Change Order	-\$10,646.50
Adjusted Contract with this Change Order	\$1,519,479.90
Percentage Change this Change Order	-0.69%
Accumulative Change, All Change Orders	-1.76%

H&W CONTRACTING, LLC

By 

Title Thomas Hurd - President

Date 12-15-2014

VEENSTRA & KIMM, INC.

By 

Title President

Date December 8, 2014

CITY OF STORM LAKE, IOWA

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____

RESOLUTION NO. 60-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 3 to the contract with H & W Contracting, LLC for the Sanitary Sewer System Mitigation Project – Contract 1 – Sanitary Sewer and Force Main – South Area. Change order is to incorporate in the contract a credit for cost of repairing the Southwest Sanitary Sewer District force main that was damaged by H & W Contracting and which the City of Storm Lake paid directly to the Southwest Sanitary Sewer District. Cost of repairs \$10,646.50.

Total cost of Change Order #3 is a deduction of \$10,646.50 to the contract. Total contract cost after Change Order No. 1 is \$1,519,479.90.

PASSED AND APPROVED this 15th day of December 15, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 61-R-2014-2015 Approving Supplemental Contract Sanitary Sewer System Mitigation Project Contract #1**

BACKGROUND: H&W Contracting, LLC has completed the installation of sewer force main from the wastewater treatment plant to Thumb Creek at Casino Beach. The only outstanding work remaining is final grading and seeding of areas along County Road C-65 and to establish a stand of grass and stabilize the soils to allow for the discontinuance of General permit #2.

The supplemental contract has a total value of the work remaining to be completed at \$3,000. Payment on the supplemental contract will be made on the basis of the completion of the remaining bid items in accordance with the provisions of the contract dated November 5, 2012, less five percent for retainage until final acceptance by the owner.

FISCAL IMPACT: There is no fiscal impact other than holding monies from the original contract to insure that the landscaping and seeding is satisfactorily completed.

RECOMMENDATION: Adopt Resolution No. 61-R-2014-2015 Approving Supplemental Contract Sanitary Sewer System Mitigation Project Contract #1

ATTACHMENTS:

Description	Type
☐ Supplemental Contract	Contract
☐ Resolution No. 61-R-2014-2015	Resolution

**SUPPLEMENTAL CONTRACT
SANITARY SEWER SYSTEM MITIGATION PROJECT
CONTRACT 1 – SANITARY SEWER AND FORCE MAIN – SOUTH AREA
STORM LAKE, IOWA**

THIS AGREEMENT, made and entered into this _____ day of _____, 2014, by and between the **City of Storm Lake, Iowa**, party of the first part, hereinafter referred to as the "Owner", and **H&W Contracting, LLC** party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has caused to be prepared certain plans and specifications and proposal blanks dated the 12th day of October, 2012, for the Sanitary Sewer System Mitigation Project Contract 1 – Sanitary Sewer and Force Main – South Area project under the terms and conditions therein fully stated and set forth, and,

WHEREAS, the Contractor and Owner have previously entered into an agreement on the 5th day of November, 2012 for work covered by the terms of the plans and specifications and proposal, and,

WHEREAS, pursuant to Section 573.27 of the Code of Iowa, a supplemental contract can be entered into by the Owner and Contractor for the remaining work, thus allowing the original construction contract and retainage to be paid in accordance with Chapter 573 of the Code of Iowa.

NOW, THEREFORE, it is agreed:

1. The Supplemental Contract entered into between the Owner and Contractor is subject to the terms and conditions of Chapter 573 of the Code of Iowa and more specifically Section 573.27 of the Code of Iowa dealing with supplemental contracts.
2. The work to be completed under the Supplemental Contract for the Sanitary Sewer System Mitigation Project Contract 1 – Sanitary Sewer and Force Main – South Area project is generally described as follows:
 - a. Final grading and seeding of areas along County Road C65.
 - b. Establishment of stand of grass and stabilization to allow for discontinuance of General Permit No. 2.
 - c. All work on the Supplemental Contract shall be completed on or before June 15, 2015.

SC-1

35643-1

3. That this Supplemental Contract shall consist of the component parts which were made a part of the agreement and contract dated November 5, 2012 as fully and absolutely as if they were set out in detail in this Supplemental Contract.
4. That the payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of the original contract and this Supplemental Contract.
5. The total value of the work remaining to be completed under the Supplemental Contract has a value of \$3,000 determined on the basis of the work remaining to be completed. Payment on the Supplemental Contract will be made on the basis of the completion of the remaining bid items in accordance with the provisions of the contract dated November 5, 2012, less five percent for retainage until final acceptance by the Owner.

IN WITNESS THEREOF, the parties hereto have executed this instrument on the date first written above.

H&W CONTRACTING, LLC

By

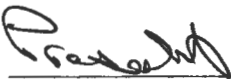


CITY OF STORM LAKE, IOWA

By

Mayor

Title



ATTEST:

ATTEST:

Victoria Celoods - Secretary

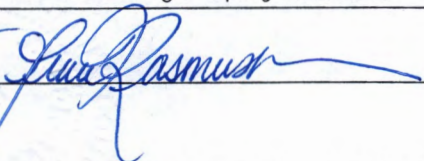
Title

City Clerk

CONSENT OF SURETY

Merchants Bonding Company (Mutual)

By



Title Grace Rasmussen, Attorney-in-Fact

SC-2

35643-1

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Bonnie Merz; Christy Nebben; Douglas Muth; Grace Rasmussen; Greg Krier; Holly Heiberger; Kurt Ratzlaff; Lori Klein; Nancy DeNeui

of Sioux Falls and State of South Dakota their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

FIFTEEN MILLION (\$15,000,000.00) DOLLARS

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 13th day of August, 2014.



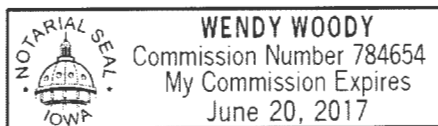
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By Larry Taylor
President

STATE OF IOWA
COUNTY OF POLK ss.

On this 13th day of August, 2014, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument is the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



Wendy Woody

Notary Public, Polk County, Iowa

STATE OF IOWA
COUNTY OF POLK ss.

I, William Warner, Jr., Secretary of the MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 2nd day of December, 2014.



William Warner Jr.
Secretary

RESOLUTION NO. 61-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve a Supplemental Contract with H & W Contracting, LLC for the Sanitary Sewer System Mitigation Project – Contract 1 – Sanitary Sewer and Force Main – South Area. Supplemental contract includes the following items:

1. The final grading and seeding of areas along County Road C-65
2. Establish a stand of grass and stabilization to allow for discontinuance of General Permit No. 2
3. All work shall be completed on or before June 15, 2015

Total cost of the supplemental contract is \$3,000.00

PASSED AND APPROVED this 15th day of December, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 62-R-2014-2015 Accepting FEMA Sanitary Sewer System Mitigation Contract #1**

BACKGROUND: FEMA Contract #1 is completed and all adjustments made to the contract with Council's approval of Change Orders two and three. There are still issues with the landscaping and vegetation in places along County Road C-65 and the approved supplemental contract will insure that the Contractor complete the provisions of the General Permit #2.

The engineers and Public Works Director have inspected and walked the project and are satisfied with the construction.

It is appropriate, based on their recommendations, to accept the project as built.

FISCAL IMPACT: The only fiscal impact will be holding of moneys for the supplemental contract.

RECOMMENDATION: Adopt Resolution No. 62-2014-2015 Accepting FEMA Sanitary Sewer Mitigation Contract #1

ATTACHMENTS:

Description	Type
☐ Resolution No. 62-R-2014-2015	Resolution

RESOLUTION NO. 62-R-2014-2015

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a construction contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with H & W Contracting, LLC, Sioux Falls, SD with regard to the Sanitary Sewer System Mitigation Project Contract 1 – Sanitary Sewer and Force Main – South Area, City of Storm Lake, Iowa.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is \$1,516,479.90.

PASSED AND APPROVED this 15th day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Pat Kelly, Infrastructure Superintendent / Public Facilities Director

SUBJECT: **Resolution No. 63-R-2014-2015 To Approve Change Order #3 For The West 5th Street Overlay Project**

BACKGROUND: Change order #3 is a deduct of \$2,400.00 from the original contract. The liquidated damages amount to two days at \$1,200 per day. The project has three change orders for a deduction of \$7,295.65.

The quantity adjustments amounted to a deduction in the project of \$71,975.43. The contractor received a deduction of \$60,685.06 for item #9 (disincentive for HMA mixture laboratory voids). The rest of the project had a deduction in total quantities of \$11,290.37 for 37 line items.

The original contract price \$922,146.52 and the final cost of work completed was \$842,875.44.

We do not expect any additional change orders for this project.

FISCAL IMPACT:

Original contract price	\$922,146.52
Change order #1 and #2 and #3	(-\$7,295.65)
Quantity Adjustments	(-\$71,975.43)
Current contract price	\$842,875.44
Engineering Costs	\$157,100.00
Legal & Admin	\$5,000.00
Land Acquisition	\$40.00
Total Project Costs	\$1,005,015.44

SAFETEA-LU funds \$245,853.00
City Cost \$759,162.44

City funds are a combination of Local Option Sales Tax, Road Use Tax Funds, and General Fund revenues.

RECOMMENDATION: Approve Resolution No. 63-R-2014-2015

ATTACHMENTS:

Description	Type
☐ Resolution No. 63-R-2014-2015	Contract
☐ Change Order #3	Change Order

RESOLUTION NO. 63-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 3 to the contract with Blacktop Service Co. for the 2014 Street Improvement Project – HMA Resurfacing with Milling, West 5th Street from Vista Drive to Lake Avenue Project with the following changes to the contract:

Two days of liquidated damages at \$1,200 per day a deduction of \$2,400

To also approve the quantity adjustments from original contract quantities a deduction of \$71,975.43 to the contract.

Total cost of change order #3 is a decrease of \$2,400.00 to the contract and adjustment for quantities is a decrease of \$71,975.43 to the contract. Total contract cost after change order #3 and quantity adjustments is \$842,875.44.

PASSED AND APPROVED this 15th day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk



Change Order

Non-Substantial:

Part

Non-

Part

☒

☐

No. 3R page 1

Substantial:

☐

☐

Concurrence Date _____

Contract
Accounting ID No.: 31347

County BUENA VISTA

Project No: STP-U-7422(613)--70-11

Kind of Work: HMA RESURFACING WITH MILLING Date Prepared: 11/10/14

Contractor: BLACKTOP SERVICE CO.

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made or extra work to be done:

7003 / Increase Line Item #0020 / Cleaning and Preparation of Base.
7004 / Increase Line Item #0030 / Patches, Full-Depth Repair.
7005 / Increase Line Item #0040 / Patches by Count (Repair).
7006 / Increase Line Item #0050 / Pavement Scarification.
7007 / Decrease Line Item #0060 / Hot Mix Asphalt Mixture (300,000 ESAL), Intermediate or Surface Course, 1/2 In. Mix, No Spl Fric Req.
7008 / Decrease Line Item #0070 / Asphalt Binder, PG 64-22.
7009 / Decrease Line Item #0090 / Payment Adjustment Incentive / Disincentive for HMA Mixture Laboratory Voids (Formula - By Pay Factor).

B – Reason for change or extra work:

7003 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7004 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7005 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7006 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7007 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7008 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7009 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.

OWNER
CITY OF STORM LAKE, IOWA

NAME DATE

TITLE

(Continued on reverse side)

Approved _____
District Construction Engineer Date Project Engineer Date

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to.

Approved contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

BLACKTOP SERVICE CO.
Contractor

By _____
Date

Date For the Division Administrator
Federal Highway Administration

Approved _____
Assistant Construction Engineer Date

DISTRIBUTION: Project Engineer – Forward original to District.
District – Nonsubstantial – Forward original and one copy to the Office of Construction and two copies back to the Project Engineer.
- Substantial - Forward original and two copies to the Office of Construction.

C-1 –Settlement for cost of work to be made as follows:

Change Order No. 3R page 1

7003 / Increase (Contract Line Item #0020 Cleaning and & Preparation of Base) 0.027 MILE @ \$1,000.000/MILE = \$27.00.
 7004 / Increase (Contract Line Item #0030 Patches, Full-Depth Repair) 31.230 SY @ \$98.000/SY = \$3,060.54.
 7005 / Increase (Contract Line Item #0040 Patches by Count (Repair)) 17.000 EACH @ \$100.000/EACH= \$1,700.00.
 7006 / Increase (Contract Line Item #0050 Pavement Scarification) 568.000 SY @ \$1.500/SY = \$852.00.
 7007 / Decrease (Contract Line Item #0060 HMA Mix. (300,000 EASL), Inter. or Surf. Course, 1/2 In. Mix, No Spcl Fric Req) -305.320 TON @ \$51.500/TON = 15,723.98 CR.
 7008 / Decrease (Contract Line Item #0070 Asphalt Binder, PG 64-22) -6.920 TON @ \$551.000/TON = \$3,812.92 CR.
 7009 / Decrease (Contract Line Item #0090 Payment Adjustment (Lab. Voids)) -63,044.850 EACH @ \$1.000/EACH = \$63,044.85 CR.

C-2 – Justification for cost(s)

7003-7009 / N.A. (Contract Unit Price)

D – ITEMS INCLUDED IN CONTRACT

Change No.	Line Item Number	Unit Price .xxx	If Credit Add "CR"	Amount .xx
			Quantity .xxx	
7 003	Line Item #0020 / 2212-0475095 / Cleaning and Preparation of Base	1,000.000	0.027	27.00
7 004	Line Item #0030 / 2212-5070310 / Patches, Full-Depth Repair	98.000	31.230	3,060.54
7 005	Line Item #0040 / 2212-5070330 / Patches by Count (Repair)	100.000	17.000	1,700.00
7 006	Line Item #0050 / 2214-5145150 / Pavement Scarification	1.500	568.000	852.00
7 007	Line Item #0060 / 2303-0023500 / HMA Mix. (300,000 EASL), Inter. or Surf. Course, 1/2 In. Mix, No Spcl Fric Req	51.500	305.320 CR	15,723.98
7 008	Line Item #0070 / 2303-0246422 / Asphalt Binder, PG 64-22	551.000	6.920 CR	3,812.92
7 009	Line Item # 0090 / 2303-7000610 / Payment Adjustment Incentive/Disincentive for HMA Mixture Laboratory Voids	1.000	63,044.850 CR	63,044.85
TOTAL				

E – ITEMS NOT INCLUDED IN CONTRACT

Change No.	Item Description	Item Number	Function Code	Unit Price .xxx	If Credit, Add "CR"	Amount .xx
					Quantity .xxx	
8						
8						
8						
8						
8						
8						
8						
TOTAL						



Change Order

Non-Substantial:

Part
☒

Non-
Part
☐

No. 3R page 2

Substantial:

☐

☐

Concurrence Date _____

Contract
Accounting ID No.: 31347

County BUENA VISTA

Project No: STP-U-7422(613)--70-11

Kind of Work: HMA RESURFACING WITH MILLING Date Prepared: 11/10/14

Contractor: BLACKTOP SERVICE CO.

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made or extra work to be done:

7010 / Decrease Line Item #0100 / Payment Adjustment Incentive / Disincentive for HMA Mixture Field Voids (Formula - By Pay Factor).
7011 / Decrease Line Item #0150 / Manhole Adjustment, Minor.
7012 / Increase Line Item #0200 / Removal of Sidewalk.
7013 / Increase Line Item #0210 / Sidewalk, P.C. Concrete, 4 In..
7014 / Decrease Line Item #0220 / Sidewalk, P.C. Concrete, 6 In..
7015 / Decrease Line Item #0230 / Detectable Warnings.
7016 / Increase Line Item #0240 / Safety Closure.

B – Reason for change or extra work:

7010 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7011 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7012 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7013 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7014 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7015 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7016 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.

(Continued on reverse side)

Approved _____	_____	_____	_____
District Construction Engineer	Date	Project Engineer	Date

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to.

Approved contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

BLACKTOP SERVICE CO.
Contractor

By _____
Date

Date For the Division Administrator
Federal Highway Administration

Approved _____
Assistant Construction Engineer Date

DISTRIBUTION: Project Engineer – Forward original to District.
District – Nonsubstantial – Forward original and one copy to the Office of Construction and two copies back to the Project Engineer.
- Substantial - Forward original and two copies to the Office of Construction.

C-1 –Settlement for cost of work to be made as follows:

Change Order No. 3R page 2

7010 / Decrease (Contract Line Item #0100 Payment Adjustment (Field Voids.)) -2,440.210 EACH @ \$1.000/EACH = \$2,440.21 CR.
 7011 / Decrease (Contract Line Item #0150 Manhole Adjustment, Minor) -1.000 EACH @ \$1,200.000/EACH = \$1,200.00 CR.
 7012 / Increase (Contract Line Item #0200 Removal of Sidewalk) 84.770 SY @ \$8.000/SY = \$678.16.
 7013 / Increase (Contract Line Item #0210 Sidewalk, P.C. Concrete, 4 In.) 75.166 SY @ \$94.100/SY = \$7,073.12.
 7014 / Decrease (Contract Line Item #0220 Sidewalk, P.C. Concrete, 6 In.) -14.810 SY @ \$99.750/SY = \$1,477.30 CR.
 7015 / Decrease (Contract Line Item #0230 Detectable Warnings) -13.000 SF @ \$38.000/SF = \$494.00 CR.
 7016 / Increase (Contract Line Item #0240 Safety Closure) 5.000 EACH @ \$100.000/EACH = \$500.00.

C-2 – Justification for cost(s)

7010-7016 / N.A. (Contract Unit Price)

D – ITEMS INCLUDED IN CONTRACT

Change No.	Line Item Number	Unit Price .xxx	If Credit Add "CR"	Amount .xx
			Quantity .xxx	
7 010	Line Item #0100 / 2303-7000620 / Payment Adjustment Incentive/Disincentive for HMA Mixture Field Voids	1.000	2,440.210 CR	2,440.21
7 011	Line Item #0150 / 2435-0600010 / Manhole Adjustment, Minor	1,200.000	1.000 CR	1,200.00
7 012	Line Item #0200 / 2511-6745900 / Removal of Sidewalk	8.000	84.770	678.16
7 013	Line Item #0210 / 2511-7526004 / Sidewalk, P.C. Concrete, 4 In.	94.100	75.166	7,073.12
7 014	Line Item #0220 / 2511-7526006 / Sidewalk, P.C. Concrete, 6 In.	99.750	14.810 CR	1,477.30
7 015	Line Item #0230 / 2511-7528101 / Detectable Warnings	38.000	13.000 CR	494.00
7 016	Line Item #0240 / 2518-6910000 / Safety Closure	100.000	5.000	500.00
TOTAL				

E – ITEMS NOT INCLUDED IN CONTRACT

Change No.	Item Description	Item Number	Function Code	Unit Price .xxx	If Credit, Add "CR"	Amount .xx
					Quantity .xxx	
8						
8						
8						
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8						
8						
TOTAL						



Change Order

Non-Substantial:

Part

☒

Non-

Part

☐

No. 3R page 3

Substantial:

☐☐

Concurrence Date _____

Contract

Accounting ID No.: 31347

County BUENA VISTA

Project No: STP-U-7422(613)--70-11

Kind of Work: HMA RESURFACING WITH MILLING

Date Prepared: 11/10/14

Contractor: BLACKTOP SERVICE CO.

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made or extra work to be done:

7017 / Increase Line Item #0250 / Permanent Tape Markings, Preformed Polymer Marking Material.
7018 / Decrease Line Item #0270 / Flaggers.
7019 / Increase Line Item #0280 / Patches, Full-Depth Finish, by Area.
7020 / Decrease Line Item #0290 / Patches, Full-Depth Finish, By Count.
7021 / Increase Line Item #0340 / Perimeter and Slope Sediment Control Device, 9 In. Dia..
7022 / Increase Line Item #0350 / Removal of Perimeter and Slope Sediment Control Device.
7023 / Decrease Line Item #0360 / Mobilizations, Erosion Control.

B – Reason for change or extra work:

7017 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7018 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7019 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7020 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.
7021 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7022 / Plan change by Project Engineer, increasing the contract quantity to the actual measured constructed quantity.
7023 / Plan change by Project Engineer, decreasing the contract quantity to the actual measured constructed quantity.

(Continued on reverse side)

Approved _____	_____	_____	_____
District Construction Engineer	Date	Project Engineer	Date

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to.

Approved contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

BLACKTOP SERVICE CO.
Contractor

By _____
Date

Date For the Division Administrator
Federal Highway Administration

Approved _____
Assistant Construction Engineer Date

DISTRIBUTION: Project Engineer – Forward original to District.
District – Nonsubstantial – Forward original and one copy to the Office of Construction and two copies back to the Project Engineer.
- Substantial - Forward original and two copies to the Office of Construction.

C-1 –Settlement for cost of work to be made as follows:

Change Order No. 3R page 3

7017 / Increase (Contract Line Item #0250 Per. Tape Mark., Preformed Polymer Mark. Mat.) 0.117 STA @ \$1,050.000/STA = \$122.85.
 7018 / Decrease (Contract Line Item #0270 Flaggers) -20.000 EACH @ \$335.000/EACH = \$6,700.00 CR.
 7019 / Increase (Contract Line Item #0280 Patches, Full-Depth Finish, by Area) 60.620 SY @ \$168.000/SY = \$10,184.16.
 7020 / Decrease (Contract Line Item #0290 Patches, Full-Depth Finish, by Count) -22.000 EACH @ \$75.000/EACH = \$1,650.00 CR.
 7021 / Increase (Contract Line Item #0340 Perimeter and Slope Sediment Control Device, 9 In. Dia.) 232.000 LF @ \$2.750/LF = \$638.00.
 7022 / Increase (Contract Line Item #0350 Removal of Perimeter and Slope Sediment Control Device) 232.000 LF @ \$1.000/LF = \$232.00.
 7023 / Decrease (Contract Line Item #0360 Mobilizations, Erosion Control) -1.000 EACH @ \$500.000/EACH = \$500.00 CR.
 C-2 – Justification for cost(s)
 7017-7023 / N.A. (Contract Unit Price)

D – ITEMS INCLUDED IN CONTRACT

Change No.	Line Item Number	Unit Price .xxx	If Credit Add "CR"	Amount .xx
			Quantity .xxx	
7 017	Line Item #0250 / 2527-9263124 / Permanent Tape Markings, Preformed Polymer Marking Material	1,050.000	0.177	122.85
7 018	Line Item #0270 / 2528-8445113 / Flaggers	335.000	20.000 CR	6,700.00
7 019	Line Item #0280 / 2529-5070110 / Patches, Full-Depth Finish, by Area	168.000	60.620	10,184.16
7 020	Line Item #0290 / 2529-5070120 / Patches, Full-Depth Finish, by Count	75.000	22.000 CR	1,650.00
7 021	Line Item #0340 / 2602-0000309 / Perimeter and Slope Sediment Control Device, 9 In. Dia.	2.750	232.000	638.00
7 022	Line Item #0350 / 2602-0000350 / Removal of Perimeter and Slope Sediment Control Device	1.000	232.000	232.00
7 023	Line Item #0360 / 2602-0010010 / Mobilizations, Erosion Control	500.000	1.000 CR	500.00
TOTAL				

E – ITEMS NOT INCLUDED IN CONTRACT

Change No.	Item Description	Item Number	Function Code	Unit Price .xxx	If Credit, Add "CR"	Amount .xx
					Quantity .xxx	
8						
8						
8						
8						
8						
8						
8						
TOTAL						



Change Order

Non-Substantial:

Part

☒

Non-

Part

☐

No. 3R page 4

Substantial:

☐☐

Concurrence Date _____

Contract
Accounting ID No.: 31347

County BUENA VISTA

Project No: STP-U-7422(613)--70-11

Kind of Work: HMA RESURFACING WITH MILLING Date Prepared: 11/10/14

Contractor: BLACKTOP SERVICE CO.

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made or extra work to be done:

8998 / New Item / {Price Adjustment} Liquidated Damages (Pre-Established Damages Per Day Per Amount Shown on Contract).
15.5 additional working days will be required to preform the above Change Order items.

B – Reason for change or extra work:

8998 / Plan change by Project Engineer, Price Adjustment to address Liquidated Damages (Pre-Established Damages Per Day Per Amount Shown on Contract).

(Continued on reverse side)

Approved _____	_____	_____	_____
District Construction Engineer	Date	Project Engineer	Date

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to.

Approved contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

BLACKTOP SERVICE CO.
Contractor

By _____
Date

Date For the Division Administrator
Federal Highway Administration

Approved _____
Assistant Construction Engineer Date

DISTRIBUTION: Project Engineer – Forward original to District.
District – Nonsubstantial – Forward original and one copy to the Office of Construction and two copies back to the Project Engineer.
- Substantial - Forward original and two copies to the Office of Construction.

C-1 –Settlement for cost of work to be made as follows:

Change Order No. 3R page 4

8998 / New Item ({Price Adjustment} Liquidated Damages) 2.000 DAY @ \$1,200.000/DAY = \$2,400.00 CR.

C-2 – Justification for cost(s)

8998 / Standard Specification 1108.08 2. / Based on pre-established damages per day per amount shown on contract.

Complete documentation located in Project File.

D – ITEMS INCLUDED IN CONTRACT

D – ITEMS INCLUDED IN CONTRACT			If Credit Add "CR"	
Change No.	Line Item Number	Unit Price .xxx	Quantity .xxx	Amount .xx
7				
7				
7				
7				
7				
7				
7				
			TOTAL	71,975.43 CR

E – ITEMS NOT INCLUDED IN CONTRACT

E – ITEMS NOT INCLUDED IN CONTRACT					If Credit, Add “CR”	
Change No.	Item Description	Item Number	Function Code	Unit Price .xxx	Quantity .xxx	Amount .xx
8998	{Price Adjustment} Liquidated Damages	6200-1108010	442	1,200.000	2.000 CR	2,400.00
8						
8						
8						
8						
8						
8						
TOTAL						2,400.00 CR

Staff Summary

12/15/2014
Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Pat Kelly, Infrastructure Superintendent / Public Facilities Director

SUBJECT: **Resolution No. 64-R-2014-2015 To Accept The West 5th Street Overlay Project**

BACKGROUND: This is for the final acceptance of the West 5th Street Project. The engineering staff at I&S have provided a certificate of completion on the project.

There is a \$25,286.26 retainage that will be paid after 30 days from the date of completion.

The Storm Water general permit #2 has been submitted for completion.

FISCAL IMPACT:	Original contract price	\$922,146.52
	Change order #1 and #2 and #3	(-\$7,295.65)
	Quantity Adjustments	(-\$71,975.43)
	Current contract price	\$842,875.44
	Engineering Costs	\$157,100.00
	Legal & Admin	\$5,000.00
	Land Acquisition	\$40.00
	Total Project Costs	\$1,005,015.44

SAFETEA-LU funds \$245,853.00
City Cost \$759,162.44

City funds are a combination of Local Option Sales Tax, Road Use Tax Funds, and General Fund revenues.

RECOMMENDATION: Approve Resolution No. 64-R-2014-2015

ATTACHMENTS:

Description	Type
☐ Certificate of Final Acceptance	Contract
☐ 64-R-2014-2015	Resolution



STATEMENT OF COMPLETION AND FINAL ACCEPTANCE OF WORK

Contractor Blacktop Service Co & Subsidiary Letting Date February 18, 2014
Work Type HMA Resurfacing With Milling Contract ID 11-7422-613
Accounting ID(s) 31347
Project Number(s) STP-U-7422(613)--70-11

Type of Contract

- ☐ Specified Start Date _____
☐ Approximate Start Date _____
☒ Late Start Date 5/19/2014
☐ Completion Date Contract _____

Actual Start Date 5/19/14
Field Completion Date 9/23/14

Site No.(s)	00				
Working Days Specified:	65.5				
Working Days Charged:	67.5				
Closure Days Specified:					
Closure Days Charged:					

Recommended for Acceptance	Iowa DOT Contract Acceptance
Signature <u>Jac Anderson</u> Project Engineer	Signature _____ District Construction Engineer
Date <u>12-8-14</u>	Date _____

Approved and Work Accepted on Behalf of the ~~Board of Supervisors~~ ^{City}

Storm Lake County this _____ Day of _____, _____ Year

Signature _____
County Engineer

For Central Office Use Only

☐ Recorded Finance ☐ Recorded Construction & Materials

NOTE: On county administered projects, the County Engineer is required to sign "Recommended for Acceptance" and "Approved and Work Accepted on Behalf of the Board of Supervisors".

Project Engineer – Send original to District

District – Forward original to Office of Construction & Materials and copy to Project Engineer.

RESOLUTION NO. 64-R-2014-2015

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a construction contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with Blacktop Service Co. Humboldt, Iowa with regard to the 2014 Street Improvement Project – HMA Resurfacing with Milling, West 5th Street from Vista Drive to Lake Avenue Project, City of Storm Lake, Iowa.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is \$842,875.44.

PASSED AND APPROVED this 15th day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 65-R-2014-2015 Approving Change Order #2 To Wastewater Treatment Plant Improvements Contract #6**

BACKGROUND: Contract #6 is a contract for needed upgrades to the Wastewater Treatment Plant that were separate from the FEMA and Home Land Security funded projects. Most of this work is now completed.

This change order is to formalize the transfer of certain contractual obligations to a supplemental contract. Additionally, this change order provides for a non-secured extension of the maintenance obligation under the contract for the ultraviolet disinfection system from the acceptance date for Contract 6 to the acceptance date for the supplemental contract. The two year maintenance bond, including the obligation of the surety will start at final acceptance. This change order provides for an extended maintenance period for the UV disinfection system to the acceptance date of the supplemental contract. This change order is recommended to be executed in conjunction with the supplemental contract that moves from the main construction contract to the supplemental contract twice the amount of the work included in the supplemental contract with the amount being \$6,248.

Change Order #2 makes the following modifications to the contract:

Move to the supplemental contract the startup and operator training for the ultraviolet disinfection system.

Transfer to the supplemental contract completion of edging work around the bio solids storage building.

Provide an extended non-secured maintenance obligation for the UV disinfection system from the acceptance of the contract to the acceptance date of the supplemental contract.

All changes proposed with this change order have no fiscal impact on the overall cost of the original construction contract.

FISCAL IMPACT: There is no fiscal impact on the cost of the construction contract.

RECOMMENDATION: Adopt Resolution No-65-R-2014-2015 Approving Change Order #2 To Wastewater Treatment Plant Improvements Contract #6.

ATTACHMENTS:

Description	Type
 Resolution No. 65-R-2014-2015	Resolution
 Change Order #2	Change Order

RESOLUTION NO. 65-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 2 to the contract with Magney Construction, Inc. for Contract 6 – Wastewater Treatment Plant Improvements for the following changes:

1. Move to the supplemental contract the startup and operator training for the ultraviolet disinfection system.
2. Transfer to the supplemental contract completion of edging work around the bio solids storage building
3. Provide an extended non-secured maintenance obligation for the UV disinfection system from the acceptance of the contract to the acceptance date of the supplemental contract.

Change Order #2 is a deduction of \$6,248.00 to the contract which will be moved to the supplemental contract. Total contract cost after Change Order #2 is \$2,583,220.

PASSED AND APPROVED this 15th day of December, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

November 10, 2014

CHANGE ORDER NO. 2

STORM LAKE, IOWA

CONTRACT 6 - WASTEWATER TREATMENT PLANT IMPROVEMENTS

This change order is to formalize the transfer of certain contractual obligations to the supplemental contract for the Wastewater Treatment Plant Improvements Contract 6 project. In addition, the change order provides for a non-secured extension of the maintenance obligation under the contract for the ultraviolet disinfections system from the acceptance date for Contract 6 to the acceptance date for the supplemental contract. The two year maintenance bond, including the obligation of the surety with respect to all work on the project will start at final acceptance. This change order provides for an extended maintenance period for the UV disinfection system to the acceptance date of the supplemental contract. This extended period is included because the UV disinfection system startup will not occur before final acceptance of Contract 6. This extended period is not an obligation of the surety and is only an unsecured contractual obligation of Magney Construction, Inc. as it relates to defects and materials and workmanship. The change order does not affect the overall contract price. The change order is executed in conjunction with the supplemental contract that moves from the main construction contract to the supplemental contract twice the amount of the work included in the supplemental contract with said amount being \$6,248.

Change Order No. 2 makes the following modifications to the contract:

CHANGES

1. Move to the supplemental contract the startup and operator training for the ultraviolet disinfection system.
2. Transfer to the supplemental contract completion of edging work around the biosolids storage building.
3. Provide an extended non-secured maintenance obligation for the UV disinfection system from the acceptance of the contract to the acceptance date of the supplemental contract.

COST SUMMARY

All changes under this change order have no impact on the overall cost of the construction contract.

MAGNEY CONSTRUCTION, INC.

By

Title PRESIDENT

Date 11/19/14

VEENSTRA & KIMM, INC.

By

Title Project Engineer

Date November 24, 2014

CITY OF STORM LAKE, IOWA

By

Title

Date

ATTEST:

By

Title

Date

Staff Summary

12/15/2014
Agenda Item # 13.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 66-R-2014-2015 Approving Wastewater Treatment Plant Improvements Supplemental Contract**

BACKGROUND: The work for Wastewater Treatment Plant Improvements Contract 6 is mostly completed. The items remaining on the contract can not be completed until Spring. These items include:

The startup and operator training of the UV disinfection system.

Completion of edging around the bio solids storage building.

Extension of the contractual maintenance provisions from the acceptance date of the contract to the acceptance date of the supplemental contract for matters related to the UV disinfection system.

The value of the work yet to be completed is \$6,248. Council just passed a Resolution changing contract #6 to reduce the original contract by \$6,248.

By approving this supplemental agreement, Contract 6 can then be accepted by Council.

FISCAL IMPACT: There is no fiscal impact to approving this supplemental contract.

RECOMMENDATION: Adopt Resolution No. 66-R-2014-2015 Approving Wastewater Treatment Plant Improvements Supplemental Contract with Magney Construction, Inc.

ATTACHMENTS:

Description	Type
☐ Resolution No. 66-R-2014-2015	Resolution
☐ Supplemental Contract	Contract

RESOLUTION NO. 66-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve a Supplemental Contract with Magney Construction, Inc. for the Wastewater Treatment Plant Improvements Contract 6. Supplemental contract is for the following items:

1. Startup and operating training of the UV disinfection system.
2. Completion of edging around the biosolids storage building.
3. Extension of the contractual maintenance provisions from the acceptance date of the contract to the acceptance date of the supplemental contract for matters related to the UV disinfection system.

Total cost of the supplemental contract is \$6,248.00

PASSED AND APPROVED this 15th day of December, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

SUPPLEMENTAL CONTRACT

WASTEWATER TREATMENT PLANT IMPROVEMENTS STORM LAKE, IOWA

THIS AGREEMENT, made and entered into this ____ day of _____, 2014, by and between the **City of Storm Lake, Iowa**, party of the first part, hereinafter referred to as the "Owner", and **Magney Construction, Inc.** party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has caused to be prepared certain plans and specifications and proposal blanks dated the 1st day of November, 2013, for the Wastewater Treatment Plant Improvements project under the terms and conditions therein fully stated and set forth, and,

WHEREAS, the Contractor and Owner have previously entered into an agreement on the 2nd day of December, 2013 for work covered by the terms of the plans and specifications and proposal, and,

WHEREAS, pursuant to Section 573.27 of the Code of Iowa, a supplemental contract can be entered into by the Owner and Contractor for the remaining work, thus allowing the original construction contract and retainage to be paid in accordance with Chapter 573 of the Code of Iowa.

NOW, THEREFORE, it is agreed:

1. The Supplemental Contract entered into between the Owner and Contractor is subject to the terms and conditions of Chapter 573 of the Code of Iowa and more specifically Section 573.27 of the Code of Iowa dealing with supplemental contracts.
2. The work to be completed under the Supplemental Contract for the Wastewater Treatment Plant Improvements project is generally described as follows:
 1. Startup and operating training of the UV disinfection system.
 2. Completion of edging around the biosolids storage building.
 3. Extension of the contractual maintenance provisions from the acceptance date of the contract to the acceptance date of the supplemental contract for matters related to the UV disinfection system. This obligation is one of Magney Construction, Inc. and is not an obligation or extension of the obligations of the surety.

SC-1

35643-6

4. That this Supplemental Contract shall consist of the component parts which were made a part of the agreement and contract dated December 2, 2013 as fully and absolutely as if they were set out in detail in this Supplemental Contract.
5. That the payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of the original contract and this Supplemental Contract.
6. The total value of the work remaining to be completed under the Supplemental Contract has a value of \$6,248 determined on the basis of the work remaining to be completed. Payment on the Supplemental Contract will be made on the basis of the completion of the remaining bid items in accordance with the provisions of the contract dated December 2, 2013, less five percent for retainage until final acceptance by the Owner.

IN WITNESS THEREOF, the parties hereto have executed this instrument on the date first written above.

MAGNEY CONSTRUCTION, INC.

CITY OF STORM LAKE, IOWA

By



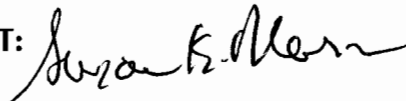
By

Mayor

Title

PRESIDENT

ATTEST:


Office Assistant

ATTEST:

Title

City Clerk

CONSENT OF SURETY

By

Title

SC-2

35643-6

Staff Summary

12/15/2014
Agenda Item # 14.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 67-R-2014-2015 Accepting Contract #6
Wastewater Treatment Plant Improvements**

BACKGROUND: Magney Construction, Inc. has completed most of the work on their contract. Items remaining can not be completed until spring and are covered under the supplemental contract just approved by Council.

The engineer and Wastewater Superintendent have inspected and approved all of the work and improvements made by Magney Construction for Contract 6 and recommend that Council accept the construction contract for Contract 6 - Wastewater Treatment Plant Improvements.

FISCAL IMPACT: No fiscal impact. The City will hold the retainage for the contract and moneys now allocated to the Supplemental Contract.

RECOMMENDATION: Adopt Resolution No. 67-R-2014-2015 Accepting Contract #6 Wastewater Treatment Plant Improvements.

ATTACHMENTS:

Description	Type
☐ Resolution No. 67-R-2014-2015	Resolution

RESOLUTION NO. 67-R-2014-2015

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a construction contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with Magney Construction, Inc., Chanhassen, MN with regard to the Wastewater Treatment Plant Improvements Contract 6, City of Storm Lake, Iowa.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is \$2,583,220.

PASSED AND APPROVED this 15th day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 15.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 68-R-2014-2015 Approving Change Order #5 To The FEMA Sanitary Sewer System Mitigation Project Contract #4**

BACKGROUND: FEMA Contract #4 is for the installation of lift stations. Due to a relocation of the inlet lift station and continuing work on the Vestal lift station, the contract is not yet completed. This Change Order #5 is to extend the construction contract period from its current completion date of September 3, 2014 until January 15, 2015.

Under the provisions of the Hazard Mitigation Grant, the City needs to extend the construction contract to remain eligible to receive reimbursement for the eligible project costs of the construction.

The change order has been transmitted to Eriksen Construction for their signature.

FISCAL IMPACT: This Change Order will allow the City to seek reimbursement for the eligible costs of the contract.

There is no addition or deletion to the contract price.

RECOMMENDATION: Council adopt Resolution No. 68-R-2014-2015 Approving Change Order #5 To The FEMA Sanitary Sewer System Mitigation Contract #4.

ATTACHMENTS:

Description	Type
☐ Resolution No. 68-R-2014-2015	Resolution
☐ Change Order #5	Change Order

RESOLUTION NO. 68-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 5 to the contract with Eriksen Construction Co., Inc. for the Sanitary Sewer System Mitigation Project – Contract 4 – Lift Stations, to extend the contract completion date from September 3, 2014 to January 15, 2015 for the purpose of completing construction of the four primary lift stations..

There is no cost to the contract for Change Order No. 5. Total contract cost after Change Order No. 5 is \$3,798,754.13.

PASSED AND APPROVED this 15th day of December, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

December 10, 2014

CHANGE ORDER NO. 5

CITY OF STORM LAKE, IOWA SANITARY SEWER SYSTEM MITIGATION PROJECT CONTRACT 4 – LIFT STATIONS

Description

Change Order No. 5 extends the contract completion date to allow the contractor time to complete the construction of the four primary lift stations on the project. The original contract completion date for the Sanitary Sewer System Mitigation Improvements Contract 4 - Lift Stations was 365 days after Notice to Proceed, or September 3, 2014.

Eriksen Construction Co., Inc. will complete the construction of the four primary lift stations in late December 2014. Construction of the project extended longer than anticipated due to weather conditions and other schedule related issues, including delivery of equipment.

This change order is to extend the completion date from September 3, 2014 to January 15, 2015. The extension of the contract period does not address the construction of Lift Station 2-4 that will not start until early 2015. The construction schedule for Lift Station 2-4 will be addressed in a subsequent change order after the schedule for construction of that lift station has been determined.

Change Order Costs

1. Extension of the contract completion date from September 3, 2014 to January 15, 2015 for the purpose of completing construction of the four primary lift stations.

	\$0.00
TOTAL	\$0.00

Financial Summary

Original Contract Amount	\$3,704,400.00
Previously Approved Change Orders	\$94,354.13
Previously Adjusted Contract Price	\$3,798,754.13
This Change Order	\$0.00
Adjusted Contract with this Change Order	\$3,798,754.13
Percentage Change this Change Order	0.00%
Accumulative Change, All Change Orders	2.55%

ERIKSEN CONSTRUCTION CO., INC.

By 
Title President
Date 12/11/14

VEENSTRA & KIMM, INC.

By 
Title President
Date 12/12/2014

CITY OF STORM LAKE, IOWA

By _____
Title _____
Date _____

ATTEST:

By _____
Title _____
Date _____

Staff Summary

12/15/2014
Agenda Item # 16.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mike Wilson, Community Development Director

SUBJECT: **Ordinance No. 05-O-2014-2015 Approving The Vacation & Closing Of The Alley In Block 41 Of The City Of Storm Lake - 3RD READING**

BACKGROUND: Pursuant to their plans to build a new Parich Center, St. Mary's Church has requested that the City vacate and close the alley in block 41 of the City. Council has previously held a Public Hearing on the matter

The City has no functional need for the property. The church owns all the property on both sides of the alley except for 309 Cayuga. The owners of 309 Cayuga were notified by Certified Mail of the public hearing.

The City has no utilities located in the alley

FISCAL IMPACT: The cost to publish public notices related to the vacation and closing. This agenda item only addresses the vacation and closing of the alley. Sale of the property will be addressed in a separate item in the future.

RECOMMENDATION: Approve the Ordinance on
1st Reading - November 17, 2014 - **APPROVED**
2nd Reading - December 1, 2014 - **APPROVED**
3rd Reading - December 15, 2014

ATTACHMENTS:

Description	Type
Ordinance No. 05-O-2014-2015	Ordinance

ORDINANCE NO. 05-O-2014-2015

AN ORDINANCE PROVIDING FOR THE VACATION OF THE NORTH-SOUTH ALLEY IN BLOCK FORTY-ONE (41), CITY OF STORM LAKE, IOWA.

BE IT ORDAINED BY THE CITY COUNCIL OF STORM LAKE, IOWA:

Section I. Purpose: The purpose of this Ordinance is to vacate the north-south alley in Block Forty-One (41), City of Storm Lake, Iowa and thereby relieve the City of Storm Lake of responsibility for its maintenance and supervision.

Section II. Facts Found: The City Council of the City of Storm Lake, Iowa hereby makes the following findings:

1. The north-south alley in Block Forty-One (41), City of Storm Lake, Iowa is not needed for use of the public, and therefore, its maintenance at public expense is not justified.
2. Notice of the intended vacation including the date on which the Council would first consider the vacating ordinance has been published in the Storm Lake Times on November 7, 2014, and which date was not less than four (4) nor more than twenty (20) days from the date of the first hearing which date was set for November 17, 2014.

Section III. Vacation: The north-south alley in Block Forty-One (41), City of Storm Lake, Iowa is hereby declared vacated.

Section IV. Repealer: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section V. Severability Clause. If any section, provision, or part of this Ordinance shall be judged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section VI. When Effective: This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this 15th day of December, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 17.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution 69-R-2014-2015 Ordering Vacation Of The North-South Alley In Block Forty-One (41), City Of Storm Lake, Iowa Subject To Passage Of Ordinance Vacating Such Alley**

BACKGROUND: Council has given notice of the City's intent to vacate the north-south alley in Block 41 and passed the Ordinance to vacate after three readings. No one has submitted a claim for damages caused by closing the alley. The vacation will not deny owners of property abutting on the alley reasonable access to their property.

Iowa Code Section 306.16 requires an Order to vacate the alley subject to the ordinance vacating the alley. This Resolution fulfills that requirement.

FISCAL IMPACT: There is no fiscal impact to this Resolution.

RECOMMENDATION: Council adopt Resolution 69-R-2014-2015 Ordering Vacation Of The North-South Alley In Block 41, City Of Storm Lake, Iowa Subject To Passage Of Ordinance Vacating Such Alley.

ATTACHMENTS:

Description	Type
☐ Resolution No. 69-R-2014-2015	Resolution

RESOLUTION NO. 69-R-2014-2015

RESOLUTION ORDERING VACATION OF THE NORTH-SOUTH ALLEY IN BLOCK FORTY-ONE (41), CITY OF STORM LAKE, IOWA SUBJECT TO PASSAGE OF ORDINANCE VACATING SUCH ALLEY

WHEREAS, following notice given as set forth in Iowa Code Section 306.12, on November 17, 2014, the City Council of the City of Storm Lake, Iowa, pursuant to Iowa Code Section 306.11, held a public hearing (the “Hearing”) on the proposed permanent closing and vacation of the North-South Alley in Block Forty-One (41) in the City of Storm Lake, Iowa (the “Alley”);

WHEREAS, members of the public were given the opportunity at the Hearing to comment on the proposed closing and vacation of the Alley;

WHEREAS, the City Council finds as follows:

- a. The north-south alley in Block Forty-One (41), City of Storm Lake, Iowa is not needed for use of the public, and therefore, its maintenance at public expense is not justified.
- b. The vacation will not deny owners of property abutting on the alley reasonable access to their property.
- c. Notice of the intended vacation including the date on which the Council would first consider the vacating ordinance has been published in the Storm Lake Times on November 7, 2014, and which date was not less than four (4) nor more than twenty (20) days from the date of the first hearing which date was set for November 17, 2014.

WHEREAS, Iowa Code Section 306.16 requires the City Council to enter an order either a) dismissing the vacation proceedings, or b) vacating and closing the Alley and stating the amount of damages, if any, allowed to each claimant of damages, if any;

NOW, THEREFORE, be it resolved by the City Council of the City of Storm Lake, Iowa as follows:

1. The Alley is hereby ordered vacated and closed effective upon the effective date of

Ordinance No. 05-O-2014-2015 of the City of Storm Lake, Iowa that will vacate and close the Alley.

2. No claim for damages was filed at or before the Hearing and no person is entitled to damages from the closing and vacation of the Alley.

3. This Resolution shall be considered the Order required by Iowa Code Section 306.16.

Passed and approved this 15th day of December, 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 18.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 70-R-2014-2015 Approving Change Order #5 To FEMA Sanitary Sewer System Mitigation Project Contract #2**

BACKGROUND: FEMA Contract #2 was for the installation of sewer interceptor from Thumb Creek in Casino Beach to the Water Treatment Plant. This project is not yet over since the contractor still has landscaping and seeding to finish. Change order #5 is to extend the construction contract period from its current completion date of October 15, 2014 until January 15, 2015.

Under the provisions of the Hazard Mitigation Grant,, the City needs to extend the construction contract to remain eligible to receive reimbursement for the eligible project costs of the construction.

The change order has been transmitted to J&K Contracting, LLC for their signature.

FISCAL IMPACT: This change order will allow the City to seek reimbursement for the eligible costs of the contract.

There is no addition or deletion to the costs of the contract.

RECOMMENDATION: Council adopt Resolution No. 70-R-2014-2015 Approving Change Order #5 To The FEMA Sanitary Sewer System Mitigation Contract #2.

ATTACHMENTS:

Description	Type
 Resolution No. 70-R-2014-2015	Resolution
 Change Order #5	Change Order

RESOLUTION NO. 70-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 5 to the contract with J & K Contracting, LLC. for the Sanitary Sewer System Mitigation Project Contract 2 – Sanitary Sewer and Force Main – West Area, to extend the contract completion date from October 15, 2014 to January 15, 2015 for the purpose of completing the final closeout on the project.

There is no cost to the contract for Change Order #5. Total contract cost after Change Order #5 is \$1,410,632.36.

PASSED AND APPROVED this 15th day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

December 10, 2014

CHANGE ORDER NO. 5

CITY OF STORM LAKE, IOWA
SANITARY SEWER SYSTEM MITIGATION PROJECT
CONTRACT 2 - SANITARY SEWER AND FORCE MAIN - WEST AREA

Description

Change Order No. 5 extends the contract completion date to allow the contractor time to complete the final cleanup and restoration on the project. The original contract period for the Sanitary Sewer System Mitigation Improvements Contract 2 - Sanitary Sewer and Force Main - West Area project was September 1, 2013. As part of Change Order No. 1 the contract completion date was extended to October 12, 2013. As part of Change Order No. 2 the contract completion date was extended to October 15, 2014.

J & K Contracting, LLC completed all of the original construction work on the project on or before October 15, 2014. It was not possible to resolve some of the final contractual issues on or before October 15, 2014, including the resolution of the administrative penalty imposed by the Iowa Department of Natural Resources relative to a stormwater complaint. The issue relating to the stormwater complaint was resolved in November 2014 with partial payment estimates associated with that resolution occurring after the resolution.

This change order is to extend the completion date from October 15, 2014 to January 15, 2015 to allow time to resolve the remaining issues on the project, including resolution of the stormwater complaint and final closeout of the construction contract.

The project will include a Supplemental Contract and a separate completion date will be established as part of the work under the Supplemental Contract.

Change Order Cost

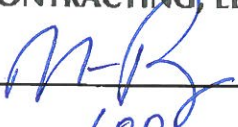
1. Extension of the contract completion date from October 15, 2014 to January 15, 2015 for the purpose of completing the final closeout on the project.

	\$0.00
TOTAL	\$0.00

Financial Summary (Excluding Change Order No. 4)

Original Contract Amount	\$1,381,625.00
Previously Approved Change Orders	\$29,007.36
Previously Adjusted Contract Price	\$1,410,632.36
This Change Order	\$0.00
Adjusted Contract with this Change Order	\$1,410,632.36
Percentage Change this Change Order	0.00%
Accumulative Change, All Change Orders	+ 2.10%

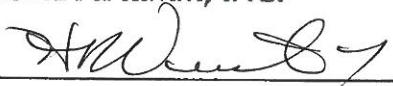
J&K CONTRACTING, LLC

By 

Title COO

Date 12-11-14

VEENSTRA & KIMM, INC.

By 

Title President

Date 12/12/2014

CITY OF STORM LAKE, IOWA

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____

Staff Summary

12/15/2014
Agenda Item # 19.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 71-R-2014-2015 Approving Change Order #4 To The FEMA Sanitary Sewer System Mitigation Project Contract #3**

BACKGROUND: FEMA Contract #3 is for the installation of sewer interceptor from 13th Street Lift Station to the Water Treatment Plant. Due to issues discovered connecting to the 13th Street Lift Station, a redesign of the connection was required and the contract work has been delayed. Change Order #4 is to extend the construction contract period from its current completion date of September 1, 2013 to January 15, 2015.

Under the provisions of the Hazard Mitigation Grant, the City needs to extend the construction contract to remain eligible to receive reimbursement for the eligible project costs of the construction contract.

The Change Order has been transmitted to H&W Contracting, LLC for their signature.

FISCAL IMPACT: This Change Order will allow the City to seek reimbursement for the eligible costs of the contract.

There is no addition or deletion to the contract price.

RECOMMENDATION: Council adopt Resolution No. 71-R-2014-2015 Approving Change Order #4 To The FEMA Sanitary Sewer System Mitigation Contract #3.

ATTACHMENTS:

Description	Type
☐ Change Order #4	Change Order
☐ Resolution No. 71-R-2014-2015	Resolution



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

December 10, 2014

CHANGE ORDER NO. 4

CITY OF STORM LAKE, IOWA
SANITARY SEWER SYSTEM MITIGATION PROJECT
CONTRACT 3 - SANITARY SEWER AND FORCE MAIN - NORTH AREA

Description

Change Order No. 4 extends the contract completion date to allow the contractor time to complete construction of the work on the project with the exception of the final construction on 13th Street. The original contract completion date for the Sanitary Sewer System Mitigation Project Contract 3 – Sanitary Sewer and Force Main – North Area project was September 1, 2013.

H&W Contracting, LLC was not able to complete all of the original construction on the project before September 1, 2013 for several reasons including delays encountered by the City in obtaining easements and right-of-way for construction of the project and resolution of construction related issues.

J & K Contracting, LLC substantially completed the pipe laying activities on the project in early 2014.

The final construction on the project involves the connection on 13th Street. This work cannot be completed until the down stream work on Contract 4 has been completed.

This change order is to extend the completion date for the project from September 1, 2013 until January 15, 2015 to cover the primary construction activities by H&W Contracting, LLC. This change order is intended to cover all work on the project with the exception of the remaining work on 13th Street. The remaining work on 13th Street will be addressed by an additional adjustment of the contract period or by addressing the completion date as part of a supplemental contract.

Change Order Cost

1. Extension of the contract completion date from September 1, 2013 to January 15, 2015 for the purpose of allowing the contractor to complete final construction cleanup and restoration on the project, with the exception of the work on 13th Street.

	\$0.00
TOTAL	\$0.00

Financial Summary

Original Contract Amount	\$1,319,373.00
Previously Approved Change Orders	\$49,082.50
Previously Adjusted Contract Price	\$1,368,455.50
This Change Order	\$0.00
Adjusted Contract with this Change Order	\$1,368,455.50
Percentage Change this Change Order	0%
Accumulative Change, All Change Orders	3.72%

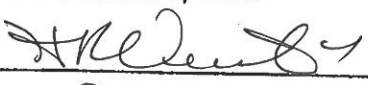
H&W CONTRACTING, LLC

By 

Title 

Date 12-11-2014

VEENSTRA & KIMM, INC.

By 

Title President

Date 12/12/2014

CITY OF STORM LAKE, IOWA

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____

RESOLUTION NO. 71-R-2014-2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 4 to the contract with H & W Contracting for the Sanitary Sewer System Mitigation Project Contract 3 – Sanitary Sewer and Force Main – North Area and extension of the contract completion date from September 1, 2013 to January 15, 2015 for the purpose of allowing the contractor to complete final construction cleanup and restoration on the project, with the exception of the work on 13th Street.

There is no cost to the contract for change order #4. Total contract cost after change order #4 is \$1,368,455.50.

PASSED AND APPROVED this 15th day of December 2014.

Jon F. Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk

Staff Summary

12/15/2014
Agenda Item # 20.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 72-R-2014-2015 Setting A Public Hearing On The Proposal To Sale Vacated Alley To St. Mary's School**

BACKGROUND: The City was asked to vacate the north-south alley between block 41 of the City of Storm Lake. The Council has had three readings and approved the vacation on behalf of St. Mary's for an expansion of their school.

St. Mary's would like to acquire the property from the City to use for their expansion. City Council has traditionally sold City owned property for \$2.50 a square foot. In the case of this alley that would equate to \$24,000.

St. Mary's has requested consideration of other valuable considerations in lieu of the cash price. It is important to the City to have the alley between 3rd Street and Bair Street paved since there is considerable storm water issues with the apartment complex to the west of the alley and adjacent to the St. Mary's auxiliary parking lot. Cost to engineer and pave the alley will be approximately \$24,000. St. Mary's will pave this alley in return for the acquisition of the vacated alleyway.

Before the City can take action, there must be a public hearing on the sale of City property. This resolution sets that public hearing for January 5, 2015 at 5:00PM.

FISCAL IMPACT: The only fiscal impact would be the cost of publishing the hearing, approximately \$500.00.

RECOMMENDATION: Adopt Resolution No. 72-R-2014-2015 Setting A Public Hearing on the Proposed Sale Of Vacated Alley To St. Mary's Catholic School.

ATTACHMENTS:

Description	Type
☐ Resolution No. 72-R-2014-2015	Resolution

RESOLUTION NO. 72-R-2014-2015

RESOLUTION PROPOSING SALE OF VACATED ALLEY AND NOTICE TO THE PUBLIC

WHEREAS, on December 15, 2014, following notice to the public and hearing as prescribed by law, the City Council of the City of Storm Lake, Iowa passed on third reading Ordinance No. 05-O-2014-2015, that, as of the Ordinance's effective date, vacates the alley legally described as:

The north-south alley in Block Forty-One (41), City of Storm Lake, Iowa
(the "Alley").

WHEREAS, on December 15, 2014, following notice to the public and a November 17, 2014 hearing, as prescribed by law, the City Council of the City of Storm Lake, Iowa passed a resolution that Ordered the Alley vacated and closed as of the effective date of Ordinance No. 05-O-2014-2015;

WHEREAS, the Alley, approximately 9,620 square feet in size, is without apparent value or use to the City;

WHEREAS, St. Mary's Roman Catholic Church, located in Storm Lake, Iowa, the owner of most of the properties adjacent to both sides of the Alley, has offered to purchase the Alley for a sum of \$1.00 and additional consideration consisting of the Church's agreement to have the Church's contractor pave, at the Church's expense, another north-south alley owned by the City of Storm Lake in Block 30, City of Storm Lake, Iowa between 3rd Street on the south and Bair Street on the north, at such time as the Church's contractor paves the Church's parking lot on Lot 1, Block 30, City of Storm Lake, Iowa, directly east of the alley proposed to be paved; and

WHEREAS, the cost of paving the alley in Block 30 is estimated to be \$25,000.00,

including expenses for paving, storm water improvements, and engineering.

NOW, THEREFORE, be it hereby resolved that the City of Storm Lake, Iowa proposes to sell the Alley to St. Mary's Roman Catholic Church for \$1.00 and the other consideration set forth above. It is further resolved that this proposal shall be scheduled for public hearing at the Council Chambers at City Hall at the regular council meeting scheduled January 5, 2015 at 5:00 p.m. The City Clerk is further directed to have a copy of this Resolution published in the Storm Lake Times on a date not less than four (4) days nor more than twenty (20) days prior to said meeting.

Passed and approved this 15th day of December, 2014.

Jon Kruse, Mayor

ATTEST:

Justin Yarosevich, City Clerk