CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL COUNCIL CHAMBERS
DECEMBER 7, 2015
5:00 PM

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
   A. **Approve Consent Agenda**
   B. **Buy Local Information**
   C. **Applications For Tax Abatement On Residential Properties**
3. **Fiscal Year 2016-2017 Outside Agency Question and Answer Session**
4. **Resolution No. 71-R-2015-2016 Approving Change Order #3, Water Treatment Plant Improvements**
5. **Resolution No. 72-R-2015-2016 Approving Final Acceptance Water Treatment Plant Improvements Project**
6. **Resolution No. 73-R-2015-2016 Updating the Fee Resolution to set Waterpark Season Pass Rates.**
7. **Motion to Approve Contract With Piper Jaffray For Financial Services**
8. **Motion to Approve $1,500,000 Taxable General Obligation Urban Renewal Capital Loan Notes Disclosure Counsel Engagement Agreement.**
9. **Resolution No. 74-R-2015-2016 Setting Public Hearing For Not To Exceed $1,500,000 General Obligation Refunding Capital Loan Notes.**
10. **Resolution No. 75-R-2015-2016 Approving Change Order #1 Expansion Boulevard**
11. **Resolution No. 76-R-2015-2016 Approving Expansion Boulevard Change Order #2**
12. **Resolution No. 77-R-2015-2016 Approving Change Order #2 To Housing Rehabilitation Project 2014-5**
13. **Resolution No. 78-R-2015-2016 Final Approval Housing Project 2014-5**
14. **Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During His Annual Evaluation**
15. **Motion To Adjust City Manager Compensation As Appropriate**
16. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*

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Staff Summary

12/7/2015
Agenda Item # A.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the November 16, 2015 City Council Minutes
- Approve Native Wine permits for Hy-Vee and The Daily Apple
- Approve liquor license for Brewster's
- New beer permit application for Lakeshore Pho - 1111 E Lakeshore Dr (former Uniq Cuisine) - subject to a background check and fire inspection
- Approve tax abatement application forms (see attached staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - $1,277,698.85
- King's Pointe Bills - $101,896.31
- Sunrise Pointe Golf Course Bills - $1,140.51

The City will receive the following revenues:

- Liquor license renewal - $1,145.00

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
Minutes - November 16, 2015	Contract
List of Bills	List of Bills
List of Bills - King's Pointe & Sunrise Pointe	List of Bills
Brewster's Liquor Report	Backup Material
Beer Permit Application - Lakeshore Pho	Application

These are Draft Minutes Subject to Final Council Approval

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL, NOVEMBER 16, 2015 5:00 P.M.

Present: Mayor Jon Kruse, Council Members Dan Anderson, Sara Huddleston, Mike Porsch, Bruce Engelmann and David Walker. Absent: None. Staff present: City Manager Jim Patrick, Asst. City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Building Official Scott Olesen, Fire Chief Mike Jones, Public Works Director Jason Etnyre, Project Manager/Community Development Director Mike Wilson, Library Director Elizabeth Huff, Wastewater Superintendent Ron Jacobsen, Finance Director Jane Smith, and Sue Vossberg City Clerk.

Mayor Kruse called the meeting to order at 5:00pm.

Hear the Public – Susan Erem with Sustainable Iowa Land Trust (SILT) informed the Council what their organization does and is doing to protect land for food production.

Consent Agenda – Moved by Council Member Walker to approve the consent agenda which included checks #50722 through #50868, minutes from the November 2, 2015 council meeting, liquor license renewal for Amvets, taxi license for Storm Lake Cab, 2014-2015 Annual Urban Renewal Report, and abstract of votes from the November 3, 2015 election. Elected to Council for 4-year term is Tyson Rice – 524 votes; Bruce Carlson – 392 votes; Bruce Engelmann – 323 votes. Also abstract of votes for the Local Option Sales Tax measure 502 – yes; 225 – no. Also included in the consent agenda is approving the requests from Storm Lake United for the 2015 Miracle on Lake Avenue scheduled for Thursday, December 3, 2015. Requests include noise variance between 5:00pm and 9:00pm, parade permit at 6:00pm, permission for an Elf Run immediately prior to the parade and closure of the 200 block of E. 5th Street following the parade for Tree Lighting Ceremony at the Courthouse. Seconded by Council Member Huddleston. Vote: All ayes. Motion carried.

Waterpark Season Pass Sale – Moved by Council Member Porsch to approve a one day sale on November 27, 2015 for waterpark season passes. Family season pass $225.00 and single season pass $125.00. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

Downtown Façade Project – Moved by Council Member Anderson to adopt Resolution No. 62-R-2015-2016 approving change order #4 to the contract with Cornerstone Commercial Contractors, Inc. for the Downtown Façade Renovation Project an addition of $6,737.00 to the contract. Total contract cost $574,154.00. Seconded by Council Member Huddleston. Vote: All ayes. Motion carried.

RESOLUTION NO. 62-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM

LAKE, IOWA:

To approve Change Order No. 4 to the contract with Cornerstone Commercial Contractors, Inc. for the Downtown Façade Renovation Project by the following items:

1. 519 Lake Avenue – Metal siding removed and repairs to exposed brickwork – Addition of $7,755.00

2. 519 Lake Avenue – Adjust the dimensions of 2nd floor window once uncovered – Deduction of $1,018.00

The total cost for Change Order No. 4 is an addition of $6,737.00 to the contract. Total contract cost after Change Order #4 is $574,154.00.

PASSED AND APPROVED this 16th day of November, 2016.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

BV Co. Community Foundation Grant – Moved by Council Member Engelmann to authorize the submittal of a grant application to the Buena Vista County Community Foundation by the Storm Lake Library and the City to act as the fiscal sponsor. Total grant request $1,960.00. Seconded by Council Member Huddleston. Vote: All ayes. Motion carried.

Vilas Road Patching – Moved by Council Member Walker to adopt Resolution No. 63-R-2015-2016 approving change order #1 to the contract with Smith Concrete Services for the Vilas Road Patching Project an addition of $265.00 to the contract. Total contract cost $58,751.15. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

RESOLUTION NO. 63-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order #1 to the contract with Smith Concrete Services, Inc. for the Vilas Road Patching Project an addition of $265.00 to the contract for adjustment of contract quantities to correspond to actual quantities installed.

Total cost of change order #1 is an increase of $265.00 to the contract. Total contract cost after change order #1 is $58,751.15.

PASSED AND APPROVED this 16th day of November 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

Moved by Council Member Engelmann to adopt Resolution No. 64-R-2015-2016 approving the final acceptance of the contract with Smith Concrete Service, Inc. for the Vilas Road Patching Project. Total contract cost $58,751.15. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

RESOLUTION NO. 64-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with Smith Concrete Service, Inc. with regard to the Vilas Road Patching Project.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is $58,751.15.

PASSED AND APPROVED this 16th day of November 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

WWTP Contract 6 – Moved by Council Member Walker to adopt Resolution No. 65-R-

2015-2016 approving the final acceptance of the supplemental contract with Magney Construction, Inc. for Contract 6 Supplemental – Wastewater Treatment Plant Improvements Project. Total supplemental contract cost $6,248.00. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 65-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT AND FINAL PAY ESTIMATE

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a supplemental contract, and the Mayor and Clerk of Storm Lake, Iowa executed the supplemental contract with Magney Construction, Inc. with regard to the Contract 6 Supplemental – Wastewater Treatment Plant Improvements Project.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final supplemental contract price is $6,248.00.

Section 2. That said partial pay estimate 1S-Final for $5,935.60 is approved.

PASSED AND APPROVED this 16th day of November 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

Railroad License – Moved by Council Member Huddleston to approve a license with the Chicago, Central & Pacific Railroad Company to install a culvert under the railroad tracks for the Expansion Blvd Storm Water Mitigation project. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

ACIP – Moved by Council Member Engelmann to adopt Resolution No. 66-R-2015-2016 approving the submittal of the FFY 2017 Storm Lake Airport 5-year Capital Improvement Program. Seconded by Council Member Walker. Vote: All ayes. Motion carried.

RESOLUTION NO. 66-R-2015-2016

Resolution to approve the FY 2017 Five year airport capital improvement program (ACIP)

Whereas, as a condition to receive the State and Federal aid for the Storm Lake Municipal Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program
- Approved Airport Improvement Program data sheets with Sponsors Signature
- Certification that the local match exists if the grant is awarded
- Authorization to submit the application for the proposed projects for Federal and/or State Grants, and

Whereas, the FY 2017 5-year Capital Improvement Program and Airport Capital Improvement Program data sheets are attached listing the projects deemed to be in the best interest of the Storm Lake Municipal Airport.

Now, therefore, be it resolved that the City of Storm Lake staff recommends the submittal of the attached 5-year Capital Improvement Program for the Storm Lake Municipal Airport, for potential FY2017 through FY2021 Federal and State Aviation Grants and certifies that the local match is available for the FY 2017 project if a grant is awarded.

PASSED AND APPROVED this 16th day of November, 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

FEMA Contract 5 – Moved by Council Member Anderson to adopt Resolution No. 67-R-2015-2016 approving the final acceptance of the contract with Gridor Construction, Inc. for the Sanitary Sewer System Mitigation Project Contract 5 – Waste Water Treatment Plant and approving Pay Estimate No. 30 (final) for $0.00 and Pay Estimate No. 31 (retainage) for $125,000. Total contract amount $8,942,573.00. Seconded by Council Member Huddleston. Vote: All ayes. Motion carried.

RESOLUTION NO. 67-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT AND FINAL PAY ESTIMATE

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with Gridor Construction, Inc. with regard to the Contract 5 – Wastewater Treatment Plant Project.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is $8,942,573.00.

Section 2. That said partial pay estimate No. 30 (final) for $0.00 and partial pay estimate No. 31 (Retainage) in the amount of $125,000 are approved.

PASSED AND APPROVED this 16th day of November 2015.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

FEMA Contract 3 – Moved by Council Member Engelmann to adopt Resolution No. 68-R-2015-2016 approving change order #7 to the contract with H & W Contracting, LLC for the Sanitary Sewer System Mitigation Project Contract 3 – Sanitary Sewer and Force Main – North Area a deduction of $36,039.50 to the contract. Total contract cost $1,545,727.25. Seconded by Council Member Walker. Vote: All ayes. Motion carried.

RESOLUTION NO. 68-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 7 a deduction of $36,039.50 to the contract with H & W Contracting, LLC. for the Sanitary Sewer System Mitigation Project Contract 3 – Sanitary Sewer and Force Main – North Area, to adjust the contract quantities to the final as constructed quantities.

Total cost of change order #7 is a deduction of $36,039.50 to the contract. Total contract cost after change order #7 is $1,545,725.25.

PASSED AND APPROVED this 16th day of November 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

Moved by Council Member Walker to adopt Resolution No. 69-R-2015-2016 approving the final acceptance of the contract with H & W Contracting, LLC for the Sanitary Sewer System Mitigation Project Contract 3 – Sanitary Sewer and Force Main – North Area and approving Pay Estimate No. 14 (final) for $39,299.36 and Pay Estimate No. 15 (retainage) for $77,286.26. Total contract amount $1,545,725.25. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 69-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT AND FINAL PAY ESTIMATE

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with H & W Contracting, LLC with regard to the Sanitary Sewer System Mitigation Project Contract 3 – Sanitary Sewer and Force Main – North Side.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is $1,545,725.25.

Section 2. That said partial pay estimate No. 14 (final) for $39,299.36 and partial pay estimate No. 15 (Retainage) in the amount of $77,286.26 are approved.

PASSED AND APPROVED this 16th day of November 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

FEMA Contract 4 – Moved by Council Member Huddleston to adopt Resolution No. 70-R-2015-2016 approving the final acceptance of the contract with Eriksen Construction for the Sanitary Sewer System Mitigation Project Contract 4 – Lift Stations, approving the supplemental contract with Eriksen Construction in the amount of $112,000, and approving Pay Estimate No. 24 (final) for $0.00 and Pay Estimate No. 25 (retainage) for $186,851.51. Seconded by Council Member Walker. Vote: All ayes. Motion carried.

RESOLUTION NO. 70-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT, APPROVING SUPPLEMENTAL CONTRACT, AND FINAL PAY ESTIMATE

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with Erikson Construction Co., Inc. with regard to the Sanitary Sewer System Mitigation Project Contract 4 – Lift Stations.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications with the exception of the odor control system added to the project by Change Order No. 12.

WHEREAS, the City of Storm Lake agreed to include the work on the odor control system in a supplemental contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said supplemental contract for the installation of the odor control system as set forth in Change Order No. 12 in the amount of $112,000 is approved.

Section 2. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is $3,873,314.25.

Section 2. That said partial pay estimate No. 24 (final) for $0.00 and partial pay estimate No. 25 (Retainage) in the amount of $186,851.51 is approved.

PASSED AND APPROVED this 16th day of November 2015.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

Misc. – City Manager Patrick informed the Council that the City has been named a Home Based Iowa Community. Also planning on Erie Street has begun and a meeting has been set for Dec. 1st at 4:00pm for public input.

Recess – Moved by Council Member Huddleston to recess the council meeting at 5:41pm and reconvene at the Storm Lake Library. Seconded by Council Member Walker. Vote: All ayes. Council is in recess.

Reconvene – Council meeting was reconvened at the Storm Lake Public Library at 6:00pm. The following were present: Mayor Kruse, Councilmembers Porsch, Anderson, Engelmann, and Huddleston. The Council met with the Library Board and Friends of the Library for a brief tour and reception. There were no items of discussion.

Mike Porsch left at 6:39pm

Adjourn – Moved by Council Member Engelmann to adjourn the meeting at 6:40pm. Seconded by Council Member Huddleston. Vote: All ayes with Council Member Walker and Porsch absent. Motion carried.

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Jon F. Kruse, Mayor

ATTEST:

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Sue Vossberg, City Clerk

UNAVAILABLE

AFLAC	PR Batch 00553.11.2015 Aflac Pretax	87.22
AFLAC	PR Batch 00553.11.2015 Aflac After tax	54.06
AFLAC	PR Batch 00554.11.2015 Aflac Pretax	487.22
AFLAC	PR Batch 00554.11.2015 Aflac After tax	143.28
AFLAC	PR Batch 00551.12.2015 Aflac Pretax	87.22
AFLAC	PR Batch 00551.12.2015 Aflac After tax	54.06
BO BHO	Refund Check	21.82
BO BHO	Refund Check	43.09
BO BHO	Refund Check	13.46
BO BHO	Refund Check	1.52
BO BHO	Refund Check	6.33
CALANDROS NICHOLAS	Refund Check	27.68
CALANDROS NICHOLAS	Refund Check	60.23
CALANDROS NICHOLAS	Refund Check	18.71
CALANDROS NICHOLAS	Refund Check	1.93
CALANDROS NICHOLAS	Refund Check	8.80
City of Storm Lake	PR Batch 00554.11.2015 Dental employee/child	5.78
City of Storm Lake	PR Batch 00554.11.2015 Dental insurance employee c	16.00
City of Storm Lake	PR Batch 00554.11.2015 Dental employee/spouse	12.36
City of Storm Lake	PR Batch 00554.11.2015 Dental insurance family	78.48
City of Storm Lake	PR Batch 00554.11.2015 125 Flexible Benefits	817.13
City of Storm Lake	PR Batch 00554.11.2015 Flex- Child Care	115.39
City of Storm Lake	PR Batch 00554.11.2015 Health Insurance Family	1,596.74
City of Storm Lake	PR Batch 00554.11.2015 Health Insurance Single	355.36
City of Storm Lake	PR Batch 00553.11.2015 Dental insurance employee c	2.18
City of Storm Lake	PR Batch 00553.11.2015 Dental employee/spouse	8.92
City of Storm Lake	PR Batch 00553.11.2015 Dental insurance family	33.04
City of Storm Lake	PR Batch 00553.11.2015 125 Flexible Benefits	207.91
City of Storm Lake	PR Batch 00553.11.2015 Health Insurance Family	596.50
City of Storm Lake	PR Batch 00553.11.2015 Health Insurance Single	48.12
City of Storm Lake	PR Batch 00551.12.2015 Dental insurance employee c	2.18
City of Storm Lake	PR Batch 00551.12.2015 Dental employee/spouse	8.92
City of Storm Lake	PR Batch 00551.12.2015 Dental insurance family	33.04
City of Storm Lake	PR Batch 00551.12.2015 125 Flexible Benefits	207.91
City of Storm Lake	PR Batch 00551.12.2015 Health Insurance Family	596.50
City of Storm Lake	PR Batch 00551.12.2015 Health Insurance Single	48.12
Collection Services Center	PR Batch 00551.12.2015 Child Support Payments to I	325.00
Collection Services Center	PR Batch 00553.11.2015 Child Support Payments to I	325.00
Collection Services Center	PR Batch 00554.11.2015 Child Support Payments to I	222.00
Conseco Health Insurance Co	PR Batch 00554.11.2015 Cancer Pre Tax Insurance	41.04
CORDOVA JR RODOLFO	Refund Check	9.73
CORDOVA JR RODOLFO	Refund Check	17.41
CORDOVA JR RODOLFO	Refund Check	4.56
CORDOVA JR RODOLFO	Refund Check	0.68
CORDOVA JR RODOLFO	Refund Check	2.15
DENG NYAGACH	Refund Check	26.82
DENG NYAGACH	Refund Check	44.57
DENG NYAGACH	Refund Check	19.11
DENG NYAGACH	Refund Check	1.89
DENG NYAGACH	Refund Check	8.99
EFTPS	PR Batch 00554.11.2015 Federal Income Tax	8,957.92
EFTPS	PR Batch 00554.11.2015 FICA Employee Portion	3,461.63
EFTPS	PR Batch 00554.11.2015 FICA Employer Portion	3,461.63
EFTPS	PR Batch 00554.11.2015 Medicare Employee Portion	1,285.36
EFTPS	PR Batch 00554.11.2015 Medicare Employer Portion	1,285.36
EFTPS	PR Batch 00553.11.2015 Federal Income Tax	4,598.33
EFTPS	PR Batch 00553.11.2015 FICA Employee Portion	1,895.77

EFTPS	PR Batch 00553.11.2015 FICA Employer Portion	1,895.77
EFTPS	PR Batch 00553.11.2015 Medicare Employee Portion	535.88
EFTPS	PR Batch 00553.11.2015 Medicare Employer Portion	535.88
EFTPS	PR Batch 00551.12.2015 Federal Income Tax	4,623.13
EFTPS	PR Batch 00551.12.2015 FICA Employee Portion	1,904.99
EFTPS	PR Batch 00551.12.2015 FICA Employer Portion	1,904.99
EFTPS	PR Batch 00551.12.2015 Medicare Employee Portion	538.04
EFTPS	PR Batch 00551.12.2015 Medicare Employer Portion	538.04
EFTPS	PR Batch 00559.12.2015 Federal Income Tax	32.32
EFTPS	PR Batch 00559.12.2015 Medicare Employee Portion	10.47
EFTPS	PR Batch 00559.12.2015 Medicare Employer Portion	10.47
ICMA Retirement Trust 457	PR Batch 00551.12.2015 ICMA	575.00
ICMA Retirement Trust 457	PR Batch 00551.12.2015 ICMA City Paid	583.35
ICMA Retirement Trust 457	PR Batch 00551.12.2015 ICMA City paid for Police	436.17
ICMA Retirement Trust 457	PR Batch 00553.11.2015 ICMA	575.00
ICMA Retirement Trust 457	PR Batch 00553.11.2015 ICMA City Paid	583.35
ICMA Retirement Trust 457	PR Batch 00553.11.2015 ICMA City paid for Police	436.17
ICMA Retirement Trust 457	PR Batch 00554.11.2015 ICMA	1,585.00
Iowa Public Employees	PR Batch 00554.11.2015 IPERS	3,464.42
Iowa Public Employees	PR Batch 00554.11.2015 IPERS City Share	5,199.45
Iowa Public Employees	PR Batch 00553.11.2015 IPERS	1,533.32
Iowa Public Employees	PR Batch 00553.11.2015 IPERS City Share	2,301.28
Iowa Public Employees	PR Batch 00551.12.2015 IPERS	1,533.32
Iowa Public Employees	PR Batch 00551.12.2015 IPERS City Share	2,301.28
ITT Hartford AMS RPVA	PR Batch 00551.12.2015 457 Hartford	100.00
ITT Hartford AMS RPVA	PR Batch 00553.11.2015 457 Hartford	100.00
ITT Hartford AMS RPVA	PR Batch 00554.11.2015 457 Hartford	225.00
JEFFERSON TREVINA	Refund Check	27.51
JEFFERSON TREVINA	Refund Check	59.27
JEFFERSON TREVINA	Refund Check	19.60
JEFFERSON TREVINA	Refund Check	1.93
JEFFERSON TREVINA	Refund Check	9.22
MALAYKHAM LO STEVEN SOUVANDY	Refund Check	32.28
MALAYKHAM LO STEVEN SOUVANDY	Refund Check	55.45
MALAYKHAM LO STEVEN SOUVANDY	Refund Check	14.35
MALAYKHAM LO STEVEN SOUVANDY	Refund Check	2.26
MALAYKHAM LO STEVEN SOUVANDY	Refund Check	6.75
MENDOZA MARIA	Refund Check	25.56
MENDOZA MARIA	Refund Check	44.69
MENDOZA MARIA	Refund Check	12.52
MENDOZA MARIA	Refund Check	1.80
MENDOZA MARIA	Refund Check	5.89
Muni Fire/Police Retire	PR Batch 00554.11.2015 Muni Police/Fire Pension	2,737.49
Muni Fire/Police Retire	PR Batch 00554.11.2015 Muni Police/Fire Pension Ci	8,087.29
Muni Fire/Police Retire	PR Batch 00553.11.2015 Muni Police/Fire Pension	544.93
Muni Fire/Police Retire	PR Batch 00553.11.2015 Muni Police/Fire Pension Ci	1,609.87
Muni Fire/Police Retire	PR Batch 00551.12.2015 Muni Police/Fire Pension	544.93
Muni Fire/Police Retire	PR Batch 00551.12.2015 Muni Police/Fire Pension Ci	1,609.87
Muni Fire/Police Retire	PR Batch 00559.12.2015 Muni Police/Fire Pension	67.86
Muni Fire/Police Retire	PR Batch 00559.12.2015 Muni Police/Fire Pension Ci	200.46
PINEDA FAUSTO ALAN	Refund Check	15.86
PINEDA FAUSTO ALAN	Refund Check	24.88
PINEDA FAUSTO ALAN	Refund Check	6.60
PINEDA FAUSTO ALAN	Refund Check	1.12
PINEDA FAUSTO ALAN	Refund Check	3.10
PLOEGER JUDY	Refund Check	27.38
PLOEGER JUDY	Refund Check	54.65
PLOEGER JUDY	Refund Check	16.72
PLOEGER JUDY	Refund Check	1.92

PLOEGER JUDY	Refund Check	7.87
REGALADO ALVARES ROGER	Refund Check	19.94
REGALADO ALVARES ROGER	Refund Check	34.45
REGALADO ALVARES ROGER	Refund Check	8.99
REGALADO ALVARES ROGER	Refund Check	1.39
REGALADO ALVARES ROGER	Refund Check	4.23
SALMERON PASCUAL	Refund Check	22.13
SALMERON PASCUAL	Refund Check	40.99
SALMERON PASCUAL	Refund Check	11.82
SALMERON PASCUAL	Refund Check	1.54
SALMERON PASCUAL	Refund Check	5.56
SAMUEL MOLIHNA	Refund Check	13.70
SAMUEL MOLIHNA	Refund Check	21.63
SAMUEL MOLIHNA	Refund Check	4.81
SAMUEL MOLIHNA	Refund Check	0.96
SAMUEL MOLIHNA	Refund Check	2.26
SENNERT SARA	Refund Check	35.67
SENNERT SARA	Refund Check	58.65
SENNERT SARA	Refund Check	14.08
SENNERT SARA	Refund Check	2.50
SENNERT SARA	Refund Check	6.63
SWAIN ISAAC	Refund Check	17.75
SWAIN ISAAC	Refund Check	34.22
SWAIN ISAAC	Refund Check	12.64
SWAIN ISAAC	Refund Check	1.25
SWAIN ISAAC	Refund Check	5.95
Teamsters Local Union 554	PR Batch 00554.11.2015 Union Dues	191.50
TORRES-BLANCO GABRIEL	Refund Check	9.39
TORRES-BLANCO GABRIEL	Refund Check	16.90
TORRES-BLANCO GABRIEL	Refund Check	3.94
TORRES-BLANCO GABRIEL	Refund Check	0.65
TORRES-BLANCO GABRIEL	Refund Check	1.85
Treasurer State Of Iowa	PR Batch 00554.11.2015 State Income Tax	3,404.51
Treasurer State Of Iowa	PR Batch 00553.11.2015 State Income Tax	1,874.13
Treasurer State Of Iowa	PR Batch 00559.12.2015 State Income Tax	15.17
Treasurer State Of Iowa	PR Batch 00551.12.2015 State Income Tax	1,885.29
YANG PHOUA	Refund Check	25.24
YANG PHOUA	Refund Check	34.78
YANG PHOUA	Refund Check	4.68
YANG PHOUA	Refund Check	1.77
YANG PHOUA	Refund Check	2.20

UNAVAILABLE **Department Total =** 89,701.87

Police Department

Alliant Energy	Gas Service Oct/Nov 2015	213.61
Buena Vista Regional Medical Center	11/11/2015 ID Tags (5)	25.00
City of Storm Lake	Health Ins Allocations Dec2015	21,730.65
Custodian of Petty Cash	SLPD Postage	12.20
Custodian of Petty Cash	SLPD Postage	28.35
Edwards Storm Lake	Battery Replacement P-10	187.34
Edwards Storm Lake	Replaced Engine Oil Pressure Sending Unit P-10	514.39
Electronic Engineering	Earpieces	126.00
Erskine Todd	Postage Reimbursement	128.25
Havens & Havens	Legal Services- November 2015	525.00
Hy-Vee, Inc	Supplies	7.98
Hy-Vee, Inc	Batteries- Less Tax	11.98
Iowa Heart Center PC	Physical for New Hire- Eckstrom	335.00

Iowa Heart Center PC	Physical for New Hire- Allerings	335.00
Iowa Heart Center PC	Physical for New Hire- Molina	335.00
Iowa Heart Center PC	Physical for New Hire- Steinkamp	335.00
Iowa Heart Center PC	Physical for New Hire- Solem	335.00
Iowa Police Chiefs Assc	FY2016 Membership- Prosser	75.00
Jack's Uniforms & Equipment	New Uniform- Steinkamp	1,689.80
Jack's Uniforms & Equipment	New Uniform- Molina	1,699.80
Jack's Uniforms & Equipment	New Uniform- Ekstrom	1,689.80
Jack's Uniforms & Equipment	New Uniform- Solem	1,664.80
Jack's Uniforms & Equipment	New Uniform- Allerdings	1,743.75
Jack's Uniforms & Equipment	Body Armor- Allerdings, Eckstrom, Solem, Molina, St	4,114.75
Jack's Uniforms & Equipment	Body Armor- Erskine, Cole, Lundberg, Weflen, Diekm	4,284.70
Jack's Uniforms & Equipment	Holster- Solem	99.95
Jack's Uniforms & Equipment	Glock Model 19- Solem	441.95
JNB Acquisition Corporation	Copier Maintenance Agreement	128.74
Karl Chevrolet, Inc	Two Body Mic Chargers	300.00
Lakeshore Canvas/Leather	Radio Holder Repairs	15.00
MidAmerican Energy Company	Electric Service Sept/Oct 2015	846.46
MS Door Service Ltd	Pest Management Services	24.00
Neuroth Kevin	Garbage Service November 2015	24.50
NW IA YES Center	Transfer to Detention Facility QS	52.00
O'Reilly Auto Parts	Wiper Blades (8)	122.48
O'Reilly Auto Parts	Snow Brushes (7)	32.13
Pizza Ranch	Meeting Expense	79.94
Police Exec Research Forum	2016 Membership- Prosser	200.00
Principal Life Ins Co	Insurance Premium Dec 2015	2,025.16
Vast Broadband	Phone Service November 2015	342.14
Wal Mart #01-1526	Supplies	71.58
Wal Mart #01-1526	Light	17.11
Wal Mart #01-1526	Binders	8.35
Wal Mart #01-1526	Supplies	5.97

Police Department **Department Total =** 46,985.61

Fire Department

Alexis Fire Equipment	5 Gal Fireade	475.00
Alexis Fire Equipment	Uniforms	288.82
Alliant Energy	Gas Service Oct/Nov 2015	80.05
Bomgaars Supply, Inc	Batteries	31.98
Bomgaars Supply, Inc	Batteries	31.98
City of Storm Lake	Health Ins Allocations Dec2015	1,995.89
Feld Equipment Company, Inc Ed M	Hydrotest	35.00
Feld Equipment Company, Inc Ed M	Air-Pak	5,350.00
Feld Equipment Company, Inc Ed M	Carbon Cylinders (4)	4,040.00
Hoffman Jason	Fire Fighter School- Fort Dodge- Hoffman	69.00
Keller Ken	Furnace Repairs	97.10
MS Door Service Ltd	Pest Management Services	18.00
Neuroth Kevin	Garbage Service November 2015	54.25
Principal Life Ins Co	Insurance Premium Dec 2015	174.41
Rent-All	Fog Machine Rental for Training- No Tax	11.32
Storm Lake Ace Hardware Inc	Connector	23.97
Vast Broadband	Phone Service November 2015	60.66

Fire Department **Department Total =** 12,837.43

Building Official

City of Storm Lake	Health Ins Allocations Dec2015	1,970.82

Graham Tire	New Tire- Focus	83.15
Havens & Havens	Legal Services- November 2015	277.08
Havens & Havens	Legal Services- November 2015	189.58
IAPMO	FY2016 Membership- Olesen	150.00
Principal Life Ins Co	Insurance Premium Dec 2015	133.24
Rasmussen's	New Power Steering in Focus	457.59
Storm Lake Ace Hardware Inc	DeIcer	4.49
Storm Lake Ace Hardware Inc	Anti-Freeze	4.49
Vast Broadband	Phone Service November 2015	90.99

Building Official **Department Total =** 3,361.43

Police Special Revenues

Alamar Corporation	Supplies	775.00
Alamar Corporation	Supplies Price Adjustment	-130.00
Creative Product Sourcing, Inc	Dare Supplies	252.88

Police Special Revenues **Department Total =** 897.88

UNAVAILABLE

Miles Tzama	Seized Money from Case SL12-2072	1,104.00

UNAVAILABLE **Department Total =** 1,104.00

Crime Prevention

Better Day Cafe	Coffee with a Cop 11/15/2015- Less Tax	19.50

Crime Prevention **Department Total =** 19.50

Roadway Maintenance

Alliant Energy	Gas Service Oct/Nov 2015	169.45
Barco Municipal Products Inc	Road Work Signs	1,574.50
Bolton & Menk, Inc	Services through 11/24/2015	18,479.00
Bolton & Menk, Inc	Services through 11/24/2015	4,076.00
Bolton & Menk, Inc	Services through 11/4/2015	26,998.00
Bomgaars Supply, Inc	Supplies	23.31
Bomgaars Supply, Inc	Binder Chain, Padlock, & Key	79.22
Bomgaars Supply, Inc	Handle & Fork	84.48
Bomgaars Supply, Inc	Adhesive	3.99
Buena Vista Co Engineer	Engineering Services- City Half	7,601.25
City of Storm Lake	Health Ins Allocations Dec2015	7,331.63
City of Storm Lake	Serviced & Replaced Valve on Tire #13	109.99
Crescent Electric Supply Co	Fuse	10.80
Fastenal Company	Supplies	13.37
Fastenal Company	Supplies	14.68
Fastenal Company	Supplies	48.88
Graffix, Inc	Ermbroidered Shirt	6.00
Grainger Inc W.W.	Analog Clock	84.75
I&S Group, Inc.	Construction Admin through 10/24/2015	738.78
I&S Group, Inc.	Construction Admin through 10/24/2015	6,244.78
Iowa Dept of Agriculture & Land Stewardship	FY2016 Applicators License- Collins	15.00
Iowa Office Supply Inc	Office Chair	337.47
JNB Acquisition Corporation	Copier Maintenance Agreement	9.66
MidAmerican Energy Company	X-Mas Lights through 11/10/2015	4.99
MidAmerican Energy Company	Electric Service Sept/Oct 2015	413.60

Neuroth Kevin	Garbage Service November 2015		127.00
NW Iowa Planning & Development Commission	SHIELD Draw #3 FY 2016		333.33
Principal Life Ins Co	Insurance Premium Dec 2015		450.70
Smith Concrete Service Inc	Pay Estimate #4 of Howard Road (Final)		5,118.26
Storm Lake Ace Hardware Inc	Pipe		11.48
Storm Lake Ace Hardware Inc	Supplies		19.92
U.S. Postal Service	PO Box Rental Fee 2016		41.20
Vast Broadband	Phone Service November 2015		57.55
Wal Mart #01-1526	Supplies		65.14
Wede's Lock Service Joe	Maintenance Building Lock Change Out & Keys		157.50
Zee Medical Inc	First Aid Supplies		99.80
Roadway Maintenance		**Department Total =**	80,955.46
Street Lighting			
MidAmerican Energy Company	Electric Service Sept/Oct 2015		12,205.41
Street Lighting		**Department Total =**	12,205.41
Signs & Signals			
Iowa Prison Industries	Blade Cap		895.00
Iowa Prison Industries	Sign		264.00
Signs & Signals		**Department Total =**	1,159.00
Snow Removal			
Bomgaars Supply, Inc	Electric Valve		249.98
Bomgaars Supply, Inc	Supplies		46.40
Bomgaars Supply, Inc	Bulkhead & Hose Supplies		10.38
City of Storm Lake	Health Ins Allocations Dec2015		2,072.34
City of Storm Lake	Serviced #16		260.68
Crysteel Truck Equipment Inc	Spinner Motor		492.00
Deere Credit Inc	Antenna		22.25
Graham Tire	Tire Repair #12		53.03
Principal Life Ins Co	Insurance Premium Dec 2015		132.48
ProBuild	Supplies		69.52
Snow Removal		**Department Total =**	3,409.06
Airport			
Bart's Flying Service	Airport Contract November 2015		4,963.75
Bolton & Menk, Inc	Services through 10/30/2015		10,716.00
Buena Vista County Sheriff	Notice to Quit- Eginton		17.50
Culligan	November 2015 Water Supplies		7.95
Eastern Aviation Fuels, Inc	Jet A Fuel		15,092.69
Havens & Havens	Legal Services- November 2015		350.00
Iowa Lakes Regional Water	November 2015 Water Service		87.75
MidAmerican Energy Company	Electric Service Sept/Oct 2015		507.35
MS Door Service Ltd	Pest Management Services		45.00
Neuroth Kevin	October to December 2015 Garbage Services		161.25
Storm Lake Times The	November 2015 Publications		30.80
Airport		**Department Total =**	31,980.04
Library			

Alliant Energy	Gas Service Oct/Nov 2015	86.15
Amazon.com	Books	19.96
Baker & Taylor, Inc	Books	13.94
Baker & Taylor, Inc	Books	41.31
Barnes & Noble Booksellers, Inc	Books	22.40
Brodart Co	Books	63.47
Brodart Co	Books	10.22
Brodart Co	Books	153.67
Brodart Co	Books	41.91
Buena Vista Stationery & Print Inc	Business Cards- Huff	63.20
Buena Vista Stationery & Print Inc	Envelope	1.70
Central Iowa Distributing, Inc	Cleaning Supplies	50.60
City of Storm Lake	Health Ins Allocations Dec2015	4,687.74
Custodian of Petty Cash Kim Mehlenbacher	October 2015 Postage	212.19
Flynn Gabriel J	Books	90.00
Holiday Inn Des Moines Airport	Iowa Library Association Room- Miller	221.76
Holiday Inn Des Moines Airport	Iowa Library Association Room- Kampbell	221.76
Houchen Bindery Ltd	Books	85.10
Ingram Library Services, Inc	Books	16.79
Ingram Library Services, Inc	Books	17.94
Ingram Library Services, Inc	Books	16.79
Ingram Library Services, Inc	Books	16.79
Ingram Library Services, Inc	Books	33.00
Ingram Library Services, Inc	Books	15.04
Ingram Library Services, Inc	Books	15.61
Ingram Library Services, Inc	Books	16.78
Ingram Library Services, Inc	Books	16.22
Ingram Library Services, Inc	Books	15.64
Ingram Library Services, Inc	Books	17.34
Ingram Library Services, Inc	Books	16.21
Ingram Library Services, Inc	Books	17.36
Ingram Library Services, Inc	Books	16.19
Ingram Library Services, Inc	Books	17.34
Ingram Library Services, Inc	Books	15.07
Ingram Library Services, Inc	Books	11.04
Ingram Library Services, Inc	Books	32.52
Ingram Library Services, Inc	Books	16.10
Ingram Library Services, Inc	Books	10.84
Ingram Library Services, Inc	Books	32.43
Ingram Library Services, Inc	Books	16.76
Ingram Library Services, Inc	Books	16.19
Ingram Library Services, Inc	Books	13.31
Ingram Library Services, Inc	Books	15.63
Ingram Library Services, Inc	Books	16.19
Ingram Library Services, Inc	Books	9.31
Ingram Library Services, Inc	Books	13.33
Ingram Library Services, Inc	Books	9.31
Ingram Library Services, Inc	Books	12.18
Ingram Library Services, Inc	Books	11.61
Ingram Library Services, Inc	Books	5.74
Iowa Office Supply Inc	Copier Maintenance Agreement	2.89
MidAmerican Energy Company	Electric Service Sept/Oct 2015	697.39
Midwest Tape LLC	DVDs	59.98
Midwest Tape LLC	DVDs	29.99
Midwest Tape LLC	DVDs	142.92
Midwest Tape LLC	DVDs	22.99
Miller Melissa	Reading Workshop- Cherokee- Miller	26.45
Neuroth Kevin	Garbage Service November 2015	38.25

Northwest Glass Inc	Glass Cutting- Less Tax	28.00
Principal Life Ins Co	Insurance Premium Dec 2015	187.90
ProBuild	Block	19.04
ProElect/Professional Electronics	Security System Installation	1,277.00
Recorded Books LLC	CDs	62.99
Recorded Books LLC	CDs	31.50
Recorded Books LLC	CDs	63.00
Vast Broadband	Phone Service November 2015	-447.26

Library **Department Total =** 8,852.71

Band

Pilot Tribune	Municipal Band Director Ad	103.50
Storm Lake Times The	November 2015 Publications	48.65
Storm Lake Times The	November 2015 Publications	48.65
Storm Lake Times The	November 2015 Publications	48.65

Band **Department Total =** 249.45

Parks Department

Alliant Energy	Gas Service Oct/Nov 2015	40.53
Bomgaars Supply, Inc	Paint Brushes & Wood Finisher	41.86
Bomgaars Supply, Inc	Adapters, Clamps, Valves	43.81
Bomgaars Supply, Inc	Ammonia	15.27
Bomgaars Supply, Inc	Flag Pole Rope	13.99
Bomgaars Supply, Inc	Pump	169.99
Bomgaars Supply, Inc	Supplies	17.99
City of Storm Lake	Health Ins Allocations Dec2015	1,978.19
Crescent Electric Supply Co	Fuse	24.50
Crescent Electric Supply Co	Eiko Lights (3)	297.09
Crescent Electric Supply Co	Fuse	8.65
Iowa Dept of Agriculture & Land Stewardship	FY2016 Applicators License- Hoffman	15.00
MidAmerican Energy Company	Electric Service Sept/Oct 2015	364.97
Neuroth Kevin	Garbage Service November 2015	73.00
O'Reilly Auto Parts	Fog Capsule	3.39
Principal Life Ins Co	Insurance Premium Dec 2015	189.71
Stanton Electric, Inc	Sidewalk Light Repairs	56.25
Storm Lake Ace Hardware Inc	Pipe for Irrigation System at KP	18.98
Storm Lake Hydraulics Co Inc	Hydraulic Hose & Ends for the Toolcat	222.39
Vast Broadband	Phone Service November 2015	35.40

Parks Department **Department Total =** 3,630.96

Golf Course

Bomgaars Supply, Inc	Shelving	199.99
Bomgaars Supply, Inc	Screwdiver Set & Jacket	18.99
Bomgaars Supply, Inc	Supplies	33.97
Bomgaars Supply, Inc	Supplies	50.40
City of Storm Lake	Health Ins Allocations Dec2015	1,120.86
Hallett Materials	Sand	266.42
Lundell Construction Co. Inc.	Sand	5.56
MidAmerican Energy Company	Electric Service Sept/Oct 2015	264.01
MS Door Service Ltd	Pest Management Services	21.00
Principal Life Ins Co	Insurance Premium Dec 2015	84.31
Recycle Center Harold Rowley	Recycling	20.00
Storm Lake Ace Hardware Inc	Sprayer	9.99

Golf Course		**Department Total =**	2,095.50
Campgrounds			
City of Storm Lake	Health Ins Allocations Dec2015		373.62
MidAmerican Energy Company	Electric Service Sept/Oct 2015		91.90
Principal Life Ins Co	Insurance Premium Dec 2015		28.10
Vast Broadband	Phone Service November 2015		102.00
Campgrounds		**Department Total =**	595.62
UNAVAILABLE			
King's Pointe Resort	November 2015 Cleaning Expense		600.00
King's Pointe Resort	November 2015 Cleaning Expense		153.75
King's Pointe Resort	November 2015 Hotel Supplies		200.00
King's Pointe Resort	November 2015 Extermination		79.10
King's Pointe Resort	November 2015 Water Park Add on Packages		75.00
King's Pointe Resort	November 2015 TVs		1,440.00
Kinseth Hospitality Corporation	November 2015 Mangement Fee		240.14
MidAmerican Energy Company	Electric Service Sept/Oct 2015		520.75
UNAVAILABLE		**Department Total =**	3,308.74
Shelter House			
Alliant Energy	Gas Service Oct/Nov 2015		37.70
MidAmerican Energy Company	Electric Service Sept/Oct 2015		112.11
MS Door Service Ltd	Pest Management Services		18.00
Shelter House		**Department Total =**	167.81
UNAVAILABLE			
A & A Automotive	Spark Plug & Light		75.36
Neuroth Kevin	Garbage Service November 2015		93.00
Storm Lake Times The	November 2015 Publications		22.00
Storm Lake Times The	November 2015 Publications		28.00
UNAVAILABLE		**Department Total =**	218.36
Dohrman Trust			
Century Business Products,Inc	Copier Maintenance Agreement (Partial)		15.00
Dohrman Trust		**Department Total =**	15.00
Economic Develop			
City of Storm Lake	Health Ins Allocations Dec2015		965.53
Havens & Havens	Legal Services- November 2015		102.08
Northern Escrow, Inc	Pay Estimate #5 of the Downtown Facade Renovation		84,182.49
Principal Life Ins Co	Insurance Premium Dec 2015		60.77
RDG IA Inc	Construction Admin through 10/31/2015		4,764.95
Vast Broadband	Phone Service November 2015		30.33
Economic Develop		**Department Total =**	90,106.15

SLADC			
Storm Lake United	Payment #3 of FY 2016 Agreement		11,333.00
SLADC		**Department Total =**	11,333.00
Housing Program			
Olthoff Michael	Pay Estimate #2 (Final) 1620 Rose Lane		14,694.69
Housing Program		**Department Total =**	14,694.69
Dredging			
City of Storm Lake	Health Ins Allocations Dec2015		284.32
Principal Life Ins Co	Insurance Premium Dec 2015		19.60
Dredging		**Department Total =**	303.92
Mayor, Council, Manager			
City of Storm Lake	Health Ins Allocations Dec2015		22.30
Principal Life Ins Co	Insurance Premium Dec 2015		49.24
Mayor, Council, Manager		**Department Total =**	71.54
Policy & Administration			
City of Storm Lake	Health Ins Allocations Dec2015		1,431.69
Principal Life Ins Co	Insurance Premium Dec 2015		111.03
Policy & Administration		**Department Total =**	1,542.72
Elections			
Buena Vista Co Auditor	2015 City Election Fees		5,397.55
Elections		**Department Total =**	5,397.55
Legal Services			
Ahlers & Cooney, P.C.	LOST Election Legal Fees		3,346.70
Havens & Havens	Legal Services- November 2015		1,268.75
Legal Services		**Department Total =**	4,615.45
City Hall Building			
Alliant Energy	Gas Service Oct/Nov 2015		68.90
Bomgaars Supply, Inc	Drain Pipe		60.72
McCrea Enterprises	Paint for steps and storage room		56.20
MidAmerican Energy Company	Electric Service Sept/Oct 2015		413.95
MS Door Service Ltd	Pest Management Services		23.00
Neuroth Kevin	Garbage Service November 2015		28.50
Stanton Electric, Inc	Emergency Light Repairs		45.00
Vast Broadband	Phone Service November 2015		104.51
City Hall Building		**Department Total =**	800.78

Tort Liability

Stille Pierce & Pertzborn	Add F750- Water	142.00
Tort Liability	**Department Total =**	142.00

Other Policy & Administration

Centro Print Solutions	W-2s & 1099s	58.53
Color-ize Inc	December Tidbits	49.00
Custodian of Petty Cash	Admin Postage	5.75
First Cooperative Assoc	2015 Langer Land Fees-	3,406.18
Getty Images (US) Inc	Quarterly Download Subscription	124.94
Gibbins Tyler	Iowa League of Cities Budget Workshop- Spencer- Gi	15.34
ICMA	2016 Membership- Navratil Member #521044	234.67
Intl Public Management	FY2016 Membership- Hill	50.00
Iowa League of Cities	FY2016 Leadership Academy- Carlson	20.00
Iowa League of Cities	FY2016 Leadership Academy- Patrick	25.00
Iowa League of Cities	FY2016 Leadership Academy- Rice	45.00
Iowa Office Supply Inc	Office Supplies	55.67
Iowa Office Supply Inc	Office Supplies	58.00
JNB Acquisition Corporation	Copier Maintenance Agreement	9.67
King's Pointe Resort	Meeting Expense	80.94
Meidh Corporation	Consulting Services through 8/31/2015	19,087.32
Meidh Corporation	Consulting Services through 9/30/2015	10,659.24
NW IA League of Cities	Iowa League of Cities Meeting	15.00
NW Iowa Planning & Development Commission	SHIELD Draw #3 FY 2016	333.33
Patrick James H	Iowa Lakes Corridor Meeting- Spencer- Patrick	46.58
Smoking Hereford LLC	Safety Bingo- CH- Less Tax	98.88
Storm Lake Times The	November 2015 Publications	31.61
Storm Lake Times The	November 2015 Publications	36.00
Storm Lake Times The	November 2015 Publications	76.45
Storm Lake Times The	November 2015 Publications	53.51
Storm Lake Times The	November 2015 Publications	48.14
Storm Lake Times The	November 2015 Publications	46.00
Storm Lake United	Storm Lake United Annual Banquet- 5 People	150.00
U.S. Postal Service	PO Box Rental Fee 2016	41.20
Other Policy & Administration	**Department Total =**	34,961.95

Water Administration

Accela, Inc #774375	October 2015 IVR Transactions	6.25
Accela, Inc #774375	October 2015 Web Payments	135.00
Centro Print Solutions	W-2s & 1099s	58.52
City of Storm Lake	Health Ins Allocations Dec2015	3,007.06
Getty Images (US) Inc	Quarterly Download Subscription	124.94
Gibbins Tyler	Iowa League of Cities Budget Workshop- Spencer- Gi	15.33
ICMA	2016 Membership- Navratil Member #521044	234.67
Intl Public Management	FY2016 Membership- Hill	49.00
Iowa League of Cities	FY2016 Leadership Academy- Patrick	25.00
Iowa League of Cities	FY2016 Leadership Academy- Carlson	20.00
Iowa League of Cities	FY2016 Leadership Academy- Rice	45.00
Iowa Office Supply Inc	Office Supplies	57.99
JNB Acquisition Corporation	Copier Maintenance Agreement	9.67
NW Iowa Planning & Development Commission	SHIELD Draw #3 FY 2016	333.33
Principal Life Ins Co	Insurance Premium Dec 2015	228.94
Qualified Presort Service, LLC	Past Due Notices	62.91
Storm Lake Times The	November 2015 Publications	5.40

U.S. Postal Service	PO Box Rental Fee 2016	41.20
Vast Broadband	Phone Service November 2015	88.94
Water Administration	**Department Total =**	4,549.15

Water Plant

Alliant Energy	Gas Service Oct/Nov 2015	351.16
Bomgaars Supply, Inc	Lights & Clamps	52.79
Bomgaars Supply, Inc	Timber Oil & Brushes	115.90
Bomgaars Supply, Inc	Timber Oil & Brushes	45.95
Bomgaars Supply, Inc	Concrete/Nuts-Sign	28.76
Bomgaars Supply, Inc	Couplers	9.99
Bomgaars Supply, Inc	Spray Foam & Markers	20.34
Bomgaars Supply, Inc	Deicer, Hitch Pins, Bolt Snaps	55.08
Bomgaars Supply, Inc	Timber Oil Returned	-41.99
Bomgaars Supply, Inc	Stakes	8.37
Bomgaars Supply, Inc	Adapters, Tees, & Plugs	70.20
Bomgaars Supply, Inc	Brushes- Eagle	17.91
Bomgaars Supply, Inc	Roof Coating	48.93
City of Storm Lake	Health Ins Allocations Dec2015	4,756.30
Control System Specialists, LLC	Boiler Start Up	95.00
Crescent Electric Supply Co	Clamps	23.96
Davis Mike	IAMU Workshop- Des Moines- Davis	215.90
Davis Mike	11/25/2015 Payroll Correction	1,105.59
Foundation Analytical Laboratory Inc	November 2015 UCMR3	875.00
Foundation Analytical Laboratory Inc	November 2015 Ammonia, Metals	96.00
Foundation Analytical Laboratory Inc	October 2015 Chlorite	192.00
Foundation Analytical Laboratory Inc	November 2015 Chlorite	240.00
Foundation Analytical Laboratory Inc	November 2015 Transmission Line	50.00
Foundation Analytical Laboratory Inc	November 2015 Fluoride	15.00
Foundation Analytical Laboratory Inc	November 2015 Nitrite	15.00
Foundation Analytical Laboratory Inc	November 2015 Coliforms	120.00
Grundman Hicks Const Co LLC	Pay Estimate #11 of Lime Storage Building	10,433.38
Holiday Inn Des Moines Northwest	11/19/2015 Room- Davis	183.68
Iowa Workforce Development	Freight Elevator Inspection	175.00
Iowa Workforce Development	Passenger Elevator Inspection	175.00
JNB Acquisition Corporation	Copier Maintenance Agreement	15.01
Keenan Plumbing/Heating	Heater Repairs	211.30
Mangold Environmental Testing	Bacteria Testing	80.00
MidAmerican Energy Company	Electric Service Sept/Oct 2015	12,716.65
Mike's Electronics Inc	Well 18 Services	349.82
Mike's Electronics Inc	Silo Transducer Services	180.00
Mississippi Lime Company	Lime	4,738.60
Mississippi Lime Company	Lime	4,824.10
MS Door Services Ltd	Building Door Repairs	498.12
MS Door Services Ltd	Lime Building Door Repairs	1,431.63
Neuroth Kevin	Garbage Service November 2015	82.75
PraxAir inc	Carbon Dioxide	1,005.77
Principal Life Ins Co	Insurance Premium Dec 2015	425.96
Skarshaug Testing Laboratory, Inc	Electrical Gloves- Clean & Test	26.05
Storm Lake Ace Hardware Inc	Spray Bottle	3.38
Storm Lake Ace Hardware Inc	Paint, Brushes, Liners	247.20
Storm Lake Ace Hardware Inc	Sign Bolts	8.94
Storm Lake Ace Hardware Inc	Galv Can, Bulbs, Tube	113.89
Storm Lake Ace Hardware Inc	Caulk, Sillcock Keys	19.95
Storm Lake Ace Hardware Inc	Overpayment for October 2015	-1.80
Thomas Manufacturing Co Inc RJ	Truck Decals	70.00
USA Blue Book	Air/Vacuum Valves	976.50

Vast Broadband	Phone Service November 2015	175.15
Vessco Inc	Chemical Pump Fittings	35.42
Vessco Inc	Fluoride Pump	1,430.52
Wal Mart #01-1526	Charger, Towels, Supplies	126.73
Wal Mart #01-1526	Paper Towels & Plates	36.21

Water Plant **Department Total =** 49,378.05

Water Distribution

Alliance Concrete Inc GCC	Concrete- Watermain Break	335.00
Alliant Energy	Gas Service Oct/Nov 2015	31.47
Bolton & Menk, Inc	Construction Services through 11/4/2015	2,030.00
Bomgaars Supply, Inc	Socket Set & Paint	45.57
Bomgaars Supply, Inc	Paint & Cord	50.44
Bomgaars Supply, Inc	Paint & Cord	159.93
Bomgaars Supply, Inc	Trailer Hitch	74.99
Bomgaars Supply, Inc	Blade & Cable	32.98
City of Storm Lake	Health Ins Allocations Dec2015	1,415.53
Ferguson Enterprises Inc	Water Tap- Barton Street	132.75
Larson Oil & Distributing Co, Inc	Oil & Pump	662.93
MidAmerican Energy Company	Electric Service Sept/Oct 2015	63.91
MS Door Services Ltd	Doors & Openers	500.00
OMG Midwest, Inc	Concrete- Water Main Break	741.00
OMG Midwest, Inc	Concrete- Water Main Break	504.69
Principal Life Ins Co	Insurance Premium Dec 2015	136.83
Stanley Mark	Trailer Ramps	579.30
Underground Location Company	October 2015 Locates	60.45
Utility Equipment Co	Repair Clamps	1,314.00
Utility Equipment Co	Repair Clamps	881.70
Vast Broadband	Phone Service November 2015	89.23

Water Distribution **Department Total =** 9,842.70

Water Meters

City of Storm Lake	Health Ins Allocations Dec2015	1,127.10
Principal Life Ins Co	Insurance Premium Dec 2015	55.88

Water Meters **Department Total =** 1,182.98

Wastewater Administration

Accela, Inc #774375	October 2015 Web Payments	135.00
Accela, Inc #774375	October 2015 IVR Transactions	6.25
Centro Print Solutions	W-2s & 1099s	58.52
City of Storm Lake	Health Ins Allocations Dec2015	2,997.46
Getty Images (US) Inc	Quarterly Download Subscription	124.94
Gibbins Tyler	Iowa League of Cities Budget Workshop- Spencer- Gi	15.33
ICMA	2016 Membership- Navratil Member #521044	234.66
Intl Public Management	FY2016 Membership- Hill	50.00
Iowa League of Cities	FY2016 Leadership Academy- Carlson	20.00
Iowa League of Cities	FY2016 Leadership Academy- Patrick	25.00
Iowa League of Cities	FY2016 Leadership Academy- Rice	45.00
Iowa Office Supply Inc	Office Supplies	57.99
JNB Acquisition Corporation	Copier Maintenance Agreement	9.66
NW Iowa Planning & Development Commission	SHIELD Draw #3 FY 2016	333.33
Principal Life Ins Co	Insurance Premium Dec 2015	227.59
Qualified Presort Service, LLC	Past Due Notices	62.92

U.S. Postal Service	PO Box Rental Fee 2016	41.20
Vast Broadband	Phone Service November 2015	104.11

Wastewater Administration **Department Total =** 4,548.96

Wastewater Treatment Plant

Alliant Energy	Gas Service Oct/Nov 2015	240.50
AmericInn of Johnston, IA	11/28/2015 Jacobsen	89.59
Bomgaars Supply, Inc	Valves & Bushings	40.92
Bomgaars Supply, Inc	Tape, Grease, Soap	30.06
Bomgaars Supply, Inc	Supplies	16.77
Bomgaars Supply, Inc	Batteries	9.88
Century Link	November 2015 Phone Services	186.04
City of Storm Lake	Serviced #59	49.27
City of Storm Lake	Serviced #61	63.61
City of Storm Lake	Health Ins Allocations Dec2015	4,732.44
EWT Holdings III Corp	Odor Control Fee through 12/15/2015	500.00
EWT Holdings III Corp	Odor Control Fee through 11/15/2015	500.00
Feld Equipment Company, Inc Ed M	Fire Alarm Inspection	185.00
Foundation Analytical Laboratory Inc	November 2015 Testing	172.00
Foundation Analytical Laboratory Inc	November 2015 Testing	1,380.00
Foundation Analytical Laboratory Inc	November 2015 Testing	516.00
Foundation Analytical Laboratory Inc	November 2015 Testing	546.00
Foundation Analytical Laboratory Inc	November 2015 Testing	202.00
Foundation Analytical Laboratory Inc	November 2015 Testing	86.00
Havens & Havens	Legal Services- November 2015	350.00
Holstein Electric Ltd	LED Lights Install	3,350.00
Iowa Association of Municipal Utilities	Water/WW Workshop- Ankeny- Jacobsen	200.00
Jacobsen Ronald	2015 Operator Training- Des Moines- Jacobsen	318.34
JNB Acquisition Corporation	Copier Maintenance Agreement	20.97
Lundell Construction Co. Inc.	Used Camara on Pump Line	320.00
Mangold Environmental Testing	Sludge Building Testing	135.00
Meader Justin	Refrigerated Samplers (2)	9,838.20
MidAmerican Energy Company	Electric Service Sept/Oct 2015	7,068.07
MS Door Services Ltd	Garage Door Repairs	603.78
NCL of Wisconsin Inc	Testing Supplies	124.39
NCL of Wisconsin Inc	Testing Supplies	260.07
Neuroth Kevin	Garbage Service November 2015	67.00
Principal Life Ins Co	Insurance Premium Dec 2015	217.63
Recycle Center Harold Rowley	Recycling	28.60
Recycle Center Harold Rowley	Recycling	33.80
Smith Concrete Service Inc	Concrete Sand	336.00
Storm Lake Times The	November 2015 Publications	7.80
Storm Lake Times The	November 2015 Publications	7.80
USA Blue Book	Cabinet	1,132.88

Wastewater Treatment Plant **Department Total =** 33,966.41

Wastewater Collection

Brown Supply Company	Sewer Saddkes	785.60
City of Storm Lake	Health Ins Allocations Dec2015	1,415.53
H & W Contracting LLC	Pay Estimate #2S Retainage of Supplemental Agreeme	112.50
H & W Contracting LLC	Pay Estimate #2S Retainage of Supplemental Agreeme	15.00
H & W Contracting LLC	Pay Estimate #2S Retainage of Supplemental Agreeme	22.50
J & K Contracting, LLC	Pay Estimate #2S Retainage of Supplemental Contract	75.00
J & K Contracting, LLC	Pay Estimate #2S Retainage of Supplemental Contract	10.00
J & K Contracting, LLC	Pay Estimate #2S Retainage of Supplemental Contract	15.00

Lundell Construction Co. Inc.	Used Camara on 5th Street	360.00
OMG Midwest, Inc	Concrete-FEMA Project	541.50
Principal Life Ins Co	Insurance Premium Dec 2015	136.83
Storm Lake Hydraulics Co Inc	Jetler Hose End	13.49
Underground Location Company	October 2015 Locates	60.45
Wastewater Collection	**Department Total =**	3,563.40
Landfill		
Accela, Inc #774375	October 2015 IVR Transactions	6.25
Accela, Inc #774375	October 2015 Web Payments	135.00
City of Storm Lake	Health Ins Allocations Dec2015	469.58
JNB Acquisition Corporation	Copier Maintenance Agreement	9.66
Principal Life Ins Co	Insurance Premium Dec 2015	20.68
Qualified Presort Service, LLC	Past Due Notices	62.92
U.S. Postal Service	PO Box Rental Fee 2016	41.20
Landfill	**Department Total =**	745.29
Storm Water Administration		
Accela, Inc #774375	October 2015 Web Payments	135.00
Accela, Inc #774375	October 2015 IVR Transactions	6.25
Bolton & Menk, Inc	Services through 11/4/2015	20,265.00
City of Storm Lake	Health Ins Allocations Dec2015	753.83
Custodian of Petty Cash	Storm Water Postage	1.76
Getty Images (US) Inc	Quarterly Download Subscription	124.93
JNB Acquisition Corporation	Copier Maintenance Agreement	9.66
NW Iowa Planning & Development Commission	SHIELD Draw #3 FY 2016	333.34
Principal Life Ins Co	Insurance Premium Dec 2015	28.98
Qualified Presort Service, LLC	Past Due Notices	62.92
Storm Water Administration	**Department Total =**	21,721.67
Storm Water Collection		
Bolton & Menk, Inc	Services through 11/24/2015	543.00
City of Storm Lake	Health Ins Allocations Dec2015	660.57
Emmons & Olivier Resources Inc	Construction Admin through 9/30/2015	1,876.37
Emmons & Olivier Resources Inc	Construction Admin through 10/31/2015	1,161.88
Foundation Analytical Laboratory Inc	November 2015 Testing	840.00
Foundation Analytical Laboratory Inc	November 2015 Testing	120.00
Foundation Analytical Laboratory Inc	November 2015 Testing	420.00
Foundation Analytical Laboratory Inc	November 2015 Testing	820.00
H & W Contracting LLC	Pay Estimate #4 of NCSW	434,492.79
Healy John J.	Pay Estimate #6 of Expansion Blvd SW	134,996.27
Iowa Dept of Natural Resources	NC SW Water Main Construction Permit	100.00
Principal Life Ins Co	Insurance Premium Dec 2015	35.82
Storm Water Collection	**Department Total =**	576,066.70
Street Cleaning		
City of Storm Lake	Health Ins Allocations Dec2015	470.13
Old Dominion Brush Co	Gutter Broom	652.60
Street Cleaning	**Department Total =**	1,122.73

Insurance

Auxiant - Claims Account	11/16/2015 Claims	17,841.06
Auxiant - Claims Account	11/30/2015 Claims	31,085.54
Auxiant - Claims Account	11/23/2015 Claims	3,275.49
Auxiant - Fixed Account	Transitional RI Fee	5,940.28
Auxiant - Fixed Account	December 2015 Premium	17,203.98
Auxiant - Flex Account	11/25/2015 Flex Claims	2,119.51
Insurance	**Department Total =**	77,465.86

Vehicle Maintenance

Bomgaars Supply, Inc	Supplies	6.90
North Lake Truck Repair	Fittings	4.23
Reinert Michael P	Rod	6.50
Storm Lake Hydraulics Co Inc	Hydraulic Hose & Ends #59	152.18
Vehicle Maintenance	**Department Total =**	169.81

Technology

Perrin Directional Drilling LLC	Fiber Line Pay Estimate	17,973.60
Pictometry International Corporation	City Half of Annual Maintenance Fee	750.00
Rebnord Technologies Inc	Fiber Pods & Fiber	6,036.00
Vast Broadband	Internet Service Nov 2015	894.95
Technology	**Department Total =**	25,654.55
	Grand Total =	1,277,698.85

King's Pointe Resort
Disbursements 11/12/2015 through 11/24/2015

Vendor Name	Description	Amount
ACCO	supplies	153.65
Ace Hardware Inc. (2)	supplies	209.72
Booking.com	commission	90.90
Color-ize	supplies	339.15
Expedia Inc.	commission	117.72
Hawk-I Electric Inc.	supplies	110.00
Hy-Vee Food Stores (2)	food	475.49
Midamerican Energy Company (2)	utilities	8,135.48
Joyce's Greenhouse	supplies	2,020.00
KDSN AM/FM	advertising	5.00
Kinseth Hotel Corporation	payroll/mgt. fee/employee benefits	58,967.58
Pepsi-Cola Bottling Co. (2)	beverages	1,096.93
Pilot Tribune	advertising	44.70
Storm Lake Times (2)	advertising	163.05
Sysco Guest Supply	supplies	1,390.73
Treasurer State of Iowa	sales tax	8,000.00
UPS (2)	shipping	47.88
US Foods (2)	food	14,553.92
VAST Broadband	cable, phone	2,701.70
Al's Liquor (2)	beverages	915.06
Whitney Dickinson	reimbursement	56.99
Doll Distributing LLC (2)	beverages	1,315.55
Employees	reimbursement	42.65
Johnson Brothers/Iowa Wine & Bev (2)	beverages	592.46
Misc. POA Disbursements (2)	misc. disbursements	350.00
	Total	**101,896.31**

Sunrise Pointe Golf Course
Disbursements 11/12/2015 through 11/24/2015

Midamerican Energy Company	utilities	364.90
Julius Cleaners	mat cleaning	4.80
Kinseth Hotel Corporation	payroll, management fee	385.80
Alliant Energy	utilities	122.25
US Foods Inc.	food	79.61
VAST Broadband	cable, phone	110.48
Johnson Brothers/Iowa Wine & Bev	beverages	37.10
Al's Liquor	beverages	35.58
	Totals	**1,140.52**

M E M O R A N D U M

TO: SUE VOSSBERG

FROM: MARK PROSSER

DATE: DECEMBER 2, 2015

REFERENCE: LIQUOR LICENSE RENEWAL
BREWSTER'S
225 E RAILROAD ST

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

INCIDENTS	11-21-2013 to 11-23-2014	11-24-2014 to 11-30-2015
Arrest	0	1
Bar Check	215	172
Burglary	0	1
Business Assist	0	1
Business Security	22	45
Citizen Assist	1	0
City/Co Department Assist	1	0
Distrubance	1	1
Extra Security	0	1
Fight	1	0
Fire Call	1	0
General Information	1	1
Intoxicated Pedestrian	1	4
Keys Locked in Car	1	2
Law Department Assist	1	1
Pedestrian Stop	0	1
PR/Talk/Presentation	3	1
Scam	1	1
Station Assignment	0	2
Street Beat	2	0
Suspicious Vehicle	1	0
Theft	0	1
Vehicle Stop	0	2
Wants/Warrants Check	0	2

White Summons	1	0

ARRESTS

Disorderly Conduct	0	2
Minor in Possession of Alcohol	0	2
Public Intoxication	0	10
Interference With Official Acts	0	1

Recommendation: Approval of liquor license.

License Application (**)**

Applicant

Name of Applicant: Sifoun Soumetho

Name of Business (DBA): Lakeshore Pho

Address of Premises: 1411 Lakeshore drive suite C

City Storm Lake **County:** Buena Vista **Zip:** 50588

Business (712) 732-0114

Mailing 818 Highview drive

City Storm Lake **State** IA **Zip:** 50588

Contact Person

Name Sifoun Soumetho

Phone: (712) 660-3805 **Email** sifoun.soumetho@outlook.com

Classification Class B Beer (BB) (Includes Wine Coolers)

Term: 12 months

Effective Date: 12/12/2015

Expiration Date: 01/01/1900

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Status of Business

BusinessType: Sole Proprietorship

Corporate ID Number: **Federal Employer ID**

Ownership

Sifoun Soumetho

First Name: Sifoun **Last Name:** Soumetho

City: Storm Lake **State:** Iowa **Zip:** 50588

Position: owner

% of Ownership: 100.00% **U.S. Citizen: Yes**

Insurance Company Information

Insurance Company: West Bend

Policy Effective Date: **Policy Expiration**

Bond Effective **Dram Cancel Date:**

Outdoor Service Effective **Outdoor Service Expiration**

Temp Transfer Effective **Temp Transfer Expiration Date:**

Staff Summary

12/7/2015
Agenda Item # B.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: **Buy Local Information**

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally $4,000 - $6,000 in expenses until they purchase Jet Fuel or Av Gas which can be $10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be, an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	$1,277,689.85	$341,747.68	$88,101.91	26	$15,000.52	4	$238,645.25	70
King's Pointe	$101,896.31	$34,479.09	$15,004.35	44			$19,474.75	56
Golf								

Golf Course	$1,140.52	$754.72	$638.01	85			$116.71	15

RECOMMENDATION: Review Buy Local Information

Staff Summary

12/7/2015
Agenda Item # C.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Applications For Tax Abatement On Residential Properties**

BACKGROUND:

Previously the City has handled the requests for Urban Revitalization through an internal process; however, it was noted that the official approval needs to be that of City Council and not internal staff. This will not affect previous applications but only those applications moving forward.

Typically these applications (if a normal request and filed on time) will be included with the regular Council agendas as part of the Consent Agenda. Items filed late will be handled as a regular staff summary.

Owners of property within the corporate limits of Storm Lake which have built new buildings or have remodeled existing structures**, and are not located in an Urban Renewal Area**, may apply for a property tax abatement.

Owners of residential property may apply for an abatement of 100% of the first $75,000 of actual value added for a period of five (5) years. Owners of commercial properties may apply for an abatement of 50% on the actual value added for a period of three years.

The amount of increase in value is determined by the Buena Vista County Assessors Office, which will ultimately decide if the property will be eligible for an abatement and how much abatement will be provided.

Applications for tax abatements must be received by the City no later than February 1st and the City must deliver the approved applications to the County Assessors Office no later than March

	1st. Applications outside of these dates will still be accepted, but the timing of the abatement will be different than those applications received in the required submittal dates. There are five residential properties included in this Consent Agenda item requesting tax abatements. They are located at the following addresses: 1620 Rose Lane (new detached garage, extensive improvements), 1709 Tulip Lane (completely remodeled home), 522 Terrence Street (completely remodeled home), 1009 Evergreen Avenue (new home), and 1111 West Sixth Street (new home). The attached applications for tax abatement are not located in an Urban Renewal Area, so they are eligible to apply for a residential tax abatement. The applications, if approved by Council, will be forwarded to the Buena Vista County Assessors Office. If approved by the Assessors Office, the properties will receive the full five year abatement.
FISCAL IMPACT:	If approved by the Storm Lake City Council and the Buena Vista County Assessors Office, the combined <u>estimated</u> tax abatement for all of the properties over five years would be $12,572.
RECOMMENDATION:	Review and approve the applications for tax abatement under the urban revitalization plan for the properties located at 1111 West Sixth Street, 1009 Evergreen Avenue, 522 Terrence Street, 1709 Tulip Lane, and 1620 Rose Lane.

ATTACHMENTS:

	Description	Type
🗋	Tax Abatement Application - 1620 Rose Lane	Application
🗋	Tax Abatement Application - 1709 Tulip Lane	Application
🗋	Tax Abatement Application - 522 Terrence St	Application
🗋	Tax Abatement Application - 1009 Evergreen Ave.	Application
🗋	Tax Abatement Application - 111 W. 6th St	Application

TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

Storm Lake — Jump Right In!

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first $75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More Information? Scan This QR Code!

☐ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Property Address: 1620 Rose Lane

Legal Description: 02-09 Storm Lake Corp Hayes M.C.S. Addition

Property ID Number (PIN): 1402253006 Owner E-mail:

Property Owner Name: Javier Maria Espino Phone Number: 712-73~~8~~2 1050

Owner Address (If different than above) Same

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

(✓) Residential ( ) Commercial ( ) Multi-Residential ( ) Industrial ( ) Vacant

What is the PROPOSED use of the property? (Choose one)

(✓) Residential ( ) Commercial ( ) Multi-Residential ( ) Industrial ( ) Vacant

What is the nature of the improvements being completed?

(✓) New Construction ( ) Addition (✓) General Improvemts

Describe Improvements: Added 24'x24' detached garage and new roof, steps, electrical on home.

Estimated or Actual Date of Completion: November 30, 2015

Estimated or Actual costs of Improvements: $31,585.00

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

PLEASE CONTINUE APPLICATION ON BACK OF THIS PAGE

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature: Javier G Espino

Print Name: Javier G. Espino Date: 11-3-15

Title: Owner Company: N/A

City of Storm Lake ONLY

Date Received: 11-30-2015 1st Year Fully Assessed:

☑ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #: BP15-0092 BP15-0190 ☐ For Rental Properties - Verified that property is on rental inspection registration list

☑ Check Box if application is approved ☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official: [signature] Date: 11-30-2015

Authorized by Mayor: Date:

Attested by City Clerk: Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on : By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements: ☐ Check Box if property **IS** eligible for Tax Abatement ☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature: Date:

☐ Check Box once final copy returned to City of Storm Lake

 More Information on qualifications and requirements available online at www.stormlake.org/taxabatement

TAX ABATEMENT APPLICATION FORM

Storm Lake — Jump Right In!

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first $75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More Information? Scan This QR Code!

☑ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Property Address: 1709 Tulip Ln, Storm Lake, IA 50588

Legal Description: 15-05 Storm Lake Corp M.C.S. Add.

Property ID Number (PIN): 14-02-255-011 Owner E-mail: joey@thebridgeofstormlake.com

Property Owner Name: Habitat For Humanity of Buena Vista County Phone Number: 712-299-0469

Owner Address (If different than above) P.O. Box 853, Storm Lake, IA 50588

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☒ Residential ○ Commercial ○ Multi-Residential ○ Industrial ○ Vacant

What is the PROPOSED use of the property? (Choose one)

☒ Residential ○ Commercial ○ Multi-Residential ○ Industrial ○ Vacant

What is the nature of the improvements being completed?

○ New Construction ○ Addition ☒ General Improvemts

Describe Improvements: New Roof, Siding, Drive way, Replace Sheet Rock, update Electrical, Flooring

Estimated or Actual Date of Completion: 7-1-2015

Estimated or Actual costs of Improvements: $23,300

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

PLEASE CONTINUE APPLICATION ON BACK OF THIS PAGE

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature: VP

Print Name: JAY DAHLHAUSER ~~VICE PRESIDENT~~.   Date: 3-31-15

Title: VICE PRESIDENT   Company: HABITAT FOR HUMANITY OF BUENA VISTA COUNTY.

City of Storm Lake ONLY

Date Received: 3/31/2015   1st Year Fully Assessed:

☑ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #: BP15-0026   ☐ For Rental Properties - Verified that property is on rental inspection registration list

☑ Check Box if application is approved   ☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official: Date: 11-30-2015

Authorized by Mayor: Date:

Attested by City Clerk: Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on :   By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements: ☐ Check Box if property **IS** eligible for Tax Abatement   ☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature: Date:

☐ Check Box once final copy returned to City of Storm Lake

    More Information on qualifications and requirements available online at www.stormlake.org/taxabatement

TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first $75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More Information? Scan This QR Code!

☐ Prior Approval for Intended Improvements

☒ Approval of Improvements Completed

Property Address: 522 Terrence Street Storm Lake, Iowa 50588

Legal Description: 17-00, Storm Lake Corporation, Hayes, Thomas L.V. Add., S/D PT Outlot #1

Property ID Number (PIN): 14-04-277-016

Owner E-mail: a_nicole_w89@hotmail.com

Property Owner Name: Ashley WolfTornabane

Phone Number: 7122993962

Owner Address (If different than above) N/A

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

(●) Residential ( ) Commercial ( ) Multi-Residential ( ) Industrial ( ) Vacant

What is the PROPOSED use of the property? (Choose one)

(●) Residential ( ) Commercial ( ) Multi-Residential ( ) Industrial ( ) Vacant

What is the nature of the improvements being completed?

(●) New Construction ( ) Addition ( ) General Improvemts

Describe Improvements: The house was demolished down to the studs then rebuilt. At least for Insurance purposes, this counts as new.

Estimated or Actual Date of Completion: 04/15/15

Estimated or Actual costs of Improvements: 75,000

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

PLEASE CONTINUE APPLICATION ON BACK OF THIS PAGE

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature: Ashley WolfTornabane

Print Name: Ashley WolfTornabane Date: 05/29/2015

Title: Owner Company: NA

City of Storm Lake ONLY

Date Received: 5-29-15 1st Year Fully Assessed:

☑ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #: BP13-0289 ☐ For Rental Properties - Verified that property is on rental inspection registration list

☑ Check Box if application is approved ☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official: Scott Olsen Date: 11-30-2015

Authorized by Mayor: Date:

Attested by City Clerk: Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on : By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements:

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature: Date:

☐ Check Box once final copy returned to City of Storm Lake

 More Information on qualifications and requirements available online at www.stormlake.org/taxabatement

TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

Storm Lake — Jump Right In!

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first $75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More Information? Scan This QR Code!

☐ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Property Address: 1009 Evergreen Ave. Storm Lake, Ia 50588

Legal Description: lot 4, Block 00 of the Friesen's 2nd Addn to the City of Storm Lake

Property ID Number (PIN): 10-35-362-004

Owner E-mail:

Property Owner Name: Saravut Kamphasree

Phone Number: ~~712~~ 916-833-6329

Owner Address (If different than above)

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

✓ Residential ○ Commercial ○ Multi-Residential ○ Industrial ○ Vacant

What is the PROPOSED use of the property? (Choose one)

✓ Residential ○ Commercial ○ Multi-Residential ○ Industrial ○ Vacant

What is the nature of the improvements being completed?

✓ New Construction ○ Addition ○ General Improvemts

Describe Improvements: New single family dwelling

Estimated or Actual Date of Completion: 6/09/15

Estimated or Actual costs of Improvements: $180,000

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

PLEASE CONTINUE APPLICATION ON BACK OF THIS PAGE

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature: [signature]

Print Name: Saravut kamphasree Date: 6/16/15

Title: Owner Company:

City of Storm Lake ONLY

Date Received: 11-30-2015 1st Year Fully Assessed:

☑ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #: BP14-0084 ☐ For Rental Properties - Verified that property is on rental inspection registration list

☑ Check Box if application is approved ☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official: [signature] Date: 11-30-2015

Authorized by Mayor: Date:

Attested by City Clerk: Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on : By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements:

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature: Date:

☐ Check Box once final copy returned to City of Storm Lake

 More Information on qualifications and requirements available online at www.stormlake.org/taxabatement

TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

Storm Lake — Jump Right In!

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first $75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More Information? Scan This QR Code!

☒ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Property Address: 1111 W. 6th Street, Storm Lake, Ia 50588

Legal Description: 02-00, Storm Lake Corporation, Hayes, West School Add.

Property ID Number (PIN): 14.04.235.002 Owner E-mail:

Property Owner Name: Michael Fox Phone Number: 570 466 9846

Owner Address (If different than above)

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☒ Residential ○ Commercial ○ Multi-Residential ○ Industrial ○ Vacant

What is the PROPOSED use of the property? (Choose one)

☒ Residential ○ Commercial ○ Multi-Residential ○ Industrial ○ Vacant

What is the nature of the improvements being completed?

☒ New Construction ○ Addition ○ General Improvemts

Describe Improvements: New Single family dwelling

Estimated or Actual Date of Completion: June 11, 2015

Estimated or Actual costs of Improvements: $165,000.00

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

PLEASE CONTINUE APPLICATION ON BACK OF THIS PAGE

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature: [signature]

Print Name: Michael Fox Date: 6/16/15

Title: Owner Company:

City of Storm Lake ONLY

Date Received: June 16, 2015 1st Year Fully Assessed:

☑ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #: BP14-0205 ☐ For Rental Properties - Verified that property is on rental inspection registration list

☑ Check Box if application is approved ☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official: [signature] Date: 11-30-2015

Authorized by Mayor: Date:

Attested by City Clerk: Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on : By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements:

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature: Date:

☐ Check Box once final copy returned to City of Storm Lake

 More Information on qualifications and requirements available online at www.stormlake.org/taxabatement

Staff Summary

12/7/2015
Agenda Item # 3.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: **Fiscal Year 2016-2017 Outside Agency Question and Answer Session**

BACKGROUND: This agenda item will open the Question and Answer Session for the FY 2016-2017 Outside Agency funding requests. Each agency will have three minutes to explain their program/and or proposal to the City Council. The Council may then ask questions of the applicant. Determination of the level of funding will be made at the Budget Workshop in February, 2016.

Applicant	FY 15/16 Funding Request	FY 15/16 Funding Award	FY 16/17 Funding Request
Upper Des Moines Opportunity	$8,000	$5,000	$8,000
Witter Gallery	$16,000	$11,000	$18,000

FISCAL IMPACT: There is no fiscal impact for this Question and Answer Session.

RECOMMENDATION: Open the Outside Agency Question and Answer Session and invite representatives from Upper Des Moines Opportunity, Inc. and Witter Gallery to present their program and/or proposal.

ATTACHMENTS:

Description	Type
Upper Des Moines Oppportunity	Application
Witter Gallery	Application

Upper Des Moines Opportunity, Inc.

101 Robins Street • PO Box 519 • Graettinger, IA 51342 • www.udmo.com • EOE
Phone: (800) 245-6151 or (712) 859-3885 • Fax: (712) 859-3892

"We are dedicated to helping build stronger communities by addressing the effects of poverty on individuals and families."

Buena Vista Outreach
620 Michigan Street
Storm Lake, IA 50588
Phone: 712-732-1757

Clay Outreach
407 East 3rd Street
Spencer, IA 51301
Phone: 712-262-7409

Dickinson Outreach
1575 18th Street
Spirit Lake, IA 51360
Phone: 712-336-1112

Emmet Outreach
508 South 1st Street
Estherville, IA 51334
Phone: 712-362-2391

Hamilton Outreach
1440 East Second Street
Webster City, IA 50595
Phone: 515-832-6451

Humboldt Outreach
Humboldt Co. Courthouse
Dakota City, IA 50529
Phone: 515-332-3631

O'Brien Outreach
140 2nd Street SE
Primghar, IA 51245
Phone: 712-957-1023

Osceola Outreach
1672 Northwest Blvd.
Sibley, IA 51249
Phone: 712-754-2573

Palo Alto Outreach
2905 25th Street
Emmetsburg, IA 50536
Phone: 712-852-3482

Pocahontas Outreach
406 NW 7th Street
Pocahontas, IA 50574
Phone: 712-335-3335

Webster Outreach
900 Central Avenue
Trolley Center, Suite 11
Fort Dodge, IA 50501
Phone: 515-576-7774

Wright Outreach
221 West Broadway
Eagle Grove, IA 50533
Phone: 515-448-3704

November 10, 2015

City of Storm Lake
P.O. Box 1086
Storm Lake, IA 50588

RE: Request for Funding Applications

Please find enclosed Upper Des Moines Opportunity, Inc. (UDMO) completed application for Operational Funding. We appreciate you extending this funding opportunity to UDMO and considering us for this chance to provide services to the City of Storm Lake within Buena Vista County.

Once again thank you and please feel free to contact me (712-859-3885, Ext. 125) if you have any questions or would like additional information.

Sincerely,

Jamey M. Whitney

Jamey M. Whitney
Executive Director

DUE DATE:
November 12, 2015

Application for City of Storm Lake Grant Funding
City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone#712-732-8000
Fax #712-732-4114
www.stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: **Upper Des Moines Opportunity, Inc. (UDMO)**

Mailing Address: 101 West Robbins Street; P.O. Box 519, Graettinger, Iowa 51342

Contact Person: Jamey M. Whitney *(Available During the Day)* Title: Executive Director

Phone Number: 712-859-3885 Ext. 125 Tax/Corporate Status of Organization: Tax exempt-Private Non-profit

E-Mail Address: jwhitney@udmo.com Tax ID#: 42-0923424

Amount Requested FY 16/17: $8,000.00

What are funds being requested for? Funding to support Outreach service operations for individuals and families economically at-risk.

Previous Funding from the City of Storm Lake	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Requested Funding	$8,000.00	$8,000.00	$8,000.00	$8,000.00
Allocated Funding			$5,000.00	

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

See Attached

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

See Attached

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

See Attached

How many people does this project/program *serve?* (Describe how this number was determined.)

See Attached.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

See Attached.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

See Attached.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION.)**

☐ Calendar Year (Jan.-Dec.) ☐ Fiscal Year (July-June) ☒ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2017
1	Fees			
2	Federal Funding	$11,711,662.00	$11,711,662.00	$11,639,804.00
3	State Funding	$933,213.00	$933,213.00	$832,249.00
4	Buena Vista County Funding	$17,000.00	$17,000.00	$18,000.00
5	**City of Storm Lake Funding**	**$0.00**	**$5,000.00**	**$8,000.00**
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Other County Funding (excluding BV)	$135,408.00	$135,408.00	$132,790.00
	Other City Funding (excluding Storm Lake)	$47,837.00	$47,837.00	$27,226.00
7	Fundraising	$5,500.00	$5,500.00	$5,500.00
8	Donations	$301,675.00	$301,675.00	$290,675.00
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Rent (HOME Apts.)	$105,000.00	$105,000.00	$105,000.00
	Other	$123,259.00	$123,259.00	$102,951.00
	Inkind (Head Start, Shared Visions, PUY, FaDSS)	$1,309,910.00	$1,309,910.00	$1,330,071.00
10	**Total Revenue**	**$14,690,464.00**	**$14,695,464.00**	**$14,492,266.00**
	Expenses			
11	Salaries, Wages, Benefits	$7,155,987.00	$7,155,987.00	$7,120,883.00
12	Contractual Costs	$87,483.00	$87,483.00	$86,757.00
13	Facilities Costs (Utilities/Rent)	$311,592.00	$311,592.00	$308,175.00
14	Materials/Supplies	$464,196.00	$462,196.00	$461,428.00
15	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Client Services	$4,741,984.00	$4,741,984.00	$4,622,960.00
	Other Operational	$677,817.00	$677,817.00	$597,285.00
	Inkind (Head Start, Shared Visions, PUY)	$1,309,910.00	$1,309,910.00	$1,330,071.00
16	**Total Expenses**	**$14,746,969.00**	**$14,746,969.00**	**$14,527,559.00**
17	**Net Gain (Loss)**	**$-56,505.00**	**$-51,505.00**	**$-35,293.00**

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

This budget is for the entire agency and includes funds that operate Head Start, WIC, Weatherization, LIHEAP and various other programs. All are restricted funding. Only Community Service Block Grant funds and local funding is used to provide UDMO Outreach Services (SEE PROGRAM BUDGET FORM).

Required submittals:

A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.

B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.) ☐ Fiscal Year (July-June) ☒ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	**Previous Year**	**Current Year**	**FY 2017**
1	Program/Project Fees			
2	Federal Funding	$46,886.00	$58,742.00	$58,742.00
3	State Funding			
4	Buena Vista County Funding	$17,000.00	$18,000.00	$18,000.00
5	**City of Storm Lake Funding**	**$0.00**	**$5,000.00**	**$8,000.00**
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
	Other Buena Vista County Town Funding	$1,514.00	$1,514.00	$1,570.00
7	Fundraising			
8	Donations	$45,000.00	$45,000.00	$37,000.00
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
	Monsanto	$0.00	$15,000.00	$0.00
10	**Total Revenue**	**$110,400.00**	**$115,400.00**	**$123,858.00**
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	$134,871.00	$134,871.00	$121,850.00
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)	$16,080.00	$16,080.00	$17,000.00
14	Travel Expenses	$1200.00	$1,200.00	$1,200.00
15	Supplies/Materials	$600.00	$600.00	$600.00
16	Advertising			
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Assistance to Individuals	$4,300.00	$4,300.00	$4,300.00
	Other Operational	$1,900.00	$1,900.00	$1,900.00
19	**Total Expenses**	**$158,951.00**	**$158,951.00**	**$146,850.00**
20	**Net Gain (Loss)**	**$-48,551.00**	**$-43,551.00**	**$-22,992.00**

Program/Project Budget Explanations:(if necessary, use this space to clarify any of the budget information provided)

The project costs projected will be used to help offset the operational costs of our Outreach Services which includes a portion being used for direct client services.

CERTIFICATION:

☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☒ The undersigned will provide the City of Storm Lake full access to financial records and audits upon request.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex or natural origin.

The undersigned understand that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Upper Des Moines Opportunity, Inc.
Applicant Organization

James M. Whitney
Applicant Representative

11/11/2015
Date

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone # 712-732-8000
Fax # 712-732-4114
www.stormlake.org

Due: November 12, 2015

Describe the problem project/problem is attempting to prevent/solve or the issue(s) your project will address.

Upper Des Moines Opportunity, Inc. (UDMO) is the Community Action Agency serving the people of Storm Lake in Buena Vista County, helping the low-income, elderly and people with disabilities within Storm Lake as well as the communities of eleven other Iowa counties. Programs and services provided by UDMO build the bridge to self-sufficiency.

With your support and commitment to address the poverty needs of Storm Lake, we at UDMO can build stronger communities by addressing the effects of poverty on individuals and families. UDMO will continue to partner with the City of Storm Lake both financially and in our mission to meet the needs of low-income in Storm Lake. The economic setting continues to challenge all of us and UDMO is assisting more clients with greater needs. Meeting those needs is important to UDMO and to you as a partner. Without UDMO's presence in our counties and communities demand on local general relief efforts would be too great for the community and county to handle.

UDMO is asking the City of Storm Lake to allocate financial resources of $8,000 for FY16 (October 1, 2015- September 30, 2016). UDMO provides a variety of helpful programs and services to Storm Lake residents such as: emergency energy assistance, emergency shelter assistance, assistance for the homeless and those in crisis situation, Weatherization, food assistance, Head Start, WIC, FaDSS, Special Projects (Back to School, Coats for Kids, holiday projects) and many others.

UDMO Buena Vista County Outreach is accessed weekly by individuals who are facing a crisis, homeless and/or have no means to purchase food. Buena Vista outreach center has worked hard with various community partners in the past to meet the overwhelming needs of the individuals within Buena Vista County with little to no funding. With the assistance from City of Storm Lake, Buena Vista County Outreach Center would be able to continue to provide the needed services for individuals and families.

Due to economic hardship, UDMO has seen an increase the demand in our services. In 2013, Supplemental Nutrition Assistance Program (SNAP) decrease in benefits were causing hardships on nearly 10 million people nationwide who live in "deep poverty". The SNAP cut is equivalent to taking away 21 meals off the tables of families of four, or 16 meals for a family of three, based on the calculations of $1.70 to $2.00 per meal lost due to the reduction. In Buena Vista County UDMO served 84 families of three, and 78 families of four in the previous year with the SNAP reduction UDMO was able to assist these families by allotting food back on the table when federal governments took food away.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

As many of us are aware, current national and state economic concerns continue to hit many of our at-risk families hard. As lawmakers continue to search for ways to "balance the budgets", many see that the only resource is to cut needed services. This only places even more difficulties on the individuals facing hard times who are already vulnerable. With the funds from the City of Storm Lake it will allow us to offset our operational costs so that we can keep from cutting vitally needed services and the means of delivering services.

Determining success will be by our ability to effectively and efficiently deliver services to the residents of Storm Lake. We will also be able to maintain our office hours that will make our services more accessible to Storm Lake residents. We have served Storm Lake and Buena Vista County for 50 years and our presence shows that we are there to meet the needs of our most vulnerable populations. Everyone that is served is tracked in our client services data base and the numbers served provides evidence that we are meeting our mission. Reports currently sent to state and federal agencies provide comprehensive demographics that show who we serve and statistics particular to that those served.

Our State network uses CSBG National Performance Indicators to determine the success of our outcomes. The CSBG Monitoring and Assessment Task Force (MATF) supported by the Administration for Children and Families, Office of Community Services (OCS), and the U.S. Department of Health of Human Services produced a National Strategic Plan in 1996. This plan identified national goals for community action that specifically addressed these three areas, identifying them as "family" and "community" goals. MATF added "agency" goals to complete the plan.

- **Goal 1.** Low-income people become more self-sufficient. (Family)
- **Goal 2.** The conditions in which low-income people live are improved. (Community)
- **Goal 3.** Low-income people own a stake in their community. (Community)
- **Goal 4.**Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- **Goal 5.** Agencies increase their capacity to achieve results. (Agency)
- **Goal 6.** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

Measurement-The number and percentage of all individuals, families, adults and children participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:

1. **Total number of low-income individuals and households served.**
2. **Increased/maintained safe affordable housing.**
3. **Increased Nutrition Resources**
4. **Reduced an Emergency Need**

All of the above measurements fall under Goal 6 and apply to the services Outreach provides with the funds being requested. Success is determined if an emergency need has been met and the individual or family is out of immediate crisis.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

Common stakeholders are the low-income individuals and families in Storm Lake who qualify for services. UDMO has developed a comprehensive network of community partnerships that provide support to qualified individuals and families. Referrals are made to UDMO and we refer clients in need to our partners. Not only do we partner with other public and private agencies, we also work with local, county, state and federal governments to provide an array of services for eligible clients.

Additionally, community collaboration is one of UDMO's strengths. UDMO has over 100 existing partnership agreements in place with health, education, human service, medical, dental, mental health, and other community programs serving low-income families. Storm Lake experienced an influx of diversity more than 20 years ago. A small group of community leaders which included schools, hospitals and law enforcement stepped forward to proactively welcome the new immigrants to Storm Lake. UDMO took the lead with this group of community leads to establish a Community Health Center almost 10 years ago. The Center quickly outgrew its location and built a new facility a few years later and added an addition a couple years after the move.

UDMO partners with Buena Vista County for funding to serve clients in and outside of Storm Lake. We also work closely with many of the private industries for funding and donations to provide utility, housing/rental assistance and food to meet the nutritional needs of local residents. To insure that partners and clients know what services are available, we conduct presentations and post announcements in the media notifying the community of services available.

Some of our most important stakeholders in and around the Storm Lake area include:

*Valero
*Iowa Department of Human Services
*Storm Lake Public Schools
*City of Storm Lake
*Buena Vista University
*Local Faith Based Community
*Storm Lake Police Department
*Kiwanis
*Monsanto
*Local Medical Providers
*Mental Health Agency (Season's)
*Local Businesses
*Local Fraternal Organizations
*Tyson Foods

UDMO approaches our stakeholders listed with the same information that we are providing in this application. If requested we provide them with the same report as we provide in this application.

How many people does this project/program serve? (Describe how this number was determined)

The number used in this proposal are based on the data accumulated through the 2015 program year with UDMO. These are actual figures of people we served during that time frame and can only provide a projection for the new fiscal year. Based on previous trends, demand for our services continues to grow in Buena Vista and particularly Storm Lake due to an increase in the communities' population.

UDMO assistance supported 1,375 individuals in 429 Storm Lake residents' households during fiscal year 2015 (October 1, 2014- September 30, 2015). Enclosed are reports that highlight the characteristics of these residents and the services they received during the year. We continue to see an increased demand for our services from previous years and need your support more than ever.

If you receive funding from the City during the previous year, please provide an explanation and documentation on how funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why.

Yes. As stated above, UDMO Buena Vista County Outreach served 1,375 individuals and 429 households last year in Storm Lake alone. Attached is a report providing the documentation of the services provided numbers are provided that specifically show demographic data on individuals and families who have come into our outreach office for services. There are two reports attached. The first is client characteristics report which provides demographics on individuals and households served and the second is a Program Activity Agency Summary Report. Both are specifically for individuals and families served in the City of Storm Lake only.

What other ways does your organization raise funds for the operation and/or program/project you're requesting City funds for?

The funds being requested are to operate the Buena Vista Outreach Center our center mainly operates on funds from the Community Services Block Grant (CSBG) that is from the State of Iowa Department of Human Rights. Unfortunately, the funds we receive have been reduced from previous years due to budget cuts and the costs of operations continue to rise. Usually all funds from private and local funders are used specifically for client services and to stock the food pantry or school supplies for children in families who have limited financial means. We also request funds from the county on an annual basis, but these funds are used directly for client services. All funds raised in Buena Vista County or Storm Lake stay within the County or City to serve the individuals and families at-risk.

Program Activity Summary by Service Report

16-Oct-15

Program activity from: 01-Oct-14 **thru:** 30-Sep-15

Programs selected: ALL

Activity Types: ALL

County(s): ALL

Town(s): Storm Lake

Service Provided: ALL

Service(s): ALL

Program	*Service Type*	*Households*	*Individuals*	*Units of service*	*Costs*
513 A & R Budget Counseling					
	(No service code)	5	18	5	$0.00
	A & R Budget Counseling Totals:	5	18	5	$0.00
510 A & R Conservation Education					
	(No service code)	235	672	241	$0.00
	A & R Conservation Education Totals:	235	672	241	$0.00
541 A & R Crisis Application					
	(No service code)	2	6	2	$0.00
	A & R Crisis Application Totals:	2	6	2	$0.00
543 A & R Customer Advocacy					
	(No service code)	5	18	6	$0.00
	A & R Customer Advocacy Totals:	5	18	6	$0.00
512 A & R Needs Assessment					
	(No service code)	1	6	1	$0.00
	A & R Needs Assessment Totals:	1	6	1	$0.00
542 A & R Vendor Negotiation					
	(No service code)	8	25	8	$0.00
	A & R Vendor Negotiation Totals:	8	25	8	$0.00
302 Baby's Room					
	Formula	1	2	1	$0.00
	Diapers	3	15	3	$0.00
	Baby's Room Totals:	4	17	4	$0.00
060 BACK TO SCHOOL					
	Backpack	29	156	105	$0.00
	School clothes	13	68	41	$0.00
	School Supplies	23	126	88	$0.00
	School Shoes	13	68	41	$0.00
	BACK TO SCHOOL Totals:	78	418	275	$0.00
685 BIF-Basic Intake Form					
	(No service code)	277	934	305	$0.00

Program Activity Summary by Service Report

Program	Service Type	Households	Individuals	Units of service	Costs
	BIF-Basic Intake Form Totals:	277	934	305	$0.00
209 Clothing					
	Coats for kids	1	4	1	$0.00
	Hat & Mittens	1	4	1	$0.00
	Snow Boots	1	4	1	$0.00
	Payless Shoes	25	110	75	$0.00
	Clothing Totals:	28	122	78	$0.00
287 DHS					
	DHS/Buena Vista Co.	2	4	2	$0.00
	DHS Totals:	2	4	2	$0.00
406 Elderbridge Program					
	Senior/Chore Service	5	5	5	$500.00
	Elderbridge Program Totals:	5	5	5	$500.00
236 Embrace Iowa					
	Embrace Iowa	1	5	1	$250.00
	Embrace Iowa Totals:	1	5	1	$250.00
083 Emergency Energy Utilities					
	I-Care/MidAmerican	5	13	5	$364.31
	Alliant Hometown Care	7	25	8	$2,095.94
	Emergency Energy Utilities Totals:	12	38	13	$2,460.25
672 ESG Homeless Prevention					
	ESG/Rent	3	8	3	$1,121.00
	ESG/Deposits	2	5	2	$850.00
	ESG/Utilities/Arrears/Continued Service	2	8	9	$3,158.71
	ESG Homeless Prevention Totals:	7	21	14	$5,129.71
673 ESG Rapid Housing					
	ESG/Rent	1	4	1	$438.00
	ESG/Deposits	1	4	1	$350.00
	ESG/Utilities/Arrears/Continued Service	1	4	2	$664.96
	ESG Rapid Housing Totals:	3	12	4	$1,452.96
754 FaDSS Program					
	Rent Deposit	1	4	1	$300.00
	Utility Voucher	1	4	1	$160.00
	FaDSS Program Totals:	2	8	2	$460.00
404 Food Programs					
	(No service code)	1	2	1	$0.00
	Surplus Foods	236	727	3264	$0.00

Program Activity Summary by Service Report

Program	Service Type	Households	Individuals	Units of service	Costs
	Food Pantry/food	37	122	40	$0.00
	Garden	138	455	422	$0.00
	Bread	244	770	3345	$0.00
	Food For Life	235	735	3220	$0.00
	Commodities	238	743	3330	$0.00
	Produce	17	59	18	$0.00
	Food Pantries/non-food	39	129	40	$0.00
	Eggs	179	553	683	$0.00
	Senior Farmers Market	1	2	1	$0.00
	School Backpack	1	1	1	$0.00
	Fruit	34	84	34	$0.00
	Hot Dogs	1	10	1	$0.00
	TEFAP (Food Bank) Form	71	220	71	$0.00
	ASAPS/BV Only	8	11	8	$319.89
	Moblie Food Pantry	29	96	33	$0.00
	Food Programs Totals:	1509	4719	14512	$319.89
137 Holiday Projects					
	Adopt a family	133	543	147	$0.00
	Adopt a family/food	132	543	150	$0.00
	Christmas Food Certificate	4	20	2	$0.00
	Holiday certificate	2	8	2	$0.00
	Birthday Box	1	4	2	$0.00
	Alco Angel Tree	1	0	1	$0.00
	Holiday Projects Totals:	273	1118	304	$0.00
407 Household Goods					
	Furniture	1	3	1	$0.00
	Appliances	1	3	1	$0.00
	House Accessories	1	3	1	$0.00
	Household Goods Totals:	3	9	3	$0.00
403 Housing/Homeless Prevention					
	Homeless Shelter	7	16	7	$0.00
	Housing/Homeless Prevention Totals:	7	16	7	$0.00
409 Information and Referral					
	Information & Referral Employment	10	46	21	$0.00
	Information & Referral Education	11	41	25	$0.00
	Information & Referral Emergency Serivces	3	7	7	$0.00
	Information & Referral Linkages	11	42	56	$0.00
	Information & Referral Housing	10	42	21	$0.00
	Information & Referral Nutrition	8	39	14	$0.00

Program Activity Summary by Service Report

Program	Service Type	Households	Individuals	Units of service	Costs
	Information & Referral Self-Sufficiency	5	16	5	$0.00
	Information & Referral Health	7	24	17	$0.00
	Information & Referral Youth Development	4	13	4	$0.00
	Information and Referral Totals:	69	270	170	$0.00
084 LIHEAP					
	(No service code)	40	49	40	$16,840.00
	Electric	47	100	47	$15,800.00
	Natural gas	140	505	144	$57,680.00
	Propane	8	18	9	$4,160.00
	LIHEAP Totals:	235	672	240	$94,480.00
237 MISC.					
	Mr Goodfellow	3	11	3	$0.00
	Salvation Army	1	1	1	$60.00
	Goodwill	5	11	4	$160.00
	MISC. Totals:	9	23	8	$220.00
606 ROMA					
	(No service code)	244	805	252	$0.00
	ROMA Totals:	244	805	252	$0.00
704 TBRA\Tenant Based Rental Assist					
	TBRA\Rent	5	18	30	$9,720.00
	TBRA\Deposit	1	3	1	$875.00
	TBRA\Tenant Based Rental Assistance Totals:	6	21	31	$10,595.00
216 Tyson					
	(No service code)	1	6	1	$0.00
	Tyson Totals:	1	6	1	$0.00
410 Voucher Programs					
	Voucher non-food	2	6	2	$409.00
	Voucher Programs Totals:	2	6	2	$409.00
051 Weatherization-DOE					
	(No service code)	235	672	243	$25,328.62
	Weatherization-DOE Totals:	235	672	243	$25,328.62
	Report Totals:	3268	10666	141605.43	

Witter Gallery
609 Cayuga St., Storm Lake IA 50588

November 12, 2015

City Council Members:

Since 1972, the Witter Gallery has been the center for the creation, exhibition, preservation and appreciation of fine arts in the Storm Lake area. The current members of the Witter Gallery Board believe strongly in the value of such an institution as part of our increasingly diverse community.

As you may know, the long time Director of the Witter Gallery recently resigned to pursue other job opportunities. The Witter Gallery Board has welcomed this change as an opportunity to re-evaluate all aspects of gallery operations. We are currently preparing a survey to be widely distributed throughout the local area. We will use the results of this survey to help us determine the current needs and desires of all segments of our local population, as well as the future directions that will encourage increased interest in and understanding of the benefits provided by easy local access to the fine arts.

We hope to continue to develop and enhance our ability to positively impact area residents of all ages through free admission to a variety of art exhibitions, as well as the opportunity to participate in a wide variety of other events throughout the year.

Please accept the attached application for funding for Fiscal Year 2016-2017 and join us in encouraging all members of our community to take advantage of this wonderful resource. Your support is crucial to our continued operation.

Sincerely,

Patricia Hampton
President
Witter Gallery Board.

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Storm Lake Jump Right In!

DUE DATE: November 12, 2016
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Witter Gallery

Mailing Address: 609 Cayuga St. Storm Lake IA 50588

Contact Person: Patricia Hampton (Available During the Day)   Title: President, Witter Gallery Board

Phone Number: 749-2194   Tax/Corporate Status of Organization: Non-Profit Tax Exempt

E-Mail Address: hamptonp@bvu.edu   Tax ID#: 42-1165174

Amount Requested Fiscal Year 16/17: $ 18,000

What are funds being requested for?

The Witter Gallery has entered a time of transition and change. We are looking at ways to identify and respond to the current desires of the local community and will use this data to re-evaluate all aspects of gallery operations. Significant funds are required to continue free access to the arts for all area residents, while also exploring new programs to meet local needs.

Previous Funding from the City of Storm Lake	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Requested Funding	16,000.00	16,000.00	16,000.00	16,000.00
Allocated Funding	13,000.00	13,000.00	13,000.00	11,000.00

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

The value of access to the fine arts is often overlooked, but it is an important element of a healthy community and a high quality of life. We need funds to maintain free admission to a wide range of exhibitions, programs and events for all local residents, as well as visitors to our area.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Our goal is to increase an understanding of the value of the fine arts and encourage participation in the use of the Witter Gallery as a local resource for art classes, lectures and other arts events.
We are examining ideas for becoming a more involved and more visible element of the Storm Lake community. Some suggestions we are considering include an emphasis on engaging our large immigrant community, the addition of a lecture series, the possibility of bringing back a children's theater event, expanding our art classes for adults in new areas and perhaps even changing our open hours to be more convenient for working persons. All ideas are welcome!

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The Witter Gallery has an active, hard-working board and a loyal membership of individuals, families and businesses who have consistently supported our programs and activities.
We are working on strengthening and broadening our relationships with local business owners and leaders. We have already developed new agreements with the BVU Art faculty and we will serve as a training location and internship sponsor for students majoring in the new Arts Management Program.
We also have plans to formalize our Volunteer Corps to increase "hands-on" participation in our events.

How many people does this project/program serve? (Describe how this number was determined.)

The Witter Gallery serves over 1,000 participants per year at our three major annual events alone (through the activities we sponsor and staff at the Star Spangled Spectacular, our Halloween event and the Holiday Wassail Party). Visitors to the exhibits during our regular open hours and participants in art classes and the summer Art Camps for children increase this number. The opportunity to meet with exhibiting artists at the monthly receptions also brings in interested guests.

Our potential reach is unlimited, as the Gallery and it's programs and events are always open to all residents and visitors free of charge.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

We received $11,000 in funding from the City of Storm Lake during the current fiscal year. This amount covered most of the Director's salary, allowing us to keep our doors open.

More than 60% of our annual operating budget is covered by other sources. These sources include annual memberships, sponsors of individual exhibits, the support of the BV County Community Chest, small fees for classes, individual donations and our fund-raising events. Recent fund-raisers include a booth at RAGBRAI, a Taste of Storm Lake event, and a community night at Pizza Ranch. This year we also plan to significantly increase our applications to non-local organizations that offer grant opportunities for arts programs.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**.)

☐ Calendar Year (Jan.-Dec.) ☒ Fiscal Year (July-June) ☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2017
1	Fees	$8,500.00	$9,000.00	$9,000.00
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	**City of Storm Lake Funding**	$13,000.00	$11,000.00	$18,000.00
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Grants	$500.00	$500.00	$2000.00
7	Fundraising	$4800.00	$2,400.00	$6000.00
8	Donations	$175.00	$175.00	$250.00
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Art class fees/sponsors	$200.00	$200.00	$300.00
	Art Sales	$500.00	$500.00	$500.00
	Gallery Rental	$150.00	$150.00	$150.00
	Total Revenue	$27,825.00	$23,925	$36,200.00
	Expenses			
10	Salaries, Wages, Benefits	$13,500.00	$10,000.00	$15,000.00
11	Contractual Costs	$1000.00	$1000.00	$1000.00
12	Facilities Costs (Utilities/Rent)	$700.00	$700.00	$900.00
13	Materials/Supplies	$3350.00	$6700.00	$8000.00
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Payroll Taxes	$5500.00	$5500.00	$6000.00
	Fundraising/Projects/Programs	$1800.00	$2000.00	$3000.00
	Insurance	$2850.00	$3000.00	$3500.00
16	**Total Expenses**	$28,700.00	$28,900.00	$37,400.00
17	**Net Gain (Loss)**			

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Budget details for FY2016 are not yet final.
Budget details for FY2017 are estimated and will be adjusted as necessary in June 2016.

Required submittals:

A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.

B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

PROGRAM BUDGET

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.) ☒ Fiscal Year (July-June) ☐ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2017
1	Program/Project Fees	$750.00	$1300.00	$1500.00
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	**City of Storm Lake Funding**	$13,000.00	$11,000.00	$18,000.00
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
	Grants	$500.00	$500.00	$2000.00
7	Fundraising	$4800.00	$2400.00	$6000.00
8	Donations	$175.00	$175.00	$250.00
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
	Class sponsorships	$250.00	$150.00	$200.00
10	**Total Revenue**	$19,475.00	$15,525.00	$27,950.00
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	$13,500.00	$10,000.00	$15,000.00
12	Contractual Costs	$1000.00	$1000.00	$1000.00
13	Facilities Costs (Utilities/Rent)	$700.00	$700.00	$900.00
14	Travel Expenses			
15	Supplies/Materials	$3350.00	$6700.00	$8000.00

16	Advertising	$1200.00	1200	1200
17	Equipment	$500.00	500	500
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
19	**Total Expenses**	$20,250.00	$20,100.00	$26,600.00
20	**Net Gain (Loss)**			

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Budget details for FY2016 are not yet final.
Budget details for FY2017 are estimated and will be adjusted as necessary in June 2016.

CERTIFICATION:

[X] The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

[X] The undersigned will provide the City of Storm Lake full access to financial records and audits upon request.

[X] The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Witter Gallery

Applicant Organization

Patricia Hampton / Patri A Hampton

Applicant Representative

11/12/15

Date

Completed Applications are due by 4:00 P.M. Thursday, November 12, 2015. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 7, 2015 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in February 2016; the specific date will be announced at a later time and all applicants will be notified at that time.

Any funding approved through this process will be available after July 1, 2016 and all funds granted under this program must be requested prior to June 15, 2017.

Staff Summary

12/7/2015
Agenda Item # 4.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Todd Allen, Water Plant Superintendent

SUBJECT: **Resolution No. 71-R-2015-2016 Approving Change Order #3, Water Treatment Plant Improvements**

BACKGROUND: This change order refunds the balance of the construction allowance that was not used in the project.

FISCAL IMPACT: The total change order is a deduct of $3,897.44.
The new contract pricing is as follows:

Engineering	$125,000.00
Construction Contract	$839,573.01 (includes CO #3)
Parts (Purchased by City)	$ 81,265.00
Legal and Administrative	$ 17,000
New Project Cost	$1,062,838.01

This project is budgeted and will be funded from the $2.34M Water Revenue Bond issued in 2013.

RECOMMENDATION: Adopt Resolution No. 71-R-2015-2016 Approving Change Order #3, Water Treatment Plant Improvements

ATTACHMENTS:

	Description	Type
🗋	Change Order #3	Change Order
🗋	Resolution No. 71-R-2015-2016	Resolution

SECTION 00991 – CHANGE ORDER

(Instructions on reverse side) No. 03

PROJECT: Water Treatment Facility Improvements

DATE OF ISSUANCE: 9/16/2015 EFFECTIVE DATE: 9/16/2015

OWNER: City of Storm Lake

ENGINEER'S Project No.: A21.108051

CONTRACTOR: Grundman Hicks, LLC ENGINEER: Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description:

This change order adjusts the final contract amount to account for contract allowance money that was not used in the project.

Reason for Change Order:

Balance of construction allowance was not used in project.

Attachments: (List documents supporting change)

Project Construction Allowance Summary dated 9-16-2016

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price $782,000.00	Original Contract Times Substantial Completion Sodium Chlorite: November 15, 2014 days or dates Lime Cake Storage and Conveyors: May 29, 2015 days or dates Ready for final payment: June 30, 2015 days or dates
Net changes from previous Change Orders No. 1 to No. 2 $61,470.45	Net changes from previous Change Orders No. 1 to No. 1 Sodium Chlorite 11- days Lime Cake Storage and Conveyors -- days
Contract Price Prior to this Change Order $843,470.45	Contract Times prior to this Change Order Substantial Completion Sodium Chlorite: November 26, 2014 days or dates Lime Cake Storage and Conveyors: May 29, 2015 days or dates Ready for final payment: June 30, 2015 days or dates
Net Decrease of this Change Order $3,897.44	Net Increase of this Change Order Sodium Chlorite 0 days Lime Cake Storage and Conveyors 30 days
Contract Price with all approved Change Orders $839,573.01	Contract Times with all approved Change Orders Substantial Completion Sodium Chlorite: November 26, 2014 days or dates Lime Cake Storage and Conveyors: May 29, 2015 days or dates Ready for final payment: July 30, 2015 days or dates

RECOMMENDED:	APPROVED:	ACCEPTED:
By: [signature] Engineer (Authorized Signature)	By: Owner (Authorized Signature)	By: Contractor (Authorized Signature)
Date: 10/5/2015	Date:	Date:

EJCDC No. 1910C8-B (1990 Edition)

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order thereon should be addressed.

For supplemental instructions and monitor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachment based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.

Project Construction Allowance Summary
City of Storm Lake, Iowa
Water Treatment Facility Improvements
BMI Project No. A21.108051
September 15, 2015

Total Contract Allowance = $20,000.00

Field Order Approval	Field Order Origination	Proposal Request Origination	Work Change Directive	Description	Amount	Payment Request No.
3.1		3.3		Delete rock under footing	($2,000.00)	5
3.2		2.2		Door for west side of lime building	$833.70	9
3.3		2.3		Concrete stoop for door on west side of lime bld.	$2,285.00	5
3.4		--		Unknown drain tile removed from footing excavation	$727.78	6
3.5 & 4.3		--		Conduit for sodium chlorite signal cable	$2,408.17	6
3.6		--		Lime building attic insulation	$2,310.00	9
3.7		4.1		Electrical modifications at sodium chlorite bld.	$1,065.76	6
4.1		5.1		LED Lighting - Approved Exterior Lights Only	$1,065.01	6
4.2		--		Sodium Chlorite Building 3 outlets and breakers	$372.18	6
5.1		6.1		Lime building gas service length reduction	($1,925.00)	9
6.1		7.1		Communications conduit	$424.82	8
6.2		7.2		Structural modification at trench drain	$897.00	6
7.1		8.1		Electrical modifications at proposed lime building	$5,673.52	9
8.1		--		Add exterior LED light at west door	$1,019.12	9
10.2A				Adjust heaters in lime building - electrical contractor	$76.75	10
10.2B				Adjust heaters in lime building - HVAC contractor	$928.00	10
10.3		8.1.B		Delete lift station control panel stand for PR 8.1.B	($600.00)	10
11.1		12.1		Storm Water Pipe Seeding Area	$540.75	10
				TOTAL	$16,102.56	
				BALANCE	$3,897.44	

RESOLUTION NO. 71-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 3 to the contract with Grundman Hicks, LLC for the Water Treatment Facility Improvements Project, a decrease of $3,897.44 to the contract adjusting the final contract amount to account for contract allowance money that was not used in the project.

Total cost of Change Order #3 is a decrease of $3,897.44 to the contract. Total contract cost after change order #3 is $839,573.01.

PASSED AND APPROVED this 7th day of December 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Sue Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 5.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:	Honorable Mayor and City Council
FROM:	Todd Allen, Water Plant Superintendent
SUBJECT:	**Resolution No. 72-R-2015-2016 Approving Final Acceptance Water Treatment Plant Improvements Project**
BACKGROUND:	The water treatment plant improvement project is complete and our engineer has made a final acceptance inspection of the work and is satisfied that all work has been accomplished satisfactorily with only one exception. The contractor will be required to reseed the project in the spring, due to the lack of full stand of turf that resulted from the seeding this past fall. Thus the Water Treatment Plant Improvements Project can now be considered complete. State of Iowa law requires the City to hold a retained percentage (5%) on the project for 30 days, this amount is $41,978.65 of which $4,000 will be withheld for the seeding. The $4,000 is two times the amount of the seeding line item of the contract. Included with this action item, the City has received the final pay request for this project in the amount of $10,433.35.
FISCAL IMPACT:	Upon Council acceptance the City will make payment on the pay request of $10,433.35 and withhold the retainage for at least 30 days. Total Contract Cost $ 839,573.01 The construction cost came in around $30,000 below original engineer's estimate of $869,550. This project is budgeted and will be funded from the $2.34M Water Revenue Bond issued in 2013.
RECOMMENDATION:	Adopt Resolution No. 72-R-2015-2016 Accepting the Water Treatment Plant Improvements project.

ATTACHMENTS:

	Description	Type
🗋	Resolution No. 72-R-2015-2016	Resolution
🗋	Certificate of Substantial Completion	Backup Material

RESOLUTION NO. 72-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with Grundman-Hicks, LLC LLC, Cherokee, Iowa with regard to the Water Treatment Facility Improvements Project.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is $839,573.01.

PASSED AND APPROVED this 7th day of December 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Sue Vossberg, City Clerk

CERTIFICATE OF SUBSTANTIAL COMPLETION

DATE OF ISSUANCE August 19, 2015

OWNER City of Storm Lake, Iowa
CONTRACTOR Grundman-Hicks, LLC
Contract:
Project: Water Treatment Facilities Improvements Project

OWNER'S Contract No. _____ ENGINEER'S Project No. A21.108051

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

A. Sodium Chlorite feed system - Project Specifcation Division 11.

B. Lime press storage building, screw auger and belt conveyor system - Project Specification Divisions 1, 2, 3, 5, 6, 7, 8, 10, 13, and 14

To City of Storm Lake, Iowa

OWNER

And To Grundman-Hicks, LLC

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

A. Sodium Chlorite Feed System - December 15, 2014

B. Lime Press Building and Conveyance Equipment - May 1, 2015

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion.

The following documents are attached to and made part of this Certificate:
(none)

(For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.)

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on August 19, 2015
Date

Bolton & Menk, Inc.
ENGINEER

By: [signature]
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 8-19-15
Date

[signature]
CONTRACTOR

By: [signature]
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 19 aug 2015
Date

[signature]
OWNER

By: JAMES PATRICK
(Authorized Signature)

Staff Summary

12/7/2015
Agenda Item # 6.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:	Honorable Mayor and City Council
FROM:	Mike Wilson, Community Development Director
SUBJECT:	**Resolution No. 73-R-2015-2016 Updating the Fee Resolution to set Waterpark Season Pass Rates.**
BACKGROUND:	General Manager Brian Oakleaf will make the presentation. Summary attached.
FISCAL IMPACT:	The $240 rate is slightly below prior season's full price rate however, in the past nearly all passes were purchased at discounted rates. It is believed that between the discounted rate available on Black Friday and not offering other discounts prior to the start of the season, the impact on total revenue will be negligible.
RECOMMENDATION:	Approve the Resolution.

ATTACHMENTS:

Description	Type
King's Pointe Waterpark Rate Sheet	Backup Material
Resolution No. 73-R-2015-2016	Resolution

King's Pointe
A WATERPARK RESORT

2016 Outdoor Waterpark

Operating Hours: Per Calendar.

Family Passes: $240 Pass for outdoor water park operating calendar.
Up to 5 family members can be included on Pass, all receiving photo card, which is necessary for admission. Children 4 and under need not be on the pass, as they are free.
Up to 4 additions of children 5-12 years old @$40 each
On sale each year starting the Second Monday of December and throughout the season, with Holiday Promotion on the Friday after Thanksgiving priced at $225.

Single Passes: $125 Pass for outdoor water park operating calendar.
Photo Card necessary for admission.
On sale each year starting the Second Monday of December through the season, with Holiday Promotion on the Friday after Thanksgiving at same price.

Admission Prices:

(Plus Sales Tax)		Regular	Twilight (3:00)	BV Residents* (KP issued card) required.
	12+	$15.00	$7.50	$8.00
	5-11	$12.00	$6.00	$6.00
	0-4	Free	Free	Free
	Land	$5.00	$5.00	$5.00

*BV Resident is a flat rate, NOT a discount or half price rate.

RESOLUTION NO. 73-R-2015-2016

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

Administration	**Fee**	**Code Section**
Administrative Fee	$30.00	
City Code Subscription (yearly)	$50.00	
Garbage Truck Permits (per business)	$100.00	3-1-5
Insufficient Check Fee	$30.00	
New Friends List	$10.00	
Peddlers Transient Merchant Permit (1 Day)	$25.00	4-3-6
Investigation Fee	$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	$75.00	4-3-6
Investigation Fee	$25.00	4-3-4
Transient Merchant Permit (28 days)	$150.00	
Investigation Fee	$25.00	
Solicitors Permit (per person)	$2.00	4-3-6
Solicitors Permit (principal) (1 day)	$25.00	4-3-6
Investigation Fee (per organization)	$25.00	4-3-4
Investigation Fee (per Individual soliciting)	$5.00	
Solicitors Permit (principal) (1 week)	$75.00	4-3-6
Investigation Fee	$25.00	4-3-4
Investigation Fee (per Individual soliciting)	$5.00	
Solicitors Permit (principal) (28 days)	$150.00	
Investigation fee (per organization)	$25.00	
Investigation Fee (per Individual soliciting)	$5.00	
Taxi Permit (Business)	$100.00	4-5-3
Taxi Permit (per vehicle)	$10.00	4-5-3
Cancel Permit Fee	$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	$.30/page	
Duplex copy 8.5x11	$.40/page	
Single Sided Legal	$.35/page	
Duplex Legal copy	$.45/page	
Single Sided Ledger (11x17)	$.70/page	
Single Sided Ledger with Color Print	$.90/page	
Duplex Ledger (11x17)	$.80/page	
Duplex Ledger with Color Print	$1.00/page	
Large Format Prints (one side only and in color)	$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	$10.00	
Research Hourly Rate – per hour/per person	$25.00	
Mailing Costs – 3 pages	$1.00	
Mailing Costs – 50 pages	$5.00	
Mailing Costs – 100 pages	$10.00	
Special City Council Meeting	$250.00	
Downtown Parking Space Rental Fees (specific lots)		
Per quarter (paid quarterly)	$75.00	
Per six months (paid bi-annually)	$112.50	
Annually (paid annually)	$150.00	

Airport Hangar Rent (monthly fees)

Hangar A	$75.00	
12 Month Lease Discount Rate	$65.00	
Hangar B	$75.00	
12 Month Lease Discount Rate	$65.00	
Hangar C (VT)	$400.00	
Hangar D	$92.00	
12 Month Lease Discount Rate	$80.00	
Hangar E	$110.00	
12 Month Lease Discount Rate	$95.00	
Hangar F	$156.00	
12 Month Lease Discount Rate	$135.00	
FBO Stall	$173.00	
12 Month Lease Discount Rate	$150.00	
Daily Inside Storage/per night	$30.00	

Building Official

Central Business District Bench & Flower Pot Permit	$25.00	
Driveway Cut Inspection & Marking Only	$30.00	
Driveway Cut < 18'	$80.00	
Driveway Cut 24'	$95.00	
Driveway Cut 34'	$120.00	
ROW Temp Closure Permit	$25.00	
Building Moving Permit (Per Bldg)	$100.00	5-1-1
Demolition Permit	$50.00	
Pool Inspection	$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	$35.00	
No Show Fee (per event)	$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	$15.00	5-8-9
Additional unit in excess of 1 (per unit)	$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	$5.00	5-8-9
Late Registration Fee	$50.00	5-8-9
Property Maintenance Ordinance Appeal	$150.00	Zoning Ord.
Variance Request	$150.00	Zoning Ord.
Zoning Request	$200.00	Zoning Ord.
Conditional Use	$300.00	Zoning Ord.
Sub-Division Application Fee	$300.00	
Sidewalk Repair Permit Fee	$0	

Building & Sign Permit Fees

Building & Sign Permit <$1,200	$22.02	5-2-2
Building & Sign Permit $1,200-2,000		5-2-2
$22.02 + $2.88 for each additional $100.00 over $1,200		
Building & Sign Permit $2,001-25,000		5-2-2
$45.06+ $9.16 for each additional $1,000.00 over $2,000		
Building & Sign Permit $25,001-50,000		5-2-2
$255.74 + $6.22 for each additional $1,000.00 over $25,000		
Building & Sign Permit $50,001-100,000		5-2-2
$411.24+ $4.15 for each additional $1,000.00 over $50,000		

Building & Sign Permit $100,001 or more		5-2-2
$618.74+ $3.61 for each additional $1,000.00 over $100,000		
Portable Sign Permit (14 days)	$30.00	Zoning Ord.

Electrical Fees

For New Residences		5-4-9
Single Dwelling	$38.00	
Duplex Dwelling	$56.75	
Triplex Dwelling	$75.50	
4-Plex Dwelling	$113.00	
Multi Units Between 5 and 12	$156.75	
Over 12 Units	$156.75 plus $38.00each over 12	

For New Commercial or Industrial Buildings

First $5,000.00 at $8.00 per/$1,000.00 of cost
Second $5,000.00 at $6.75 per /$1,000.00 of cost
Third $5,000.00 at $5.50 per/$1,000.00 of cost
Fourth $5,000.00 at $4.25 per/$1,000.00 of cost
Fifth $5,000.00 at $3.00 per/$1,000.00 of cost
All over $25,000.00 at $1.50 per/$1,000.00 of cost

For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings

$100.00 to $150.00 electric contract $6.75
$151.00 to $200.00 electric contract $8.00
$201.00 to $250.00 electric contract $9.25
$251.00 to $300.00 electric contract $10.50
$301.00 to $350.00 electric contract $11.75
$351.00 to $400.00 electric contract $13.00
$401.00 to $450.00 electric contract $14.25
$451.00 to $500.00 electric contract $15.50
$501.00 to $1,000.00 electric contract $23.00
$1,001.00 to $2,000.00 electric contract $28.00
All over $2,001.00 $28.00 plus $1.50per $100.00

Plumbing Fees

For New Residences		5-3-10
Single Dwelling	$38.00	
Duplex Dwelling	$56.75	
Triplex Dwelling	$75.50	
4-Plex Dwelling	$113.00	
Multi Units Between 5 and 12	$156.75	
Over 12 Units	$156.75 plus $38.00 each over 12	

For New Commercial or Industrial Buildings

First $5,000.00 at $8.00 per/$1,000.00 of cost
Second $5,000.00 at $6.75 per /$1,000.00 of cost
Third $5,000.00 at $5.50 per/$1,000.00 of cost
Fourth $5,000.00 at $4.25 per/$1,000.00 of cost
Fifth $5,000.00 at $3.00 per/$1,000.00 of cost
All over $25,000.00 at $1.75 per/$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

$100.00 to $150.00 plumbing contract $6.75
$151.00 to $200.00 plumbing contract $8.00

$201.00 to $250.00 plumbing contract $9.25
$251.00 to $300.00 plumbing contract $10.50
$301.00 to $350.00 plumbing contract $11.75
$351.00 to $400.00 plumbing contract $13.00
$401.00 to $450.00 plumbing contract $14.25
$451.00 to $500.00 plumbing contract $15.50
$501.00 to $1,000.00 plumbing contract $23.00
$1,001.00 to $2,000.00 plumbing contract $28.00
All over $2,001.00 $28.00 plus $1.50 per $100.00

Campground

Class A Site	$25.00	
(Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)		
Class B Site		
(Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	$23.00	
Class C Site	$23.00	
(Lake View, Patio, Water, Sewer, Electric, Fire Pit)		
Class D Site	$21.00	
(Patio, Water, Sewer, Electric, Fire Pit)		
Class E Site	$19.00	
(Water, Sewer, Electric)		
Class F Site	$16.00	
(Electric)		
Glass G Site	$11.00	
(Tent)		
Group Discount's		
For Groups of 20 or more sites – 10% (non-holidays)		
For groups of 40 or more sites – 15% (non-holidays)		
Long Term Stay Rate		
Limited to Long Term Stay slots which include Water, Sewer, Electric		
Minimum 30 day stay paid in advance – 10% off		
Bundle of Wood	$5.00	
Extra vehicle/trailer above 2 (per day)	$2.00	
Visitor vehicles (per day/per vehicles)	$2.00	
Non-Campers Dump Station (per event)	$4.50	
Non-Camper Shower (per shower)	$4.00	

Fire Department

False Alarm Fee (after 1)	$150.00	4-7-16
Liquor License Inspection Fee	$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	$150.00	
Fireworks Display (Mortar size larger than 3 inches)	$250.00	

Golf Course

Single Season Pass	$149.00
College Season Pass	$149.00
Junior Season Pass (12 and Under)	$50.00
Electric Cart Storage	$275.00
Gas Cart Storage	$225.00
Locker Rent/yr	$20.00
Golf Club Rental	$10.00
Trail Fee (per day)	$10.00
Pull Cart Rental	$3.00
Trail Fee (year)	$150.00

Discount Tickets – per 9 holes (sold in advance with minimum quantity of 50)	$10.00
Weekday 9 Holes	$15.00
Weekday 18 Holes	$19.00
Weekend 9 Holes	$19.00
Weekend 18 Holes	$25.00
Cart Rental 9 Holes	$10.00
Cart Rental 18 Holes	$20.00
Yearly Cart Rental	$300.00
Hall Rental – Off Season Rate	$250.00
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	$300.00
Bar Set-Up Fee	$50.00
Hall Rental - Friday Setup Fee (valid only after 5:00pm Friday with following Sat. rental)	$100.00
Hall Rental (weekday 4hrs or less)	$75.00
Group Golf Rates	As Set by the Following Table

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	$12.00 / Round	$15.00 / Round
51-99	$9.00 / Round	$10.00 / Round
100+	$8.00 / Round	$9.00 / Round

Library

Late Borrowing Fees	
Print Materials per day	$0.10
Audiobooks, DVDs per day	$1.00
Sale of Designated Library Materials	
Used Book	$0.25
Used Magazine	$0.10
Used Audio, VHS, DVD	$1.00
Earbuds	$1.50
Printing, Scan, Fax per page	
B&W photocopy or computer print	$0.20
Color photocopy or computer print	$0.40
Scan to email or print	$1.00
Domestic fax	$1.00
International fax	$3.00
Replacements per item	
Damaged or missing material	full replacement cost
Library card	$1.00
Barcode or label	$1.00
Pocket	$1.00
Security Card	$2.00
Single DVD Case	$2.00
Double DVD Case	$4.00
Multiple DVD case	$5.00
Single CD Case	$2.00
Double CD Case	$4.00
Large CD Case	$5.00
CD sleeves	$1.00
10-12” dust jacket	$1.25
DVD Paper cover	$2.00
Missing book cover or page	$3.00
3” Book Tape	$2.00

4” Book Tape	$3.00
Special Processing for damaged or missing material	$7.00
Meeting Room	
Fee, non-profit organization	$10.00
Fee, profit organization	$25.00
Damage Deposit	$25.00
Room Rental Damage	Full replacement cost & labor
Interlibrary Loan	
Postage	$1.25

Police

Administrative Fee	$30.00	
Alarm Business Permit Application	$75.00	4-7-6
Alarm Business Permit Renewal	$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	$75.00	4-7-16
False Alarm	$75.00	4-7-16
Building Escorts (per car)	$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	$20.00	8-4-2
Neutered/Spayed (per year)	$10.00	
Dog License – Not Neutered/Spayed (per year)	$20.00	8-3-2
Neutered/Spayed (per year)	$10.00	
Fingerprinting	$10.00	
Impound/Storage Fee (per day)	$30.00	8-6-5
Impound Storage Fee – felony related (per day)	$50.00	
Parking Fine	$15.00	9-11-4
Police Escort Fee – per hour, per unit	$75.00	5-1-3

King’s Pointe Outdoor Aquatic Center

Family Season Pass $~~265.00~~240.00

(up to 5 ~~people, includes indoor waterpark during the Outdoor Season~~ family members can be included on Pass, Children 4 and under need not be on pass, as they are free.~~)~~

~~Each Additional Family Member $45.00~~

Up to 4 additions of children 5-12 years old @$40 each

On sale each year starting the Second Monday of December

Holiday Promotion on the Friday after Thanksgiving	$225.00
~~Family Pass Special #1~~	~~$215.00~~
~~(Valid December 1st thru February 28th)~~	
~~Family Pass Special #2~~	~~$240.00~~
~~(Valid March 1st thru April 30th)~~	
Single Season Pass (children and adults)	$125.00
Adult BV Resident Daily Pass (Age 12+)	$8.00
Child BV Resident Daily Pass (Age 5-11)	$6.00
Children (Age 5-11) Standard Pricing	$12.00
Adults (Age 12+) Standard Pricing	$15.00
~~Discount Tickets~~	~~$10.00~~
4 and under	free
Twilight Pricing (after 3:00)	
Age 12+	$7.50
Age 5-11	$6.00
Age 0-4	free
Land Lovers	$5.00
Swim Lessons	$30.00

Roadway Maintenance

Concrete Breaking (per sq ft)	$2.50	
Concrete Sawing (per ft)	$3.75	
Street Cuts (per sq yard of concrete)	$37.00	

Sewer

Sewer Svc Permit & Connection Fee	$150.00	3-2-4
Private Wastewater System Permit	$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	$55.00	
Rental Fee - Fri., Sat., & Sun., per side	$80.00	
Damage Deposit – per side	$50.00	

Water

Door Tag Fee	$20.00	3-5-3
Meter Testing Fee (within 2%)	$50.00	3-4-20
Shut Off – 8 AM to 3 PM	$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	$150.00	3-4-5
Water Tapping Fee (per inch)	$65.00	3-4-5
Outside City Limits Hook-up Fee	$1,500.00	3-4-6
Combined Utility Deposit	$160.00	

PASSED AND APPROVED this 7th day of December 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Sue Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 7.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jane Smith, Finance Director

SUBJECT: **Motion to Approve Contract With Piper Jaffray For Financial Services**

BACKGROUND: The City would like to refinance the 06/01/2007 Taxable General Obligation Urban Renewal Bond of $2,945,000. It is necessary to have an agreement between the City of Storm Lake and our Financial Advisors, Piper Jaffray. The agreement for these services is attached to this staff summary for Council's review.

The City has utilized the services of Piper Jaffray for bonding and borrowing numerous times over the past several years and has a good relationship with their staff.

The agreement outlines the scope of services that Piper will provide the City in relationship to the refinancing of the above bond issues. Services include proposing bond terms, developing a timeline with respect to the issuance, distribution of the City's official statement, evaluation and recommendation of bids, and coordination of the closing.

The City's Bond Counsel and staff have both reviewed the agreement and find it to be in order.

FISCAL IMPACT: The agreement calls for a fee of $12,500 at the time of closing.

RECOMMENDATION: Approve the Contract with Piper Jaffray for Financial Services.

ATTACHMENTS:

Description	Type
Financial Advisory Services Agreement	Contract

FINANCIAL ADVISORY SERVICES AGREEMENT

This Financial Services Agreement, (the "Agreement") is entered into the 18 day of January 2016, by and between the City of Storm Lake, Iowa (the "Issuer"), and Piper Jaffray & Co. ("Piper").

RECITALS

WHEREAS, the Issuer requires the provision of financial services in connection with the issuance by the Issuer of general obligation bonds, notes or other obligations, in one or more series, the proceeds of which will be used by the Issuer to refinance the Issuer's 6/1/2007 Taxable General Obligation Bonds (the "Project"); and

WHEREAS, the Issuer desires to engage Piper to render the services; and

WHEREAS, the Issuer has selected Ahlers & Cooney P.C. as bond counsel ("Bond Counsel") and has not relied on Piper for any assistance selecting Bond Counsel, Piper is not party to the engagement agreement between Issuer and Bond Counsel, including having a working knowledge of any limitations under said agreement; and Piper shall assume no responsibility for the work or opinions provided by Bond Counsel;

WHEREAS, the Issuer will select one or more nationally recognized law firm(s) with expertise in municipal securities disclosure practices and procedures, as well as Iowa municipal finance laws, to provide all necessary legal advice surrounding any and all official statements and other disclosure documents ("Disclosure Counsel").

NOW THEREFORE, in consideration of the mutual covenants and stipulations hereinafter set forth, the parties agree as follows:

<u>Section 1. Scope of Services</u>. The Scope of Services shall include assistance in the following areas:

a) Propose bond terms for the securities being sold
b) Develop a timeline with respect to the issuance of proposed securities
c) Upon completion of the official statement by the Issuer, distribute Issuer's official statement to potential bidders via I-Deal
d) If a sealed bid structure is chosen by the Issuer, evaluate and recommend the bids received to the Council for consideration
e) If a negotiated sale is chosen by the Issuer, review the managing underwriter's proposed bond terms for the securities being sold; comment on the appropriateness of such terms
f) Coordinate the closing of the transaction

<u>Extent of Duties Arising under this Agreement</u>
The Issuer and Piper intend and agree that, to the extent the performance of services by Piper with respect to a Project constitutes municipal advisory activities within the meaning of proposed rule 15Ba1 of the Securities Exchange Act of 1934 or otherwise creates a duty of Piper under Section 15B(c)(1) of the Securities Exchange Act of 1934 or Rule G-23 of the Municipal Securities Rulemaking Board, such duty does not extend beyond the services to be provided with respect to that Project and such duty does not extend to any other contract, agreement, relationship, or understanding of any nature between the Issuer and Piper.

<u>Section 2. Compensation</u>. $12,500. Billing will be submitted to Issuer at the time of closing of the security in question, and is due and payable upon receipt.

Section 3 Expenses: In the event that the Issuer does not retain Disclosure Counsel, the Issuer will reimburse Piper for the cost of counsel to Piper in addition to the fees outlined above, up to a cap of $7,000. The Issuer will reimburse Piper for all of Piper's out-of-pocket travel-related expenses necessary in fulfilling its duties outlined herein. The Issuer will be responsible for the payment of all fees and expenses commonly known as Costs of Issuance, including but not limited to: CUSIP numbers, publication expenses, Counsel, ratings, credit enhancement, travel associated with securing any rating or credit enhancement, printing of bonds, printing and distribution of required disclosure documents, trustee fees, paying agent fees, CUSIP registration, and the like.

Section 4. Term of Agreement. The term of this Agreement shall begin on the date of execution set forth above and shall terminate on the completion of the Project.

So long as Piper is performing pursuant to this Agreement, the Issuer may not terminate this Agreement at any time prior to completion of the Project. In the event of non-performance on the part of Piper, the Issuer shall first give written notice to Piper of the specific event of non-performance, and shall allow Piper 30-days to remedy the specific item of non-performance, prior to termination. If Piper fails to remedy the specific item of non-performance within the prescribed 30-day period of time, then the Issuer may, at that point, terminate this Agreement by providing payment to Piper for all Reasonable Fees.

Piper may terminate this Agreement at any time, however, in the event of termination, only the sum of the fees earned, whether previously billed to the Issuer or not, shall be due and payable.

Reasonable Fees shall mean: With respect to each component of Bonds, the gross fee for that component of bonds multiplied by the ratio that is the total amount of time, in months, that have passed since the execution of this Agreement divided by the total amount of time, in months, necessary to financial closing of the component of Bonds in question. By way of example, if the Agreement is executed on January 1, 2015, and the expected completion of one component of Bonds is September 1, 2015 (that being 8 months), and the Agreement is terminated on July 1, 2015 (6 months after execution), then the ratio shall be gross fee multiplied by (6/8).

The provisions of Sections 3, 4, 11, 14 and 15 shall survive termination of this Agreement.

Section 5. Independent Contractor. Piper is an independent contractor and nothing herein contained shall constitute or designate Piper or any of its employees or agents as employees or agents of the Issuer.

Section 6. Assignment. Neither Piper nor the Issuer shall have the right or power to assign this Agreement or parts thereof, or its respective duties, without the express written consent of the other party. Acquisition of Piper by a third party firm shall not constitute an assignment of this Agreement.

Section 7. Entire Agreement/Amendments. This Agreement, including any amendments hereto which are expressly incorporated herein, constitute the entire Agreement between the parties hereto and sets forth the rights, duties, and obligations of each to the other as of this date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. This Agreement may not be modified except by a writing executed by both Piper and the Issuer.

Section 8 Not Liable for Advice of Third Party Financial Advisors: Should the Issuer seek advice from third party financial services providers, bankers or legal advisors or others providing guidance similar in scope to that contemplated herein, the Issuer agrees that Piper shall not be held liable for advice or recommendations made to the Issuer by third party financial services providers, , banker or legal advisors.

Section 9. Legal Advice. Piper is not legal counsel or an accountant and is not providing legal or accounting guidance. None of the Services contemplated in this Agreement shall be construed as or a substitute for legal services.

The parties agree that Piper is not party to the engagement agreement between Issuer and (all, if used by the Issuer) its Issuer's Counsel, Bond Counsel or Disclosure Counsel (collectively, "Counsel"), including having a working knowledge of any limitations under said agreements; and Piper shall assume no responsibility for the work or opinions provided by Counsel. The Issuer represents that it did not rely on Piper for assistance in selecting or evaluating said Counsel.

Section 10. Issuer Disclosure Obligation The Issuer acknowledges and understands that state and federal laws relating to disclosure in connection with municipal securities, including but not limited to the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934, may apply to the Issuer and that the failure of Piper to advise the Issuer respecting these laws shall not constitute a breach by Piper or any of its duties and responsibilities under this Agreement.

The antifraud provisions of the federal securities laws apply to statements made by issuers, whether made in a Preliminary Official Statement, a final Official Statement, (collectively, "Offering Documents") on a website or in a rating agency presentation (if reasonably expected to reach investors) or if made by issuers in connection with secondary market information required to be disseminated under relevant contracts. Under SEC Rule 10b-5 (adopted pursuant to Section 10(b) of the Securities Exchange Act of 1934), it is unlawful for any person, in connection with the disclosures made, to make any untrue statement of a material fact or to omit to state a material fact necessary in order to make the statements made, in the light of the circumstances under which they were made, not misleading. The Issuer hereby acknowledges responsibility with respect to compliance with federal securities laws and represents their intention to comply in all respects with federal securities laws. The parties acknowledges that the Offering Documents are statements of the Issuer and not of Piper Jaffray.

Section 11. Notices. Any written notice or communications required or permitted by this Agreement or by law to be served on, given to, or delivered to either party hereto, by the other party shall be in writing and shall be deemed duly served, given, or delivered when personally delivered to the party to whom it is addressed or in lieu of such personal services, when deposited in the United States' mail, first-class postage prepaid, addressed to the Issuer at:

City of Storm Lake
Office of the City Clerk
City Hall, P.O. Box 1086
Storm Lake, IA 50588-1086

or to Piper at:

Piper Jaffray & Co.
3900 Ingersoll Ave. Suite 110
Des Moines, IA 50312
Attention Public Finance Department

Section 12. Consent to Jurisdiction; Service of Process. The parties each hereby (a) agrees, with respect to any actions and proceedings arising out of or relating to this Agreement, (i) if Piper brings an action against Issuer, to submit to the jurisdiction of any Federal court sitting in Des Moines, Iowa or state court sitting in Buena Vista County, Iowa; (ii) if the Issuer brings an action against Piper, to submit to the jurisdiction of any Federal court sitting in Des Moines, Iowa or state court sitting in Polk County, Iowa; (b) agrees that all claims with respect to such actions or proceedings may be heard and determined in such court, (c) waives the defense of an inconvenient forum, and (d) agrees not to commence any action or proceeding relating to this Agreement other than as specified in Section 12(a) herein.

Section 13. Counterparts; Severability. This Agreement may be executed in two or more separate counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any term or provision of this Agreement which is invalid or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement or affecting the validity or enforceability of any of the terms or provisions of this Agreement in any other jurisdiction.

Section 14. Parties in Interest. This Agreement shall be binding upon and inure solely to the benefit of each party hereto, and their respective successors, heirs and assigns, and nothing in this Agreement, express or implied, is intended to or shall confer upon any other person any right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

Section 15. Waiver of Jury Trial. The parties each hereby agree to waive any right to a trial by jury with respect to any claim, counterclaim or action arising out of or in connection with this agreement or the transactions contemplated hereby.

Section 16. General. The failure of either of the parties to enforce any right or provision under this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by such party in writing. No waiver shall be implied from a failure of either party to exercise a right or remedy. In addition, no waiver of a party's right or remedy will affect the other provisions of this Agreement.

The captions in this Agreement are included for convenience of reference only and are in no way meant to define or limit any of the provisions contained in this Agreement or otherwise affect their construction or effect. When a word or phrase is enclosed in parenthesis and quotation marks, i.e., ("Word"), then that word or phrase shall be interpreted as if fully written out in the following format: "(hereinafter referred to as the 'Word')," and thereafter in this Agreement, that word or phrase shall stand as an abbreviation of the longer phrase to which it relates.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written. By the signature of its representative below, each party affirms (a) that it has taken all necessary action to authorize said representative to execute this Agreement, and (b) that it has read the attached DISCLOSURE OF CONFLICTS OF INTEREST WITH VARIOUS FORMS OF COMPENSATION, and has asked any questions or sought any clarification about the disclosure, with no further questions about said disclosure.

City of Storm Lake, Iowa

By: ____________________________
Title:

Piper Jaffray & Co.

By: ____________________________
Managing Director

DISCLOSURE OF CONFLICTS OF INTEREST WITH VARIOUS FORMS OF COMPENSATION

The Municipal Securities Rulemaking Board (MSRB) requires us, as your municipal advisor, to provide written disclosure to you about the actual or potential conflicts of interest presented by various forms of compensation. We must provide this disclosure even if you have already chosen a particular form of compensation. The municipal advisor's client should select a form of compensation that best meets its needs and the agreed upon scope of services.

<u>Forms of Compensation; Potential Conflicts</u>. The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

<u>Fixed fee.</u> Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

<u>Hourly fee.</u> Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

<u>Fee contingent upon the completion of a financing or other transaction</u>. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

<u>Fee paid under a retainer agreement</u>. Under a retainer agreement, fees are paid to a municipal advisor periodically (e.g., monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (e.g., a fixed fee per month regardless of the number of hours worked) or an hourly basis (e.g., a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g., bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

Staff Summary

12/7/2015
Agenda Item # 8.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jane Smith, Finance Director

SUBJECT: **Motion to Approve $1,500,000 Taxable General Obligation Urban Renewal Capital Loan Notes Disclosure Counsel Engagement Agreement.**

BACKGROUND: The purpose of this Engagement Agreement is to address certain matters concerning the services Ahlers & Cooney will perform as disclosure counsel to the City in connection with the issuance of the $1,500,000 Taxable General Obligation Urban Renewal Capital Loan Notes. These will be issued to advance refund of the 2007 Taxable General Obligation Urban Renewal Bond that we will sell in April 2016.

Disclosure Counsel is engaged as recognized counsel specially experienced in Iowa and federal law relating to disclosure requirements that pertain to government debt obligations. Their primary responsibility is to assist the City in meeting its disclosure obligations under the Securities & Exchange Commission.

City Staff has reviewed this agreement and finds it to be in order.

FISCAL IMPACT: The fiscal impact for the disclosure counsel is a not to exceed amount of $6,500 for this issue. They also estimate a not to exceed amount of $500 for expenses relating to travel, copies, postage and any other miscellaneous expenses.

RECOMMENDATION: Approve Disclosure Counsel Agreement with Ahlers & Cooney, P.C.

ATTACHMENTS:

Description	Type
Disclosure Counsel Engagement Agreement	Contract

AHLERS COONEY
ATTORNEYS

Ahlers & Cooney, P.C.
Attorneys at Law
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com

J. Eric Boehlert
515.246.0367
eboehlert@ahlerslaw.com

December 3, 2015

VIA EMAIL
Mayor and City Council
c/o Jane Smith
City of Storm Lake
620 Erie Street
Storm Lake, Iowa 50588

RE: $1,500,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2016 -- Disclosure Counsel Engagement Agreement

Dear Mayor and Council:

The purpose of this Engagement Agreement (the "Agreement") is to set forth certain matters concerning the services we will perform as disclosure counsel to the City of Storm Lake, Iowa ("Issuer") in connection with the issuance of the above-referenced Notes (the "Notes"). As you know, it is proposed that the Notes be issued to currently refund the remaining balance of the 2007 Taxable General Obligation Urban Renewal Bonds, Series 2007. The Issue is expected to close on May 10, 2016.

Disclosure counsel is engaged as recognized counsel specially experienced in Iowa law and federal law relating to disclosure requirements that pertain to governmental debt obligations, whose primary responsibility is to assist the Issuer in meeting its disclosure obligations under Rules 10(b)-5 and 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934. The Issuer has engaged Piper Jaffray & Co. to serve as Financial Advisor in connection with the issuance of the Notes. We will work with your Financial Advisor to prepare an Official Statement for distribution to bidders. As disclosure counsel, we will provide advice and assistance to the Issuer and Financial Advisor in preparing the preliminary and final Official Statement as either party may request, or as we think may be appropriate in particular instances. Subject to satisfactory completion of our review of the same, we expect to provide to the Issuer written advice that, in the course of our participation in the preparation of the Official Statement, no information has come to our attention which leads us to believe that the Official Statement, as of its date (excluding financial statements, other statistical data, any feasibility reports, statements of trends and forecasts, information concerning any bond insurance and the Depository Trust Company contained in the Official Statement, or the appendices, as to which we will express no opinion or view), contains any untrue statement of material fact or omits to state a material fact required to be stated in order to make the statements therein, in light of the circumstances in which they were made, not misleading.

The written advice rendered hereunder will be dated and executed and delivered by us on the date the Notes are exchanged for their purchase price (the "Closing") and will be based on existing law as of its date. Upon delivery of our written advice and the filing of all appropriate closing documents, our responsibilities as disclosure counsel will be concluded with respect to the issuance of the Notes. Separately, the Issuer may retain us for advice and guidance concerning specific legal questions that may arise after the Closing with respect to disclosure issues or questions that relate to the Notes, including without limitation, questions concerning compliance with the Issuer's disclosure obligations under the Notes and any actions necessary to assure that the Issuer performs its continuing disclosure responsibilities with respect to the Notes. The terms of such representation shall be separate from the scope of this Agreement.

In rendering our advice, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation. During the course of the engagement, we will rely on the Issuer's staff to provide us with complete and timely information on all developments pertaining to any aspect of the Notes and their security.

FEES

We will charge a flat fee for our role as disclosure counsel. Based upon (i) our current understanding of the terms, size and schedule of the proposed issue, (ii) the duties we will undertake pursuant to this Agreement, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we will assume in connection therewith, we agree our fee for such services will not exceed $6,500. In addition, we will expect to be reimbursed for all client charges made or incurred on your behalf, such as travel costs, photocopying, deliveries and other expenses. We estimate that such charges will not exceed $500 (provided we are not called upon to travel to Storm Lake). We will contact you prior to incurring expenses that exceed this amount.

The delivery of written advice to third parties at the request of the Council with respect to offering disclosures shall be subject to a separate opinion charge in an amount to be approved by the Issuer at the time the of the request.

We will submit a summary invoice for the professional services described herein after Closing on the Notes. In the event of a substantial delay in completing the financing, we reserve the right to present an interim statement for payment. Unless other arrangements have been agreed upon in advance, we anticipate our statements to be paid in full within thirty (30) days of receipt.

If, for any reason, the Notes are not issued or our services are otherwise terminated, we will expect to be compensated at our normal hourly rates, for time actually spent on your behalf, plus any client charges as described above. My current hourly rate is $285 (effective 1/1/2015). Work performed by other attorneys will be billed at their current hourly rate. Associate attorneys begin at $200 per hour, and work by legal assistants will be billed at $100 per hour. The hourly rates reflected herein are subject to our periodic review and adjustment – typically annually.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this Agreement, the Issuer will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interest in this transaction. Our services as disclosure counsel are limited to those contracted for in this Agreement, and the Issuer's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer and the attorney-client relationship created by this Agreement will be concluded upon issuance of the Notes.

OTHER REPRESENTATIONS

As you are aware, our firm represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the Issuer, one or more of our present or future clients will have transactions with the Issuer. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the issuance of the Notes so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Notes. We will decline to participate in any matter where the interests of our clients, including the Issuer, may differ to the point where separate representation is advisable. The firm historically has arranged its practice to hold such occasions to a minimum, and intends to continue doing so. Execution of this Agreement will signify the Issuer's consent to our representation of others consistent with the circumstances described in this paragraph.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to specific transactions will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement. It is our practice to retain transcripts for at least the life of each financing. You will be notified prior to destruction of our files, and will have the option to request them, should you desire.

TERMINATION

Our relationship is based upon mutual consent and you may terminate our representation at any time, with our without cause, by notifying us. Your termination of our services will not affect your responsibility for payment of fees for legal services rendered and other charges incurred before termination and in connection with an orderly transition of the matter to other counsel.

******

If the foregoing terms are acceptable to you, please so indicate below and return the enclosed copy of this Agreement, retaining the original for your files.

We have enjoyed our prior work on behalf of the Issuer, and look forward to continuing the relationship.

Very truly yours,

J. Eric Boehlert
FOR THE FIRM

Accepted and approved on behalf of City of Storm Lake, Iowa *

By ______________________________ Date: ________________________

*Approved by action of the governing body on December 7, 2015.

01192271-1\11149-086

Staff Summary

12/7/2015
Agenda Item # 9.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:	Honorable Mayor and City Council
FROM:	Jane Smith, Finance Director
SUBJECT:	**Resolution No. 74-R-2015-2016 Setting Public Hearing For Not To Exceed $1,500,000 General Obligation Refunding Capital Loan Notes.**
BACKGROUND:	This agenda item will set the public hearing for January 18, 2016 to hear the public concerning refinancing General Obligation Refunding Capital Loan Notes not to exceed $1,500,000. This is for refinancing the remaining balance of the $2,945,000 General Obligation Urban Renewal Bond, in which $1,500,000 was previously refinanced in 2015. This bond is callable on 6/1/16. Setting and holding the public hearing will enable the City to start the process of refinancing the debt.
FISCAL IMPACT:	The fiscal impact is the cost of the publication for the Public Hearing, which is less than $100.
RECOMMENDATION:	Adopt Resolution No. 74-R-2015-2016

ATTACHMENTS:

Description	Type
Resolution No. 74-R-2015-2016	Resolution

RESOLUTION NO. 74-R-2015-2016

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $1,500,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES OF THE CITY OF STORM LAKE, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Storm Lake, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Refunding Capital Loan Notes, to the amount of not to exceed $1,500,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Refunding Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF STORM LAKE, STATE OF IOWA:

That this Council meet in the Council Chambers, City Hall, 620 Erie Street, Storm Lake, Iowa, at 5:00 P.M., on the 18th day of January, 2016, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed $1,500,000 General Obligation Refunding Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of refunding outstanding indebtedness of the City, including to currently refund Taxable General Obligation Urban Renewal Bonds, Series 2007.

To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Refunding Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed $1,500,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: December 29, 2015 – January 12, 2016)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF STORM LAKE, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $1,500,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE PURPOSES), AND THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Storm Lake, State of Iowa, will hold a public hearing on the 18th day of January, 2016, at 5:00 P.M., in the Council Chambers, City Hall, 620 Erie Street, Storm Lake, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed $1,500,000 General Obligation Refunding Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of refunding outstanding indebtedness of the City, including to currently refund Taxable General Obligation Urban Renewal Bonds, Series 2007. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Storm Lake, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this __________ day of _______________, 20___.

____
City Clerk, City of Storm Lake, State of Iowa

(End of Notice)

PASSED AND APPROVED this 7th day of December, 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Sue Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 10.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:	Honorable Mayor and City Council
FROM:	Jason Etnyre, Public Works Director
SUBJECT:	**Resolution No. 75-R-2015-2016 Approving Change Order #1 Expansion Boulevard**
BACKGROUND:	On February 16, 2015, the City of Storm Lake entered into contract with Healy Excavating to construct the Expansion Boulevard Project. Throughout the construction project in the summer of 2015 there were minor details and changes that occurred within the project scope. One such item that was not anticipated was the additional 1,000 feet of tile needing to be installed to connect the existing storm sewer to the new storm sewer plans and also for the re-routing of existing discovered storm sewer and tile. Cost per foot of this tile is $27.35/foot.
FISCAL IMPACT:	Original contract price for this contract is $1,334,924.60. Change order Number 1 is an increase of $27,350. This represents a change order of 2.04% on the total project
RECOMMENDATION:	Adopt Resolution 75-R-2015-2016 Approving Change Order #1 to the Expansion Boulevard Storm Water Project.

ATTACHMENTS:

	Description	Type
🗋	Change Order #1	Change Order
🗋	Resolution No. 75-R-2015-2016	Resolution

SECTION 006363

CHANGE ORDER

NO. 1

Date of Issuance: ____________ Effective Date: ____________

Project: Expansion Boulevard Storm Water Improvements	Owner: City of Storm Lake	Owner's Contract No.: N/A
Contract: Expansion Boulevard Storm Water Project		Date of Contract: February 16, 2015
Contractor: John J. Healy DBA Healy Excavating		Engineer's Project No.: 01112-0006

The Contract Documents are modified as follows upon execution of this Change Order:

Description: In accordance with Bid Item No. 33: Storm Sewer, Trenched, for Existing 16" Main Tile Replacement. Installation of up to 1,000 linear feet of additional storm sewer @ $27.35 per linear foot. This includes

Attachments (list documents supporting change): approximately 640-feet for relocating the deeper tile, and 360-feet for connecting to tile further east than anticipated.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

$ 1,334,924.60

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

$ ____________

Contract Price prior to this Change Order:

$ 1,334,924.60

[Increase] [Decrease] of this Change Order:

$ 27,350.00

Contract Price incorporating this Change Order:

$ 1,362,274.60

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☐ Calendar days
Substantial completion (days or date): ____________
Ready for final payment (days or date): ____________

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:
Substantial completion (days): ____________
Ready for final payment (days): ____________

Contract Times prior to this Change Order:
Substantial completion (days or date): ____________
Ready for final payment (days or date): ____________

[Increase] [Decrease] of this Change Order:
Substantial completion (days or date): ____________
Ready for final payment (days or date): ____________

Contract Times with all approved Change Orders:
Substantial completion (days or date): ____________
Ready for final payment (days or date): ____________

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: Scott Larson	By: ____________	By: John Healy
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 8/3/2015	Date: ____________	Date: 8-4-2015

RESOLUTION NO. 75-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 1 to the contract with Healy Excavating for the Expansion Boulevard Storm Water Improvements Project, an increase of $27,350.00to the contract. Change order is for installation of up to 1,000 linear feet of additional storm sewer and relocating a tile.

Total cost of Change Order #1 is an increase of $27,350.00 to the contract. Total contract cost after change order #1 is $1,362,274.60.

PASSED AND APPROVED this 7th day of December 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Sue Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 11.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:	Honorable Mayor and City Council
FROM:	Jason Etnyre, Public Works Director
SUBJECT:	**Resolution No. 76-R-2015-2016 Approving Expansion Boulevard Change Order #2**
BACKGROUND:	In February of 2015, the City of Storm Lake entered into a contract with Healy Excavating to construct the Expansion Boulevard Storm Water Project. Due to the wet periods during this project scope that amounted to lost work time of approximately 5-6 weeks, Healy Excavating is asking for deadline extensions for this project. Healy is requesting that the Substantial Completion date be changed from October 31st, 2015 until June 30, 2016 and that the Ready for Final Payment date be extended from June 15, 2016 until July 31st, 2016.
FISCAL IMPACT:	There is no fiscal impact or changes to this project in regards to changing these dates.
RECOMMENDATION:	Staff recommends the date changes as requested be approved by Council.

ATTACHMENTS:

Description	Type
Change Order #2	Change Order
Resolution No. 76-R-2015-2016	Resolution

SECTION 006363

CHANGE ORDER

NO. 2

Date of Issuance: ______________ Effective Date: October 1, 2015

Project: Expansion Boulevard Storm Water Improvements	Owner: City of Storm Lake	Owner's Contract No.: N/A
Contract: Expansion Boulevard Storm Water Project		Date of Contract: February 16, 2015
Contractor: John J. Healy DBA Healy Excavating		Engineer's Project No.: 01112-0006

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Due to the Contractor losing approximately 5 to 6+ weeks of proper work time attributed to wet weather, a change in substantial completion & final completion is being requested.

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:	**CHANGE IN CONTRACT TIMES:**
Original Contract Price: $__________	Original Contract Times: ☐ Working days ☒ Calendar days Substantial completion (days or date): October 31, 2015 Ready for final payment (days or date): June 15, 2016
[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: $__________	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): __________ Ready for final payment (days): __________
Contract Price prior to this Change Order: $__________	Contract Times prior to this Change Order: Substantial completion (days or date): October 31, 2015 Ready for final payment (days or date): June 15, 2016
[Increase] [Decrease] of this Change Order: $__________	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): June 30, 2016 Ready for final payment (days or date): July 31, 2016
Contract Price incorporating this Change Order: $__________	Contract Times with all approved Change Orders: Substantial completion (days or date): June 30, 2016 Ready for final payment (days or date): July 31, 2016

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: ______________	By: ______________	By: ______________
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: ______________	Date: ______________	Date: ______________

Approved by Funding Agency (if applicable):

____ Date: ____________________

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

RESOLUTION NO. 76-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 2 to the contract with Healy Excavating for the Expansion Boulevard Storm Water Improvements Project a change of the Substantial Completion date from October 31, 2015 until June 30, 2016 and that the Ready for Final Payment date be extended from June 15, 2016 until July 31, 2016.

There is no cost for Change Order #2. Total contract cost after change order #2 is $1,362,274.60.

PASSED AND APPROVED this 7th day of December 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Sue Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 12.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 77-R-2015-2016 Approving Change Order #2 To Housing Rehabilitation Project 2014-5**

BACKGROUND: The third project for the 2014 Housing Rehab Grant on the City's east side is now complete and the final inspection and punch list items have been resolved.

The proposed change order will adjust the original contract in pricing as follows. In addition, the contract is being increased by $750.00 for the cost for installing gutters on the garage to match the house gutters and to replace water lines in crawl space under kitchen area.

The property owner, grant administrator, and city staff have all reviewed the Change Order and find it to be in order and within budget.

FISCAL IMPACT: The Change Order is for an increase of $750.00 bringing the total contract price to $25,635.09. The cost is being shared between the CDBG, City and homeowner and falls within the budget.

RECOMMENDATION: Adopt Resolution No.77-R-2015-2016 Approving Change Order #2 To Housing Rehabilitation Project 2014-5.

ATTACHMENTS:

Description	Type
Change Order #2	Change Order
Resolution No. 77-R-20152016	Resolution

REQUEST FOR CHANGE ORDER - NO. 2

PROJECT

Owner [redacted]
Address: [redacted]
Storm Lake IA 50588

Contractor: K & M Construction
Address: 725 E. Lakeshore Drive
Storm Lake IA 50588

TYPE OF REQUEST

X CHANGE IN SPECS
X INCREASE IN CONTRACT AMOUNT $750.00

REASON FOR REQUEST: Contractor to install guttering on the garage to match house guttering. $550.00
Replace water lines in crawl space under kitchen area with PEX. $200.00

Adjusted Contract Amount	$ 24,885.09
Increase Amount	$ 750.00
Adjusted Contract Amount	$ 25,635.09

Contractor's Signature: Date: 12/2/15

Inspector's Signature: Date: 12/2/15

Owner's Signature: X Javier G Espino Date: 12-2-15

City Signature: Date:

RESOLUTION NO. 77-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order #2 to the contract with K & M Construction for the Housing Rehabilitation Project #2014-5 with the following changes:

- Change in Specs to install guttering on the garage to match house guttering.
- Replace water line in crawl space under kitchen area with PEX

Total cost of change order #2 is an increase of $750.00 to the contract. Total contract cost after change order #2 is $25,635.09.

PASSED AND APPROVED this 7th day of December, 2015.

____
Jon F. Kruse, Mayor

ATTEST:

____
Susan Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 13.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: **Resolution No. 78-R-2015-2016 Final Approval Housing Project 2014-5**

BACKGROUND: Work on the 3rd of 12 homes in the City's current Housing Rehabilitation Grant is now complete and all punch list items have been completed. The project did have two change orders; one to install steel roof as per alternate #2 (approved on August 17, 2015) and one for the installation of guttering on garage and replacing water line in crawl space (approved earlier on this agenda).

The homeowner, grant administrator, and City staff have all approved the work and the project is ready for final acceptance and payment. This resolution will approve the final acceptance on this project.

FISCAL IMPACT: The total cost of this project after Change Order #1 and #2 is $25,635.09.

The cost of the project is covered through the grant from the State of Iowa.

RECOMMENDATION: Adopt Resolution No. 78-R-2015-2016

ATTACHMENTS:

	Description	Type
🗋	Resolution No. 78-R-2015-2016	Resolution

RESOLUTION NO. 78-R-2015-2016

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a construction contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with K & M Construction Storm Lake, IA with regard to the Housing Rehabilitation Project #2014-5, City of Storm Lake, Iowa.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is $25,635.09

PASSED AND APPROVED this 7th day of November, 2015.

____

Jon F. Kruse, Mayor

ATTEST:

____

Susan Vossberg, City Clerk

Staff Summary

12/7/2015
Agenda Item # 14.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO:	Honorable Mayor and City Council
FROM:	Sue Vossberg, City Clerk
SUBJECT:	**Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During His Annual Evaluation**
BACKGROUND:	Iowa Code allows for a few specific reasons in which the City Council can go into a closed session. One of these reasons is for the evaluation of a individual whose performance is being reviewed (Chapter 21.5 (i) of the Iowa Code). However, the Council can only utilize this section of the Iowa Code when the session has been requested by the person to whom they are evaluating. Mr. Patrick has requested that his annual evaluation be conducted in Closed Session per Iowa Code Chapter 21.5(i), please see the attached written request. Council may conduct the evaluation in closed session but may not make any decisions in Closed Session. Any change to the compensation of the City Manager must come in open session.
FISCAL IMPACT:	There is no fiscal impact to this agenda item.
RECOMMENDATION:	Council to vote to go into Closed Session Reference Iowa Code Chapter 21.5 (i) - Roll Call Vote Council vote to return to Open Session - Roll Call Vote

ATTACHMENTS:

	Description	Type
🗋	Patrick Letter for Closed Session	Letter

Date: November 12, 2015

To: Mayor Jon F. Kruse & City Council Members
Cc: Sue Vossberg, City Clerk
From: James Patrick

Re: Annual Evaluation

Please accept this as my formal request to have the Council enter into Closed Session reference Iowa Code Section 21.5F for the purpose of reviewing my performance and conducting my annual evaluation.

Thank you for your consideration.

Respectfully,

James H. Patrick
City Manager

Staff Summary

12/7/2015
Agenda Item # 15.

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: **Motion To Adjust City Manager Compensation As Appropriate**

BACKGROUND: It is traditional that following the evaluation of the City Manager the Mayor and City Council consider any compensation changes that they desire to make for the upcoming year.

Decisions regarding the wages and other compensation for the City Manager must be made in open session. This agenda item will provide for Council to make any changes to the contract and compensation package that they desire at this time.

As a brief history of James H. Patrick's times with the City of Storm Lake staff is providing the following information:

James H. Patrick was hired by the City and he started work on January 1, 2010.

The following chart shows the last three years history of compensation:

Effective Date	Salary	Retirement Benefit	Health Insurance Reimbursement	Total Compensation
January 1, 2013	106,400.00	9,500.00	4,014.36	$119,914.36
January 20, 2014	108,000.00	10,700.00	4,014.36	$122,714.36
January 1, 2015	109,220.00	12,000	4,014.36	$125,234.36

Council has in the past requested information on comparable salaries for similar positions. While this can get complicated since there are many varying factors the following information is provided based on a Salary Survey conducted by the Iowa City/County Managers Association. The reader should also note the data is only what was reported.

City	Base Salary	Retirement Contribution	Vehicle Allowance	Years in Profession	Years in Current City
Carroll	$112,916.11	0.00	$2,400.00	25	21
Spencer	$133,277.00	$3,500.00	0.00	27	8
Denison	$86,381.28	0.00	0.00	3	3
Webster City	$108,680	0.00	0.00	N/A	9

FISCAL IMPACT: The fiscal impact of this item will depend on the changes made by the City Council.

RECOMMENDATION: Depending on the Council's desires make a motion to amend the City Manager's compensation.