

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
FEBRUARY 15, 2016
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. **Approve Consent Agenda**
 - B. **Buy Local Information**
3. Resolution No. 93-R-2015-2016, Resolution No. 94-R-2015-2016 and Resolution No. 95-R-2015-2016 Recognizing Students for their "If I Were Mayor" Essays
4. **Public Hearing On A Plat For A Minor Subdivision**
5. **Motion To Approve A Preliminary Plat For A Minor Subdivision**
6. **Resolution No. 96-R-2015-2016 Approving A Final Plat For A Minor Subdivision**
7. Resolution No. 97-R-2015-2016 Authorizing Requests in Connection with the 2016 Fiesta Latina Events
8. Motion Setting Public Hearing on Fiscal Year 2016-2017 Budget
9. Motion Setting Public Hearing on FY 2017-2021 Five-Year Capital Improvements Plan
10. Amendment for Financial Services Agreement with Piper Jaffray & Co.
11. Resolution No. 98-R-2015-2016 Fixing Public Hearing Date For The Proposition To Authorize A Loan Agreement And Issuance Of Notes To Evidence The Obligations Of The City Thereunder.
12. Ordinance No. 02-O-2015-2016 Creating A Mayor's Advisory Committee For Parks, Trees, and Trails - 3rd Reading
13. Motion to Approve A Contract With Slavin And Associates For Finance Director Search Services.
14. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

2/15/2016

Agenda Item # A.



City of Storm Lake
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REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the February 1, 2016 City Council Minutes and the February 9, 2016 Budget Workshop minutes
- Approve liquor license renewal for Boathouse, Caseys West, and Dollar General
- Approve appointment of Tony Statz to the Planning & Zoning Commission

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$237,111.82
- King's Pointe Bills - \$163,603.16
- Sunrise Pointe Golf Course Bills - \$24.38

The City will receive the following revenues:

- Liquor license renewal - \$1,220.00

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ List of Bills	List of Bills
☐ King's Pointe & Sunrise Pointe List of Bills	List of Bills
☐ Minutes - February 1, 2016	Minutes
☐ Minutes - Budget Workshop February 9, 2016	Minutes
☐ Boathouse Liquor Report	Backup Material
☐ Caseys Liquor Report	Backup Material
☐ Dollar General Liquor Report	Backup Material
☐ Statz Board Application	Application

UNAVAILABLE

AFLAC	PR Batch 00551.02.2016 Aflac Pretax	519.62
AFLAC	PR Batch 00551.02.2016 Aflac After tax	99.12
AFLAC	PR Batch 00552.02.2016 Aflac Pretax	75.32
AFLAC	PR Batch 00552.02.2016 Aflac After tax	50.21
City of Storm Lake	PR Batch 00552.02.2016 Dental insurance employee c	1.13
City of Storm Lake	PR Batch 00552.02.2016 Dental employee/spouse	11.55
City of Storm Lake	PR Batch 00552.02.2016 Dental insurance family	34.23
City of Storm Lake	PR Batch 00552.02.2016 125 Flexible Benefits	161.66
City of Storm Lake	PR Batch 00552.02.2016 Flex- Child Care	62.50
City of Storm Lake	PR Batch 00552.02.2016 Health Insurance Family	656.92
City of Storm Lake	PR Batch 00552.02.2016 Health Insurance Single	24.00
City of Storm Lake	PR Batch 00551.02.2016 Dental employee/child	6.00
City of Storm Lake	PR Batch 00551.02.2016 Dental insurance employee c	19.76
City of Storm Lake	PR Batch 00551.02.2016 Dental employee/spouse	14.91
City of Storm Lake	PR Batch 00551.02.2016 Dental insurance family	85.69
City of Storm Lake	PR Batch 00551.02.2016 125 Flexible Benefits	629.12
City of Storm Lake	PR Batch 00551.02.2016 Flex- Child Care	161.54
City of Storm Lake	PR Batch 00551.02.2016 Health Insurance Family	1,709.03
City of Storm Lake	PR Batch 00551.02.2016 Health Insurance Single	420.85
Collection Services Center	PR Batch 00551.02.2016 Child Support Payments to I	222.00
Collection Services Center	PR Batch 00552.02.2016 Child Support Payments to I	325.00
Conseco Health Insurance Co	PR Batch 00551.02.2016 Cancer Pre Tax Insurance	41.04
EFTPS	PR Batch 00551.02.2016 Federal Income Tax	9,539.45
EFTPS	PR Batch 00551.02.2016 FICA Employee Portion	3,516.13
EFTPS	PR Batch 00551.02.2016 FICA Employer Portion	3,516.13
EFTPS	PR Batch 00551.02.2016 Medicare Employee Portion	1,341.31
EFTPS	PR Batch 00551.02.2016 Medicare Employer Portion	1,341.31
EFTPS	PR Batch 00552.02.2016 Federal Income Tax	5,165.60
EFTPS	PR Batch 00552.02.2016 FICA Employee Portion	2,055.07
EFTPS	PR Batch 00552.02.2016 FICA Employer Portion	2,055.07
EFTPS	PR Batch 00552.02.2016 Medicare Employee Portion	573.18
EFTPS	PR Batch 00552.02.2016 Medicare Employer Portion	573.18
ICMA Retirement Trust 457	PR Batch 00552.02.2016 ICMA	625.00
ICMA Retirement Trust 457	PR Batch 00552.02.2016 ICMA City Paid	550.01
ICMA Retirement Trust 457	PR Batch 00552.02.2016 ICMA City paid for Police	436.17
ICMA Retirement Trust 457	PR Batch 00551.02.2016 ICMA	1,585.00
Iowa Public Employees	PR Batch 00551.02.2016 IPERS	3,516.80
Iowa Public Employees	PR Batch 00551.02.2016 IPERS City Share	5,278.04
Iowa Public Employees	PR Batch 00552.02.2016 IPERS	1,487.74
Iowa Public Employees	PR Batch 00552.02.2016 IPERS City Share	2,232.86
ITT Hartford AMS RPVA	PR Batch 00552.02.2016 457 Hartford	100.00
ITT Hartford AMS RPVA	PR Batch 00551.02.2016 457 Hartford	225.00
Muni Fire/Police Retire	PR Batch 00551.02.2016 Muni Police/Fire Pension	2,921.90
Muni Fire/Police Retire	PR Batch 00551.02.2016 Muni Police/Fire Pension Ci	8,632.03
Muni Fire/Police Retire	PR Batch 00552.02.2016 Muni Police/Fire Pension	544.93
Muni Fire/Police Retire	PR Batch 00552.02.2016 Muni Police/Fire Pension Ci	1,609.87
Teamsters Local Union 554	PR Batch 00551.02.2016 Union Dues	191.50
Treasurer State Of Iowa	PR Batch 00551.02.2016 State Income Tax	3,660.41
Treasurer State Of Iowa	PR Batch 00552.02.2016 State Income Tax	2,050.04

UNAVAILABLE

Department Total = 70,654.93

Police Department

A & A Automotive	Tire Repair- P-16 - Less Tax	22.95
Alliant Energy	Gas Service Dec/Jan 2016	428.46
Buena Vista Stationery & Print Inc	Office Supplies Returned	-8.28

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620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 02/02/16 To 02/15/16
User: tyler.gibbins

Buena Vista Stationery & Print Inc	Office Supplies	1.37
Buena Vista Stationery & Print Inc	Office Supplies	13.08
Buena Vista Stationery & Print Inc	Office Supplies	109.74
Buena Vista Stationery & Print Inc	Copy Paper	384.00
Central Bank	Uniform Packages	1,125.00
Control System Specialists, LLC	Replaced Board & Motor on two Boilers	1,451.34
Evertex Inc	Phone Service- February 2016	346.44
Graham Tire	Tire Repair P-11	23.00
Havens & Havens	January 2016 Legal Services	138.75
Iowa Lakes Electric Cooperative	Electric Services- January 2016	29.50
Iowa Office Supply Inc	Supplies	20.00
JNB Acquisition Corporation	Copier Maintenance Agreement	86.09
JNB Acquisition Corporation	Copier Maintenance Agreement	132.69
Mangold Environmental Testing	Shipping	6.11
Med-Tech Resource Inc	Difibrillator Batteries (3)	888.41
Neuroth Kevin	Garbage Service January 2016	24.50
Prosser Mark	Immigration Conference- Davenport- Prosser	341.66
Rasmussen's	Breakers & Bulbs P-6	127.98
Rasmussen's	Battery P-11	150.98
Rasmussen's	Battery P-13	188.37
Rasmussen's	Brake Repair P-14	51.16
Rasmussen's	Wheel Alignment Less Oil Change	48.71
Reserve Account	Postage Feb 3, 2016	170.66
Star Energy, LLC	Fuel January 2016	2,167.07
Storm Lake Bakery	Supplies	21.55
Storm Lake Times The	January 2016 Publications	58.38
Storm Lake Times The	January 2016 Publications	83.40
Treat America Co	Meal Plans	5,340.76
Vast Broadband	Phone Service February 2016	282.95

Police Department	Department Total =	14,256.78
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Fire Department

Alliant Energy	Gas Service Dec/Jan 2016	393.49
Arnold Motor Supply, LLP	Battery- Engine 75	501.68
Arnold Motor Supply, LLP	Battery Core Returned	-144.00
Arnold Motor Supply, LLP	Sealed Beam	7.62
Evertex Inc	Phone Service- February 2016	51.58
Feld Equipment Company, Inc Ed M	Air-Pak Supplies	228.95
Feld Equipment Company, Inc Ed M	Light	6.60
Feld Equipment Company, Inc Ed M	Battery	25.00
Julius Dennis R.	Laundry Service	52.55
L & G Products, Inc	Ice Melt	24.69
National Fire Protection Association	2016 Membership- Jones	175.00
Neuroth Kevin	Garbage Service January 2016	54.25
Power Solutions, Inc	LED Light Installation	1,570.40
Stanton Electric, Inc	Lamps	126.30
Star Energy, LLC	Fuel January 2016	91.03
Vast Broadband	Phone Service February 2016	48.89

Fire Department	Department Total =	3,214.03
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Building Official

Evertex Inc	Phone Service- February 2016	27.72
Havens & Havens	January 2016 Legal Services	493.33
Havens & Havens	January 2016 Legal Services	246.67
Havens & Havens	January 2016 Legal Services	185.00

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Reserve Account	Postage Feb 3, 2016	17.41
Star Energy, LLC	Fuel January 2016	72.21
Storm Lake Times The	January 2016 Publications	8.80
Vast Broadband	Phone Service February 2016	73.33

Building Official	Department Total =	1,124.47
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Police Special Revenues

Iowa DARE Association	2016 Membership	50.00
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Police Special Revenues	Department Total =	50.00
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Law Enforcement

Rebnord Technologies Inc	Installation to Accomadate Body Cams	113.90
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Law Enforcement	Department Total =	113.90
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Roadway Maintenance

Alliant Energy	Gas Service Dec/Jan 2016	834.59
Arnold Motor Supply, LLP	Foam	20.67
Bolton & Menk, Inc	Services through 1/31/2016	13,957.00
Butler Machinery Company	Shipping	8.31
Butler Machinery Company	Cylinder	1,729.10
Butler Machinery Company	Shipping	10.76
CNH Industrial America LLC	Supplies	245.66
Crescent Electric Supply Co	Multivapor	42.86
Evertex Inc	Phone Service- February 2016	13.86
I&S Group, Inc.	Services through 1/23/2016	53.00
JNB Acquisition Corporation	Copier Maintenance Agreement	17.99
JNB Acquisition Corporation	Copier Maintenance Agreement	12.93
Leo's Kitchens Inc	Remnant	35.00
Leo's Kitchens Inc	Remnant	40.00
Neuroth Kevin	Garbage Service January 2016	127.00
Occupational Medicine at Riverside UnityPoint Clinic	Drug Testing- Bonebrake	37.00
Schmit John	Tools	70.00
Sioux City Foundry Co.	Blades	2,110.68
Star Energy, LLC	Fuel January 2016	2,479.28
Telvent DTN, Inc	Subscription through May 14, 2016	672.00
Vast Broadband	Phone Service February 2016	56.47
Zee Medical Inc	First Aid Supplies	142.65
Zee Medical Inc	First Aid Supplies	99.65
Zee Medical Inc	First Aid Supplies	234.00

Roadway Maintenance	Department Total =	23,050.46
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Snow Removal

Butler Machinery Company	Seal	1.22
City of Storm Lake	Control Lever #12	22.00
City of Storm Lake	Curb Shoe Replacement #13	112.00
City of Storm Lake	Curb Shoe & Cutting Edge Replacement #16	123.00
City of Storm Lake	Replaced Snow Guards #59S	133.82
City of Storm Lake	Replaced Batteries (2) #5	269.60
City of Storm Lake	Fuse to Breaker #16	11.00
City of Storm Lake	Replace Cutting Edge on #59S	152.00
PowerPlan	Dura-Max C Returned	-706.79

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PowerPlan	Dura-Max C	767.60
Storm Lake Hydraulics Co Inc	Hyd Hose & End	66.65
Storm Lake Hydraulics Co Inc	Four Wire Hose & End	271.22
Storm Lake Hydraulics Co Inc	Hyd Hose & End	42.09

Snow Removal	Department Total =	1,265.41
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Airport

Century Link	Phone Service- January 2016	152.48
Havens & Havens	January 2016 Legal Services	92.50
Havens & Havens	January 2016 Legal Services	339.17
K&W Electric Inc	Troubleshoot Runway Light Issue	550.00
Reserve Account	Postage Feb 3, 2016	14.46

Airport	Department Total =	1,148.61
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Library

Alliant Energy	Gas Service Dec/Jan 2016	735.25
Amazon.com	Book	4.98
Baker & Taylor, Inc	Books	29.93
Baker & Taylor, Inc	Books	70.07
Barnes & Noble Booksellers, Inc	Books	262.64
Barnes & Noble Booksellers, Inc	Books- Returned	-32.79
Barnes & Noble Booksellers, Inc	Books	20.80
Brodart Co	Books	81.99
Brodart Co	Books	12.14
Brodart Co	Books	23.68
Brodart Co	Books	16.16
Brodart Co	Books	7.46
Brodart Co	Books	88.34
Brodart Co	Books	13.32
Brodart Co	Books	182.60
Brodart Co	Books	28.81
Central Iowa Distributing, Inc	Cleaning Supplies	31.90
Custodian of Petty Cash Kim Mehlenbacher	January 2016 Postage	206.80
Ingram Library Services, Inc	Books	17.34
Ingram Library Services, Inc	Books	16.79
Ingram Library Services, Inc	Books	31.28
Ingram Library Services, Inc	Books	15.63
Ingram Library Services, Inc	Books	16.79
Ingram Library Services, Inc	Books	10.44
Ingram Library Services, Inc	Books	10.46
Ingram Library Services, Inc	Books	21.19
Ingram Library Services, Inc	Books	16.22
Ingram Library Services, Inc	Books	33.57
Iowa Poetry Association	1 Copy of Lyrical Iowa- Storm Lake Library	9.00
Midwest Tape LLC	DVDs	62.97
Midwest Tape LLC	DVDs	93.97
Neuroth Kevin	Garbage Service January 2016	38.25
Rebnord Technologies Inc	Deep Freeze Subscription	1,200.00
Recorded Books LLC	CDs	31.50
Reserve Account	Postage Feb 3, 2016	0.49
Storm Lake Times The	Help Wanted Advertising	106.33
Turnquist Laura	Mileage- Homebound Delivery	10.80
Vast Broadband	Phone Service February 2016	-473.93

Library	Department Total =	3,053.17
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Parks Department

Alliant Energy	Gas Service Dec/Jan 2016	181.48
Arnold Motor Supply, LLP	Hyd Filter	51.72
Arnold Motor Supply, LLP	Oil Filter	87.12
Arnold Motor Supply, LLP	Oil Filter	7.26
Arnold Motor Supply, LLP	Blower Motor #136	43.93
Crescent Electric Supply Co	Holophane Aluminum Pole	1,790.37
Evertex Inc	Phone Service- February 2016	13.86
Graham Tire	Tire Repair- Toolcat	17.00
Neuroth Kevin	Garbage Service January 2016	73.00
Star Energy, LLC	Fuel January 2016	414.82
Storm Lake Times The	January 2016 Publications- Seasonal Positions	122.31
Vast Broadband	Phone Service February 2016	36.00

Parks Department

Department Total = 2,838.87

Golf Course

Arnold Motor Supply, LLP	Hyd Filter	69.91
Fastenal Company	Supplies	35.86
R & R Products, Inc	Bushing	43.06
R & R Products, Inc	Roller	294.47
R & R Products, Inc	Seal/Bearing	72.30
Storm Lake Ace Hardware Inc	Spray Paint	8.98
Storm Lake Times The	January 2016 Publications- Seasonal Positions	122.31
Turfwerks	Valves, Coil, Keys	642.91
Turfwerks	Bracket & Bolts	67.24

Golf Course

Department Total = 1,357.04

Campgrounds

Buena Vista Stationery & Print Inc	Copy Paper	64.00
Storm Lake Times The	January 2016 Publications- Seasonal Positions	122.32
Vast Broadband	Phone Service February 2016	102.00

Campgrounds

Department Total = 288.32

Outdoor WaterPark

Brown & Hofmeister LLP	Legal Services through 1/31/2016	202.50
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Outdoor WaterPark

Department Total = 202.50

UNAVAILABLE

King's Pointe Resort	January 2016 Housekeeping	465.00
King's Pointe Resort	January 2016 Maintenance	193.00
King's Pointe Resort	January 2016 Extermination	79.10
King's Pointe Resort	January 2016 WaterPark Add on Packages	78.76
King's Pointe Resort	January 2016 WaterPark Add on Packages	155.00
Kinseth Hospitality Corporation	January 2016 Management Fee	245.54

UNAVAILABLE

Department Total = 1,216.40

Shelter House

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Alliant Energy	Gas Service Dec/Jan 2016	178.40
Knapton Robert	Shelter House Refund	40.00
Shelter House		Department Total = 218.40
UNAVAILABLE		
Neuroth Kevin	Garbage Service January 2016	93.00
Storm Lake Times The	January 2016 Publications	37.60
Storm Lake Times The	January 2016 Publications	26.00
Storm Lake Times The	January 2016 Publications	20.00
UNAVAILABLE		Department Total = 176.60
Enrich Iowa		
Rebnord Technologies Inc	Laptop	1,459.95
Enrich Iowa		Department Total = 1,459.95
Dohrman Trust		
Century Business Products,Inc	Copier Maintenance Agreement- Partial	15.00
Dohrman Trust		Department Total = 15.00
Economic Develop		
Everttek Inc	Phone Service- February 2016	-18.79
Vast Broadband	Phone Service February 2016	24.44
Economic Develop		Department Total = 5.65
SLADC		
Storm Lake United	Pay Request #4 of FY 2016	11,333.00
SLADC		Department Total = 11,333.00
Storm Lake Sub-Division #5		
Bolton & Menk, Inc	13th Street Services through 1/31/2016	4,978.00
Bolton & Menk, Inc	Oneida Street Services through 1/31/2016	1,220.00
Storm Lake Sub-Division #5		Department Total = 6,198.00
Legal Services		
Ahlers & Cooney, P.C.	Pizza Ranch DA Legal Services	40.00
Ahlers & Cooney, P.C.	OSHA Investigation Legal Services	330.00
Havens & Havens	January 2016 Legal Services	2,358.75
Havens & Havens	January 2016 Legal Services	1,048.33
Legal Services		Department Total = 3,777.08
City Hall Building		
Alliant Energy	Gas Service Dec/Jan 2016	341.73
Everttek Inc	Phone Service- February 2016	15.99

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Julius Dennis R.	Entrance Mat Cleaning	58.80
Neuroth Kevin	Garbage Service January 2016	28.50
Steve's Window Svc	Window Cleaning Service	37.00
Vast Broadband	Phone Service February 2016	87.53

City Hall Building

Department Total = 569.55

Tort Liability

Cole Chris J	Prescription Reimbursement	29.99
Family Dental Center, PC	Worker's Comp for Chis Cole Acct #3067	1,755.10
Oral Surgery Associations, PC	Worker's Comp for Chris Cole Acct#122790	2,205.00
University of Iowa	Worker's Comp for Chris Cole Acct#509503	27.00

Tort Liability

Department Total = 4,017.09

Other Policy & Administration

Buena Vista Stationery & Print Inc	Office Supplies	5.67
Buena Vista Stationery & Print Inc	Copy Paper	192.00
Buena Vista Stationery & Print Inc	Office Supplies	6.54
Casey's General Store Central Store- Storm Lake	Safety Bingo- Less Tax	107.93
Central Bank	Safety Bingo	38.49
Central Bank	Des Moines Register Subscription	29.04
Central Bank	Notary Renewal- Vossberg	10.00
Central Bank	Filing of 1095 Forms	287.82
Color-ize Inc	Business Cards- Rice	62.40
Color-ize Inc	February 2016 Tidbits	37.80
JNB Acquisition Corporation	Copier Maintenance Agreement	12.93
JNB Acquisition Corporation	Copier Maintenance Agreement	18.00
League of Nebraska Municipalities	Finance Director Advertising	47.85
Patrick James H	Govenor's Essay Presentation- Des Moines- Patrick	57.96
Patrick James H	Govenor's Presentation/NW IA Plan- Des Moines/Spe	72.54
Pizza Ranch	Meeting Expense- Less Tax	79.94
Qualified Presort Service, LLC	February 2016 City Tidbits	200.94
Reserve Account	Postage Feb 3, 2016	230.85
Storm Lake Times The	January 2016 Publications	24.80
Storm Lake Times The	January 2016 Publications	48.65
Storm Lake Times The	January 2016 Publications	11.40
Storm Lake Times The	January 2016 Publications	53.51
Storm Lake Times The	January 2016 Publications	22.60
Storm Lake Times The	January 2016 Publications	24.36
Storm Lake Times The	January 2016 Publications	33.35
Storm Lake Times The	January 2016 Publications	90.40
Storm Lake Times The	January 2016 Publications	54.52

Other Policy & Administration

Department Total = 1,862.29

Water Administration

Bolton & Menk, Inc	Bio-Reactor Services through 1/31/2016	941.50
Buena Vista Stationery & Print Inc	Copy Paper	192.00
Buena Vista Stationery & Print Inc	Office Supplies	6.53
Buena Vista Stationery & Print Inc	Office Supplies	5.67
Central Bank	Notary Renewal- Vossberg	10.00
Everttek Inc	Phone Service- February 2016	15.75
JNB Acquisition Corporation	Copier Maintenance Agreement	17.99
JNB Acquisition Corporation	Copier Maintenance Agreement	12.93
Patrick James H	Govenor's Presentation/NW IA Plan- Des Moines/Spe	72.54

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Patrick James H	Govenor's Essay Presentation- Des Moines- Patrick	57.96
Qualified Presort Service, LLC	Monthly Statements	397.39
Qualified Presort Service, LLC	ACH Statements	91.26
Qualified Presort Service, LLC	Past Due Notices	57.54
Qualified Presort Service, LLC	Final Bill	13.15
Reserve Account	Postage Feb 3, 2016	11.65
Vast Broadband	Phone Service February 2016	73.24
Water Administration		Department Total =
		1,977.10

Water Plant

Alliant Energy	Gas Service Dec/Jan 2016	971.47
American Water Works Assn	AWWA Membership	354.00
Evertex Inc	Phone Service- February 2016	119.30
Fastenal Company	Ladders	626.55
Fastenal Company	Glove, Sockets & Supplies	118.05
Foundation Analytical Laboratory Inc	January 2016 Testing- Metals	60.00
Foundation Analytical Laboratory Inc	January 2016 Testing- Chlorite	192.00
Foundation Analytical Laboratory Inc	November 2015 Testing- Copper	19.00
Foundation Analytical Laboratory Inc	Bacteria Sampling- Well 20	75.00
Foundation Analytical Laboratory Inc	January 2016 Testing- Nitrite	15.00
Foundation Analytical Laboratory Inc	January 2016 Testing- Fluoride	15.00
Foundation Analytical Laboratory Inc	January 2016 Testing- Coliforms	120.00
Hach Chemical Company	Lab Supplies	146.20
Mike's Electronics Inc	Panel View- Lime System	5,029.18
Mike's Electronics Inc	Unwire HSP #3	125.00
Mike's Electronics Inc	Well #14	340.00
Mike's Electronics Inc	PLC B	80.00
Mike's Electronics Inc	Hypo Pump	80.00
Mississippi Lime Company	Lime	4,903.90
Mississippi Lime Company	Lime	4,755.70
Neuroth Kevin	Garbage Service January 2016	82.75
ProElect/Professional Electronics	Main Door Strike	370.00
Star Energy, LLC	Fuel January 2016	118.73
Storm Lake Ace Hardware Inc	Lights for Rock Garden Returned	-23.98
Storm Lake Ace Hardware Inc	Transmitter & Blades	66.97
Storm Lake Ace Hardware Inc	Supplies	36.99
Storm Lake Ace Hardware Inc	Anchor, Bolts, Clogbuster	103.97
USA Blue Book	Lighted Cap	103.80
Vast Broadband	Phone Service February 2016	172.98
Water Plant		Department Total =
		19,177.56

Water Distribution

Alliant Energy	Gas Service Dec/Jan 2016	285.77
Arnold Motor Supply, LLP	Filter Wrench	24.99
Arnold Motor Supply, LLP	Valve Excersizer	19.54
Evertex Inc	Phone Service- February 2016	47.72
Graham Tire	Side Dump Service	305.80
Reinert Michael P	Oxygen Refill	16.00
Star Energy, LLC	Fuel January 2016	271.84
Vast Broadband	Phone Service February 2016	81.81
Water Distribution		Department Total =
		1,053.47

Water Meters

City of Storm Lake
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Buena Vista Stationery & Print Inc	Copy Paper	32.00
Everttek Inc	Phone Service- February 2016	23.86
Star Energy, LLC	Fuel January 2016	106.27

Water Meters

Department Total = 162.13

Wastewater Administration

Buena Vista Stationery & Print Inc	Copy Paper	192.00
Buena Vista Stationery & Print Inc	Office Supplies	6.53
Buena Vista Stationery & Print Inc	Office Supplies	5.66
Central Bank	Notary Renewal- Vossberg	10.00
Everttek Inc	Phone Service- February 2016	15.98
JNB Acquisition Corporation	Copier Maintenance Agreement	12.93
JNB Acquisition Corporation	Copier Maintenance Agreement	17.99
Patrick James H	Govenor's Essay Presentation- Des Moines- Patrick	57.96
Patrick James H	Govenor's Presentation/NW IA Plan- Des Moines/Spei	72.54
Qualified Presort Service, LLC	Past Due Notices	57.54
Qualified Presort Service, LLC	ACH Statements	91.26
Qualified Presort Service, LLC	Monthly Statements	397.39
Qualified Presort Service, LLC	ACH Final Bill	2.27
Reserve Account	Postage Feb 3, 2016	11.65
Vast Broadband	Phone Service February 2016	85.46

Wastewater Administration

Department Total = 1,037.16

Wastewater Treatment Plant

Alliant Energy	Gas Service Dec/Jan 2016	641.61
Arnold Motor Supply, LLP	Oil	46.66
Buena Vista Stationery & Print Inc	Copy Paper	32.00
City of Storm Lake	Electrical Repairs #30	32.49
Everttek Inc	New Phone- Streed	350.00
Everttek Inc	Phone Service- February 2016	108.10
EWT Holdings III Corp	Odor Control Services- February 2016	500.00
Foundation Analytical Laboratory Inc	Testing Services	374.00
Foundation Analytical Laboratory Inc	Testing Services	930.00
Havens & Havens	January 2016 Legal Services	15.42
Iowa Dept of Natural Resources	2016 Lab Recertification	400.00
Iowa Water Env Assoc	Conference Registration- Streed	100.00
Mike's Electronics Inc	Memorial Lift Repairs	117.50
Mike's Electronics Inc	Memorial Lift Repairs	125.00
Mike's Electronics Inc	Scout Park Lift Repairs	245.00
Neuroth Kevin	Garbage Service January 2016	67.00
Recycle Center Harold Rowley	Recycling	18.72
Recycle Center Harold Rowley	Recycling	10.00
Recycle Center Harold Rowley	Recycling	28.08
Reinert Michael P	Fabricate Brackets & Materials	508.40
Richland Research Corp	Environmental Product	224.88
Star Energy, LLC	Fuel January 2016	346.95
Storm Lake Ace Hardware Inc	Key Tags	2.94
US Peroxide, LLC	Facility & Maintenance Agreement	750.00
Zee Medical Inc	First Aid Supplies- Less Tax	36.30

Wastewater Treatment Plant

Department Total = 6,011.05

Wastewater Collection

A & A Automotive	LED Light	78.26
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 02/02/16 To 02/15/16
User: tyler.gibbins

Buena Vista Abstract & Title Co	Abstract- Inlet Lift Station	1,135.00
Havens & Havens	January 2016 Legal Services- Parcel Acquisistion- Rot	971.25
Havens & Havens Trust Acct	2/11/2016 Roth/Drahota Closing	15,082.65
Havens & Havens Trust Acct	2/11/2016 Roth/Drahota Closing	2,011.02
Havens & Havens Trust Acct	2/11/2016 Roth/Drahota Closing	3,016.53
Midwest Fence & Gate Company	Fencing Services	4,127.49
Star Energy, LLC	Fuel January 2016	140.04
Wastewater Collection	Department Total =	26,562.24
Landfill		
JNB Acquisition Corporation	Copier Maintenance Agreement	17.99
JNB Acquisition Corporation	Copier Maintenance Agreement	12.93
Qualified Presort Service, LLC	Monthly Statements	397.38
Qualified Presort Service, LLC	Past Due Notices	57.54
Qualified Presort Service, LLC	ACH Statements	91.26
Reserve Account	Postage Feb 3, 2016	5.83
Landfill	Department Total =	582.93
Storm Water Administration		
Buena Vista Stationery & Print Inc	Copy Paper	192.00
JNB Acquisition Corporation	Copier Maintenance Agreement	17.99
JNB Acquisition Corporation	Copier Maintenance Agreement	12.93
Qualified Presort Service, LLC	Past Due Notices	57.53
Qualified Presort Service, LLC	Monthly Statements	397.38
Qualified Presort Service, LLC	ACH Statements	91.26
Storm Water Administration	Department Total =	769.09
Storm Water Collection		
Bolton & Menk, Inc	Services through 1/31/2016	8,015.00
Storm Water Collection	Department Total =	8,015.00
Insurance		
Auxiant - Claims Account	February 1, 2016 Claims	3,772.78
Auxiant - Claims Account	2/8/2016 Claims	4,505.60
Auxiant - Flex Account	2/3/2016 Flex Claims	1,661.87
Auxiant - Flex Account	1/27/2016 Flex Claims	467.72
Auxiant - Flex Account	2/10/2016 Flex Claims	2,311.39
Insurance	Department Total =	12,719.36
UNAVAILABLE		
Salus LLC	January 2016 Memberships	120.00
UNAVAILABLE	Department Total =	120.00
Vehicle Maintenance		
Arnold Motor Supply, LLP	Supplies	47.88
Arnold Motor Supply, LLP	Supplies	14.99
Arnold Motor Supply, LLP	Supplies	38.97

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 02/02/16 To 02/15/16
User: tyler.gibbins

Arnold Motor Supply, LLP	Supplies	32.07
Arnold Motor Supply, LLP	Solenoids	113.46
Arnold Motor Supply, LLP	Supplies	19.41
North Lake Truck Repair	Air Horn	122.82
Reinert Michael P	Welding Wire	122.68

Vehicle Maintenance	Department Total =	512.28
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Technology		
Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	My AntiSpam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,250.00
Rebnord Technologies Inc	IT Service Agreement- WQ Computers	150.00
Rebnord Technologies Inc	IT Service Agreement- WQ Networking	200.00
Vast Broadband	Internet Service Feb 2016	894.95

Technology	Department Total =	4,944.95
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Grand Total =	237,111.82
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King's Pointe Resort
Disbursements 1/27/2016 through 2/9/2016

Vendor Name	Description	Amount
Ace Hardware Inc.	supplies	73.60
Ameripride Services	supplies	1,227.32
Bomgaars Supply Inc	supplies	78.98
BLI Lighting Specialists	supplies	936.29
Capital Sanitary Supply Co.	supplies	289.23
Cedar Valley Bank & Trust	payment	1,056.86
City of Storm Lake (2)	water service	44,306.87
Citadel Communications Co-KCAU	advertising	2,201.00
Clear Channel Broadcasting	advertising	600.00
Color-ize (2)	supplies	132.10
Continental Fire Sprinkler	supplies	328.50
Copyworks - Coralville	supplies	90.00
Counsel	supplies	287.33
Crescent Electric Supply Co	supplies	365.69
Dippin' Dots Inc	supplies	1,097.28
Elissa Doebel	reimbursement	402.20
Ed M. Feld Equipment Co. Inc.	supplies	90.00
Fastenal Company	supplies	76.15
Ferguson Enterprises, Inc.	supplies	1,264.43
First National Bank- Omaha CC	payment	1,007.62
Ganz USA LLC	supplies	48.60
Garbage Hauling Service	services	433.32
Hy-Vee Food Store (2)	food	488.19
Iowa Office Supply	supplies	887.94
J Dan Skinner.com, Inc	services	13.25
Kineth Hotel Corporation	payroll, work comp	61,017.97
Olsen Welding	supplies	75.00
Pepsi-Cola Bottling Co. (2)	beverages	1,297.48
Prairie Fabrication LLC	services	1,267.19
Jayme Riedell	reimbursement	59.00
Continuum Retail Energy	utilities	12,639.56
Shoes for Crews	services	142.92
Sysco Guest Supply	supplies	452.26
Treasurer - State of Iowa	sales tax	12,100.00
United Parcel Service- Carl STM	services	61.92
US Foods (2)	food	14,761.37
US Water Services	supplies	458.33
Vizergy	web site maintenance	220.00
Al's Liquor	beverages	430.48
Buena Vista University	services	50.00
Doll Distributing	beverages	305.40
Glazer's Distributors	services	218.10
Holiday Inn Urbandale	services	109.76
Johnson Brothers/Iowa Wine & Bev	beverages	131.66
King's Pointe Resort	services	22.01
Total		163,603.16

Sunrise Pointe Golf Course
Disbursements 1/27/2016 through 2/9/2016

Arnold Motor Supply	Supplies	1.93
Julius Cleaners	mat cleaning	4.80
Kinseth Hotel Corporation (2)	payroll, management fee	17.65
	Totals	24.38

REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL, FEBRUARY 1, 2016 5:00 P.M.

Present: Mayor Jon Kruse, Council Members, Bruce Carlson, Bruce Engelmann and Tyson Rice. Absent: Dan Anderson and Mike Porsch. Staff present: City Manager Jim Patrick, Asst. City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Building Official Scott Olesen, Fire Chief Mike Jones, Public Works Director Jason Etnyre, Library Director Elizabeth Huff, Water Plant Superintendent Todd Allen, Wastewater Superintendent Ron Jacobsen, and Sue Vossberg City Clerk.

Mayor Kruse called the meeting to order at 5:00pm.

Hear the Public – Cindy Cone wanted to address the Council on two items. She thought the City should not invest \$32,500 to Iowa Lakes Corridor and she also did not like the 20 mile residency requirements for City employees that was approved at the last City Council meeting.

Consent Agenda – Moved by Council Member Engelmann to approve the consent agenda which included checks #51407 through #51534, minutes from the January 18, 2016 council meeting, and appointment of Sara Huddleston to the Airport Commission. Seconded by Council Member Rice. Vote: All ayes with Council Member Anderson and Porsch absent. Motion carried.

Hwy 7 Widening – Moved by Council Member Engelmann to adopt Resolution No. 91-R-2015-2016 approving change order #2 a deduction of \$25,200 to the contract with Blacktop Services for the Widening and Resurfacing of Highway 7 Northwestern Drive to Barton Street Project. Adjusted contract amount \$974,080.54. Seconded by Council Member Rice. Vote: All ayes with Council Member Anderson and Porsch absent. Motion carried.

RESOLUTION NO. 91-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 2 to the contract with Blacktop Service Co. for the Widening and Resurfacing of Highway 7 Northwestern Drive to Barton Street Project, a deduction of \$25,200 to the contract for 21 days of liquidated damages.

Cost of Change Order No. 2 is a deduction of \$25,200 to the contract. Total contract cost after Change Order No. 1 is \$974,080.54.

PASSED AND APPROVED this 1st day of February, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Voluntary Annexation – Moved by Council Member Engelmann to adopt Resolution No. 92-R-2015-2016 scheduling a public hearing and consultation meeting on a proposed voluntary annexation for West Loc Development, L.L.C. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson and Porsch absent. Motion carried.

RESOLUTION NO. 92-R-2015-2016

RESOLUTION SCHEDULING PUBLIC HEARING AND CONSULTATION MEETING ON PROPOSED VOLUNTARY ANNEXATION

WHEREAS, the City of Storm Lake, Iowa has received an Application from West Loc Development, L.L.C, requesting that the City voluntarily annex its property, designated as Parcel A for purposes of the annexation proposed below, which parcel is adjacent to the western boundary of the City of Storm Lake, generally located west of Iowa Highway 110 and south of the subdivisions comprising the area in the City of Storm Lake known as West Lake Estates, and more specifically described as follows:

A TRACT OF LAND LOCATED IN THE SOUTHEAST
QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼) OF
SECTION 8, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE
FIFTH P.M., BUENA VISTA COUNTY, IOWA, AND BEING MORE
PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST (SE) CORNER OF SAID NORTHWEST QUARTER (NW ¼); THENCE ON AN ASSUMED BEARING OF NORTH 00°00'00" EAST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER (NW ¼), 40.00 FEET TO THE POINT OF BEGINNING. THENCE CONTINUING NORTH 00°00'00" EAST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER (NW ¼), 1109.08 FEET; THENCE NORTH 89°48'19" WEST, 415.57 FEET; THENCE NORTH 00°01'36" EAST, 20.00 FEET TO THE SOUTHEAST (SE) CORNER OF WEST LAKE ESTATES THIRD ADDITION; THENCE NORTH 89°44'45" WEST, ALONG THE SOUTH LINE OF WEST LAKE ESTATES THIRD AND FOURTH ADDITION TO STORM LAKE, IOWA, 912.14 FEET TO THE WEST LINE OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼); THENCE SOUTH 00°06'48" WEST, ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER OF

THE NORTHWEST QUARTER (SE ¼ NW ¼), 562.42 FEET; THENCE NORTH 89°58'28" EAST, 120.00 FEET; THENCE SOUTH 00°06'48" WEST, 120.00 FEET; THENCE SOUTH 89°58'28" EAST, 120.00 FEET TO THE WEST LINE OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼), THENCE SOUTH 00°06'48" WEST, ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼), 443.95 FEET; THENCE SOUTH 89°38'52" EAST, 1329.94 FEET TO THE POINT OF BEGINNING; AND **EXCEPT LOT "A"**;

WHEREAS, Parcel A, a 32.74 acre tract of land including parts subject to easements and rights-of-way, has no address but is located within Buena Vista County, Iowa and is identified for assessment and taxation purposes as Parcel Number 1408176005;

WHEREAS, the proposed annexation of Parcel A is 100% voluntary and with the consent of the owner of Parcel A;

WHEREAS, the territory proposed to be annexed adjoins the western boundary of the City of Storm Lake, is outside the boundaries of any other city, is not within two miles of the boundaries of any city other than the City of Storm Lake, Iowa and, therefore, is not within an urbanized area of any other city;

WHEREAS, the right-of-way of Iowa Highway 110, a State of Iowa highway, is situated, in part, upon the eastern part of Parcel A and adjoins the entire eastern-most boundary of such parcel; and

WHEREAS, that part of the Iowa Highway 110 right-of-way that is situated upon the eastern part of Parcel A and that part of the Iowa Highway 110 right-of-way, if any, that adjoins and lies between the eastern-most boundary of Parcel A and the centerline of Highway 110 should be included with the real estate West Loc Development, L.L.C. proposes to annex in the territory that the City will consider annexing;

NOW, THEREFORE, be it resolved by the City Council of the City of Storm Lake, Iowa as follows:

1. City staff shall hold a consultation meeting with regard to this proposed annexation with the Buena Vista County Board of Supervisors and the Hayes Township Trustees on February 24, 2016, at 9:00 a.m. at the Council Chambers in City Hall in Storm Lake, Iowa. City staff shall give notice to such Board and Trustees as required by law.

2. The City of Storm Lake, Iowa shall hold a hearing to consider the proposal to voluntarily annex the property described above. The meeting of the City Council at which the proposed annexation is to be considered shall be held in the Council Chambers at City Hall, Storm Lake, Iowa at 5:00 p.m. on the 18th day of April, 2016, during which

meeting the City Council will hear both those who oppose and those who favor the proposal.

3. The City Clerk shall publish Notice of Hearing on Voluntary Annexation not less than 14 days prior to the date of the hearing in the Storm Lake Times. The City Clerk shall mail a copy of the application for annexation by certified mail to the Buena Vista County, Iowa Board of Supervisors not less than 14 business days prior to the date of the hearing.

4. The City Clerk shall mail Notice to all owners of the adjoining land, to the Chairperson of the Buena Vista County, Iowa Board of Supervisors, to the affected utilities, and to any other parties entitled by law to receive mailed notice, giving notice of said public hearing as required by Iowa Code Section 368.7, not less than 14 business days prior to the hearing. Such notices shall be sent by certified mail when required by the Iowa Code or Administrative Rules.

Moved by Council Member _____ to adopt and seconded by Council Member _____.

Passed and approved this 1st day of February, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Finance Director Search Services – Moved by Council Member Engelmann to approve a contract with Slavin and Associates for search services for the finance director position. Motion died for lack of a second.

Engineering Services Contract – Moved by Council Member Engelmann to approve the updated Engineering Consultant Standard Service Contract with Emmons & Olivier Resources, Inc. for general engineering services as directed by the City. Seconded by Council Member Carlson. Vote: Carlson and Engelmann – Ayes; Rice – Nay; Absent – Anderson and Porsch. Motion carried.

Mayor's Advisory Committee – Moved by Council Member Rice to pass on 2nd reading Ordinance No. 02-O-2015-2016 establishing a Mayor's Advisory Committee for parks, trails, and urban forest. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson and Porsch absent. Motion carried.

City Manager Patrick informed the Mayor and Council that the Budget Workshop would

be moved from February 2nd to Tuesday, February 9th due to the weather.

Mayor Kruse encouraged everyone to attend the caucus tonight.

Adjournment – Moved by Council Member Carlson to adjourn the meeting at 5:37pm.
Seconded by Council Member Engelmann. Vote: All ayes with Council Member
Anderson and Porsch absent. Motion carried.

Jon. F. Kruse, Mayor

Attest: Sue Vossberg, City Clerk

These are Draft Minutes Subject to Final Council Approval

**CITY COUNCIL BUDGET WORKSHOP MEETING, CITY OF STORM LAKE,
IOWA, CITY HALL, FEBRUARY 9, 2016 5:00 P.M.**

Present: Mayor Jon Kruse, Council Members Dan Anderson, Bruce Carlson, Bruce Engelmann and Tyson Rice. Absent: Mike Porsch. Staff present: City Manager Jim Patrick, Asst. City Manager Keri Navratil, Public Safety Director Mark Prosser, Public Works Director Jason Etnyre, Library Director Elizabeth Huff, Water Plant Superintendent Todd Allen, Wastewater Superintendent Ron Jacobsen, and Sue Vossberg City Clerk.

Mayor Kruse called the meeting to order at 5:05pm.

Hear the Public – None

Tax Levy Rate – Moved by Council Member Engelmann to accept the FY 16/17 Tax Levy Rate of \$14.59027 as presented. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch absent. Motion carried.

Budget Adjustments – Moved by Council Member Anderson to accept the FY 15/16 Budget Adjustments as presented. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

Operations Budget – Moved by Council Member Engelmann to accept the FY 16/17 Operations Budget as presented with the stipulation to find \$25,000 additional dollars for Storm Lake United Agency funding and if necessary to take \$5,000 from the funding of the Iowa Lakes Corridor and give to Storm Lake United. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

Enterprise Fund Operational Budgets – Moved by Council Member Rice to accept the FY 16/17 Enterprise Fund Operational Budgets as presented. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

King's Pointe Operations – Moved by Council Member Engelmann to accept the FY 16/17 Kings Pointe Operations as presented. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

Capital Budget – Moved by Council Member Anderson to accept the FY 16/17 Capital Budget as presented. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch absent. Motion carried.

Fund Balances – Moved by Council Member Engelmann to accept the FY 16/17 Fund Balances as presented. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

Debt Service – Moved by Council Member Anderson to accept the FY 16/17 Debt Service as presented. Seconded by Council Member Engelmann. Vote: All ayes with Council Member Porsch absent. Motion carried.

Adjourn – Moved by Council Member Carlson to adjourn the meeting at 7:44pm. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch absent. Motion carried.

Jon F. Kruse, Mayor

ATTEST: Sue Vossberg, City Clerk

M E M O R A N D U M

TO: SUE VOSSBERG

FROM: MARK PROSSER

DATE: FEBRUARY 9, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
BOATHOUSE
502 LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	02-10-2014 to 01-12-2015	02-07-2015 to 02-07-2016
INCIDENTS		
Accident	1	1
Bar Check	1	1
Business Security	1	15
Fire Department Assist	1	0
Gas Smell	0	1
Harassment	1	2
Motorist Assist	1	1
Open Window/Door	2	3
PR/Talk/Presentation	0	1
Station Assignment	2	3
Traffic Stop	0	1
ARREST	none	none

Recommendation: Approval of liquor license.

M E M O R A N D U M

TO: SUE VOSSBERG

FROM: MARK PROSSER

DATE: FEBRUARY 9, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
CASEY'S WEST
222 W MILWAUKEE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	02-10-2014 to 02-10-2015	02-11-2015 to 02-07-2016
INCIDENTS		
Accident	2	2
Animal Call	1	1
Arrest	0	1
Assault	0	1
Burglar Alarm	0	1
Burglary to Vehicle	0	1
Business Assist	1	1
Business Security	43	36
Citizen Assist	1	2
City/County Dept. Assist	1	0
Disturbance/Noise/Party	1	0
Found	0	3
General Information	1	0
Harassment	0	1
Juvenile Problem	0	1
Keys Locked In Car	14	8
Law Department Assist	1	1
Lost Child	1	0
Motorist Assist	0	1
PR/Talk/Presentation	2	4
Reckless Driver	1	0
Scam	0	1
Staton Assignment	6	3
Street Beat	25	6
Suspicious Activity	1	0

Suspicious Person	0	1
Suspicious Vehicle	1	0
Theft	3	4
Trespass	0	1
Vehicle Maintenance	5	3
Vehicle Stop	8	10
Warrant Service	1	0

ARRESTS

Theft	0	1
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Recommendation: Approval of liquor license.

M E M O R A N D U M

TO: SUE VOSSBERG

FROM: MARK PROSSER

DATE: FEBRUARY 9, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
DOLLAR GENERAL
1423 N LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	02-10-2014 to 01-12-2015	01-13-2015 to 02-07-2016
INCIDENTS		
Animal Call	1	2
Burglar Alarm	7	1
Business Security	78	69
Citizens Assist	2	0
Geeral Information	0	1
Hit and Run Property Damage	0	1
Keys Locked In Car	7	7
Law Department Assist	0	1
Motorist Assist	0	1
PR/Talk/Presentation	0	2
Registration Check	1	0
Station Assignment	2	0
Street Beat	23	25
Suspicious Person	0	1
Suspicious Vehicle	1	1
Vehicle Stop	12	2
Warrant Service	1	

ARRESTS

Carrying Weapons	1	0
Warrant Served for Another Dept	1	0

Recommendation: Approval of liquor license.



**APPLICATION FOR APPOINTMENTS
TO STORM LAKE BOARDS & COMMISSIONS**

City of Storm Lake
P.O. Box 1086, 620 Erie Street
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

PERSONAL DATA

Statz	Tony	T
_____ Last Name	_____ First Name	_____ Middle Initial
1006 West 5th St	Storm Lake	IA 50588
_____ Address	_____ City	_____ State
712-229-3788	712-229-3788	tstatz42@gmail.com
_____ Home Phone #	_____ Business Phone #	_____ Cell Phone #
TLCA/DTL Co	VP of Client Services/Property Manager	E-mail Address:
_____ Employer	_____ Occupation	

How long have you lived in Storm Lake? 25 years

List any volunteer/civic/community activity in which you have been involved in:

Make-A-Wish Foundation, Young Professionals Committee, City of North Liberty Ragbrai Committee,

Ronald McDonald House, U of Iowa/Iowa City Youth Baseball Camps, Iowa City Little League, Relay for Life

Please check the following City boards or commissions to which you would like to be appointed:

- | | | |
|---|--|--|
| ☐ Airport Commission | ☐ 911 Board | ☐ ADA Committee |
| ☐ Airport Board of Adjustment | ☐ Board of Appeals | |
| ☐ Band Trustees | ☐ Library Board (6 yrs) | |
| ☐ Board of Adjustment (5 yrs) | ☐ Landfill Commission | |
| ☐ Cemetery Board | ☒ Planning & Zoning Commission | |
| ☐ Civil Service Commission (6 yrs) | ☐ Storm Water Advisory | |

All of the above boards & commissions have a 3-year term unless otherwise stated.

Why do you want to serve on this board or commission?

As the city grows in term of population through diversity and economic potential—it's need for new business, residential and
educational development continues. Through community involvement with established members and new alike, I feel this
board offers great opportunities for the city and community.

Please complete back side of this form.

In accordance with Iowa Code Chapter 362 the City must determine what relationships or transactions you may have or potentially have with the City of Storm Lake prior to your appointment to a Board or Commission. In order to do this we must ask you to answer the following questions.

Do you or any immediate family member own or are part owners of a business doing business with the City of Storm Lake?

☐ Yes ☒ No

If so, name of the business and the percentage you or immediate family member own?

Are you employed by any business doing business with the City of Storm Lake? ☐ Yes ☒ No

If Yes:

What is the name of the Business:

Is your salary/bonus determined by financial performance of the company or do you receive a commission?

☐ Yes ☒ No

I certify that the above answers are correct and true.

Signature

01-20-16

Date

"Appointments to City Boards and Commissions are made by the Storm Lake Mayor and confirmed by the City Council."

Please return the completed form to:

City Clerk
City of Storm Lake
P.O. Box 1086
Storm Lake, IA 50588

If you should have any questions, feel free to contact City Administration at 732-8000.

Staff Summary

2/15/2016

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	\$237,111.82	\$116,300.03	\$64,299.92	55	\$7,963.02	7	\$44,037.09	38
King's Pointe	\$163,603.16	\$90,023.99	\$47,510.33	53			\$42,513.66	47

Pointe							
Golf Course	\$24.38	\$6.73	\$6.73	100		\$	

RECOMMENDATION: Review Buy Local Information

Staff Summary

2/15/2016

Agenda Item # 3.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Resolution No. 93-R-2015-2016, Resolution No. 94-R-2015-2016 and Resolution No. 95-R-2015-2016 Recognizing Students for their "If I Were Mayor" Essays

BACKGROUND: Each year the Iowa League of Cities sponsors an essay contest entitled "If I Were Mayor". The 7th grade students in Storm Lake participated in completing essays on what they would do if in the role of the Mayor. These essays were 70 of a total 900 essays that the League of Cities received from around the State. The League selects four regional winners and a State wide winner. Holly Dierenfeld was recognized by the Governor as the State wide winner.

This year, thanks to Bolton and Menk Engineering, the City reviewed the seventy essays and selected three local winners. Bolton and Menk will help recognize and reward the three local winners.

The Mayor would like to recognize Leonardo Nera and Che Der Ya Moo as the runner ups in the Storm Lake essay contest and Holly Dierenfeld as the local winner.

FISCAL IMPACT: None

RECOMMENDATION: Recognize the students on their achievement.

ATTACHMENTS:

Description	Type
☐ Resolution No. 93-R-2015-2016	Resolution
☐ Resolution No. 94-R-2015-2016	Resolution
☐ Resolution No. 95-R-2015-2016	Resolution
☐ If I Were Mayor Essays	Backup Material

RESOLUTION NO. 93-R-2015-2016

**RESOLUTION RECOGNIZING LEONARDO NERA FOR “IF I WERE MAYOR”
ESSAY**

WHEREAS, the Iowa League of Cities sponsors an “If I Were Mayor Essay Contest” each year; and

WHEREAS, the essay contest provides 7th grade English and Social Studies students the opportunity to reflect on the role of the key elected official in the City; and

WHEREAS, Leonardo Nera was a runner-up in the City’s essay contest.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa recognizes Leonardo Nera for his essay and congratulates him on his achievement.

PASSED AND APPROVED this 15th day of February 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

RESOLUTION NO. 94-R-2015-2016

**RESOLUTION RECOGNIZING CHE DER YA MOO FOR “IF I WERE MAYOR”
ESSAY**

WHEREAS, the Iowa League of Cities sponsors an “If I Were Mayor Essay Contest” each year; and

WHEREAS, the essay contest provides 7th grade English and Social Studies students the opportunity to reflect on the role of the key elected official in the City; and

WHEREAS, Che Der Ya Moo was a runner-up in the City’s essay contest.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa recognizes Che Der Ya Moo for his essay and congratulates him on his achievement.

PASSED AND APPROVED this 15th day of February 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

RESOLUTION NO. 95-R-2015-2016

**RESOLUTION RECOGNIZING HOLLY DIERENFIELD FOR “IF I WERE MAYOR”
ESSAY**

WHEREAS, the Iowa League of Cities sponsors an “If I Were Mayor Essay Contest” each year; and

WHEREAS, the essay contest provides 7th grade English and Social Studies students the opportunity to reflect on the role of the key elected official in the City; and

WHEREAS, Holly Dierenfield has submitted the winning state and City essay.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa recognizes Holly Dierenfield for her state and City winning essay and congratulates her on her achievement.

PASSED AND APPROVED this 15th day of February 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Holly Dierenfield
Storm Lake Middle School District
Mrs. Chrischilles

If I were mayor, I would do many things for my community. I would start with the environment by keeping the dredge program going for the lake. The town and the agricultural community would work together to develop a plan to improve the water quality of our streams and rivers. For example, I would use all natural fertilizer on lawns. Schools and businesses will work together to reduce disposable items that go to landfills. A good start is to eliminate styrofoam trays in schools.

As mayor I would celebrate our diversity in this town. I would have a town market built where people could sell cultural things including food, clothes, and crafts they have made. It would be open to the public and a unique way to showcase our different cultures to our community and those who visit our town. It would be a great way to celebrate our diversity while having some fun shopping!

Another part of my agenda would be to add activities for the people, such as recreation center that is open to everyone that provides a gathering place for events, physical activity, and possibly an attached soccer dome. Exercise stations along the lake trail would help our town stay fit and healthy. My final goal is to finish the trail around the lake adding trees and flowers to make it even more beautiful!

If I were mayor, with the help of my community, I would do all of these things for the people of Storm Lake!

Che Der Ya Moo
Storm Lake School District
Mrs. Chrischilles

If I were mayor I would like for my town to grow, be clean, and be more successful. First thing I would do is build a community center. The community center would bring people together. It will also encourage young people to do something. It would get more volunteers for neighborhood watch and this way neighbors can protect each other.

The second thing I would do is help the city grow. To do that I will need more industries. I will also need more houses because some people work here but they don't live here because there are no extra houses. I would make my city grow bigger than other cities.

The final thing I am going to do is to help clean up our city. I would like to clean the parks around the town and the lake. I would use this to get kids involved. This way the kids have something to do and it would be faster to clean with lots of people working. When someone is here to visit Storm Lake or pass through they would think that this is a lovely and clean town.

I want the town to be known as the clean and growing town. I want Storm Lake to prosper and grow. I want neighbors helping each other and kids helping out around the town. I want the cleanliness to be the first thing that people see when they pass through, and maybe they might come and rest for a few nights to enjoy it.

Leonardo Nera
Storm Lake Middle School District
Mrs. Chrischilles

If I were mayor, I would make sure that all the people that live in our city are well and satisfied with everything. As one of my first duties as mayor, I would issue construction for some more houses, apartments and townhouses. For the families that may not live in Storm Lake but have jobs here. For the families that don't have enough room in their current home, or for the families that can't afford to pay their dues and bills on time.

Another thing that I would try to fix and prevent is pollution in the lake. The lake is one of our main attractions in our city, so why not try and clean it as much as possible? As mayor, I would dedicate a whole day to the lake every year to get it cleaned with dredges and any citizen willing to volunteer with just picking up trash left around the shoreline.

Last but not least, I would work on fixing roads, sidewalks, etc. For instance, the cracked sidewalks and roads would be replaced. I would make that one of the main focuses for our city. Fixing old roads and sidewalks would make it more convenient for the citizens of Storm Lake. Roads will be a lot more smooth to drive on, and sidewalks will be more smooth to walk on. It would also give Storm Lake a better appearance.

Staff Summary

2/15/2016

Agenda Item # 4.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Public Hearing On A Plat For A Minor Subdivision**

BACKGROUND: Attached to this staff summary is a proposed preliminary plat for a minor subdivision requested by Steve Brashears. Since the proposed subdivision of land is considered a minor subdivision in accordance with the Storm Lake Subdivision Ordinance, the preliminary and final plats can be reviewed and approved at the same meeting by the Planning and Zoning Commission and the Storm Lake City Council. The final plat document will be presented later at tonight's meeting.

A minor subdivision is defined as a division of land into no more than four lots and does not require the installation of streets, sewer, or water.

Mr. Brashears intends to sell the parcels to the adjoining property owners for the purpose of extending the east side of those lots.

The lots meet all bulk regulations and provide for utility easements along the common lot lines.

The Storm Lake Planning and Zoning Commission held a meeting on February 8th to review the proposed minor subdivision. The Commission approved the plat with a vote of 4-0.

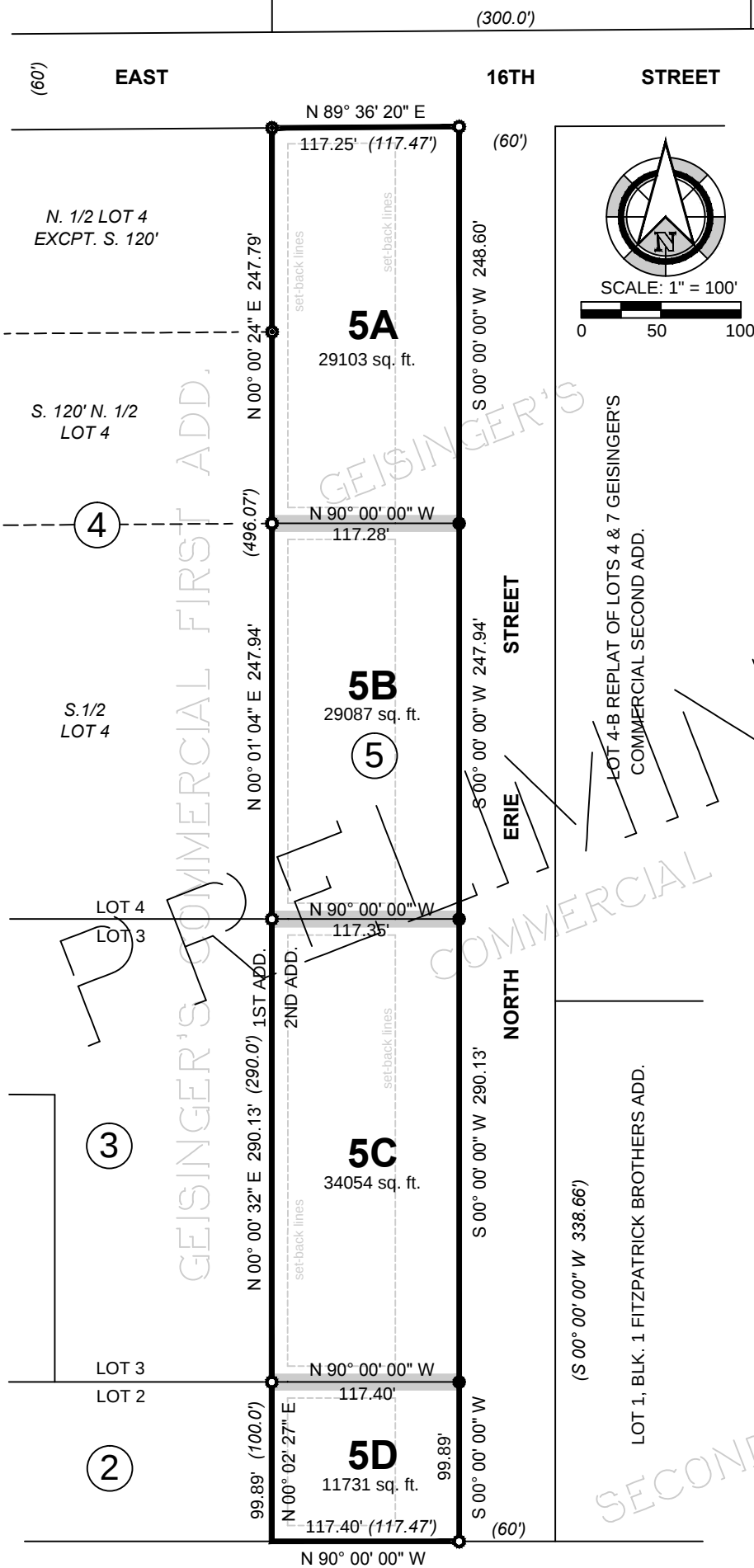
FISCAL IMPACT: None.

RECOMMENDATION: Open the Public Hearing
Receive Public Input

Close The Public Hearing

ATTACHMENTS:

Description		Type
	Preliminary Plat	Map



LEGEND OF SYMBOLS

- CORNERS FOUND (1/2" rebar)
- CORNERS FOUND (1/2" rebar w/yellow plastic cap no. 4207)
- CORNERS FOUND (1/2" rebar w/red plastic cap no. 11810)
- CORNERS SET (1/2" rebar w/red plastic cap no. 11810)
- 100.00' MEASURED
- (100.00') RECORDED AS
- 10' UTILITY EASEMENT 5' EACH SIDE OF LOT LINE

LEGAL DESCRIPTION:
LOT FIVE (5), BLOCK ONE (1), GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA.

TRACT IS HEREBY DIVIDED INTO FOUR (4) LOTS AS SHOWN HEREON AND SHALL HEREAFTER BE KNOWN AS BRASHEAR'S SUBDIVISION OF LOT FIVE (5), BLOCK ONE (1) GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE.

EASEMENTS SHOWN HEREON ARE HEREBY DEDICATED FOR PUBLIC USE. TRACT IS SUBJECT TO EASEMENTS OF RECORD AND TO THOSE RESTRICTIVE COVENANTS, IF ANY THAT MAY BE RECORDED SIMULTANEOUSLY HEREWITH.

OWNER/DEVELOPER:
STEVE BRASHEARS, 510 LAKESHORE DRIVE
STORM LAKE, IA. 50588

SURVEYOR: ISG
1725 N. LAKE AVE.
STORM LAKE, IA. 50588

ZONING:
CC - COMMUNITY COMERCIAL
SET-BACK REQUIREMENTS
FRONT - 40'
SIDE - 10'
REAR - 10'

APPROVALS

PLANNING AND ZONING COMMISSION

CHAIRMAN

DATE:

CITY OF STORM LAKE

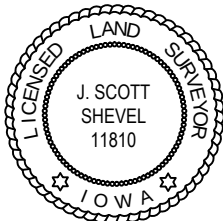
CITY MANAGER

DATE:

CITY OF STORM LAKE

MAYOR

DATE:



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

J. Scott Shevel Date:
License Number 11810
My License renewal date is December 31, 2015
Pages covered by this seal 1

PRELIMINARY PLAT OF
BRASHEAR'S SUBDIVISION
OF LOT 5, BLOCK ONE,
GEISINGER'S COMMERCIAL
SECOND ADDITION TO THE CITY
OF STORM LAKE, BUENA VISTA
COUNTY, IOWA.



1725 N. Lake Ave.
Storm Lake Ia. 50588
Ph: 712-732-7745
PN: 15-17718
Drawn: JSS
Sheet 1 OF 1
Surveyed by: JSS
Survey Date: 4/6/15
Revision Date:
Drawing Name:

Staff Summary

2/15/2016

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Motion To Approve A Preliminary Plat For A Minor Subdivision**

BACKGROUND: Attached to this staff summary is a proposed preliminary plat for a minor subdivision requested by Steve Brashears. Since the proposed subdivision of land is considered a minor subdivision in accordance with the Storm Lake Subdivision Ordinance, the preliminary and final plats can be reviewed and approved at the same meeting by the Planning and Zoning Commission and the Storm Lake City Council. Review of the minor subdivision will require separate agenda items for each document. The final plat document will be attached to the next agenda item presented later at tonight's meeting.

A minor subdivision is defined as a division of land into no more than four lots and does not require the installation of streets, sewer, or water.

Mr. Brashears intends to sell the parcels to the adjoining property owners for the purpose of extending the east side of those lots.

The lots meet all bulk regulations and provide for utility easements along the common lot lines.

The preliminary plat provides information on the lot dimensions, the proposed setbacks from property lines based on the CC, Community Commercial Zoning District, and indicates the utility easements which are provided along the common lot lines.

The Storm Lake Planning and Zoning Commission reviewed this request for a preliminary plat of a minor subdivision at their

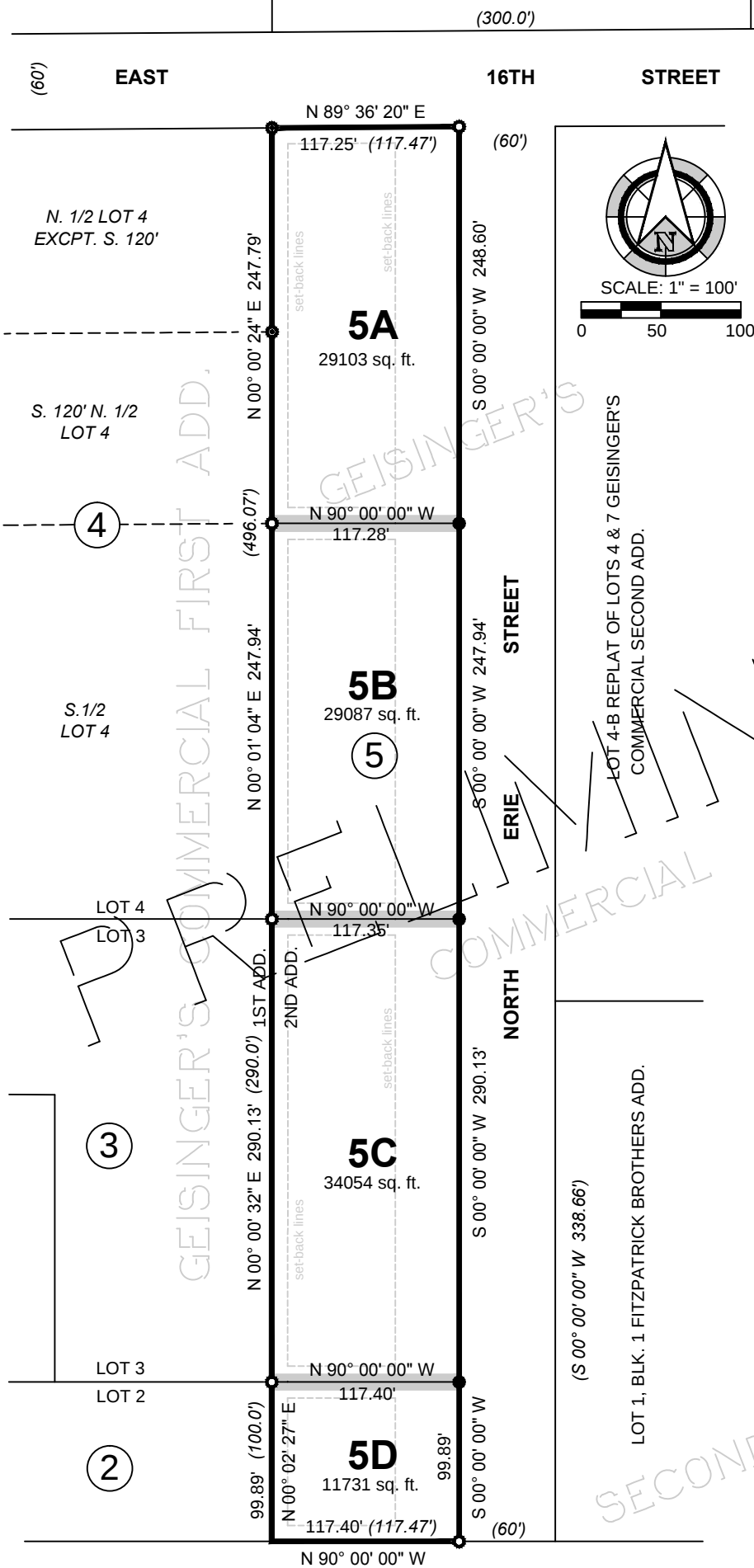
February 8th meeting and approved it with a vote of 4-0.

FISCAL IMPACT: None.

RECOMMENDATION: Move to approve the preliminary plat for the minor subdivision submitted by Steve Brashears, as recommended by the Storm Lake Planning and Zoning Commission.

ATTACHMENTS:

Description		Type
	Preliminary Plat	Map
	Brashears Application	Application
	P & Z Action on Preliminary Plat	Backup Material



LEGEND OF SYMBOLS

- CORNERS FOUND (1/2" rebar)
- CORNERS FOUND (1/2" rebar w/yellow plastic cap no. 4207)
- CORNERS FOUND (1/2" rebar w/red plastic cap no. 11810)
- CORNERS SET (1/2" rebar w/red plastic cap no. 11810)
- 100.00' MEASURED
- (100.00') RECORDED AS
- 10' UTILITY EASEMENT 5' EACH SIDE OF LOT LINE

LEGAL DESCRIPTION:
LOT FIVE (5), BLOCK ONE (1), GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA.

TRACT IS HEREBY DIVIDED INTO FOUR (4) LOTS AS SHOWN HEREON AND SHALL HEREAFTER BE KNOWN AS BRASHEAR'S SUBDIVISION OF LOT FIVE (5), BLOCK ONE (1) GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE.

EASEMENTS SHOWN HEREON ARE HEREBY DEDICATED FOR PUBLIC USE. TRACT IS SUBJECT TO EASEMENTS OF RECORD AND TO THOSE RESTRICTIVE COVENANTS, IF ANY THAT MAY BE RECORDED SIMULTANEOUSLY HEREWITH.

OWNER/DEVELOPER:
STEVE BRASHEARS, 510 LAKESHORE DRIVE
STORM LAKE, IA. 50588

SURVEYOR: ISG
1725 N. LAKE AVE.
STORM LAKE, IA. 50588

ZONING:
CC - COMMUNITY COMERCIAL
SET-BACK REQUIREMENTS
FRONT - 40'
SIDE - 10'
REAR - 10'

APPROVALS

PLANNING AND ZONING COMMISSION

CHAIRMAN

DATE:

CITY OF STORM LAKE

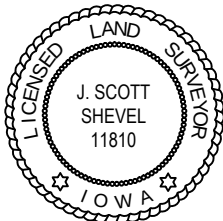
CITY MANAGER

DATE:

CITY OF STORM LAKE

MAYOR

DATE:



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

J. Scott Shevel Date:
License Number 11810
My License renewal date is December 31, 2015
Pages covered by this seal 1

PRELIMINARY PLAT OF
BRASHEAR'S SUBDIVISION
OF LOT 5, BLOCK ONE,
GEISINGER'S COMMERCIAL
SECOND ADDITION TO THE CITY
OF STORM LAKE, BUENA VISTA
COUNTY, IOWA.



1725 N. Lake Ave.
Storm Lake Ia. 50588
Ph: 712-732-7745
PN: 15-17718
Drawn: JSS
Sheet 1 OF 1
Surveyed by: JSS
Survey Date: 4/6/15
Revision Date:
Drawing Name:

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

PROPERTY ADDRESS:

PROPERTY OWNER:

OWNER ADDRESS (if different than property owner):

OWNER'S PHONE NUMBER:

The City of Storm Lake Subdivision Ordinance requires the property owner to submit the information located in Article 3 of the Storm Lake Subdivision Ordinance and in the Subdivision Checklist, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council:

6 copies of the proposed plat must be submitted per the Subdivision Ordinance and 8 copies are required for subdivisions outside the corporate limits.

This application must be submitted along with all supporting documents to City Hall at least 30 calendar days before the Planning and Zoning meeting.

Attach a plat showing the locations, dimensions, and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

If disturbing more than an acre of land, you will need to apply for a NPDES General Permit #2 with Iowa Department of Natural Resources.

The request for a minor subdivision will be heard by the Planning and Zoning Commission and the City Council at separate meetings. A minor subdivision can have simultaneous review of a preliminary and final plat.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 10 days and no more than 20 days prior to the meeting.

A non refundable application fee of **\$300.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

Legal description of the property:

Lot Five (5) Block One (1) Storm Lake Corp.
Washington TWP., Geisingers Commercial Second
addition to the City of Storm Lake, Iowa

Address of the property:

Present zoning classification:

Requested zoning classification:

Existing use of the property:

Proposed use of the property:



Signature of Property Owner

Date

City of Storm Lake Use

Meeting Date:

Appeal No.:

Application Fee Paid:

Date Received:

Date Application Deemed Complete:

**ACTION TAKEN ON PRELIMINARY SUBDIVISION
REQUEST**

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION

Date: February 8, 2016

Application: Steve Brashears

Applicant: 2016-1



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

The Planning and Zoning Commission has reviewed the foregoing application and hereby recommends to the City Council that the request be:

X Approved _____ Denied

Reason for approval or denial: (list complete data) In accordance with the
Comprehensive Plan & Zoning Ordinance

Acted upon this 8th day of February, 2016.

Signed: David Walker
Chairman

Attest: Susan Vossberg
Secretary

The City Council has reviewed the foregoing application and recommendations and hereby
_____ Approves _____ Denies the request.

Dated this _____ day of _____, 2016.

Signed: _____
Mayor

Attest: _____
City Clerk

Staff Summary

2/15/2016

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Resolution No. 96-R-2015-2016 Approving A Final Plat For A Minor Subdivision**

BACKGROUND: Attached to this staff summary is a proposed final plat for a minor subdivision requested by Steve Brashears. Since the proposed subdivision of land is considered a minor subdivision in accordance with the Storm Lake Subdivision Ordinance, the preliminary and final plats can be reviewed and approved at the same meeting by the Planning and Zoning Commission and the Storm Lake City Council.

A minor subdivision is defined as a division of land into no more than four lots and does not require the installation of streets, sewer, or water.

Mr. Brashears intends to sell the parcels to the adjoining property owners to allow them to extend the east side of those lots.

The lots meet all bulk regulations and provide for utility easements along the common lot lines.

The final plat document does not show the required setbacks from the proposed lot lines but does indicate the required utility easements along the common lot lines. The final plat also shows the pre-existing private utility lines that cross the proposed lots, and provides the aerial picture of the area to be subdivided.

The Storm Lake Planning and Zoning Commission met to review the proposed minor subdivision on February 8th, 2016. They approved the request by a vote of 4-0.

FISCAL IMPACT: None.

RECOMMENDATION: Adopt Resolution No. 96-R-2015-20016 approving the final plat for the minor subdivision submitted by Steve Brashears, in accordance the Storm Lake Planning and Zoning Commission's recommendation.

ATTACHMENTS:

Description	Type
▣ Brashears Application	Application
▣ Certification of City Council Resolution	Backup Material
▣ Brashears 1st Addition Documents	Backup Material
▣ Final Plat Map	Map
▣ Resolution No. 96-R-2015-2016	Resolution
▣ P & Z Action on Final Plat	Backup Material

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

PROPERTY ADDRESS:

PROPERTY OWNER:

OWNER ADDRESS (if different than property owner):

OWNER'S PHONE NUMBER:

The City of Storm Lake Subdivision Ordinance requires the property owner to submit the information located in Article 3 of the Storm Lake Subdivision Ordinance and in the Subdivision Checklist, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council:

6 copies of the proposed plat must be submitted per the Subdivision Ordinance and 8 copies are required for subdivisions outside the corporate limits.

This application must be submitted along with all supporting documents to City Hall at least 30 calendar days before the Planning and Zoning meeting.

Attach a plat showing the locations, dimensions, and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

If disturbing more than an acre of land, you will need to apply for a NPDES General Permit #2 with Iowa Department of Natural Resources.

The request for a minor subdivision will be heard by the Planning and Zoning Commission and the City Council at separate meetings. A minor subdivision can have simultaneous review of a preliminary and final plat.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 10 days and no more than 20 days prior to the meeting.

A non refundable application fee of **\$300.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

Legal description of the property:

Lot Five (5) Block One (1) Storm Lake Corp.
Washington TWP, Geisingers Commercial Second
addition to the City of Storm Lake, Iowa

Address of the property:

Present zoning classification:

CC, Community Commercial

Requested zoning classification:

CC, Community Commercial

Existing use
of the property:

Undeveloped property

Proposed use
of the property:

Proposed sale of lots to the adjacent existing lots
as extension lots.

Signature of Property Owner

11-12-15

Date

City of Storm Lake Use

Meeting Date:

Appeal No.:

2016-1

Application Fee Paid:

Date Received:

Date Application Deemed Complete:

CERTIFICATION

We, Sue Vossberg, City Clerk of the City of Storm Lake, Iowa, and Jon F. Kruse, Mayor of the City of Storm Lake, Iowa, do hereby certify that the above and foregoing resolution was passed by the City Council of the City of Storm Lake, Iowa at a regular meeting of said Council held on the _____ day of _____, 2016 by a majority vote of said Council, a quorum being present.

We certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Sue Vossberg
City Clerk of the City of Storm Lake, Iowa

Date: _____, 2016

Jon F. Kruse
Mayor of the City of Storm Lake, Iowa

Date: _____, 2016

BRASHEARS FIRST ADDITION

CERTIFICATES:

Owner

Buena Vista County Auditor

Buena Vista County Treasurer

City of Storm Lake (Resolution)

Mayor and City Clerk

Property Description:

**LOT FIVE (5), BLOCK ONE (1) OF GEISINGER'S COMMERCIAL SECOND
ADDITION TO THE CITY OF STORM LAKE, IOWA.**

CERTIFICATION OF OWNER

STATE OF IOWA, COUNTY OF BUENA VISTA: SS

The undersigned, Steve Brashears, states that the platting and dedication of the above described real property is done with the free and voluntary consent of the unqualified owner thereof.

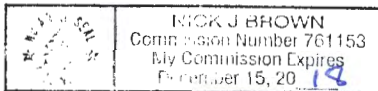
BY: _____



Steve Brashears

STATE OF IOWA)
) ss.
COUNTY OF BUENA VISTA)

On this 8 day of February, 2016, before me, the undersigned, a Notary Public in and for the said State, personally appeared Steve Brashears, to me personally known executing the within and foregoing instrument to which this is attached and that the above signed acknowledged the execution of the foregoing instrument to be the voluntary act and deed of him.



Notary Public in and for the State of Iowa

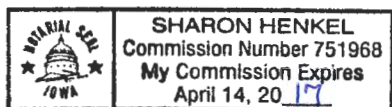
My Commission Expires: 12-15-2018

STATE OF IOWA, COUNTY OF BUENA VISTA: SS

IN WITNESS WHEREOF I have hereunto set my hand and seal this 8th day of February, 2016.

STATE OF IOWA)
)ss.
COUNTY OF BUENA VISTA)

This record was acknowledged before me on the 8th day of February, 2016 by Sue Lloyd, the Auditor of Buena Vista County, Iowa.




Notary Public in and for the State of Iowa
My Commission Expires: April 14, 2017

STATE OF IOWA, COUNTY OF BUENA VISTA: SS

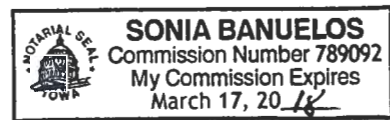
IN WITNESS WHEREOF I have hereunto set my hand and seal this 8th day of February, 2016.

BY: Sherie Elbert
Sherie Elbert, Buena Vista County Treasurer

STATE OF IOWA)
)ss.
COUNTY OF BUENA VISTA)

This record was acknowledged before me on the 8 day of Feb, 2016 by Sherie Elbert, Buena Vista County Treasurer.

Lena Bauer



Notary Public in and for the State of Iowa
My Commission Expires: 3-17-2018

RESOLUTION NO. _____

RESOLUTION APPROVING PLATTING OF BRASHEARS FIRST ADDITION
TO THE CITY OF STORM LAKE, IOWA.

WHEREAS, Steve Brashears has presented a preliminary plat and final plat of BRASHEARS FIRST ADDITION as described and Steve Brashears has presented to the City Council of Storm Lake, Iowa, a plat of the following described property:

**LOT FIVE (5), BLOCK ONE (1) OF GEISINGER'S COMMERCIAL SECOND
ADDITION TO THE CITY OF STORM LAKE, IOWA.**

and

WHEREAS, the plat of the proposed addition has been reviewed and recommended for approval to this council by the Planning and Zoning Commission of the City of Storm Lake, Iowa, and said plat and dedication have been found acceptable to us and in compliance with the rules and regulations; and

WHEREAS, the same is found to conform with applicable provisions of the Iowa Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa:

BE IT FURTHER RESOLVED that the Mayor and City Clerk of this Council be and are hereby authorized to certify this resolution and that said certification of this resolution shall be affixed to said plat as provided by Chapter 354 of the Code of Iowa (2015) and that the same may be filed in the appropriate County offices as provided by law.

PASSED, APPROVED, AND ADOPTED THIS _____ day of _____, 2016.

Jon F. Kruse
Mayor of the City of Storm Lake, Iowa

ATTEST:

Sue Vossberg
City Clerk of the City of Storm Lake, Iowa

CERTIFICATION

We, Sue Vossberg, City Clerk of the City of Storm Lake, Iowa, and Jon F. Kruse, Mayor of the City of Storm Lake, Iowa, do hereby certify that the above and foregoing resolution was passed by the City Council of the City of Storm Lake, Iowa at a regular meeting of said Council held on the _____ day of _____, 2016 by a majority vote of said Council, a quorum being present.

We certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Sue Vossberg
City Clerk of the City of Storm Lake, Iowa

Date: _____, 2016

Jon F. Kruse
Mayor of the City of Storm Lake, Iowa

Date: _____, 2016

DEDICATION OF PLAT
BRASHEARS FIRST ADDITION

By: Steve Brashears
To: The Public

The undersigned, Steve Brashears, hereby states that the following described real property located in Storm Lake, Buena Vista County, Iowa, to wit:

**LOT FIVE (5), BLOCK ONE (1) OF GEISINGER'S COMMERCIAL SECOND
ADDITION TO THE CITY OF STORM LAKE, IOWA.**

is hereby platted in accord with the Plat Map attached hereto as Exhibit "A" and made part hereof.

All easements are shown in the attached Plat Map designated as Exhibit "A", if any.

The undersigned further states that this platting and dedication is freely and voluntarily done by Steve Brashears, the unqualified owner of the platted real estate and he further states that said real property is free from all liens and encumbrances, except for those listed in Exhibit "B" (Attorney Title Opinion), attached hereto.

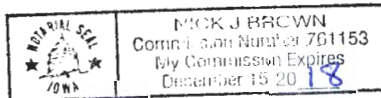
Dated at Storm Lake, Buena Vista County, Iowa, this 8 day of February, 2016.

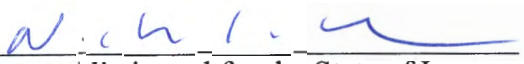


Steve Brashears

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

On this 8th day of February, 2016, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Steve Brashears whom being by me duly sworn, did say the foregoing Dedication was signed on his behalf and provided as a voluntary act with his free consent and in accordance with his desire.





Notary Public in and for the State of Iowa
My Commission Expires: 12-15-2018

Exhibit A

PREPARED BY: J. SCOTT SHEVEL P.L.S. I&S GROUP, INC. P.O. BOX 458 1725 N. LAKE AVE. STORM LAKE, IA. 50588

LEGEND OF SYMBOLS

- CORNERS FOUND
(1/2" rebar)
- ⊙ CORNERS FOUND
(1/2" rebar w/yellow plastic cap no. 4207)
- ⊙ CORNERS FOUND
(1/2" rebar w/red plastic cap no. 11810)
- CORNERS SET
(1/2" rebar w/red plastic cap no. 11810)
- 100.00' MEASURED
- (100.00') RECORDED AS
- 10' UTILITY EASEMENT 5' EACH SIDE OF LOT LINE

LEGAL DESCRIPTION:

LOT FIVE (5), BLOCK ONE (1), GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA.

TRACT IS HEREBY DIVIDED INTO FOUR (4) LOTS AS SHOWN HEREON AND SHALL HEREAFTER BE KNOWN AS **BRASHEARS FIRST ADDITION** A SUBDIVISION OF LOT FIVE (5), BLOCK ONE (1) GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE.

EASEMENTS SHOWN HEREON ARE HEREBY DEDICATED FOR PUBLIC USE. TRACT IS SUBJECT TO EASEMENTS OF RECORD AND TO THOSE RESTRICTIVE COVENANTS, IF ANY THAT MAY BE RECORDED SIMULTANEOUSLY HERewith.

OWNER/DEVELOPER:
STEVE BRASHEARS, 510 LAKESHORE DRIVE
STORM LAKE, IA. 50588

SURVEYOR: ISG
1725 N. LAKE AVE.
STORM LAKE, IA. 50588

ZONING:
CC - COMMUNITY COMMERCIAL
SET-BACK REQUIREMENTS
FRONT - 40'
SIDE - 10'
REAR - 10'

APPROVALS

PLANNING AND ZONING COMMISSION

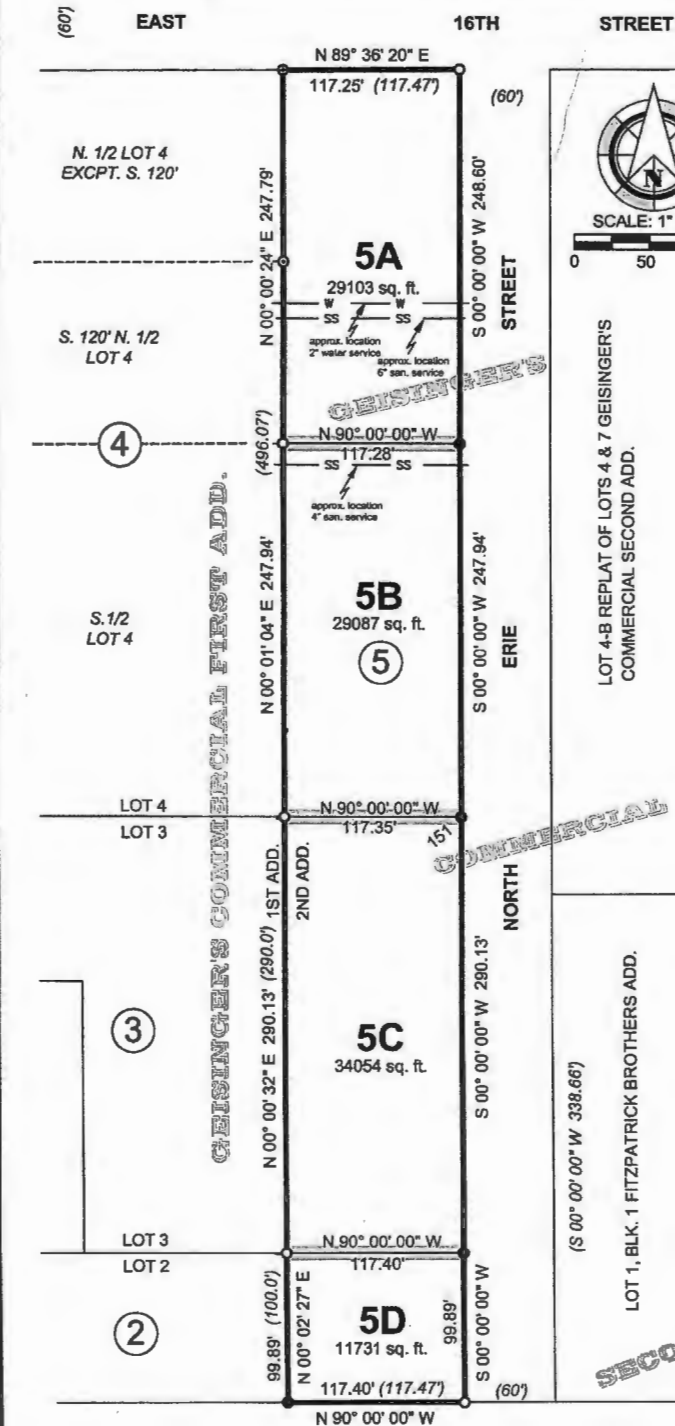
CHAIRMAN DATE:

CITY OF STORM LAKE

CITY MANAGER DATE:

CITY OF STORM LAKE

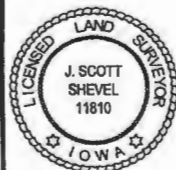
MAYOR DATE:



LOT 4-B REPLAT OF LOTS 4 & 7 GEISINGER'S COMMERCIAL SECOND ADD.

LOT 1, BLK. 1 FITZPATRICK BROTHERS ADD.

SECOND



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

J. Scott Shevel
License Number 11810
My License renewal date is December 31, 2017
Pages covered by this seal 1

**FINAL PLAT OF
BRASHEARS FIRST
ADDITION**
A SUBDIVISION OF LOT 5, BLOCK
ONE, GEISINGER'S COMMERCIAL
SECOND ADDITION TO THE CITY
OF STORM LAKE, BUENA VISTA
COUNTY, IOWA.



1725 N. Lake Ave.
Storm Lake Ia. 50588
Ph: 712-732-7745
PN: 15-17718
Drawn: JSS
Sheet 1 OF 1
Surveyed by: JSS
Survey Date: 4/6/15
Revision Date: 1/5/16
Drawing Name:

EXHIBIT B

ATTORNEY'S TITLE OPINION

I, Nick J. Brown, of Nick Brown, P.C., being an attorney practicing law in the City of Storm Lake, Buena Vista County, Iowa, hereby certify that I have examined the abstract of title to the real estate involved in the Plat of Survey known as Brashear's Subdivision, a subdivision to the City of Storm Lake, Iowa, and I certify that said abstract shows said property is free from unpaid taxes, free from all judgments, attachments or mechanic's or other liens of record and that title to said real estate is in the name of Steve Brashears.

DATED this 13th day of January, 2016.



Nick J. Brown, Attorney At Law

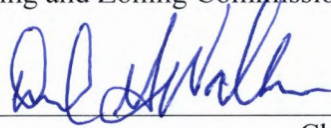
TO: City Council of Storm Lake, Iowa

The Planning and Zoning Commission for Storm Lake, Iowa, has considered the final plat of Brashears First Addition submitted by Steve Brashears and has received the recommendation and certifications of the Infrastructure Superintendent. The said developer has complied with the Subdivision Regulation Ordinance and the final plat is substantially in accordance with the preliminary plat as originally approved. Based thereon, the Planning and Zoning Commission of Storm Lake, Iowa recommends that the City Council of Storm Lake, Iowa approve said final plat in its entirety. However, said recommendation is contingent upon all of the development documents submitted to the Planning and Zoning Commission being properly executed. Attached hereto is a certified copy of our resolution approving same.

Dated this 8th day of February, 2016.

Planning and Zoning Commission of Storm Lake, Iowa.

By:



_____, Chairperson

ATTEST:

Susan Vossberg

RESOLUTION NO. 1-2016
**RESOLUTION APPROVING PLATTING OF BRASHEARS FIRST ADDITION
TO THE CITY OF STORM LAKE, IOWA.**

WHEREAS, Steve Brashears has presented to the Storm Lake, Iowa Planning and Zoning Commission, a plat of "Brashears First Addition" to the City of Storm Lake, Iowa; and

WHEREAS, said plat of the proposed Addition has been reviewed by this Commission. Said plat has been found acceptable to this Commission and in compliance with the rules and regulations set forth in the relevant statutes and ordinances applicable hereto; and

WHEREAS, the Planning and Zoning Commission of Storm Lake, Iowa approves said plat and recommends to the City Council of Storm Lake, Iowa, that the same be approved, as submitted to this Commission;

NOW, THEREFORE, BE IT RESOLVED by the Planning and Zoning Commission of the City of Storm Lake, Iowa, that the Commission:

Approves the final plat of "Brashears First Addition" to the City of Storm Lake, Iowa, same being comprised of four lots, and recommends that the City Council of Storm Lake, Iowa approve same.

Passed, approved and adopted this 8th day of February, 2016.

Planning and Zoning Commission of Storm Lake, Iowa.

By: [Signature], Chairperson

ATTEST:

[Signature]
Secretary of the Meeting

CERTIFICATION

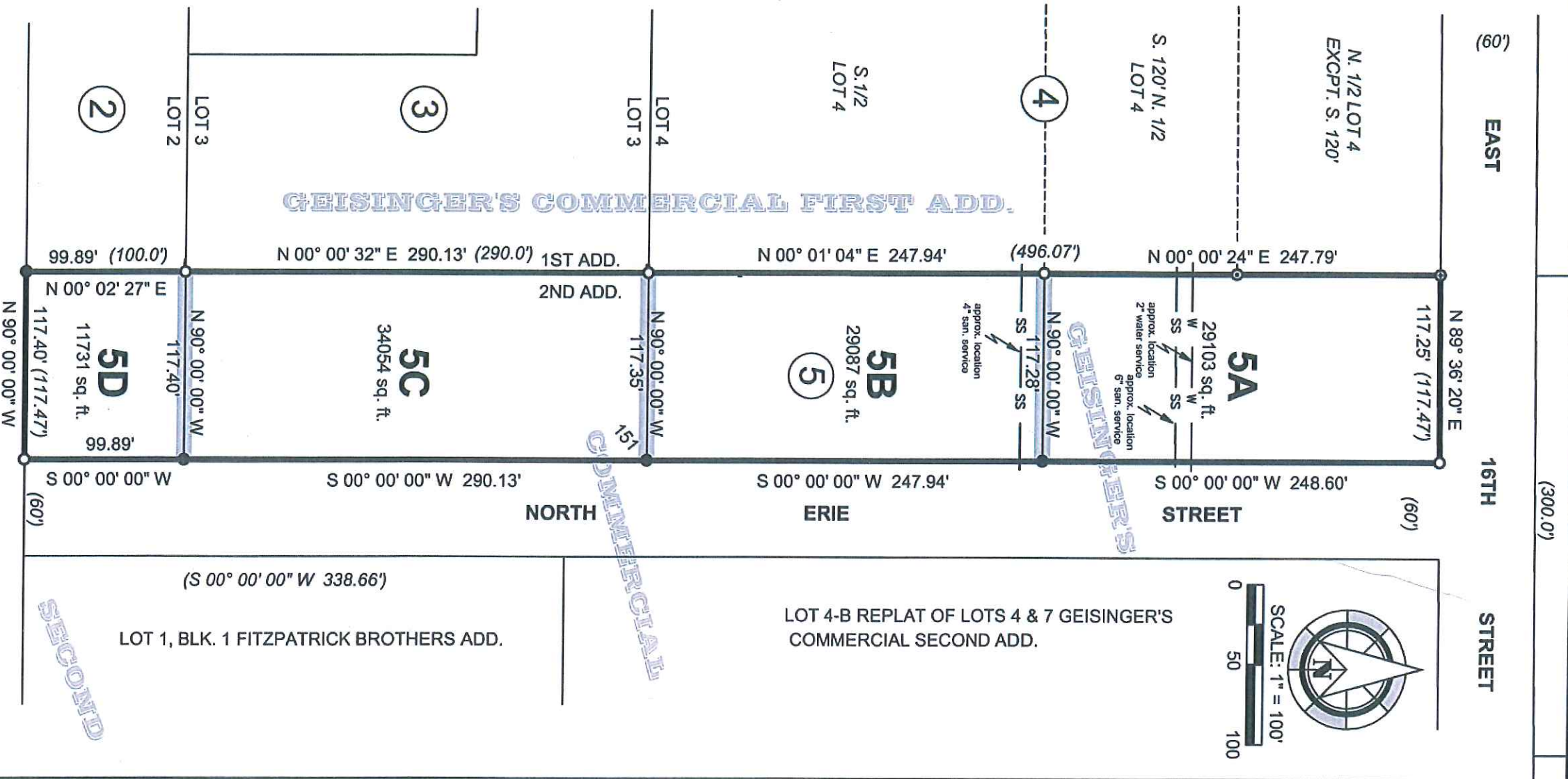
I, Susan Vossberg, Secretary of the Planning and Zoning Commission of Storm Lake, Iowa, do hereby certify that the above and foregoing resolution was passed by the Planning and Zoning Commission of the City of Storm Lake, Iowa, at a special meeting of said Commission, a quorum being present.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

2/8/2016
Date

Susan Vossberg
Secretary of the Planning and Zoning
Commission of Storm Lake, Iowa

PREPARED BY: J. SCOTT SHEVEL P.L.S. I&S GROUP, INC. P.O. BOX 458 1725 N. LAKE AVE. STORM LAKE, IA. 50588



LEGEND OF SYMBOLS

- CORNERS FOUND (1/2" rebar)
- CORNERS FOUND (1/2" rebar w/yellow plastic cap no. 4207)
- CORNERS FOUND (1/2" rebar w/red plastic cap no. 11810)
- CORNERS SET (1/2" rebar w/red plastic cap no. 11810)
- 100.00' MEASURED
- (100.00') RECORDED AS
- 10' UTILITY EASEMENT 5' EACH SIDE OF LOT LINE

LEGAL DESCRIPTION:

LOT FIVE (5), BLOCK ONE (1), GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA.

TRACT IS HEREBY DIVIDED INTO FOUR (4) LOTS AS SHOWN HEREON AND SHALL HEREAFTER BE KNOWN AS BRASHEARS FIRST ADDITION A SUBDIVISION OF LOT FIVE (5), BLOCK ONE (1) GEISINGER'S COMMERCIAL SECOND ADDITION TO THE CITY OF STORM LAKE.

EASEMENTS SHOWN HEREON ARE HEREBY DEDICATED FOR PUBLIC USE. TRACT IS SUBJECT TO EASEMENTS OF RECORD AND TO THOSE RESTRICTIVE COVENANTS, IF ANY THAT MAY BE RECORDED SIMULTANEOUSLY HEREWITH.

OWNER/DEVELOPER:
STEVE BRASHEARS, 510 LAKESHORE DRIVE
STORM LAKE, IA. 50588

SURVEYOR: ISG
1725 N. LAKE AVE.
STORM LAKE, IA. 50588

ZONING:
CC - COMMUNITY COMMERCIAL
SET-BACK REQUIREMENTS
FRONT - 40'
SIDE - 10'
REAR - 10'

APPROVALS

PLANNING AND ZONING COMMISSION

CHAIRMAN DATE:

CITY OF STORM LAKE

CITY MANAGER DATE:

CITY OF STORM LAKE

MAYOR DATE:



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

J. Scott Shevel
License Number 11810
My License renewal date is December 31, 2017
Pages covered by this seal 1

Date: 1/5/16

FINAL PLAT OF
BRASHEARS FIRST
ADDITION
A SUBDIVISION OF LOT 5, BLOCK
ONE, GEISINGER'S COMMERCIAL
SECOND ADDITION TO THE CITY
OF STORM LAKE, BUENA VISTA
COUNTY, IOWA.

I&S GROUP
1725 N. Lake Ave.
Storm Lake Ia. 50588
Ph: 712-732-7745
PN: 15-17718
Drawn: JSS
Sheet 1 OF 1
Surveyed by: JSS
Survey Date: 4/6/15
Revision Date: 1/5/16
Drawing Name:

RESOLUTION NO: 96-R-2015-2016

**RESOLUTION APPROVING PLATTING OF BRASHEARS FIRST ADDITION
TO THE CITY OF STORM LAKE, IOWA.**

WHEREAS, Steve Brashears has presented a preliminary plat and final plat of BRASHEARS FIRST ADDITION as described and Steve Brashears has presented to the City Council of Storm Lake, Iowa, a plat of the following described property:

**LOT FIVE (5), BLOCK ONE (1) OF GEISINGER'S COMMERCIAL SECOND
ADDITION TO THE CITY OF STORM LAKE, IOWA.**

and

WHEREAS, the plat of the proposed addition has been reviewed and recommended for approval to this council by the Planning and Zoning Commission of the City of Storm Lake, Iowa, and said plat and dedication have been found acceptable to us and in compliance with the rules and regulations; and

WHEREAS, the same is found to conform with applicable provisions of the Iowa Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa:

BE IT FURTHER RESOLVED that the Mayor and City Clerk of this Council be and are hereby authorized to certify this resolution and that said certification of this resolution shall be affixed to said plat as provided by Chapter 354 of the Code of Iowa (2015) and that the same may be filed in the appropriate County offices as provided by law.

PASSED, APPROVED, AND ADOPTED THIS 15th day of February, 2016.

Jon F. Kruse
Mayor of the City of Storm Lake, Iowa

ATTEST:

Sue Vossberg
City Clerk of the City of Storm Lake, Iowa

**ACTION TAKEN ON FINAL MINOR SUBDIVISION
REQUEST**

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION

Date:, February 8, 2016

Application: #2016-1

Applicant: Steve Brashears

The Planning and Zoning Commission has reviewed the foregoing application and hereby recommends to the City Council that the request be:

X Approved _____ Denied

Reason for approval or denial: (list complete data) In accordance with the
Comprehensive Plan & Zoning Ordinance

Acted upon this 8th day of February, 2016.

Signed: David Walker
Chairman

Attest: Susan Vossberg
Secretary

The City Council has reviewed the foregoing application and recommendations and hereby
_____ Approves _____ Denies the request.

Dated this _____ day of _____, 2016.

Signed: _____
Mayor

Attest: _____
City Clerk



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

Staff Summary

2/15/2016

Agenda Item # 7.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: Resolution No. 97-R-2015-2016 Authorizing Requests in Connection with the 2016 Fiesta Latina Events

BACKGROUND: Attached to this staff summary is a written request from Jasmin Ramirez, representing the RAICES Organization at Buena Vista University submitting a series of requests for the 2016 Fiesta Latina Event scheduled for Saturday, April 30, 2016 from 1:00pm until 7:00pm in Chautauqua Park.

The specific requests are as follows:

- *Permission to use Chautauqua Park for the venue location
- *A Noise Variance for the venue for the hours of 12:00pm until 8:00pm for outdoor, amplified entertainment
- *Permission for food vending within the venue
- *Permission for inflatables and other attractions within the venue
- *The closure of Chautauqua Park Road from Hudson Street west to Lakeshore Drive to enhance safety for the venue location

A schedule of events is attached.

The requests are consistent with previous years. the committee has been excellent to work with and the event has grown and gone well every year.

I will issue the Noise Variance upon receipt of a consensus in the affirmative by the city council.

FISCAL IMPACT: There will be support hours by the Park Department connected to the event which will be absorbed in the normal operational budget.

The Police Department will conduct security checks at the event with scheduled on duty personnel.

RECOMMENDATION: Pass Resolution No. 97-R-2015-2016

ATTACHMENTS:

Description		Type
	Letter and Permit	Permit
	Resolution No. 97-R-2015-2016	Resolution

February 1, 2016

Mr. Mark Prosser
Director of Public Safety
401 East Milwaukee Avenue
Storm Lake, IA 50588

Dear Mr. Prosser:

RAICES, one of our student organizations from Buena Vista University, is preparing for its annual **Fiesta Latina** to be held Saturday, April 30, from 1 PM to 7 PM, at Chautauqua Park. In order for Fiesta Latina to be a success this year, we would like to request the city's assistance. We would appreciate your help with the following:

- A noise variance from 12 pm to 8 pm for live performances
- Permission to allow food vendors on site
- Permission to allow inflatables and other attractions on site
- Closing of the street behind the park - Chautauqua Park Dr. - *We are requesting the street be closed for safety purposes and to prevent any potential risks by leaving the street open to traffic.*

Our current schedule of events is provided below for your reference. We greatly appreciate the City Council's consideration of this community event. Should you have any questions or need additional information, please contact me at kinge@bvuu.edu or 712.749.2379.

Thank you for all you do for Buena Vista University and the community of Storm Lake.

Sincerely,

Ebony King
Director of Multicultural Engagement and Student Activities

Jasmin Ramirez
President, RAICES

Schedule of Events		
Time		Major Activities
9:00 a	1:00 p	Set up
1:00 p		<i>Start of Fiesta Latina</i>
1:00 p	2:30 p	Mariachi & DJ
2:30 p	3:00 p	Zumba
3:00 p	4:00 p	Capoera & Mariachi
4:00 p	4:30 p	Quinceanera Pageant & Mariachi
4:30 p	5:00 p	Dance Group
5:00 p	7:00 p	Concert
7:00 p	9:00 p	Cleanup
7:00 p		End of Fiesta Latina

Mark Prosser

From: Jasmin Ramirez <ramijas@bvu.edu>
Sent: Monday, February 01, 2016 3:27 PM
To: Mark Prosser
Cc: Alison Wedemeyer
Subject: Fiesta Latina
Attachments: Request for Noise Variance FL2015.docx

Hello Mr. Prosser,

I am this years President for RAICES Club on Buena Vista University's Campus. As you know RAICES puts on Fiesta Latina each year for the Storm Lake Community. I have attached a Noise Variance Request form for this Years festival which will take place **April 30, 2016 at Chautauqua Park from 1pm-7pm**. Please let me know if there is anything else I need to do for the festival to be in compliance with city regulations.

Thank you,

Jasmin Ramirez

Jasmin Ramirez

Social Work | Buena Vista University
RAICES President
SASW Co-President
Multicultural Engagement Leadership Team
ramijas@bvu.edu | 641-328-9001



**Public Safety
Police & Fire
PERMIT**

401 East Milwaukee Avenue
Storm Lake, Iowa
Phone: 712-732-8010
Email: publicsafety@stormlake.org

Event: 2016 Fiesta Latina

Issued To:

Name: Ebony King

Organization: Buena Vista University - Student Activities

Address: 610 West 4th Street, Storm Lake, Iowa 50588

Phone: 712-749-2379

Date(s) of Event: Saturday, April 30, 2016

Time(s) of Event: 12:00pm until 8:00pm

Expiration of Permit: 5-1-2016

Location / Area
of Use:

Chautauqua Park

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☒ Street Closing

Chautauqua Park Road (Hudson west to Lakeshore) 12:00pm until 8:00pm

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Date: 2-16-2016

Signature:

Please Print

Title: Public Safety Director

RESOLUTION NO. 97-R-2015-2016

**A RESOLUTION APPROVING BUENA VISTA UNIVERSITY RAICES
STUDENT ORGANIZATION REQUESTS FOR THE 2016 FIESTA LATINA
EVENT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM
LAKE, IOWA:

To approve the use of Chautauqua Park by Buena Vista University on Saturday, April 30, 2016 between the hours of 9:00am and 9:00pm.

To further approve a noise variance for Saturday, April 30, 2016 between the hours of 12:00pm and 8:00pm in Chautauqua Park.

To further approve the closing of Chautauqua Park Road from Hudson Street west to Lakeshore Drive from 9:00am until 9:00pm Saturday, April 30, 2016.

To further approve permission to have food vendors in Chautauqua Park.

To further approve inflatables and other attractions in Chautauqua Park.

PASSED AND APPROVED this 15th day of February, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

2/15/2016

Agenda Item # 8.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Motion Setting Public Hearing on Fiscal Year 2016-2017 Budget

BACKGROUND: This agenda item will set the Public Hearing for the Fiscal Year 2016-2017 Budget for Monday, March 7, 2016 at 5:00 P.M. in City Council Chambers.

State of Iowa Code requires that the City hold a public hearing on the proposed Fiscal Year 2016-2017 Budget prior to the adoption of the budget. Notice of the public hearing will be published in the newspaper as required by State Code.

FISCAL IMPACT: The fiscal impact to set the public hearing is the cost of publication.

RECOMMENDATION: Set the public hearing for Monday, March 7, 2016 at 5:00 P.M.

Staff Summary

2/15/2016

Agenda Item # 9.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Motion Setting Public Hearing on FY 2017-2021 Five-Year Capital Improvements Plan

BACKGROUND: This agenda item will set the Public Hearing for the Fiscal Year 2017-2021 Five- Year Capital Improvements Plan for Monday, March 7, 2016 at 5:00 P.M. in City Hall Council Chambers.

Section 384.15 of the Iowa code requires that the City hold a Public Hearing on the proposed Fiscal Year 2017-2021 Five-Year Capital Improvement Plan prior to adoption of the plan. Notice of the Public Hearing will be published in the newspaper as required by State Code.

FISCAL IMPACT: The fiscal impact for the motion to set the Public Hearing is the cost of publication.

RECOMMENDATION: Set Public Hearing for Monday, March 7, 2016 at 5:00 P.M.

Staff Summary

2/15/2016

Agenda Item # 10.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Amendment for Financial Services Agreement with Piper Jaffray & Co.

BACKGROUND: December 7, 2015 , the City Council approved an agreement with Piper Jaffray & Co. for financial services for the refinance of the 6/1/2007 Taxable General Obligation Urban Renewal Bond of \$2,945,000. The City would like to amend this agreement to include the financial services for the Erie Street Improvement Project general capital loan notes series 2016B. This is a short-term bond and will not exceed \$750,000 and will be paid off in five years.

FISCAL IMPACT: The original agreement is for \$12,500 and the amendment of \$4,000 will bring the total agreement to \$16,500.

RECOMMENDATION: Staff recommends approving the Amendment to Financial Services Agreement with Piper Jaffray & Co.

ATTACHMENTS:

Description	Type
Amendment to Service Agreement	Contract

AMENDMENT TO FINANCIAL SERVICES AGREEMENT

This Amendment to Financial Services Agreement ("Amendment"), is entered into the ____ day of February, 2016, by and between City of Storm Lake, Iowa (the "Issuer"), and Piper Jaffray & Co. ("Piper").

RECITALS

WHEREAS, the Issuer and Piper entered into a Financial Services Agreement dated as December 7, 2015 (the "Agreement"); and

WHEREAS, the Issuer desires to amend the Agreement to include the issuance of additional general obligation capital loan notes to finance a street improvement project ("Project"); and

WHEREAS, the Issuer desires to engage Piper to render the services with respect to the Project.

NOW THEREFORE, the parties agree as follows:

The following Project is included in the scope of services to be provided under the Agreement:

- Sale of approximately \$720,000 general obligation capital loan notes series 2016B with a related change in Compensation associated with this amendment of \$4,000

This amendment forms part of, is subject to and incorporated into the above-referenced Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment on the date first above written. By the signature of its representative below, each party affirms that it has taken all necessary action to authorize said representative to execute this Amendment.

CITY OF STORM LAKE, IOWA

By: _____
Its: []

PIPER JAFFRAY & CO.

Managing Director

Staff Summary

2/15/2016

Agenda Item # 11.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Resolution No. 98-R-2015-2016 Fixing Public Hearing Date For The Proposition To Authorize A Loan Agreement And Issuance Of Notes To Evidence The Obligations Of The City Thereunder.

BACKGROUND: This agenda item will set the public hearing for March 7, 2016 at 5:00 P.M. on the proposed authorization of a loan agreement and the issuance of Not to Exceed \$750,000 General Obligation Capital Loan Notes for the Erie Street Improvement Project. This is a short-term five-year bond.

The City received \$600,000 from a Community Development Block Grant for street and stormwater improvements on Erie Street. The General Obligation note will fund the additional cost of the improvements.

FISCAL IMPACT: The fiscal impact is the cost of the public hearing.

RECOMMENDATION: Adopt Resolution.No. 98-R-2015-2016 Fixing A Public Hearing Date To Authorize A Short Term Loan.

ATTACHMENTS:

Description	Type
☐ Resolution No. 98-R-2015-2016	Resolution

RESOLUTION NO. 98-R-2015-2016

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$750,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF STORM LAKE, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Storm Lake, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$750,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF STORM LAKE, STATE OF IOWA:

That this Council meet in the Council Chambers, City Hall, 620 Erie Street, Storm Lake, Iowa, at 5:00 P.M., on the 7th day of March, 2016, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$750,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including improvements to Erie Street.

To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Division III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes,

evidencing the City's obligations to a principal amount of not to exceed \$750,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

The notice of the proposed action to issue notes shall be in substantially the following form:

NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF STORM LAKE,
STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF
A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$750,000
GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY (FOR
ESSENTIAL CORPORATE PURPOSES), AND THE HEARING ON THE ISSUANCE
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Storm Lake, State of Iowa, will hold a public hearing on the 7th day of March, 2016, at 5:00 P.M., in the Council Chambers, City Hall, 620 Erie Street, Storm Lake, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$750,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including improvements to Erie Street. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Storm Lake, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this _____ day of _____, 2016.

City Clerk, City of Storm Lake, State of Iowa

(End of Notice)

PASSED AND APPROVED this 15th day of February, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

2/15/2016

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Ordinance No. 02-O-2015-2016 Creating A Mayor's Advisory Committee For Parks, Trees, and Trails - 3rd Reading

BACKGROUND: There is a need for an advisory committee to assist with the planning and development of trails in and around the City. There is a need for planning and advice concerning parks and park development as well as an Advisory Committee concerning the Urban trees. This Ordinance provides for those needs. This Committee is advisory to the Mayor and City Manager.

FISCAL IMPACT: There is no fiscal cost for creating the Advisory Committee.

RECOMMENDATION: Council adopt on 3rd reading Ordinance No. 02-O-2015-2016 Creating A Mayor's Advisory Committee For Parks, Trees, And Trails.

ATTACHMENTS:

Description	Type
□ Ordinance No. 02-O-2015-2016	Ordinance

ORDINANCE NO. 02-O-2015-2016

AN ORDINANCE AMENDING TITLE II OF THE 1994 RECODIFICATION OF THE MUNICIPAL CODE OF THE CITY OF STORM LAKE, IOWA BY THE ADDITION OF A NEW CHAPTER 16 ESTABLISHING A MAYOR'S ADVISORY COMMITTEE FOR PARKS, TRAILS, AND URBAN FOREST.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. Title II of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa is hereby amended by the addition of a new Chapter 16 as follows:

“Mayor’s Advisory Committee For Parks, Trails, and Urban Forest

2-16-1 Created

There is hereby created a nine (9) member committee to be known as the Mayor’s Advisory Committee for Parks, Trails, and Urban Forest.

2-16-2 Membership

The committee shall consist of nine (9) members appointed by the Mayor with the approval of the City Council. Three of the members shall also serve as members of the City Tree Advisory Committee. The term of each member of the Mayor’s Advisory Committee for Parks, Trails, and Urban Forest shall be three years, except that the terms of the nine members appointed to the initial committee shall be as follows:

- A. Three members each shall be appointed for a term of one year;
- B. Three members each shall be appointed for a term of two years; and
- C. Three members each shall be appointed for a term of three years.

In the event that a vacancy shall occur during the term of any member, that member’s successor shall be appointed for the unexpired portion of the term. The City Forester and a City staff member appointed by the City Manager will serve as ex-officio members of the Mayor’s Advisory Committee for Parks, Trails, and Urban Forest. The nine members of the Mayor’s Advisory Committee for Parks, Trails, and Urban Forest appointed by the Mayor shall serve without compensation.

2-16-3 Duties

The Mayor’s Advisory Committee for Parks, Trails, and Urban Forest shall have the following duties:

- (A) To provide insight and recommendations to the Mayor and City Staff related to planning and improving the City's parks, the City's trail system, and urban forestry; and
- (B) To provide feedback on current parks, trails and urban forestry initiatives including education, policies, and city practices.

2-16-4 Meetings

The committee shall meet at least quarterly or at the call of the City Infrastructure and Public Facilities Director, the City Forester, or the City Manager.”

Section 2: This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this 15th day of February, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

2/15/2016

Agenda Item # 13.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Motion to Approve A Contract With Slavin And Associates For Finance Director Search Services.

BACKGROUND: The City of Storm Lake is searching for a Finance Director. The importance of this position and the need to fill the position is beyond advertising in papers and Municipal Leagues, even though that is on going. The prior search process reflected a lack of applicants.

The Finance Director position requires knowledge of Government Accounting principals not commonly found in the background of many accountants.

The City does have ads in the Des Moines and Minneapolis newspapers; the Iowa, Nebraska and South Dakota League of Cities job ads, and the Iowa Corridor job postings. This has lead to two applications over the course of the last three weeks.

The City received two search firm proposals:

GOVHR USA's proposal is \$19,000 plus travel and accommodations. This firm projects a 12 week process. GOVHR is more of a Mid West Firm and is based out of Chicago area. The consultant that would work with the City is Karl Nolenburger who is a retired County Administrator and currently teaches Public Administration.

Slavin and Associate's proposal is \$14,730 plus travel and accommodations. This firm projects a 90 day process. Slavin and Associates have a national presence. Paul Wenbert would be the principle consultant working with the City from the Phoenix area. Paul is a former City Manager (30 years, 13 in Iowa) and has been working as a recruiter for 9 years.

Both firms have the same basic approach.

This Motion would direct the City Manager to enter into a consultant agreement with Slavin and Associates to conduct a Nationwide recruitment for the next Storm Lake Finance Director.

FISCAL IMPACT:

The fiscal impact will be a consultant fee of \$14,730 and travel and expenses anticipated to be approximately \$5,000.

RECOMMENDATION:

Motion Approving the City Manager to enter into a contract with Slavin and Associates for Finance Director Search Services.

ATTACHMENTS:

Description		Type
	Slavin RFP	Contract

CITY OF STORM LAKE, IOWA

Response to Request for Proposal

RE: Finance Director Recruitments

*Prepared by Paul Wenbert, Western Regional Manager,
Slavin Management Consultants, January 27, 2016*



7828 E. Red Hawk Circle, Mesa, Arizona 85207

480-664-2676

pwconsulting@cox.net

www.slavinmanagementconsultants.com



January 27, 2016

Mr. Jim Patrick
City Manager
City of Storm Lake
620 Erie Street
Storm Lake, Iowa 50588

Dear Mr. Patrick:

Slavin Management Consultants is pleased to submit this proposal to conduct the executive search for Storm Lake's Finance Director position.

Slavin Management Consultants (SMC) operates a national practice from its home office near Atlanta, Georgia, and also has consultants in California, Arizona, Texas, Ohio, Michigan, Connecticut, and Florida. With its extensive national network, SMC is confident in its ability to secure a group of outstanding candidates from throughout the nation that would be a good fit for the City.

Mr. Paul Wenbert will serve as Project Manager on this assignment. After a 30-year career in city management including more than 13 years in Iowa Mr. Wenbert joined SMC in 2007 as its Western Regional Manager. He has conducted or assisted in the conduct of more than 60 searches for jurisdictions as small as Carlisle, Iowa, (3,900 population) to as large as Phoenix Arizona, (1.5 million population).

Mr. Robert Slavin will provide project oversight. Having conducted or assisted in the conduct of more than 900 executive recruitments throughout the United States, Mr. Slavin is among the most experienced local government management recruiters in the country.

Thank you for the opportunity to submit this proposal. Please contact Mr. Wenbert at 480-664-2676 if you have any questions about this proposal.

Sincerely,

Paul Wenbert
Western Regional Manager

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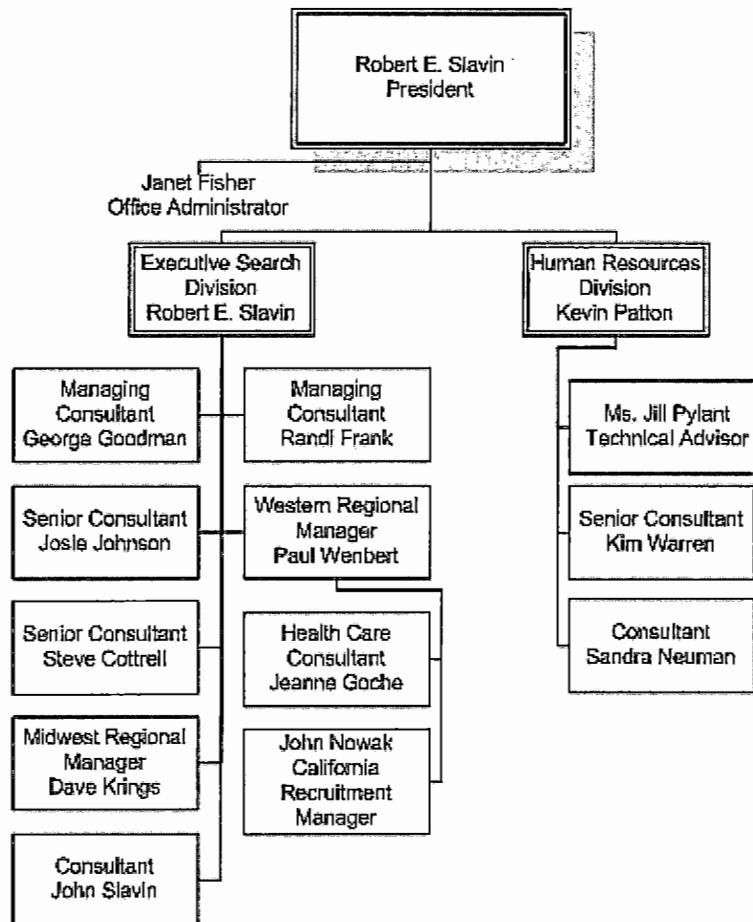
SECTION I—ABOUT SLAVIN MANAGEMENT CONSULTANTS

Slavin Management Consultants (SMC) was formed in 1991 and is incorporated in the State of Georgia. SMC operates a national practice from its home office in the Atlanta metropolitan area. The principal and only stock holder of the firm is Robert E. Slavin. Mr. Slavin has extensive experience as a local government manager, an executive recruiter and a management consultant. In addition to the home office staff, SMC has consultants in Ann Arbor, Michigan; Cincinnati, Ohio; Dallas, Texas; Hartford, Connecticut; Key West, Florida; Manteca, California; and Mesa, Arizona. As one of the only national public sector executive recruiting firms in the country, SMC is confident in its ability to secure a group of outstanding candidates from throughout the nation that would be a good fit for the City.

SMC provides high-quality consulting services to state and local governments, health care providers, transit authorities, utilities, special districts, and private sector clients. Specialty practice areas include executive recruitment, pay and classification, performance appraisal systems, and organizational development and training. SMC has conducted successful assignments for hundreds of public sector organizations nationally and received many accolades for its work.

Slavin Management Consultants is in excellent financial condition. The company is profitable, is current with all of its accounts, and has no debt. SMC has never been sued and is not aware of any pending legal actions against the company.

SLAVIN MANAGEMENT CONSULTANTS ORGANIZATIONAL CHART



EEO COMMITMENT

Slavin Management Consultants is committed to building a diverse workforce which reflects the face of the communities it serves. In addition, SMC honors and respects the differences and abilities of its employees and provides them with the necessary opportunities, tools, and support to achieve their maximum potential.

Equitably managing a diverse workforce is at the heart of equal opportunity. Valuing diversity is the basis for a policy of inclusion. Diversity recognizes and respects the multitude of differences which employees bring to the workplace. Diversity complements organizational values that stress teamwork, leadership, empowerment, and quality service. Diversity is best implemented when managers maintain an

environment that values the differences in their employees and take steps to ensure that all employees know they are welcome.

To achieve workplace equity and inclusion, SMC utilizes the practices outlined below:

- It does not discriminate in employment on the basis of race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, creed, ancestry, medical condition, or political ideology;
- Its recruiting efforts ensure that applicant pools are both capable and diverse;
- It makes employment decisions based on job-related criteria and provides opportunities for entry and promotion into non-traditional jobs; and
- It maintains a workplace free of all forms of harassment.

SMC STAFF ASSIGNED TO THIS PROJECT

Mr. Paul Wenbert will serve as Project Manager on this assignment. After a 30-year career in city management, Mr. Wenbert joined SMC in 2007 as its Western Regional Manager. He has conducted or assisted in the conduct of more than 60 searches for jurisdictions as small as Carlisle, Iowa, (3,900 population) to as large as Phoenix, Arizona (1.5 million population).

During his city management career, Mr. Wenbert was responsible for management of a \$470 million budget and 1,100 employees as Deputy City Manager for the City of Mesa, Arizona. Mr. Wenbert spent more than 13 years of his career in Iowa as Assistant City Manager for Ames, Iowa, and City Administrator for Newton, Iowa. While in Iowa, Mr. Wenbert served as President of the Iowa City/County Management Association and was awarded with the Association's highest honor, the Joe Lukehart Award. Mr. Wenbert has an extensive professional network in the Midwest based on his 20 years of local government management experience in Iowa, Illinois and Indiana. In addition, he has a large nationwide professional network as a result of 30 years of involvement in ICMA including serving as Midwest Regional Vice-President and chairing 3 ICMA Committees.

SMC President Bob Slavin will also work on this project. Mr. Slavin is among the most experienced recruiters of local government managers in the nation. He has a strong and proven commitment to providing exceptional recruitment services to public agencies and has received many accolades supporting this work. Mr. Slavin has conducted or assisted in the conduct of more than **900 executive searches** throughout his career.

Additional information about SMC staff assigned to this project is included in Appendix A.

SMC'S RESULTS-ORIENTED PROCESS

SMC uses a critical path search process which allows its clients to focus their attention on the selection process rather than on identifying, recruiting, screening, and evaluating candidates. The best prospects are typically happily employed and do not respond to advertisements. These people need to be found and encouraged to become candidates. They are understandably reluctant to apply for positions when their application could become a matter of public information prior to being assured that the client is interested in their candidacy. SMC has a proven track record of aggressively pursuing these types of "happily employed" candidates to encourage them to submit their applications as evidenced by the newspaper article at the end of the Appendix. SMC's approach to this assignment will reflect the unique qualities of Storm Lake, and it will honor the confidentiality of candidates to the extent permitted by Iowa law.

SMC would like the City of Storm Lake to consider SMC's unique qualities and approach identified below that help to distinguish it from other public sector recruiting firms.

- SMC is results-oriented. Once the recruitment profile is approved by the City, SMC will "lock" into the profile's criteria and carefully identify, recruit, and evaluate candidates who meet **the City of Storm Lake's criteria**. SMC does not simply bring forward candidates it already knows.
- SMC is committed to complete client satisfaction. SMC's successful placement-oriented approach will ensure that the project work is practical, realistic, and timely and that it has the full commitment and support of the client so that a successful placement occurs.
- SMC makes use of resources that go beyond "Google" searches to conduct background checks of potential candidates. **In addition and unique to this industry, SMC visits finalists' work sites prior to client interviews to learn first-hand about candidates' management style and work performance.**
- SMC are leaders in the executive search field having conducted more than 900 public sector executive searches throughout the nation (see Appendix B for partial list).
- SMC's methodologies are state-of-the-art and include advertising in traditional publications, websites, and use of SMC's large resume data base to generate quality applicants.
- SMC's style is interactive in that it builds a partnership with its clients.
- SMC uses discount airfares and makes multi-client trips whenever possible to reduce expenses to its clients.
- SMC are experts in EEO/AA recruitment. Approximately 25 percent of its placements are from protected groups (see Appendix C for partial list).

-
- Every search SMC has conducted resulted in a selection from among its recommended group of candidates. SMC's experience includes large and small organizations and chief executives and subordinate-level positions. **More than 95 percent of SMC's placements have remained in their clients' positions for more than five years, and the guarantee (see Section III, page 9) of redoing the search due to the candidate leaving during the first 2 years of the new position has occurred only twice out of more than 900 searches.** SMC has established this enviable track-record due to its extensive research at the beginning of each assignment about the client and the position to be filled which helps SMC identify candidates that are a good fit for the position. This candidate fit is further verified through extensive background investigations, reference checks, and visits to finalists' work sites. SMC believes the best predictor of future candidate performance is past performance which is why SMC obtains such a substantial amount of information about each finalist.

While SMC is proud of its results-oriented approach of focusing on the practical aspects of filling positions in a timely and cost-effective manner, SMC realizes that process is important as well. For example, Storm Lake's Finance Director recruitment profile and advertisements will be viewed by thousands of local government professionals throughout the nation. This provides an excellent opportunity for Storm Lake to market itself and increase its visibility to opinion-makers throughout the United States. SMC will produce a quality recruitment profile brochure that markets Storm Lake in a positive light (see Appendix D for example of SMC recruitment profile). In addition, the "customer service" approach SMC employs in dealing with prospective candidates will also reflect positively on Storm Lake. SMC is as proud of its responsiveness to candidates as it is to its clients.

FIRM CONTACT INFORMATION

The following individuals will serve as the primary contacts for this project.

Project Manager

Paul Wenbert
Western Regional Manager
Slavin Management Consultants
7828 E. Red Hawk Circle
Mesa, Arizona 85207
480-664-2676 (work)
480-444-9512 (cell)
pwconsulting@cox.net

Other Professional Staff

Mr. Robert E. Slavin
President
Slavin Management Consultants
3040 Holcomb Bridge Road, Suite A-1
Norcross, Georgia 30071
770-449-4656 (work)
678-296-2037 (cell)
770-416-0848 (fax)
slavin@bellsouth.net

SMC assures it has no conflict of interest with performing this service for the City of Storm Lake.

SECTION II—WORK PLAN

SMC will use a proven and comprehensive seven-step work plan to complete this project as follows:

1. Develop recruitment profile;
2. Recruit qualified candidates;
3. Submit written progress report on semi-finalists to client;
4. Conduct background investigations/site visits on finalists;
5. Assist client in interview and selection process;
6. Facilitate employment of selected candidate; and
7. Conduct follow-up with client after candidate has been employed.

Each step of this work plan is described below.

1. Develop recruitment profile

SMC will meet with the City Manager and other City staff to learn about the City's needs and culture. Also, SMC will provide options for additional external and internal stakeholder involvement. These meetings as well as independent research conducted by SMC about the community and position will help SMC determine the unique challenges to be managed by Storm Lake's next Finance Director. This will allow SMC to accurately describe the desired professional and personal attributes top candidates should possess.

Once SMC has gained sufficient information, it will prepare a draft recruitment profile and review it with the City Manager to obtain approval. The profile will include information about the Storm Lake community, City government, issues and opportunities to be managed by the next Finance Director, and the job requirements and selection criteria.

2. Recruit qualified candidates

SMC will utilize the following resources to conduct a national recruitment for qualified candidates that meet the job specifications and selection criteria for the position:

- SMC's database of candidates;
- SMC's professional local government management network;
- Advertisements in national professional publications and regional publications as appropriate; and
- Sending the recruitment profile to persons who have the requisite experience for the position.

3. Submit written progress report on semi-finalists

SMC will submit a written progress report on the semifinalists and meet with the client to discuss this report. Typically 8-12 semifinalists are included in the progress report.

The progress report will summarize each semifinalists' experience and education. The report will also include a screening of semifinalists against the selection criteria and job requirements contained in the recruitment profile. This screening will be based on:

- a review of resumes and cover letters;
- SMC's phone interviews of semifinalists;
- semifinalists' responses to a supplemental questionnaire that provides additional information about semifinalists' management styles, writing skills, and how closely their experience relates to the selection criteria and job requirements in the recruitment profile; and
- SMC's knowledge of semifinalists' work performance and the quality of the organizations and communities in which they have served.

The progress report will also include the semifinalists' current salary. At SMC's meeting with the client, the client will select the finalists to interview using SMC's candidate ranking forms if desired. Typically five finalists are interviewed. Appendix E contains an example of the type of information which will be included in the progress report.

4. Conduct background investigations/site visits on finalists

SMC will conduct background investigations and site visits on the finalists. In order to better assess the finalists' management style and interpersonal characteristics, SMC will personally interview each in his or her present work environment while protecting the finalists' confidentiality. SMC will closely examine each finalist's experience, achievements, management style, and interpersonal skills in relation to the recruitment profile's selection criteria.

SMC's background investigations include detailed and extensive reference checks which cover a minimum period of ten years. SMC will interview the references provided by the finalists as well as others who can evaluate the candidate's job performance. The background work also includes investigation to the maximum extent permitted under federal law of finalists':

- criminal and civil court records;
- credit history;
- driving records; and
- college degrees.

At the client's option, SMC can arrange for assessment centers and/or psychological (or similar) testing of the candidates. These optional items will result in additional cost to the client.

SMC will provide a report to the client about these background checks and site visits.

5. Assist client in interview and selection process

SMC will assist the client in developing the interview process based on SMC's knowledge of best practices and will provide a list of interview questions for the client's consideration. SMC will contact the finalists to inform them of interview schedules and other logistical details, and SMC will be present during the interviews. Finally, SMC will notify all unsuccessful candidates of the final decision reached.

6. Facilitate employment of selected candidate

SMC will provide information about trends in employment, employment agreements, and relocation expenses to the client. SMC will also facilitate negotiation of the selected candidate's compensation package.

7. Conduct follow-up with client after candidate has been employed

SMC will follow-up with the City Manager and the new Finance Director six and twelve months after the selected candidates have been employed to evaluate the success of the placements. SMC will assist in any adjustments that may be necessary.

SECTION III—GUARANTEES

SMC provides a comprehensive set of assurances and guarantees to clients that include:

- A commitment to excellence. SMC guarantees that the selection process and placement will be of high quality and successful. To accomplish this, SMC will continue to work with the client until a satisfactory candidate is selected and accepts employment;
- SMC guarantees its work and will redo the search if the position is vacated, for any reason, within two years of the employment date of a SMC recommended candidate; in this event, SMC will charge the client only for its out-of-pocket expenses to redo the search (no professional fees will be charged);
- SMC will never actively recruit any *candidate* who SMC has placed nor will SMC actively recruit *any employee* from a client organization for at least two years from the completion date of an assignment;

-
- SMC will properly handle any and all media relations. Unless otherwise directed, it is SMC's standard practice to tell all media that SMC is working on behalf of the client and that any public statement should come from the client directly. Under no conditions will SMC release information to the media unless specifically directed by the client to do so; and
 - SMC will keep the client informed and involved in the search process. SMC will provide frequent verbal and written progress reports to the client.

SECTION IV—PROJECT SCHEDULE

The search process normally takes 90 days to complete and typically follows the schedule below.

		DAYS				
STEPS		1-30	30-45	45-60	60-90	90-455
1.	Develop recruitment profile and advertising program for client approval	✓				
2.	Identify qualified candidates and receive and review resumes	✓	✓			
3.	Screen & evaluate prospective candidates/prepare progress report and meet with client		✓	✓		
4.	Conduct background investigations and site visits on finalists				✓	
5.	Interview and evaluate finalists				✓	
6.	Assist in selection and facilitate employment				✓	
7.	Follow-up					✓

SECTION V—PROJECT COST

PROFESSIONAL FEES

The project cost is \$14,730 of professional fees plus expenses. The following table shows the level of involvement by project step and cost.

PROJECT COSTS				
STEPS	ASSIGNED HOURS (Approximate)		RATE (Hr)	FEES
	Project Manager	Consultant		
1. Project planning/develop recruitment profile/prepare and place advertising	30		\$85	\$2,550
		5	\$40	\$200
2. Identify and recruit candidates / acknowledge resumes	30		\$85	\$2,550
		28	\$40	\$1,120
3. Phone interviews with potential semi-finalists/prepare progress report	20		\$85	\$1,700
		10	\$40	\$400
4. Meet with client to review progress report and select finalists	4		\$85	\$340
5. Schedule finalists interviews / assist client with designing interview process	8		\$85	\$680
6. Finalists background investigation (includes SMC on-site visits with finalist candidates)	30		\$85	\$2,550
		32	\$40	\$1,280
7. Finalists interviews/assist in employee selection	12		\$85	\$1,020
8. Negotiate employment agreement	4		\$85	\$340
9. Follow-up	4		No Charge	\$0
TOTAL HOURS	142	76		
TOTAL COST				\$14,730

EXPENSES

Expenses for this executive search will be billed on an actual cost basis and will not exceed 60 percent of the professional fee (\$8,838). Additional detail about these expenses is shown below.

Consultant Travel: The client pays direct costs for all necessary consultant travel using lowest available air rates, corporate hotel rates at moderately priced properties (Holiday Inn or equivalent), rental cars using the corporate discount, and normal meals. The client controls these costs in the following ways: 1) the client pre-approves all work plans including all consultant and candidate travel; and 2) when appropriate, the consultant will work on more than one search when traveling and will therefore allocate costs to multiple clients.

Office Costs: telephone (\$350 flat fee, billed in two installments), fax, postage, copier, and delivery costs.

Advertising: typically approximately \$2,000. The client controls these costs because the advertising program will be approved by the client prior to implementation.

The cost for finalists to travel to the client's locale for interviews is not included in the cost of this proposal. Such costs are typically paid by the client on a reimbursement basis directly to the candidates and controlled through the client's prior approval of the finalists. These costs vary depending on candidate location, spousal involvement, and the length of the interview process. For budgeting purposes, an average cost of between \$500-700 per candidate would be appropriate. Typically five candidates are interviewed.

Should the client's needs result in an increased project scope that significantly increases consultant travel and/or advertising costs, it may be necessary to increase the expense budget for the project which would require client approval. The client's liability to Slavin Management Consultants for services rendered under this agreement will not exceed the agreed upon price unless an increase is authorized by the client in writing.

SMC will submit monthly invoices for fees and expenses. It is SMC's practice to bill 30 percent at the start of the search, 30 percent at the end of thirty days, 30 percent at the end of sixty days, and the remaining 10 percent shortly after the time that the candidate accepts the position. Expenses will be billed in addition and shown as a separate figure. Each invoice will be payable upon receipt.

SMC will comply with all applicable laws, rules, and regulations of federal, state, and local government entities. SMC's liability, if any, will not be greater than the amount paid to SMC for the services rendered.

SECTION VI—REFERENCES

1. Mr. Tim Moerman
City Administrator
230 W. Hickman Road
Waukee, Iowa 50263
515-987-4522
tmoerman@waukee.org
City Administrator search, 14,500 population, 2013
2. Mayor Ruth Randleman
195 North First Street
PO Box 430
Carlisle, Iowa 50047
515-249-4974
City Administrator search, 3,900 population, 2013
3. Mayor Matt Hayek
City of Iowa City, Iowa
410 E. Washington Street
Iowa City, Iowa 52240
319-356-5010 (phone)
319-356-5497 (fax)
matt-hayek@iowa-city.org
City Manager search, 65,000 population, 2010
4. Mayor Bob Andeweg
City of Urbandale
3600 86th Street
Urbandale, Iowa 50322-4057
515-283-3106 (work phone)
rdandeweg@nyemaster.com
City Manager search, 38,000 population, 2009
5. Mayor Robert Craft
City of Gulf Shores
203 Clubhouse Drive
Gulf Shores, Alabama 36542
251-968-1124
rcraft@gulfshoresal.gov
City Administrator search; 10,000 population; 2013
6. Mayor Barry Porter
City of Wyoming

800 Oak Avenue
Wyoming, Ohio 45215
513-821-7600 (phone)
porterbear81@aol.com
City Manager search, 8,400 population, 2011

7. Mr. Joe Gibson
Council President
Tipp City, Ohio
937-264-1122
joe@gibsonlawohio.com
City Manager search, 10,000 population, 2014
8. Mayor Scott Lund
City of Fridley, Minnesota
763-572-3500
City Manager search, 27,800 population, 2013
9. Mayor Raeanne Pressley
City of Branson
110 W. Maddux
Branson, Missouri 65616
417-334-4129 (phone)
raeannepressley@gmail.com
City Administrator searches, 12,000 population, 2008 and 2013
10. Mr. Dean Kruithof (former Branson, Missouri City Manager)
City Manager
City of Miami
PO Box 1288
Miami, Oklahoma 74354-1288
918-542-6685 (phone)
918-542-6346 (fax)
dckruithof@aol.com
Finance Director search, 12,000 population, 2008
11. Mayor Randy Penn
City of Englewood
1000 Englewood Parkway
Englewood, Colorado 80110
720-315-3915
rpenn@englewoodgov.org
City Manager search, 30,000 population, 2014

12. Mayor Nancy Sharpe
City of Greenwood Village
City Hall
6060 South Quebec Street
Greenwood Village, Colorado 80111
303-486-5741 (phone)
City Manager search, 11,000 population, 2006

13. Mr. Bruce Bender
Chief Administrative Officer
City of Missoula
435 Ryman
Missoula, Montana 59802
406-552-6001 (phone)
406-327-2102 (fax)
bbender@ci.missoula.mt.us
Central Services (includes Finance Division) Director search 67,000 population,
2013

ACCEPTANCE/SIGNATURE

This proposal is presented by Slavin Management Consultants by:

SIGNATURE: _____

NAME: Paul Wenbert

TITLE: Western Regional Manager

DATE: January 27, 2016

This proposal is accepted for the City of Storm Lake, Iowa by:

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____