

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
MARCH 21, 2016
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. **Approve Consent Agenda**
 - B. **Buy Local Information**
3. Public Hearing On The City's Relinquishment And Disposition Of Right Of First Refusal To Storm Lake Community School District For South School
4. Resolution No. 107-R-2015-2016 Approving Relinquishment And Disposition Of Right Of First Refusal To Storm Lake Community School District; And Authorizing Mayor And Clerk To Execute Deed And Other Documents For Such Relinquishment And Disposition
5. Motion To Approve Engineering Services Agreement With EOR
6. Motion to Approve A Contract With Slavin And Associates For Finance Director Search Services.
7. Resolution No. 108-R-2015-2016 Approving Change Order No. 1S Adjusting Contract # 4 Completion Date
8. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



Find us on Facebook <https://www.facebook.com/cityofstormlake>



Follow us on Twitter

@Storm_Lake



Find us on the Web at <http://www.stormlake.org>

Staff Summary

3/21/2016

Agenda Item # A.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve March 7, 2016, City Council Minutes
- Approve liquor license renewal for King's Pointe Water Park Resort, Sunrise Pointe Golf Course, Sichanh Liquor Store, Mo's and La Perla (pending receipt of dram shop insurance)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$495,344.38
- King's Pointe Bills - \$143,554.77
- Sunrise Pointe Golf Course Bills - \$2,837.51

The City will receive the following revenues:

- Liquor license new and renewal - \$2,572.50

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ List of Bills	List of Bills
☐ King's Pointe & Sunrise Pointe List of Bills	List of Bills
☐ Minutes - March 7, 2016	Minutes
☐ King's Pointe Liquor Report	Backup Material
☐ Sunrise Pointe Golf Course Liquor Report	Backup Material
☐ Sichanh Liquor Store Report	Backup Material
☐ Mo's Liquor Report	Backup Material
☐ La Perla Liquor Report	Backup Material

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00553.03.2016 Aflac Pretax	457.22
AFLAC	PR Batch 00553.03.2016 Aflac After tax	99.12
AFLAC	PR Batch 00554.03.2016 Aflac Pretax	75.32
AFLAC	PR Batch 00554.03.2016 Aflac After tax	50.21
City of Storm Lake	PR Batch 00554.03.2016 Dental insurance employee c	1.13
City of Storm Lake	PR Batch 00554.03.2016 Dental employee/spouse	11.55
City of Storm Lake	PR Batch 00554.03.2016 Dental insurance family	29.34
City of Storm Lake	PR Batch 00554.03.2016 125 Flexible Benefits	161.66
City of Storm Lake	PR Batch 00554.03.2016 Flex- Child Care	62.50
City of Storm Lake	PR Batch 00554.03.2016 Health Insurance Family	597.20
City of Storm Lake	PR Batch 00554.03.2016 Health Insurance Single	24.00
City of Storm Lake	PR Batch 00553.03.2016 Dental employee/child	6.00
City of Storm Lake	PR Batch 00553.03.2016 Dental insurance employee c	19.76
City of Storm Lake	PR Batch 00553.03.2016 Dental employee/spouse	14.91
City of Storm Lake	PR Batch 00553.03.2016 Dental insurance family	81.18
City of Storm Lake	PR Batch 00553.03.2016 125 Flexible Benefits	629.12
City of Storm Lake	PR Batch 00553.03.2016 Flex- Child Care	161.54
City of Storm Lake	PR Batch 00553.03.2016 Health Insurance Family	1,709.03
City of Storm Lake	PR Batch 00553.03.2016 Health Insurance Single	398.70
Collection Services Center	PR Batch 00553.03.2016 Child Support Payments to I	222.00
Collection Services Center	PR Batch 00554.03.2016 Child Support Payments to I	325.00
Conseco Health Insurance Co	PR Batch 00553.03.2016 Cancer Pre Tax Insurance	41.04
EFTPS	PR Batch 00553.03.2016 Federal Income Tax	9,144.03
EFTPS	PR Batch 00553.03.2016 FICA Employee Portion	3,349.44
EFTPS	PR Batch 00553.03.2016 FICA Employer Portion	3,349.44
EFTPS	PR Batch 00553.03.2016 Medicare Employee Portion	1,280.23
EFTPS	PR Batch 00553.03.2016 Medicare Employer Portion	1,280.23
EFTPS	PR Batch 00554.03.2016 Federal Income Tax	4,171.79
EFTPS	PR Batch 00554.03.2016 FICA Employee Portion	1,672.11
EFTPS	PR Batch 00554.03.2016 FICA Employer Portion	1,672.11
EFTPS	PR Batch 00554.03.2016 Medicare Employee Portion	483.62
EFTPS	PR Batch 00554.03.2016 Medicare Employer Portion	483.62
ICMA Retirement Trust 457	PR Batch 00554.03.2016 ICMA	625.00
ICMA Retirement Trust 457	PR Batch 00554.03.2016 ICMA City Paid	550.01
ICMA Retirement Trust 457	PR Batch 00554.03.2016 ICMA City paid for Police	436.17
ICMA Retirement Trust 457	PR Batch 00553.03.2016 ICMA	1,585.00
Iowa Public Employees	PR Batch 00553.03.2016 IPERS	3,346.18
Iowa Public Employees	PR Batch 00553.03.2016 IPERS City Share	5,022.00
Iowa Public Employees	PR Batch 00554.03.2016 IPERS	1,318.56
Iowa Public Employees	PR Batch 00554.03.2016 IPERS City Share	1,978.95
ITT Hartford AMS RPVA	PR Batch 00554.03.2016 457 Hartford	100.00
ITT Hartford AMS RPVA	PR Batch 00553.03.2016 457 Hartford	225.00
Muni Fire/Police Retire	PR Batch 00553.03.2016 Muni Police/Fire Pension	2,765.25
Muni Fire/Police Retire	PR Batch 00553.03.2016 Muni Police/Fire Pension Ci	8,169.26
Muni Fire/Police Retire	PR Batch 00554.03.2016 Muni Police/Fire Pension	544.93
Muni Fire/Police Retire	PR Batch 00554.03.2016 Muni Police/Fire Pension Ci	1,609.87
Teamsters Local Union 554	PR Batch 00553.03.2016 Union Dues	168.50
Treasurer State Of Iowa	PR Batch 00553.03.2016 State Income Tax	3,421.34
Treasurer State Of Iowa	PR Batch 00554.03.2016 State Income Tax	1,683.72

UNAVAILABLE

Department Total = 65,613.89

Police Department

Alliant Energy	Gas Service Jan/Feb 2016	474.41
Alta Body Shop	February 2016 Towing Services	2,250.00
Arnold Motor Supply, LLP	Funnel & Stabilizer	8.46

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

Buena Vista County Sheriff	Transport to Yes Center	54.30
Custodian of Petty Cash	Postage	23.59
Custodian of Petty Cash	Postage	9.99
Digital Ally Inc	Battery Pack & Compact Flash Card	125.00
Digital Ally Inc	In-Car Camaras (3)	12,075.00
Edwards Storm Lake	Brake Repairs P-10	742.57
Eickholt Raymond	Reimbursment for Headlight on P-4	25.55
Erskine Todd	Postage Reimbursement	40.32
Erskine Todd	Postage Reimbursement	39.88
Evertex Inc	Phone Service- March 2016	346.44
Genesis Development	Janitorial Services	600.00
Hy-Vee, Inc	Supplies	13.98
Iowa Lakes Electric Cooperative	February 2016 Electric Service	20.65
JNB Acquisition Corporation	Copier Maintanace Agreement	176.94
Mangold Environmental Testing	Shipping	23.60
Mangold Environmental Testing	Shipping	14.30
MidAmerican Energy Company	Electric Service Jan/Feb 2016	709.34
MS Door Service Ltd	Pest Management Services	24.00
Neuroth Kevin	Garbage Service February 2016	24.50
O'Reilly Auto Parts	Car Wash Supplies	7.98
Rebnord Technologies Inc	Toner	99.00
Star Energy, LLC	Fuel February 2016	1,647.57
Storm Lake Bakery	Meeting Supplies	21.10
Tactical Technologies Inc	Body Bags	143.00
Vast Broadband	Phone Service March 2016	270.80

Police Department

Department Total = 20,012.27

Fire Department

Alliant Energy	Gas Service Jan/Feb 2016	852.76
Arnold Motor Supply, LLP	Oil Filters	16.16
Arnold Motor Supply, LLP	Oil	40.74
Buena Vista Co EMS Association	FD eDispatch Support 2016	450.66
Buena Vista Regional Medical Center	Physical- Spake	1,012.00
Evertex Inc	Phone Service- March 2016	51.58
Hy-Vee, Inc	Meeting Supplies- Less Tax	45.36
Julius Dennis R.	February 2016 Laundry Services	50.93
Midwest Breathing Air LLP	Quarterly Air Test	152.40
MS Door Service Ltd	Pest Management Services	18.00
Neuroth Kevin	Garbage Service February 2016	54.25
Star Energy, LLC	Fuel February 2016	79.84
Toyne Inc	Inverter Engine 75	990.00
Unity Point Clinic	Physical- Spake	531.00
Vast Broadband	Phone Service March 2016	46.76

Fire Department

Department Total = 4,392.44

Building Official

Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.70
Central Bank	Educational Seminar- Olesen	352.68
Evertex Inc	Phone Service- March 2016	27.72
Star Energy, LLC	Fuel February 2016	61.37
Vast Broadband	Phone Service March 2016	70.15

Building Official

Department Total = 367.22

Animal Care

A. A. Stepan	February 2016 Bd & Disp of Cats & Dogs	210.00
Animal Care		Department Total = 210.00
Law Enforcement		
Ed Roehr Auto Radio Inc	Tactical Launcher Optics	865.29
Melander's	Countertop Microwave	189.99
Law Enforcement		Department Total = 1,055.28
Roadway Maintenance		
Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.70
Alliant Energy	Gas Service Jan/Feb 2016	1,702.73
Arnold Motor Supply, LLP	Rubber Gloves	10.99
Arnold Motor Supply, LLP	Hood Pin #13	13.46
Bolton & Menk, Inc	Services through 2/29/2016	1,476.00
Bolton & Menk, Inc	Services through 2/29/2016	810.00
CNH Industrial America LLC	Chain & Bar for Chainsaw	101.42
Etnyre Jason	DOT Meeting- Sioux City- Etnyre	38.34
Etnyre Jason	CDL Reimbursment	20.00
Evertex Inc	Phone Service- March 2016	13.86
Fitzpatrick William F	Flatbed	1,500.00
Graham Tire	New Tires (2)	608.98
Graham Tire	New Tires (4)- Payloader	4,025.62
I&S Group, Inc.	Services through 2/20/2016	822.00
I&S Group, Inc.	Services through 2/20/2016	53.00
MidAmerican Energy Company	Electric Service Jan/Feb 2016	549.32
Neuroth Kevin	Garbage Service February 2016	127.00
Star Energy, LLC	Fuel February 2016	4,492.79
Storm Lake Hydraulics Co Inc	Supplies	11.25
Vast Broadband	Phone Service March 2016	59.36
Woltman Kim	Iowa One Call Meeting- Carroll- Woltman	29.70
Roadway Maintenance		Department Total = 16,321.12
Street Lighting		
MidAmerican Energy Company	Electric Service Jan/Feb 2016	13,045.41
Street Lighting		Department Total = 13,045.41
Snow Removal		
North Lake Truck Repair	Gear Lube	278.07
Sta-Mel Enterprises, Inc	Roadsalt	1,732.33
Sta-Mel Enterprises, Inc	Roadsalt	1,737.31
Snow Removal		Department Total = 3,747.71
Airport		
Bolton & Menk, Inc	Services through 2/29/2016	10,828.00
Buena Vista Co Treasurer	Property Tax- Pickhinke Prop	165.00
Buena Vista Co Treasurer	Property Tax- Foell Prop	284.00
Century Link	March 2016 Phone Service	152.48
Iowa Lakes Regional Water	March 2016 Water Service	79.77

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

Larson Oil & Distributing Co, Inc	Diesel Fuel	547.50
Larson Oil & Distributing Co, Inc	Diesel Fuel	395.18
MidAmerican Energy Company	Electric Service Jan/Feb 2016	779.08

Airport	Department Total =	13,231.01
----------------	---------------------------	-----------

Library

Alliant Energy	Gas Service Jan/Feb 2016	1,337.71
Genesis Development	Janitorial Services	600.00
MidAmerican Energy Company	Electric Service Jan/Feb 2016	684.71
Neuroth Kevin	Garbage Service February 2016	38.25
Vast Broadband	Phone Service March 2016	111.35

Library	Department Total =	2,772.02
----------------	---------------------------	----------

Parks Department

Alliant Energy	Gas Service Jan/Feb 2016	238.69
Arnold Motor Supply, LLP	Batteries (2)	258.78
Arnold Motor Supply, LLP	Belts	47.29
Builders Sharpening & Service	Mower Supplies	689.10
City of Storm Lake	Service & Hyd Repairs #410	246.02
Evertex Inc	Phone Service- March 2016	13.86
Fastenal Company	Supplies	2.37
Iowa Prison Industries	Signs	44.40
La Prensa LLC	Seasonal Job Ads	39.59
MidAmerican Energy Company	Electric Service Jan/Feb 2016	405.05
Neuroth Kevin	Garbage Service February 2016	73.00
Petersen Manufacturing	Park Bench	457.65
Petersen Manufacturing	Park Bench	457.65
Star Energy, LLC	Fuel February 2016	688.73
Vast Broadband	Phone Service March 2016	34.91

Parks Department	Department Total =	3,697.09
-------------------------	---------------------------	----------

Golf Course

Arnold Motor Supply, LLP	Fittings & Couplings	20.06
Fastenal Company	Supplies	5.15
L & G Products, Inc	Hermondin	25.00
La Prensa LLC	Seasonal Job Ads	39.58
MidAmerican Energy Company	Electric Service Jan/Feb 2016	232.40
MS Door Service Ltd	Pest Management Services	21.00
Turfwerks	Roller	328.47

Golf Course	Department Total =	671.66
--------------------	---------------------------	--------

Campgrounds

La Prensa LLC	Seasonal Job Ads	39.58
MidAmerican Energy Company	Electric Service Jan/Feb 2016	129.33
Vast Broadband	Phone Service March 2016	102.00

Campgrounds	Department Total =	270.91
--------------------	---------------------------	--------

Outdoor WaterPark

Brown & Hofmeister LLP	Legal Services through 2/29/2016	157.50
------------------------	----------------------------------	--------

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

Outdoor WaterPark

Department Total = 157.50

UNAVAILABLE

MidAmerican Energy Company	Electric Service Jan/Feb 2016	732.84
----------------------------	-------------------------------	--------

UNAVAILABLE Department Total = 732.84

Shelter House

Alliant Energy	Gas Service Jan/Feb 2016	356.53
MidAmerican Energy Company	Electric Service Jan/Feb 2016	179.23
MS Door Service Ltd	Pest Management Services	18.00

Shelter House Department Total = 553.76

Hotel Operations

Buena Vista Co Treasurer	Property Tax- Water Park	102,219.00
Neuroth Kevin	Garbage Service February 2016	93.00

UNAVAILABLE Department Total = 102,312.00

Economic Develop

Vast Broadband	Phone Service March 2016	23.38
----------------	--------------------------	-------

Economic Develop Department Total = 23.38

TIF

Buena Vista Co Treasurer	Property Tax- Condo Site	5,560.00
--------------------------	--------------------------	----------

TIF Department Total = 5,560.00

Storm Lake Sub-Division #5

Bolton & Menk, Inc	13th Street Services through 2/29/2016	722.50
Bolton & Menk, Inc	N Oneida Street Services through 2/29/2016	722.50
Bolton & Menk, Inc	10th & Russell Services through 2/29/2016	3,677.50

Storm Lake Sub-Division #5 Department Total = 5,122.50

Legal Services

Ahlers & Cooney, P.C.	Services for OSHA Investigation	361.00
Havens & Havens	1st Quarter 2016 Council Meetings	500.00

Legal Services Department Total = 861.00

City Hall Building

Alliant Energy	Gas Service Jan/Feb 2016	640.44
Evertex Inc	Phone Service- March 2016	15.99
Genesis Development	Janitorial Services	200.00
Julius Dennis R.	Entrance Mat Services	58.80
MidAmerican Energy Company	Electric Service Jan/Feb 2016	377.91
Neuroth Kevin	Garbage Service February 2016	28.50

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

Schumacher Elevator Company	Elevator Maintenance Service	189.01
Vast Broadband	Phone Service March 2016	83.66

City Hall Building	Department Total =	1,594.31
---------------------------	---------------------------	----------

Tort Liability

Toyne Inc	Repairs to Damaged Engine #74	8,929.22
-----------	-------------------------------	----------

Tort Liability	Department Total =	8,929.22
-----------------------	---------------------------	----------

Other Policy & Administration

Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.70
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	3.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- Erie St Parking	18.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	6.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Ret Pond	128.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- Park	10.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	5.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- New Sub Div Lot	4.00
Buena Vista Co Treasurer	Property Tax- Exp Blvd Pond	22.00
Central Bank	Job Posting- Finance Director	360.00
Central Bank	Survey Monkey Renewal	100.00
Central Bank	1095-C Forms	22.14
Central Bank	Finance Director Ad	41.67
Central Bank	Registration- Hill	98.34
Central Bank	Legislative Day Attendance- Patrick	25.00
Central Bank	IMMI Conference Registration- Navratil	140.00
Dimitri, Inc	Liquor License Refund	422.50
Gannett Co	Finance Director Ad	871.78
Genesis Development	Shredding	16.88
Genesys Conferencing	Conference Call	9.56
King's Pointe Resort	Ballroom Rental- 2/27/2016	21.00
NW IA League of Cities	February 2016 Meeting Expense	60.00
NW IA League of Cities	January 2016 Meeting Expense	30.00
Pilot Tribune	Finance Director Ads	494.13

Other Policy & Administration	Department Total =	2,835.30
--	---------------------------	----------

Water Administration

Accela, Inc #774375	January 2016 Web Payments	138.00
Accela, Inc #774375	January 2016 IVR Payments	4.75
Accela, Inc #774375	February 2016 Web Payments	139.75
Accela, Inc #774375	February 2016 IVR Payments	4.75
Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.70
Bolton & Menk, Inc	Bio-Ractor Services through 2/29/2016	4,561.50
Central Bank	Survey Monkey Renewal	100.00
Central Bank	IMMI Conference Registration- Navratil	140.00
Central Bank	Registration- Hill	98.33
Central Bank	Finance Director Ad	41.67
Custodian of Petty Cash	NSF #13170	3.00
Evertex Inc	Phone Service- March 2016	15.75
Gannett Co	Finance Director Ad	871.78
Genesis Development	Janitorial Services	200.00
Pilot Tribune	Finance Director Ads	494.13
Qualified Presort Service, LLC	Past Due Notices	80.98
Qualified Presort Service, LLC	ACH Final Bill	1.70
Vast Broadband	Phone Service March 2016	70.27

Water Administration

Department Total = 6,821.66

Water Plant

Alliant Energy	Gas Service Jan/Feb 2016	2,072.83
Arnold Motor Supply, LLP	Charger Cables	9.09
Automatic Systems Co	SCADA Win-911 Dialing Software	8,780.00
Bigfoot Crane Company USA, Inc	Dump Bin	1,847.67
Color-ize Inc	Lab Books	637.65
Crescent Electric Supply Co	Pliers & Wire	172.38
Evertex Inc	Phone Service- March 2016	119.70
Fastenal Company	Safety Glasses	10.48
Graffix, Inc	Uniforms	601.55
JNB Acquisition Corporation	Copier Maintenance Agreement	24.30
KSL Convenience LLC	Kerosene- Less Tax	26.90
MidAmerican Energy Company	Electric Service Jan/Feb 2016	14,857.73
Mike's Electronics Inc	SCADA Repairs	80.00
Mike's Electronics Inc	Well 14 Repairs	315.00
Mississippi Lime Company	Lime	4,539.10
Mississippi Lime Company	Lime	4,647.40
Mississippi Lime Company	Lime	4,628.40
Neuroth Kevin	Garbage Service February 2016	82.75
PraxAir inc	Carbon Dioxide	862.91
ProElect/Professional Electronics	SCADA Phone Line	177.94
Star Energy, LLC	Fuel February 2016	59.99
Utility Equipment Co	HSP Check Valve Repair Kit	1,309.35
Vast Broadband	Phone Service March 2016	169.04
Vessco Inc	Belt Feeders	39,940.00
Vessco Inc	Slaker Overhaul Parts	38,582.00

Water Plant

Department Total = 124,554.16

Water Distribution

Alliant Energy	Gas Service Jan/Feb 2016	401.83
Arnold Motor Supply, LLP	Filters	16.38
Buena Vista Co Recorder	Recording Fees	76.00
Evertex Inc	Phone Service- March 2016	47.72
Graffix, Inc	Uniforms	556.05

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

MidAmerican Energy Company	Electric Service Jan/Feb 2016	71.80
Star Energy, LLC	Fuel February 2016	184.97
Storm Lake Comm Schools	Utility Incentive Lot 2	500.00
Utility Equipment Co	Repair Clamps & Tape	135.53
Vast Broadband	Phone Service March 2016	74.00

Water Distribution

Department Total = 2,064.28

Water Meters

Evertex Inc	Phone Service- March 2016	23.86
Graffix, Inc	Uniforms	43.00
Star Energy, LLC	Fuel February 2016	97.60

Water Meters

Department Total = 164.46

Wastewater Administration

Accela, Inc #774375	February 2016 Web Payments	139.75
Accela, Inc #774375	January 2016 Web Payments	138.00
Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.70
Accela, Inc #774375	February 2016 IVR Payments	4.75
Accela, Inc #774375	January 2016 IVR Payments	4.75
Central Bank	Registration- Hill	98.33
Central Bank	IMMI Conference Registration- Navratil	140.00
Central Bank	Finance Director Ad	41.66
Central Bank	Survey Monkey Renewal	100.00
Evertex Inc	Phone Service- March 2016	15.98
Gannett Co	Finance Director Ad	871.78
Genesis Development	Janitorial Services	200.00
Pilot Tribune	Finance Director Ads	494.12
Qualified Presort Service, LLC	Past Due Notices	80.97
Qualified Presort Service, LLC	Final Bills	9.80
Vast Broadband	Phone Service March 2016	81.98

Wastewater Administration

Department Total = 2,277.17

Wastewater Treatment Plant

Alliant Energy	Gas Service Jan/Feb 2016	967.31
Arnold Motor Supply, LLP	Supplies	51.24
Bierschbach Equipment & Supply Company, Inc	Caps & Water Stops	219.40
Buena Vista Co Treasurer	Property Tax- Farm Ground	237.00
Buena Vista Co Treasurer	Property Tax- Sievers Prop	514.00
Buena Vista Co Treasurer	Property Tax- Land	9.00
Century Link	Phone Services	186.83
Electric Pump Inc	Lift Station Pump Repairs	1,301.25
Evertex Inc	Phone Service- March 2016	109.30
Ferguson Enterprises Inc	Supplies	71.26
Foundation Analytical Laboratory Inc	Testing	857.00
Foundation Analytical Laboratory Inc	Testing	344.00
Jacobsen Ronald	Marshalltown- Collection System Conf- Jacobsen	31.00
JNB Acquisition Corporation	Copier Maintenance Agreement	18.85
JNB Acquisition Corporation	Service Call	25.00
Larson Oil & Distributing Co, Inc	Oil	576.95
Larson Oil & Distributing Co, Inc	Fuel	212.95
Larson Oil & Distributing Co, Inc	Propane	49.50
Larson Oil & Distributing Co, Inc	Tank Rental	200.25
Larson Oil & Distributing Co, Inc	Fuel	293.70

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

Larson Oil & Distributing Co, Inc	Propane	792.00
Larson Oil & Distributing Co, Inc	Fuel	325.56
Larson Oil & Distributing Co, Inc	Fuel	801.77
Larson Oil & Distributing Co, Inc	Fuel	201.59
Larson Oil & Distributing Co, Inc	Fuel	509.70
Larson Oil & Distributing Co, Inc	Fuel	110.56
Larson Oil & Distributing Co, Inc	Fuel	240.00
Larson Oil & Distributing Co, Inc	Fuel	631.90
Logical Concepts Inc	Wireless Service FY2016	31.00
MidAmerican Energy Company	Electric Service Jan/Feb 2016	10,354.48
NCL of Wisconsin Inc	Testing Supplies	275.28
Neuroth Kevin	Garbage Service February 2016	67.00
OMG Midwest, Inc	Sand	230.30
Recycle Center Harold Rowley	Recycling	40.56
Recycle Center Harold Rowley	Recycling	33.80
Recycle Center Harold Rowley	Recycling Late Fee	5.00
Recycle Center Harold Rowley	Recycling	29.12
Reinert Michael P	Steel Materials	335.68
Star Energy, LLC	Fuel February 2016	227.38
Streed Mark	Marshalltown- Collection System Conf- Streed	44.80
USA Blue Book	Ultra-Lok	1,238.64

Wastewater Treatment Plant

Department Total = 22,801.91

Wastewater Collection

Arnold Motor Supply, LLP	Jet Machine Light Wiring	18.77
Star Energy, LLC	Fuel February 2016	95.29
Storm Lake Comm Schools	Utility Incentive Lot 2	500.00

Wastewater Collection

Department Total = 614.06

Landfill

Accela, Inc #774375	January 2016 Web Payments	138.00
Accela, Inc #774375	January 2016 IVR Payments	4.75
Accela, Inc #774375	February 2016 Web Payments	139.75
Accela, Inc #774375	February 2016 IVR Payments	4.75
Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.71
Gannett Co	Finance Director Ad	871.77
Genesis Development	Janitorial Services	200.00
Qualified Presort Service, LLC	Past Due Notices	80.97

Landfill

Department Total = 1,295.28

Storm Water Administration

Accela, Inc #774375	Credit from Inv#31461 for Maintenance Enhanced	-144.71
Accela, Inc #774375	February 2016 IVR Payments	4.75
Accela, Inc #774375	January 2016 IVR Payments	4.75
Accela, Inc #774375	February 2016 Web Payments	139.75
Accela, Inc #774375	January 2016 Web Payments	138.00
City of Colleyville	Travel Expenses for Adrienne Lothery for ICMA Lead	535.65
City of Las Vegas	Storm Water Study- ICMA	460.46
King's Pointe Resort	Storm Water Study- Skeffington-Vos	174.84
King's Pointe Resort	Storm Water Study- Lothery	91.84
King's Pointe Resort	Storm Water Study- Woolery	91.84
King's Pointe Resort	Storm Water Study- Hibbler	91.84
Qualified Presort Service, LLC	Past Due Notices	80.97

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 03/10/16 To 03/21/16
User: tyler.gibbins

Skeffington-Vos Hadley	Storm Water Study Reimbursement	360.47
Storm Water Administration	Department Total =	2,030.45
Storm Water Collection		
Bolton & Menk, Inc	Services through 2/29/2016	15,365.50
Foundation Analytical Laboratory Inc	Testing	60.00
Storm Water Collection	Department Total =	15,425.50
Insurance		
Auxiant - Claims Account	3/15/2016 Claims	14,721.96
Auxiant - Claims Account	3/7/2016 Claims	1,934.18
Auxiant - Fixed Account	April 2016 Insurance Premium	17,211.99
Auxiant - Flex Account	3/9/2016 Flex Claims	477.36
Auxiant - Flex Account	3/16/2016 Flex	558.71
Insurance	Department Total =	34,904.20
UNAVAILABLE		
Salus LLC	February 2016 Membership	120.00
UNAVAILABLE	Department Total =	120.00
Vehicle Maintenance		
Arnold Motor Supply, LLP	Battery	289.37
Arnold Motor Supply, LLP	Supplies	66.99
Arnold Motor Supply, LLP	Blade #16	9.99
Fastenal Company	Supplies	50.16
Vehicle Maintenance	Department Total =	416.51
Technology		
Pictometry International Corporation	Imagery Flight FY2016	2,000.00
Pictometry International Corporation	Annual Connect Fee FY2016	750.00
Rebnord Technologies Inc	2 Fact Auth	375.00
Rebnord Technologies Inc	My Anti Spam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,250.00
Rebnord Technologies Inc	IT Service Agreement- WQ Computers	150.00
Rebnord Technologies Inc	IT Service Agreement- WQ Network	200.00
Rebnord Technologies Inc	IPad Case	69.95
Vast Broadband	Internet Service Mar 2016	894.95
Technology	Department Total =	7,764.90
	Grand Total =	495,344.38

King's Pointe Resort
Disbursements 3/2/2016 through 3/15/2016

Vendor Name	Description	Amount
Ameripride Services (2)	supplies	1,224.40
Mediacom Communication	utilities	928.46
Bomgaars Supply Inc	supplies	104.86
Booking.com	services	59.40
Buena Vista Stationary	supplies	76.20
Capital Sanitary Supply Co.	supplies	441.09
City of Storm Lake	utilities	2,620.36
Color-ize (2)	supplies	49.85
Commlog	services	50.66
Counsel	services	348.90
Dippin' Dots Inc	supplies	1,097.28
Elissa Doebel	services	400.11
Ferguson Enterprises, Inc.	supplies	5.61
First National Bank- Omaha CC (2)	payment	1,574.27
Garbage Hauling Service	services	405.76
Hy-Vee Food Store (3)	food	429.26
Julius Cleaners	services	17.90
Kineth Hotel Corporation	payroll, work comp	76,765.14
Brian Oakleaf	reimbursement	240.00
Oracle America, Inc (2)	services	7,250.88
Pepsi-Cola Bottling Co. (2)	beverages	1,450.20
Precision Dynamics Corp	services	328.63
Jayme Riedell	reimbursement	188.23
Sceptre Hospitality Resources	services	2,181.36
The Storm Lake Times	advertising	724.63
Storm Lake Chamber & Area	services	3,500.00
Sysco Guest Supply	supplies	1,618.96
Treasurer - State of Iowa	sales tax	12,700.00
United Parcel Service- Carl STM (2)	services	146.56
US Foods (2)	food	22,566.35
US Water Services Inc	services	458.33
Vast Braodband	utilities	2,694.76
Al's Liquor (3)	beverages	216.44
Doll Distributing (4)	beverages	124.64
Glazer's Distributors (2)	services	78.60
Johnson Brothers/Iowa Wine & Bev (3)	beverages	398.56
King's Pointe Resort (2)	services	45.33
Misc POA Disbursements	services	42.80
	Total	143,554.77

Sunrise Pointe Golf Course
Disbursements 3/2/2016 through 3/15/2016

Daniels Filter Services	services	56.28
Julius Cleaners	services	4.80
Kineth Hotel Corporation (2)	payroll, management fee	2,395.86
Pepsi-Cola Bottling Co	beverages	189.00
US Foods Inc	food	68.85
Vast Braodband	utilities	122.72
	Totals	2,837.51

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
MARCH 9, 2016 5:00 P.M.**

Present: Mayor Jon Kruse, Council Members Dan Anderson (via phone), Bruce Carlson, Mike Porsch, Bruce Engelmann (via phone) and Tyson Rice. Absent: None. Staff present: City Manager Jim Patrick, Asst. City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Building Official Scott Olesen, Fire Chief Mike Jones, Public Works Director Jason Etnyre, Library Director Elizabeth Huff, Water Plant Superintendent Todd Allen, Wastewater Superintendent Ron Jacobsen, and Sue Vossberg City Clerk.

Mayor Kruse called the meeting to order at 5:00pm.

FY 2016-2017 Budget – Mayor Kruse opened the public hearing on the FY 2016-2017 Budget stating that this was the time and place for any comments. He then explained that the budget that was published in the paper included the changes that were requested at the budget workshop. The budget would need to be passed as published and if changes were wanted then the budget amendment process would have to be followed.

Patricia Hampton, representing the Witter Gallery, was concerned about the Witter Gallery being cut from \$11,000 to \$8,000 and that it might affect the Gallery when applying for grants.

Tom McClinton – 529 College Street – wanted more oversight from the Council but that they should not micromanage. Wants oversight in economic development and budget should reflect Council's priorities.

Don Piercy – 1701 W. 5th St. – Presented some concerns about the budget and was asked to come to City Hall to have his concerns answered.

Jon Bauer – 267 Southshore – has vacant properties and cannot find tenants to lease due to the property taxes.

After hearing no further comments the Mayor then closed the public hearing.

Moved by Council Member Porsch to adopt Resolution No. 99-R-2015-2016 adopting the Fiscal Year 2016-2017 Budget. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

RESOLUTION NO. 99-R-2015-2016

**RESOLUTION ADOPTING THE 2016-2017 FISCAL YEAR BUDGET FOR THE CITY
OF STORM LAKE, IOWA**

Be it resolved by the Council of the City of Storm Lake, Iowa:

Whereas the proposed budget has been published as required by law, and

Whereas the City Council has held a public hearing as required by law, and

Whereas all transfer of funds must be approved by resolution of the City Council.

NOW THEREFORE BE IT RESOLVED that the annual budget for the fiscal year ending June 30, 2017, as set forth in the Budget Summary and in the detailed budget in support thereof showing the revenue estimates, transfers and appropriation expenditures and allocations to program activities for said fiscal year be adopted.

		Budget FY	Re-est. FY	Actual FY
		2017	2016	2015
		(a)	(b)	(c)
<u>Revenues & Other Financing Sources</u>				
Taxes Levied on Property	1	4,192,977	3,872,127	3,814,004
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,192,977	3,872,127	3,814,004
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	837,731	736,388	728,556
Other City Taxes	6	2,041,119	2,125,161	2,042,772
Licenses & Permits	7	239,671	50,500	298,421
Use of Money and Property	8	560,760	143,726	166,357
Intergovernmental	9	5,807,051	5,549,783	7,527,727
Charges for Services	10	13,075,358	13,398,432	11,841,626
Special Assessments	11	0	0	0
Miscellaneous	12	189,018	72,842	510,434
Other Financing Sources	13	0	4,311,877	3,569,374
Transfers In	14	4,786,768	6,806,242	5,248,460
Total Revenues and Other Sources	15	31,730,453	37,067,078	35,747,731
<u>Expenditures & Other Financing Uses</u>				
Public Safety	16	3,134,088	2,914,698	2,755,598
Public Works	17	1,818,048	1,365,669	1,246,827
Health and Social Services	18	9,500	6,500	8,331
Culture and Recreation	19	2,163,688	1,799,082	1,619,343

Community and Economic Development	20	99,217	836,022	883,654
General Government	21	382,071	516,581	495,112
Debt Service	22	1,746,415	2,024,079	5,563,604
Capital Projects	23	2,357,430	4,533,754	1,441,662
Total Government Activities Expenditures	24	11,710,457	13,996,385	14,014,131
Business Type / Enterprises	25	12,675,136	16,181,770	18,876,331
Total ALL Expenditures	26	24,385,593	30,178,155	32,890,462
Transfers Out	27	7,334,860	6,254,935	5,248,460
Total Expenditures/Transfers Out	28	31,720,453	36,433,090	38,138,922
Excess Revenues & Other Sources Over				
(Under) Expenditures/Transfers Out	29	10,000	633,988	-2,391,191
Beginning Fund Balance July 1	30	12,387,797	11,753,809	14,145,000
Ending Fund Balance June 30	31	12,397,797	12,387,797	11,753,809

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

5-Year CIP – Mayor Kruse opened the public hearing on the proposed FY 2017-2021 Five-Year Capital Improvements Plan stating that this was the time and place for any comments. Hearing no comments the Mayor then closed the public hearing.

Moved by Council Member Anderson to adopt Resolution No. 100-R-2015-2016 Adopting the Fiscal Year 2017-2021 Five-Year Capital Improvements Plan. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 100-R-2015-2016

RESOLUTION ADOPTING THE CITY OF STORM LAKE 5-YEAR CAPITAL IMPROVEMENTS PLAN

WHEREAS, the City of Storm Lake has a need to develop a 5-Year Capital Improvements Plan that will assist city staff and the City Council in the development of long term capital funding priorities; and

WHEREAS, each department of the City of Storm Lake has submitted and prioritized potential projects for the next five fiscal years; and

WHEREAS, the City Manager and City Council have reviewed and prioritized those projects based on potential funding sources in each fund; and

WHEREAS, the proposed 5-Year Capital Improvements Plan has been reviewed and commented on by the City Council during their Budget Workshop in February 2, 2016.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Storm Lake City Council formally approves the City's FY 2017-2021 5-Year Capital Improvement Plan as a planning document for the entire city organization.

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Hear the Public – Julie Christiansen – 1304 E. Milwaukee – Addressed the Council with a problem with snow removal and that no one had contacted her after her complaint.

Relay for Life – Moved by Council Member Rice to adopt Resolution No. 101-R-2015-2016 approving the requests from Relay for Life Event to be held on Friday, June 17, 2016 in Chautauqua Park contingent upon receipt of insurance certificate. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 101-R-2015-2016

**A RESOLUTION APPROVING REQUEST FOR THE 2016 RELAY FOR LIFE EVENT
TO BE HELD AT CHAUTAUQUA PARK**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve the use of Chautauqua Park and shelter on Friday, June 17, 2016, between the hours
of 5:00pm and 10:00pm for the 2016 Relay for Life Event.

To further approve a noise variance from 5:00pm and 10:00pm.

To further approve the Luminary Display.

To further approve appropriate support from the Parks Departments.

To further approve erection of a tent, games and inflatables within the venue.

And to further give permission for food and merchandise vending.

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Capital Loan Notes – Mayor Kruse opened the public hearing on the authorization of a Loan Agreement and the issuance of not to exceed \$750,000 General Obligation Capital Loan Notes stating that this was the time and place for any comments. Hearing no comments the Mayor then closed the public hearing.

Moved by Council Member Porsch to adopt Resolution No. 102-R-2015-2016 instituting proceedings to take additional action for the issuance of not to exceed \$750,000 General Obligation Capital Loan Notes. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 102-R-2015-2016

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$750,000 GENERAL OBLIGATION CAPITAL
LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$750,000 General Obligation Capital Loan Notes, for essential corporate purposes, in order to provide funds to pay the costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including improvements to Erie Street, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$750,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Moved by Council Member Anderson to adopt Resolution No. 103-R-2015-2016 authorizing the issuance of not to exceed \$750,000 General Obligation Capital Loan Notes, Series 2016B and levying a tax for the payment of the notes. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 103-R-2015-2016

**RESOLUTION AUTHORIZING THE ISSUANCE OF NOT
TO EXCEED \$750,000 GENERAL OBLIGATION CAPITAL
LOAN NOTES, SERIES 2016B, AND LEVYING A TAX FOR
THE PAYMENT THEREOF**

WHEREAS, the City of Storm Lake, State of Iowa ("Issuer"), is a municipal corporation, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including improvements to Erie Street (the "Project"), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, Series 2016B, in the amount of not to exceed \$750,000 be issued; and

WHEREAS, the City Council has taken such acts as are necessary to authorize issuance of the Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, STATE OF IOWA:

Section 3. Authorization of the Issuance. General Obligation Capital Loan Notes, Series 2016B, in the amount of not to exceed \$750,000 shall be issued pursuant to the provisions of Iowa Code Sections 384.24A and 384.25 for the purposes covered by the hearing.

Section 4. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76.2, there is levied for each future year the following direct annual tax upon all the taxable property in the City of Storm Lake, State of Iowa, to wit:

FISCAL YEAR (JULY 1 TO JUNE 30)

AMOUNT	YEAR OF COLLECTION
\$154,400	2016/2017
\$151,600	2017/2018
\$153,800	2018/2019
\$150,900	2019/2020
\$153,000	2020/2021

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 5. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Notes to be issued, this Council will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 6. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Buena Vista, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Notes.

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Moved by Council Member Engelmann to adopt Resolution No. 104-R-2015-2016 approving electronic bidding procedures and distribution of preliminary Official Statement for the not to exceed \$750,000 General Obligation Capital Loan Notes. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 104-R-2015-2016

RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND DISTRIBUTION OF PRELIMINARY OFFICIAL STATEMENT

WHEREAS, the City of Storm Lake, Iowa is in need of funds to pay costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street improvements; the acquisition, installation, and repair of sidewalks, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, including improvements to Erie Street, and it is deemed necessary and advisable that General Obligation Capital Loan Notes, in the amount of not to exceed \$750,000, be issued; and

WHEREAS, the City has, in accordance with the Code of Iowa, held a public meeting and hearing upon the proposal to institute proceedings for the issuance of Notes for the aforesaid essential corporate purposes; and

WHEREAS, in conjunction with its Financial Advisor, Piper Jaffray, the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Notes; and

WHEREAS, the Council has received information from its Financial Advisor evaluating and recommending the procedure hereinafter described for sealed, electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Notes by means of both sealed and electronic internet communication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, STATE OF IOWA:

Section 7. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and Clerk, upon the advice of bond counsel and the City's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Notes for sale.

Section 8. That the receipt of electronic bids by facsimile machine and through the PARITY® Competitive Bidding System described in the Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering.

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Downtown Façade Project – Mayor Kruse opened the public hearing on the Downtown Revitalization Façade Improvements Project stating that this was the time and place for any comments.

Keri Navratil, Assistant City Manager, made the following announcements:

- This public hearing is being held to update residents on the Downtown Revitalization Façade Improvements Project. This project is funded in part by a Community Development Block Grant. The scope of work and goals of the project changed since the grant application was submitted to the State of Iowa in 2012 with an authorized Amendment to lower the completion of number of buildings from 20 to 9 due to Owners withdrawing from the Program. The City felt there could still be significant impact with the remaining buildings being completed.

- Cornerstone Commercial Contractors is the contractor for the project. Work is approximately 90% complete.
- The grant is scheduled to close-out July 31, 2016.
- To date, \$436,921.00 in CDBG funds have been requested and \$231,164.87 in matching funds have been expended.

Tom McClinton – 529 College Ave – wanted to know why the number of buildings dropped from 20 to 9. Ms. Navratil stated that after the bidding process the owners did not want to participate due to the cost.

Hearing no further comments the Mayor then closed the public hearing.

Well #20 Project – Moved by Council Member Porsch to approve an amendment to the engineering services agreement with Veenstra & Kimm for the Well No. 20 Project. The amendment cost is not to exceed \$9,000. Total engineering services during construction is not to exceed \$26,500.00. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

National Disaster Resiliency Competition Grant – Moved by Council Member Anderson to approve an Administrative Services agreement with Simmering-Cory, Inc. for the 2015 National Disaster Relief CDBG Funding – Resiliency Grant application. Agreement cost not to exceed \$59,250. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

FEMA Grinder Pump Project – Moved by Council Member Porsch to adopt Resolution No. 105-R-2015-2016 approving change order #1 to the contract with Schoon Construction & Excavation, Inc. for the Sanitary Sewer System Mitigation Project Grinder Pump Installation Project. Seconded by Council Member Carlson. Vote: Ayes – Carlson, Porsch, Anderson, and Engelmann. Nay – Rice. Motion carried.

RESOLUTION NO. 105-R-2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 1 to the contract with Schoon Construction & Excavation, Inc. for the Sanitary Sewer System Mitigation Project Grinder Pump Installation Project, for the following items:

1. Add material for deeper grinder pump installation – addition of \$453.39
2. Additional labor for installation of deeper grinder pump – addition of \$375.00
3. Additional electrical work to extend electrical service to breaker panel – addition of \$278.00

Change order also extends the contract completion date from November 30, 2015 to January 31, 2016.

Cost of Change Order No. 1 is an addition of \$1,106.39 to the contract. Total contract cost after Change Order No. 1 is \$20,058.86.

PASSED AND APPROVED this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

STP Application – Moved by Council Member Anderson to approve the submittal of a FY2020 STP application for the Oneida Street Project – Milwaukee to East Railroad Street. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

Engineering Agreement Amendment – FEMA Construction Observation and Inspection – Moved by Council Member Engelmann to approve the Second Amendment to Agreement with Veenstra and Kimm for the Construction Observation and Inspection Services for the Sanitary Sewer Mitigation Project. Amendment increases the contract by \$30,000 to a not to exceed amount of \$635,000. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Engineering Agreement Amendment – FEMA Final Design and Construction Administration – Moved by Council Member Anderson to approve the Second Amendment to Agreement with Veenstra & Kimm for the Construction Observation and Inspection Services for the Sanitary Sewer Mitigation Project. Amendment increases the contract by \$26,000 to a not to exceed amount of \$275,700. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Finance Director Search Services – Consensus of the Council was to take no action and to have the City Manager send out a RFP to HR One Source.

South School Right of 1st Refusal – Moved by Council Member Porsch to adopt Resolution No. 106-R-2015-2016 on proposing relinquishment and disposition of right of first refusal to Storm Lake Community School District for South School property and setting public hearing for March 21, 2016. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

RESOLUTION NO. 106-R-2015-2016

RESOLUTION PROPOSING RELINQUISHMENT AND DISPOSITION OF RIGHT OF FIRST REFUSAL TO STORM LAKE COMMUNITY SCHOOL DISTRICT

WHEREAS, on September 19, 2012, the Storm Lake Community School District (“District”), by a Grant of Right of First Refusal recorded September 26, 2012 as instrument number 122666 in the Buena Vista County, Iowa Recorder’s Office, (the “Grant”) granted the

City of Storm Lake, Iowa (“City”) a right of first refusal with respect to the following described real estate owned by the District:

LOTS ONE (1), TWO (2), THREE (3), FOUR (4), AND FIVE (5), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA **EXCEPT** THE EAST ONE HUNDRED SEVENTY-TWO FEET (E. 172’) OF THE NORTH SIXTY-FIVE FEET (N. 65’) OF LOT ONE (1), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA.

(the “Real Estate”);

WHEREAS, under the Grant, the City had the right to match any offer to purchase the Real Estate received by the District and acquire the Real Estate from the District;

WHEREAS, the District is interested in conveying the Real Estate to a developer for nominal consideration because the Real Estate is in disrepair, is no longer used for District purposes, and is a financial burden for the District;

WHEREAS, the City has no interest in acquiring the Real Estate because of the Real Estate’s condition and lack of significant economic value;

WHEREAS, the City desires that the Real Estate be developed and returned to the real estate tax base of the City;

WHEREAS, the District desires that the City relinquish its rights under the Grant to facilitate the sale and conveyance of the Real Estate to a third party; and

WHEREAS, the Real Estate, if acquired by the City through an exercise of its rights under the Grant, would be without apparent value or use to the City and could well be a financial liability; and the City, without consideration, is willing to cooperate with the District by relinquishing the City’s rights under the grant to facilitate the District’s conveyance of the Real Estate to a third party.

NOW, THEREFORE, be it hereby resolved that the City proposes to relinquish its rights under the Grant and quitclaim any interest the City may have in the Real Estate to the District, without actual consideration. It is further resolved that this proposal shall be scheduled for public hearing at the Council Chambers at City Hall at the regular council meeting scheduled March 21, 2016 at 5:00 p.m. The City Clerk is further directed to have a copy of this Resolution published in the Storm Lake Times on a date not less than four (4) days nor more than twenty (20) days prior to said meeting.

Passed and approved this 9th day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Adjourn – Moved by Council Member Rice to adjourn the meeting at 6:50pm. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: MARCH 14, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
KING'S POINTE
1520 E LAKESHORE DR

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	03-13-2014 to 02-14-2015	02-15-2015 to 03-12-2016
INCIDENTS		
911 Hang Up Call	3	4
Accident	6	2
Ambulance Assist	5	7
Animal Complaint	1	2
Assaul	0	1
Bar Check	0	1
Bike Patrol	5	2
Burglary to Vehicle	1	0
Burglar Alarm	1	0
Burglary to Vehicle	1	0
Business Assist	3	5
Business Escort	1	0
Business Security	238	178
Chidl Abuse	0	1
Citizen Assist	5	3
Citizen Complaint	1	0
Criminal Mischief	0	1
Dead Body	1	0
Disturbance	1	2
Domestic	2	2
Drug Investigaiton	2	0
Fire Department Assist	4	2
Forgery	1	2
Found Property	1	2
General Information	0	1

Gun Call/Gun Shots	0	1
Harassment	1	0
Hit and Run	4	0
Intoxicated Driver	1	1
Intoxicated Pedestrian	4	2
Juvenile Problem	0	1
Keys Locked In Car	12	11
Lost Property	2	0
Meeting	9	26
Motorist Assist	2	3
Pedestrian Stop	1	0
PR/Talk/Presentation	7	29
Station Assignment	7	8
Street Beat	17	15
Subpoena Service	0	3
Suspicious Activity	0	4
Suspicious Person	0	1
Theft	2	5
Traffic Control	2	0
Training	8	9
Trespass	0	1
Vehicle Stop	27	17
Warrant Service	0	1
Welfare Check	0	4

ARRESTS

Assaulting a Police Officer	0	1
Carrying Weapons	0	1
Disorderly Conduct	1	3
Domestic Assault	2	0
Interference	0	2
Operating Without Owners Consent	0	1
Possess Alcohol as Minor	0	2
Public Intoxication	4	4
Theft	0	1

Recommendation: Approval of liquor license

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: MARCH 14, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
SUNRISE POINTE GOLF COURSE
1528 E LAKESHORE DR

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	03-13-2014 to 02-15-2015	02-16-2015 to 03-12-2016
INCIDENTS		
Accident	3	2
Ambulance Call	0	1
Animal Complaint	2	0
Bar Check	8	5
Burglar Alarm	8	7
Burglary to Vehicle	0	1
Business Assist	1	1
Business Security	79	51
Citizen Assist	1	1
City/Co Dept Assist	0	2
Domestic	1	0
Fire Department Assist	2	0
Found Property	0	1
General Information	0	1
Harassment	0	1
Juvenile Problem	0	1
Keys Locked In Car	1	4
Lost Property	1	0
Motorist Assist	0	2
Open Window/Door	4	0
PR/Talk/Presentation	2	2
Reckless Driver	1	0
Station Assignment	2	0
Street Beat	5	2
Suspicious Person	1	1

Suspicious Vehicle	0	1
Theft	1	0
Training	2	0
Vehicle Maintenance	7	4
Vehicle Stop	3	7
ARRESTS	none	none

Recommendation: Approval of liquor license.

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: MARCH 14, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
SICHANH LIQUOR STORE
812 FLINDT DRIVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	03-13-2014 to 02-17-2015	02-18-2015 to 03-12-2016
INCIDENTS		
9-1-1 Hang Up Call	5	2
Accident	0	1
Burglar Alarm	1	2
Business Assist	1	0
Business Security	9	4
Keys Locked in Car	0	1
Law Department Assist	1	1
PR/Talk/Presentation	1	1
Station Assignment	4	2
Street Beat	0	4
Theft	1	0
Vehicle Stop	4	3

ARRESTS

Disorderly Conduct	0	1
Minor In Possession of Alcohol	1	0
Public Intoxication	0	1
Theft	1	0

Recommendation: Approval of liquor license.

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: MARCH 14, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
MO'S
707 LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	03-13-2014 to 02-17-2015	02-18-2015 to 03-12-2016
INCIDENTS		
911 Hang-up Call	0	1
Animal Call	1	1
Bad Check	1	1
Bar Check	210	220
Burglary	0	1
Business Assist	2	2
Business Security	24	38
Citizens Assist	0	1
City Code Enforcement	0	1
Disturbance	3	3
Driver's License Check	0	1
Drug Investigation	1	0
Extra Security	0	1
Fight	0	2
Found Property	1	0
Intoxicated Driver	0	1
Intoxicated Pedestrian	13	9
Law Department Assist	0	3
Open Window/Door	0	1
Pedestrian Stop	1	3
PR/Talk/Presentation	1	3
Reckless Driver	0	2
Scam	1	1
Street Beat	1	2
Theft	0	2

Wants/Warrant Check	2	5
Warning	2	0
Warrant Service	1	0
Welfare Check	1	0

ARRESTS

.02% age 16-20	0	1
Carrying Weapons	0	1
Disorderly Conduct	1	3
Interference With Official Acts	1	0
Public Intoxication	7	10
Possess Alcohol as Minor	1	1
Possess Controlled Substance	0	1
Possess Drug Paraphernalia	0	1
Theft	0	1
Trespass	0	1

Recommendation: Approval of liquor license.

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: MARCH 14, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
LA PERLA
200 E. RAILROAD

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	5-8-2014 to 5-8-2015	5-9-2015 to 3-12-2016
INCIDENTS		
911 Hang-Up Call	0	1
Bar Check	54	32
Burglar Alarm	1	1
Business Assist	0	1
Business Security	22	14
Citizen Assist	1	0
City/County Department Assist	1	0
Disturbance/Noise/Party	0	1
Fight	1	1
Gun Call/Gun Shots	1	0
Intoxicated Pedestrian	3	0
Law Department Assist	2	1
Motorist Assist	0	1
Open Window/Door	0	2
Station Assignment	2	0
Threat	0	1
Wants/Warrants Check	3	0

ARRESTS

Assault	1	3
Disorderly Conduct	4	2
Domestic Abuse Assault	1	0
Interference With Official Acts	2	1
Operating While Intoxicated	1	0

Public Intoxication	4	2
Sell Alcohol to Minor	1	0

Recommendation: Approval of liquor license.

Staff Summary

3/21/2016
Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	\$495,344.38	\$393,719.64	\$92,294.28	23.45	\$112,263.90	28.51	\$189,161.46	48.04
King's Pointe	\$142,554.77	\$53,261.29	\$10,890.96	20.45			\$42,370.33	79.55
Golf Course	\$2,837.51	\$441.65	\$127.52	28.88			\$314.13	71.12

RECOMMENDATION: Review Buy Local Information

Staff Summary

3/21/2016

Agenda Item # 3.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Public Hearing On The City's Relinquishment And Disposition Of Right Of First Refusal To Storm Lake Community School District For South School

BACKGROUND: On September 19, 2012 the Storm Lake Community School District granted the City of Storm Lake a Right of First Refusal on South School. Under the Grant, the City had the right to match any offer to purchase the Real Estate received by the District and acquire the Real Estate from the District. The District has received an offer to purchase from the Foust Brothers, LLC, a developer and the District is interested in conveying the property to the developer. Since the City has no interest in acquiring the property because of the Real Estate's condition and lack of significant economic value, and the City is interested in the redevelopment of the property and its return to the tax base, the City wishes to relinquish its rights under the Grant and quitclaim any interest the City may have in the Real Estate to the District, without actual consideration.

FISCAL IMPACT: No Fiscal impact for the Public Hearing

RECOMMENDATION: Open the Public Hearing, Hear the Public, Consider comments, and Close the Hearing.

ATTACHMENTS:

Description	Type
Public Hearing	Backup Material

NOTICE TO THE PUBLIC

Notice is hereby given to all residents of the City of Storm Lake, Iowa that the City Council will hold a hearing at 5:00 p.m. on March 21, 2016, at the Council Chambers in Storm Lake, Iowa, for the purpose of considering a proposal previously adopted by Resolution to dispose of a real estate interest described in the previously-adopted Resolution. The Resolution is as follows:

RESOLUTION PROPOSING RELINQUISHMENT AND DISPOSITION OF RIGHT OF FIRST REFUSAL TO STORM LAKE COMMUNITY SCHOOL DISTRICT

WHEREAS, on September 19, 2012, the Storm Lake Community School District ("District"), by a Grant of Right of First Refusal recorded September 26, 2012 as instrument number 122666 in the Buena Vista County, Iowa Recorder's Office, (the "Grant") granted the City of Storm Lake, Iowa ("City") a right of first refusal with respect to the following described real estate owned by the District:

LOTS ONE (1), TWO (2), THREE (3), FOUR (4), AND FIVE (5), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA **EXCEPT** THE EAST ONE HUNDRED SEVENTY-TWO FEET (E. 172') OF THE NORTH SIXTY-FIVE FEET (N. 65') OF LOT ONE (1), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA.

(the AReal Estate@);

WHEREAS, under the Grant, the City had the right to match any offer to purchase the Real Estate received by the District and acquire the Real Estate from the District;

WHEREAS, the District is interested in conveying the Real Estate to a developer for nominal consideration because the Real Estate is in disrepair, is no longer used for District purposes, and is a financial burden for the District;

WHEREAS, the City has no interest in acquiring the Real Estate because of the Real Estate's condition and lack of significant economic value;

WHEREAS, the City desires that the Real Estate be developed and returned to the real estate tax base of the City;

WHEREAS, the District desires that the City relinquish its rights under the Grant to facilitate the sale and conveyance of the Real Estate to a third party; and

WHEREAS, the Real Estate, if acquired by the City through an exercise of its rights under the Grant, would be without apparent value or use to the City and could well be a financial liability; and the City, without consideration, is willing to cooperate with the District by relinquishing the City's rights under the grant to facilitate the District's conveyance of the Real Estate to a third party.

NOW, THEREFORE, be it hereby resolved that the City proposes to relinquish its rights under the Grant and quitclaim any interest the City may have in the Real Estate to the District, without actual consideration. It is further resolved that this proposal shall be scheduled for public hearing at the Council Chambers at City Hall at the regular council meeting scheduled March 21, 2016 at 5:00 p.m. The City Clerk is further directed to have a copy of this Resolution published in the Storm Lake Times on a date not less than four (4) days nor more than twenty (20) days prior to said meeting.

Passed and approved this 9th day of March, 2016.

/s/ Jon F. Kruse
Jon F. Kruse, Mayor

ATTEST:

/s/ Sue Vossberg

Sue Vossberg, City Clerk

You are hereby advised of your right to be present at the Council meeting at 5:00 p.m., March 21, 2016, at the City Hall in Storm Lake, Iowa to speak in favor of or in opposition to such proposal to dispose of the real estate interest.

Sue Vossberg, City Clerk for the City of Storm Lake

Staff Summary

3/21/2016

Agenda Item # 4.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 107-R-2015-2016 Approving Relinquishment And Disposition Of Right Of First Refusal To Storm Lake Community School District; And Authorizing Mayor And Clerk To Execute Deed And Other Documents For Such Relinquishment And Disposition

BACKGROUND: On September 19, 2012 the Storm Lake Community School District Granted a Right of First Refusal to the City with respect to South School. Under the Grant, the City had the right to match any offer to purchase the Real Estate received by the District and acquire the Real Estate from the District.

The District has received an offer to purchase from a developer interested in developing the property into much needed housing. The District is interested in conveying the Real Estate to the developer for nominal consideration since the Real Estate is in disrepair and no longer used for District purposes.

The City has no interest in acquiring the Real Estate because of its condition and lack of significant economic value. The City would like to see the Real Estate developed and returned to the tax base.

The City desires to relinquish its rights under the Grant and quitclaim any interest the City may have in the Real Estate to the District, without actual consideration. The City finds that the proposed relinquishment and disposition is in the City's interest. The City is working with the developer and anticipates a Developer's Agreement to be presented to Council in the near future.

FISCAL IMPACT: There is no fiscal impact to adopt this resolution. There will be a positive fiscal impact by having this property developed for

housing and returned to the tax base.

RECOMMENDATION: Council Adopt Resolution 107-R-2015-2016 Approving Relinquishment and Disposition of Right of First Refusal to Storm Lake Community School District; and Authorizing Mayor and Clerk to Execute Deed and Other Documents for such Relinquishment and Disposition.

ATTACHMENTS:

Description		Type
▣	Resolution No. 107-R-2015-2016	Resolution
▣	Quit Claim Deed	Backup Material

RESOLUTION NO. 107-R-2015-2016

RESOLUTION APPROVING RELINQUISHMENT AND DISPOSITION OF RIGHT OF FIRST REFUSAL TO STORM LAKE COMMUNITY SCHOOL DISTRICT; AND AUTHORIZING MAYOR AND CLERK TO EXECUTE DEED AND OTHER DOCUMENTS FOR SUCH RELINQUISHMENT AND DISPOSITION

WHEREAS, on September 19, 2012, the Storm Lake Community School District (“District”), by a Grant of Right of First Refusal recorded September 26, 2012 as instrument number 122666 in the Buena Vista County, Iowa Recorder’s Office (the “Grant”), granted the City of Storm Lake, Iowa (“City”) a right of first refusal with respect to the following described real estate owned by the District:

LOTS ONE (1), TWO (2), THREE (3), FOUR (4), AND FIVE (5), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA **EXCEPT** THE EAST ONE HUNDRED SEVENTY-TWO FEET (E. 172’) OF THE NORTH SIXTY-FIVE FEET (N. 65’) OF LOT ONE (1), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA

(the “Real Estate”);

WHEREAS, under the Grant, the City had the right to match any offer to purchase the Real Estate received by the District and acquire the Real Estate from the District;

WHEREAS, the District is interested in conveying the Real Estate to a developer for nominal consideration because the Real Estate is in disrepair, is no longer used for District purposes, and is a financial burden for the District;

WHEREAS, the City has no interest in acquiring the Real Estate because of the Real Estate’s condition and lack of significant economic value;

WHEREAS, the City desires that the Real Estate be developed and returned to the real estate tax base of the City;

WHEREAS, the District desires that the City relinquish its rights under the Grant to

facilitate the sale and conveyance of the Real Estate to a third party;

WHEREAS, the Real Estate, if acquired by the City through an exercise of its rights under the Grant, would be without apparent value or use to the City and could well be a financial liability; and the City, without consideration, is willing to cooperate with the District by relinquishing the City's rights under the grant to facilitate the District's conveyance of the Real Estate to a third party;

WHEREAS, the City Council, by Resolution adopted March 9, 2016, proposed to relinquish its rights under the Grant and quitclaim any interest the City may have in the Real Estate to the District, without actual consideration;

WHEREAS, notice of said relinquishment and disposition of the City's interest in the Real Estate has been made to the public by publication in the Storm Lake Times on March 11, 2016, pursuant to a directive to the Clerk contained in the March 9, 2016 Resolution; and

WHEREAS, the Council finds that the proposed relinquishment and disposition is in the City's interest for the reasons set forth above.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Storm Lake, Iowa does hereby agree to relinquish its rights under the Grant and quitclaim any interest the City may have in the Real Estate without monetary consideration.

IT IS FURTHER RESOLVED AND DIRECTED that the Mayor and City Clerk are authorized to sign and otherwise execute and deliver a quit claim deed and all other necessary deeds and documents associated with the relinquishment of the City's rights under the Grant and disposition by the City of any interest it may have in the Real Estate to the District as provided in this Resolution.

Passed and approved this 21st day of March, 2016.

Jon F. Kruse, Mayor

Attest:

Sue Vossberg, City Clerk

Return To: Storm Lake Community School District, 419 Lake Avenue, Storm Lake, IA 50588
Preparer: Philip E. Havens, 716 Lake Ave, PO Box 426, Storm Lake, IA 50588, 712-732-7262
Taxpayer: Storm Lake Community School District, 419 Lake Avenue, Storm Lake, IA 50588

QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, the City of Storm Lake, Iowa, an Iowa municipal corporation, does hereby Quit Claim to Storm Lake Community School District all Grantor's right, title, interest, estate, claim and demand in the following described real estate in Buena Vista County, Iowa:

LOTS ONE (1), TWO (2), THREE (3), FOUR (4), AND FIVE (5), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA EXCEPT THE EAST ONE HUNDRED SEVENTY-TWO FEET (E. 172') OF THE NORTH SIXTY-FIVE FEET (N. 65') OF LOT ONE (1), BLOCK FORTY (40), ORIGINAL TOWN OF STORM LAKE, IOWA.

This deed is exempt according to Iowa Code 428A.2(21).

The undersigned hereby also relinquishes all of its rights under a Grant of Right of First Refusal dated September 19, 2012, and recorded September 26, 2012, as instrument number 122666 in the Buena Vista County, Iowa Recorder's Office.

The undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____

CITY OF STORM LAKE, IOWA (Grantor)

By: _____
Jon F. Kruse, Mayor

By: _____
Sue Vossberg, City Clerk

STATE OF IOWA, COUNTY OF BUENA VISTA

This record was acknowledged before me on March ____, 2016, by Jon F. Kruse and Sue Vossberg, as Mayor and City Clerk, of the City of Storm Lake, Iowa, an Iowa municipal corporation.

Notary Public for the State of Iowa

Staff Summary

3/21/2016

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Motion To Approve Engineering Services Agreement With EOR

BACKGROUND: The City has been awarded a Iowa Department of Agriculture Water Quality Initiative Grant to turn the old lime storage lagoons into a created wetland. This has been a project the City has had on the list of projects since the lime lagoons were cleaned out and decommissioned seven years ago. Funding had been put in place from the Water Fund to accomplish this project but those funds were utilized in several water plant improvement projects that were of higher priority. Now, with the assistance of IDALS through their Water Quality Initiative Grant, the City has the ability to move forward to change the lagoons into a created wetland that will treat storm water coming off of Highway 110 or Abner Bell Road. This collects water coming from 1609 acres of agricultural fields as well as close to 110 acres of urban runoff. This wetland will treat the first 1.25 inches of rain by taking it through a deep water, deep marsh, and shallow marsh before discharge into Little Storm Lake.

EOR has been the engineering company that has developed the initial design and helped with the grant submission through their general engineering services agreement with the City. The total project is estimated to cost \$232,000 of which the City has an \$80,000 IDALS grant. The engineering service agreement anticipates a not to exceed \$46,000.

FISCAL IMPACT: The cost of the engineering contract is \$46,000.00.

RECOMMENDATION: Council approve the Motion to Engineering Services Agreement with EOR

ATTACHMENTS:

Description	Type
Engineering Consultant Contract	Contract

ENGINEERING CONSULTANT STANDARD SERVICE CONTRACT

This Agreement is effective on the 7th day of March, 2016, by and between the City of Storm Lake ("Client") and Emmons & Olivier Resources, Inc. ("Consultant") for services that Consultant will perform for the Storm Lake Water Treatment Pond Retrofit, Storm Lake, Iowa (the "Site").

SCOPE OF SERVICES

Consultant will provide Client with the services described in the Consultant's proposal, attached as Attachment I and incorporated by reference (the "Work").

COMPENSATION

Client agrees to pay Consultant the fees stated in Attachment I (the "Fees") for the Work. Client agrees to pay for any services that are (a) required because of a material increase in the scope of the Work or (b) requested in addition to the Work on a time and materials basis at the rates provide in the Consultant's schedule of fees which are a part of Attachment I unless otherwise agreed to by both parties in writing.

This Agreement is subject to the following General Conditions:

SECTION 1: FEE PAYMENT

1.1 Consultant will submit invoices to Client monthly with a final invoice on completion of the Work. Invoices will show charges based on the Fees. A detailed separation of charges and backup data will be provided at Client's request.

1.2 Payment is due upon receipt of invoice. If the invoice is not paid within thirty (30) days after invoice date, Client will also pay a finance charge thereon of 1.5 percent or the maximum rate allowed by law, whichever is less, for each month thereafter or portion thereof that an invoice remains unpaid. Payments will be credited first to interest and then to principal.

1.3 If Client fails to pay Consultant within sixty (60) days after invoice date, Consultant may deem failure to pay a breach of this Agreement, terminate the same, and be relieved of any and all duties under this Agreement.

SECTION 2: PROJECT INFORMATION

2.1 Client will provide to Consultant in writing information known to Client regarding existing and proposed conditions of the Site. The information will include without limitation, but only as appropriate to the work, as-built

blueprints, mechanical drawings, construction specifications, operating and performance criteria for mechanical systems, site plans, hydrologic data, subsurface or latent physical conditions at the Site, previous soil data including borings, field or laboratory tests, and written reports, and notice of all known hazardous, toxic, radioactive, pollutant, or irritant conditions at the Site ("Project Information").

2.2 Client will immediately transmit to Consultant any updates, revisions, or additions to the Project information as they become available to it or its consultants.

SECTION 3: OWNERSHIP - DOCUMENTS

3.1 Consultant will prepare and deliver to Client certain design documents as instruments of the professional services performed. All design documents delivered to Client will become the property of Client; provided, however, Consultant will retain an ownership and property interest (including the right to reuse). Client will, to the fullest extent permitted by applicable law, indemnify, defend, and hold harmless Consultant from and against any and all claims, liabilities, losses, damages, costs, or expenses including, without limitation, reasonable

attorney's fees, awards, fines, or judgments arising out of or related to: (a) use of the design documents for locations or times not covered by the design documents; (b) use of information from the design documents out of context; or (c) interpretation of the meaning of the design documents by third parties without the written consent of Consultant.

3.2 Client agrees that all reports and other instruments of professional service furnished to the Client that are not paid for will be returned to Consultant upon written demand by Consultant and will not be used by Client for any purpose.

3.3 Consultant will retain all pertinent records relating to the Work for a period of three (3) years after the report is delivered. During that time, the records will be made available to Client during Consultant's normal business hours.

3.4 Consultant understands that all documents related to the project are by Iowa Law considered public record and shall be provided to the City of Storm Lake and the City shall have the right to distribute as such.

SECTION 4: STANDARD OF CARE

4.1 The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

4.2 Engineer shall provide construction oversight for various parts of the construction and shall act as the City's representative on the project site from time to time, however Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to

comply with laws and regulations applicable to contractor's work.

4.3 Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

4.4 Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

SECTION 5: INDEMNIFICATION AND LIMITATION OF LIABILITY

5.1 Client and Consultant each agree to indemnify and hold the other (and their respective officers, employees, and agents) harmless for losses resulting from and to the extent of its own negligence or willful misconduct, except as provided in Section 5.2.

5.2 Notwithstanding the provisions of Sections 5.1, Consultant will not be responsible for any consequential, special, or indirect damages or any loss of anticipated profits sustained by Client, its successors or assigns.

5.3 Nothing in this Section 5 will be deemed a waiver of any statutory limitation of liability or any obligation set out in this Agreement.

SECTION 6: INSURANCE

Consultant will carry: (a) workers' compensation and employer's liability insurance to comply with laws of the state in which any project is undertaken by Consultant under this Agreement and applicable Federal laws, (b) comprehensive general liability insurance with a combined limit for bodily injury and property damage in an amount not less than \$1 million per occurrence and \$2 million aggregate and with completed operations coverage having a \$1 million aggregate limit, (c) comprehensive automobile liability insurance, covering all automobiles, trucks, and miscellaneous powered and

automotive equipment owned or used by Consultant, with a combined limit for bodily injury and property damage in an amount not less than \$1 million per occurrence, and (d) professional liability insurance in an amount not less than \$1 million per occurrence. Certificates for insurance will be provided to Client upon request.

SECTION 7: ATTORNEY'S FEES

In the event of any controversy, claim, dispute, or litigation between the parties related to this Agreement or its breach, the prevailing party will be entitled to recover from the other party, in addition to other relief as may be granted, a reasonable sum as and for its attorney's fees together with expert's fees and other costs incurred as may be determined by a court of competent jurisdiction. Client also agrees to pay all costs of collection, including reasonable attorney's fees, in the event payment is not received as provided herein; this liability for attorney fees is not contingent upon suit being filed by Consultant.

SECTION 8: SITE LOCATION/ACCESS /PERMITS AND APPROVALS

8.1 Client will provide access to the Site for Consultant personnel and equipment as Consultant may deem necessary to complete the Work.

8.2 Consultant will take reasonable precautions to minimize damage to property on which it performs Work. Client agrees, however, that some damages may occur to property in the normal course of work absent negligence by Consultant and that the correction of any damage to property will be undertaken by Consultant and billed to Client. In the event of negligence by Consultant resulting in damage to property, Consultant will bear the cost of correcting the damage in proportion to its negligence.

SECTION 9: AGENCY/RIGHT OF ENTRY

In order to permit timely access to properties owned by third parties where access is deemed by Consultant to be necessary or beneficial to the Work, Client hereby appoints Consultant and its employees as its agent authorized to execute right of entry agreements on behalf of Client.

Client agrees that Consultant's failure to obtain entry to property owned by third parties will not be deemed a breach of this Agreement and Consultant will have no obligation to provide indemnification of third parties, or otherwise obligate itself, in order to obtain entry to property.

SECTION 10: UTILITIES

Consultant will take reasonable precautions in locating and identifying all subterranean structures or utilities and to avoid damage or injury to subterranean structures or utilities. However, Consultant may reasonably rely on Project Information and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Consultant has proceeded with reasonable precautions and in reliance on that information.

SECTION 11: FORCE MAJEURE

If completion of any portion of the Work is delayed for causes beyond the control of or without the fault of Consultant including Force Majeure, the time of performance of the Work will be extended for a period equal to the delay. Force Majeure includes, without limitation, acts of God; acts of the public enemy; acts of federal, state, local, or foreign governments; acts of Client's subconsultants or agents; fires; floods; epidemics; strikes; riots; freight embargoes; and unusually severe weather.

SECTION 12: TERMINATION

12.1 This Agreement may be terminated by either party upon seven (7) calendar days written notice if there is a substantial failure of performance by the other party. Termination will not be effective if the substantial failure is remedied before expiration of the seven (7) days.

12.2 Upon termination, Consultant will be paid for services completed but not yet paid.

SECTION 13: ASSIGNMENT

Neither party may delegate duties or assign interest in this Agreement without obtaining the prior written consent of the other party, which consent will not be unreasonably withheld,

except Consultant may use the services of persons and entities not in its employ when it is customary to do so. These may include, without limitation, surveyors, specialized consultants, drilling contractors, testing laboratories, and construction contractors.

SECTION 15: MISCELLANEOUS

14.1 The parties acknowledge that this Agreement supersedes all written and oral agreements, if any, between the parties, and that this Agreement constitutes the entire and only agreement pertaining to the Work.

14.2 This Agreement will be binding upon and will inure to the benefit of the successors and assigns of the respective parties hereto.

14.3 This Agreement will be construed, the rights and obligations created hereby will be governed, and the remedies available will be provided in accordance with the laws of the state in which the Work is performed, regardless of the conflict of law principles customarily applied by the courts of any jurisdiction. Venue and adjudication will be in that state.

14.4 Any of the terms or conditions of this Agreement may be waived at any time by the party that is entitled to benefit therefrom, but no waiver will affect or impair the right of the waiving party to require observance, performance, or satisfaction of any other term or condition hereof. Any of the terms or provisions

of this Agreement may be amended or modified at any time by agreement in writing executed by each party hereto.

14.5 All provisions of this Agreement allocating responsibility between Client and Consultant will survive the completion of the Work or termination of this Agreement.

14.6 Any provision or part of this Agreement adjudicated to be void or unenforceable under any law will be deemed deleted, such deletion to apply only with respect to the jurisdiction in which such adjudication is made, and all remaining provisions will continue to be valid and binding upon the parties. The parties agree that this Agreement will be reformed to replace the deleted provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the deleted provision.

14.7 In keeping with the intent of the parties that this is the entire Agreement between them, the parties agree that the preprinted terms and conditions of any Client activating letter/purchase order issued to request Work pursuant to this Agreement will not apply to the Work, regardless of whether Consultant executes the activating letter/purchase order in acceptance of the Work.

14.8 Client has authority to enter into this Agreement and any person signing it on Client's behalf has been duly authorized to sign.

WHEREUPON, the parties caused this Agreement to be duly executed and to be effective on the date first above written.

SIGNATURES

Emmons & Olivier Resources, Inc.

By _____
Signature

Printed Name

Its _____
Title

Client: City of Storm Lake

By _____
Signature

Jon F. Kruse
Printed Name

Its _____
Mayor
Title

ATTACHMENT I

February 12, 2016

James Patrick – City Manager
City of Storm Lake
620 Erie Street
P.O. Box 1086
Storm Lake, Iowa 50588

Re: Scope of Services and Fee Estimate for Water Treatment Pond Retrofit Project

Dear Mr. Patrick:

Per your request we have prepared a Scope of Services and Fee Estimate for the Lime Lagoon Wetland Retrofit Project.

TASK	FEES & EXPENSES
A) Preliminary Design (30%) - Pedestrian Path Alignments - Drainage Area mapping and calculations - Determine inlet and outlet locations - Review soil and water table information - Determine buffer width - Perform Water Balance Calculations - Modeling required for IDNR - Initial vegetation plan per SUDAS	\$9,000.00
B) Permitting -Sovereign Lands Permit - DNR Wetland Permit - US Army Corps of Engineers - SWPPP & NPDES - Water Main DNR Permit (if necessary)	\$3,000.00
C) Final Design (90%) - Sheet Plan Set - Existing Conditions and Removals Plan - Grading and Drainage Plan - Erosion and Sediment Control Plan - Stormwater Pollution Prevention Plan (SWPPP) - Details - Schedule of Quantities - Engineer's Estimate of Probable Construction Costs	\$12,250.00
D) Construction Documents (100%) - Finalize Plans for Construction Drawings - Prepare Project Manual (<i>incl. Owner/Contractor Agreement and Construction Specifications</i>) - Prepare Contract Documents (<i>incl. Construction Drawings and Project Manual</i>) - Provide to City a Minimum of Three (3) Paper and One Digital Copy in PDF Format of Plans and Specifications - Prepare and Submit Advertisement for Bidding - Manage Prebid Meeting - Answer Contractor Questions During Process - Issue Addendums As Necessary - Manage Bid Opening Meeting - Tabulate Bids - Prepare Letter of Recommendation for Award	\$4,250.00
E) Meetings, Presentation and Project Coordination - Design Team Meetings, Conference Calls, Etc. - City Staff Meetings - Construction Meetings	\$6,500.00

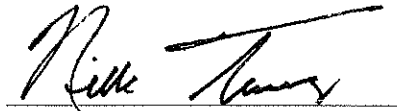
F) Construction Administration - Manage Preconstruction Meeting - Review Contractor's Submittals - Provide Weekly Construction Observation - Prepare and Distribute Observation Reports - Prepare and Review Payment Applications - Review Site Work for Punchlist Items - Prepare Certificate of Substantial Completion - Provide Project Closeout - Complete Records Drawings of Grading and Drainage Improvements - Prepare Final Project Report - Provide to City a Minimum of One (1) Paper and One Digital Copy in PDF Format of Record Drawings - Prepare and Provide to City GPS Data of all Infrastructure as Follows: 1. Manhole Location, Rim & Pipe Invert Elevations (<i>location to be within 2cm accuracy</i>) 2. Outlet Structure Location, Rim & Pipe Invert Elevations, Structure Bottom Elevation 3. Inlet Structure Location, Pipe Invert Elevations, Structure Bottom Elevation	\$11,000.00
Total:	\$46,000.00

Exclusions: This list of exclusions may not be complete, but rather includes some of the services that may be needed to complete the project.

- Geotechnical Investigation
- Survey
- Wetland Delineation (if required for permitting)
- Permit application forms and fees
- Custom Sign Design

Thank you very much for the opportunity to offer our services.

Sincerely,



Nicholas S. Turner, PE
Project Engineer

Cc: Jason Etnyre
Derek Lash (EOR)
Jay Michels (EOR)

EOR 2016 Hourly Fee Schedule

<u>Classification</u>	<u>Hourly Rate (*)</u>
Professional 1	\$98.00
Professional 2	\$124.00
Professional 3	\$147.00
Professional 4	\$166.00
Technician 1.....	\$71.00
Technician 2.....	\$85.00
Technician 3.....	\$102.00
Principal Partner	\$206.00
Support Staff	\$66.00

Professionals:

Includes licensed and nonlicensed engineers, landscape architects, geologists, scientists, surveyors, field professionals, and geospatial professionals with bachelor's or advanced degrees.

Technicians:

Work requires a combination of basic scientific knowledge and manual skills which can be obtained through two years of post high school education, such as is offered in technical schools, community colleges, or through equivalent on-the-job training.

Principal Partners:

Officers and departmental managers at the highest level of EOR staff classification performing technical and quality control supervision.

Support Staff:

Non-manual clerical work performed by office administrators, administrative assistants, bookkeepers, messengers, office helpers, and clerks.

Additional Notes:

- *Travel time and mileage is included in hourly rates.*
- *Reimbursable expenses (Reproduction, Printing, Duplicating, Mileage at current government rates, DGPS equipment, field supplies, use/rental of special equipment, etc.) will be billed at cost.*
- *Subcontracted services will be billed at cost plus 15% to cover overhead expenses.*

(*) Rates reviewed and adjusted on an annual basis.

Staff Summary

3/21/2016

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Motion to Approve A Contract With Slavin And Associates For Finance Director Search Services.

BACKGROUND: The City of Storm Lake is searching for a Finance Director. The importance of this position and the need to fill the position is extremely important. The City has spent more than \$4,000 in advertisements in papers, on line, as well as through Universities and Leagues of Cities. The on going efforts have resulted in a handful of applications but none have the qualifications that come close to meeting the needs of the City. Staff continues to advertise in the Iowa, Nebraska and South Dakota League of Cities job ads, the alumni job postings, Work Force Development, and the Iowa Corridor job postings. but has not replaced the more costly advertisements.

The Finance Director position requires knowledge of Government Accounting principals not commonly found in the background of many accountants.

The City cannot request new proposals without starting the process all over.

The City received two search firm proposals:

GOVHR USA's proposal is \$19,000 plus travel and accommodations. This firm projects a 12 week process. GOVHR is more of a Mid West Firm and is based out of Chicago area. The consultant that would work with the City is Karl Nolenburger who is a retired County Administrator and currently teaches Public Administration.

Slavin and Associate's proposal is \$14,730 plus travel and accommodations. This firm projects a 90 day process. Slavin

and Associates have a national presence. Paul Wenbert would be the principle consultant working with the City from the Phoenix area. Paul is a former City Manager (30 years, 13 in Iowa) and has been working as a recruiter for 9 years.

Both firms have the same basic approach.

This Motion would direct the City Manager to enter into a consultant agreement with Slavin and Associates to conduct a Nationwide recruitment for the next Storm Lake Finance Director.

FISCAL IMPACT:

The fiscal impact will be a consultant fee of \$14,730 and travel and expenses anticipated to be approximately \$5,000.

RECOMMENDATION:

Motion Approving the City Manager to enter into a contract with Slavin and Associates for Finance Director Search Services.

ATTACHMENTS:

Description		Type
	Slavin RFP	Contract

CITY OF STORM LAKE, IOWA

Response to Request for Proposal

RE: Finance Director Recruitments

*Prepared by Paul Wenbert, Western Regional Manager,
Slavin Management Consultants, January 27, 2016*



7828 E. Red Hawk Circle, Mesa, Arizona 85207

480-664-2676

pwconsulting@cox.net

www.slavinmanagementconsultants.com



January 27, 2016

Mr. Jim Patrick
City Manager
City of Storm Lake
620 Erie Street
Storm Lake, Iowa 50588

Dear Mr. Patrick:

Slavin Management Consultants is pleased to submit this proposal to conduct the executive search for Storm Lake's Finance Director position.

Slavin Management Consultants (SMC) operates a national practice from its home office near Atlanta, Georgia, and also has consultants in California, Arizona, Texas, Ohio, Michigan, Connecticut, and Florida. With its extensive national network, SMC is confident in its ability to secure a group of outstanding candidates from throughout the nation that would be a good fit for the City.

Mr. Paul Wenbert will serve as Project Manager on this assignment. After a 30-year career in city management including more than 13 years in Iowa Mr. Wenbert joined SMC in 2007 as its Western Regional Manager. He has conducted or assisted in the conduct of more than 60 searches for jurisdictions as small as Carlisle, Iowa, (3,900 population) to as large as Phoenix Arizona, (1.5 million population).

Mr. Robert Slavin will provide project oversight. Having conducted or assisted in the conduct of more than 900 executive recruitments throughout the United States, Mr. Slavin is among the most experienced local government management recruiters in the country.

Thank you for the opportunity to submit this proposal. Please contact Mr. Wenbert at 480-664-2676 if you have any questions about this proposal.

Sincerely,

Paul Wenbert
Western Regional Manager

TABLE OF CONTENTS

SECTION I. ABOUT SLAVIN MANAGEMENT CONSULTANTS	1
SMC Organizational Chart	2
EEO Commitment	2
SMC Staff Assigned to this Project	3
SMC's Results-Oriented Process	4
Firm Contact Information	6
SECTION II. WORK PLAN	7
SECTION III. GUARANTEES	9
SECTION IV. PROJECT SCHEDULE.....	11
SECTION V. PROJECT COST.....	12
SECTION VI. REFERENCES	14
ACCEPTANCE/SIGNATURE.....	17
APPENDIX	
About Project Staff	A-1
Partial Client List	B-1
Minority and Female Placements	C-1
Sample Recruitment Profile	D-1
Sample Reports	E-1
Urbandale Register Article	

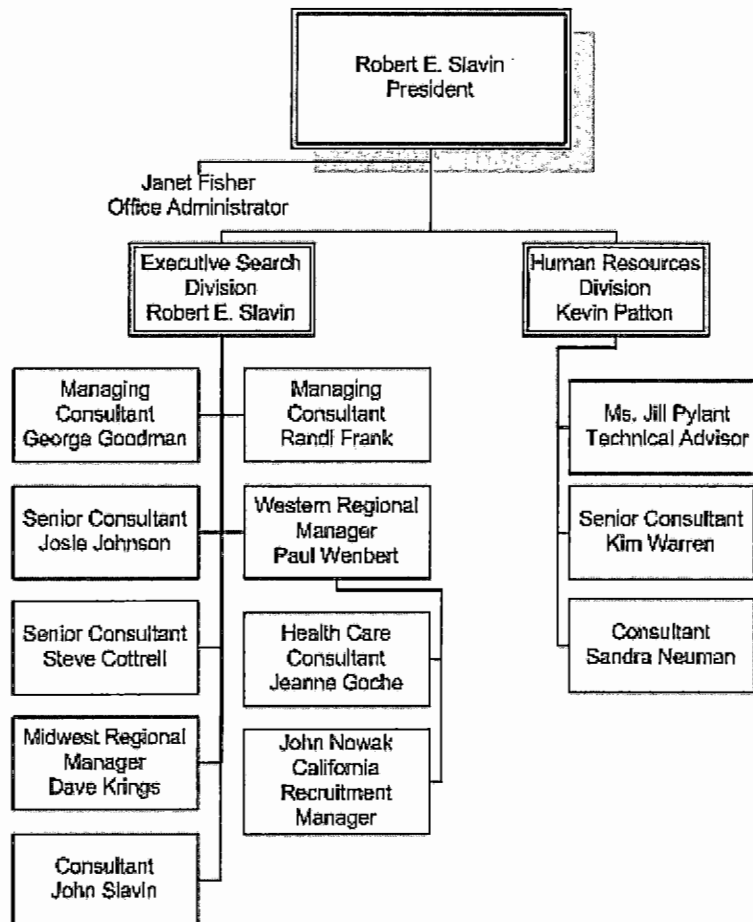
SECTION I—ABOUT SLAVIN MANAGEMENT CONSULTANTS

Slavin Management Consultants (SMC) was formed in 1991 and is incorporated in the State of Georgia. SMC operates a national practice from its home office in the Atlanta metropolitan area. The principal and only stock holder of the firm is Robert E. Slavin. Mr. Slavin has extensive experience as a local government manager, an executive recruiter and a management consultant. In addition to the home office staff, SMC has consultants in Ann Arbor, Michigan; Cincinnati, Ohio; Dallas, Texas; Hartford, Connecticut; Key West, Florida; Manteca, California; and Mesa, Arizona. As one of the only national public sector executive recruiting firms in the country, SMC is confident in its ability to secure a group of outstanding candidates from throughout the nation that would be a good fit for the City.

SMC provides high-quality consulting services to state and local governments, health care providers, transit authorities, utilities, special districts, and private sector clients. Specialty practice areas include executive recruitment, pay and classification, performance appraisal systems, and organizational development and training. SMC has conducted successful assignments for hundreds of public sector organizations nationally and received many accolades for its work.

Slavin Management Consultants is in excellent financial condition. The company is profitable, is current with all of its accounts, and has no debt. SMC has never been sued and is not aware of any pending legal actions against the company.

SLAVIN MANAGEMENT CONSULTANTS ORGANIZATIONAL CHART



EEO COMMITMENT

Slavin Management Consultants is committed to building a diverse workforce which reflects the face of the communities it serves. In addition, SMC honors and respects the differences and abilities of its employees and provides them with the necessary opportunities, tools, and support to achieve their maximum potential.

Equitably managing a diverse workforce is at the heart of equal opportunity. Valuing diversity is the basis for a policy of inclusion. Diversity recognizes and respects the multitude of differences which employees bring to the workplace. Diversity complements organizational values that stress teamwork, leadership, empowerment, and quality service. Diversity is best implemented when managers maintain an

environment that values the differences in their employees and take steps to ensure that all employees know they are welcome.

To achieve workplace equity and inclusion, SMC utilizes the practices outlined below:

- It does not discriminate in employment on the basis of race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, creed, ancestry, medical condition, or political ideology;
- Its recruiting efforts ensure that applicant pools are both capable and diverse;
- It makes employment decisions based on job-related criteria and provides opportunities for entry and promotion into non-traditional jobs; and
- It maintains a workplace free of all forms of harassment.

SMC STAFF ASSIGNED TO THIS PROJECT

Mr. Paul Wenbert will serve as Project Manager on this assignment. After a 30-year career in city management, Mr. Wenbert joined SMC in 2007 as its Western Regional Manager. He has conducted or assisted in the conduct of more than 60 searches for jurisdictions as small as Carlisle, Iowa, (3,900 population) to as large as Phoenix, Arizona (1.5 million population).

During his city management career, Mr. Wenbert was responsible for management of a \$470 million budget and 1,100 employees as Deputy City Manager for the City of Mesa, Arizona. Mr. Wenbert spent more than 13 years of his career in Iowa as Assistant City Manager for Ames, Iowa, and City Administrator for Newton, Iowa. While in Iowa, Mr. Wenbert served as President of the Iowa City/County Management Association and was awarded with the Association's highest honor, the Joe Lukehart Award. Mr. Wenbert has an extensive professional network in the Midwest based on his 20 years of local government management experience in Iowa, Illinois and Indiana. In addition, he has a large nationwide professional network as a result of 30 years of involvement in ICMA including serving as Midwest Regional Vice-President and chairing 3 ICMA Committees.

SMC President Bob Slavin will also work on this project. Mr. Slavin is among the most experienced recruiters of local government managers in the nation. He has a strong and proven commitment to providing exceptional recruitment services to public agencies and has received many accolades supporting this work. Mr. Slavin has conducted or assisted in the conduct of more than **900 executive searches** throughout his career.

Additional information about SMC staff assigned to this project is included in Appendix A.

SMC'S RESULTS-ORIENTED PROCESS

SMC uses a critical path search process which allows its clients to focus their attention on the selection process rather than on identifying, recruiting, screening, and evaluating candidates. The best prospects are typically happily employed and do not respond to advertisements. These people need to be found and encouraged to become candidates. They are understandably reluctant to apply for positions when their application could become a matter of public information prior to being assured that the client is interested in their candidacy. SMC has a proven track record of aggressively pursuing these types of "happily employed" candidates to encourage them to submit their applications as evidenced by the newspaper article at the end of the Appendix. SMC's approach to this assignment will reflect the unique qualities of Storm Lake, and it will honor the confidentiality of candidates to the extent permitted by Iowa law.

SMC would like the City of Storm Lake to consider SMC's unique qualities and approach identified below that help to distinguish it from other public sector recruiting firms.

- SMC is results-oriented. Once the recruitment profile is approved by the City, SMC will "lock" into the profile's criteria and carefully identify, recruit, and evaluate candidates who meet **the City of Storm Lake's criteria**. SMC does not simply bring forward candidates it already knows.
- SMC is committed to complete client satisfaction. SMC's successful placement-oriented approach will ensure that the project work is practical, realistic, and timely and that it has the full commitment and support of the client so that a successful placement occurs.
- SMC makes use of resources that go beyond "Google" searches to conduct background checks of potential candidates. **In addition and unique to this industry, SMC visits finalists' work sites prior to client interviews to learn first-hand about candidates' management style and work performance.**
- SMC are leaders in the executive search field having conducted more than 900 public sector executive searches throughout the nation (see Appendix B for partial list).
- SMC's methodologies are state-of-the-art and include advertising in traditional publications, websites, and use of SMC's large resume data base to generate quality applicants.
- SMC's style is interactive in that it builds a partnership with its clients.
- SMC uses discount airfares and makes multi-client trips whenever possible to reduce expenses to its clients.
- SMC are experts in EEO/AA recruitment. Approximately 25 percent of its placements are from protected groups (see Appendix C for partial list).

-
- Every search SMC has conducted resulted in a selection from among its recommended group of candidates. SMC's experience includes large and small organizations and chief executives and subordinate-level positions. **More than 95 percent of SMC's placements have remained in their clients' positions for more than five years, and the guarantee (see Section III, page 9) of redoing the search due to the candidate leaving during the first 2 years of the new position has occurred only twice out of more than 900 searches.** SMC has established this enviable track-record due to its extensive research at the beginning of each assignment about the client and the position to be filled which helps SMC identify candidates that are a good fit for the position. This candidate fit is further verified through extensive background investigations, reference checks, and visits to finalists' work sites. SMC believes the best predictor of future candidate performance is past performance which is why SMC obtains such a substantial amount of information about each finalist.

While SMC is proud of its results-oriented approach of focusing on the practical aspects of filling positions in a timely and cost-effective manner, SMC realizes that process is important as well. For example, Storm Lake's Finance Director recruitment profile and advertisements will be viewed by thousands of local government professionals throughout the nation. This provides an excellent opportunity for Storm Lake to market itself and increase its visibility to opinion-makers throughout the United States. SMC will produce a quality recruitment profile brochure that markets Storm Lake in a positive light (see Appendix D for example of SMC recruitment profile). In addition, the "customer service" approach SMC employs in dealing with prospective candidates will also reflect positively on Storm Lake. SMC is as proud of its responsiveness to candidates as it is to its clients.

FIRM CONTACT INFORMATION

The following individuals will serve as the primary contacts for this project.

Project Manager

Paul Wenbert
Western Regional Manager
Slavin Management Consultants
7828 E. Red Hawk Circle
Mesa, Arizona 85207
480-664-2676 (work)
480-444-9512 (cell)
pwconsulting@cox.net

Other Professional Staff

Mr. Robert E. Slavin
President
Slavin Management Consultants
3040 Holcomb Bridge Road, Suite A-1
Norcross, Georgia 30071
770-449-4656 (work)
678-296-2037 (cell)
770-416-0848 (fax)
slavin@bellsouth.net

SMC assures it has no conflict of interest with performing this service for the City of Storm Lake.

SECTION II—WORK PLAN

SMC will use a proven and comprehensive seven-step work plan to complete this project as follows:

1. Develop recruitment profile;
2. Recruit qualified candidates;
3. Submit written progress report on semi-finalists to client;
4. Conduct background investigations/site visits on finalists;
5. Assist client in interview and selection process;
6. Facilitate employment of selected candidate; and
7. Conduct follow-up with client after candidate has been employed.

Each step of this work plan is described below.

1. Develop recruitment profile

SMC will meet with the City Manager and other City staff to learn about the City's needs and culture. Also, SMC will provide options for additional external and internal stakeholder involvement. These meetings as well as independent research conducted by SMC about the community and position will help SMC determine the unique challenges to be managed by Storm Lake's next Finance Director. This will allow SMC to accurately describe the desired professional and personal attributes top candidates should possess.

Once SMC has gained sufficient information, it will prepare a draft recruitment profile and review it with the City Manager to obtain approval. The profile will include information about the Storm Lake community, City government, issues and opportunities to be managed by the next Finance Director, and the job requirements and selection criteria.

2. Recruit qualified candidates

SMC will utilize the following resources to conduct a national recruitment for qualified candidates that meet the job specifications and selection criteria for the position:

- SMC's database of candidates;
- SMC's professional local government management network;
- Advertisements in national professional publications and regional publications as appropriate; and
- Sending the recruitment profile to persons who have the requisite experience for the position.

3. Submit written progress report on semi-finalists

SMC will submit a written progress report on the semifinalists and meet with the client to discuss this report. Typically 8-12 semifinalists are included in the progress report.

The progress report will summarize each semifinalists' experience and education. The report will also include a screening of semifinalists against the selection criteria and job requirements contained in the recruitment profile. This screening will be based on:

- a review of resumes and cover letters;
- SMC's phone interviews of semifinalists;
- semifinalists' responses to a supplemental questionnaire that provides additional information about semifinalists' management styles, writing skills, and how closely their experience relates to the selection criteria and job requirements in the recruitment profile; and
- SMC's knowledge of semifinalists' work performance and the quality of the organizations and communities in which they have served.

The progress report will also include the semifinalists' current salary. At SMC's meeting with the client, the client will select the finalists to interview using SMC's candidate ranking forms if desired. Typically five finalists are interviewed. Appendix E contains an example of the type of information which will be included in the progress report.

4. Conduct background investigations/site visits on finalists

SMC will conduct background investigations and site visits on the finalists. In order to better assess the finalists' management style and interpersonal characteristics, SMC will personally interview each in his or her present work environment while protecting the finalists' confidentiality. SMC will closely examine each finalist's experience, achievements, management style, and interpersonal skills in relation to the recruitment profile's selection criteria.

SMC's background investigations include detailed and extensive reference checks which cover a minimum period of ten years. SMC will interview the references provided by the finalists as well as others who can evaluate the candidate's job performance. The background work also includes investigation to the maximum extent permitted under federal law of finalists':

- criminal and civil court records;
- credit history;
- driving records; and
- college degrees.

At the client's option, SMC can arrange for assessment centers and/or psychological (or similar) testing of the candidates. These optional items will result in additional cost to the client.

SMC will provide a report to the client about these background checks and site visits.

5. Assist client in interview and selection process

SMC will assist the client in developing the interview process based on SMC's knowledge of best practices and will provide a list of interview questions for the client's consideration. SMC will contact the finalists to inform them of interview schedules and other logistical details, and SMC will be present during the interviews. Finally, SMC will notify all unsuccessful candidates of the final decision reached.

6. Facilitate employment of selected candidate

SMC will provide information about trends in employment, employment agreements, and relocation expenses to the client. SMC will also facilitate negotiation of the selected candidate's compensation package.

7. Conduct follow-up with client after candidate has been employed

SMC will follow-up with the City Manager and the new Finance Director six and twelve months after the selected candidates have been employed to evaluate the success of the placements. SMC will assist in any adjustments that may be necessary.

SECTION III—GUARANTEES

SMC provides a comprehensive set of assurances and guarantees to clients that include:

- A commitment to excellence. SMC guarantees that the selection process and placement will be of high quality and successful. To accomplish this, SMC will continue to work with the client until a satisfactory candidate is selected and accepts employment;
- SMC guarantees its work and will redo the search if the position is vacated, for any reason, within two years of the employment date of a SMC recommended candidate; in this event, SMC will charge the client only for its out-of-pocket expenses to redo the search (no professional fees will be charged);
- SMC will never actively recruit any *candidate* who SMC has placed nor will SMC actively recruit *any employee* from a client organization for at least two years from the completion date of an assignment;

-
- SMC will properly handle any and all media relations. Unless otherwise directed, it is SMC's standard practice to tell all media that SMC is working on behalf of the client and that any public statement should come from the client directly. Under no conditions will SMC release information to the media unless specifically directed by the client to do so; and
 - SMC will keep the client informed and involved in the search process. SMC will provide frequent verbal and written progress reports to the client.

SECTION IV—PROJECT SCHEDULE

The search process normally takes 90 days to complete and typically follows the schedule below.

		DAYS				
STEPS		1-30	30-45	45-60	60-90	90-455
1.	Develop recruitment profile and advertising program for client approval	✓				
2.	Identify qualified candidates and receive and review resumes	✓	✓			
3.	Screen & evaluate prospective candidates/prepare progress report and meet with client		✓	✓		
4.	Conduct background investigations and site visits on finalists				✓	
5.	Interview and evaluate finalists				✓	
6.	Assist in selection and facilitate employment				✓	
7.	Follow-up					✓

SECTION V—PROJECT COST

PROFESSIONAL FEES

The project cost is \$14,730 of professional fees plus expenses. The following table shows the level of involvement by project step and cost.

PROJECT COSTS				
STEPS	ASSIGNED HOURS (Approximate)		RATE (Hr)	FEES
	Project Manager	Consultant		
1. Project planning/develop recruitment profile/prepare and place advertising	30		\$85	\$2,550
		5	\$40	\$200
2. Identify and recruit candidates / acknowledge resumes	30		\$85	\$2,550
		28	\$40	\$1,120
3. Phone interviews with potential semi-finalists/prepare progress report	20		\$85	\$1,700
		10	\$40	\$400
4. Meet with client to review progress report and select finalists	4		\$85	\$340
5. Schedule finalists interviews / assist client with designing interview process	8		\$85	\$680
6. Finalists background investigation (includes SMC on-site visits with finalist candidates)	30		\$85	\$2,550
		32	\$40	\$1,280
7. Finalists interviews/assist in employee selection	12		\$85	\$1,020
8. Negotiate employment agreement	4		\$85	\$340
9. Follow-up	4		No Charge	\$0
TOTAL HOURS	142	76		
TOTAL COST				\$14,730

EXPENSES

Expenses for this executive search will be billed on an actual cost basis and will not exceed 60 percent of the professional fee (\$8,838). Additional detail about these expenses is shown below.

Consultant Travel: The client pays direct costs for all necessary consultant travel using lowest available air rates, corporate hotel rates at moderately priced properties (Holiday Inn or equivalent), rental cars using the corporate discount, and normal meals. The client controls these costs in the following ways: 1) the client pre-approves all work plans including all consultant and candidate travel; and 2) when appropriate, the consultant will work on more than one search when traveling and will therefore allocate costs to multiple clients.

Office Costs: telephone (\$350 flat fee, billed in two installments), fax, postage, copier, and delivery costs.

Advertising: typically approximately \$2,000. The client controls these costs because the advertising program will be approved by the client prior to implementation.

The cost for finalists to travel to the client's locale for interviews is not included in the cost of this proposal. Such costs are typically paid by the client on a reimbursement basis directly to the candidates and controlled through the client's prior approval of the finalists. These costs vary depending on candidate location, spousal involvement, and the length of the interview process. For budgeting purposes, an average cost of between \$500-700 per candidate would be appropriate. Typically five candidates are interviewed.

Should the client's needs result in an increased project scope that significantly increases consultant travel and/or advertising costs, it may be necessary to increase the expense budget for the project which would require client approval. The client's liability to Slavin Management Consultants for services rendered under this agreement will not exceed the agreed upon price unless an increase is authorized by the client in writing.

SMC will submit monthly invoices for fees and expenses. It is SMC's practice to bill 30 percent at the start of the search, 30 percent at the end of thirty days, 30 percent at the end of sixty days, and the remaining 10 percent shortly after the time that the candidate accepts the position. Expenses will be billed in addition and shown as a separate figure. Each invoice will be payable upon receipt.

SMC will comply with all applicable laws, rules, and regulations of federal, state, and local government entities. SMC's liability, if any, will not be greater than the amount paid to SMC for the services rendered.

SECTION VI—REFERENCES

1. Mr. Tim Moerman
City Administrator
230 W. Hickman Road
Waukee, Iowa 50263
515-987-4522
tmoerman@waukee.org
City Administrator search, 14,500 population, 2013
2. Mayor Ruth Randleman
195 North First Street
PO Box 430
Carlisle, Iowa 50047
515-249-4974
City Administrator search, 3,900 population, 2013
3. Mayor Matt Hayek
City of Iowa City, Iowa
410 E. Washington Street
Iowa City, Iowa 52240
319-356-5010 (phone)
319-356-5497 (fax)
matt-hayek@iowa-city.org
City Manager search, 65,000 population, 2010
4. Mayor Bob Andeweg
City of Urbandale
3600 86th Street
Urbandale, Iowa 50322-4057
515-283-3106 (work phone)
rdandeweg@nyemaster.com
City Manager search, 38,000 population, 2009
5. Mayor Robert Craft
City of Gulf Shores
203 Clubhouse Drive
Gulf Shores, Alabama 36542
251-968-1124
rcraft@gulfshoresal.gov
City Administrator search; 10,000 population; 2013
6. Mayor Barry Porter
City of Wyoming

800 Oak Avenue
Wyoming, Ohio 45215
513-821-7600 (phone)
porterbear81@aol.com
City Manager search, 8,400 population, 2011

7. Mr. Joe Gibson
Council President
Tipp City, Ohio
937-264-1122
joe@gibsonlawohio.com
City Manager search, 10,000 population, 2014
8. Mayor Scott Lund
City of Fridley, Minnesota
763-572-3500
City Manager search, 27,800 population, 2013
9. Mayor Raeanne Pressley
City of Branson
110 W. Maddux
Branson, Missouri 65616
417-334-4129 (phone)
raeannepressley@gmail.com
City Administrator searches, 12,000 population, 2008 and 2013
10. Mr. Dean Kruithof (former Branson, Missouri City Manager)
City Manager
City of Miami
PO Box 1288
Miami, Oklahoma 74354-1288
918-542-6685 (phone)
918-542-6346 (fax)
dckruithof@aol.com
Finance Director search, 12,000 population, 2008
11. Mayor Randy Penn
City of Englewood
1000 Englewood Parkway
Englewood, Colorado 80110
720-315-3915
rpenn@englewoodgov.org
City Manager search, 30,000 population, 2014

12. Mayor Nancy Sharpe
City of Greenwood Village
City Hall
6060 South Quebec Street
Greenwood Village, Colorado 80111
303-486-5741 (phone)
City Manager search, 11,000 population, 2006

13. Mr. Bruce Bender
Chief Administrative Officer
City of Missoula
435 Ryman
Missoula, Montana 59802
406-552-6001 (phone)
406-327-2102 (fax)
bbender@ci.missoula.mt.us
Central Services (includes Finance Division) Director search 67,000 population,
2013

ACCEPTANCE/SIGNATURE

This proposal is presented by Slavin Management Consultants by:

SIGNATURE: _____

NAME: Paul Wenbert

TITLE: Western Regional Manager

DATE: January 27, 2016

This proposal is accepted for the City of Storm Lake, Iowa by:

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____

Staff Summary

3/21/2016

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 108-R-2015-2016 Approving Change Order No. 1S Adjusting Contract # 4 Completion Date

BACKGROUND: There is not a clear completion date for Contract #4 Lift Station Supplemental Contract. This change order extends the contract completion date until April 15, 2016. Unless there is an extension of the contract completion date, a portion of the odor control system would not be eligible for grant participation.

FISCAL IMPACT: The only fiscal impact would occur should this action not be approved.

RECOMMENDATION: Adopt Resolution NO. 108-R-2015-2016 Approving Change Order No. 1S Adjusting Contract #4 Completion Date

ATTACHMENTS:

Description	Type
☐ Change Order #1S	Change Order
☐ Resolution No. 108-R-2015-2016	Resolution



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

March 11, 2016

CHANGE ORDER NO. 1S

CITY OF STORM LAKE, IOWA
SANITARY SEWER SYSTEM MITIGATION PROJECT
CONTRACT 4 – LIFT STATIONS
SUPPLEMENTAL CONTRACT

Description

This change order is to extend the contract completion date for the work under the Supplemental Contract from October 1, 2015 until April 15, 2016. The change order is to provide a specific time schedule for completion of the work under the Supplemental Contract. The original Supplemental Contract did not include a specific completion date as the delivery schedule for the odor control equipment had not been determined at the time the Supplemental Contract was approved. The change order is at no change in the cost of the contract.

Change Order Costs

1. Extend completion date from October 1, 2015 to April 15, 2016	\$0.00
TOTAL	\$0.00

Financial Summary

Original Supplemental Contract Amount	\$112,000.00
Previously Approved Change Orders	\$0.00
Previously Adjusted Contract Price	\$112,000.00
This Change Order	\$0.00
Adjusted Supplemental Contract with this Change Order	\$112,000.00
Percentage Change this Change Order	0.00%
Cumulative Change, All Change Orders	0.00%

ERIKSEN CONSTRUCTION CO., INC.

By _____

Title _____

Date _____

VEENSTRA & KIMM, INC.

By _____

Title _____

Date _____

CITY OF STORM LAKE, IOWA

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____

RESOLUTION NO. 108-R-2015-2016

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:**

To approve Change Order No. 1S to the contract with Eriksen Construction for the Sanitary Sewer System Mitigation Project – Contract 4 – Lift Station, for extension of the contract completion date from October 1, 2015 to April 15, 2016. The extension is to provide a specific time schedule for completion of the work under the Supplemental Contract.

There is no cost to Change Order No. 1S. Total Contract cost after change order No. 1S is 112,000.00.

PASSED AND APPROVED this 21st day of March, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk