

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, COUNCIL
CHAMBERS
DECEMBER 18, 2017
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. Approve Consent Agenda
 - B. Buy Local Information
3. Fiscal Year 2018-2019 Outside Agency Question And Answer Session
4. Resolution No. 35-R-2017-2018 Updating Fee Resolution for additional City Operations
5. Resolution No. 36-R-2017-2018 Revising Fees At Sunrise Pointe Golf Course and King's Pointe Outdoor Waterpark
6. Resolution No. 37-R-2017-2018 Authorizing Plans, Specifications and Contract for the Manufacturing and Sale of a Pumper Fire Truck and Quick Attack Fire Truck for the City of Storm Lake, Iowa by Toyne Inc. of Breda, Iowa
7. Resolution No. 38-R-2017-2018 Approving Substantial Completion for 10th and Russell Water Quality Project
8. Resolution No. 39-R-2017-2018 Approving Change Order No. 2 For Circle Park Rain Garden Project
9. Set a Public Hearing for 10th and Ontario Stormwater Project on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost
10. Resolution No. 40-R-2017-2018 Approving Change Order No. 3 and Substantial Completion for 3rd Addition, Phase 2 - 13th Street Extension
11. Resolution No. 41-R-2017-2018, Resolution No. 42-R-2017-2018, & Resolution No. 43-R-2017-2018 Honoring City Council Members and Mayor Appreciation for Years of Service
12. Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During Her Annual Evaluation
13. Motion To Adjust City Manager Compensation As Appropriate
14. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

12/18/2017

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the December 4, 2017 City Council Minutes
- Approve changing the Monday, January 1st, 2018 to Tuesday, January 2nd, 2018

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$685,591.79
- King's Pointe & Sunrise Pointe Golf Course Bills - \$128,147.88

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ Minutes - December 4, 2017	Minutes
☐ List of Bills	List of Bills
☐ List of Bills - King's Pointe and Golf Course	List of Bills

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
DECEMBER 4, 2017 5:00 P.M.**

Present: Mayor Jon F. Kruse, Council Members Bruce Engelmann, Tyson Rice (arrived at 5:05pm), Dan Anderson, and Bruce Carlson. Absent: Mike Porsch.

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Building Official Scott Olesen, Library Director Elizabeth Huff, Water Plant Superintendent Mike Davis, Wastewater Treatment Plant Superintendent Mark Streed, Finance Director Brian Oakleaf, and City Clerk Mayra Martinez

Mayor Kruse called the meeting to order at 5:02 pm.

Hear the Public – none

Consent Agenda – Moved by Council Member Porsch to approve the consent agenda which includes check #56987 through #57098 and King's Pointe disbursements and Sunrise Pointe bills, the November 20, 2017 City Council minutes, renewal liquor license for Brewsters, Native Wine renewal for Hy-Vee, taxicab license name change from Storm Lake Cabs to Storm Lake Cabs LL., renewed water contract for new owners at 132 Casino 196 Casino 194 Casino, authorization of Douglas and Sharen Peters easement payment of \$6,000.00, and abstract of votes from the November 7th, 2017 City Election. Elected to Council for 4- year term is Dan Smith – 364 votes, Jose Ibarra – 463 Votes; Mayor Michael Porsch elected with 653 votes with their terms to expire December 31, 2021. Seconded by Council Member Anderson. Vote: Ayes: Council Member Anderson and Engelman with Council Member Carlson abstaining and Council Member Rice and Porsch absent. Motion carried.

Storm Lake United Quarterly Update – Gary Lalone with the help of Ed Otoole presented to the Council a quarterly update on the Storm Lake United's activities, marketing, and recruitment.

Iowa Lake Regional Water Agreement – Moved by Council Member Rice to approve request from the Iowa Lakes Regional Water for the property located at 1133 630th and to approve agreement with Michael and Mary Jo Olthoff. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

Expansion Boulevard – Moved by Council Member Anderson to adopt Resolution No. 32-R-2017-2018 accepting certificate of substantial completion date June 30, 2017 for the Expansion Boulevard Storm Water Project. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch absent. Motion carried.

RESOLUTION NO. 32-R-2017-2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Certificate of Substantial Completion for the Expansion Boulevard Storm Water Project with a substantial completion date of June 30, 2016.

PASSES AND APPROVED this 4th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Airport – Moved by Council Member Engelmann to adopt Resolution No. 33-R-2017-2018 approving professional services contract with Bolton & Menk for Rehabilitate Connector Taxiway and Apron. Total contract cost is \$28,700.00. Seconded by Council Member Anderson. Vote: All ayes with Council Member Porsch absent. Motion carried.

RESOLUTION NO. 33-R-2017-2018

**RESOLUTION APPROVING THE CONTRACT FOR PROFESSIONAL SERVICES WITH
BOLTON & MENK, INC. FOR THE STORM LAKE MUNICIPAL AIRPORT PROJECT
WORK ORDER 2**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA

Section 1. That the City of Storm Lake enter into Professional Services with Bolton & Menk Contract for the design, bidding, construction and grant administration service of work order 2 for the Storm Lake Municipal Airport Project Rehabilitate Connector Taxiway and Apron.

Total contract amount is \$28,700.00

Section 2. That the Mayor is hereby directed to sign the contract with Bolton & Menk, Inc. for Work Order 2 for the Storm Lake Municipal Airport Project

PASSED AND APPROVED this 4th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Employee Handbook – Moved by Council Member Rice to adopt Resolution No. 34-R-2017-2018 approving the Employee Handbook Section 4.7 Amendment to pay exempt and non-exempt employees on the same schedule. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

RESOLUTION NO. 34-R-2017-2018

**RESOLUTION ADOPTING AN UPDATE TO THE CITY OF STORM LAKE
EMPLOYEE POLICY**

BE IT REOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA

WHEREAS, the existing Storm Lake Municipal Employee Policy Handbook contains a provision, which the City Council of the City of Storm Lake, Iowa feels should be changed; and

WHEREAS, the City Council continues to believe that it is the best policy of the City that employee policies should be reduced to a written handbook; and

WHEREAS, the City Council of the City of Storm Lake feels it best to amend Section 4.7 of the Employee handbook related to Pay Periods to pay exempt and non-exempt employees on the same schedule; and

WHEREAS, it would be in the best interests of the City of Storm Lake and its employees if the revision of the Employee handbook be adopted effective January 1, 2018.

IT IS THEREFORE RESOLVED that the Storm Lake Municipal Employee Policy Handbook completed January 18, 2016 and on file with the City Clerk shall be official policy of the City of Storm Lake with regard to its employees as to the matters contained therein.

BE IT FURTHER RESOLVED that the amendment to Section 4.7 of the Storm Lake Municipal Employee Policy Handbook adopted herein shall be effective both for persons presently employed by the City of Storm Lake as of the date of the enactment of this Resolution, and for all persons hired subsequent to the date of this Resolution.

PASSED AND APPROVED this 4th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Closed Session – Moved by Council Member Carlson to go into closed session at 5:25 pm reference Iowa Code Chapter 21.5 (c) to discuss matters of litigation. Seconded by Council Member Engelmann. Vote: All ayes with Council Member Porsch absent. Motion carried.

Attendance in closed session: Engelmann, Rice, Anderson, Carlson, Kruse, Martinez, Havens, Navratil, Scott, and Derragon

Moved by Council Member Engelmann to return to open session at 5:51 pm. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch absent. Motion carried.

Adjournment – Moved by Council Member Carlson to adjourn the meeting at 5:51 pm. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch absent. Motion carried.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/05/17 To 12/18/17
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00551.12.2017 Aflac Pretax	71.49
AFLAC	PR Batch 00551.12.2017 Aflac After tax	56.44
AFLAC	PR Batch 00552.12.2017 Aflac Pretax	385.11
AFLAC	PR Batch 00552.12.2017 Aflac After tax	71.78
CALCINES SR LUIS	Refund Check	160.00
CARDENAS JORGE	Refund Check	20.36
CARDENAS JORGE	Refund Check	32.58
CARDENAS JORGE	Refund Check	8.27
CARDENAS JORGE	Refund Check	1.43
CARDENAS JORGE	Refund Check	3.89
CATARINO LIZBETH	Refund Check	28.94
CATARINO LIZBETH	Refund Check	52.37
CATARINO LIZBETH	Refund Check	13.26
CATARINO LIZBETH	Refund Check	2.04
CATARINO LIZBETH	Refund Check	6.24
CENTRO DE VIDA	Refund Check	160.00
City of Storm Lake	PR Batch 00552.12.2017 Dental employee/child	3.00
City of Storm Lake	PR Batch 00552.12.2017 Dental insurance employee c	26.00
City of Storm Lake	PR Batch 00552.12.2017 Dental employee/spouse	12.78
City of Storm Lake	PR Batch 00552.12.2017 Dental insurance family	81.18
City of Storm Lake	PR Batch 00552.12.2017 125 Flexible Benefits	641.32
City of Storm Lake	PR Batch 00552.12.2017 Flex- Child Care	96.15
City of Storm Lake	PR Batch 00552.12.2017 Health Insurance Family	1,783.21
City of Storm Lake	PR Batch 00552.12.2017 Health Insurance Single	517.86
City of Storm Lake	PR Batch 00551.12.2017 Dental insurance employee c	1.13
City of Storm Lake	PR Batch 00551.12.2017 Dental employee/spouse	18.48
City of Storm Lake	PR Batch 00551.12.2017 Dental insurance family	19.56
City of Storm Lake	PR Batch 00551.12.2017 125 Flexible Benefits	216.67
City of Storm Lake	PR Batch 00551.12.2017 Health Insurance Family	799.20
City of Storm Lake	PR Batch 00551.12.2017 Health Insurance Single	26.71
Collection Services Center	PR Batch 00551.12.2017 Child Support Payments to I	406.00
Collection Services Center	PR Batch 00552.12.2017 Child Support Payments to I	222.00
Conseco Health Insurance Co	PR Batch 00552.12.2017 Cancer Pre Tax Insurance	20.59
EFTPS	PR Batch 00552.12.2017 Federal Income Tax	15,653.32
EFTPS	PR Batch 00552.12.2017 FICA Employee Portion	5,912.97
EFTPS	PR Batch 00552.12.2017 FICA Employer Portion	5,912.97
EFTPS	PR Batch 00552.12.2017 Medicare Employee Portion	2,043.75
EFTPS	PR Batch 00552.12.2017 Medicare Employer Portion	2,043.75
EFTPS	PR Batch 00551.12.2017 Federal Income Tax	4,206.57
EFTPS	PR Batch 00551.12.2017 FICA Employee Portion	1,775.34
EFTPS	PR Batch 00551.12.2017 FICA Employer Portion	1,775.34
EFTPS	PR Batch 00551.12.2017 Medicare Employee Portion	555.84
EFTPS	PR Batch 00551.12.2017 Medicare Employer Portion	555.84
ELIAS RODRIGUEZ SALVADOR	Refund Check	18.48
ELIAS RODRIGUEZ SALVADOR	Refund Check	32.57
ELIAS RODRIGUEZ SALVADOR	Refund Check	10.37
ELIAS RODRIGUEZ SALVADOR	Refund Check	1.29
ELIAS RODRIGUEZ SALVADOR	Refund Check	4.88
FERNANDEZ CORBEA ROIMER	Refund Check	17.13
FERNANDEZ CORBEA ROIMER	Refund Check	37.12
FERNANDEZ CORBEA ROIMER	Refund Check	11.28
FERNANDEZ CORBEA ROIMER	Refund Check	1.20
FERNANDEZ CORBEA ROIMER	Refund Check	5.31
FITCHETT JOSHUA	Refund Check	21.94
FITCHETT JOSHUA	Refund Check	39.46
FITCHETT JOSHUA	Refund Check	12.13
FITCHETT JOSHUA	Refund Check	1.54

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

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From: 12/05/17 To 12/18/17
User: tyler.gibbins

FITCHETT JOSHUA	Refund Check	5.71
ICMA Retirement Trust 457	PR Batch 00552.12.2017 ICMA	825.00
ICMA Retirement Trust 457	PR Batch 00551.12.2017 ICMA	755.00
ICMA Retirement Trust 457	PR Batch 00551.12.2017 ICMA City Paid	401.85
ICMA Retirement Trust 457	PR Batch 00551.12.2017 ICMA City paid for Police	460.79
Iowa Public Employees	PR Batch 00551.12.2017 IPERS	1,452.91
Iowa Public Employees	PR Batch 00551.12.2017 IPERS City Share	2,180.56
Iowa Public Employees	PR Batch 00552.12.2017 IPERS	5,386.08
Iowa Public Employees	PR Batch 00552.12.2017 IPERS City Share	8,081.98
ITT Hartford AMS RPVA	PR Batch 00552.12.2017 457 Hartford	175.00
ITT Hartford AMS RPVA	PR Batch 00551.12.2017 457 Hartford	325.00
MANCILLA GOMEZ JUAN	Refund Check	20.58
MANCILLA GOMEZ JUAN	Refund Check	34.51
MANCILLA GOMEZ JUAN	Refund Check	9.64
MANCILLA GOMEZ JUAN	Refund Check	1.44
MANCILLA GOMEZ JUAN	Refund Check	4.54
MANCILLA JAVIER	Refund Check	132.76
MARTIN MIURINA	Refund Check	160.00
MENDOZA MARTINEZ SALVADOR	Refund Check	160.00
Muni Fire/Police Retire	PR Batch 00552.12.2017 Muni Police/Fire Pension	3,427.14
Muni Fire/Police Retire	PR Batch 00552.12.2017 Muni Police/Fire Pension Ci	9,362.65
Muni Fire/Police Retire	PR Batch 00551.12.2017 Muni Police/Fire Pension	584.20
Muni Fire/Police Retire	PR Batch 00551.12.2017 Muni Police/Fire Pension Ci	1,595.98
MUNIZ SAUL	Refund Check	27.53
MUNIZ SAUL	Refund Check	56.41
MUNIZ SAUL	Refund Check	18.12
MUNIZ SAUL	Refund Check	1.92
MUNIZ SAUL	Refund Check	8.53
NGELO SANTINO	Refund Check	15.34
PEREZ BERAS MARLEN	Refund Check	160.00
PEREZ LYDIA	Refund Check	19.24
PEREZ LYDIA	Refund Check	30.29
PEREZ LYDIA	Refund Check	7.52
PEREZ LYDIA	Refund Check	1.34
PEREZ LYDIA	Refund Check	3.54
ROMAGNOLI DANIELA	Refund Check	21.77
ROMAGNOLI DANIELA	Refund Check	42.12
ROMAGNOLI DANIELA	Refund Check	14.34
ROMAGNOLI DANIELA	Refund Check	1.53
ROMAGNOLI DANIELA	Refund Check	6.74
SIHARATH THONGPHET	Refund Check	30.12
SIHARATH THONGPHET	Refund Check	51.72
SIHARATH THONGPHET	Refund Check	11.69
SIHARATH THONGPHET	Refund Check	2.11
SIHARATH THONGPHET	Refund Check	5.50
SKELTON JESSICA	Refund Check	80.49
STEVENS ELLEN	Refund Check	38.82
SUAREZ GONZALEZ JUAN	Refund Check	24.86
SUAREZ GONZALEZ JUAN	Refund Check	48.96
SUAREZ GONZALEZ JUAN	Refund Check	16.38
SUAREZ GONZALEZ JUAN	Refund Check	1.73
SUAREZ GONZALEZ JUAN	Refund Check	7.71
TANNEHILL DILLON	Refund Check	160.00
Teamsters Local Union 554	PR Batch 00552.12.2017 Union Dues	332.50
THORSBAKKEN MICHAEL	Refund Check	71.72
Treasurer State Of Iowa	PR Batch 00552.12.2017 State Income Tax	5,888.77
Treasurer State Of Iowa	PR Batch 00551.12.2017 State Income Tax	1,776.66
TYLER MARK	Refund Check	14.76
TYLER MARK	Refund Check	33.84

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TYLER MARK	Refund Check	9.06
TYLER MARK	Refund Check	1.03
TYLER MARK	Refund Check	4.26
WEITZEL JOSHUA	Refund Check	27.05
WEITZEL JOSHUA	Refund Check	56.80
WEITZEL JOSHUA	Refund Check	17.80
WEITZEL JOSHUA	Refund Check	1.89
WEITZEL JOSHUA	Refund Check	8.38
XIONG SAI	Refund Check	160.00
ZELEDON KETZELL	Refund Check	76.86

UNAVAILABLE	Department Total =	91,557.50
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Police Department

Alliant Energy	Gas Service Oct/Nov 2017	299.83
Alta Body Shop	November 2017 Towing Services	3,060.00
City of Storm Lake	Serviced P-19	48.45
Genesis Development	Janitorial Services- November 2017	600.00
Iowa Office Supply Inc	Label	47.92
Iowa Police Chiefs Assc	FY2018 Membership- SLPD	125.00
JNB Acquisition Corporation	Copier Maintenance Agreement	157.49
Long Lines Broadband	Phone Service December 2017	246.85
Neuroth Kevin	Garbage Service November 2017	24.50
NW IA YES Center	Transportation Services	110.50
Rasmussen's	Deductible for Warrenty Repairs	100.00
Star Energy, LLC	Fuel November 2017	2,631.03
Verizon Wireless Inc	Phone Service- November 2017	1,210.88

Police Department	Department Total =	8,662.45
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Fire Department

Alliant Energy	Gas Service Oct/Nov 2017	193.05
Arnold Motor Supply, LLP	Supplies	11.29
Iowa Office Supply Inc	Toner	89.00
Julius Dennis R.	November 2017 Laundry Services	48.31
Long Lines Broadband	Phone Service November 2017	40.65
Midwest Breathing Air LLP	Quarterly Air Test	194.90
Neuroth Kevin	Garbage Service November 2017	54.25
Star Energy, LLC	Fuel November 2017	78.49
Verizon Wireless Inc	Phone Service- November 2017	156.57

Fire Department	Department Total =	866.51
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Building Official

Havens Philip E	November 2017 Legal Services	16.67
Intl Assn of Plumb/Mech Off	FY2018 Membership- Olesen Member #91390	200.00
Long Lines Broadband	Phone Service November 2017	60.97
Pilot Tribune	November 2017 Job Advertising	142.36
Star Energy, LLC	Fuel November 2017	56.53
Storm Lake Ace Hardware Inc	Deicer	4.99
Storm Lake Times The	November 2017 Publications	48.65
Storm Lake Times The	November 2017 Publications	10.60
Storm Lake Times The	November 2017 Publications	38.92
Verizon Wireless Inc	Phone Service- November 2017	104.38

Building Official	Department Total =	684.07
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Animal Care

Johnson Dianne	Bd & Disp of Cats & Dogs	150.00
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Animal Care	Department Total =	150.00
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Law Enforcement

Buena Vista Co Attorney	Forfeiture 17-1128	1,956.60
Iowa Dept of Justice Attorney General's Office	Forfeiture 17-1128	869.60
Rebnord Technologies Inc	Printer	529.95

Law Enforcement	Department Total =	3,356.15
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Roadway Maintenance

Alliant Energy	Gas Service Oct/Nov 2017	357.36
Arnold Motor Supply, LLP	Plug, Tubing, & Supplies	26.29
Arnold Motor Supply, LLP	Supplies	8.97
Arnold Motor Supply, LLP	Supplies	13.98
Arnold Motor Supply, LLP	Plug	7.98
Arnold Motor Supply, LLP	Heater Supplies	41.31
Bolton & Menk, Inc	Redesign & Construction Services through 11/30/2017	9,986.00
Certified Testing Services, Inc	Concrete Testing	2,725.00
Certified Testing Services, Inc	Testing Services	152.00
Cintas First Aid & Safety	First Aid Supplies	96.13
City of Storm Lake	Serviced #64	190.08
City of Storm Lake	Serviced #25	79.89
City of Storm Lake	Serviced #25	22.65
Crescent Electric Supply Co	Christmas Light Supplies	91.28
Long Lines Broadband	Phone Service November 2017	56.41
Neuroth Kevin	Garbage Service November 2017	127.00
Pilot Tribune	November 2017 Job Advertising	142.36
Smith Concrete Service Inc	Pay Request #4 of 13th Street Phase II	25,388.57
Stanton Electric, Inc	Memorial Lighting Replacement	1,174.21
Star Energy, LLC	Fuel November 2017	2,331.43
Storm Lake Ace Hardware Inc	Supplies	12.99
Storm Lake Ace Hardware Inc	Supplies	6.90
Storm Lake Ace Hardware Inc	Supplies	14.90
Storm Lake Ace Hardware Inc	Supplies Returned	-14.90
Storm Lake Hydraulics Co Inc	Plumb New Box for Sander	466.39
Storm Lake Hydraulics Co Inc	Supplies for Sander	11.62
Storm Lake Times The	November 2017 Publications	55.60
Storm Lake Times The	November 2017 Publications	44.48
Storm Lake Truck & Trailer	Accuation Pressure Repairs	202.97
Verizon Wireless Inc	Phone Service- November 2017	104.38

Roadway Maintenance	Department Total =	43,924.23
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Signs & Signals

General Traffic Controls Inc	Traffic Signal Repairs- Milwaukee & Oneida	18,832.00
General Traffic Controls Inc	Traffic Signal Equipment	68.00

Signs & Signals	Department Total =	18,900.00
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Snow Removal

City of Storm Lake
620 Erie Street PO Box 1086
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City of Storm Lake	Starter Replacement #59	589.87
Graham Tire	Tire Repairs	112.00
Graham Tire	Tire Repairs	41.00
Hallett Materials	Sand Mix	735.07
Lacal Equipment, Inc	Rubber Plow Blades	1,328.14
Martin Marietta Materials, Inc	Rock for Pavers	1,095.08
Martin Marietta Materials, Inc	Rock for Pavers	265.52
Schaeffer's Manufacturing Company	Oil	363.93
Storm Lake Hydraulics Co Inc	Hose End Repairs #59	132.70

Snow Removal	Department Total =	4,663.31
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Airport

A & A Automotive	Replaced Wire to Starter	156.24
Century Link	Phone Services December 2017	157.04
Eastern Aviation Fuels, Inc	Jet A Fuel	17,913.43
Havens Philip E	November 2017 Legal Services	283.33
Iowa Dept of Natural Resources	UST Renwal FY2018	130.00

Airport	Department Total =	18,640.04
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Library

Alliant Energy	Gas Service Oct/Nov 2017	407.80
Genesis Development	Janitorial Services- November 2017	600.00
Long Lines Broadband	Phone Service November 2017	108.01
Neuroth Kevin	Garbage Service November 2017	38.25

Library	Department Total =	1,154.06
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Parks Department

Alliant Energy	Gas Service Oct/Nov 2017	100.98
Arnold Motor Supply, LLP	Park Restroom Supplies	20.94
Arnold Motor Supply, LLP	Park Restroom Supplies	20.94
Arnold Motor Supply, LLP	Connector, Gauge, Tubing & Supplies #85	78.53
Arnold Motor Supply, LLP	Connector #30	13.39
Arnold Motor Supply, LLP	Connector Mower Trailer	5.38
Graham Tire	Turf Saver	24.98
Long Lines Broadband	Phone Service November 2017	36.00
Neuroth Kevin	Garbage Service November 2017	205.50
Star Energy, LLC	Fuel November 2017	601.97
Verizon Wireless Inc	Phone Service- November 2017	156.57

Parks Department	Department Total =	1,265.18
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Golf Course

Arnold Motor Supply, LLP	Fuel Filter	56.94
R & R Products, Inc	Tine	188.20
R & R Products, Inc	Tine	188.20
Star Energy, LLC	Fuel November 2017	363.40

Golf Course	Department Total =	796.74
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Campgrounds

Long Lines Broadband	Phone Service November 2017	102.00
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Neuroth Kevin	Garbage Service November 2017	93.00
Twin Rivers Media, LLC	Help Wanted Advertising	300.00
Zimco Supply Co	Chemical	34.00
Zimco Supply Co	Chemical	206.15
Campgrounds	Department Total =	735.15
UNAVAILABLE		
Stille Pierce & Pertzborn	Marina Pollution Liab Insurance Renewal	625.00
UNAVAILABLE	Department Total =	625.00
Shelter House		
Alliant Energy	Gas Service Oct/Nov 2017	116.57
Shelter House	Department Total =	116.57
UNAVAILABLE		
Central Bank	Domain Renewal	76.68
Neuroth Kevin	Garbage Service November 2017	93.00
Storm Lake Times The	November 2017 Publications	30.40
Zimco Supply Co	Overseed	460.00
UNAVAILABLE	Department Total =	660.08
Economic Develop		
Long Lines Broadband	Phone Service November 2017	20.32
Economic Develop	Department Total =	20.32
SLADC		
Storm Lake United	3rd Installment for FY2018 Agreement	7,000.00
SLADC	Department Total =	7,000.00
TIF		
Certified Testing Services, Inc	Condo Site Entrance Testing Services	1,134.00
Healy John J.	Pay Request #1 of Condo Entrance Road	74,449.94
TIF	Department Total =	75,583.94
Storm Lake Sub-Division #5		
Alliant Energy	Oneida Street Gas Main Installation	4,181.01
Bolton & Menk, Inc	Phase III Construction Services through 11/30/2017	3,317.75
Storm Lake Sub-Division #5	Department Total =	7,498.76
Convention/Visitor's Bureau		
Storm Lake United	2nd Qtr FY2018 H/M Tax Distribution	38,085.63
Convention/Visitor's Bureau	Department Total =	38,085.63

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/05/17 To 12/18/17
User: tyler.gibbins

Elections

Buena Vista Co Auditor	2017 Election	5,408.11
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Elections

Department Total =	5,408.11
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Legal Services

Havens Philip E	4th Qtr 2017 Meeting Services	500.00
Havens Philip E	November 2017 Legal Services	650.00
Havens Philip E	November 2017 Legal Services	33.33
Havens Philip E	November 2017 Legal Services	93.33
Havens Philip E	November 2017 Legal Services	300.00

Legal Services

Department Total =	1,576.66
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City Hall Building

Alliant Energy	Gas Service Oct/Nov 2017	221.66
Genesis Development	Janitorial Services- November 2017	200.00
Julius Dennis R.	November 2017 Entrance Mat Services	59.30
Long Lines Broadband	Phone Service November 2017	73.22
Neuroth Kevin	Garbage Service November 2017	28.50
ProElect/Professional Electronics	Service Call on Panic Alarms	121.90
Verizon Wireless Inc	Phone Service- November 2017	52.20

City Hall Building

Department Total =	756.78
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Other Policy & Administration

Bolton & Menk, Inc	On-Call Engineering Services	1,820.00
Central Bank	Leadership Academy- Smith	63.34
Central Bank	Ankeny- Oakleaf- Budget Workshop	39.99
Central Bank	Municipal Leadership Adacemy- Ibarra	63.33
Central Bank	Des Moines Register Subscription	9.99
Color-ize Inc	Open House Invitation	18.75
Greatland Corp	Yearli Performance 2017	79.00
Iowa Office Supply Inc	Printing Services	68.55
Iowa Office Supply Inc	Supplies	5.33
Iowa Office Supply Inc	Supplies Returned	-5.33
Iowa Office Supply Inc	Shredder Oil	3.63
Storm Lake Times The	November 2017 Publications	8.80
Storm Lake Times The	November 2017 Publications	54.80
Storm Lake Times The	November 2017 Publications	53.20
Storm Lake Times The	November 2017 Publications	87.95
Storm Lake United	Membership Banquet	90.00
University of Iowa	Iowa Municipal Policy Leader's Handbook (10)	57.50

Other Policy & Administration

Department Total =	2,518.83
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Water Administration

Accela, Inc #774375	November 2017 Web Payments	157.25
Central Bank	Ankeny- Oakleaf- Budget Workshop	39.98
Central Bank	Municipal Leadership Adacemy- Ibarra	63.34
Central Bank	Leadership Academy- Smith	63.33
Genesis Development	Janitorial Services- November 2017	200.00
Havens Philip E	November 2017 Legal Services	1,600.00

City of Storm Lake
620 Erie Street PO Box 1086
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Checks for Approval Report

From: 12/05/17 To 12/18/17
User: tyler.gibbins

Iowa Office Supply Inc	Shredder Oil	3.62
Iowa Office Supply Inc	Supplies Returned	-5.33
Iowa Office Supply Inc	Supplies	5.33
Iowa Office Supply Inc	Printing Services	68.54
Iowa Office Supply Inc	Supplies	16.95
Long Lines Broadband	Phone Service November 2017	68.69
University of Iowa	Iowa Municipal Policy Leader's Handbook (10)	57.50
Verizon Wireless Inc	Phone Service- November 2017	52.20

Water Administration	Department Total =	2,391.40
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Water Plant

Alliant Energy	Gas Service Oct/Nov 2017	586.42
Crescent Electric Supply Co	Supplies	27.04
Deere Credit Inc	Mower Repairs for WTP	4,033.68
Fastenal Company	Supplies	130.56
Fastenal Company	Safety Supplies	20.97
Fastenal Company	Supplies- Correction from Previous Payment	177.25
Grainger Inc W.W.	Supplies	33.44
Hawkins, Inc	Hydrochloric Acid	702.95
Iowa Workforce Development	Elevator Operating Permit (Freight)	175.00
Iowa Workforce Development	Elevator Operating Permit	175.00
JNB Acquisition Corporation	Copier Maintenance Agreement	22.87
Long Lines Broadband	Phone Service November 2017	164.08
Mississippi Lime Company	Lime	4,746.24
Mississippi Lime Company	Lime	4,700.16
Mississippi Lime Company	Lime	4,661.76
Neuroth Kevin	Garbage Service November 2017	82.75
PraxAir inc	Carbon Dioxide	874.12
Rent-All	Floor Scrubber Rental	575.00
Star Energy, LLC	Fuel November 2017	178.73
Storm Lake Ace Hardware Inc	Supplies	193.88
Storm Lake Ace Hardware Inc	Garage Door Opener	163.96
Storm Lake Ace Hardware Inc	Supplies	10.47
Storm Lake Ace Hardware Inc	Cleaner	15.98
Storm Lake Ace Hardware Inc	Supplies	9.96
Storm Lake Ace Hardware Inc	Floor Wax Supplies	143.93
Storm Lake Ace Hardware Inc	Supplies	39.80
Storm Lake Hydraulics Co Inc	Changed Hyd Filter on Lime Press	869.11
Verizon Wireless Inc	Phone Service- November 2017	260.95
Vessco Inc	Sleeves, Gaskets, Paddles	3,401.00

Water Plant	Department Total =	27,177.06
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Water Distribution

Alliant Energy	Gas Service Oct/Nov 2017	224.57
Brown Supply Company	Supplies Returned	-401.48
Brown Supply Company	Supplies	486.35
Cemstone Products Company	Concrete for Main Tie	518.00
Long Lines Broadband	Phone Service November 2017	69.58
Plumbing & Heating Wholesale, Inc	Couplings	107.14
Plumbing & Heating Wholesale, Inc	Supplies	23.81
Star Energy, LLC	Fuel November 2017	362.00
Utility Equipment Co	Supplies	116.52
Verizon Wireless Inc	Phone Service- November 2017	196.72

Water Distribution	Department Total =	1,703.21
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Water Meters

Municipal Supply, Inc.	Smart Points	32,084.87
Star Energy, LLC	Fuel November 2017	109.72
Verizon Wireless Inc	Phone Service- November 2017	92.20

Water Meters

Department Total = 32,286.79

Wastewater Administration

Accela, Inc #774375	November 2017 Web Payments	157.25
Central Bank	Leadership Academy- Smith	63.33
Central Bank	Ankeny- Oakleaf- Budget Workshop	39.98
Central Bank	Municipal Leadership Adacemy- Ibarra	63.33
Genesis Development	Janitorial Services- November 2017	200.00
Havens Philip E	November 2017 Legal Services	1,200.00
Iowa Office Supply Inc	Shredder Oil	3.62
Iowa Office Supply Inc	Tape	6.21
Iowa Office Supply Inc	Printing Services	68.54
Iowa Office Supply Inc	Supplies	16.95
Iowa Office Supply Inc	Supplies Returned	-5.33
Iowa Office Supply Inc	Supplies	5.33
Iowa Office Supply Inc	Supplies	16.94
Long Lines Broadband	Phone Service November 2017	72.86
University of Iowa	Iowa Municipal Policy Leader's Handbook (10)	57.50
Verizon Wireless Inc	Phone Service- November 2017	52.17

Wastewater Administration

Department Total = 2,018.68

Wastewater Treatment Plant

Alliant Energy	Gas Service Oct/Nov 2017	396.85
Bolton & Menk, Inc	WW Operation Services through 11/30/2017	1,346.20
Builders FirstSource, Inc	Supplies	13.50
Central Iowa Distributing, Inc	Cleaning Supplies	224.23
Control System Specialists, LLC	Boiler Repairs	1,045.00
Control System Specialists, LLC	Actuator Replacement in Headworks Building	647.61
Electric Pump Inc	Pump Repairs	2,165.92
Electric Pump Inc	Pump Repairs	2,165.92
Feld Equipment Company, Inc Ed M	Fire Alarm Inspection	195.00
Foundation Analytical Laboratory Inc	Testing Services	1,169.00
Foundation Analytical Laboratory Inc	Testing Services	344.00
Grainger Inc W.W.	Blower	986.74
Iowa Office Supply Inc	Planner	26.79
JNB Acquisition Corporation	Copier Maintenance Agreement	24.75
Keller Ken	Drain Cleaning in Lab Building	103.00
Mangold Environmental Testing	Testing Services	75.00
Melander's	Lab Refrigerator	649.99
NCL of Wisconsin Inc	Testing Supplies	165.88
NCL of Wisconsin Inc	Testing Supplies	55.20
Neuroth Kevin	Garbage Service November 2017	67.00
Northern Balance/Scale Inc	Calibration Services	230.00
Recycle Center Harold Rowley	Recycling	35.36
Recycle Center Harold Rowley	Recycling	28.60
Schoon Construction & Excavation, LLC	Sewer Locate in Lab Building	487.50
Star Energy, LLC	Fuel November 2017	574.70
Storm Lake Ace Hardware Inc	Supplies	156.60
Storm Lake Ace Hardware Inc	Supplies	38.11

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/05/17 To 12/18/17
User: tyler.gibbins

Storm Lake Ace Hardware Inc	Door Knob	19.99
Storm Lake Ace Hardware Inc	Supplies	31.94
University Enterprises, Inc	Enrollment- Tarin	250.00
Verizon Wireless Inc	Phone Service- November 2017	313.14

Wastewater Treatment Plant	Department Total =	14,033.52
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Wastewater Collection

Control System Specialists, LLC	Memorial Gas Line to LS	7,259.39
Iowa Physicians Clinic Medical Foundation	Sewer Backup Cleanup Reimbursement	179.54
Mack, Hansen, Gadd, Armstrong & Brown Trust Acct	Purchase of Peters Property	6,000.00
Star Energy, LLC	Fuel November 2017	186.48

Wastewater Collection	Department Total =	13,625.41
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Landfill

Accela, Inc #774375	November 2017 Web Payments	157.25
Recycle Center Harold Rowley	3rd Qtr FY2018 Assessments	92,750.00
University of Iowa	Iowa Municipal Policy Leader's Handbook (10)	57.50

Landfill	Department Total =	92,964.75
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Storm Water Administration

Accela, Inc #774375	November 2017 Web Payments	157.25
Genesis Development	Janitorial Services- November 2017	200.00
University of Iowa	Iowa Municipal Policy Leader's Handbook (10)	57.50

Storm Water Administration	Department Total =	414.75
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Storm Water Collection

Bolton & Menk, Inc	Construction Services through 11/30/2017	9,915.50
Certified Testing Services, Inc	Concrete Testing	1,124.00
H & W Contracting LLC	Pay Estimate #1 of NSCW Supplemental Contract	40,000.00
Havens Philip E	November 2017 Legal Services	423.34
Hulstein Excavating Inc	Pay Request #10 (Final) Erie Street CDBG SW Projec	54,409.80
Simmering-Cory Inc	3rd Installment of NDRG Projects	2,500.00

Storm Water Collection	Department Total =	108,372.64
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Insurance

Auxiant - Claims Account	12/11/2017 Claims	14,147.73
Auxiant - Claims Account	12/4/2017 Claims	31,865.56

Insurance	Department Total =	46,013.29
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UNAVAILABLE

Buena Vista County Health	Employee Flu Shots	1,450.00
Central Bank	Activity Challenge Reward- Wellness	109.48
Johnson Kelly	November 2017 Punches	144.00
Salus LLC	October 2017- Munden	20.00
Salus LLC	November 2017- Munden	20.00
Wellness Council of America	Spark 16 Subscription	283.80

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/05/17 To 12/18/17
User: tyler.gibbins

UNAVAILABLE

Department Total = 2,027.28

Vehicle Maintenance

Arnold Motor Supply, LLP	Fuses & Supplies	93.89
Arnold Motor Supply, LLP	Supplies	35.73
Crysteel Truck Equipment Inc	Amber LED Beacon Light	332.00
Graham Tire	Valve Stem	12.00
Grainger Inc W.W.	Oil Transfer Pump	425.17
North Lake Truck Repair	Starter	589.87

Vehicle Maintenance

Department Total = 1,488.66

Technology

Bolton & Menk, Inc	GIS Services through 11/30/2017	990.00
Long Lines Broadband	Internet Service December 2017	894.95
Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	My AntiSpam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,333.33
Rebnord Technologies Inc	IT Service Agreement- Fiber Network	200.00

Technology

Department Total = 5,868.28

Grand Total = 685,591.79

Operating
City of Storm Lake
Check Register

From 12/2/2017 to 12/15/2017

Vendor	Description	Amount
Amy Medina	Refund	200.00
Maria Limon	Refund	200.00
Maria Mendoza	Refund	200.00
Roman Coley Davis	Reimbursement	143.58
Weigand-Omega Management Inc	Services	356.70
Wilmer Flores	Refund	200.00
Ameripride Services, Inc.	Services	1,471.56
Bomgaars Supply Inc.	Supplies	46.95
Booking.com B.V.	Services	288.75
Cintas Corporation No. 2	Supplies	208.14
City of Storm Lake- Water Dept.	Utility	2,574.32
Concentra	Services	62.00
Crescent Electric Supply Company	Supplies	201.82
Daniels Filter Service	Supplies	486.45
ECOLAB	Supplies	5,139.32
Frigitec Inc.	Services	224.40
G & R Controls, Inc.	Supplies	567.00
Garbage Hauling Service, Inc.	Utility	402.12
Graphic Edge	Supplies	273.77
GuestSupply	Supplies	307.37
Hotel Solutions, Inc.	Services	450.00
HyVee	Food	213.66
Julius Cleaners	Services	139.90
KAYL/KKIA	Advertising	400.00
KCAU TV- Nexstar Broadcasting, Inc.	Advertising	1,150.00
Long Lines LLC	Utility	2,735.38
M3 Accounting + Analytics	Services	524.21
MidAmerican Energy	Utility	9,562.32
Office Elements	Supplies	198.72
Olsen Welding and Machine Shop	Services	45.00
Orkin, 536-Sioux City, IA	Services	302.29
Pasquales Food Service Inc.	Food	1,060.00
Pepsi Beverages Company	Beverages	321.56
Pilot Tribune	Advertising	21.00
Pitney Bowes Global Financial Services Inc.	Services	32.00
Quore Systems, LLC	Services	570.00
Rebnord Technologies, Inc.	Services	2,697.63
Rex Rimmer	Reimbursement	30.00
RJ Kool Company, Inc.	Services	289.93
Service Lighting & Electrical Supplies, Inc.	Supplies	558.39
South Central Communications Corporation	Services	190.00
Star Leasing LLC	Services	230.13
Storm Lake Ace Hardware	Supplies	109.58
Storm Lake United	Services	1,765.00
Sysco Iowa, Inc.	Food	1,791.74
US Foods, Inc.	Food	9,249.52
Verizon Wireless	Services	1,055.21
Vista Paints	Supplies	1,085.15
Weigand Omega Management Payroll	Payroll	77,815.31
		128,147.88

Staff Summary

12/18/2017

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Buy Local Information**

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

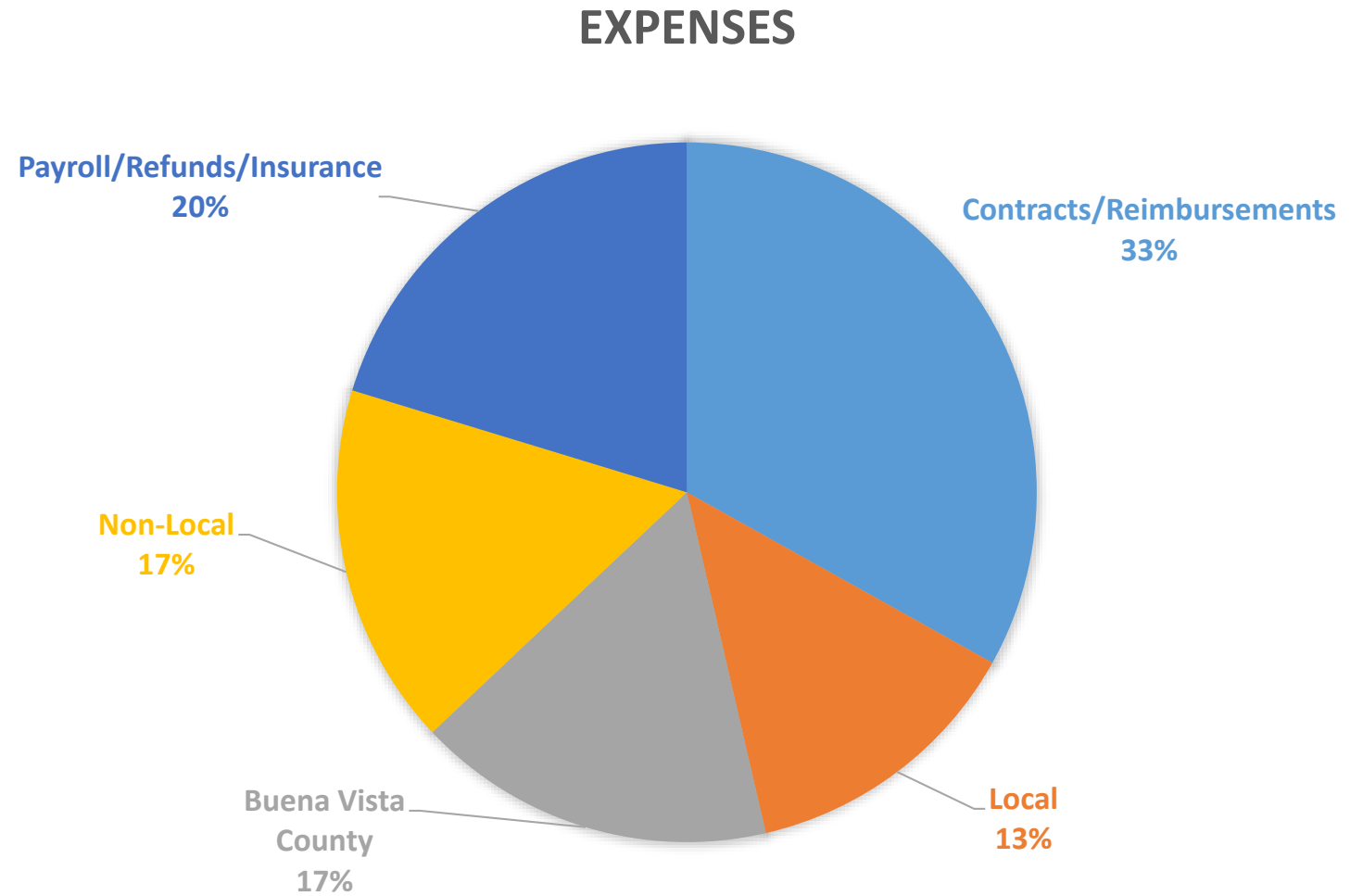
Calculated Expenses	
Payroll/Refunds/Insurance	\$139,126.73
Contracts/Agreements	\$226,957.56
Local Businesses	\$90,990.09
Buena Vista County Business	\$113,762.57
Non-Local Business	\$114,754.84
Total Expenses	\$685,591.79
Please see attachment for supporting documents	

RECOMMENDATION: Review Buy Local Information

ATTACHMENTS:

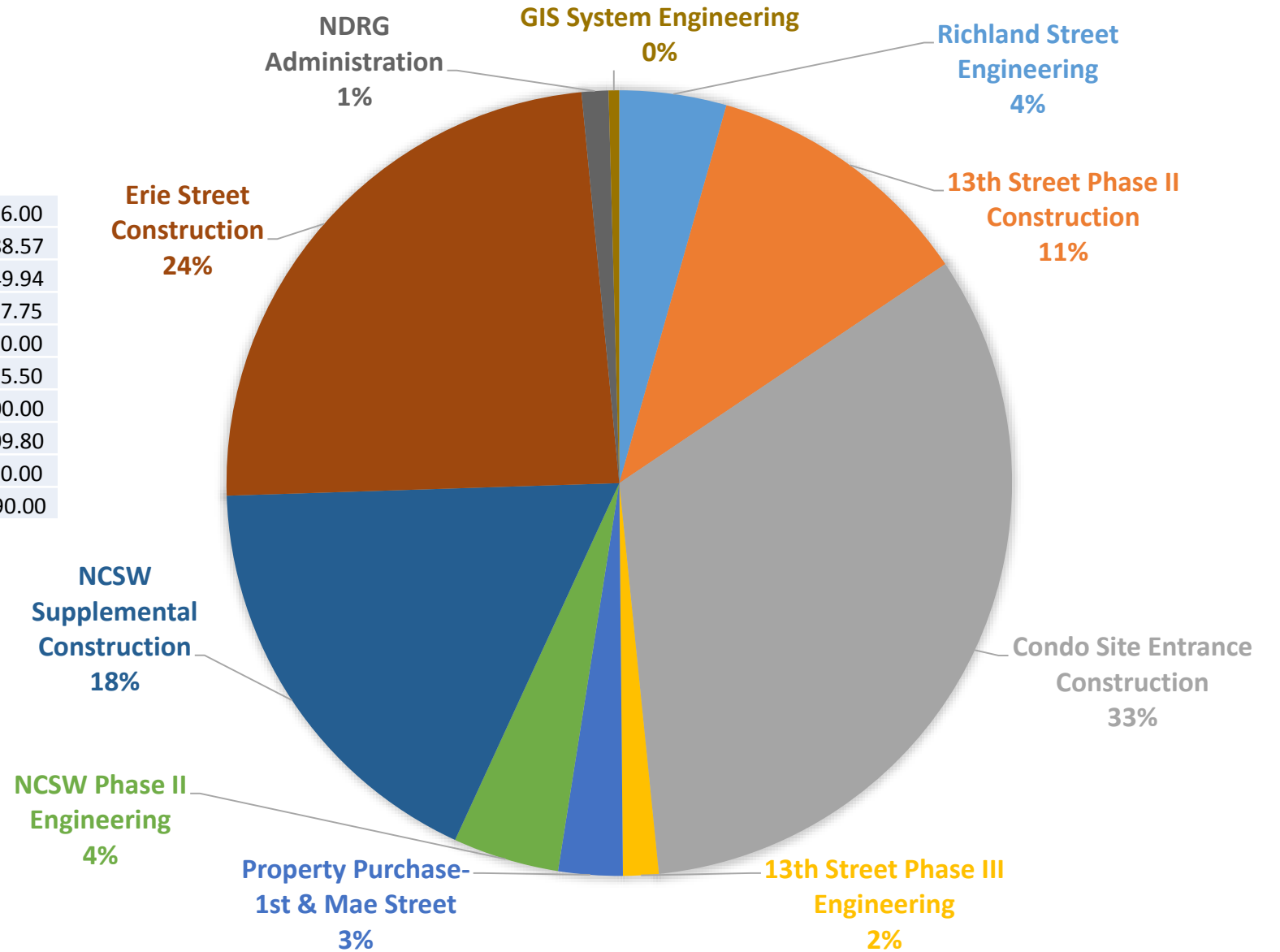
Description	Type
Supporting Documents	Backup Material

Payroll/Refunds/Insurance	\$139,126.73
Contracts/Agreements	\$226,957.56
Local Businesses	\$ 90,990.09
Buena Vista County Business	\$113,762.57
Non-Local Business	\$114,754.84
Total Expenses	\$685,591.79

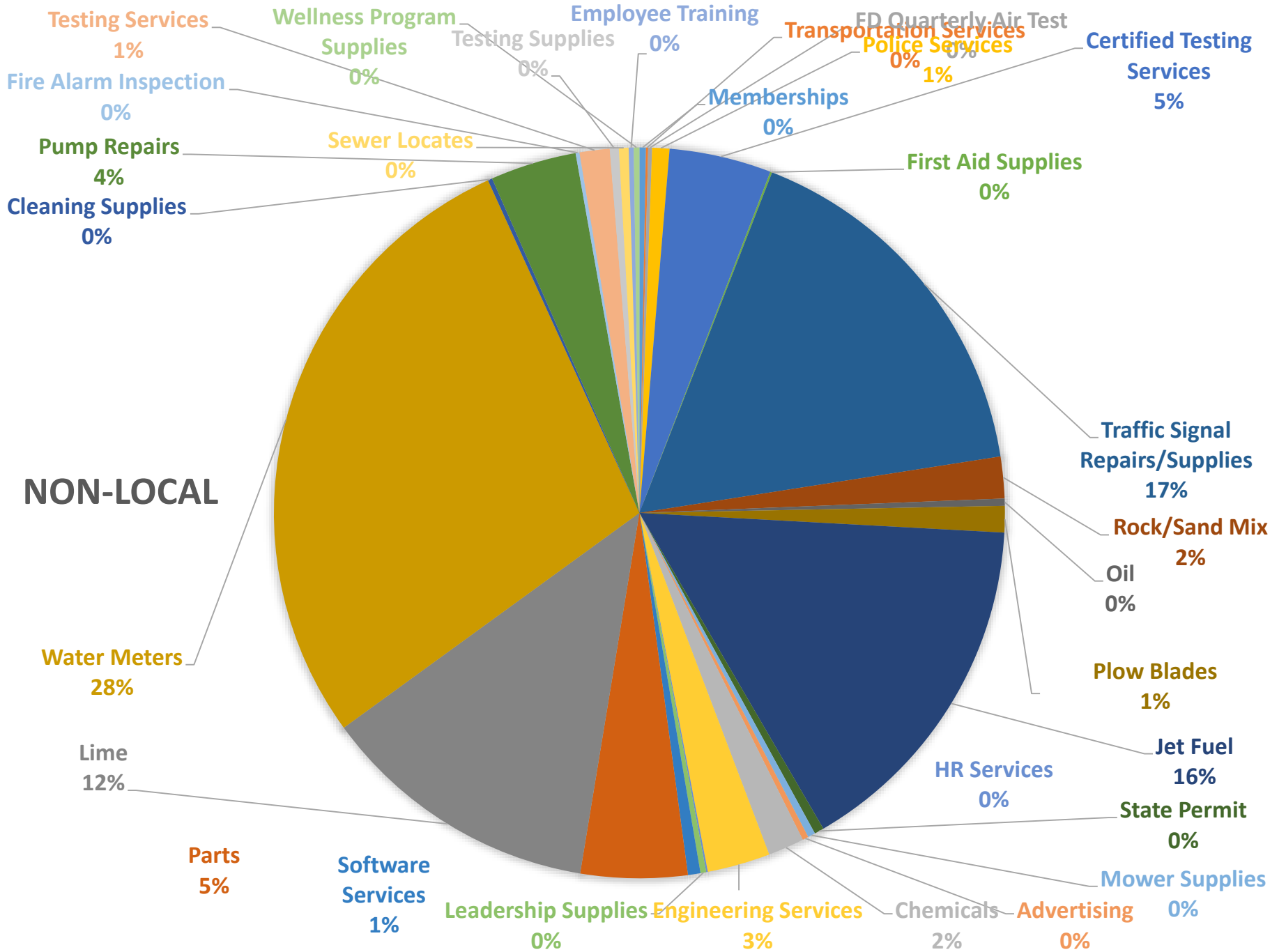


CONTRACTS/AGREEMENTS

Richland Street Engineering	\$	9,986.00
13th Street Phase II Construction	\$	25,388.57
Condo Site Entrance Construction	\$	74,449.94
13th Street Phase III Engineering	\$	3,317.75
Property Purchase- 1st & Mae Street	\$	6,000.00
NCSW Phase II Engineering	\$	9,915.50
NCSW Supplemental Construction	\$	40,000.00
Erie Street Construction	\$	54,409.80
NDRG Administration	\$	2,500.00
GIS System Engineering	\$	990.00

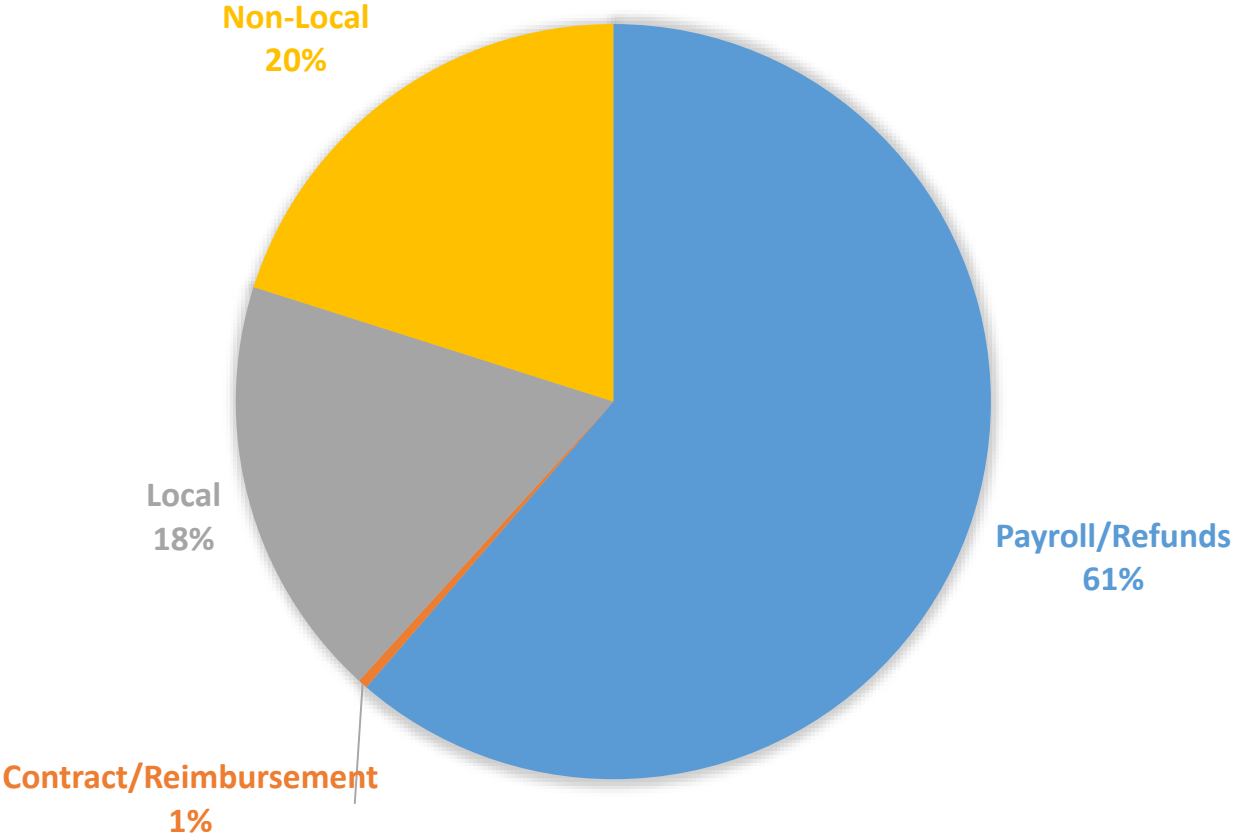


Memberships	\$	325.00
Transportation Services	\$	110.50
FD Quarterly Air Test	\$	194.90
Police Services	\$	869.60
Certified Testing Services	\$	5,135.00
First Aid Supplies	\$	96.13
Traffic Signal Repairs/Supplies	\$	18,900.00
Rock/Sand Mix	\$	2,095.67
Oil	\$	363.93
Plow Blades	\$	1,328.14
Jet Fuel	\$	17,913.43
State Permit	\$	480.00
Mower Supplies	\$	376.40
Advertising	\$	300.00
Chemicals	\$	1,817.22
Engineering Services	\$	3,166.20
HR Services	\$	79.00
Leadership Supplies	\$	287.50
Software Services	\$	628.75
Parts	\$	5,365.72
Lime	\$	14,108.16
Water Meters	\$	32,084.87
Cleaning Supplies	\$	224.23
Pump Repairs	\$	4,331.84
Fire Alarm Inspection	\$	195.00
Testing Services	\$	1,513.00
Testing Supplies	\$	451.08
Sewer Locates	\$	487.50
Employee Training	\$	250.00
Wellness Program Supplies	\$	283.80

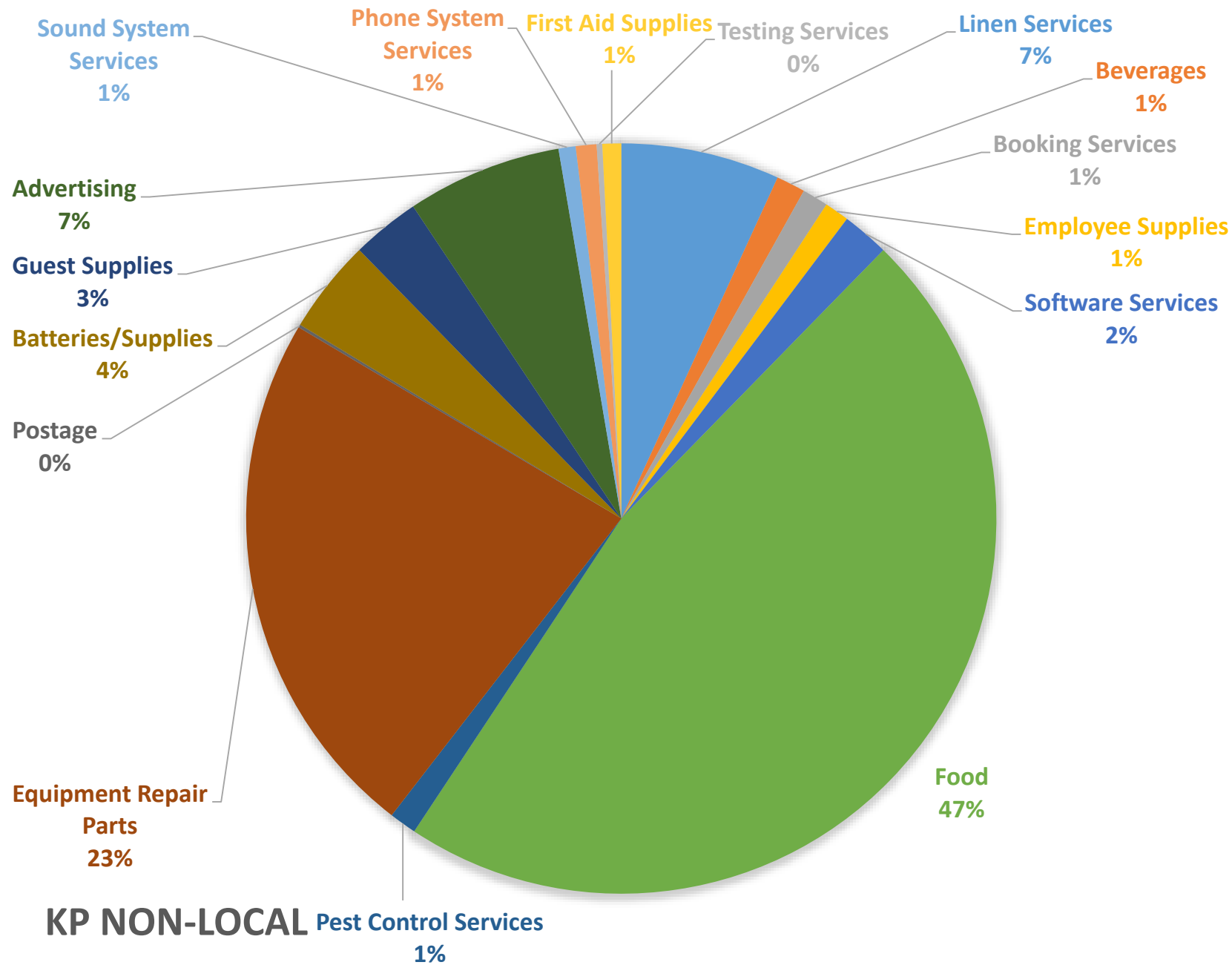


KING'S POINTE EXPENSES

Payroll	\$ 78,615.31
Contract/Reimbursement	\$ 530.28
Local Expenses	\$ 23,253.76
Non-Local	\$ 25,748.53
Total Expenses	\$128,147.88



Linen Services	\$	1,761.49
Beverages	\$	321.56
Booking Services	\$	288.75
Employee Supplies	\$	273.77
Software Services	\$	524.20
Food	\$	12,101.26
Pest Control Services	\$	302.29
Equipment Repair Parts	\$	5,930.72
Postage	\$	32.00
Batteries/Supplies	\$	1,044.84
Guest Supplies	\$	757.37
Advertising	\$	1,720.00
Sound System Services	\$	190.00
Phone System Services	\$	230.14
Testing Services	\$	62.00
First Aid Supplies	\$	208.14



Staff Summary

12/18/2017

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Fiscal Year 2018-2019 Outside Agency Question And Answer Session**

BACKGROUND: This agenda item will open the Question and Answer Session for the FY 2018-2019 Outside Agency funding requests. Each agency will have three minutes to explain their program/and or proposal to the City Council. The Council may then ask questions of the applicant. Determination of the level of funding will be made at the Budget Workshops in early 2018.

Applicant	FY 16/17 Award	FY 17/18 Request	FY 17/18 Award	FY 18/19 Request
Buena Vista County Historical Society	\$-0-	\$2,000	\$-0-	\$2,950
Upper Des Moines Opportunity, Inc.	\$5,000	\$8,000	\$5,000	\$8,000
Witter Gallery	\$8,000	\$18,000	\$8,000	\$16,000

FISCAL IMPACT: There is no fiscal impact for this Question and Answer Session.

RECOMMENDATION: Open the Outside Agency Question and Answer Session and invite representatives from the Buena Vista County Historical Society, Upper Des Moines Opportunity, Inc., and Witter Gallery to present their program and/or proposal.

ATTACHMENTS:

Description	Type
☐ BV Historical Society	Backup Material
☐ Upper Des Moines Opportunity	Backup Material
☐ Witter Gallery	Backup Material



BUENA VISTA COUNTY HISTORICAL SOCIETY

214 W. 5th → Storm Lake, IA 50588 → 712 732-4955

November 30, 2017

Mr. Brian Oakleaf
Finance Director
City of Storm Lake
P.O. Box 1086
Storm Lake, IA 50588

Dear Brian:

Thank you for alerting me to the opportunity for the Buena Vista County Historical Society to apply for a City of Storm Lake grant for the Fiscal Year 2018/2019. This has been an interesting year for growth of the BV County Museum, with new attractions and enhanced exhibits, as the society works to attract new members and to share our collective history with visitors near and far.

Our request this year is an expansion of last year's application, for \$2,950.00 for audiovisual equipment to facilitate our programming efforts. This year we've used borrowed equipment for each event. The night before our October Orphan Train lecture the overhead screen gave way and we were fortunate to be able to borrow Dr. George Whitehouse's portable screen.

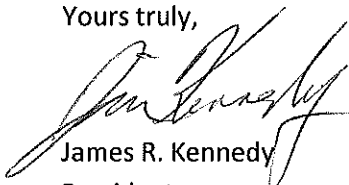
The program budget has not been kept as a special budgeted item in past years, and has been based on the generosity of members for both speakers' fees travel, and accommodations. Some of our speakers have come for free, others at a rate of \$300. per program, the amount recommended by the Iowa Humanities Speakers Bureau. We anticipate five such lectures in the coming year. The society will absorb costs for refreshments and other necessities. Publicity is good through local media, handouts in churches and stores, and in a separate initiative we'll be adding Internet capability. We have not yet unbundled our speakers program budget, but are working to do so.

My thanks to Dr. John Hutchins, Historical Society's Vice President, to Treasurer Connie Stille and Board Member Mary-Elinor Kennedy for their effort with this proposal request, and to Office Manager Marlene Hansen for her excellent collaboration.

I will be present at the Question & Answer session on Monday, December 18, and look forward to questions the City Council might have.

Thank you for your continued support.

Yours truly,



James R. Kennedy
President

The Past Gives Vision to the Future



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086

Storm Lake, IA 50588
Phone #712-732-8000

Fax #712-732-4114 www.stormlake.org

DUE DATE: November 30, 2017
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: BUENA VISTA COUNTY HISTORICAL SOCIETY

Mailing Address: 214 W. 5TH ST. STORM LAKE IOWA 50588

Contact Person: JAMES R. KENNEDY

Title: PRESIDENT

(Available During the Day)

Phone Number: 712-732-4955 (Museum)
712-732-7011 (Home)

Tax/Corporate Status of Organization: 501-C3

E-Mail Address: kennedyjr12@gmail.com

Tax ID#: 42 - 6075 - 40

Amount Requested Fiscal Year 18/19 \$2,950

What are funds being requested for?

Audiovisual equipment to support public historical presentations: flat screen TV, video projector, projection screen and multimedia cart.

Previous Funding from the City of Storm Lake	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Requested Funding	\$4,462.76	\$0	\$2,000	\$2950
Allocated Funding	\$0	\$0	\$0	

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

The museum has inadequate audiovisual equipment for invited speakers giving public educational programs in our building. This includes the recently refurbished Illinois Central meeting room. We operate with borrowed equipment, where available, and we currently have no working equipment to show videos etc. to visiting groups such as school children or senior tour groups. The difficulty of locating, transporting and setting-up of outside video equipment is a serious impediment to furthering our expanding educational goals.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

With greater ease of use and presentation quality of new equipment, we plan to increase the frequency of historical presentations open at no cost to the local community. We will also be able to show video clips to visiting tour groups and local area students who are already frequent visitors to our museum. The project can be shown to have succeeded by recording the total number of participants involved, the number of presentations and the number of tour groups and school classes coming to our museum. Records of attendance and program frequency will be kept. For the long term we plan to see an increase in both program frequency and quality and hence the reputation of our museum.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

Board members typically organize meetings at which public presentations are made. Our office manager typically coordinates museum visits of tour groups and classes from local area schools, with assistance from museum members. A local technology business has been contacted and a representative has visited us to advise us on equipment needed, costs and installation.

How many people does this project/program serve? (Describe how this number was determined.)

Recent public presentations on the Orphan Train, Negro League Baseball, Archaeology in NW Iowa and Railroad History have each seen audiences of around 50. In the past two years we have hosted about 40 tour and classroom groups, involving around 600 individuals. We currently have a museum board of 14 members, and paid museum membership of 235. Eighty-nine of these are Family Memberships, giving a total of at least 324 members. In addition around 1350⁺ mostly local people visit our museum every year for a variety of reasons, including fund-raising events. With adequate presentation equipment we hope to see even more local community members involved with the museum.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

No City funding was received for a request similar to this in 2016. Program support came from individual donations, and in the case of our Orphan Train lecture, free will offerings. Equipment support for programs came from loans from Board Members Dr. George Whitehouse and James Kennedy. The Historical Society wishes to thank Editors Dana Larsen of the Storm Lake Pilot-Tribune and John and Art Cullen of the Storm Lake Times for helping to promote Museum programs and fund raisers.

Emphasis was placed on acquiring materials to be used for future programs, including receipt of an early 1900s victrola from Miss. Audrey Johanneson, (who also contributed an antique still); an 1897 pump organ and 1896 player piano repleat with 170 rolls from Dale and Janice Sorenson. Our thanks to these donors to Craig and Winston Wells for retrieving the victrola and still, and to Edwards Chevrolet for lending a new truck for towing the still in the July 4 parade. Also, thanks to Rob Smith, Steve Hammen, and Chris Abels for retrieving the player piano and pump organ.

Thanks too, to Justin Yarosevitch for arranging to make the Historical Society for the revitalized Storm Lake White Caps baseball team. The Museum received the first game ball thrown out at the White Caps season opener, and alter a ball autographed by team members to go with its display of early White Caps memorabilia.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

The museum raises funds by membership dues, grants from other agencies, donations, bequests, memorials, book sales, garage sales and at least 6 fund-raising food events per year. All of these funds are used to maintain and enhance the museum building where the equipment would be located, and for utilities and postage/publicity costs.

PROGRAM BUDGET

(This budget should show all the expected revenues and expenditures for PROGRAM/PROJECT you are requesting funding for.)

☒ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2018
1	Program/Project Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding	\$0	\$0	
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			

8	Donations			
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
10	Total Revenue			
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)			
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)			
14	Travel Expenses			
15	Supplies/Materials			
16	Advertising			
17	Equipment			\$2,950
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Five Speakers fees at \$300.00			
	Picture			1,500.00
19	Total Expenses			\$4,450.00
20	Net Gain (Loss)			

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Equipment requested:	65" LG flat screen TV	\$1,100
	Vivitek 1080P projector, or equivalent	\$1,000
	Draper (or equivalent) 92' portable pull-up screen	\$700
	Norwood media cart	\$150
	TOTAL	\$2,950

Organizational Budget

(This budget should show all the expected revenues and expenditures for your ORGANIZATION.)

☒ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

Sheet1

	Revenues	Previous Year	Current year	FY 2018
1	Fees (memberships)	\$2,530.00	\$2,170.00	
2	Federal Funding	\$0.00	\$0.00	
3	State Funding	\$1,000.00	\$0.00	
4	Buena Vista County Funding	\$1,000.00	\$1,000.00	
5	City of Storm Lake Funding	\$0.00	\$0.00	
6	Other Governmental Funding (list below)	xxxxxx	xxxxxx	xxxxxx
7	Fundraising	\$10,197.98	\$7,253.85	
8	Donation: Elise Jensen bequest \$10,000.	\$10,000.00	\$11,840.50	
9	Other Funds (list below)	xxxxxx	xxxxxx	xxxxxx
	memorials			
	Rent, interest	\$1,562.63	\$900.00	
	miscellaneous	\$2,207.00	\$1,500.11	
	Total Revenue	\$20,435.61	\$24,675.35	
	Expenses			
10	Salaries, Wages, Benefits	\$7,723.60	\$5,910.40	
11	Contractual Costs	\$1,374.00	\$5,773.33	
12	Facilities Costs (Utilities/Rent)	\$3,818.27	\$3,646.06	
13	Materials/Supplies	\$5,940.44	\$2,337.71	
14	Other Expenses (list below)	xxxxxx	xxxxxx	xxxxxx
	Snow removal, grass mowing, postage	\$2,904.38	\$4,327.13	
16	Total Expenses	\$21,760.69	\$21,994.63	
17	Net Gain (Loss)	\$1,325.08 (loss)	\$2,680.72 (gain)	

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

- *Additional expense items are expected to come in during December. Additional income during this period is unlikely.

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Buena Vista County Historical Society
Applicant Organization

James H. Kennedy
Applicant Representative

11/30/2017
Date

Completed Applications are due by 4:00 P.M. Thursday, November 30, 2017. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 18, 2017 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget..

Any funding approved through this process will be available after July 1, 2018 and all funds granted under this program must be requested prior to June 1, 2019.



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2017
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: **Upper Des Moines Opportunity Inc. (UDMO)**

Mailing Address: **101 Robbins Street; P.O. Box 519 Graettinger, Iowa 51342**

Contact Person: **Jamey M. Whitney**

Title: **Executive Director**

(Available During the Day)

Phone Number: **1-712-859-3885 ext. 125**
Non-profit

Tax/Corporate Status of Organization: **Tax exempt- Private**

E-Mail Address: **jwhitney@udmo.com**

Tax ID#: **42-092324**

Amount Requested Fiscal Year 18/19: **\$8,000**

What are funds being requested for?

Funding to support Outreach services operations for individuals and families economically at-risk.

Previous Funding from the City of Storm Lake	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Requested Funding	\$8,000	\$8,000	\$8,000	\$8,000
Allocated Funding	\$5,000	\$5,000	\$5,000	\$5,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

See Attached

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

See Attached

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

See Attached

How many people does this project/program serve? (Describe how this number was determined.)

The numbers used in this proposal are based on the data accumulated through the 2017 program year with UDMO. These are actual figures of people we served during that time frame and can only provide a projection for the new fiscal year. Based on previous trends, demand for our services continues to grow in Buena Vista and particularly Storm Lake due to an increase in the communities' population.

UDMO assistance supported 2,455 individuals in 919 Storm Lake residents' households during fiscal year 2017 (October 1, 2016 - September 30, 2017). Enclosed are reports that highlight the characteristics of these residents and the services they received during the year. We continue to see an increased demand for our services from previous years and need your support more than ever.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

Yes. UDMO Buena Vista County Outreach served 2,455 individuals and 919 households last year. We have attached a report providing the documentation of the services provided. Numbers are provided that specifically shows demographic data on individuals and families who have come in to our outreach office for services. There are two reports attached. The first is a client characteristics report which provides demographics on individuals and households served and the second is a Program Activity Agency Summary report. Both are specifically for individuals and families served.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

The funds that we receive to operate our Outreach services comes from the Community Services Block Grant (CSBG) that is from the Iowa Department of Human Rights. Unfortunately, the funds we receive have been reduced from previous years due to budget cuts and the cost of operations continue to rise. Usually all funds received from private and local funders are used specifically for client services and not operations. Outreach staff in Buena Vista County do some small fund raisers usually for specific projects such as replenishing the stocks in the food pantry or school supplies for children in families who have limited financial means. We also request funds from the county on an annual basis, but these funds go directly toward client services. All funds raised in Buena Vista County or Storm Lake stay in the county or city.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION.**)

☐ Calendar Year (Jan.-Dec.)
(Oct.-Sept.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year

	Revenues	Previous Year	Current Year	FY 2019
1	Fees			
2	Federal Funding	\$11,509,331	\$10,487,268	\$10,487,268
3	State Funding	\$1,102,007	\$1,249,534	\$1,249,534
4	Buena Vista County Funding	\$18,000	\$18,000	\$18,000
5	City of Storm Lake Funding	\$5,000	\$5,000	\$8,000
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Other County Funding (excluding BV)	\$138,419	\$140,812	\$140,812
	Other City Funding (excluding Storm Lake)	\$43,910	\$48,538	\$48,538
7	Fundraising	\$0	\$0.00	\$0

8	Donations	\$189,856	\$227,386	\$227,386
9	Other Funds (list below)	xxxxxx	xxxxxx	xxxxxx
	Rent (HOME Apts.)	\$102,000	\$108,470	\$108,470
	Other	\$198,430	\$119,310	\$119,310
	In-kind (Head Start, Shared Visions, PUY)	\$1,351,485	\$1,200,057	\$1,200,057
10	Total Revenue	\$14,661,438	\$13,604,375	\$13,607,375
	Expenses			
11	Salaries, Wages, Benefits	\$7,565,166	\$7,562,233	\$7,562,233
12	Contractual Costs	\$93,453	\$64,347	\$64,347
13	Facilities Costs (Utilities/Rent)	\$279,251	\$294,058	\$294,058
14	Materials/Supplies	\$489,354	\$433,483	\$433,483
15	Other Expenses (list below)	Xxxxxx	xxxxxx	xxxxxx
	Client Services	\$4,217,838	\$3,441,765	\$3,441,765
	Other Operational	\$671,215	\$572,654	\$572,654
	In-kind (Head Start, Shared Visions, PUY)	\$1,351,485	\$1,200,057	\$1,200,057
16	Total Expense's	\$14,667,762	\$13,568,597	\$13,568,597
17	Net Gain (Loss)	\$-6,324	\$35,778	\$38,778

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

This budget is for the entire agency and includes funds that operate Head Start, WIC, Weatherization, LIHEAP and various other programs. All are restricted funding. Only Community Service Block Grant funds and local funding is used to provide UDMO Outreach Services (SEE PROGRAM BUDGET FORM).

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)
Sept.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-

	Program/Project Revenues	Previous Year	Current Year	FY 2019
1	Program/Project Fees			
2	Federal Funding	\$57,916	\$28,673	\$28,673
3	State Funding			
4	Buena Vista County Funding	\$18,000	\$18,000	\$18,000
5	City of Storm Lake Funding	\$5,000	\$5,000	\$8,000
6	Other Organization Support (list below)			
	Other Buena Vista County Town Funding	\$2625	\$2625	\$2625

7	Fundraising			
8	Donations	\$26,700	\$34,615	\$34,615
9	Other Funding Sources (list below)			
	Monsanto	\$8,000	\$3,750	\$3,750
	Valero	\$5,000	\$5,000	\$5,000
10	Total Revenue	\$125,406	\$97,663	\$100,663
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	\$123,868	\$71,846	\$71,846
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)	\$11,050	\$11,500	\$11,500
14	Travel Expenses	\$2,000	\$2,000	\$2,000
15	Supplies/Materials	\$325	\$325	\$325
16	Advertising			
17	Equipment			
18	Other Expenses (list below)			
	Assistance to Individuals	\$10,000	\$10,000	\$10,000
	Other Operational	\$1,875	\$1,875	\$1,875
19	Total Expenses	\$149,118	\$97,546	\$97,546
20	Net Gain (Loss)	\$-23,712	\$117	\$3,117

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

The project costs will be used to help offset the operational cost of our Outreach Services there in Storm Lake which includes a portion being used for direct client services in Storm Lake.

CERTIFICATION:

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- ☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Upper Des Moines Opportunity, Inc.
Applicant Organization

James M. Whitney
Applicant Representative

11/29/2017
Date

Completed Applications are due by 4:00 P.M. Thursday, November 30, 2017. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 18, 2017 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget.

Any funding approved through this process will be available after July 1, 2018 and all funds granted under this program must be requested prior to June 1, 2019.

Application for City of Storm Lake Grant

Funding

City of Storm Lake
620 Erie Street P.O.

Box 1086 Storm
Lake, IA 50588

Phone #712-732-
8000

Fax #712-732-4114

www.stormlake.org

Due: November 30, 2017

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Upper Des Moines Opportunity, Inc. (UDMO) is the Community Action Agency serving the people of Storm Lake in Buena Vista County, helping the low-income, elderly and people with disabilities within Storm Lake as well as the communities of 11 other Iowa counties. Programs and services provided by UDMO are not welfare -Upper Des Moines Opportunity is committed to assisting families and individuals build the bridge to self-sufficiency.

Each year we count on your support, both financially and as partners in our quest to meet the needs of assisting low-income, the elderly, and people with disabilities in Storm Lake. The continuing economic turmoil has UDMO assisting more clients than ever before, and meeting the needs of this population is extremely important to us.

Without UDMO's presence in our counties and communities demand on local general relief efforts would be too great for the community and county to handle. As you plan your budget for the upcoming fiscal year, Upper Des Moines is asking the City of Storm Lake to allocate financial resources of \$8,000 for FY 2019 (October 1, 2018 – September 30, 2019). We provide a variety of helpful programs and services to Storm Lake residents such as: emergency energy assistance, emergency shelter assistance, assistance for the homeless and those in a crisis situation, Weatherization, food assistance, Head Start, WIC, FaDSS, special projects (Back to School, Coats for Kids, holiday projects), and many others.

Current economic conditions have not only placed a strain on our economically challenged individuals and families, but has also placed a huge strain on the services available to them. In addition, increased demand further challenges maintaining our services and potential federal and state cuts could mean that services will need to be greatly reduced and/or cut entirely. This is a tremendous blow to the services we offer to individuals and families and also the communities we serve. Unfortunately, the need continues to grow and families will continue to struggle

The funds requested will be used with other funds from Buena Vista County and other private contributions to provide needed services at the 2017 level; cushioning the impact of federal and state reductions and cutbacks.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

As we are all aware, current national and state economic concerns continue to hit many of our at-risk families hard. As our lawmakers continue to search for ways to "balance the budgets", many see that the only recourse is to cut needed services. This only places even more difficulties on the individuals and families who are already vulnerable. The funds provided will allow us to offset our operational costs so that we can keep from cutting vitally needed services and the means of delivering services.

Success will be determined by our ability to effectively and efficiently deliver services to the residents of Storm Lake. We will also be able to maintain our office hours that will make our services more accessible to Storm Lake residents. We have served Storm Lake and Buena Vista County for over 50 years and our continued presence will show that we are there to meet the needs of our most vulnerable populations. Everyone that is served are tracked in our client services data base and the numbers served provides evidence that we are meeting our mission. Reports currently sent to state and federal agencies provide comprehensive demographics that show who we serve and statistics particular to those served.

Our State network uses CSBG National Performance Indicators to determine the success of our outcomes. The CSBG Monitoring and Assessment Task Force (MATF) supported by the Administration for Children and Families, Office of Community Services (OCS), and the U.S. Department of Health and Human Services produced a National Strategic Plan in 1996. This plan identified national goals for community action that specifically addressed these three areas, identifying them as "family" and "community" goals. MATF added "agency" goals to complete the plan.

Goal 1. Low-income people become more self-sufficient. (Family)

Goal 2. The conditions in which low-income people live are improved. (Community) Goal

3. Low-income people own a stake in their community. (Community)

Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)

Goal 5. Agencies increase their capacity to achieve results. (Agency)

Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

Measurement - The number and percentage of all individuals, families, adults and children participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:

- 1. Total Number of low-income Individuals and Households served**
- 2. Increased/Maintained Safe Affordable Housing**
- 3. Increased Nutrition Resources**
- 4. Reduced an Emergency Need**

All of the above points of measurement fall under Goal 6 and apply to the services Outreach provides with the funds being requested. Success is determined if an emergency need has been met and the individual or family is out of immediate crisis.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The obvious stakeholders are the low-income individuals and families in Storm Lake who qualify for services. UDMO has developed a comprehensive network of community partnerships that provide support to qualified individuals and families. Referrals are made to UDMO and we refer clients to our partners. Not only do we partner with other public and private agencies, we also work with local, county, state and federal governments to provide an array of services for eligible clients.

UDMO Partners with Buena Vista County for funding to serve clients in and outside Storm Lake. We also work closely with many of the private industries for funding and donations to provide utility, housing/rental assistance and for food to meet the nutritional needs of local residents.

To insure that partners and clients know what services are available, we conduct presentations and post announcements in the media notifying the community of services available.

Some are most prominent stakeholders in and around the Storm Lake area include:

- * Valero

*Iowa Department of Human Services

- * Storm Lake Public Schools

- * City of Storm Lake (Gingerbread House purchase)

- * Buena Vista College

- * Local Faith Based Community

- * Iowa State Extension

- * Local Medical Providers

* Mental Health Agency (Season's)

* Local Businesses

* Local Fraternal Organizations

*Tyson Foods

*Monsanto

UDMO approaches our stakeholders listed with the same information that we are providing in this application. If requested we provide them with the same reports as what we provide in this application.

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting: Upper Des Moines Opportunity, Inc.

A. Total unduplicated number of INDIVIDUALS about whom one or more characteristics were obtained 2455

B. Total unduplicated number of HOUSEHOLDS about whom one or more characteristics were obtained 919

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	1130
b. Female	1325
c. Other	0
d. Unknown/not reported	0
TOTAL (auto calculated)	2455

2. Age	Number of Individuals
a. 0 to 5	293
b. 6 to 13	486
c. 14 to 17	236
d. 18 to 24	189
e. 25 to 44	601
f. 45 to 54	241
g. 55 to 59	98
h. 60 to 64	67
i. 65 to 74	135
j. 75+	109
k. Unknown/not reported	0
TOTAL (auto calculated)	2455

3. Education Levels	Number of Individuals	
	(ages 14-24)	ages 25+
a. Grades 0-8	209	343
b. Grades 9-12/non-graduate	149	316
c. High school grad/Equivalency Diploma	29	397
d. 12 grade + Some Post-Secondary	7	101
e. 2 or 4 year College Graduate	0	84
f. Graduate or other post-secondary school	0	0
g. Unknown/not reported	2	4
TOTAL (auto calculated)	396	1245

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working nor in school	11

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	223	2223	9
	Yes	No	Unknown
b. Health insurance*	1759	648	48

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

i. Medicaid	1256
ii. Medicare	207
iii. State Children's Health Insurance Program	25
iv. State Health Insurance for Adults	35
v. Military Health Care	0
vi. Direct-Purchase	230
vii. Employment Based	6
viii. Unknown/not reported	48
TOTAL (auto calculated)	1807

6. Ethnicity/Race Number of Individuals

i. Ethnicity	Number of Individuals
a. Hispanic , Latino, Spanish Origins	957
b. Not Hispanic, Latino, or Spanish Origins	1456
c. Unknown/not reported	0
TOTAL (auto calculated)	2413

ii. Race

a. American Indian or Alaskan Native	6
b. Asian	97
c. Black or African American	160
d. Native Hawaiian or Other Pacific Islander	62
e. White	2023
f. Other	55
g. Multi-race (two or more of the above)	27
c. Unknown/not reported	25
TOTAL (auto calculated)	2455

7. Military Status Number of Individuals

a. Veteran	1
b. Active Military	3
c. Unknown/not reported	14
TOTAL (auto calculated)	18

8. Work Status Individuals 18+

a. Employed Full-Time	295
b. Employed Part-Time	113
c. Migrant Seasonal Farm Worker	0
d. Unemployed (Short-Term, 6 months or less)	61
e. Unemployed (Long-Term, more than 6 months)	9
f. Unemployed (Not in Labor Force)	790
g. Retired	159
h. Unknown/not reported	8
TOTAL (auto calculated)	1435

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household type	Number of households
a. Single Person	363
b. Two Adults NO Children	129
c. Single Parent Female	146
d. Single Parent Male	15
e. Two Parent Household	3
f. Non-related Adults with Children	0
g. Multigenerational Household	0
h. Other	11
i. Unknown/not reported	251
TOTAL (auto calculated)	918

10. Household size	Number of households
a. Single Person	366
b. Two	171
c. Three	110
d. Four	96
e. Five	85
f. Six or more	91
g. Unknown/not reported	0
TOTAL (auto calculated)	919

11. Housing	Number of households
a. Own	323
b. Rent	460
c. Other permanent housing	0
d. Homeless	8
e. Other	13
f. Unknown/not reported	1
TOTAL (auto calculated)	805

13. Sources of Household Income	Number of households
a. Income from Employment Only	133
b. Income from Employment and Other Income Source	37
c. Income from Employment, Other Income Source, and Non-Cash Benefits	67
d. Income from Employment and Non-Cash Benefits	134
e. Other Income Source Only	90
f. Other Income Source and Non-Cash Benefits	202
g. No income	9
h. Non-Cash Benefits Only	38
i. Unknown/not reported	209
TOTAL (auto calculated)	919

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source	Number of Households
a. TANF	16
b. Supplemental Security Income (SSI)	61
c. Social Security Disability Income (SSDI)	52
d. VA Service-Connected Disability Compensation	0
e. VA Non-Service Connected Disability Pension	2
f. Private Disability Insurance	0
g. Worker's Compensation	0
h. Retirement Income from Social Security	203
i. Pension	44
j. Child support	0
k. Alimony or other Spousal Support	33
l. Unemployment insurance	18
m. EITC	0
n. Other	19
o. Unknown/not reported	0

12. Level of Household Incomes	Number of households
(% of HHS Guideline)	
a. Up to 50%	344
b. 51% to 75%	112
c. 76% to 100%	139
d. 101% to 125%	126
e. 126% to 150%	113
f. 151% to 175%	59
g. 176% to 200%	10
h. 201% to 250%	10
i. 250% and over	6
j. Unknown/not reported	
TOTAL (auto calculated)	919

15. Non-Cash Benefits	Number of Households
a. SNAP	296
b. WIC	4
c. LIHEAP	219
d. Housing Choice Voucher	0
e. Public Housing	0
f. Permanent Supportive Housing	0
g. HUD-VASH	1
h. Childcare Voucher	0
i. Affordable Care Act Subsidy	0
j. Other	0
k. Unknown/not reported	0

E. Number of Individuals Not Included in the Totals Below

(due to data collection system integration barriers)

1. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name

Number of Individuals

F. Number of Households Not Included in the Totals Above

(due to data collection system integration barriers)

1. Please list the unduplicated number of HOUSEHOLDS served in each program*:

Program Name

Number of Individuals

Program Activity Agency Summary

Tuesday, 28 November, 2017

Program activity date is between 10-1-2016 and 9/30/2017

Program activity county is Buena Vista

Selected Program Activities

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
510	A & R Conservation Education					
	Electric	Approved	126	265	126.00	\$0.00
		Denied	3	3	3.00	\$0.00
	Natural gas	Approved	348	968	348.00	\$0.00
		Denied	12	28	12.00	\$0.00
	Oil	Approved	1	6	1.00	\$0.00
	Propane	Approved	25	47	26.00	\$0.00
541	A & R Crisis Application	Approved	11	21	12.00	\$0.00
512	A & R Needs Assessment	Approved	11	21	12.00	\$0.00
542	A & R Vendor Negotiation	Approved	11	21	12.00	\$0.00
302	Baby's Room					
	Diapers	Completed	5	20	5.00	\$50.00
060	BACK TO SCHOOL					
	Backpack	Completed	82	368	192.00	\$1,480.00
	School clothes	Completed	37	148	66.00	\$5,200.00
	School Shoes	Completed	15	74	36.00	\$1,800.00
	School Supplies	Completed	81	363	189.00	\$7,182.00
821	Client Refunds					
	Liheap Cash Refund	Approved	6	16	7.00	\$1,742.65
209	Clothing					
	Coats for kids	Completed	1	4	1.00	
	Hat & Mittens	Completed	27	79	60.00	\$600.00
	Snow Boots	Completed	1	4	1.00	\$30.00
	Snow Pants	Completed	1	4	1.00	\$28.00
406	Elderbridge Program					
	Senior/Chore Service	Completed	27	28	27.00	\$2,700.00
236	Embrace Iowa					
	Embrace Iowa	Completed	3	7	3.00	\$866.00
672	Emergency Solutions Grant (ESG)					
	ESG/Rent	Completed	1	6	2.00	\$1,016.00
	ESG/Security Deposits	Completed	1	6	1.00	\$375.00

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
673	Emergency Solutions Grant (ESG) Rapid Housing					
	ESG/Rent	Completed	1	4	2.00	\$1,170.00
	ESG/Security Deposits	Completed	1	4	1.00	\$400.00
087	ENERGY CRISIS PROGRAM/CENTRAL					
	Furnace Repair	Completed	1	1	1.00	\$240.00
	Furnace Replacement	Approved	3	4	3.00	\$9,000.00
	Reconnection	Denied	1	2	1.00	\$0.00
	Service Continuity	Approved	7	15	8.00	\$1,816.76
754	FaDSS Program					
	Other	Completed	1	4	1.00	\$18.42
833	Family Support Scale					
	Assessment	Completed	3	9	3.00	
404	Food Programs					
	ASAPS/BV Only	Completed	35	40	60.00	\$2,695.25
	Bread	Completed	524	1360	5753.00	
	Commodities	Completed	563	1452	6737.00	
	Eggs	Completed	483	1240	4759.00	
	Food For Life	Completed	563	1452	6706.00	\$194,970.00
	Food Pantries/non-food	Completed	160	340	168.00	\$3,360.00
	Food Pantry/food	Completed	160	341	167.00	
	Mobile Food Pantry	Completed	129	346	164.00	\$24,600.00
	Pork Loins	Completed	1	1	1.00	
	Produce	Completed	491	1262	4609.00	
	Surplus Foods	Completed	564	1455	6727.00	
	TEFAP (Food Bank) Form	Completed	169	446	173.00	
137	Holiday Projects					
	Adopt a family	Completed	200	715	694.00	\$69,400.00
	Adopt a family/food	Completed	200	715	698.00	\$34,900.00
	Quilts	Completed	12	40	12.00	\$600.00
	Toys	Completed	5	28	5.00	\$100.00
407	Household Goods					
	House Accessories	Completed	2	4	2.00	
409	Information and Referral					
	Information & Referral Housing					
	Referral		3	10	4.00	

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
		Information & Referral Linkages				
		Referral	10	43	36.00	
		Information & Referral Nutrition				
		Referral	1	2	1.00	
		Information & Referral Youth Development				
		Referral	1	3	1.00	
084	LIHEAP					
	Electric					
		Approved	126	265	126.00	\$46,805.00
		Denied	3	3	3.00	\$280.00
	Natural gas					
		Approved	349	970	352.00	\$173,075.00
		Denied	12	28	12.00	\$0.00
	Oil					
		Approved	1	6	1.00	\$500.00
	Propane					
		Approved	25	47	26.00	\$14,335.00
237	MISC.					
	Goodwill					
		Completed	1	1	1.00	
	ILEC/efficient kits/BV only					
		Completed	7	17	7.00	
	Mr Goodfellow					
		Completed	3	12	8.00	\$53.71
999	SAIL					
	CM/Application					
		Approved	1	1	1.00	
		Completed	1	1	1.00	
		Enrolled	2	6	2.00	
		Initial visit	2	7	2.00	
735	Shelters/Housing					
	BV-Homeless Apt.					
		Completed	4	13	4.00	
704	TBRA\Tenant Based Rental Assistance					
	TBRA\Rent					
		Completed	1	4	2.00	\$990.00
410	Voucher Programs					
	Utility Voucher					
		Completed	2	2	2.00	\$120.48
	Voucher non-food					
		Completed	2	8	2.00	\$238.27
051	Weatherization-DOE					
		Approved	8	15	8.00	\$0.00
	Electric					
		Approved	123	261	123.00	\$0.00
		Denied	3	3	3.00	\$0.00
	Natural gas					
		Approved	349	974	349.00	\$0.00
		Denied	7	13	7.00	\$0.00
	Oil					
		Approved	1	6	1.00	\$0.00
	Propane					
		Approved	24	45	25.00	\$0.00
	WX/Completion					
		Completed	14	34	14.00	\$168,779.87
	WX/Deferral					
		Deferral	1	2	1.00	\$200.00
Report totals:			6,202	16589	39,723.00	\$771,717.41

Upper Des Moines Opportunity, Inc.
Combining Agency Budget
Fiscal Year 2018

Revenues	Non Program	Program	Total Agency
Revenues:			
Governmental Funding	\$ 212,350	\$ 11,736,802	\$ 11,949,152
Interest	\$ 5,500	\$ -	\$ 5,500
Donations	\$ 218,672	\$ 8,714	\$ 227,386
Miscellaneous	\$ 64,560	\$ 123,720	\$ 188,280
Transfer Income-CSBG	\$ 382,676	\$ (382,676)	\$ -
Transfer Income-Other	\$ 34,000	\$ -	\$ 34,000
In-Kind	\$ -	\$ 1,200,057	\$ 1,200,057
Total Revenues	\$ 917,758	\$ 12,686,617	\$ 13,604,375
Expenditures:			
Salaries	\$ 410,265	\$ 4,504,213	\$ 4,914,478
Fringe Benefits	\$ 156,658	\$ 1,552,460	\$ 1,709,118
Consultant & Prof. Services	\$ -	\$ 64,347	\$ 64,347
Travel & Auto	\$ 3,325	\$ 148,356	\$ 151,681
Space & Occupancy	\$ 84,225	\$ 209,833	\$ 294,058
Consumable Supplies	\$ 11,580	\$ 381,903	\$ 393,483
Equipment Expense	\$ -	\$ 40,000	\$ 40,000
Other Operational	\$ 39,200	\$ 319,020	\$ 358,220
Depreciation	\$ 55,301	\$ 14,953	\$ 70,254
Assistance to Individuals	\$ 57,770	\$ 3,383,995	\$ 3,441,765
Indirect	\$ 78,361	\$ 860,276	\$ 938,637
Transfers-CSBG Cofunding	\$ -	\$ -	\$ -
Transfers-Other	\$ -	\$ -	\$ -
In-Kind	\$ -	\$ 1,192,557	\$ 1,192,557
Total Expenditures	\$ 896,684	\$ 12,671,913	\$ 13,568,597
Excess Revenue Over Expenditures	\$ 21,074	\$ 14,704	\$ 35,778



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR

Des Moines, Iowa 50309
March 30, 1967

TELEPHONE 281-4437
IN REPLY REFER TO

Form L-178

A:R

DEM-EO-67-42

Upper Des Moines
Opportunities, Inc.
~~Emetsburg, Iowa 50536~~
~~Box 519 - 101 - Robison Ave~~
Grainfield, Ia 51342

Gentlemen:

PURPOSE Educational and charitable	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE Des Moines, Iowa	
FORM 990-A RE- QUIRED ☒ YES ☐ NO	ACCOUNTING PERIOD ENDING December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

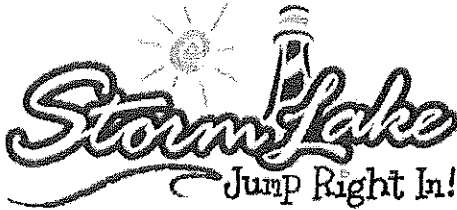
Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

District Director



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2017

4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Witter Gallery

Mailing Address: 609 Cayuga St., Storm Lake, IA

Contact Person: Patricia Hampton Title: President of the Board

(Available During the Day)

Phone Number: 712-749-2194 Tax/Corporate Status of Organization: Tax-Exempt

E-Mail Address: hamptonp@bvuvu.edu Tax ID#: 42-1165174

Amount Requested Fiscal Year 18/19: \$ 16,000

What are funds being requested for?

Salary for one part-time employee: Gallery Director

This employee is responsible for making all arrangements for monthly exhibits, planning and teaching classes for children and adults, planning and supervising special events, advertising- including maintaining the website and FaceBook page, encouraging donations and memberships and staffing Witter Gallery during scheduled open hours - 5 days a week/50 weeks per year.

These funds will also be used to meet "matching" requirements for grant applications.

Previous Funding from the City of Storm Lake	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Requested Funding	\$16,000	\$16,000	\$18,000	\$18,000
Allocated Funding	\$13,000	\$11,000	\$8,000	\$8,000

Organizational Budget

(This budget should show all the expected revenues and expenditures for your ORGANIZATION.)

☐ Calendar Year (Jan.-Dec.)

☒ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2019
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

16	Advertising			
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
19	Total Expenses			
20	Net Gain (Loss)			

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

See attached for actual Income and Expenses for FY 2016 - 2017
and for FY 2017 - 2018 projections.

CERTIFICATION:

☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Witter Gallery

Applicant Organization

Patricia Hampton

Applicant Representative

11/30/17

Date

Completed Applications are due by 4:00 P.M. Thursday, November 30, 2017. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 18, 2017 at 5:00PM in the Storm Lake Council Chambers located at 620 Erle Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget.

Any funding approved through this process will be available after July 1, 2018 and all funds granted under this program must be requested prior to June 1, 2019.

FINAL BUDGET FOR FY 2016-2017

Monthly Financial Statement June 2017

WITTER GALLERY

	Year to Date	Annual Budget	YTD% Ann Budget	Monthly Budget
Income				
Municipal Subsidy	\$7,999.92	\$8,000.00	100.00%	\$666.67
Membership Fees	\$5,631.00	\$4,500.00	125.13%	\$375.00
Adult Classes	\$180.00	\$200.00	90.00%	\$16.67
Youth Classes	\$390.00	\$550.00	70.91%	\$45.83
Sales-Airwork	\$1,048.12	\$1,500.00	69.87%	\$125.00
Grants	\$0.00	\$500.00	0.00%	\$41.67
Class Sponsors	\$0.00	\$250.00	0.00%	\$20.83
Exhibit Sponsors	\$0.00	\$3,800.00	0.00%	\$316.67
Fundraising/Proj/Program	\$1,010.61	\$5,000.00	20.21%	\$416.67
Gallery Rental	\$150.00	\$160.00	93.75%	\$13.33
Other Income	\$60.96	\$300.00	20.32%	\$14.58
Total Income	\$16,470.61	\$24,760.00		\$2,052.91
Expenditures				
Salaries	\$8,070.89	\$10,000.00	80.71%	\$833.33
Payroll Taxes/CPA Fees	\$2,602.66	\$3,500.00	74.36%	\$291.67
Exhibit Expense	\$208.22	\$500.00	41.64%	\$41.67
Freight/Postage	\$629.73	\$800.00	78.72%	\$66.67
Telephone/Computer	\$516.50	\$500.00	103.30%	\$41.67
Advertising	\$609.86	\$1,000.00	60.99%	\$83.33
Insurance	\$2,847.50	\$3,000.00	94.92%	\$250.00
Adult Class Costs	\$0.00	\$500.00	0.00%	\$41.67
Youth Class Costs	\$56.00	\$500.00	11.20%	\$41.67
General Supplies	\$301.39	\$200.00	150.70%	\$16.67
Fundraising/Projects/Prog	\$371.87	\$2,885.00	12.89%	\$240.42
Art Sales Dispersed	\$939.60	\$1,200.00	78.30%	\$100.00
Minor Rep./Improvement	\$91.98	\$175.00	52.56%	\$14.58
Total Expenditures	\$17,246.20	\$24,760.00		\$2,063.33

Witter Gallery Budget for 2017-2018

	Income
Municipal Subsidy	\$8,000
Membership Fees	5,500
Adult Classes	300
Youth Classes	500
Sales Artwork	1,500
Grants	500
Class Sponsors	250
Exhibit Sponsors	3,000
Fundraising/Proj/Prog	5000
Gallery Rental	200
Other Income	250
Total Income	25,000

	Expenses
Salaries	11,000
Payroll Tax/CPA fees	3,500
Exhibit Expense	400
Freight/Postage	800
Telephone/Computer	600
Advertising	800
Insurance	3,000
Adult Class Costs	400
Youth Class Costs	400
Generals Supplies	200
Fundraising/Proj/Prog	2,500
Arts Sales Dispersed	1,200
Minor Rep/Improvements	200
Total Expenses	25,000

Staff Summary

12/18/2017

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Resolution No. 35-R-2017-2018 Updating Fee Resolution for additional City Operations**

BACKGROUND: This following are suggested fee changes and additions to the City's fee resolution

- An increase the Campground Site Fees .
- An increase to the Shelter House deposit
- Adding Bulk Water Sales

Changes are highlighted in the Fee Resolution attached.

FISCAL IMPACT: In general these fees should generate revenues that will offset the costs incurred when maintaining the campground and shelter. Along with installing the backflow prevention dispenser.

RECOMMENDATION: Adopt Resolution No. 35-R-2017-2018

ATTACHMENTS:

Description	Type
☐ Resolution No. 35-R-2017-2018	Resolution

RESOLUTION NO. 35-R-2017-2018

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)	\$5.00	
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person	\$25.00	
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	
Special City Council Meeting	\$250.00	
Downtown Parking Space Rental Fees (specific lots)		
Per quarter (paid quarterly)	\$75.00	
Per six months (paid bi-annually)	\$112.50	
Annually (paid annually)	\$150.00	

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar B	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar C (VT)	\$400.00
Hangar D	\$92.00
12 Month Lease Discount Rate	\$80.00
Hangar E	\$110.00
12 Month Lease Discount Rate	\$95.00
Hangar F	\$156.00
12 Month Lease Discount Rate	\$135.00
FBO Stall	\$173.00
12 Month Lease Discount Rate	\$150.00
Daily Inside Storage/per night	\$30.00

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00	
Driveway Cut Inspection & Marking Only	\$30.00	
Driveway Cut < 18'	\$80.00	
Driveway Cut 24'	\$95.00	
Driveway Cut 34'	\$120.00	
ROW Temp Closure Permit	\$25.00	
Building Moving Permit (Per Bldg)	\$100.00	5-1-1
Demolition Permit	\$50.00	
Pool Inspection	\$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	\$35.00	
No Show Fee (per event)	\$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	\$15.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	\$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	\$5.00	5-8-9
Late Registration Fee	\$50.00	5-8-9
Property Maintenance Ordinance Appeal	\$150.00	Zoning Ord.
Variance Request	\$150.00	Zoning Ord.
Zoning Request	\$200.00	Zoning Ord.
Conditional Use	\$300.00	Zoning Ord.
Sub-Division Application Fee	\$300.00	
Sidewalk Repair Permit Fee	\$0	

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2
\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		

Building & Sign Permit \$100,001 or more	5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000	

Portable Sign Permit (14 days)	\$30.00	Zoning Ord.
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Electrical Fees

For New Residences	5-4-9
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost

For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 electric contract \$6.75
\$151.00 to \$200.00 electric contract \$8.00
\$201.00 to \$250.00 electric contract \$9.25
\$251.00 to \$300.00 electric contract \$10.50
\$301.00 to \$350.00 electric contract \$11.75
\$351.00 to \$400.00 electric contract \$13.00
\$401.00 to \$450.00 electric contract \$14.25
\$451.00 to \$500.00 electric contract \$15.50
\$501.00 to \$1,000.00 electric contract \$23.00
\$1,001.00 to \$2,000.00 electric contract \$28.00
All over \$2,001.00 \$28.00 plus \$1.50per \$100.00

Plumbing Fees

For New Residences	5-3-10
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00 each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 plumbing contract \$6.75
\$151.00 to \$200.00 plumbing contract \$8.00

\$201.00 to \$250.00 plumbing contract \$9.25
 \$251.00 to \$300.00 plumbing contract \$10.50
 \$301.00 to \$350.00 plumbing contract \$11.75
 \$351.00 to \$400.00 plumbing contract \$13.00
 \$401.00 to \$450.00 plumbing contract \$14.25
 \$451.00 to \$500.00 plumbing contract \$15.50
 \$501.00 to \$1,000.00 plumbing contract \$23.00
 \$1,001.00 to \$2,000.00 plumbing contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site	\$25.00	\$26.00
(Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)		
Class B Site		
(Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$23.00	\$25.00
Class C Site	\$23.00	\$25.00
(Lake View, Patio, Water, Sewer, Electric, Fire Pit)		
Class D Site	\$21.00	\$22.00
(Patio, Water, Sewer, Electric, Fire Pit)		
Class E Site	\$19.00	\$21.00
(Water, Sewer, Electric)		
Class F Site	\$16.00	\$17.00
(Electric)		
Class G Site	\$11.00	\$12.00
(Tent)		

Group Discount's

For Groups of 20 or more sites – 10% (non-holidays)

For groups of 40 or more sites – 15% (non-holidays)

Long Term Stay Rate

Limited to Long Term Stay slots which include Water, Sewer, Electric

Minimum 30 day stay paid in advance – 10% off

Bundle of Wood	\$5.00
Extra vehicle/trailer above 2 (per day)	\$2.00
Visitor vehicles (per day/per vehicles)	\$2.00
Non-Campers Dump Station (per event)	\$4.50
Non-Camper Shower (per shower)	\$4.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$149.00
College Season Pass	\$149.00
Junior Season Pass (12 and Under)	\$50.00
Electric Cart Storage	\$275.00
Gas Cart Storage	\$225.00
Locker Rent/yr	\$20.00
Golf Club Rental	\$10.00

Trail Fee (per day)	\$10.00
Pull Cart Rental	\$3.00
Trail Fee (year)	\$150.00
Discount Tickets – per 9 holes	\$10.00
(sold in advance with minimum quantity of 50)	
Weekday 9 Holes	\$15.00
Weekday 18 Holes	\$19.00
Weekend 9 Holes	\$19.00
Weekend 18 Holes	\$25.00
Cart Rental 9 Holes	\$10.00
Cart Rental 18 Holes	\$20.00
Yearly Cart Rental	\$300.00
Hall Rental – Off Season Rate	\$250.00
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	\$300.00
Bar Set-Up Fee	\$50.00
Hall Rental - Friday Setup Fee	\$100.00
(valid only after 5:00pm Friday with following Sat. rental)	
Hall Rental (weekday 4hrs or less)	\$75.00
Group Golf Rates	As Set by the Following Table

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

Library

Late Borrowing Fees	
Print Materials per day	\$0.10
Audiobooks, DVDs per day	\$1.00
Sale of Designated Library Materials	
Used Book	\$0.25
Used Magazine	\$0.10
Used Audio, VHS, DVD	\$1.00
Earbuds	\$1.50
Printing, Scan, Fax per page	
B&W photocopy or computer print	\$0.20
Color photocopy or computer print	\$0.40
Scan to email or print	\$1.00
Domestic fax	\$1.00
International fax	\$3.00
Replacements per item	
Damaged or missing material	full replacement cost
Library card	\$1.00
Barcode or label	\$1.00
Pocket	\$1.00
Security Card	\$2.00
Single DVD Case	\$2.00
Double DVD Case	\$4.00
Multiple DVD case	\$5.00
Single CD Case	\$2.00
Double CD Case	\$4.00
Large CD Case	\$5.00
CD sleeves	\$1.00
10-12" dust jacket	\$1.25

DVD Paper cover	\$2.00	
Missing book cover or page	\$3.00	
3" Book Tape	\$2.00	
4" Book Tape	\$3.00	
Special Processing for damaged or missing material	\$7.00	
Meeting Room		
Fee, non-profit organization	\$10.00	
Fee, profit organization	\$25.00	
Damage Deposit	\$25.00	
Room Rental Damage	Full replacement cost & labor	
Interlibrary Loan		
Postage	\$1.25	

Police

Administrative Fee	\$30.00	
Alarm Business Permit Application	\$75.00	4-7-6
Alarm Business Permit Renewal	\$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16
False Alarm	\$75.00	4-7-16
Building Escorts (per car)	\$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00	
Dog License – Not Neutered/Spayed (per year)	\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00	
Fingerprinting	\$10.00	
Impound/Storage Fee (per day)	\$30.00	8-6-5
Impound Storage Fee – felony related (per day)	\$50.00	
Parking Fine	\$15.00	9-11-4
Police Escort Fee – per hour, per unit	\$75.00	5-1-3
Emergency Response and/or Cleanup of Material (per hour)		
Police Vehicle (per vehicle)	\$75.00	

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$240.00	
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)		
Up to 4 additions of children 5-12 years old @\$40 each		
On sale each year starting the Second Monday of December		
Holiday Promotion on the Friday after Thanksgiving	\$225.00	
Single Season Pass (children and adults)	\$125.00	
Adult BV Resident Daily Pass (Age 12+)	\$8.00	
Child BV Resident Daily Pass (Age 5-11)	\$6.00	
Children (Age 5-11) Standard Pricing	\$12.00	
Adults (Age 12+) Standard Pricing	\$15.00	
4 and under	free	
Twilight Pricing (after 3:00)		
Age 12+	\$7.50	
Age 5-11	\$6.00	
Age 0-4	free	
Land Lovers	\$5.00	
Swim Lessons	\$30.00	

Roadway Maintenance

Concrete Breaking (per sq ft)	\$2.50
Concrete Sawing (per ft)	\$3.75
Street Cuts (per sq yard of concrete)	\$37.00

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00
Rental Fee - Fri., Sat., & Sun., per side	\$80.00
Damage Deposit – per side	\$50.00 \$100.00
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00
Campground Open Shelter – per time slot (2 time slots available)	\$50.00
AWAYSIS Great Lawn – per day	\$200.00
Band Shell – per day	\$25.00

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	
Bulk Water Sales (Backflow Prevention Dispenser Only)	\$ 1.49/cu. ft. with 100 Gal. Minimum	

PASSED AND APPROVED this 18th day of December 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Resolution No. 36-R-2017-2018 Revising Fees At Sunrise Pointe Golf Course and King's Pointe Outdoor Waterpark**

BACKGROUND: Weigand-Omega Management, Inc. will present a proposal for fee changes at Sunrise Pointe Golf Course and King's Pointe Waterpark.

FISCAL IMPACT:

Outdoor Waterpark

- Increase Family Season Pass for Outdoor Waterpark from **\$240.00** to **\$275.00** (+\$35.00)
 - Up to 5 family members can be included on Pass. Children 4 and under need not be on pass, as they are free.
 - Up to 4 additions of children 5-12 years old @**\$55** each
- Strike the \$225 Holiday Promotion Season Pass
- Increase Single Season Pass for Outdoor Waterpark from **\$125.00** to **\$150.00** (+\$25.00)
- Decrease BV County Child Pass for Outdoor Waterpark from **\$6.00** to **\$5.00** (-\$1.00)
- Increase Swim Lessons fee from **\$30.00** to **\$40.00** (+\$10.00)

Sunrise Pointe Golf Course

- Increase Single Season Golf Pass from **\$149.00** to **\$275.00** (+\$126.00)

- Increase Yearly Cart Rental from **\$300.00** to **\$325.00** (+\$25.00)
- Increase Weekday 18 Hole Green Fee from **\$19.00** to **\$20.00** (+\$1.00)
- Increase Weekend 9 Hole Green Fee from **\$19.00** to **\$20.00** (+\$1.00)
- Increase Off-Season Hall Rental from **\$250.00** to **\$300.00** (+\$50.00)
- Increase Peak-Season Hall Rental from **\$300.00** to **\$400.00** (+\$100.00)
- Increase Bar Set-Up Fee from **\$50.00** to **\$100.00** (+\$50.00)
- Increase Evening (4 Hours or Less) Hall Rental Fee from **\$75.00** to **\$100.00** (+\$25.00)

RECOMMENDATION: Provide for questions, discussion and Adopt Resolution No. 36-R-2017-2018 Revising Fees At Sunrise Pointe Golf Course and King's Pointe Outdoor Waterpark

ATTACHMENTS:

Description	Type
☐ Resolution No. 36-R-2017-2018 - draft	Resolution
☐ Resolution No. 36-R-2017-2018 - final	Resolution

RESOLUTION NO. 36-R-2017-2018

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)	\$5.00	
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person	\$25.00	
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	
Special City Council Meeting	\$250.00	
Downtown Parking Space Rental Fees (specific lots)		
Per quarter (paid quarterly)	\$75.00	
Per six months (paid bi-annually)	\$112.50	
Annually (paid annually)	\$150.00	

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar B	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar C (VT)	\$400.00
Hangar D	\$92.00
12 Month Lease Discount Rate	\$80.00
Hangar E	\$110.00
12 Month Lease Discount Rate	\$95.00
Hangar F	\$156.00
12 Month Lease Discount Rate	\$135.00
FBO Stall	\$173.00
12 Month Lease Discount Rate	\$150.00
Daily Inside Storage/per night	\$30.00

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00	
Driveway Cut Inspection & Marking Only	\$30.00	
Driveway Cut < 18'	\$80.00	
Driveway Cut 24'	\$95.00	
Driveway Cut 34'	\$120.00	
ROW Temp Closure Permit	\$25.00	
Building Moving Permit (Per Bldg)	\$100.00	5-1-1
Demolition Permit	\$50.00	
Pool Inspection	\$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	\$35.00	
No Show Fee (per event)	\$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	\$15.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	\$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	\$5.00	5-8-9
Late Registration Fee	\$50.00	5-8-9
Property Maintenance Ordinance Appeal	\$150.00	Zoning Ord.
Variance Request	\$150.00	Zoning Ord.
Zoning Request	\$200.00	Zoning Ord.
Conditional Use	\$300.00	Zoning Ord.
Sub-Division Application Fee	\$300.00	
Sidewalk Repair Permit Fee	\$0	

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2
\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		

Building & Sign Permit \$100,001 or more	5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000	

Portable Sign Permit (14 days)	\$30.00	Zoning Ord.
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Electrical Fees

For New Residences	5-4-9
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost

For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 electric contract \$6.75
\$151.00 to \$200.00 electric contract \$8.00
\$201.00 to \$250.00 electric contract \$9.25
\$251.00 to \$300.00 electric contract \$10.50
\$301.00 to \$350.00 electric contract \$11.75
\$351.00 to \$400.00 electric contract \$13.00
\$401.00 to \$450.00 electric contract \$14.25
\$451.00 to \$500.00 electric contract \$15.50
\$501.00 to \$1,000.00 electric contract \$23.00
\$1,001.00 to \$2,000.00 electric contract \$28.00
All over \$2,001.00 \$28.00 plus \$1.50per \$100.00

Plumbing Fees

For New Residences	5-3-10
--------------------	--------

Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00 each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 plumbing contract \$6.75
\$151.00 to \$200.00 plumbing contract \$8.00

\$201.00 to \$250.00 plumbing contract \$9.25
 \$251.00 to \$300.00 plumbing contract \$10.50
 \$301.00 to \$350.00 plumbing contract \$11.75
 \$351.00 to \$400.00 plumbing contract \$13.00
 \$401.00 to \$450.00 plumbing contract \$14.25
 \$451.00 to \$500.00 plumbing contract \$15.50
 \$501.00 to \$1,000.00 plumbing contract \$23.00
 \$1,001.00 to \$2,000.00 plumbing contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site	\$25.00
(Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	
Class B Site	
(Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$23.00
Class C Site	\$23.00
(Lake View, Patio, Water, Sewer, Electric, Fire Pit)	
Class D Site	\$21.00
(Patio, Water, Sewer, Electric, Fire Pit)	
Class E Site	\$19.00
(Water, Sewer, Electric)	
Class F Site	\$16.00
(Electric)	
Glass G Site	\$11.00
(Tent)	
Group Discount's	
For Groups of 20 or more sites – 10% (non-holidays)	
For groups of 40 or more sites – 15% (non-holidays)	
Long Term Stay Rate	
Limited to Long Term Stay slots which include Water, Sewer, Electric	
Minimum 30 day stay paid in advance – 10% off	
Bundle of Wood	\$5.00
Extra vehicle/trailer above 2 (per day)	\$2.00
Visitor vehicles (per day/per vehicles)	\$2.00
Non-Campers Dump Station (per event)	\$4.50
Non-Camper Shower (per shower)	\$4.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$149.00	\$275.00
College Season Pass	\$149.00	
Junior Season Pass (12 and Under)	\$50.00	
Electric Cart Storage	\$275.00	
Gas Cart Storage	\$225.00	
Locker Rent/yr	\$20.00	
Golf Club Rental	\$10.00	

Trail Fee (per day)	\$10.00	
Pull Cart Rental	\$3.00	
Trail Fee (year)	\$150.00	
Discount Tickets – per 9 holes	\$10.00	
(sold in advance with minimum quantity of 50)		
Weekday 9 Holes	\$15.00	
Weekday 18 Holes	\$19.00	\$20.00
Weekend 9 Holes	\$19.00	\$20.00
Weekend 18 Holes	\$25.00	
Cart Rental 9 Holes	\$10.00	
Cart Rental 18 Holes	\$20.00	
Yearly Cart Rental	\$300.00	\$325.00
Hall Rental – Off Season Rate	\$250.00	\$300.00
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	\$300.00	\$400.00
Bar Set-Up Fee	\$50.00	\$100.00
Hall Rental - Friday Setup Fee	\$100.00	
(valid only after 5:00pm Friday with following Sat. rental)		
Hall Rental (weekday 4hrs or less)	\$75.00	\$100.00
Group Golf Rates	As Set by the Following Table	

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

Library

Late Borrowing Fees	
Print Materials per day	\$0.10
Audiobooks, DVDs per day	\$1.00
Sale of Designated Library Materials	
Used Book	\$0.25
Used Magazine	\$0.10
Used Audio, VHS, DVD	\$1.00
Earbuds	\$1.50
Printing, Scan, Fax per page	
B&W photocopy or computer print	\$0.20
Color photocopy or computer print	\$0.40
Scan to email or print	\$1.00
Domestic fax	\$1.00
International fax	\$3.00
Replacements per item	
Damaged or missing material	full replacement cost
Library card	\$1.00
Barcode or label	\$1.00
Pocket	\$1.00
Security Card	\$2.00
Single DVD Case	\$2.00
Double DVD Case	\$4.00
Multiple DVD case	\$5.00
Single CD Case	\$2.00
Double CD Case	\$4.00
Large CD Case	\$5.00
CD sleeves	\$1.00
10-12” dust jacket	\$1.25

DVD Paper cover	\$2.00	
Missing book cover or page	\$3.00	
3" Book Tape	\$2.00	
4" Book Tape	\$3.00	
Special Processing for damaged or missing material	\$7.00	
Meeting Room		
Fee, non-profit organization	\$10.00	
Fee, profit organization	\$25.00	
Damage Deposit	\$25.00	
Room Rental Damage	Full replacement cost & labor	
Interlibrary Loan		
Postage	\$1.25	

Police

Administrative Fee	\$30.00	
Alarm Business Permit Application	\$75.00	4-7-6
Alarm Business Permit Renewal	\$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16
False Alarm	\$75.00	4-7-16
Building Escorts (per car)	\$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00	
Dog License – Not Neutered/Spayed (per year)	\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00	
Fingerprinting	\$10.00	
Impound/Storage Fee (per day)	\$30.00	8-6-5
Impound Storage Fee – felony related (per day)	\$50.00	
Parking Fine	\$15.00	9-11-4
Police Escort Fee – per hour, per unit	\$75.00	5-1-3
Emergency Response and/or Cleanup of Material (per hour)		
Police Vehicle (per vehicle)	\$75.00	

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$240.00	\$275.00
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)		
Up to 4 additions of children 5-12 years old @\$40 \$55 each		
On sale each year starting the Second Monday of December		
Holiday Promotion on the Friday after Thanksgiving	\$225.00	
Single Season Pass (children and adults)	\$125.00	\$150.00
Adult BV Resident Daily Pass (Age 12+)	\$8.00	
Child BV Resident Daily Pass (Age 5-11)	\$6.00	\$ 5.00
Children (Age 5-11) Standard Pricing	\$12.00	
Adults (Age 12+) Standard Pricing	\$15.00	
4 and under	free	
Twilight Pricing (after 3:00)		
Age 12+	\$7.50	
Age 5-11	\$6.00	
Age 0-4	free	
Land Lovers	\$5.00	
Swim Lessons	\$30.00	\$40.00

Roadway Maintenance

Concrete Breaking (per sq ft)	\$2.50
Concrete Sawing (per ft)	\$3.75
Street Cuts (per sq yard of concrete)	\$37.00

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00
Rental Fee - Fri., Sat., & Sun., per side	\$80.00
Damage Deposit – per side	\$50.00
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00
Campground Open Shelter – per time slot (2 time slots available)	\$50.00
AWAYSIS Great Lawn – per day	\$200.00
Band Shell – per day	\$25.00

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	

PASSED AND APPROVED this 18th day of December 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra Martinez, City Clerk

RESOLUTION NO. 36-R-2017-2018

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)	\$5.00	
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person	\$25.00	
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	
Special City Council Meeting	\$250.00	
Downtown Parking Space Rental Fees (specific lots)		
Per quarter (paid quarterly)	\$75.00	
Per six months (paid bi-annually)	\$112.50	
Annually (paid annually)	\$150.00	

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar B	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar C (VT)	\$400.00
Hangar D	\$92.00
12 Month Lease Discount Rate	\$80.00
Hangar E	\$110.00
12 Month Lease Discount Rate	\$95.00
Hangar F	\$156.00
12 Month Lease Discount Rate	\$135.00
FBO Stall	\$173.00
12 Month Lease Discount Rate	\$150.00
Daily Inside Storage/per night	\$30.00

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00	
Driveway Cut Inspection & Marking Only	\$30.00	
Driveway Cut < 18'	\$80.00	
Driveway Cut 24'	\$95.00	
Driveway Cut 34'	\$120.00	
ROW Temp Closure Permit	\$25.00	
Building Moving Permit (Per Bldg)	\$100.00	5-1-1
Demolition Permit	\$50.00	
Pool Inspection	\$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	\$35.00	
No Show Fee (per event)	\$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	\$15.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	\$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	\$5.00	5-8-9
Late Registration Fee	\$50.00	5-8-9
Property Maintenance Ordinance Appeal	\$150.00	Zoning Ord.
Variance Request	\$150.00	Zoning Ord.
Zoning Request	\$200.00	Zoning Ord.
Conditional Use	\$300.00	Zoning Ord.
Sub-Division Application Fee	\$300.00	
Sidewalk Repair Permit Fee	\$0	

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2
\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		

Building & Sign Permit \$100,001 or more	5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000	

Portable Sign Permit (14 days)	\$30.00	Zoning Ord.
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Electrical Fees

For New Residences	5-4-9
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00each over 12

For New Commercial or Industrial Buildings

 First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
 Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
 Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
 Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
 Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
 All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost

For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings

 \$100.00 to \$150.00 electric contract \$6.75
 \$151.00 to \$200.00 electric contract \$8.00
 \$201.00 to \$250.00 electric contract \$9.25
 \$251.00 to \$300.00 electric contract \$10.50
 \$301.00 to \$350.00 electric contract \$11.75
 \$351.00 to \$400.00 electric contract \$13.00
 \$401.00 to \$450.00 electric contract \$14.25
 \$451.00 to \$500.00 electric contract \$15.50
 \$501.00 to \$1,000.00 electric contract \$23.00
 \$1,001.00 to \$2,000.00 electric contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50per \$100.00

Plumbing Fees

For New Residences	5-3-10
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00 each over 12

For New Commercial or Industrial Buildings

 First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
 Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
 Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
 Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
 Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
 All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

 \$100.00 to \$150.00 plumbing contract \$6.75
 \$151.00 to \$200.00 plumbing contract \$8.00

\$201.00 to \$250.00 plumbing contract \$9.25
 \$251.00 to \$300.00 plumbing contract \$10.50
 \$301.00 to \$350.00 plumbing contract \$11.75
 \$351.00 to \$400.00 plumbing contract \$13.00
 \$401.00 to \$450.00 plumbing contract \$14.25
 \$451.00 to \$500.00 plumbing contract \$15.50
 \$501.00 to \$1,000.00 plumbing contract \$23.00
 \$1,001.00 to \$2,000.00 plumbing contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site	\$26.00
(Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	
Class B Site	
(Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$25.00
Class C Site	\$25.00
(Lake View, Patio, Water, Sewer, Electric, Fire Pit)	
Class D Site	\$22.00
(Patio, Water, Sewer, Electric, Fire Pit)	
Class E Site	\$21.00
(Water, Sewer, Electric)	
Class F Site	\$17.00
(Electric)	
Glass G Site	\$12.00
(Tent)	
Group Discount's	
For Groups of 20 or more sites – 10% (non-holidays)	
For groups of 40 or more sites – 15% (non-holidays)	
Long Term Stay Rate	
Limited to Long Term Stay slots which include Water, Sewer, Electric	
Minimum 30 day stay paid in advance – 10% off	
Bundle of Wood	\$5.00
Extra vehicle/trailer above 2 (per day)	\$2.00
Visitor vehicles (per day/per vehicles)	\$2.00
Non-Campers Dump Station (per event)	\$4.50
Non-Camper Shower (per shower)	\$4.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$275.00
Family Pass (up to 4 family members can be included on Pass)	\$450.00
College Season Pass	\$149.00
Junior Season Pass (12 and Under)	\$50.00
Electric Cart Storage	\$275.00
Gas Cart Storage	\$225.00
Locker Rent/yr	\$20.00

Golf Club Rental	\$10.00
Trail Fee (per day)	\$10.00
Pull Cart Rental	\$3.00
Trail Fee (year)	\$150.00
Discount Tickets – per 9 holes	\$10.00
(sold in advance with minimum quantity of 50)	
Weekday 9 Holes	\$15.00
Weekday 18 Holes	\$20.00
Weekend 9 Holes	\$20.00
Weekend 18 Holes	\$25.00
Cart Rental 9 Holes	\$10.00
Cart Rental 18 Holes	\$20.00
Yearly Cart Rental	\$325.00
Hall Rental – Off Season Rate	\$300.00
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	\$400.00
Bar Set-Up Fee	\$100.00
Hall Rental - Friday Setup Fee	\$100.00
(valid only after 5:00pm Friday with following Sat. rental)	
Hall Rental (weekday 4hrs or less)	\$100.00
Group Golf Rates	As Set by the Following Table

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

Library

Late Borrowing Fees	
Print Materials per day	\$0.10
Audiobooks, DVDs per day	\$1.00
Sale of Designated Library Materials	
Used Book	\$0.25
Used Magazine	\$0.10
Used Audio, VHS, DVD	\$1.00
Earbuds	\$1.50
Printing, Scan, Fax per page	
B&W photocopy or computer print	\$0.20
Color photocopy or computer print	\$0.40
Scan to email or print	\$1.00
Domestic fax	\$1.00
International fax	\$3.00
Replacements per item	
Damaged or missing material	full replacement cost
Library card	\$1.00
Barcode or label	\$1.00
Pocket	\$1.00
Security Card	\$2.00
Single DVD Case	\$2.00
Double DVD Case	\$4.00
Multiple DVD case	\$5.00
Single CD Case	\$2.00
Double CD Case	\$4.00
Large CD Case	\$5.00
CD sleeves	\$1.00

10-12" dust jacket	\$1.25	
DVD Paper cover	\$2.00	
Missing book cover or page	\$3.00	
3" Book Tape	\$2.00	
4" Book Tape	\$3.00	
Special Processing for damaged or missing material	\$7.00	
Meeting Room		
Fee, non-profit organization	\$10.00	
Fee, profit organization	\$25.00	
Damage Deposit	\$25.00	
Room Rental Damage	Full replacement cost & labor	
Interlibrary Loan		
Postage	\$1.25	

Police

Administrative Fee	\$30.00	
Alarm Business Permit Application	\$75.00	4-7-6
Alarm Business Permit Renewal	\$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16
False Alarm	\$75.00	4-7-16
Building Escorts (per car)	\$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00	
Dog License – Not Neutered/Spayed (per year)	\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00	
Fingerprinting	\$10.00	
Impound/Storage Fee (per day)	\$30.00	8-6-5
Impound Storage Fee – felony related (per day)	\$50.00	
Parking Fine	\$15.00	9-11-4
Police Escort Fee – per hour, per unit	\$75.00	5-1-3
Emergency Response and/or Cleanup of Material (per hour)		
Police Vehicle (per vehicle)	\$75.00	

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$275.00	
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)		
Up to 4 additions of children 5-12 years old @\$55 each		
Single Season Pass (children and adults)	\$150.00	
Adult BV Resident Daily Pass (Age 12+)	\$8.00	
Child BV Resident Daily Pass (Age 5-11)	\$5.00	
Children (Age 5-11) Standard Pricing	\$12.00	
Adults (Age 12+) Standard Pricing	\$15.00	
4 and under	free	
Twilight Pricing (after 3:00)		
Age 12+	\$7.50	
Age 5-11	\$6.00	
Age 0-4	free	
Land Lovers	\$5.00	
Swim Lessons	\$40.00	

Roadway Maintenance

Concrete Breaking (per sq ft)	\$2.50
Concrete Sawing (per ft)	\$3.75
Street Cuts (per sq yard of concrete)	\$37.00

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00
Rental Fee - Fri., Sat., & Sun., per side	\$80.00
Damage Deposit – per side	\$100.00
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00
Campground Open Shelter – per time slot (2 time slots available)	\$50.00
AWAYSIS Great Lawn – per day	\$200.00
Band Shell – per day	\$25.00

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	
Bulk Water Sales (Backflow Prevention Dispenser Only)	\$ 1.49/cu. ft. with 100 Gal. Minimum	

PASSED AND APPROVED this 18th day of December 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Resolution No. 37-R-2017-2018 Authorizing Plans, Specifications and Contract for the Manufacturing and Sale of a Pumper Fire Truck and Quick Attack Fire Truck for the City of Storm Lake, Iowa by Toyne Inc. of Breda, Iowa**

BACKGROUND: This agenda item if approved will authorize the manufacturing and purchase of two pieces of fire apparatus for the City of Storm Lake / Storm Lake Fire Department.

The first piece of apparatus is a Quick Attack Truck primarily used for ditch and field fires but can also be used in other types of fire related incidents if needed. The proposed Quick Attack Truck will replace the current Quick Attack #77 which went into service in 1986.

The second piece of apparatus is a custom, general purpose pumper truck with a six person crew cab designed for a variety of fire responses inclusive but not limited to structure fires, field fires, vehicle accidents and more. This vehicle would be considered a general purpose pumper truck and will replace the current Engine #72 which went into service in 1981.

Bid letters were sent out on October 20, 2017 with a deadline for submittal of November 22, 2017. It should be noted that the bid letter specified as it pertains to the chassis for the Quick Attack Truck to secure bids if possible from Storm Lake dealerships for the chassis. The recommended manufacturer made contact with both dealerships but no proposals were received.

The project cost estimates for the two vehicles is \$700,00.00. (\$200,000.00 for the Quick Attack Truck and \$500,000.00 for the General Purpose Pumper Truck)

Proposal Results:
Quick Attack Truck

1. Toyne, Inc proposed the truck on a Dodge Chassis at a cost of \$174,860.00.
2. Toyne, Inc. proposed the truck on a Ford Chassis at a cost of \$180,187.00.

General Purpose Pumper Truck

1. Toyne, Inc. proposed the Custom Pumper Truck at a cost of \$486,477.00.
2. Feld Fire Co. Inc. proposed the Custom Pumper Truck at a cost of \$504,297.00.

Chief Jones has reviewed the plans and specifications and fine the low bidder, Toyne, Inc.'s plans to be in order. Final detail planning will be conducted after the proposal is approved.

It should be noted that the Storm Lake Fire Department acquires its apparatus via a Levy designated for fire vehicles. As the funding for one piece of apparatus is paid off we plan for the next piece of apparatus to be purchased and placed into service. Based on this funding schedule the life of our fire vehicles is scheduled at thirty years per piece of large equipment.

Following review of the submitted proposals it is recommended to approve the Toyne, Inc. proposal for a Quick attack Pumper on a Dodge Chassis (\$174,860.00) and the Toyne, Inc proposal for a Custom Pumper (\$486,477.00).

Projected Project Budget = \$700,000.00
Projected Cost = \$661,337.00

The manufacturer projects an approximate 330 day delivery time from the time the vehicles are formally ordered.

See Attached Documents (The photo of the Quick Attack Truck is not an exact representation of the proposed vehicle. The drawings for the Custom General Purpose Pumper Truck are accurate minus final fine tuning.)

FISCAL IMPACT:

Fire apparatus is traditionally paid for via a levy specified for fire vehicles. The approximate project cost is not to exceed \$700,000.00.

RECOMMENDATION:

Pass Resolution No. 37-R-2017-2018 Authorizing the purchase of a Quick Attack Truck and a Custom General Purpose Pumper

Truck from Toyne, Inc. of Breda, IA.

ATTACHMENTS:

Description		Type
	Truck Proposal	Backup Material
	Purchase Agreement -1	Backup Material
	Purchase Agreement -2	Backup Material
	Resolution No. 37-R-2017-2018	Resolution



Public Safety Police & Fire

401 East Milwaukee Avenue
Storm Lake, IA 50588
October 20, 2017

Mark A. Prosser
DIRECTOR OF PUBLIC SAFETY
POLICE CHIEF

Mike Jones
FIRE CHIEF

RE: Storm Lake Fire Department Truck Proposal(s)

To Whom It May Concern:

The City of Storm Lake and specifically the Storm Lake Fire Department is seeking bids for the manufacturing and delivery of two fire vehicles.

1. Quick Attack Vehicle
2. Custom Pumper Truck

As it applies to the Quick Attack Vehicle the City of Storm Lake is requesting that if at all possible the manufacturer acquire the vehicle as part of their proposal from a Storm Lake Truck Dealership. If that is not possible then include in your proposal a reason why.

Attached to this cover letter are specifications for both proposed vehicles. Review the specifications and include in your proposal whether or not you meet specifications or not and why. If you are substituting equipment and/or other manufacturing details on the proposed vehicle then make sure that is noted in your proposal.

Bidders may submit a proposal on one vehicle or both vehicles. Vehicle awards will be considered separately.

Bid approvals will be based on the vehicle and proposal that best fits the needs of the City of Storm Lake including but not limited to cost, delivery date, ongoing maintenance considerations, quality of proposal, history of the proposing manufacturer and more.

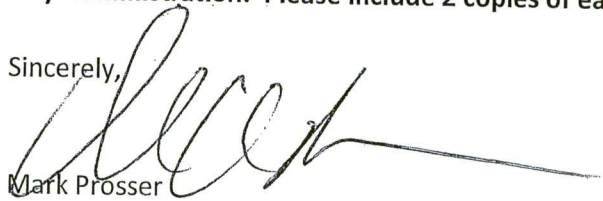
The City of Storm Lake reserves the right to refuse all bids and rebid the project if bids do not adequately meet the needs of the City of Storm Lake.

For specific questions on bids and related technical questions about the proposed vehicles please direct them to Chief Mike Jones at 712-732-8010 or jones@stormlake.org.

Feel free to contact my office if you have any issues or additional questions.

Bids / Proposals are due in my office no later than 12:00pm (noon) on Wednesday, November 22, 2017. Bids will be awarded after a thorough review of all submitted documents and final approval by City Administration. Please include 2 copies of each proposal.

Sincerely,



Mark Prosser
Public Safety Director

CC: City Administration



TOYNE INC.

104 Granite Ave. Breda, IA 51436
(712) 673-2328 FAX (712) 673-2200

APPARATUS PURCHASE AGREEMENT

THIS AGREEMENT, made by and between Toyne, Inc. Breda, IA, the first party, and the purchaser:

City of Storm Lake
401 E Milwaukee
Storm Lake, IA 50588

Toyne, Inc. hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made part of this contract, and to deliver the same as hereinafter provided.

Toyne, Inc. agrees that all material and workmanship of the apparatus and equipment shall comply with the proposal specifications. In the event there is any conflict between Customer Specifications previously submitted to Toyne, Inc., and the specifications attached hereto, it is understood and agreed between the parties that the apparatus and equipment made the basis of this contract shall meet only the specifications attached hereto and made a part hereof, as if fully and completely set out herein, and no other. The sole and exclusive warranty accompanying this sale is contained in the warranty attached hereto, and made a part hereof by reference, as if fully and completely set out herein. Surety Bond, if required, will cover standard one year warranty period only and will not cover any extended warranties allowed by seller or other component manufacturers.

This fire apparatus shall conform with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by Customer Specifications. Any increased cost incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below.

The apparatus and equipment shall be ready for delivery from Breda, IA, within about 330 days after the receipt and acceptance of this contract at the first party's office at Breda, IA. Delays due to strikes, failures to obtain chassis, materials, or other causes beyond its control not preventing, and shall be delivered to said party of the second party.

A competent representative shall, upon request, be furnished by first party to demonstrate the apparatus for second party and to give its employees the necessary instructions in the operation and handling of the apparatus.

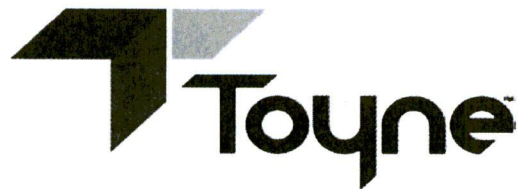
The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of:

\$174,860.00

Dodge Chassis

This contract price represents the following payment schedule:

A payment of:	\$	0.00	due within 15 days of signing the contract by the purchaser. (for this the contract price includes a discount of \$0.00)
A payment of:	\$	50,210.00	due within 15 days of the arrival of the chassis at Toyne Inc. (for this the contract price includes a discount of \$1,587.00)
A payment of:	\$	124,650.00	due upon the delivery of the apparatus to the purchaser.



Interest at 12 percent per annum, payable monthly, shall be charged on all past due payments. If deferred payment arrangements are made, such arrangements shall be in writing, and second party's obligation shall be evidenced by properly executed lease documents.

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

In the event the apparatus is placed in fire service prior to payment in full, the first party reserves the right to charge a rental fee of Two Hundred Fifty Dollars (\$ 250.00) per day.

The name of the person authorized by the second party to authorize change orders shall be:

Mike Jones Fire chief

Any applicable taxes not specified noted above will be paid by the second party directly, or will be added to the Purchase Price and paid by the first party. If second party claims exemption from any tax, second party agrees to furnish applicable exemption certificate and save the party harmless from any such tax, interest or penalty, which may at any time, is assessed against the first party.

Acceptance of goods shall occur when the second party takes delivery. In case the second party desires to test the apparatus, such tests shall be made within 10 days after arrival of the goods at destination and a written report of such tests shall be delivered to the first party at its principal office at Breda, IA. If no such tests are to be made, or if no such report is made by the second party within 10 days after arrival, then said apparatus and equipment shall be conclusively determined to be in full compliance with contract specifications and conclusively determined to be conforming and in accordance with the obligations under this contract. No revocation of acceptance shall take place unless communicated to the first party within 10 days after delivery of the goods. In the event notice of revocation of acceptance is communicated to the first party within 10 days, the second party's right to revoke its acceptance shall be governed by the laws of the State of Iowa.

Toyne, Inc. shall not be liable if performance failure arises out of causes beyond his control and without the fault or negligence of the Contractor (acts of God, war, fires, floods, freight embargoes, order of any court, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance). Should a performance failure occur, it will be the responsibility of the Contractor to notify the Purchaser in writing and submit proof of the circumstances for non-performance. Immediately following the resolution of circumstances responsible for non-performance, the Contractor must renegotiate delivery schedules.

It is agreed that the apparatus and equipment covered by this contract shall remain the property of Toyne, Inc. until the entire contract price has been paid, but if more than one piece of apparatus is covered by this contract, then each piece shall remain the property of Toyne, Inc. until the above listed price for such piece has been paid in full, and in case of a default in payment, Toyne, Inc. may take full possession of the apparatus and equipment, or of the piece or pieces upon which default has been made, and any payments that have been made shall be applied as payment for the use of the apparatus and equipment up to date taking possession.

This contract to be binding must be signed and approved by an officer of Toyne, Inc., or someone authorized in writing by it to do so. This contract and specifications take precedence over all previous negotiations and no representatives are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual written agreement signed by the parties.



If for any reason, the Purchaser wishes to cancel this contract. Toyne Inc. will be entitled to an amount not to exceed 10% of the total contract price plus 100% of all expenses incurred by Toyne, Inc. and its authorized representative as a result of the cancellation. Such expenses would include, but not limited to, the following items:

- Manufacturing or engineering work already performed.
- Cancellation fees charged by component manufacturer's.
- Full cost of all un-returnable items.

If any part hereof is contrary to, prohibited by, or deemed invalid under applicable laws or regulations, such provision shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall not be invalidated and shall be given effect so far as possible.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed, and attested by its authorized representatives on this:

22nd day of November, 20 17.

By: _____

Title: _____

Second Party's Registered Name

By: 
Toyne Inc. Sales Representative

Accepted at Toyne Inc. Corporate Office in Breda, IA

By: _____

Michael D. Schwabe - President

Date: _____

Payment Options made available to:

City of Storm Lake

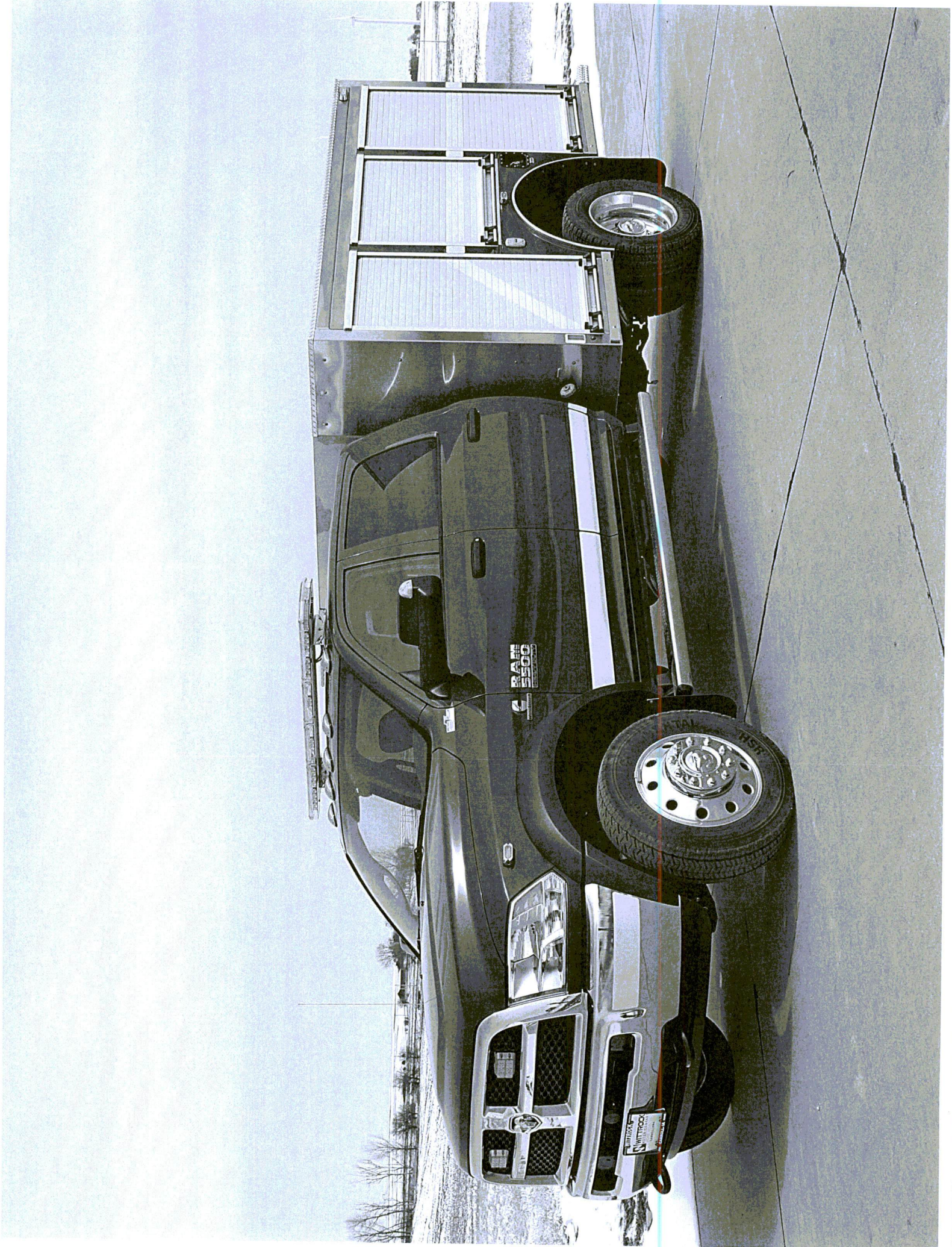
Payment in Full Upon Delivery

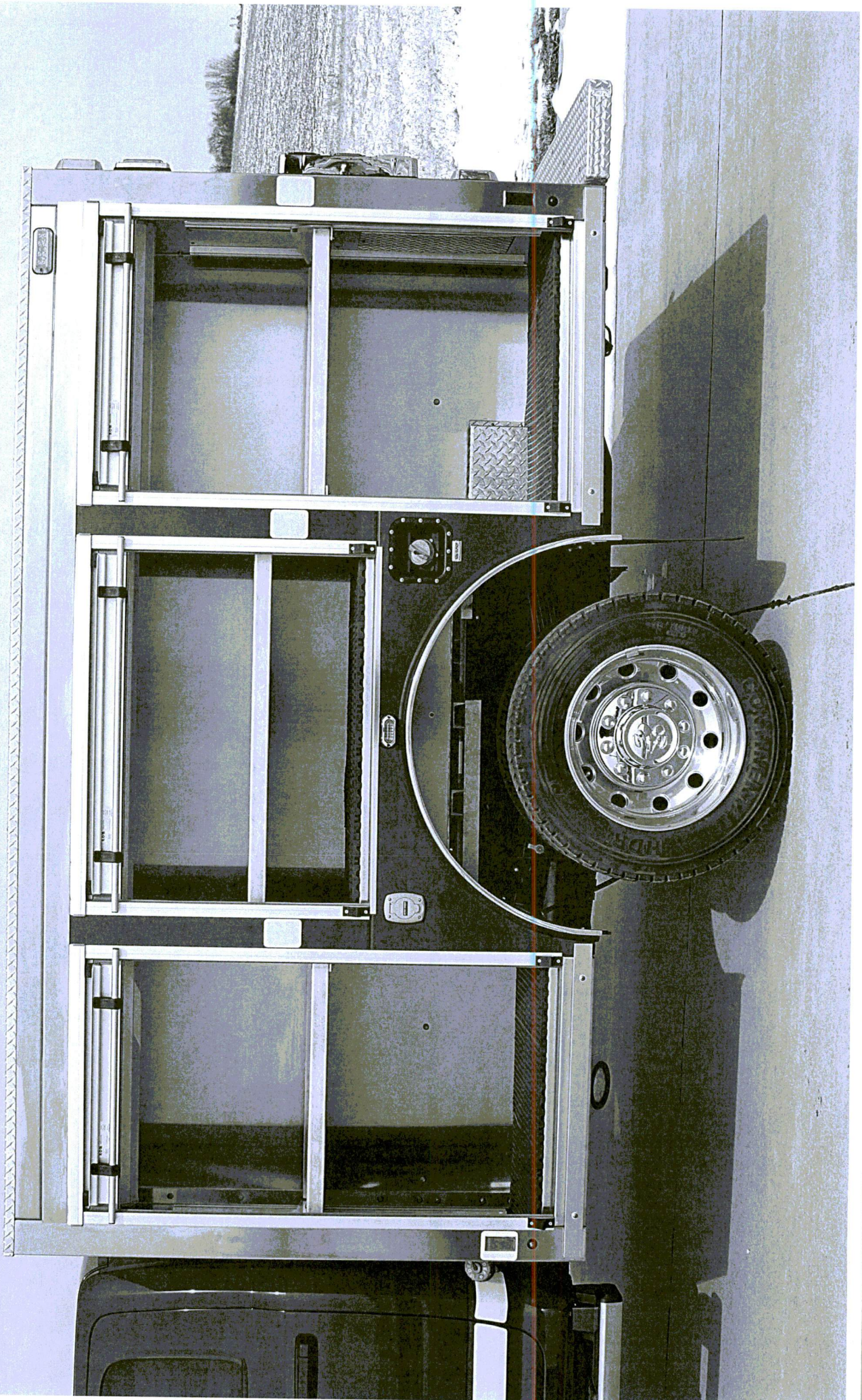
\$ 176,447.00

Prepayments and Discounts:

	Upon Chassis Arrival at Toyne	PAYMENTS AT TIME OF CONTRACT				
		50%	66%	75%	80%	90%
Payment	\$51,797	\$88,224	\$116,455	\$132,335	\$141,158	\$158,802
Discount	\$1,587	\$2,025	\$2,373	\$2,569	\$2,677	\$2,895
Balance Due	\$123,063	\$86,199	\$57,619	\$41,543	\$32,612	\$14,750

2017 July







TOYNE INC.

104 Granite Ave. Breda, IA 51436
(712) 673-2328 FAX (712) 673-2200

APPARATUS PURCHASE AGREEMENT

THIS AGREEMENT, made by and between Toyne, Inc. Breda, IA, the first party, and the purchaser:

City of Storm Lake
401 E Milwaukee
Storm Lake, IA 50588

Toyne, Inc. hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made part of this contract, and to deliver the same as hereinafter provided.

Toyne, Inc. agrees that all material and workmanship of the apparatus and equipment shall comply with the proposal specifications. In the event there is any conflict between Customer Specifications previously submitted to Toyne, Inc., and the specifications attached hereto, it is understood and agreed between the parties that the apparatus and equipment made the basis of this contract shall meet only the specifications attached hereto and made a part hereof, as if fully and completely set out herein, and no other. The sole and exclusive warranty accompanying this sale is contained in the warranty attached hereto, and made a part hereof by reference, as if fully and completely set out herein. Surety Bond, if required, will cover standard one year warranty period only and will not cover any extended warranties allowed by seller or other component manufacturers.

This fire apparatus shall conform with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by Customer Specifications. Any increased cost incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below.

The apparatus and equipment shall be ready for delivery from Breda, IA, within about 330 days after the receipt and acceptance of this contract at the first party's office at Breda, IA. Delays due to strikes, failures to obtain chassis, materials, or other causes beyond its control not preventing, and shall be delivered to said party of the second party.

A competent representative shall, upon request, be furnished by first party to demonstrate the apparatus for second party and to give its employees the necessary instructions in the operation and handling of the apparatus.

The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of:

\$180,187.00

Ford Chassis

This contract price represents the following payment schedule:

A payment of:	\$	0.00	due within 15 days of signing the contract by the purchaser. (for this the contract price includes a discount of \$0.00)
A payment of:	\$	55,537.00	due within 15 days of the arrival of the chassis at Toyne Inc. (for this the contract price includes a discount of \$0.00)
A payment of:	\$	124,650.00	due upon the delivery of the apparatus to the purchaser.



Interest at 12 percent per annum, payable monthly, shall be charged on all past due payments. If deferred payment arrangements are made, such arrangements shall be in writing, and second party's obligation shall be evidenced by properly executed lease documents.

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

In the event the apparatus is placed in fire service prior to payment in full, the first party reserves the right to charge a rental fee of Two Hundred Fifty Dollars (\$ 250.00) per day.

The name of the person authorized by the second party to authorize change orders shall be:

Mike Jones Fire chief

Any applicable taxes not specified noted above will be paid by the second party directly, or will be added to the Purchase Price and paid by the first party. If second party claims exemption from any tax, second party agrees to furnish applicable exemption certificate and save the party harmless from any such tax, interest or penalty, which may at any time, is assessed against the first party.

Acceptance of goods shall occur when the second party takes delivery. In case the second party desires to test the apparatus, such tests shall be made within 10 days after arrival of the goods at destination and a written report of such tests shall be delivered to the first party at its principal office at Breda, IA. If no such tests are to be made, or if no such report is made by the second party within 10 days after arrival, then said apparatus and equipment shall be conclusively determined to be in full compliance with contract specifications and conclusively determined to be conforming and in accordance with the obligations under this contract. No revocation of acceptance shall take place unless communicated to the first party within 10 days after delivery of the goods. In the event notice of revocation of acceptance is communicated to the first party within 10 days, the second party's right to revoke its acceptance shall be governed by the laws of the State of Iowa.

Toyne, Inc. shall not be liable if performance failure arises out of causes beyond his control and without the fault or negligence of the Contractor (acts of God, war, fires, floods, freight embargoes, order of any court, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance). Should a performance failure occur, it will be the responsibility of the Contractor to notify the Purchaser in writing and submit proof of the circumstances for non-performance. Immediately following the resolution of circumstances responsible for non-performance, the Contractor must renegotiate delivery schedules.

It is agreed that the apparatus and equipment covered by this contract shall remain the property of Toyne, Inc. until the entire contract price has been paid, but if more than one piece of apparatus is covered by this contract, then each piece shall remain the property of Toyne, Inc. until the above listed price for such piece has been paid in full, and in case of an default in payment, Toyne, Inc. may take full possession of the apparatus and equipment, or of the piece or pieces upon which default has been made, and any payments that have been made shall be applied as payment for the use of the apparatus and equipment up to date taking possession.

This contract to be binding must be signed and approved by an officer of Toyne, Inc., or someone authorized in writing by it to do so. This contract and specifications take precedence over all previous negotiations and no representatives are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual written agreement signed by the parties.



If for any reason, the Purchaser wishes to cancel this contract. Toyne Inc. will be entitled to an amount not to exceed 10% of the total contract price plus 100% of all expenses incurred by Toyne, Inc. and its authorized representative as a result of the cancelation. Such expenses would include, but not limited to, the following items:

- Manufacturing or engineering work already performed.
- Cancellation fees charged by component manufacturer's.
- Full cost of all un-returnable items.

If any part hereof is contrary to, prohibited by, or deemed invalid under applicable laws or regulations, such provision shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall not be invalidated and shall be given effect so far as possible.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed, and attested by its authorized representatives on this:

_____ day of _____, 20 ____.

By: _____

Title: _____
Second Party's Registered Name

By: _____
Toyne Inc. Sales Representative

Accepted at Toyne Inc. Corporate Office in Breda, IA

By: _____
Michael D. Schwabe - President

Date: _____



TOYNE INC.

104 Granite Ave. Breda, IA 51436
(712) 673-2328 FAX (712) 673-2200

APPARATUS PURCHASE AGREEMENT

THIS AGREEMENT, made by and between Toyne, Inc. Breda, IA, the first party, and the purchaser:

Storm Lake Fire Dept.
401 E Milwaukee St.
Storm Lake, IA 50588

Toyne, Inc. hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made part of this contract, and to deliver the same as hereinafter provided.

Toyne, Inc. agrees that all material and workmanship of the apparatus and equipment shall comply with the proposal specifications. In the event there is any conflict between Customer Specifications previously submitted to Toyne, Inc., and the specifications attached hereto, it is understood and agreed between the parties that the apparatus and equipment made the basis of this contract shall meet only the specifications attached hereto and made a part hereof, as if fully and completely set out herein, and no other. The sole and exclusive warranty accompanying this sale is contained in the warranty attached hereto, and made a part hereof by reference, as if fully and completely set out herein. Surety Bond, if required, will cover standard one year warranty period only and will not cover any extended warranties allowed by seller or other component manufacturers.

This fire apparatus shall conform with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by Customer Specifications. Any increased cost incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below.

The apparatus and equipment shall be ready for delivery from Breda, IA, within about 330 days after the receipt and acceptance of this contract at the first party's office at Breda, IA. Delays due to strikes, failures to obtain chassis, materials, or other causes beyond its control not preventing, and shall be delivered to said party of the second party.

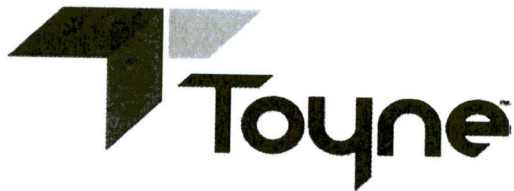
A competent representative shall, upon request, be furnished by first party to demonstrate the apparatus for second party and to give its employees the necessary instructions in the operation and handling of the apparatus.

The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of:

\$486,477.00

This contract price represents the following payment schedule:

A payment of:	\$	0.00	due within 15 days of signing the contract by the purchaser. (for this the contract price includes a discount of \$0.00)
A payment of:	\$	226,377.00	due within 15 days of the arrival of the chassis at Toyne Inc. (for this the contract price includes a discount of \$3,943.37)
A payment of:	\$	260,100.00	due upon the delivery of the apparatus to the purchaser.



Interest at 12 percent per annum, payable monthly, shall be charged on all past due payments. If deferred payment arrangements are made, such arrangements shall be in writing, and second party's obligation shall be evidenced by properly executed lease documents.

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

In the event the apparatus is placed in fire service prior to payment in full, the first party reserves the right to charge a rental fee of Two Hundred Fifty Dollars (\$ 250.00) per day.

The name of the person authorized by the second party to authorize change orders shall be:

Mike Jones

Any applicable taxes not specified noted above will be paid by the second party directly, or will be added to the Purchase Price and paid by the first party. If second party claims exemption from any tax, second party agrees to furnish applicable exemption certificate and save the party harmless from any such tax, interest or penalty, which may at any time, is assessed against the first party.

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- Manufacturing or engineering work already performed.
- Cancellation fees charged by component manufacturer's.
- Full cost of all un-returnable items.

If any part hereof is contrary to, prohibited by, or deemed invalid under applicable laws or regulations, such provision shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall not be invalidated and shall be given effect so far as possible.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed, and attested by its authorized representatives on this:

22nd day of November, 2017.

By: _____

Title: _____
Second Party's Registered Name

By: Dale C. Demmer
Toyne Inc. Sales Representative

Accepted at Toyne Inc. Corporate Office in Breda, IA

By: _____
Michael D. Schwabe - President

Date: _____

Payment Options made available to:

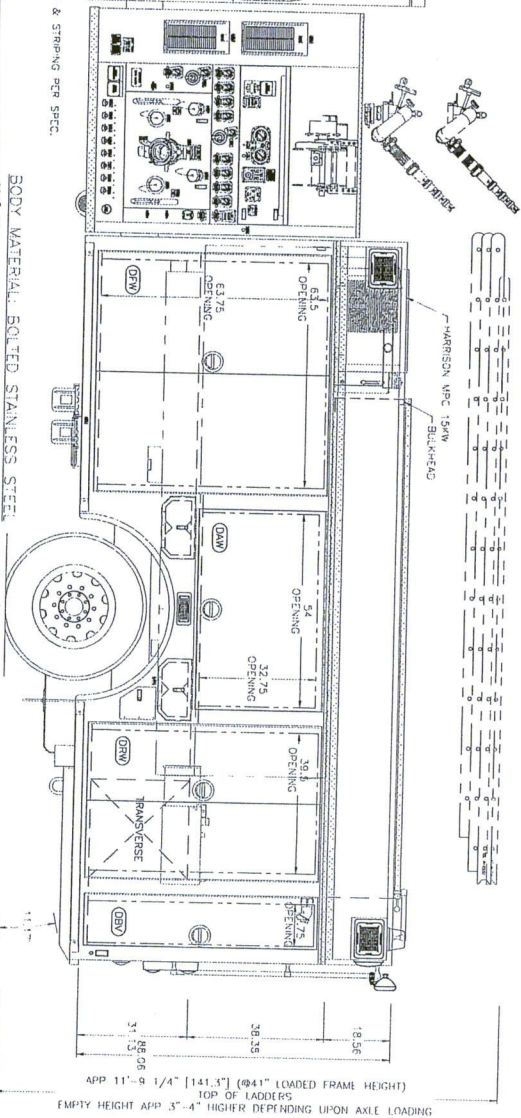
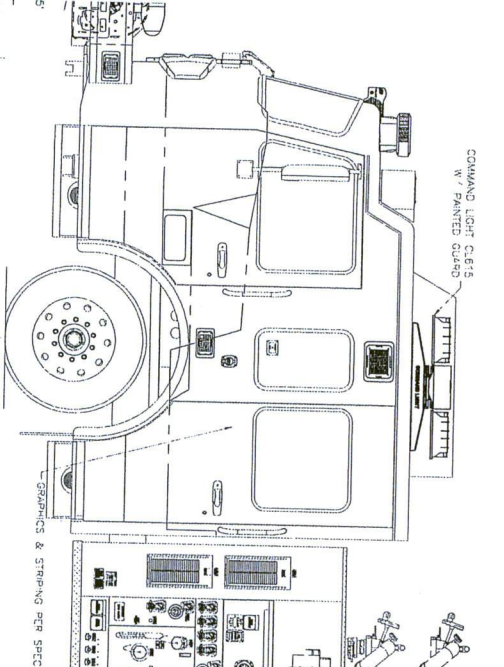
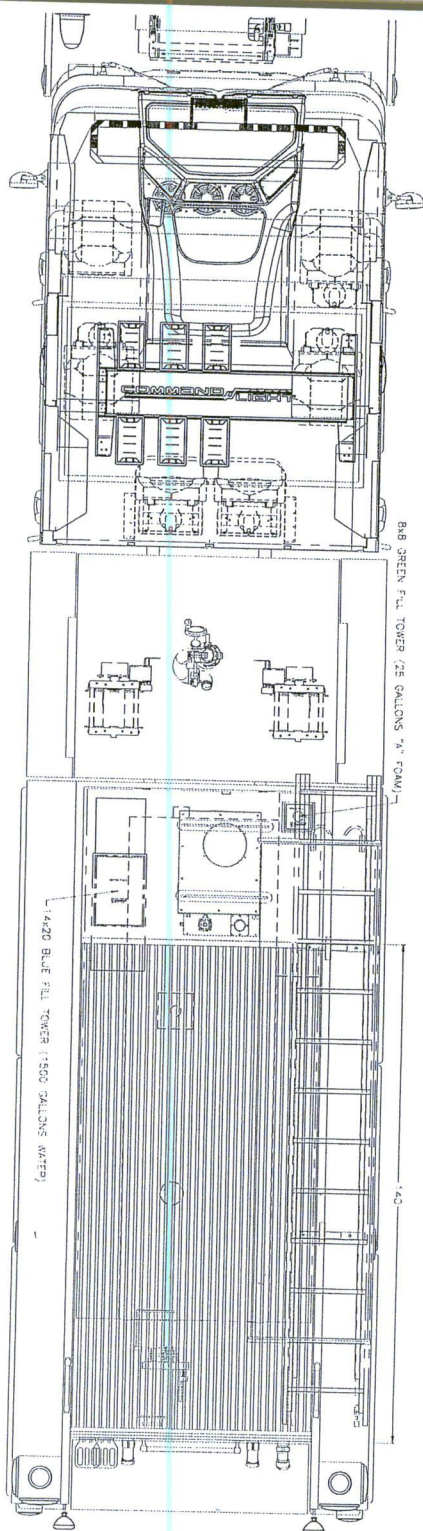
Storm Lake Fire Dept.

Payment in Full Upon Delivery

\$ 490,420.69

Prepayments and Discounts:

	Upon Chassis Arrival at Toyne	PAYMENTS AT TIME OF CONTRACT				
		50%	66%	75%	80%	90%
Payment	\$230,321	\$245,210	\$323,678	\$367,816	\$392,337	\$441,379
Discount	\$3,943	\$5,850	\$6,818	\$7,362	\$7,664	\$8,269
Balance Due	\$256,157	\$239,360	\$159,925	\$115,243	\$90,420	\$40,773



324 WB 436.4 CA

APP 11'-9 1/4" [141.3"] (Ø41" LOADED FRAME HEIGHT)
TOP OF LADDERS
EMPTY HEIGHT APP 3"-4" HIGHER DEPENDING UPON AXLE LOADING

NOTE: PRINT MUST BE SIGNED BY A RESPONSIBLE PERSON AND RETURNED BEFORE CONSTRUCTION WILL PROCEED.

SIGNATURE:

JNT NAME:

FILE: _____ DATE: _____

ORIGINAL DRAWING
68COMP-1500W

09AUG17
14AUG17

CHASSIS:	SPARTAN METROSTAR MFD 10" RR
WB-CA-AF:	224"-170"-47" D18

SCALE: 1/54	SHEET: B
-------------	----------

BOILED STAINLESS	BOILED STAINLESS
BODY MAT.	BODY MAT.

BOO1 WHIL:	BOLIED STAINLESS STEEL
BLIND:	WATERS IS

PUMP:	WAIERKOUS CSPA 1250 PTO
-------	-------------------------

TANK:	1500/25 UPF POLY-TANK III
-------	---------------------------

FOAM SYSTEM: FOAM PRO 2002 "A"

GENERATOR: HARRISON MPC 15kW

Built to take the call.

BREDA, IA 51436
800-648-3358
WWW.TOYNE.COM

WWW.TOYNE.COM

WWW.TOYNE.COM

STORM LAKE

CUSTOM PUMPER-TANKER

CUSTOM PUMPER-TANKER



113 North Griffith Rd. • P.O. Box 625 • Carroll, Iowa 51401
Phone: 712-792-3143 • Fax: 712-792-6658 • WATS: 1-800-568-2403
E-mail: sales@feldfire.com • Website: www.feldfire.com
Member: NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A.

ALTERNATE
EMERGENCY VEHICLE PROPOSAL

DATE: November 21, 2017

This proposal has been prepared for:

City of Storm Lake
Fire Department

Delivery will be F.O.B., Storm Lake, IA and will be made approximately 360 days after receipt of order and signed contract in our Feld Fire Corporate Office, completion of a pre-construction conference (if requested) and signed acceptance by all parties. Terms of payment are cash upon delivery. This proposal shall expire unless accepted within 30 days after the date first set above.

We hereby propose to furnish to you, subject to proper execution of a signed contract by you and by an officer of this Company, the following apparatus and equipment to be built in accordance with the attached specifications.

We Shall:

Furnish One (1) Spartan Custom Rescue Pumper as described in this bid package, with equipment as specified by the Department for **Five Hundred Four Thousand Two Hundred Ninety Seven Dollars and Zero Cents (\$504,297.00)**.

Unit must be signed by 12/29/17.

Apparatus has been constructed in an ISO 9001 Sole Source Manufacturing environment with no divided warranty responsibility.

Sincerely,

Ed M. Feld Equipment Co., Inc. Inc.

Kevin Deaton – Apparatus Sales

BID BOND

Conforms with The American Institute of
Architects, A.I.A. Document No. A-310

"Copy"

KNOW ALL BY THESE PRESENTS, That we, Toyne, Inc., PO Box 10, Breda, IA 51436

_____ as Principal, hereinafter called the Principal,
and the Travelers Casualty and Surety Company of America

of One Tower Square, Hartford, CT 06183, a corporation duly organized under
the laws of the State of Connecticut, as Surety, hereinafter called the Surety, are held and firmly bound unto

City of Storm Lake, Iowa as Obligee, hereinafter called the Obligee,
in the sum of FIVE PERCENT OF AMOUNT BID

Dollars (\$ 5%), for the payment of which sum well and truly to be made, the said Principal and the said
Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Storm Lake Fire Department

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee
in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the
Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such
larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this
obligation shall be null and void, otherwise to remain in full force and effect.

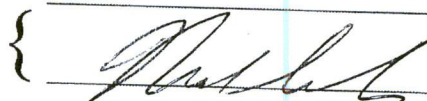
Signed and sealed this 22nd day of November, 2017.



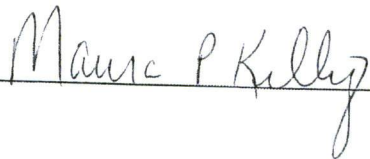
Witness

Toyne, Inc. (Seal)

Principal



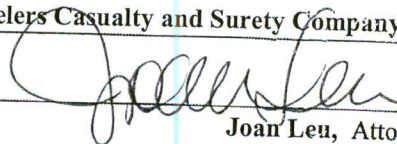
Title



Witness

Travelers Casualty and Surety Company of America

By



Joan Leu, Attorney-in-Fact

RESOLUTION NO. 37-R-2017-2018

**RESOLUTION ACCEPTING AND AWARING BID FOR THE TWO FIRE
DEPARTMENT HEAVY RESCUE TRUCK**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Fire Department Heavy Rescue Truck, described in the plans and specifications be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor:	Toyne Fire Truck Service, Breda, IA
Amount of bid:	\$174,860
Portion of bid:	All

Contractor:	Toyne Fire Truck Service, Breda, IA
Amount of bid:	\$486,477
Portion of bid:	All

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements, said contract to be binding on the City, contingent to obtaining all the required concurrences and consents.

PASSED AND APPROVED this 18th day of December 18, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 38-R-2017-2018 Approving Substantial Completion for 10th and Russell Water Quality Project**

BACKGROUND: The City received an Urban Water Quality Grant from the Iowa Department of Agriculture and Land Stewardship to assist in the reconstruction of the 10th and Russell Street intersection. This project is part of the North Central Phase 2 project, and although the project is not complete, the Water Quality Grant portion is completed and the project needs to be closed out before December 31, 2017. This portion of the project included a rain garden, replacement of concrete in the intersection, and subdrains.

FISCAL IMPACT: The total cost for the 10th and Russell intersection is \$126,059. The Water Quality grant was \$13,000 and the NRDC-HUD grant is funding 75% of the project. The portion the City is responsible for is \$28,264 and is funded by the State Revolving Loan Fund.

RECOMMENDATION: Approve Resolution No. 38-R-2017-2018

ATTACHMENTS:

Description	Type
☐ Cost for Work	Backup Material
☐ Resolution No. 38-R-2017-2018	Resolution

Partial Pay Estimate No.:

6

NORTH CENTRAL STORMWATER, PHASE 2, 10th and Russell Schedule

CITY OF STORM LAKE, IOWA

BMI PROJECT NO. P11.112742

WORK COMPLETED THROUGH NOVEMBER 22, 2017

ITEM NO.	ITEM	UNIT PRICE	AS BID		COMPLETED TO DATE		WATER QUALITY ITEMS	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	9030-108-A-0	PERENNIAL GROUND COVER (1 GAL)	\$15.25	336 EA \$5,124.00	0 EA \$0.00		336.00 EA	\$5,124.00 (1)
52	9040-108-A-1	SWPPP PREPARATION	\$2,000.00	1 LS \$2,000.00	1 LS \$2,000.00		0.10 LS	\$200.00 (2)
53	9040-108-A-2	SWPPP MANAGEMENT	\$1,500.00	1 LS \$1,500.00	0.8 LS \$1,200.00		0.10 LS	\$150.00 (2)
57	9040-108-T-0	INLET PROTECTION DEVICE, FILTER SOCK, 8"	\$250.00	13 EA \$3,250.00	8 EA \$2,000.00		8.00 EA	\$2,000.00
59	9040-108-X-X	ENGINEERED SOIL MIX	\$19.50	60 CF \$1,170.00	60 CF \$1,170.00		60.00 CF	\$1,170.00
101	1070-206-A-0	TRAFFIC CONTROL	\$2,000.00	1 LS \$2,000.00	1 LS \$2,000.00		1.00 LS	\$2,000.00
102	11,020-108-A-0	MOBILIZATION	\$13,500.00	1 LS \$13,500.00	1 LS \$13,500.00		1.00 LS	\$13,500.00
103	2010-108-E-0	EXCAVATION, CLASS 13	\$7.00	380 CY \$2,660.00	380 CY \$2,660.00		170.00 CY	\$1,190.00
104	2010-108-H-0	SUBGRADE TREATMENT, GEOGRID	\$2.25	800 SY \$1,800.00	810 SY \$1,822.50		0.00 SY	\$0.00
105	2010-108-G-0	SUBGRADE PREPARATION, 12"	\$2.00	800 SY \$1,600.00	0 SY \$0.00		0.00 SY	\$0.00
106	2010-108-X-X	EXPLORATORY EXCAVATION, UTILITY POTHOLE	\$225.00	2 EA \$450.00	0 EA \$0.00		0.00 EA	\$0.00
107	4020-108-C-0	REMOVAL OF STORM SEWER, 15"	\$21.50	0 LF \$0.00	0 LF \$0.00		0.00 LF	\$0.00
108	4040-108-A-0	SUBDRAIN, HDPE PERFORATED, 15"	\$39.00	0 LF \$0.00	0 LF \$0.00		0.00 LF	\$0.00
109	4040-108-A-0	SUBDRAIN, HDPE PERFORATED, 8"	\$40.00	363 LF \$14,520.00	0 LF \$0.00		0.00 LF	\$0.00
110	6010-108-B-0	INTAKE, NYLOPLAST, 15"	\$1,500.00	1 EA \$1,500.00	1 EA \$1,500.00		1.00 EA	\$1,500.00
111	6010-108-E-0	MANHOLE ADJUSTMENT, MINOR	\$500.00	1 EA \$500.00	1 EA \$500.00		0.00 EA	\$0.00
112	6010-108-G-0	CONNECTION TO EXISTING MANHOLE	\$1,150.00	1 EA \$1,150.00	1 EA \$1,150.00		1.00 EA	\$1,150.00
113	6010-108-H-0	REMOVE EXISTING STRUCTURE	\$425.00	3 EA \$1,275.00	3 EA \$1,275.00		0.00 EA	\$0.00
114	7010-108-A-0	PAVEMENT, PCC, 7"	\$55.00	720 SY \$39,600.00	749 SY \$41,195.00		7.00 SY	\$385.00
115	7010-108-E-0	CURB AND GUTTER, 2.0 FT, 7"	\$50.00	0 LF \$0.00	0 LF \$0.00		0.00 LF	\$0.00
116	7030-108-A-0	REMOVAL OF DRIVEWAY	\$10.00	30 SY \$300.00	34 SY \$340.00		0.00 SY	\$0.00
117	7030-108-H-1	DRIVEWAY, PCC, 6"	\$55.00	30 SY \$1,650.00	30 SY \$1,650.00		0.00 SY	\$0.00
118	7040-108-H-0	PAVEMENT REMOVAL	\$8.75	940 SY \$8,225.00	966 SY \$8,452.50		7.00 SY	\$61.25
119	7080-108-D-0	STORAGE AGGREGATE, ASTM NO. 2 MODIFIED	\$40.50	0 TON \$0.00	0 TON \$0.00		0.00 TON	\$0.00
120	7080-108-E-0	FILTER AGGREGATE, ASTM NO. 57, 4"	\$85.00	0 TON \$0.00	0 TON \$0.00		0.00 TON	\$0.00
121	7080-108-F-0	PERMEABLE INTERLOCKING PAVERS	\$72.50	0 SY \$0.00	0 SY \$0.00		0.00 SY	\$0.00
122	9010-108-B-0	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	\$3,525.00	0.5 AC \$1,762.50	0 AC \$0.00		0.50 AC	\$1,762.50
123	9040-108-N-1	SILT FENCE	\$8.25	100 LF \$825.00	0 LF \$0.00		0.00 LF	\$0.00
124	11,040-201-A	TEMPORARY MAILBOXES	\$500.00	1 LS \$500.00	0 LS \$0.00		0.00 LS	\$0.00
CO1-1	2010-108-I-0	SUBBASE, MODIFIED, 12"	\$14.00	800 SY \$11,200.00	800 SY \$11,200.00		0.00 SY	\$0.00
CO1-2	9040-108-E-0	RECP TYPE 3.A	\$1.25	1350 SF \$1,687.50	0 SF \$0.00		0.00 SF	\$0.00
CO1-3	4040-108-A-0	SUBDRAIN, HDPE PERFORATED, 6"	\$34.50	60 LF \$2,070.00	363 LF \$12,523.50		60.00 LF	\$2,070.00
CO1-4	6010-108-X-X	RAIN GUARDIAN STRUCTURE	\$2,530.00	1 EA \$2,530.00	1 EA \$2,530.00		1.00 EA	\$2,530.00
CO1-5	2010-108-X-X	SETTING AGGREGATE, ASTM NO. 8	\$90.00	9 CY \$810.00	9 CY \$810.00		9.00 CY	\$810.00
CO1-6	5020-108-G-0	WATER VALVE ADJUSTMENT	\$300.00	3 EA \$900.00	0 EA \$0.00		0.00 EA	\$0.00
TOTAL AMOUNT:				\$126,059.00		\$109,478.50		\$35,602.75

(1) Item to be installed in Spring, 2018

(2) 10% of total project cost

RESOLUTION NO. 38-R-2017-2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Substantial Completion for the 10th and Russell Water Quality Project with a substantial completion date of December 18, 2017.

PASSES AND APPROVED this 18th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 39-R-2017-2018 Approving Change Order No. 2 For Circle Park Rain Garden Project**

BACKGROUND: Change Order No. 2 extends the substantial completing date to May 31, 2018. The sidewalk grates continue to be on back order.

FISCAL IMPACT: No fiscal impact for this Change Order.

RECOMMENDATION: Approve Resolution No. 39-R-2017-2018

ATTACHMENTS:

Description	Type
☐ Change Order No. 2	Change Order
☐ Resolution No. 39-R-2017-2018	Resolution

CHANGE ORDER FORMChange Order No. 2Date of Issuance: December 12, 2017Effective Date: December 12, 2017Owner: City of Storm Lake

Owner's Contract No.: _____

Contractor: Healy Excavating

Contractor's Project No.: _____

Engineer: Emmons & Olivier Resources, Inc.Engineer's Project No.: 01112-0015Project: Circle Park Rain GardenContract Name: Same

The Contract is modified as follows upon execution of this Change Order:

Description: A request to extend the final completion date until 2018 due to the decorative sidewalk grate being on back order.Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ _____	Original Contract Times: Substantial Completion: <u>October 31, 2017</u> Ready for Final Payment: <u>December 31, 2017</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: \$ _____	[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ _____	Contract Times prior to this Change Order: Substantial Completion: <u>November 30, 2017</u> Ready for Final Payment: <u>December 31, 2017</u> days or dates
[Increase] [Decrease] of this Change Order: \$ _____	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>May 31, 2018</u> days or dates
Contract Price incorporating this Change Order: \$ _____	Contract Times with all approved Change Orders: Substantial Completion: <u>November 30, 2017</u> Ready for Final Payment: <u>May 31, 2018</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: _____	By: _____	By: _____	By: _____	By: _____	By: _____
Engineer (if required)		Owner (Authorized Signature)		Contractor (Authorized Signature)	
Title: <u>Project Engineer</u>	Title: _____	Title: _____	Title: _____	Title: _____	Title: _____
Date: <u>12/12/2017</u>	Date: _____	Date: _____	Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____
****END OF SECTION****

RESOLUTION NO. 39-R-2017-2018

**RESOLUTION APPROVING CHANGE ORDER NO. TWO TO THE CIRCLE PARK
RAIN GARDEN PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

Section 1. To approve Change Order No. 2 to the contract with Healy Excavating, of Lake View, Iowa for the Circle Rain Garden Project. Change Order No. 2 is to move the substantial completing date from November 30, 2017 to May 31, 2018

No cost change to the contract with Change Order # 2.

PASSED AND APPROVED this 18th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Set a Public Hearing for 10th and Ontario Stormwater Project on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost**

BACKGROUND: This project is one of the eight projects funded by the National Disaster Resiliency Grant.

The project consists of updating and enhancing portions of the City's stormwater infrastructure in areas with high flood occurrence and high pollutant loads in the Ontario Street corridor from 6th Street on the south through 10th Street on the north.

Improvements include a storm water basin, retention basins, and bio-swales on City owned land along the south side of 10th Street across from the Field of Dreams sports complex.

A public hearing will need to be scheduled for January 2, 2018 at 5:00 p.m.

A pre-bid meeting is scheduled for January 4, 2018 with bids being opened on January 9, 2018.

FISCAL IMPACT: There is no fiscal impact for the public hearing. The project is funded 75% by federal HUD money and 25% local match using franchise fees and Local Option Sales Tax

RECOMMENDATION: A public hearing is recommended for January 2, 2018 at 5:00 p.m. in Council Chambers

ATTACHMENTS:

Description	Type
□ Bid Advertisement	Backup Material

SECTION 000100

ADVERTISEMENT FOR BIDS

Time and Place for Filing Sealed Proposals: Sealed bids for the work comprising the improvements as stated below must be filed before 2:00 PM on January 9, 2018 in the office of the City Clerk, City of Storm Lake City Hall, 620 Erie Street Storm Lake, IA.

Time and Place Sealed Proposals Will be Opened and Consideration: Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work described herewith, will be received by City of Storm Lake at its office located at 620 Erie Street Storm Lake, IA, 2:00 PM, January 9, 2018, at which time such bids will be Opened and Read Aloud. Consideration by the City of Storm Lake City Council would be at its meeting at 5:00 PM on January 15, 2018.

Time for Commencement and Completion of Work: Work on the improvements shall proceed following approval of the contract by City Council, and as noted in the Notice to Proceed. All work under the Contract must be substantially complete on or before December 31, 2018, with final completion on or before March 31, 2019.

Bid Security: Each bidder shall accompany its bid with a bid security, as defined in Section 26.8 of the Iowa Code, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, acceptable to the governmental entity, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. The bid security shall be in the amount of five percent (5%) of the amount of the contract and shall be in the form of a cashier's check or certified check drawn on a state-chartered or federally chartered bank, or a certified share draft drawn on a state-chartered or federally chartered credit union, or the governmental entity may provide for a bidder's bond with corporate surety satisfactory to the governmental entity. The bidder's bond shall contain no conditions except as provided in this section.

Contract Documents: Contractors desiring a copy of the bid package, plans, specifications and proposal forms may obtain them from the ENGINEER, (Emmons & Olivier Resources, Inc., 7030 6th Street N., Oakdale, MN). Bid packages are also available for examination at the City of Storm Lake City Hall. You may also download the digital plan documents by entering Quest Project 5329095 on the website's project search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information. All communications relative to this project should be addressed to the ENGINEER prior to opening of the Bid. Emmons & Oliver Resources, INC.: Attention Derek R. Lash, P.E., phone (651) 770-8448.

Pre-Bid Meeting: An *optional* PRE-BID meeting will be held at the City of Storm Lake City Hall, at 2:00 PM, January 4, 2018.

Preference for Products and Labor: Preference shall be given to domestic construction materials by the contractor, subcontractors, material, labor, and suppliers in performance of the contract and further, by virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

Wage Rates: The project to which the construction work covered by this contract pertains is being assisted by the United States of America and specific Federal Labor Standards Provisions are included in

the contract pursuant to the provisions applicable to such Federal assistance. Including, but not limited to Community Development Block Grant (CDBG) and Davis-Bacon Act requirements.

Sales Tax Exemption: The bidder shall not include sales tax in its bid. A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

General Nature of the Public Improvements: The project consists of updating and enhancing portions of the City's stormwater infrastructure in areas with high flood occurrence and high pollutant loads. Improvements include the creation of the following approximate quantities:

- Temporary Erosion & Sediment Control Measures
- Removal of 600 Linear Feet of Storm Sewer Pipe
- Removal of 1,300 Square Yards of Concrete Pavement
- 64,000 Cubic Yards of Class 13 Excavation and Topsoil Salvage & Respread
- 1,200 Cubic Yards of Bioretention Medium
- Installation of 2,400 Linear Feet of 8" through 72" Diameter Storm Sewer & Subdrain Pipe
- 25 of 24" through 120" Diameter Storm Sewer Manhole and Intake Structures
- 500 Linear Feet of Concrete Curb and Gutter
- 1,300 SY of PCC Pavement
- 18 Acres of Temporary and Permanent Vegetation Restoration
- Landscape Plantings
- SWPPP Preparation and Management
- Vegetation Maintenance and Warranty

Debarments and Suspensions: Any bidder or equipment supplier whose firm or affiliate is listed in on the U.S. General Services Administration Excluded Parties List System web site at <http://www.epls.gov/> will be prohibited from the bidding process. Anyone submitting a bid who is listed on this web site will be determined to be a non-responsive bidder in accordance with 40 CFR Part 31.

Published in the Storm Lake Times.

Staff Summary

12/18/2017

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 40-R-2017-2018 Approving Change Order No. 3 and Substantial Completion for 3rd Addition, Phase 2 - 13th Street Extension**

BACKGROUND: The City entered into a contract with Smith Concrete Services, Inc. to complete work for the 3rd Addition Phase 2 Improvements, 13th Street Extension. The work consisted of approximately 2,150 SY of paving, 700 feet of 8 " watermain, and 2,400 SY modified sub-base.

Change Order No. 3 is a deduction of \$29,244 due to quantity deductions.

The work as been inspected and deemed to be substantially complete in accordance with the contract documents.

FISCAL IMPACT: The total project cost was \$279,115 and was paid by Tax Increment Financing, Road Use Tax, and Franchise Fees.

RECOMMENDATION: Approve Resolution No. 40-R-2017-2018

ATTACHMENTS:

Description	Type
☐ Certificate of Substantial Completion	Backup Material
☐ Change Order No 3	Change Order
☐ Resolution No. 40-R-2017-2018	Resolution

CERTIFICATE OF SUBSTANTIAL COMPLETION

DATE OF ISSUANCE November 6, 2017

OWNER City of Storm Lake, Iowa

CONTRACTOR Smith Concrete Services, Inc.

Contract: 3rd Addition, Phase 2, 13th Street Extension

Project:

OWNER'S Contract No. _____

ENGINEER'S Project No. P11113403

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To City of Storm Lake, Iowa

OWNER

And To Smith Concrete Services, Inc.

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

October 26, 2017

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion.

The responsibilities between the OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: Owner has taken complete responsibility for operation, maintenance, and ownership of the facility

CONTRACTOR: Will backfill behind the curb and seal all joints.

The following documents are attached to and made part of this Certificate:
None

(For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.)

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on October 27, 2017
Date

Bolton & Menk, Inc.
ENGINEER
By: [Signature]
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 11-2-17
Date

Smith Concrete Services
CONTRACTOR
By: [Signature]
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on _____
Date

City of Storm Lake, Iowa
OWNER
By: _____
(Authorized Signature)

Date of Issuance:	December 4, 2017	Effective Date:	December 4, 2017
Owner:	City of Storm Lake, Iowa	Owner's Contract No.:	
Contractor:	Smith Concrete Services, Inc.	Contractor's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	P11.113403
Project:	3rd Addition Phase 2 Improvements	Contract Name:	

The Contract is modified as follows upon execution of this Change Order:

Description: Reconciliation of quantities based on work performed & incorporated into the project.

Attachments: Schedule of Unit Prices

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times:
\$ 294,293.50	Substantial Completion: August 11, 2017
	Ready for Final Payment: _____
	days or dates
Increase from Previously approved Change Orders No. 1 to No. 2:	Increase from Previously approved Change Orders No. 1 to No. 2:
\$ 14,065.50	Substantial Completion: September 29, 2017
	Ready for Final Payment: _____
	days
Contract Price Prior to this Change Order:	Contract Times Prior to this Change Order
\$ 308,359.00	Substantial Completion: September 29, 2017
	Ready for final payment: _____
	days or dates
Decrease of this Change Order:	Increase/Decrease of this Change Order:
\$ -29,244.00	Substantial Completion: September 29, 2017
	Ready for final payment: 0
	date
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders
\$ 279,115.00	Substantial Completion: September 29, 2017
	Ready for final payment: _____
	days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED

By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: Senior Project Manager	Title: Mayor	Title: Owner
Date: December 4, 2017	Date: December 4, 2017	Date: _____

Approved by Funding Agency (if applicable)

By: _____	Date: _____
Title: _____	

SCHEDULE OF UNIT PRICES - CHANGE ORDER No. 3

3RD ADDITION, PHASE 2, 13TH STREET EXTENSION
CITY OF STORM LAKE, IOWA
BMI PROJECT NO. P11.113403

ITEM NO.	SUDAS SPEC No.	ITEM	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
7	3010-108-C-0	TRENCH FOUNDATION	-30.0	TON	\$ 25.00	\$ -750.00
11	4040-108-C-0	SUBDRAIN CLEANOUT, PVC RISER, 6"	-4.0	EA	\$ 300.00	\$ -1,200.00
12	5010-108-A-1	WATER MAIN, TRENCHED, PVC, 8"	-33.0	LF	\$ 45.00	\$ -1,485.00
14	5010-108-E-0	WATER SERVICE STUB, POLYETHYLENE, 1"	-282.0	LF	\$ 27.00	\$ -7,614.00
15	5020-108-A-0	GATE VALVE, 8"	-1.0	EA	\$ 1,500.00	\$ -1,500.00
19	6010-108-F-1	MANHOLE ADJUSTMENT, MINOR	-1.0	EA	\$ 1,200.00	\$ -1,200.00
22	9010-108-A-0	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCH	-0.4	AC	\$ 7,800.00	\$ -3,120.00
23	9040-108-N-1	SILT FENCE, INSTALL, MAINTENANCE, AND REMOVAL	-600	LF	\$ 5.00	\$ -3,000.00
25	9040-108-T-1	INLET PROTECTION DEVICE, FILTER SOCK	-2	EA	\$ 250.00	\$ -500.00
CO1-3	9040-108-J-0	EROSION STONE	-25	TON	\$ 35.00	\$ -875.00
CO3-1		PAVEMENT DEDUCT	1	LS	\$ -8,000.00	\$ -8,000.00
TOTAL AMOUNT CHANGE ORDER No. 3:						\$ -29,244.00

RESOLUTION NO. 40-R-2017-2018

**RESOLUTION APPROVING CHANGE ORDER NO. TWO AND SUBTANTIAL
COMPLETION OF THE 3rd ADDITION PHASE 2 IMPROVEMENTS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

Section 1. To approve Change Order No. 3 to the contract with Smith Concrete Services, Inc. of Storm lake for the 3rd Addition Phase 2 Improvements Project, a deduct of \$29,244.00 to the contract quantities to correspond to actual quantities installed.

Total cost of Change Order #3 is a deduction of \$29,244.00 to the contract. Total contract cost after change order #2 is \$279,115.00.

Section 2. To approve the Certificate of Substantial Completion for the 3rd Addition Phase 2 Improvements Project with a substantial completion date of October 26, 2017.

PASSED AND APPROVED this 18th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 41-R-2017-2018, Resolution No. 42-R-2017-2018, & Resolution No. 43-R-2017-2018 Honoring City Council Members and Mayor Appreciation for Years of Service**

BACKGROUND: The City of Storm lake would like to recognize Dan Anderson, Mike Porsch, and Jon F. Kruse for there years of service with the City of Storm Lake.

FISCAL IMPACT: None

RECOMMENDATION: Adopt Resolutions Honoring Dan Anderson, Mike Porsch, and Jon F. Kruse.

ATTACHMENTS:

Description	Type
☐ Resolution No. 41-R-2017-2018	Resolution
☐ Resolution No. 42-R-2017-2018	Resolution
☐ Resolution No. 43-R-2017-2018	Resolution

RESOLUTION NO. 41-R-2017-2018

A RESOLUTION HONORING COUNCIL MEMBER DAN ANDERSON FOR SERVICE TO THE CITY OF STORM LAKE, IOWA.

WHEREAS, Dan Anderson has served the City of Storm Lake as City Council Member from 2010 through 2017 and has made significant contributions to the City; and

WHEREAS, Dan Anderson has brought credit to himself and, specifically, to the City of Storm Lake by his many accomplishments and service to the residents of Storm Lake.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake that its sincere and deep appreciation be extended to Council Member Dan Anderson; and

BE IT FURTHER RESOLVED that the City Council and staff of the City of Storm Lake extend their warmest wishes in the future.

Passed by the City Council and signed by the Mayor this 18th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

RESOLUTION NO. 42-R-2017-2018

A RESOLUTION HONORING COUNCIL MEMBER MIKE PORSCH FOR SERVICE TO THE CITY OF STORM LAKE, IOWA.

WHEREAS, Mike Porsch has served the City of Storm Lake as City Council Member from 2009 through 2017 and has made significant contributions to the City; and

WHEREAS, Mike Porsch has brought credit to himself and, specifically, to the City of Storm Lake by his many accomplishments and service to the residents of Storm Lake.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake that its sincere and deep appreciation be extended to Council Member Mike Porsch; and

BE IT FURTHER RESOLVED that the City Council and staff of the City of Storm Lake extend their warmest wishes in the future.

Passed by the City Council and signed by the Mayor this 18th day of December, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

RESOLUTION NO. 43-R-2017-2018

A RESOLUTION HONORING MAYOR JON F. KRUSE FOR SERVICE TO THE CITY OF STORM LAKE, IOWA.

WHEREAS, Jon F. Kruse has served the City of Storm Lake as City Council Member and Mayor and has made significant contributions to the City; and

WHEREAS, Jon F. Kruse has brought credit to himself and, specifically, to the City of Storm Lake by his many accomplishments and service to the residents of Storm Lake.

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NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake that its sincere and deep appreciation be extended to Mayor Jon F. Kruse; and

BE IT FURTHER RESOLVED that the City Council and staff of the City of Storm Lake extend their warmest wishes in the future.

Passed by the City Council and signed by the Mayor this 18th day of December, 2017.

Mike Porsch, Mayor Pro Tem

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

12/18/2017

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During Her Annual Evaluation**

BACKGROUND: Iowa Code allows for a few specific reasons in which the City Council can go into a closed session. One of these reasons is for the evaluation of a individual whose performance is being reviewed (Chapter 21.5 (i) of the Iowa Code). However, the Council can only utilize this section of the Iowa Code when the session has been requested by the person to whom they are evaluating.

City Manager Keri Navratil has requested that her annual evaluation be conducted in Closed Session per Iowa Code Chapter 21.5(i), please see the attached written request.

Council may conduct the evaluation in closed session but may not make any decisions in Closed Session. Any change to the compensation of the City Manager must come in open session.

FISCAL IMPACT: There is no fiscal impact to this agenda item.

RECOMMENDATION: Council to vote to go into Closed Session Reference Iowa Code Chapter 21.5 (i) - Roll Call Vote

Council vote to return to Open Session - Roll Call Vote

ATTACHMENTS:

Description	Type
❑ Keri Navratil - Closed Session Request	Letter

Date: December 13, 2017

To: Mayor Jon F. Kruse & City Council Members
Cc: Mayra Martinez, City Clerk
From: Keri Navratil

Re: Annual Evaluation

Please accept this as my formal request to have the Council enter into Closed Session reference Iowa Code Section 21.5F for the purpose of reviewing my performance and conducting my annual evaluation.

Thank you for your consideration.

Respectfully,

A handwritten signature in blue ink, appearing to read "Keri Navratil", is written over a light blue rectangular background.

Keri Navratil
City Manager

Staff Summary

12/18/2017

Agenda Item # 13.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Motion To Adjust City Manager Compensation
As Appropriate**

BACKGROUND: It is traditional that following the evaluation of the City Manager the Mayor and City Council consider any compensation changes that they desire to make for the upcoming year.

Decisions regarding the wages and other compensation for the City Manager must be made in open session. This agenda item will provide for Council to make any changes to the contract and compensation package that they desire at this time.

The following is a brief history of Keri Navatril's as City Manager with the City of Storm Lake:

Keri Navratil was hired by the City as Assistant City Manager then promoted as City Manager on May 20, 2017.

Her salary as City Manager started at \$108,000.00 with the same retirement percentage as the rest of the city employees.

Council has in the past requested information on comparable salaries for similar positions. While this can get complicated since there are many varying factors the following information is provided based on a Salary Survey conducted by the Iowa City/County Managers Association. The reader should also note the data is only what was reported.

City	Base Salary	Vehicle Allowance	Years in Profession	Years in Current City
Carroll	\$115,000	\$2,400	17	1
Spencer	\$115,000	\$500/mo		

Denison	\$103,370	n/a	5.5	5.5
Webster City	\$107,120	\$300	9	1
Fort Madison	\$152,000	n/a	5	3
Keokuk	\$120,000	n/a	7	2

FISCAL IMPACT:

The fiscal impact of this item will depend on the changes made by the City Council.

RECOMMENDATION:

Depending on the Council's desires make a motion to amend the City Manager's compensation.