

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS**

MAY 21, 2018

5:00 PM



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

- A. **Disclosure by City Council Members**
- B. **Consideration of Changes in Agenda and Setting the Agenda**
- 1. Hear the Public
- 2. Consent Agenda
 - A. **Approve Consent Agenda**
 - B. **Buy Local Information**
 - C. **Motion Approving the Civil Service Promotional List for Police Lieutenant**
 - D. **Motion Approving the Civil Service Promotional List for Police Assistant Chief**
 - E. **Motion Authorizing a Noise Variance for the Storm Lake Baptist Church**
- 3. **Public Hearing for FY 2018 Budget Amendment**
- 4. **Resolution No. 88-R-2017-2018 Amending The Current Budget For the Fiscal Year Ending June 30, 2018**
- 5. **Motion To Approve Contract For Post-Employment Benefits Actuarial Study**
- 6. **Motion to Approve Bids for Primary and Secondary Tow Service for the Storm Lake Police Department**
- 7. **Motion to Approve Laboratory Testing Services Agreement**
- 8. **Motion for June 2018 Alliant Energy Branching Out Application**
- 9. **Worksession- Draft Ordinance Amending Chapter 3-1 Garbage Storage and Collection**
- 10. **Worksession- Draft Ordinance Amending Chapter 5-8 of the Housing Code**
- 11. **City Council Requested Items**
- 12. Adjourn

Meeting Protocol

If you wish to speak today, please:

- 1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
- 2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and

upon recognition by the Mayor identify yourself by stating your name and address.

3. Please keep your remarks to three (3) minutes or less.

4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

5/21/2018

Agenda Item # A.



City of Storm Lake
PO Box 1086
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REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Disclosure by City Council Members

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

5/21/2018

Agenda Item # B.



City of Storm Lake
PO Box 1086
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REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Consideration of Changes in Agenda and Setting the Agenda

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

5/21/2018

Agenda Item # A.



City of Storm Lake
PO Box 1086
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the May 7, 2018 City Council Minutes
- Approve new liquor license for Storm Lake Whitecaps
- Approve renewal liquor license for La Juanita, Pizza Hut, La Juanita, Giovanni's, Hy-Vee, Walgreens, and Midtown
- Approve acknowledgement/settlement agreement with Fareway Store, Inc. for a tobacco violation
- Approve the Civil Service Promotional List of Police Lieutenant (see staff summary)
- Approve the Civil Service Promotional List of the Assistant Police Chief (see staff summary)
- Approve authorizing a noise variance for the Baptist Church on Sunday, June 3, 2018 (see staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$509,853.07
- King's Pointe & Sunrise Pointe Golf Course Bills - \$134,925.62

The City will receive the following revenues:

- Liquor license new/renewal - \$2,845.00
-

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ Minutes - May 7, 2018	Minutes
☐ List of Bills	List of Bills

▢	King's Pointe and Golf Course - List of Bills	List of Bills
▢	Storm Lake Whitecaps - Application	List of Bills
▢	La Juanita - Report	Backup Material
▢	La Juanita Application	Application
▢	Pizza Hut Application	Application
▢	Pizza Hut Report	Backup Material
▢	Giovanni's Italian Rest. Application	Application
▢	Giovanni's Italian Rest. Report	Backup Material
▢	Hy-Vee Application	Application
▢	Hy-Vee Report	Backup Material
▢	Walgreens Application	Application
▢	Walgreens Report	Backup Material
▢	Midtown Pronto Application	Application
▢	Midtown Pronto Report	Backup Material
▢	Murphy Oil USA, Inc. - Acknowledgement/Settlement	Backup Material

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
MAY 7, 2018 5:00 P.M.**

Present: Mayor Michael Porsch, Council Members Jose Ibarra, Tyson Rice, Dan Smith, and Bruce Carlson. Absent: Bruce Engelmann

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Building Official Scott Olesen, Library Director Elizabeth Huff, Water Plant Superintendent Mike Davis, Wastewater Treatment Plant Superintendent Mark Streed, Finance Director Brian Oakleaf, and City Clerk Mayra Martinez

Mayor Porsch called the meeting to order at 5:01pm.

Agenda – Moved by Council Member Smith to approve May 7, 2018 City of Storm Lake Council Agenda as presented. Seconded by Council Member Ibarra. Vote: All ayes with Council Member Engelmann absent. Motion carried.

No disclosure brought forward from any City Council Member

Hear the Public – none

Consent Agenda – Moved by Council Member Ibarra to adopt Resolution No. 84-R-2017-2018 to approve the list of bills, King's Pointe and Sunrise Pointe disbursements, April 16, 2018 City Council Minutes, new owner liquor license for Loyal Order of Moos, renewal liquor license for Wal-Mart # 1526, correction of the City Council Minutes by adding the adjournment to the August 21, 2017 minutes and the date title on the March 5th, 2018 minutes to display as March 5th, 2018 instead of March 19, 2018, clarification of the City Council Minutes with the addition of check numbers and/or Ach batch numbers to the paid list of bills previously approved for the following City Council Minutes March 19, 2018 - Check # 57860 through 57976 and Ach Batch 2018.03.06 - 502, 2018.03.13 - 503, 2018.03.14 Pay and 2018.03.19 – 504, and April 2, 2018 - Check #57985 through 58068 and Ach Batch 2018.03.20 - 505, 2018.03.28 Pay and 2018.03.27 - 506, acknowledgement/settlement agreement with Fareway Store, In. for a tobacco violation, requests associated with re-Schedule for Fiesta Latina on May 19, 2018 at Frank Starr Park from 1:00 pm to 6:00 pm authorizing a No Parking Zoning Variance on Saturday, June 30, 2018 between the hours of 8:00 am and 8:00 pm on the south side of West 10th Street from Vestal Street east to Ontario Street. Seconded by Council Member Carlson. Vote: All ayes with Council Member Engelmann absent. Motion carried.

RESOLUTION NO. 84-R-2017-2018

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:**

To Approve the Consent Agenda which includes the list of bills check #58236 through 58379 and Ach Batch's 2018.04.17.505, 2018.4.25, 2018.05.01.501 and 2018.05.02, King's Pointe and Sunrise Pointe disbursements and to prorate to the appropriate funds

To Further Approve the minute as presented to the Council for the regular City Council meeting April 16, 2018

To Further Approve renewal liquor license for Wal-Mart # 1526

To Further Approve correction of the City Council Minutes by adding the adjournment to the August 21, 2017 minutes and the date title on the March 5th, 2018 minutes to display as March 5th, 2018 instead of March 19, 2018

To Further Approve clarification of the City Council Minutes with the addition of check numbers and/or Ach batch numbers to the paid list of bills previously approved as follows:

City Council Minutes Date - Approved check #'s and Ach batches

March 19, 2018 - Check # 57860 through 57976 and Ach Batch 2018.03.06 - 502, 2018.03.13 - 503, 2018.03.14 Pay, and 2018.03.19 - 504

April 2, 2018 - Check #57985 through 58068 and Ach Batch 2018.03.20 - 505, 2018.03.28 Pay, and 2018.03.27 – 506

To Further Approve acknowledgement/settlement agreement with Fareway Store, In. for a tobacco violation

To Further Approve requests associated with Re-Schedule of the Fiesta Latina Events on May 19, 2018 at Frank Starr Park from 1:00 pm to 6:00 pm as follows:

Noise Variance for the venue between 1:00pm and 6:00pm

Permission for food and merchandize vending within the venue

Use of inflatables within the venue.

Appropriate support from the Parks and Public Safety Departments

To Further Approve Authorizing a No Parking Zoning Variance on Saturday, June 30, 2018 between the hours of 8:00 am and 8:00 pm on the south side of West 10th Street from Vestal Street east to Ontario Street.

PASSED AND APPROVED this 4th day of May, 2018

Michael Porsch, Mayor

ATTEST:

Mayra A. Martine, City Clerk

1st and Mae Sewer Lining Project – Moved by Council Member Smith to adopt Resolution No. 85-R-2017-2018 approving Change Order No. 1 with an increase of \$31,311.34 for an emergency repairs made on the 24” Di pipe on the 1st and Mae Sewer Lining Project. Seconded by Council Member Rice. Vote: All ayes with Council Member Engelmann absent. Motion carried.

RESOLUTION NO. 85-R-2017-2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 1 to the contract with Municipal Pipe Tool Co., LLC of Hudson, Iowa for the 1st and Mae Street Lining Project, an increase of \$31,311.34 to the contract for to the emergency repairs on a broken 24-inch ductile iron sanitary sewer pipe passing through a two-part structure.

Total cost of Change Order #1 is an increase of \$31,311.34 to the contract. Total contract cost after change order #1 is \$672,220.00.

PASSED AND APPROVED this 7th day of May, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Golf Course Reciprocal Policy – Moved by Council Member Carlson to adopt Resolution No. 86-R-2017-2018 to approve Sunrise Pointe Golf Course Reciprocal Policy. Seconded by Council Member Ibarra. Vote: All ayes with Council Member Engelmann absent. Motion carried.

RESOLUTION NO. 86-R-2017-2018

**RESOLUTION APPROVING THE SUNRISE GOLF GOURSE RECIPROCAL POLICY
AND WAIVING GREEN FEES FOR THE RECIPROCAL MEMBERS.**

WHEREAS, the City of Storm Lake owns the Sunrise Golf Course; and

WHEREAS, the City of Storm Lake desires to increase the number of rounds of golf played annually at the course; and

WHEREAS, the City of Storm Lake welcomes the opportunity to showcase the golf course to players from other courses that may including Schleswig, Spring Lake, Coon Rapids, Jefferson, Holstein, Ida Grove, Twin Lakes, Lake City, Manning Manilla, Mapleton, Laurens, and Sac City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve waiving fees for golfers from participating courses visiting Sunrise Pointe Golf Course covered in the Sunrise Golf Course Reciprocal Policy.

PASSED AND APPROVED this 7th day of May, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Budget Amendment – Moved by Council Member Smith to approve setting public hearing for May 21, 2018 at 5:00 pm on Fiscal Year 2017-2018 Budget Amendment. Seconded by Council Member Carlson. Vote: All ayes with Council Member Engelmann absent. Motion carried.

CIP Budget – Moved by Council Member Rice to approve the addition of \$25,000 to secure, stabilize, and level the Gas Dock , Slip Dock and Main Marina to Fiscal Year 2017-2018 CIP Budget. Seconded by Council Member Carlson. Vote: All ayes with Council Member Engelmann absent. Motion carried.

Lab Testing Proposal - Moved by Council Member Smith to accept proposal from Mangold Environmental Testing service and direct staff to begin contract negotiations for the Lab testing service. Seconded by Council Member Ibarra. Vote: All ayes with Council Member Engelmann absent. Motion carried.

New Construction Incentive – Moved by Council Member Rice to adopt Resolution No. 87-R-2017-2018 to approve the \$1 building permit fee Single Family Attached and Single Family Detached Dwelling New Construction Incentive from May 8th, 2018 to December 31st, 2018. Seconded by Council Member Carlson. Vote: All ayes with Council Member Engelmann absent. Motion carried.

RESOLUTION NO. 87-R-2017-2018

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)	\$5.00	
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person	\$25.00	
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	
Special City Council Meeting	\$250.00	
Downtown Parking Space Rental Fees (specific lots)		

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Per quarter (paid quarterly)	\$75.00
Per six months (paid bi-annually)	\$112.50
Annually (paid annually)	\$150.00

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar B	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar C (VT)	\$400.00
Hangar D	\$92.00
12 Month Lease Discount Rate	\$80.00
Hangar E	\$110.00
12 Month Lease Discount Rate	\$95.00
Hangar F	\$156.00
12 Month Lease Discount Rate	\$135.00
FBO Stall	\$173.00
12 Month Lease Discount Rate	\$150.00
Daily Inside Storage/per night	\$30.00

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00	
Driveway Cut Inspection & Marking Only	\$30.00	
Driveway Cut < 18'	\$80.00	
Driveway Cut 24'	\$95.00	
Driveway Cut 34'	\$120.00	
ROW Temp Closure Permit	\$25.00	
Building Moving Permit (Per Bldg)	\$100.00	5-1-1
Demolition Permit	\$50.00	
Pool Inspection	\$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	\$35.00	
No Show Fee (per event)	\$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	\$15.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	\$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	\$5.00	5-8-9
Late Registration Fee	\$50.00	5-8-9
Property Maintenance Ordinance Appeal	\$150.00	Zoning
Ord.		
Variance Request	\$150.00	Zoning
Ord.		
Zoning Request	\$200.00	Zoning
Ord.		
Conditional Use	\$300.00	Zoning
Ord.		

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Sub-Division Application Fee	\$300.00
Sidewalk Repair Permit Fee	\$0
New Construction Incentive	
Single Family Attached and Single Family Detached Dwelling	\$1.00
(only valid from March 8, 2018 to Decemeber 31, 2018 with Council approval)	

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2
\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		
Building & Sign Permit \$100,001 or more		5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000		
Portable Sign Permit (14 days)	\$30.00	Zoning
Ord.		

Electrical Fees

For New Residences		5-4-9
Single Dwelling	\$38.00	
Duplex Dwelling	\$56.75	
Triplex Dwelling	\$75.50	
4-Plex Dwelling	\$113.00	
Multi Units Between 5 and 12	\$156.75	
Over 12 Units	\$156.75 plus	
	\$38.00each over 12	
For New Commercial or Industrial Buildings		
First \$5,000.00 at \$8.00 per/\$1,000.00 of cost		
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost		
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost		
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost		
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost		
All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost		
For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings		
\$100.00 to \$150.00 electric contract	\$6.75	
\$151.00 to \$200.00 electric contract	\$8.00	
\$201.00 to \$250.00 electric contract	\$9.25	
\$251.00 to \$300.00 electric contract	\$10.50	
\$301.00 to \$350.00 electric contract	\$11.75	
\$351.00 to \$400.00 electric contract	\$13.00	
\$401.00 to \$450.00 electric contract	\$14.25	
\$451.00 to \$500.00 electric contract	\$15.50	
\$501.00 to \$1,000.00 electric contract	\$23.00	
\$1,001.00 to \$2,000.00 electric contract	\$28.00	

All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Plumbing Fees

For New Residences

5-3-10

Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00 each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
Second \$5,000.00 at \$6.75 per/\$1,000.00 of cost
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 plumbing contract \$6.75
\$151.00 to \$200.00 plumbing contract \$8.00
\$201.00 to \$250.00 plumbing contract \$9.25
\$251.00 to \$300.00 plumbing contract \$10.50
\$301.00 to \$350.00 plumbing contract \$11.75
\$351.00 to \$400.00 plumbing contract \$13.00
\$401.00 to \$450.00 plumbing contract \$14.25
\$451.00 to \$500.00 plumbing contract \$15.50
\$501.00 to \$1,000.00 plumbing contract \$23.00
\$1,001.00 to \$2,000.00 plumbing contract \$28.00
All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site (Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$26.00
Class B Site (Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$25.00
Class C Site (Lake View, Patio, Water, Sewer, Electric, Fire Pit)	\$25.00
Class D Site (Patio, Water, Sewer, Electric, Fire Pit)	\$22.00
Class E Site (Water, Sewer, Electric)	\$21.00
Class F Site (Electric)	\$17.00
Class G Site (Tent)	\$12.00

Group Discount's

For Groups of 20 or more sites – 10% (non-holidays)

For groups of 40 or more sites – 15% (non-holidays)

Long Term Stay Rate

Limited to Long Term Stay slots which include Water, Sewer, Electric

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Minimum 30 day stay paid in advance – 10% off

Bundle of Wood	\$5.00
Extra vehicle/trailer above 2 (per day)	\$2.00
Visitor vehicles (per day/per vehicles)	\$2.00
Non-Campers Dump Station (per event)	\$4.50
Non-Camper Shower (per shower)	\$4.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$275.00	
Family Pass (up to 4 family members can be included on Pass)	\$450.00	
College Season Pass	\$149.00	
Junior Season Pass (12 and Under)	\$50.00	
Electric Cart Storage	\$275.00	
Gas Cart Storage	\$225.00	
Locker Rent/yr	\$20.00	
Golf Club Rental	\$10.00	
Trail Fee (per day)	\$10.00	
Pull Cart Rental	\$3.00	
Trail Fee (year)	\$150.00	
Discount Tickets – per 9 holes	\$10.00	
(sold in advance with minimum quantity of 50)		
Weekday 9 Holes	\$15.00	
Weekday 18 Holes	\$20.00	
Weekend 9 Holes	\$20.00	
Weekend 18 Holes	\$25.00	
Cart Rental 9 Holes	\$10.00	
Cart Rental 18 Holes	\$20.00	
Yearly Cart Rental	\$325.00	
Hall Rental – Off Season Rate	\$300.00	
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	\$400.00	
Bar Set-Up Fee	\$100.00	
Hall Rental - Friday Setup Fee	\$100.00	
(valid only after 5:00pm Friday with following Sat. rental)		
Hall Rental (weekday 4hrs or less)	\$100.00	
Group Golf Rates	As Set by the Following Table	

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

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Library

Late Borrowing Fees		
Print Materials per day	\$0.10	
Audiobooks, DVDs per day	\$1.00	
Sale of Designated Library Materials		
Used Book	\$0.25	
Used Magazine	\$0.10	
Used Audio, VHS, DVD	\$1.00	
Earbuds	\$1.50	
Printing, Scan, Fax per page		
B&W photocopy or computer print	\$0.20	
Color photocopy or computer print	\$0.40	
Scan to email or print	\$1.00	
Domestic fax	\$1.00	
International fax	\$3.00	
Replacements per item		
Damaged or missing material	full replacement cost	
Library card	\$1.00	
Barcode or label	\$1.00	
Pocket	\$1.00	
Security Card	\$2.00	
Single DVD Case	\$2.00	
Double DVD Case	\$4.00	
Multiple DVD case	\$5.00	
Single CD Case	\$2.00	
Double CD Case	\$4.00	
Large CD Case	\$5.00	
CD sleeves	\$1.00	
10-12" dust jacket	\$1.25	
DVD Paper cover	\$2.00	
Missing book cover or page	\$3.00	
3" Book Tape	\$2.00	
4" Book Tape	\$3.00	
Special Processing for damaged or missing material	\$7.00	
Meeting Room		
Fee, non-profit organization	\$10.00	
Fee, profit organization	\$25.00	
Damage Deposit	\$25.00	
Room Rental Damage	Full replacement cost & labor	
Interlibrary Loan		
Postage	\$1.25	

Police

Administrative Fee	\$30.00	
Alarm Business Permit Application	\$75.00	4-7-6
Alarm Business Permit Renewal	\$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16
False Alarm	\$75.00	4-7-16
Building Escorts (per car)	\$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00	

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Dog License – Not Neutered/Spayed (per year)	\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00	
Fingerprinting	\$10.00	
Impound/Storage Fee (per day)	\$30.00	8-6-5
Impound Storage Fee – felony related (per day)	\$50.00	
Parking Fine	\$15.00	9-11-4
Police Escort Fee – per hour, per unit	\$75.00	5-1-3
Emergency Response and/or Cleanup of Material (per hour)		
Police Vehicle (per vehicle)	\$75.00	

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$275.00	
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)		
Up to 4 additions of children 5-12 years old @\$55 each		
Single Season Pass (children and adults)	\$150.00	
Adult BV Resident Daily Pass (Age 12+)	\$8.00	
Child BV Resident Daily Pass (Age 5-11)	\$5.00	
Children (Age 5-11) Standard Pricing	\$12.00	
Adults (Age 12+) Standard Pricing	\$15.00	
4 and under	free	
Twilight Pricing (after 3:00)		
Age 12+	\$7.50	
Age 5-11	\$6.00	
Age 0-4	free	
Land Lovers	\$5.00	
Swim Lessons	\$40.00	

Roadway Maintenance

Concrete Breaking (per sq ft)	\$2.50	
Concrete Sawing (per ft)	\$3.75	
Street Cuts (per sq yard of concrete)	\$37.00	

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00	
Rental Fee - Fri., Sat., & Sun., per side	\$80.00	
Damage Deposit – per side	\$100.00	
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00	
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00	
Campground Open Shelter – per time slot (2 time slots available)	\$50.00	
AWAYSIS Great Lawn – per day	\$200.00	
Band Shell – per day	\$25.00	

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	
Bulk Water Sales (Backflow Prevention Dispenser Only)	\$ 1.49/cu. ft. with 100 Gal.	
Minimum		

PASSED AND APPROVED this 7th day of May 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

City Legislation - City Attorney Havens provided to City Council a review of City Legislation

Nuisance Codes – City Attorney Havens , Police Chief Prosser, and Building Official Olesen presented to the City Council the City of Storm Lake procedures to the following Nuisance Codes: Chapter 4-1 Junk Yards Ordinance, Chapter 5-7 Abatement of Dangerous Buildings Ordinance 5-8 Housing Code Ordinance, Chapter 5-10 Property Maintenance Code Ordinance, Chapter 8-1 Nuisances Ordinance, Chapter 8-5 Weeds Ordinance, Chapter 8-6 Abandoned and Junked Motor Vehicles Ordinance, Chapter 8-7 Excessive Noise Ordinance, Chapter 10-1 Sidewalk Regulations. City Council directed staff to communicate to the customers the city's expectations based on the City Ordinances of which Jeaneth Ibarra from Tyson Foods offered to translate such communication in various languages.

Garbage Storage and Collection – City Manager Keri Navratil and Finance Director Brian Oakleaf presented to City Council the Garbage Storage and Collection. Mayor Porsch opened the meeting to the public for comments of which Mary Kay Hudspeth, Jim Camerer, Lori Dicks, Neuroth's and Carol Jones in addition to Peg Anderson's and Aletha Stephan letter. Council suggested to make no change, educate the public and communicate to the public what is expected.

Council Member Rice and Smith abstained from the Agenda item 12 as they are owners of rental property and have a conflict of interest.

Rental Inspection - Building Official Scott Olesen presented the Annual Rental Inspection Report. Mayor opened the meeting to the public for comments of which Jeff Stark expressed his

These are draft minutes Subject to Final Council Approval

opinion and the Landlord Focus Group's comments and suggestions were presented. Council directed staff to update the program with the comments presented. Less inspections required, annual fee to be reduce, and educate tenants when possible like at their employers. Changes to presented at the next Council Meeting.

Adjournment – Moved by Council Member Ibarra to adjourn the meeting at 8:51 pm.
Seconded by Council Member Smith. Vote: All ayes with Council Member Engelmann absent.
Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 05/08/18 To 05/21/18
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00551.05.2018 Aflac Pretax	488.29
AFLAC	PR Batch 00551.05.2018 Aflac After tax	37.63
AVITIA JAIME	Refund Check	26.30
AVITIA JAIME	Refund Check	48.13
AVITIA JAIME	Refund Check	17.32
AVITIA JAIME	Refund Check	1.83
AVITIA JAIME	Refund Check	8.16
CARVAJAL TORANZO YANIEL	Refund Check	25.17
CARVAJAL TORANZO YANIEL	Refund Check	38.57
CARVAJAL TORANZO YANIEL	Refund Check	7.91
CARVAJAL TORANZO YANIEL	Refund Check	1.76
CARVAJAL TORANZO YANIEL	Refund Check	3.72
City of Storm Lake	PR Batch 00551.05.2018 Dental employee/child	3.00
City of Storm Lake	PR Batch 00551.05.2018 Dental insurance employee c	23.92
City of Storm Lake	PR Batch 00551.05.2018 Dental employee/spouse	31.95
City of Storm Lake	PR Batch 00551.05.2018 Dental insurance family	90.20
City of Storm Lake	PR Batch 00551.05.2018 125 Flexible Benefits	1,101.71
City of Storm Lake	PR Batch 00551.05.2018 Flex- Child Care	38.46
City of Storm Lake	PR Batch 00551.05.2018 Health Insurance Family	2,604.00
City of Storm Lake	PR Batch 00551.05.2018 Health Insurance Single	471.39
Collection Services Center	PR Batch 00551.05.2018 Child Support Payments to I	596.76
EFTPS	PR Batch 00551.05.2018 Federal Income Tax	10,626.74
EFTPS	PR Batch 00551.05.2018 FICA Employee Portion	5,169.02
EFTPS	PR Batch 00551.05.2018 FICA Employer Portion	5,169.02
EFTPS	PR Batch 00551.05.2018 Medicare Employee Portion	1,838.45
EFTPS	PR Batch 00551.05.2018 Medicare Employer Portion	1,838.45
GLEAVES ALEX	Refund Check	45.82
GLEAVES ALEX	Refund Check	77.55
GLEAVES ALEX	Refund Check	22.73
GLEAVES ALEX	Refund Check	3.20
GLEAVES ALEX	Refund Check	10.70
GODINEZ MARIA	Refund Check	21.50
GODINEZ MARIA	Refund Check	35.21
GODINEZ MARIA	Refund Check	9.22
GODINEZ MARIA	Refund Check	1.50
GODINEZ MARIA	Refund Check	4.34
HERNANDEZ MONTES ESTRELLA	Refund Check	26.72
HERNANDEZ MONTES ESTRELLA	Refund Check	54.59
HERNANDEZ MONTES ESTRELLA	Refund Check	17.60
HERNANDEZ MONTES ESTRELLA	Refund Check	1.86
HERNANDEZ MONTES ESTRELLA	Refund Check	8.29
HTOO MYA SHWE	Refund Check	21.86
HTOO MYA SHWE	Refund Check	38.86
HTOO MYA SHWE	Refund Check	11.77
HTOO MYA SHWE	Refund Check	1.53
HTOO MYA SHWE	Refund Check	5.54
ICMA Retirement Trust 457	PR Batch 00551.05.2018 ICMA	1,780.00
ICMA Retirement Trust 457	PR Batch 00551.05.2018 ICMA City Paid	370.94
ICMA Retirement Trust 457	PR Batch 00551.05.2018 ICMA City paid for Police	425.34
Iowa Public Employees	PR Batch 00551.05.2018 IPERS	4,612.27
Iowa Public Employees	PR Batch 00551.05.2018 IPERS City Share	6,922.14
ITT Hartford AMS RPVA	PR Batch 00551.05.2018 457 Hartford	500.00
LAZZU RUPERTO	Refund Check	20.92
LAZZU RUPERTO	Refund Check	32.02
LAZZU RUPERTO	Refund Check	7.16
LAZZU RUPERTO	Refund Check	1.46
LAZZU RUPERTO	Refund Check	3.37

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Muni Fire/Police Retire	PR Batch 00551.05.2018 Muni Police/Fire Pension	3,604.91
Muni Fire/Police Retire	PR Batch 00551.05.2018 Muni Police/Fire Pension Ci	9,848.26
OCEGUEDA WINONA	Refund Check	10.63
OCEGUEDA WINONA	Refund Check	15.67
OCEGUEDA WINONA	Refund Check	3.59
OCEGUEDA WINONA	Refund Check	0.74
OCEGUEDA WINONA	Refund Check	1.69
RIVERA OCHOA DANIELA	Refund Check	10.28
RIVERA OCHOA DANIELA	Refund Check	15.29
RIVERA OCHOA DANIELA	Refund Check	3.63
RIVERA OCHOA DANIELA	Refund Check	0.72
RIVERA OCHOA DANIELA	Refund Check	1.71
ROMERO ROMERO MARISOL	Refund Check	36.82
ROMERO ROMERO MARISOL	Refund Check	61.98
ROMERO ROMERO MARISOL	Refund Check	9.52
ROMERO ROMERO MARISOL	Refund Check	2.59
ROMERO ROMERO MARISOL	Refund Check	4.47
Teamsters Local Union 554	PR Batch 00551.05.2018 Union Dues	283.50
Treasurer State Of Iowa	PR Batch 00551.05.2018 State Income Tax	5,400.99

UNAVAILABLE

Department Total = 64,720.86

Police Department

Alliant Energy	Gas Service Mar/Apr 2018	363.18
Alta Body Shop	April 2018 Towing Services	2,230.00
Buena Vista Regional Medical Center	ID Nametag	5.00
Central Iowa Distributing, Inc	Gloves	163.40
Des Moines Register The	April 2018 Employment Advertising	2,057.00
Edwards Storm Lake	Replaced A/C Condenser	1,202.00
Genesis Development	April 2018 Janitorial Services	600.00
Graham Tire	Tire Repairs	37.00
Hartwell Chet	Rifle Instructor Training- Des Moines- Hartwell	197.15
Havens Philip E	April 2018 Legal Services	70.00
Havens Philip E	April 2018 Legal Services	210.00
Iowa Police Chiefs Assc	2018 Admin Prof Conf- Meyer & Ronk	60.00
Jack's Uniforms & Equipment	Earpieces	119.85
Jack's Uniforms & Equipment	Uniform- Platt	108.89
JNB Acquisition Corporation	Copier Maintenance Agreement	161.67
Lakeshore Cyclery & Fitness	Bicycle Repairs- Less Tax	221.94
MidAmerican Energy Company	Electric Service Feb/Mar 2018	842.22
Neuroth Kevin	Garbage Service April 2018	24.50
O'Reilly Auto Parts	Light	74.94
O'Reilly Auto Parts	Light	8.10
O'Reilly Auto Parts	Light	19.98
Pilot Tribune	Job Posting Advertising	65.45
Rasmussen's	Transmission Oil Cooler Replacement	349.63
Rasmussen's	Battery Replacement P-12	186.72
Rasmussen's	Remote System P-13	55.71
Star Energy, LLC	Fuel April 2018	2,880.32
Storm Lake Times The	Job Posting Advertising	83.40
Storm Lake Times The	Publications	22.60

Police Department

Department Total = 12,420.65

Fire Department

21st Century Solutions	Lock Repairs- South Door	63.50
Alliant Energy	Gas Service Mar/Apr 2018	396.18

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Central Iowa Distributing, Inc	Cleaning Supplies	210.20
Feld Equipment Company, Inc Ed M	Barricade	70.00
Feld Equipment Company, Inc Ed M	Air Cylinder	2,400.00
Heiman Inc	Bunker Pants- Stille	719.40
Iowa Office Supply Inc	Office Supplies	22.10
Julius Dennis R.	Laundry Services- Less Tax	48.15
Keller Plumbing Heating & Air LLC	Waterline Replacement	198.61
Mangold Environmental Testing	Shipping Services	6.66
Mangold Environmental Testing	Shipping Services	7.08
Neuroth Kevin	Garbage Service April 2018	54.25
Power Solutions, Inc	Indicator Light Replacement- Less Tax	118.13
Star Energy, LLC	Fuel April 2018	186.13

Fire Department	Department Total =	4,500.39
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Building Official

Havens Philip E	April 2018 Legal Services	35.00
National Fire Protection Association	FY2018 Membership- Olesen #155090	175.00

Building Official	Department Total =	210.00
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Animal Care

Johnson Dianne	Bd & Disp of Cat	450.00
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Animal Care	Department Total =	450.00
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Roadway Maintenance

Alliant Energy	Gas Service Correction Feb-Apr	-409.55
Bolton & Menk, Inc	Redesign & Construction Services through 4/30/2018	390.00
Buena Vista Regional Medical Center	CDL Testing	30.00
Central Bank	Road Side Cleanup Sign	331.40
Central Bank	Traffic Counters (2)	422.98
Cintas First Aid & Safety	First Aid Supplies	94.25
City of Storm Lake	Tightener Rapairs #19	246.55
Hallett Materials	Cold Mix	2,542.65
Iowa Dept of Transportation	Paint & Supplies	1,328.40
JNB Acquisition Corporation	Copier Maintenance Agreement	16.82
MidAmerican Energy Company	Electric Service Mar/Apr 2018	697.61
Neuroth Kevin	Garbage Service April 2018	127.00
NW Iowa Planning & Development Commission	SHIELD Draw #4 FY2018	400.00
Occupational Medicine at Riverside UnityPoint Clinic	Testing Services	42.00
Occupational Medicine at Riverside UnityPoint Clinic	Testing Services	42.00
Star Energy, LLC	Fuel April 2018	5,126.27
Storm Lake Hydraulics Co Inc	Supplies	4.89

Roadway Maintenance	Department Total =	11,433.27
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Street Lighting

MidAmerican Energy Company	Electric Service Mar/Apr 2018	13,571.87
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Street Lighting	Department Total =	13,571.87
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Snow Removal

Reinert Michael P	Supplies	35.94
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Sta-Mel Enterprises, Inc	Defference of Invoice for Deicing Salt	884.52
Snow Removal		Department Total = 920.46
Airport		
Bolton & Menk, Inc	Construction Admin through 4/30/2018	1,665.50
Century Link	May 2018 Phone Service	156.92
Iowa Lakes Regional Water	April 2018 Water Service	63.49
MidAmerican Energy Company	Electric Service Feb/Mar 2018	613.69
Reinert Michael P	Motor Repairs	331.92
Airport		Department Total = 2,831.52
Transit		
DeWall Jeff	3rd Quarter FY2018 Rides	284.00
Transit		Department Total = 284.00
Library		
Alliant Energy	Gas Service Mar/Apr 2018	755.82
Amazon.com	Books	15.98
Brodart Co	Books	9.23
Brodart Co	Books	112.14
Brodart Co	Books	4.28
Brodart Co	Books	11.98
Central Iowa Distributing, Inc	Cleaning Supplies	139.20
Custodian of Petty Cash Kim Mehlenbacher	April 2018 Postage	272.26
Ebsco Industries Inc	Core Collection Pack	1,316.00
Farm & Home Publishers	Books	53.90
Freese Ruth	Homebound Deliveries- April 2018	13.08
Genesis Development	April 2018 Janitorial Services	600.00
Havens Philip E	April 2018 Legal Services	420.00
Havens Philip E	April 2018 Legal Services	35.00
Hy-Vee, Inc	IPTV Food Service	16.99
Ingram Library Services, Inc	Books	12.73
Ingram Library Services, Inc	Books	12.63
Ingram Library Services, Inc	Books	14.17
Ingram Library Services, Inc	Books	13.29
Ingram Library Services, Inc	Books	19.27
Ingram Library Services, Inc	Books	19.31
Ingram Library Services, Inc	Books	18.31
Ingram Library Services, Inc	Books	36.73
Ingram Library Services, Inc	Books	18.58
Ingram Library Services, Inc	Books	12.07
Ingram Library Services, Inc	Books	18.89
Ingram Library Services, Inc	Books	17.33
Ingram Library Services, Inc	Books	19.65
Ingram Library Services, Inc	Books	18.35
Ingram Library Services, Inc	Books	10.74
Ingram Library Services, Inc	Books	21.22
Ingram Library Services, Inc	Books	20.16
Ingram Library Services, Inc	Books	12.09
Iowa Division of Labor	Boiler Inspection Services	160.00
JNB Acquisition Corporation	Copier Maintenance Agreement	29.92
MidAmerican Energy Company	Electric Service Feb/Mar 2018	735.31
Midwest Tape LLC	DVDs	248.13

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Neuroth Kevin	Garbage Service April 2018	38.25
Recorded Books LLC	CDs	31.50
Rohr Manufacturing Services, Ltd	Fire Extinguisher Inspection	35.00
Seiler Plumbing & Heating Inc	Women's Restroom Repairs	110.00
Sioux City Journal	FY2019 Subscription- Library	428.67
Storm Lake Times The	Publications	3.80
Storm Lake Times The	Publications	62.55
Library	Department Total =	5,974.51

Parks Department

Alliant Energy	Gas Service Mar/Apr 2018	188.92
Arnold Motor Supply, LLP	Fuel Line & Wire	12.98
Buena Vista Regional Medical Center	CDL Testing	30.00
Inquirehire	Background Checks	68.50
Inquirehire	Background Checks	68.50
Koenig Jeff	Portable Toilet Delivery & Rent	62.00
L & G Products, Inc	Mulch	1,356.00
McCrea Enterprises	Paint/Stain	145.50
MidAmerican Energy Company	Electric Service Mar/Apr 2018	359.90
Neuroth Kevin	Garbage Service April 2018	205.50
North Lake Truck Repair	Cable Door	12.62
Occupational Medicine at Riverside UnityPoint Clinic	Testing Services	42.00
Star Energy, LLC	Fuel April 2018	610.04
Parks Department	Department Total =	3,162.46

Golf Course

Arnold Motor Supply, LLP	Filters	45.46
Arnold Motor Supply, LLP	Filters	23.70
Arnold Motor Supply, LLP	Filters	31.42
Arnold Motor Supply, LLP	Filters	93.42
MidAmerican Energy Company	Electric Service Mar/Apr 2018	246.66
Star Energy, LLC	Fuel April 2018	389.10
Golf Course	Department Total =	829.76

Campgrounds

Builders FirstSource, Inc	Supplies	240.00
Color-ize Inc	Campground Info Sheets	18.00
Graffix, Inc	Campground Attendants Clothing	513.30
L & G Products, Inc	Potting Soil	23.37
MidAmerican Energy Company	Electric Service Mar/Apr 2018	847.93
Neuroth Kevin	Garbage Service April 2018	297.60
Reding Gravel & Excavating Co., Inc	Rock for Driveways	1,159.35
Schuelke Powersports	Oil Change- Less Tax	34.99
Campgrounds	Department Total =	3,134.54

Outdoor WaterPark

Central States Industrial Supply, Inc	Circulation Pump for OWP	5,098.60
Outdoor WaterPark	Department Total =	5,098.60

UNAVAILABLE

City of Storm Lake
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MidAmerican Energy Company	Electric Service Mar/Apr 2018	456.58
UNAVAILABLE		Department Total = 456.58
UNAVAILABLE		
Alliant Energy	Gas Service Mar/Apr 2018	62.70
MidAmerican Energy Company	Electric Service Mar/Apr 2018	221.28
Seiler Plumbing & Heating Inc	Stool Repairs	984.16
UNAVAILABLE		Department Total = 1,268.14
Shelter House		
Alliant Energy	Gas Service Mar/Apr 2018	174.01
MidAmerican Energy Company	Electric Service Mar/Apr 2018	135.90
Shelter House		Department Total = 309.91
UNAVAILABLE		
Builders FirstSource, Inc	Floating Dock Supplies	161.90
Fastenal Company	Dock Repair Supplies	31.25
Neuroth Kevin	Garbage Service April 2018	93.00
Storm Lake Times The	Publications	22.00
Storm Lake Times The	Publications	40.40
UNAVAILABLE		Department Total = 348.55
Library Memorial		
Rebnord Technologies Inc	Computer	1,999.90
Library Memorial		Department Total = 1,999.90
TIF		
MidAmerican Energy Company	Electric Service Mar/Apr 2018	10.60
TIF		Department Total = 10.60
Storm Lake Sub-Division #5		
Bolton & Menk, Inc	Construction Services- 3rd Addition PhIII	1,310.00
Storm Lake Sub-Division #5		Department Total = 1,310.00
Legal Services		
Havens Philip E	April 2018 Legal Services	2,100.00
Legal Services		Department Total = 2,100.00
City Hall Building		
Alliant Energy	Gas Service Mar/Apr 2018	320.36
Central Iowa Distributing, Inc	Cleaning Supplies	119.60
Genesis Development	April 2018 Janitorial Services	200.00

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Julius Dennis R.	Entrance Mat Services	88.95
MidAmerican Energy Company	Electric Service Mar/Apr 2018	428.93
Neuroth Kevin	Garbage Service April 2018	28.50

City Hall Building **Department Total =** 1,186.34

Tort Liability

Stille Pierce & Pertzborn	Work Comp Credit	-176.00
Stille Pierce & Pertzborn	Drone Liability Insurance	406.00

Tort Liability **Department Total =** 230.00

Other Policy & Administration

Buena Vista Co Recorder	Recording Fees	167.00
Central Bank	Des Moines Register Sub	2.42
Central Bank	Municipal Leadership Academy- Porsch	75.00
Central Bank	Municipal Leadership Academy- Martinez	75.00
Central Bank	Meeting Supplies	81.32
JNB Acquisition Corporation	Copier Maintenance Agreement	16.83
NW IA City Clerks Assn	FY2018 Membership	25.00
NW Iowa Planning & Development Commission	SHIELD Draw #4 FY2018	400.00
Pettibone & Co PF	Minutes Ordinance Books	357.85
Pizza Ranch	SLU Meeting Supplies	40.97
Storm Lake Bakery	Meet the Mayor Supplies	16.15
Storm Lake Comm Schools	Accrued Taxes on Lot 24	6.00
Storm Lake Times The	Publications	213.80

Other Policy & Administration **Department Total =** 1,477.34

Water Administration

Genesis Development	April 2018 Janitorial Services	200.00
Inquirehire	Background Checks	80.50
JNB Acquisition Corporation	Copier Maintenance Agreement	16.83
NW Iowa Planning & Development Commission	SHIELD Draw #4 FY2018	400.00
Tyler Technologies, Inc	Incode 10 Configuration- Bo Aina	4,294.14
Tyler Technologies, Inc	Incode 10 Configuration- Bo Aina	137.50

Water Administration **Department Total =** 5,128.97

Water Plant

Ahlers & Cooney, P.C.	Legal Services through 4/19/2018	549.00
Alliant Energy	Gas Service Mar/Apr 2018	1,004.37
Control System Specialists, LLC	Service Call- HVAC Repairs	285.00
Crescent Electric Supply Co	Light	13.83
Fastenal Company	Safety Vest & Supplies	29.81
Fastenal Company	Supplies	39.78
Fastenal Company	Supplies	17.28
Fastenal Company	Supplies	14.52
Foundation Analytical Laboratory Inc	Testing Services	220.00
Foundation Analytical Laboratory Inc	Testing Services	130.00
Foundation Analytical Laboratory Inc	Testing Services	278.50
Grainger Inc W.W.	HVAC Motor	195.66
JNB Acquisition Corporation	Copier Maintenance Agreement	32.64
L & G Products, Inc	Seed	110.00
MidAmerican Energy Company	Electric Service Mar/Apr 2018	15,341.50

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Mississippi Lime Company	Lime	4,680.43
Mississippi Lime Company	Lime	4,543.46
Mississippi Lime Company	Lime	4,684.34
Neuroth Kevin	Garbage Service April 2018	82.75
Plumbing & Heating Wholesale, Inc	Supplies	73.09
PraxAir inc	Carbon Dioxide	1,023.73
Seiler Plumbing & Heating Inc	Sewer Pit Cleanout	240.00
Skarshaug Testing Laboratory, Inc	Glove Testing Services	26.82
Star Energy, LLC	Fuel April 2018	150.07
Stewart R Shane	Kerosene Reimbursement	23.00

Water Plant	Department Total =	33,789.58
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Water Distribution

Alliant Energy	Gas Service Mar/Apr 2018	547.87
Fastenal Company	Supplies	136.31
Liquid Engineering	Tower #1 Cleaning Services	2,575.00
MidAmerican Energy Company	Electric Service Mar/Apr 2018	63.09
Sid Tool Co, Inc	Angle Valve	80.57
Sid Tool Co, Inc	Angle Valve	98.13
Star Energy, LLC	Fuel April 2018	295.39
Underground Location Company	Locates	55.95

Water Distribution	Department Total =	3,852.31
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Water Meters

Municipal Supply, Inc.	Meters	4,640.00
Star Energy, LLC	Fuel April 2018	76.69

Water Meters	Department Total =	4,716.69
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Wastewater Administration

Genesis Development	April 2018 Janitorial Services	200.00
JNB Acquisition Corporation	Copier Maintenance Agreement	16.82
NW Iowa Planning & Development Commission	SHIELD Draw #4 FY2018	400.00
Tyler Technologies, Inc	Incode 10 Configuration- Bo Aina	137.50
Tyler Technologies, Inc	Incode 10 Configuration- Bo Aina	4,294.14

Wastewater Administration	Department Total =	5,048.46
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Wastewater Treatment Plant

ABC Pest Control, Inc	Pest Control Services	100.00
Alliant Energy	Gas Service Mar/Apr 2018	668.87
Bolton & Menk, Inc	Casino LS Engineering Services	2,845.00
Crescent Electric Supply Co	Light	157.65
Foundation Analytical Laboratory Inc	Testing Services	984.00
Foundation Analytical Laboratory Inc	Testing Services	367.00
Grainger Inc W.W.	Portable Generators (4)	254.59
JNB Acquisition Corporation	Copier Maintenance Agreement	21.95
MidAmerican Energy Company	Electric Service Mar/Apr 2018	11,595.08
NCL of Wisconsin Inc	Testing Supplies	266.14
Neuroth Kevin	Garbage Service April 2018	67.00
Recycle Center Harold Rowley	Recycling	79.56
Recycle Center Harold Rowley	Recycling	54.08
Star Energy, LLC	Fuel April 2018	254.19

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User: tyler.gibbins

US Peroxide, LLC Utility Equipment Co	Facility & Maintenance Agreement Clamp for WWTP Water Leak	750.00 220.82
Wastewater Treatment Plant		Department Total = 18,685.93
Wastewater Collection		
Star Energy, LLC Underground Location Company	Fuel April 2018 Locates	152.17 55.95
Wastewater Collection		Department Total = 208.12
Landfill		
JNB Acquisition Corporation Tyler Technologies, Inc Tyler Technologies, Inc	Copier Maintenance Agreement Incode 10 Configuration- Bo Aina Incode 10 Configuration- Bo Aina	16.82 34.38 1,073.53
Landfill		Department Total = 1,124.73
Storm Water Administration		
Central Bank Genesis Development JNB Acquisition Corporation NW Iowa Planning & Development Commission Tyler Technologies, Inc Tyler Technologies, Inc	SW Education Supplies April 2018 Janitorial Services Copier Maintenance Agreement SHIELD Draw #4 FY2018 Incode 10 Configuration- Bo Aina Incode 10 Configuration- Bo Aina	9.99 200.00 16.82 400.00 1,073.54 34.37
Storm Water Administration		Department Total = 1,734.72
Storm Water Collection		
Ace Sign Displays, Inc Augustana College Association Bolton & Menk, Inc Emmons & Olivier Resources Inc Emmons & Olivier Resources Inc Emmons & Olivier Resources Inc Havens Philip E Healy John J. Hulstein Excavating Inc I&S Group, Inc. I&S Group, Inc. Simmering-Cory Inc	Lima Auto Repair Sign Replacement Archeological Survey Prelim Design Services through 4/30/2018 Engineering Services through 4/30/2018 Engineering Services through 4/30/2018 Engineering Services through 4/30/2018 April 2018 Legal Services Pay Request #1 for 10th & Ontario SW Project Pay Request #1 for 7th & Geneseo Street Easement Agreement Engineering Services Final Design Services 5th Installment of 2nd Milestone	192.00 3,135.00 2,795.00 10,029.60 1,956.33 744.50 210.00 92,073.29 124,226.04 971.23 9,269.50 2,500.00
Storm Water Collection		Department Total = 248,102.49
Street Cleaning		
City of Storm Lake	Serviced #68	146.46
Street Cleaning		Department Total = 146.46
Insurance		
Auxiant - Claims Account Auxiant - Claims Account Auxiant - Fixed Account	5/14/2018 Claims 5/7/2018 Claims June 2018 Insurance Premium	3,766.10 17,914.94 17,593.70

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 05/08/18 To 05/21/18
User: tyler.gibbins

Auxiant - Flex Account	5/16/2018 Flex	100.53
Auxiant - Flex Account	5/9/2018 Claims	756.08
Auxiant - Flex Account	5/2/2018 Flex Claims	1,375.13

Insurance	Department Total =	41,506.48
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UNAVAILABLE

Central Bank	Wellness Supplies	62.97
Central Bank	Wellness Supplies	290.53

UNAVAILABLE	Department Total =	353.50
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Vehicle Maintenance

Arnold Motor Supply, LLP	Battery	105.86
Arnold Motor Supply, LLP	Battery	114.15
Arnold Motor Supply, LLP	Battery Cores Returned	-36.19
Arnold Motor Supply, LLP	Supplies	25.84
Arnold Motor Supply, LLP	Supplies	9.03
Arnold Motor Supply, LLP	Supplies	2.99
Arnold Motor Supply, LLP	Switch	4.59
Deere Credit Inc	Tightener	246.55
North Lake Truck Repair	Fittings	3.73

Vehicle Maintenance	Department Total =	476.55
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Technology

Bolton & Menk, Inc	GIS Mapping Services	754.50
Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	My AntiSpam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,333.33
Rebnord Technologies Inc	IT Service Agreement- Fiber Network	200.00

Technology	Department Total =	4,737.83
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Grand Total =	509,853.07
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Operating
City of Storm Lake
Check Register
From 5/5/2018 to 5/17/2018

Vendor	Description	Amount
Russell Lachney	Refund	350.00
Jason Bjerk	Reimbursement	150.98
Jesus Rojo	Reimbursement	48.85
Joseph, Hollander, & Craft LLC	Services	60.00
Weigand-Omega Management Fee	Contract	13,561.64
Weigand-Omega Management Inc	Contract	5,623.51
360 Custom Designs, LLC	Services	1,557.00
ACCO Unlimited Corporation	Supplies	3,691.80
Ameripride Services, Inc.	Supplies	1,471.56
Bomgaars Supply Inc.	Supplies	402.54
Booking.com B.V.	Services	516.62
Buena Vista Regional Medical Center	Services	1,058.00
Cintas Corporation No. 2	Supplies	432.26
Color-ize	Supplies	403.28
Doll Distributing LLC	Supplies	100.00
ECOLAB	Supplies	1,143.16
Expedia, Inc.	Services	715.23
Fastenal Company	Supplies	35.07
Garbage Hauling Service, Inc.	Utilities	1,304.09
GuestSupply	Supplies	4,289.34
Hermel Wholesale	Supplies	2,965.91
HyVee	Supplies	407.78
Iowa Workforce Development	Services	200.00
Long Lines LLC	Utilities	2,778.80
M3 Accounting + Analytics	Services	630.35
Mike's Lawn Service, Inc.	Services	59.25
Office Elements	Supplies	98.30
Michael P. Reinert dba Olsen Welding & Machine	Services	45.00
Pasquales Food Service Inc.	Food	495.00
Bottling Group, LLC dba Pepsi Beverages Company	Beverages	2,679.14
Pilot Tribune	Advertising	247.50
Pinnacle Communications	Services	374.47
Pitney Bowes Global Financial Services Inc.	Services	503.50
Plumbing and Heating Wholesale, Inc.	Supplies	815.70
Schumacher Elevator Company	Services	1,009.47
Steven A. Beeck dba Steve's Window Service	Services	80.25
Storm Lake Ace Hardware	Supplies	440.91
Sysco Iowa, Inc.	Food	9,704.10
Travel and Transport, Inc.	Supplies	153.43
UPS	Services	61.29
Vista Paints	Supplies	144.40
Weigand Omega Management Payroll	Payroll	68,188.15
Corporate Lodging	Services	27.69
Doll Distributing	Beverages	315.86
Johnson Brothers	Beverages	219.75
Doll Distributing	Beverages	183.10
HyVee	Beverages	52.16
Storm Lake Water	Utilities	2127.80
Storm Lake Water	Utilities	1734.18
HyVee	Beverages	167.92
Storm Lake Water	Utilities	12.91
HyVee	Beverages	413.78
Doll Distributing	Beverages	80.25
Doll Distributing	Beverages	42.52
Johnson Brothers	Beverages	182.20
Fintech	Services	55.00
Doll Distributing	Beverages	157.25
Doll Distributing	Beverages	50.00
HyVee	Beverages	105.62
		<u>\$134,925.62</u>

Applicant License Application ()

Name of Applicant: <u>STORM LAKE WHITECAPS, LLC</u>		
Name of Business (DBA): <u>Storm Lake Whitecaps</u>		
Address of Premises: <u>Memorial Park, Ball Diamond</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>50588</u>
Business	<u>(712) 368-4156</u>	
Mailing	<u>204 Ontario Street</u>	
City <u>Storm Lake</u>	State <u>IA</u>	Zip: <u>50588</u>

Contact Person

Name	<u>Joe Kucera</u>		
Phone:	<u>(712) 368-5146</u>	Email	<u>jkucera@slcsd.org</u>

Classification Class B Beer (BB) (Includes Wine Coolers)

Term:6 months

Effective Date: 05/21/2018

Expiration Date: 01/01/1900

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Joseph Kucera

First Name:	<u>Joseph</u>	Last Name:	<u>Kucera</u>	
City:	<u>Storm Lake</u>	State:	<u>Iowa</u>	Zip: <u>50588</u>
Position:	<u>Director</u>			
% of Ownership:	<u>100.00%</u>	U.S. Citizen:	<u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>	
Policy Effective Date: <u>05/21/2018</u>	Policy Expiration <u>11/21/2018</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: March 29, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
LA JUANITA
613 LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	5-30-2016 to 5-09-2017	5-10-2017 to 03-26-2018
INCIDENTS		
Accident	1	0
Animal Call	1	1
Assault	1	0
Bar Check	111	62
Burglar Alarm	1	0
Business Assist	1	0
Business Security	31	27
Child Abuse Physical	0	1
Citizen Assist	1	1
City/CO Dept Assist	0	1
Criminal Mischief	0	2
Fight	2	1
Found	1	1
General Information	2	0
Harassment	1	0
Hit and Run	1	0
Interpretation	1	0
Intoxicated Driver	1	0
Intoxicated Pedestrian	1	0
Keys Locked In Car	6	1
Law Department Assist	2	0
Motorist Assist	1	1
Pedestrian Stop	0	2
PR/Talk/Presentation	11	13
Reckless Driver	0	1

Registration Check	0	1
Riot	0	0
Street Beat	8	2
Theft	0	1
Vehicle Stop	4	7
Wants/Warrants Check	3	0
Warrant Service	1	0

ARRESTS

Disorderly Conduct	1	0
Mittimus	1	0
Operating While Intoxicated	1	0
Selling Alcohol to a Minor	1	0
Violation of Probation	1	0

Recommendation: Approval of liquor license.

Applicant License Application (LC0031982)

Name of Applicant: <u>La Juanita Taqueria, Inc.</u>		
Name of Business (DBA): <u>La Juanita</u>		
Address of Premises: <u>613 Lake Ave.</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>50588</u>
Business <u>(712) 732-5173</u>		
Mailing <u>613 Lake Ave.</u>		
City <u>Storm Lake</u>	State <u>IA</u>	Zip: <u>50588</u>

Contact Person

Name <u>Christina</u>	
Phone: <u>(712) 732-5173</u>	Email <u>horneberlaw@horneberlawfirm.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 06/06/2017

Expiration Date: 06/05/2018

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Christina Bautista

First Name: <u>Christina</u>	Last Name: <u>Bautista</u>	
City:	State: <u>Nebraska</u>	Zip: <u>68776</u>
Position: <u>Owner</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Victor Bautista

First Name: <u>Victor</u>	Last Name: <u>Bautista</u>	
City:	State: <u>Nebraska</u>	Zip: <u>68776</u>
Position: <u>Owner</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Western National Insurance</u>

Policy Effective Date: 06/06/2017

Policy Expiration 06/06/2018

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (BB0025674)

Name of Applicant: Comes Investments
Name of Business (DBA): Pizza Hut
Address of Premises: 115 E Milwaukee Ave
City Storm Lake **County:** Buena Vista **Zip:** 5058800
Business (712) 732-4051
Mailing 2045 Grand Ave
City West Des Moines **State** IA **Zip:** 50265

Contact Person

Name Joe Comes
Phone: (515) 330-1172 **Email** joecom@mac.com

Classification Class B Beer (BB) (Includes Wine Coolers)

Term:12 months

Effective Date: 07/01/2018

Expiration Date: 06/30/2019

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Sunday Sales

Status of Business

BusinessType: Privately Held Corporation
Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

joseph comes

First Name: joseph **Last Name:** comes
City: clive **State:** iowa **Zip:** 50325
Position: owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Wadena Insurance Company
Policy Effective Date: 07/01/2018 **Policy Expiration** 07/01/2019
Bond Effective **Dram Cancel Date:**
Outdoor Service Effective **Outdoor Service Expiration**
Temp Transfer Effective **Temp Transfer Expiration Date:**

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: May 7, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
PIZZA HUT
115 E MILWAUKEE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	6-9-2015 to 5-30-2016	5-31-16 to 5-4-2018
INCIDENTS		
Accident	1	2
Assault	0	1
Business Assist	1	0
Business Security	102	126
Citizen Assist	0	1
Disturbance	1	0
Investigate Smoke	0	1
Keys Locked In Car	4	4
Lost Property	0	1
Motorist Assist	1	0
Open Window/Door	1	0
Parking Complaint	0	1
PR/Talk/Presentation	2	1
Registration Check	1	0
Station Assignment	1	1
Suspicious Person	0	1
Vehicle Stop	7	19
Warrant Service	1	2

ARRESTS

Contempt of Court	0	1
Operating Without License	1	0

Recommendation: Approval of liquor license.

Applicant License Application (LC0043489)

Name of Applicant: <u>Mustafa Zeqiri</u>		
Name of Business (DBA): <u>Giovanni's Italian Restaurant</u>		
Address of Premises: <u>723 Lake Ave</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>50588</u>
Business <u>(712) 732-9887</u>		
Mailing <u>723 Lake Ave</u>		
City <u>Storm Lake</u>	State <u>IA</u>	Zip: <u>50588</u>

Contact Person

Name <u>Giovanni Zeqiri</u>	
Phone: <u>(817) 845-9920</u>	Email <u>mustafazeqiri@hotmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 06/01/2018

Expiration Date: 05/31/2019

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: <u>Sole Proprietorship</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Mustafa Zeqiri

First Name: <u>Mustafa</u>	Last Name: <u>Zeqiri</u>	
City: <u>Storm Lake</u>	State: <u>Iowa</u>	Zip: <u>50588</u>
Position: <u>Owner</u>		
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>	
Policy Effective Date: <u>06/01/2018</u>	Policy Expiration <u>05/31/2019</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: March 29, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
GIOVANNI'S ITALIAN RESTAURANT
723 LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

3-29-2017 to
03-26-18

INCIDENT

Business Security	3
Citizens Assist	1
Open Door/Window	1
PR/Talk/Presentaion	1
Station Assignment	1
Vehicle Stop	4

ARREST none

Recommendation: Approval of liquor license.

Applicant License Application (LE0000543)

Name of Applicant: <u>Hy-Vee, Inc.</u>		
Name of Business (DBA): <u>Hy-Vee</u>		
Address of Premises: <u>1250 N Lake St</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>5058800</u>
Business <u>(712) 732-5628</u>		
Mailing <u>5820 Westown Pkwy</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>502660000</u>

Contact Person

Name <u>Jackie Russo</u>	
Phone: <u>(515) 267-2874</u>	Email <u>jrusso@hy-vee.com</u>

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 07/01/2018

Expiration Date: 06/30/2019

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Stephen Meyer

First Name: <u>Stephen</u>	Last Name: <u>Meyer</u>	
City: <u>Des Moines</u>	State: <u>Iowa</u>	Zip: <u>50309</u>
Position: <u>Executive VP, Secretary</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Randy Edeker

First Name: <u>Randy</u>	Last Name: <u>Edeker</u>	
City: <u>Urbandale</u>	State: <u>Iowa</u>	Zip: <u>50322</u>
Position: <u>CEO, President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Michael Skokan

First Name: <u>Michael</u>	Last Name: <u>Skokan</u>
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City: Waukee State: Iowa Zip: 50263
Position: CFO, Treasurer
% of Ownership: 0.00% U.S. Citizen: Yes
Jeffrey Pierce
First Name: Jeffrey Last Name: Pierce
City: West Des Moines State: Iowa Zip: 50265
Position: Asst. Treasurer, Financial
Reporting
% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>EMPLOYERS MUTUAL CASUALTY COMPANY</u>	
Policy Effective Date: <u>07/01/2018</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: May 4, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
HY-VEE
1250 N LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	6-14-2016 to 12-27-2017	12-28-2017 to 5-1-18
INCIDENTS		
9-1-1 Hang-Up	0	1
Accident	10	2
Ambulance Assist	5	0
Animal Complaint	3	0
Arrest	0	0
Assault	1	0
Burglar Alarm	2	0
Business Assist	4	3
Business Security	214	33
Case Investigation	0	0
Child Abuse	1	0
Citizen Assist	3	0
City/County Department Assist	2	0
City Code Enforcement	0	0
Civil Standby	0	0
Drug Investigation	1	0
Extra Security	1	0
Fire Alarm	2	0
Forgery	3	0
Found Property	0	2
General Information	0	0
Harassment	1	0
Hit and Run	1	1
Interpretation	0	0
Juvenile Problem	0	0

Keys Locked In Car	20	3
Law Department Assist	2	0
Lost Property	1	0
Motorist Assist	3	0
Parking Complaint	0	0
Pedestrian Stop	1	0
PR/Talk/Presentation	97	15
Reckless Driver Complaint	0	1
Recovered Stolen Property	0	1
Salvation Army Assist	1	0
Scam	2	0
Station Assignment	40	7
Street Beat	74	5
Subpoena Service	1	0
Suspicious Activity	2	0
Suspicious Person	2	2
Suspicious Vehicle	2	0
Theft	1	3
Vehicle Stop	55	11
Welfare Check	2	0

ARREST

Disorderly Conduct	1	0
OWI	1	0
Public Intoxication	1	0
Sell Alcohol to a Minor	1	0
Trespass	1	0

Applicant License Application (LE0002184)

Name of Applicant: <u>Walgreen Co.</u>		
Name of Business (DBA): <u>Walgreens #11330</u>		
Address of Premises: <u>800 Lake Ave</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>50588</u>
Business <u>(712) 732-0005</u>		
Mailing <u>300 Wilmot Rd, MS 3301</u>		
City <u>Deerfield</u>	State <u>IL</u>	Zip: <u>60015</u>

Contact Person

Name <u>Toni Franklin</u>	
Phone: <u>(847) 527-4402</u>	Email <u>toni.franklin@walgreens.com</u>

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 06/17/2018

Expiration Date: 06/16/2019

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: <u>Publicly Traded Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Alexander Gourlay

First Name: <u>Alexander</u>	Last Name: <u>Gourlay</u>	
City: <u>Glencoe</u>	State: <u>Illinois</u>	Zip: <u>60022</u>
Position: <u>President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Alan Nielsen

First Name: <u>Alan</u>	Last Name: <u>Nielsen</u>	
City: <u>Crystal Lake</u>	State: <u>Illinois</u>	Zip: <u>60014</u>
Position: <u>VP/CFO/Treasurer</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Amelia Legutki

First Name: <u>Amelia</u>	Last Name: <u>Legutki</u>
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City: Libertyville **State:** Illinois **Zip:** 60048
Position: Asst. Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes
Collin Smyser
First Name: Collin **Last Name:** Smyser
City: Chicago **State:** Illinois **Zip:** 60614
Position: Secretary
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Safeco Insurance Co</u>	
Policy Effective Date: <u>06/17/2018</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: APRIL 13, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
WALGREENS
800 LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	5-31-2016 to 4-26-2017	5-27-2017 to 4-10-2018
INCIDENTS		
Accident	3	1
Animal Complaint	4	2
Burglar Alarm	4	0
Business Assist	2	0
Business Security	50	40
Citizens Assist	0	1
Criminal Mischief	1	0
Drug Investigation	0	1
Extra Security	1	0
Found Property	2	0
General Information	3	2
Harassment	2	0
Intoxicated Pedestrian	1	1
Keys Locked In Car	2	2
Law Department Assist	0	0
Motorist Assist	1	0
Pedestrian Stop	1	0
PR/Talk/Presentation	11	8
Reckless Driver	1	0
Scam	1	0
Station Assignment	1	2
Street Beat	36	13
Subpoena Service	1	0
Suspicious Activity	1	1
Suspicious Person	0	1

Theft	5	0
Threat	0	0
Vehicle Stop	16	20
Violation of No Contact Order	1	0

ARRESTS

OWI	1	0
Poss of Drug Parapharnelia	1	1
Public Intox	1	1
Theft	1	0
Violation of No Contact Order	1	0
Warrant Served	0	1

Recommendation: Approval of liquor license

Applicant License Application (LE0002487)

Name of Applicant: <u>Royal Investment Group llc</u>		
Name of Business (DBA): <u>Midtown Liquor</u>		
Address of Premises: <u>1100 E 5th st</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>50588</u>
Business <u>(712) 299-0838</u>		
Mailing <u>1100 E 5th st</u>		
City <u>Storm Lake</u>	State <u>IA</u>	Zip: <u>50588</u>

Contact Person

Name <u>inder singh</u>	
Phone: <u>(712) 299-0838</u>	Email <u>inderjit_99@yahoo.com</u>

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 07/11/2018

Expiration Date: 07/10/2019

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

inderjit singh

First Name: <u>inderjit</u>	Last Name: <u>singh</u>	
City: <u>storm lake</u>	State: <u>iowa</u>	Zip: <u>50588</u>
Position: <u>owner</u>		
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>IMT Insurance Co</u>	
Policy Effective Date: <u>07/11/2018</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: May 4, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
MIDTOWN PRONTO
1100 E 5TH ST

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	6-13-2016 to 5-09-2017	5-10-2017 to 5-1-2018
INCIDENTS		
Accident	1	2
Arrest	0	1
Business Assist	1	2
Business Security	8	11
Citizens Assist	2	0
City Code Enforcement	0	1
City/CO Dept Assist	0	1
Forgery	1	0
Hit and Run	0	1
Insufficient Funds Checks	0	6
Intoxicated Driver	2	2
Intoxicated Pedestrian	0	1
Keys Locked In Car	5	9
Noise Complaint	1	0
PR/Talk/Presentation	2	4
Reckless Driver	1	0
Station Assignment	2	0
Street Beat	0	5
Suspicious Person	0	1
Theft	4	2
Vehicle Stop	23	21
Warrant Service	0	0

ARRESTS

Disorderly Conduct	1	0
OWI	1	1
Public Intoxication	1	0
Selling Alcohol to a Minor	0	1
Theft	1	0

Recommendation: Approval of liquor license.

BEFORE THE STORM LAKE CITY COUNCIL

IN RE:

MURPHY OIL USA, INC.
d/b/a MURPHY OIL USA #6923
1829 LAKE AVENUE
STORM LAKE, IA 50588

ORDER ACCEPTING
ACKNOWLEDGMENT/SETTLEMENT
AGREEMENT

On this ____ day of _____, 2018, in lieu of a public hearing on the matter, the Storm Lake City Council approves the attached Acknowledgment/Settlement Agreement between the above-captioned permittee and the City of Storm Lake.

Therefore, the Storm Lake City Council FINDS that the above-captioned permittee has remitted to the City of Storm Lake, a civil penalty in the amount of Three Hundred Dollars (\$300.00). Be advised that this sanction will count as a first violation of Iowa Code Section 453A.2(1), pursuant to Iowa Code Section 453A.22(2)(a). IT IS THEREFORE ORDERED that the judgment in this matter is hereby satisfied.

Mayor Michael Porsch

Staff Summary

5/21/2018

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Buy Local Information**

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

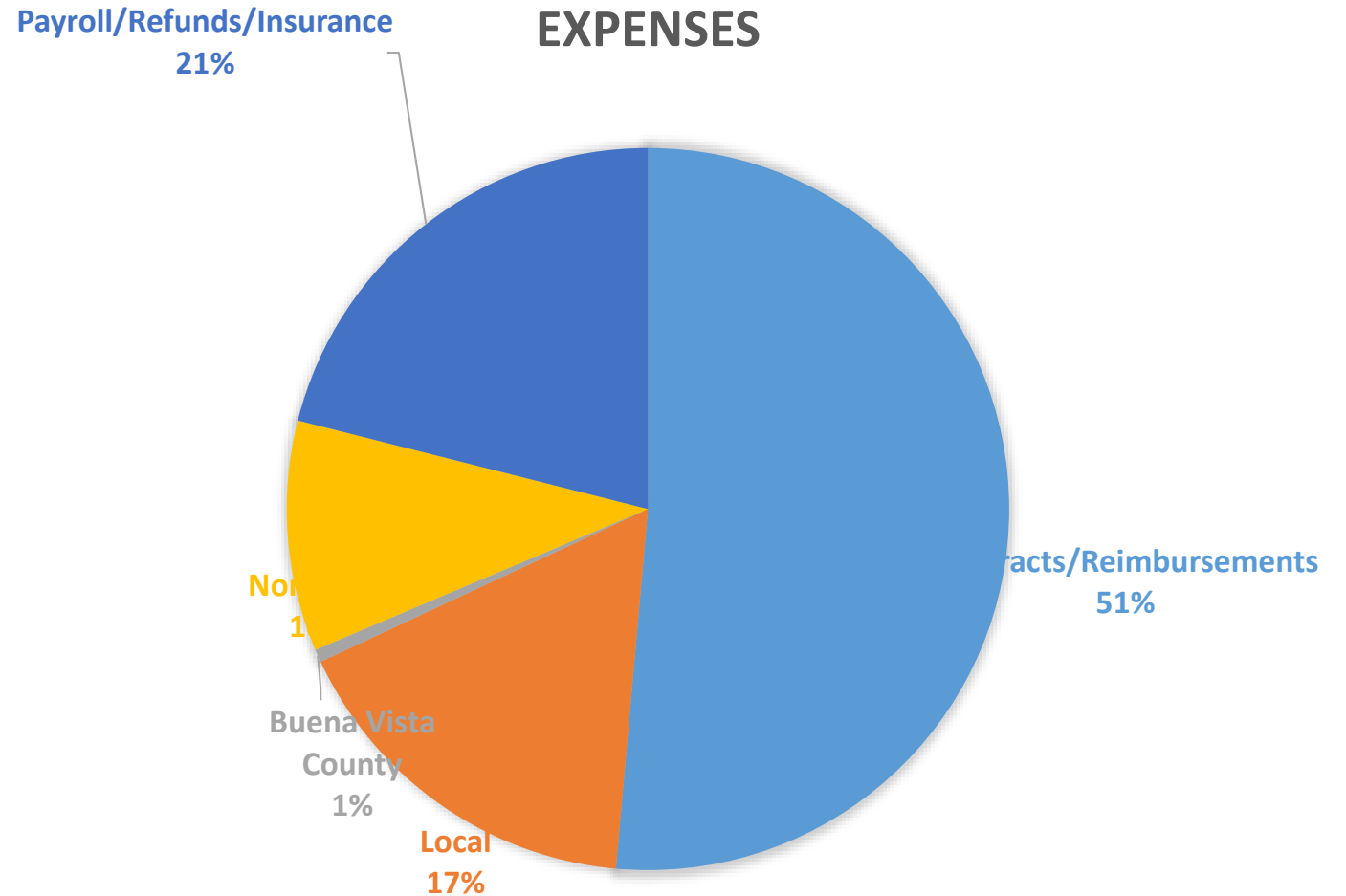
Calculated Expenses	
Payroll/Refunds/ Insurance	\$107,355.84
Contracts/Agreements	\$262,145.09
Local Businesses	\$84,807.28
Buena Vista County Business	\$2,933.77
Non-Local Business	\$52,611.09
Total Expenses	\$509,853.07
Please see attachment for supporting documents	

RECOMMENDATION: Review Buy Local Information

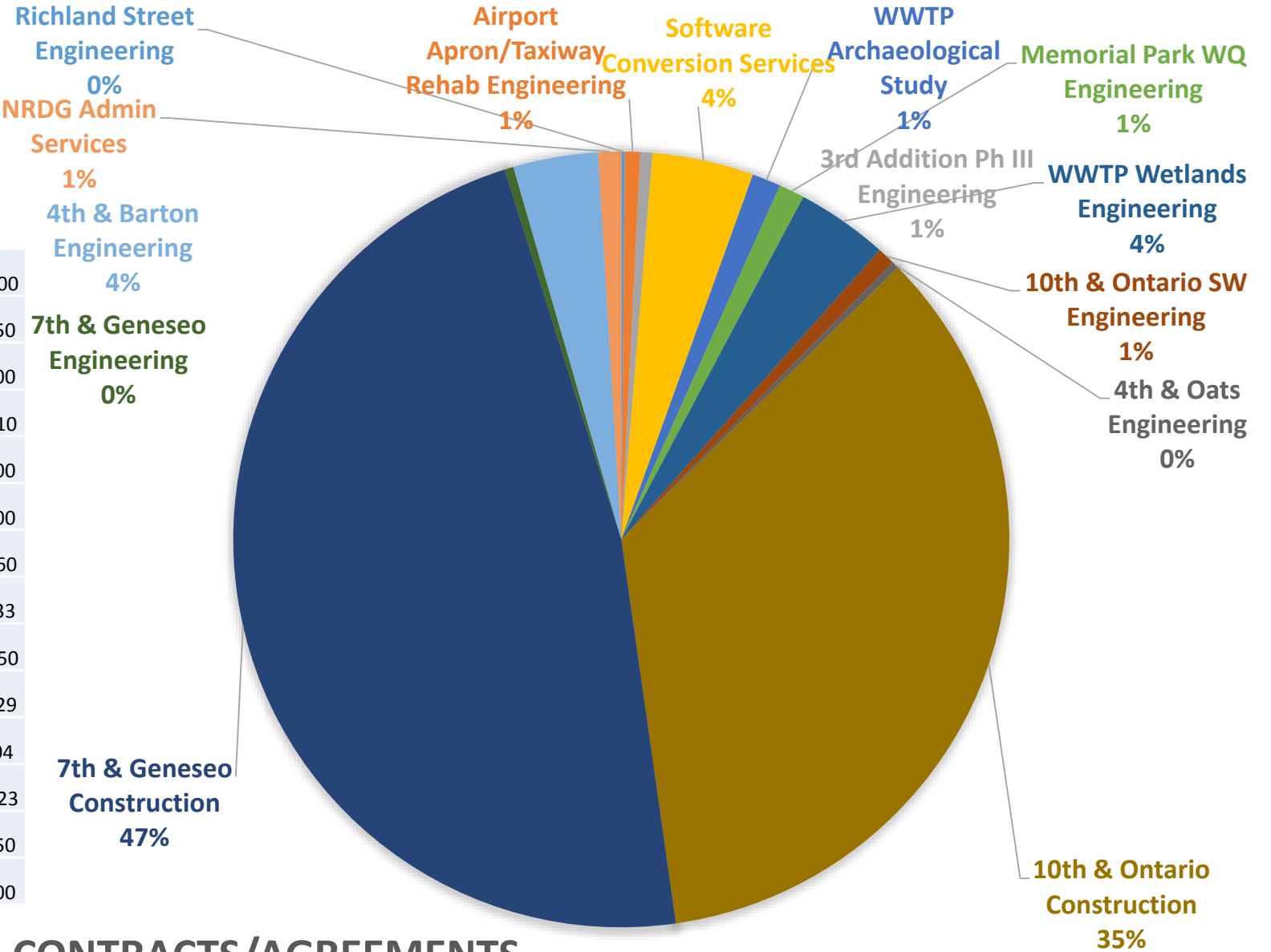
ATTACHMENTS:

Description	Type
 Supporting Documents	Backup Material

Payroll/Refunds/Insurance	
\$107,355.84	
Contracts/Agreements	
\$262,145.09	
Local Businesses	
\$ 84,807.28	
Buena Vista County Business	
\$ 2,933.77	
Non-Local Business	
\$ 52,611.09	
Total Expenses	
\$509,853.07	

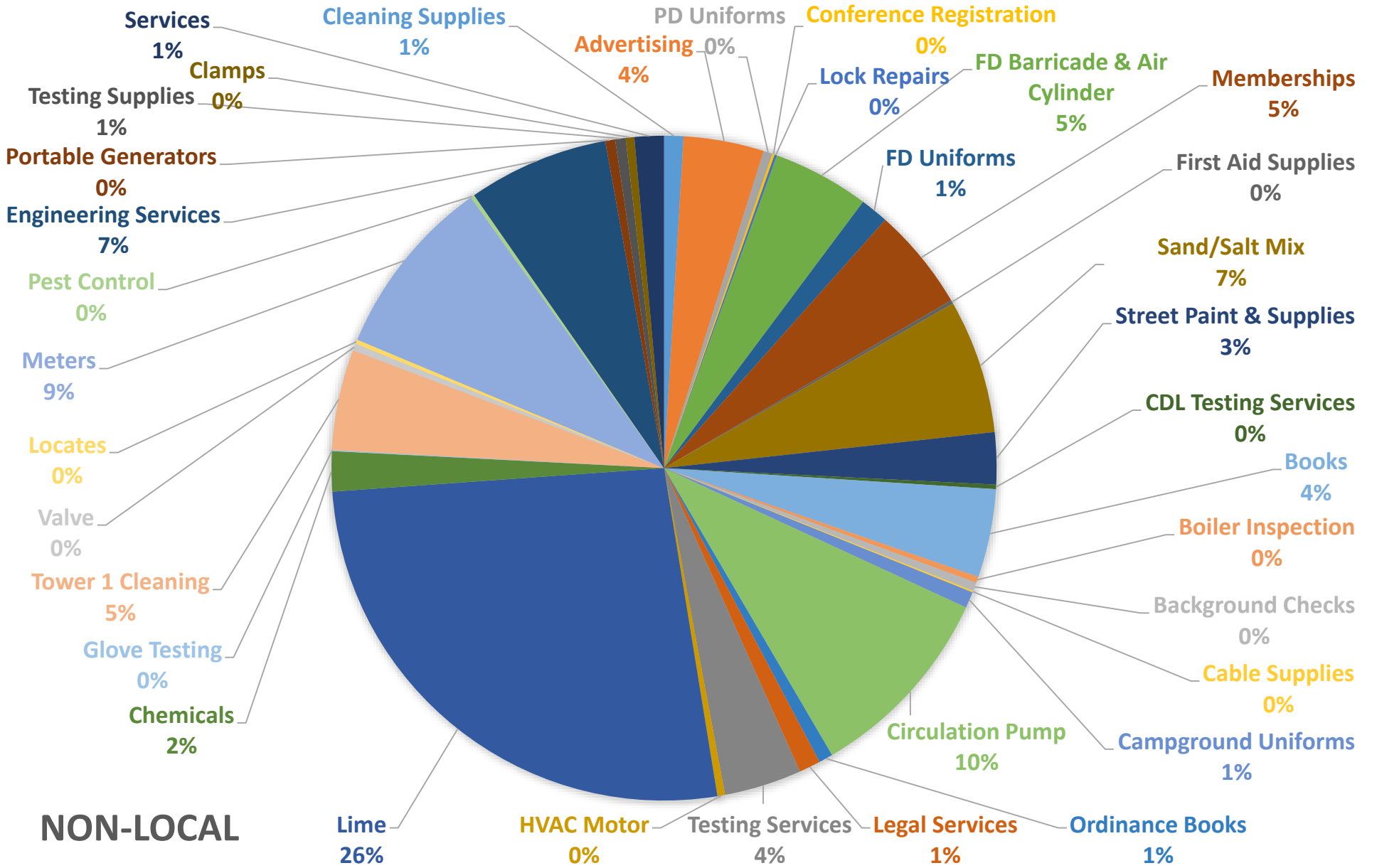


Richland Street Engineering	\$	390.00
Airport Apron/Taxiway Rehab Engineering	\$	1,665.50
3rd Addition Ph III Engineering	\$	1,310.00
Software Conversion Services	\$	11,079.10
WWTP Archaeological Study	\$	3,135.00
Memorial Park WQ Engineering	\$	2,795.00
WWTP Wetlands Engineering	\$	10,029.60
10th & Ontario SW Engineering	\$	1,956.33
4th & Oats Engineering	\$	744.50
10th & Ontario Construction	\$	92,073.29
7th & Geneseo Construction	\$	124,226.04
7th & Geneseo Engineering	\$	971.23
4th & Barton Engineering	\$	9,269.50
NRDG Admin Services	\$	2,500.00

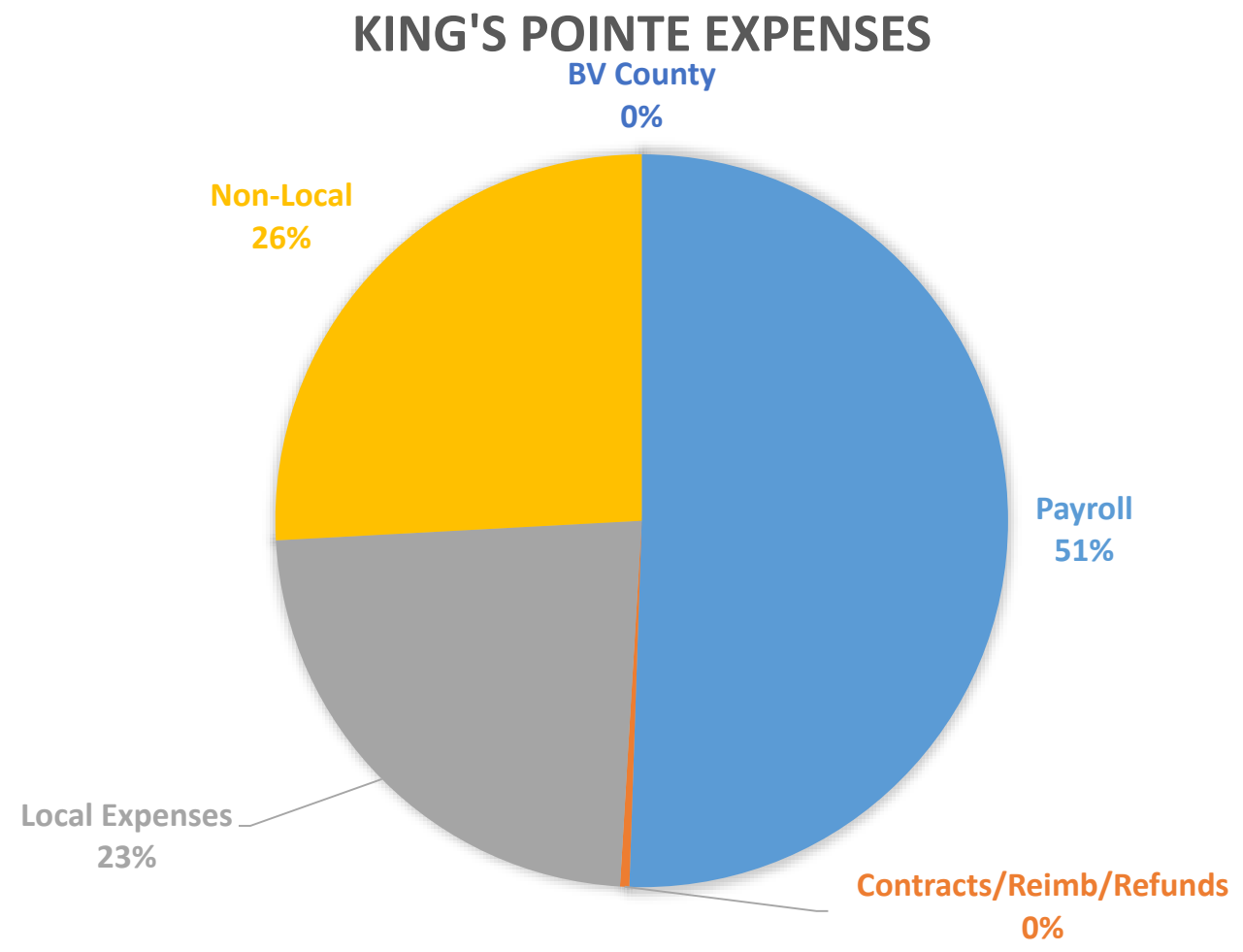


CONTRACTS/AGREEMENTS

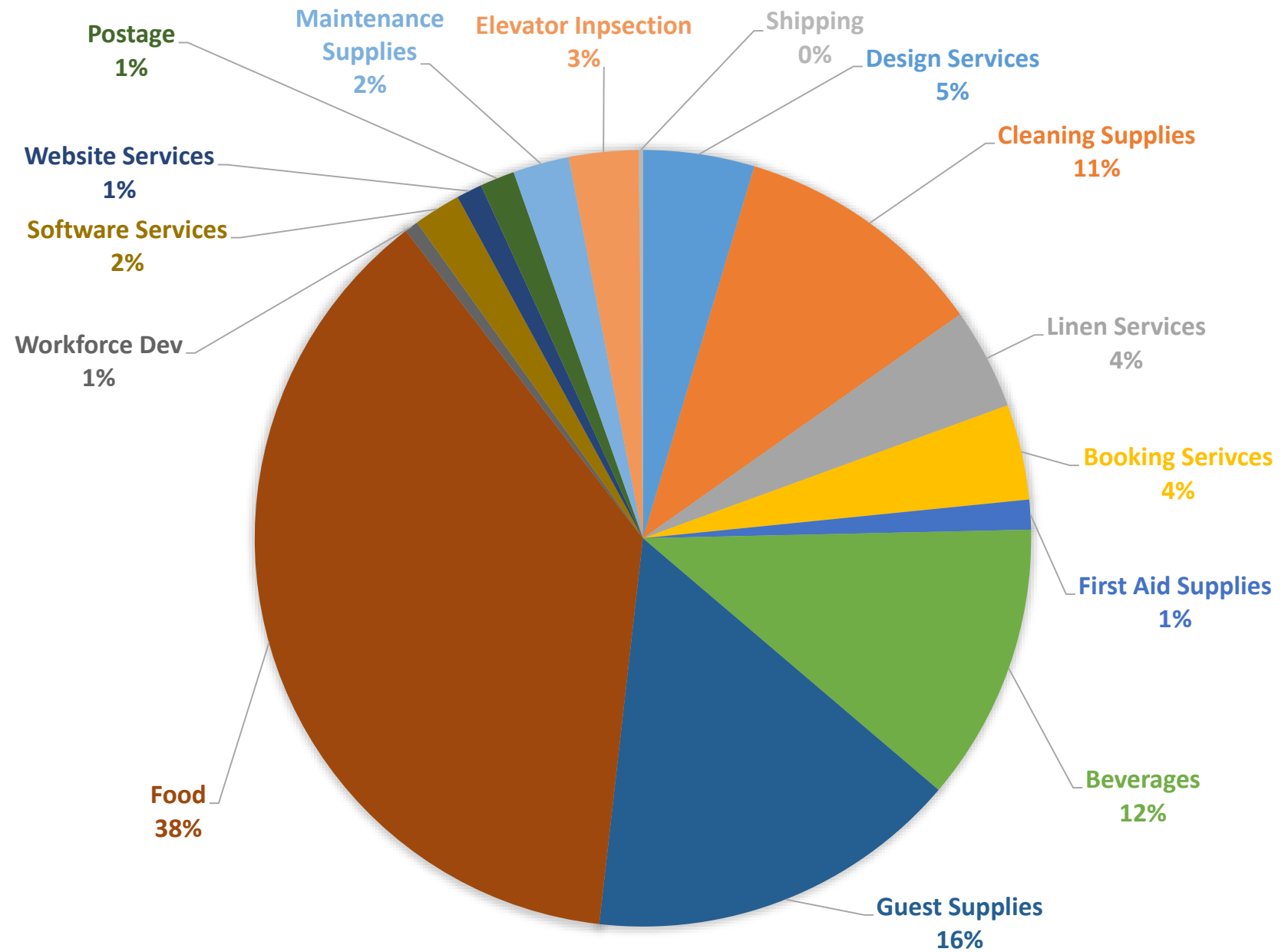
Cleaning Supplies	\$ 493.26
Advertising	\$ 2,057.00
PD Uniforms	\$ 228.74
Conference Registration	\$ 60.00
Lock Repairs	\$ 63.50
FD Barricade & Air Cylinder	\$ 2,470.00
FD Uniforms	\$ 719.40
Memberships	\$ 2,628.67
First Aid Supplies	\$ 94.25
Sand/Salt Mix	\$ 3,427.17
Street Paint & Supplies	\$ 1,328.40
CDL Testing Services	\$ 114.00
Books	\$ 2,257.86
Boiler Inspection	\$ 160.00
Background Checks	\$ 217.50
Cable Supplies	\$ 42.00
Campground Uniforms	\$ 413.30
Circulation Pump	\$ 5,098.60
Ordinance Books	\$ 357.85
Legal Services	\$ 549.00
Testing Services	\$ 1,979.50
HVAC Motor	\$ 195.66
Lime	\$ 13,908.23
Chemicals	\$ 1,023.73
Glove Testing	\$ 26.82
Tower 1 Cleaning	\$ 2,575.00
Valve	\$ 178.70
Locates	\$ 111.90
Meters	\$ 4,640.00
Pest Control	\$ 100.00
Engineering Services	\$ 3,599.50
Portable Generators	\$ 254.59
Testing Supplies	\$ 266.14
Clamps	\$ 220.82
Services	\$ 750.00



Payroll	\$68,188.15
Contract/Reimbursement	\$ 549.83
Local Expenses	\$31,304.69
Non-Local	\$34,882.95
BV County	\$0.00
Total Expenses	\$134,925.62



Design Services	\$	1,617.00
Cleaning Supplies	\$	3,691.80
Linen Services	\$	1,471.56
Booking Serivces	\$	1,385.28
First Aid Supplies	\$	432.26
Beverages	\$	4,037.76
Guest Supplies	\$	5,432.50
Food	\$	13,165.01
Workforce Dev	\$	200.00
Software Services	\$	685.35
Website Services	\$	374.47
Postage	\$	503.50
Maintenance Supplies	\$	815.70
Elevator Inpsection	\$	1,009.47
Shipping	\$	61.29



KP NON-LOCAL

Staff Summary

5/21/2018

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Motion Approving the Civil Service Promotional List for Police Lieutenant**

BACKGROUND: At the July 25, 2017 Civil Service Commission Meeting it was authorized to proceed with testing to create a promotional list for the rank of lieutenant.

The testing was conducted and the attached eligibility list was reviewed and approved by the Civil Service Commission at their March 27, 2018 meeting.

The list is now forwarded to the city council for final approval.

The list will expire two years from the date approved.

FISCAL IMPACT: None

RECOMMENDATION: Pass Motion

ATTACHMENTS:

Description	Type
□ Resolution	Resolution

ELIGIBILITY LIST

LT.

NAME	ID #
Matthew Younie	817
Randy Weflen	807
Rhonda Hayes	802

Michael L. Ingram
COMMISSIONER

Council Approved -

[Signature]
COMMISSIONER

COMMISSIONER

3-27-2018
DATE

Staff Summary

5/21/2018

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Motion Approving the Civil Service Promotional List for Police Assistant Chief**

BACKGROUND: At the July 25, 2017 Civil Service Commission Meeting it was authorized to proceed with testing to create a promotional list for the rank of Assistant Chief.

The testing was conducted and the attached eligibility list was reviewed and approved at the March 27, 2018 Civil Service Commission Meeting.

The list is now being forwarded for final approval by the City Council.

The list will expire two years from the date approved by the Council.

FISCAL IMPACT: None

RECOMMENDATION: Pass Motion

ATTACHMENTS:

Description	Type
□ Resolution	Resolution

ELIGIBILITY LIST

Asst. Police Chief

NAME	ID #
Patrick Diekman	820

Michael J. Ingram
COMMISSIONER

Wup
COMMISSIONER

COMMISSIONER

Council Approved -

3-27-2028
DATE

Staff Summary

5/21/2018

Agenda Item # E.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Motion Authorizing a Noise Variance for the Storm Lake Baptist Church**

BACKGROUND: The Storm Lake Baptist Church has requested a Noise Variance for an outdoor worship service scheduled on Sunday, 6-3-2018 between the hours of 10:30am and 12:00pm at the Sunset Park Band Shell (see attached).

I will issue the Variance upon receipt of a consensus in the affirmative by the city council.

FISCAL IMPACT: None

RECOMMENDATION: Pass Motion

ATTACHMENTS:

Description	Type
□ Resolution	Resolution

City of Storm Lake
PO Box 1086
Storm Lake, Iowa 50588
712-732-8000
cityclerk@stormlake.org
w.stormlake.org

City of Storm Lake Park Event / Rental Registration Application

Please complete this form for all events requested to be held within the Storm Lake Park System

Name of Requesting Party: First Baptist Church - Ryan Brandenberger Phone #: 712-730-1211
Mailing Address: 105 E. 3rd St. Email: fbcc@stormlakebaptist.com
City: Storm Lake State: Iowa Zip: 52588
Cell Phone: 712-730-1211
2nd Contact: Ryan Brandenberger Position/Relationship: Pastor
Email: rybran37@gmail.com Cell Phone: 712-730-1211

Requested Park: Band Shell Event Date: 06/03/2018
Event Type: Church Service Event Start Time: 10:30 am
Event End Time: 12:00 pm

Please answer the following questions regarding your proposed events:

Will there be amplified noise such as music, spoken word through a microphone or karaoke? (Use of amplified noise will require a noise variance)

yes

Do you have horses involved in the event? (All animal feces must be managed and removed from public property)

no

Will you be selling food or drink as part of event? (Sale of food requires a permit from the BV County Sanitarian 712-749-2555, please provide a copy of this permit to the City. You may be required to have a solicitor license.)

no

☐ Check this box if you will be charging admission to this event.

Will you be using an open shelter, the band shell, or the Chautauqua Park Shelter House? (These facilities are available for rent and have a rental fee associated with them - please fill out the rental agreement in addition to this document.)

yes

Will you be erecting a tent? If YES attach a map of the park showing the location of the tent, size, and staking layout.

no

How many people will be attending the event? Provide your best estimate on attendance.

150-200

Do you have electrical needs?

yes

Identify:

for use w/ microphones, amp, etc.

Will there be alcohol at the event?

no

Will alcohol be sold at the event?

no

Do you have a liquor license?

n/a

Will you have inflatables at the event? If yes you will be required to provide liability insurance to the City.

no

Are you requesting Street closures?

no

Which Streets?

n/a

Starting Time:

Ending Time:

Will there be fireworks involved with this event? If Yes please contact the Fire Chief at 712-732-8010.

no

Are you requesting security services provided by Storm Lake Public Safety? SLPS may require security services.

no

Signature Field

RyB

Date:

05/8/2018

Based on the answers provided on the first page of this application, City staff will review your event application and provide you with staff support for the event to ensure that you have the appropriate permits, licenses, and reservations in place for a successful event. If you have any questions regarding this application please contact the City Clerk's office at 712-732-8000 or by email at cityclerk@stormlake.org.

CITY OF STORM LAKE USE ONLY

Noise Variance Required ☐ Issued by: Council Approval Date:

Fireworks Permit Required: ☐ Issued by: Council Approval Date:

Liquor License Required ☐ License Holder Name:

Street Closure Required ☐ Approved by:

☐ Needs Council Approval Council Approval Date:

☐ Press Release Needed Press Release Date:

Facility Rental Required ☐ ☐ Rental Process Completed Confirmed Rental by:

☐ Chautauqua Park Shelter ☐ AWAYSIS Park Shelter ☐ Great Lawn ☐ Band Shell ☐ Frank Starr Park Shelter

Solicitor License Required ☐ Approved by: Permit Number:

Tent Location Approved ☐ Approved by: Date:

Liability Insurance Required ☐ Copy Received By: Date:

Security Services Required ☐ Approved by:

Fencing Needed ☐ ☐ Beer Garden Fencing Required ☐ Security Fencing Required

☐ City providing & placing fence ☐ Map showing fence location received

Council Approval Required ☐ ☐ Private sales on Public Property

☐ Authorization for use of City staff Council Approval Date:

☐ Event added to Park Calendar

Public Safety Approval: Date:

Parks Dept. Approval Date:

Public Works Approval: Date:

Administration Approval: Date:

Additional
Notes:



Print Form

Great Lawn & Bandshell Reservation Form
City of Storm Lake
City Hall, 620 Erie Street
712-732-8000
712-732-4114 (f)
cityhall@stormlake.org

Name:

Ryan Brandenberger

Address

105 E. 3rd St.

Phone Number:

712-730-1211

City:

Storm Lake

Cell Phone:

712-730-1211

State:

Iowa

Zip:

50588

E-mail Address:

fbc@stormlakebaptist.com

☐ Great Lawn Area

Rental Date:

\$200.00 Rental
(per slot)

Plus \$150.00 Deposit

☒ Band Shell

Rental Date:

06/03/2018

\$25.00 Rental
(per slot)

Plus \$50.00 Deposit

By signing this rental agreement form you agree to the terms and rules of this rental agreement. You hereby agree that you will only have exclusive right to the an area of the Great Lawn or Band Shell for the rental period. You agree to have the Great Lawn or Band Shell clean and ready for the next person to use at the end of the rental period. You agree not to attach anything to the Great Lawn or Band Shell structure by any means other than masking tape and to remove all items by the end of your rental period. You agree that you will not drive on or over any sidewalk, trail, or grass within the parks and to limit vehicles to the authorized parking areas of the park. You also agree to pick up all trash in and around the Great Lawn and/or Band Shell and to dispose of the garbage in a proper garbage facility provided within the park. If at the time you arrive there are persons utilizing the Great Lawn area or Band Shell please kindly ask them to move to another location. If they refuse to leave or the rental facility is not clean you may contact the Buena Vista County Communications Center at 712-749-2525 for assistance - please provide them with your name and the rental facility you are renting. Signs indicating your rental will be posted at the facility the day of the rental. You agree to pay for any damages or clean up expenses that occur as a result of your rental including those that might exceed your damage deposit.

You agree that all tents, stakes, or any other items that are driven or placed into the ground of the Great Lawn shall be done by the Storm Lake Parks Department or will have prior written approval of the Storm Lake Parks Departments.

You agree and understand that once the facility is rented there is no refund for cancellation.

Renter

Signature:

R.B.

Date:

5/8/18

This Section - City of Storm Lake Use Only

Payment Rec'd Date:

5/8/2018

Rental Taken By:

TC

Payment Method

Deposit Payment Method N/A

☐ Cash

Receipt #:

☐ Cash

☒ Check

Check #:

1597

☐ Check

Check #:

☐ Credit Card

Card Type:

☐ Returned

Date:

Administrative Checklist

☐ Put on Rental Calendar

☐ Put on Web Calendar

☐ Parks Dept. Notified



**Public Safety
Police & Fire
PERMIT**

401 East Milwaukee Avenue
Storm Lake, Iowa
Phone: 712-732-8010
Email: publicsafety@stormlake.org

Event: First Baptist Church Outdoor Service

Issued To:

Name: Ryan Brandenberger

Organization: Storm Lake First Baptist Church

Address: 105 East 3rd Street, Storm Lake, IA 50588

Phone: 712-730-1211

Date(s) of Event: Sunday, 6-3-2018

Time(s) of Event: 10:30am - 12:00pm

Expiration of Permit: 6-4-2018

Location / Area
of Use:

Sunset Park Band Shell

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by:

Mark A. Prosser

Please Print

Date:

5-22-2018

Signature:

Title:

Public Safety Director

Staff Summary

5/21/2018

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Public Hearing for FY 2018 Budget Amendment**

BACKGROUND: The City of Storm Lake is required to hold a public hearing on any amendments to its current fiscal year budget. As such, notice has been published in the newspaper as required by Iowa Law.

The FY 2018 Budget Amendment includes amendments for the following major expense programs:

- Additional \$401,628 for Community and Economic Development, primarily the Goldwing Drive Purchase
- Substantial reduction in Capital Projects due to yearly overlap and allocation to respective Enterprise
- Continued reallocation and streamlining of Transfer Funds, specifically as it relates to Enterprise and Debt.
- Higher Enterprise costs associated with increased usage and revenues.

FISCAL IMPACT: The fiscal impact of the budget amendment is an increase of revenue by \$57,377 and a decrease in expenditures of \$78,180. The sum total of the Amendment represents a \$135,557 surplus in total funds.

RECOMMENDATION: Open Public Hearing
Hear Comments
Close Public Hearing

ATTACHMENTS:

Description	Type
Public Hearing Budget Amendment	Backup Material

NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2017-2018 CITY BUDGET

The City Council of Storm Lake in BUENA VISTA County, Iowa
 will meet at City Council Chambers

at 5:00pm on 5/21/2018
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2018
(year)
 by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
 Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,218,861	0	4,218,861
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,218,861	0	4,218,861
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	794,019	75,461	869,480
Other City Taxes	6	2,199,326	89,326	2,288,652
Licenses & Permits	7	279,500	27,376	306,876
Use of Money and Property	8	125,200	139,295	264,495
Intergovernmental	9	5,927,604	-1,480,761	4,446,843
Charges for Services	10	12,758,802	1,097,256	13,856,058
Special Assessments	11	0	0	0
Miscellaneous	12	253,000	13,000	266,000
Other Financing Sources	13	0	0	0
Transfers In	14	3,152,980	96,424	3,249,404
Total Revenues and Other Sources	15	29,709,292	57,377	29,766,669
Expenditures & Other Financing Uses				
Public Safety	16	3,271,882	0	3,271,882
Public Works	17	1,710,060	0	1,710,060
Health and Social Services	18	8,250	3,150	11,400
Culture and Recreation	19	1,735,508	49,614	1,785,122
Community and Economic Development	20	82,000	401,628	483,628
General Government	21	465,171	36,895	502,066
Debt Service	22	2,163,550	0	2,163,550
Capital Projects	23	5,123,600	-1,974,348	3,149,252
Total Government Activities Expenditures	24	14,560,021	-1,483,061	13,076,960
Business Type / Enterprises	25	11,488,635	1,308,457	12,797,092
Total Gov Activities & Business Expenditures	26	26,048,656	-174,604	25,874,052
Transfers Out	27	3,152,980	96,424	3,249,404
Total Expenditures/Transfers Out	28	29,201,636	-78,180	29,123,456
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	507,656	135,557	643,213
Beginning Fund Balance July 1	30	14,587,464		14,587,464
Ending Fund Balance June 30	31	15,095,120	135,557	15,230,677

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenues saw modest increases in most areas, with a substantial increase in Use of Money via Interest Income and Charges for Service via increased usage and revenue in all Enterprise Funds. Intergovernmental significantly reduced as matching funds and grants are tied to delayed projects.

Higher department operation expenses were typically offset by reduced payroll. Substantial purchase of land, additional non-project Capital and increases in expenses, especially repairs and usage related, in all Enterprise funds.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Brian T. Oakleaf

City Clerk/ Finance Officer Name

Staff Summary

5/21/2018

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Resolution No. 88-R-2017-2018 Amending The Current Budget For the Fiscal Year Ending June 30, 2018**

BACKGROUND: Iowa Code prohibits any program expenditures to exceed their budgeted amounts and requires any amendment to be filed before June 1st. The Budget Process begins nearly 18 months from the end of the Budgeted Fiscal Year. This Amendment process allows us to reevaluate the assumptions and estimates made and adjust as we wind the Fiscal Year to a close.

The FY 2018 Budget Amendment includes adjustments for the following major expense programs:

- Additional \$401,628 for Community and Economic Development, primarily the Goldwing Drive Purchase
- Continued reallocation and streamlining of Transfer Funds, specifically as it relates to Enterprise, Enterprise Debt and Debt Service.
- Higher Enterprise costs associated with increased usage, repairs and maintenance. This includes all utility Funds as well as King's Pointe.
- Capital Projects: The substantial reduction is due to extensive projects crossing over fiscal years. The corresponding Federal or State Grant Revenues have been reducing accordingly.

Revenue: Although revenue is not required by the state to be amended, the City has always wanted to show an accurate picture of the City's budget. Therefore, we amend revenue to properly reflect what we expect to receive.

Notable revenue increases were:

Enterprise revenue: An increase in utility usage of 5.47%, King's Pointe room revenue up 9%.

Interest Income: Should exceed \$170,000 this year.

Other revenue sources will have nominal increases reflecting conservative original estimates.

FISCAL IMPACT:

The fiscal impact of the budget amendment is an increase of revenue by \$57,377 and an decrease in expenses of \$78,180. The sum total of the Amendment represents a \$135,557 positive difference.

RECOMMENDATION:

Approve Resolution No. 88-R-2017-2018

ATTACHMENTS:

Description		Type
☐	Budget Amendment	Backup Material
☐	Resolution No. 88-R-2017-2018	Resolution

NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2017-2018 CITY BUDGET

The City Council of Storm Lake in BUENA VISTA County, Iowa
 will meet at City Council Chambers

at 5:00pm on 5/21/2018
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2018
(year)
 by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
 Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,218,861	0	4,218,861
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,218,861	0	4,218,861
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	794,019	75,461	869,480
Other City Taxes	6	2,199,326	89,326	2,288,652
Licenses & Permits	7	279,500	27,376	306,876
Use of Money and Property	8	125,200	139,295	264,495
Intergovernmental	9	5,927,604	-1,480,761	4,446,843
Charges for Services	10	12,758,802	1,097,256	13,856,058
Special Assessments	11	0	0	0
Miscellaneous	12	253,000	13,000	266,000
Other Financing Sources	13	0	0	0
Transfers In	14	3,152,980	96,424	3,249,404
Total Revenues and Other Sources	15	29,709,292	57,377	29,766,669
Expenditures & Other Financing Uses				
Public Safety	16	3,271,882	0	3,271,882
Public Works	17	1,710,060	0	1,710,060
Health and Social Services	18	8,250	3,150	11,400
Culture and Recreation	19	1,735,508	49,614	1,785,122
Community and Economic Development	20	82,000	401,628	483,628
General Government	21	465,171	36,895	502,066
Debt Service	22	2,163,550	0	2,163,550
Capital Projects	23	5,123,600	-1,974,348	3,149,252
Total Government Activities Expenditures	24	14,560,021	-1,483,061	13,076,960
Business Type / Enterprises	25	11,488,635	1,308,457	12,797,092
Total Gov Activities & Business Expenditures	26	26,048,656	-174,604	25,874,052
Transfers Out	27	3,152,980	96,424	3,249,404
Total Expenditures/Transfers Out	28	29,201,636	-78,180	29,123,456
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	507,656	135,557	643,213
Beginning Fund Balance July 1	30	14,587,464		14,587,464
Ending Fund Balance June 30	31	15,095,120	135,557	15,230,677

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenues saw modest increases in most areas, with a substantial increase in Use of Money via Interest Income and Charges for Service via increased usage and revenue in all Enterprise Funds. Intergovernmental significantly reduced as matching funds and grants are tied to delayed projects.

Higher department operation expenses were typically offset by reduced payroll. Substantial purchase of land, additional non-project Capital and increases in expenses, especially repairs and usage related, in all Enterprise funds.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Brian T. Oakleaf

City Clerk/ Finance Officer Name

RESOLUTION NO. 88-R-2017-2018

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

Be it Resolved by the Council of the City of Storm Lake:

Section 1. Following notice published May 9, 2018 and the public hearing held, May 21, 2018 the current budget is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<u>Revenues & Other Financing Sources</u>				
Taxes Levied on Property	1	4,218,861	0	4,218,861
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,218,861	0	4,218,861
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	794,019	75,461	869,480
Other City Taxes	6	2,199,326	89,326	2,288,652
Licenses & Permits	7	279,500	27,376	306,876
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Intergovernmental	9	5,927,604	-1,480,761	4,446,843
Charges for Services	10	12,758,802	1,097,256	13,856,058
Special Assessments	11	0	0	0
Miscellaneous	12	253,000	13,000	266,000
Other Financing Sources	13	0	0	0
Transfers In	14	3,152,980	96,424	3,249,404
Total Revenues and Other Sources	15	29,709,292	57,377	29,766,669
<u>Expenditures & Other Financing Uses</u>				
Public Safety	16	3,271,882	0	3,271,882
Public Works	17	1,710,060	0	1,710,060
Health and Social Services	18	8,250	3,150	11,400
Culture and Recreation	19	1,735,508	49,614	1,785,122
Community and Economic Development	20	82,000	401,628	483,628
General Government	21	465,171	36,895	502,066
Debt Service	22	2,163,550	0	2,163,550
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Business Type / Enterprises	25	11,488,635	1,308,457	12,797,092
Total Gov Activities & Business Expenditures	26	26,048,656	-174,604	25,874,052
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Total Expenditures/Transfers Out	28	29,201,636	-78,180	29,123,456
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29	507,656	135,557	643,213
Beginning Fund Balance July 1	30	14,587,464	0	14,587,464
Ending Fund Balance June 30	31	15,095,120	135,557	15,230,677

NOW THEREFORE be it resolved by the City Council of the City of Storm Lake, Iowa, to approve the above said budget amendment for the 2017-2018 Fiscal Year.

PASSED AND APPROVED this 21th day of May, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

5/21/2018

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Motion To Approve Contract For Post-Employment Benefits Actuarial Study**

BACKGROUND: GASB 45 requires public entities to reflect the value of the post-employment benefits (health, life, dental, etc.) provided to retired employees in our audited financial statements. Most of this financial liability relates to employees who retire before the age of 65. This section of the Iowa Code allows the retirees to continue participation in the group plan or under the group contract at the employee's own expense until the employee attains 65 years of age.

The City of Storm Lake has Other Post Employment Benefits (OPEB) liability. We are required to complete the actuarial because we allow retired employees to stay on our insurance at the full cost of the benefit through COBRA.

The firm will provide necessary services to ensure that we are in compliance with GASB 45, including:

- Actuarial Value of Benefits
- Valuation assumptions
- GASB 45 required financial information and footnote disclosures
- Provide an actuarial certification

Silverstone Group provided Actuarial Services for the City multiple times, most recently during the FY 15-16 Audit. We are required to complete this study every three years, therefore the City of Storm Lake is required to have this done for FY 18-19.

FISCAL IMPACT: The cost of the study is a not to exceed amount of \$3,350. For reference, the total amount billed in 2016 was \$1,950.

RECOMMENDATION: Approve the contract with Silverstone Group, Incorporated.

ATTACHMENTS:

Description		Type
	Agreement	Contract

ACTUARIAL SERVICES AGREEMENT

BETWEEN

SILVERSTONE GROUP, INCORPORATED

AND

CITY OF STORM LAKE, IOWA

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THIS ACTUARIAL SERVICES AGREEMENT ("Agreement") is made and entered into effective as of the ____ day of _____, 2016 (the "Effective Date"), by and between SilverStone Group, doing business from Omaha, Nebraska, (hereinafter referred to as "SilverStone Group"), and City of Storm Lake (hereinafter referred to as the "City").

WITNESSETH

WHEREAS, the City maintains several employee benefit plans which are under the general management and administration of the City.

WHEREAS, subject to the terms and conditions set forth herein, the City deems it appropriate to engage SilverStone Group to provide certain actuarial services for the plans, and SilverStone Group desires to accept such engagement.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. **Contract for Services.** The City hereby contracts with SilverStone Group for their services as actuaries to the plans, and SilverStone Group hereby accepts such contract and agrees to provide such services in accordance with this Agreement.
2. **Actuarial Services.** SilverStone Group shall render such services as actuaries to the plans as requested by the City. Such services shall specifically include, but shall not be limited to, the services described as follows:
 - a. Governmental Accounting Standards Board GASB 45 valuation and written report based on a Full Actuarial Valuation:
 - Analyze the data prepared by the City to assess any inconsistencies and make recommendations for enhancing data quality
 - Measurement of the Present Value of Future Benefits (PVFB) as of the date of first compliance with the GASB standard
 - Measurement of the Actuarial Accrued Liability (AAL) as of the date of first compliance with the GASB standard
 - Calculation of the Unfunded Actuarial Accrued Liability (UAAL) as of the date of first compliance with the GASB standard
 - Calculation of the Annual Required Contribution (ARC) for the first fiscal year in compliance with the GASB standard which would be the basis for the reported annual cost of the plans for accounting purposes, and
 - Illustration of the Required Supplementary Information (RSI), if requested, that will be disclosed in the City's financial reports for the first fiscal year in compliance with the GASB standard

- b. Governmental Accounting Standards Board GASB 45 valuation and written report based on the Alternate Measurement Method:

Annual required contribution, as a dollar amount and a percentage of payroll, identifying normal cost, the outstanding balance and amortization amount for each component of the unfunded actuarial accrued liability

- Annual OPEB cost as a dollar amount and a percentage of payroll
- Reconciliation of net OPEB obligation during the current year and projected NET OPEB obligation at the end of the year

Descriptions of:

- Actuarial methods used, including actuarial funding method and UAAL amortization policy;
- Actuarial assumptions; and
- Data used in the valuation, including age/service distribution table(s)

- c. As appropriate and if requested, prepare an analysis on how establishing a trust or equivalent arrangement would affect the interest rate assumption. Timing considerations of establishing the trust should also be considered.
- d. As appropriate and if requested, provide recommendations on managing the OPEB liability. This may include changes in benefit design or retiree contributions, including specific recommendations and options.
- e. As appropriate and if requested, review and update plan documents and design. Make recommendations as to formalizing informal plans and procedures.
- f. General Actuarial Consulting Services

Relating to: (i) administration of the plans; (ii) general trends in actuarial practices; and (iii) changes in federal legislation and regulations, all upon request by the City.

- g. Attendance at Meeting

If requested, the actuary may attend a meeting to review and discuss results of the annual actuarial valuation. We will distribute and discuss a management summary of the valuation at the annual meeting.

- h. Additional Valuation Results

At the request of the City, SilverStone Group will extend the actuarial valuation analysis to determine the effect on annual costs and the funded status of the plans as a result of:

- a change in actuarial assumptions or actuarial methods
- a change in eligibility requirements of existing benefit provisions
- changes in benefit provisions

i. Report to Auditors/Assisting Auditors

At the request of the City, SilverStone Group will respond to the auditor's request for information regarding the annual actuarial valuation and financial disclosures that may be needed to provide the audit confirmation.

3. **Other Consulting Services.** SilverStone Group will provide, at the City's request, additional consulting services to the plans. These services may include, but are not limited to, (i) additional meetings; (ii) plan design analysis; (iii) merger/acquisitions and impact on the existing plans or the plans of acquired entities; (iv) plan document or plan summary reviews; (v) any other actuarial or administrative consulting services deemed necessary or appropriate by the plans of the City; (vi) suggestions/recommendations by SilverStone Group.
4. **Actuarial Fees.** As consideration for any of the services set forth in Paragraphs 2 and 3 above, the City agrees to pay SilverStone Group fees based on any direct expenses, any related travel expenses and hourly time charges based on the time recorded to complete the services and the hourly billing rates for the designated personnel as follows:

Principal Actuary	\$250
OPEB Actuarial Analyst	\$150
Group Benefit Consultant	\$250

However, for the 2016 Fiscal Year Valuation, SilverStone Group will guarantee the maximum fees to complete the services in Paragraph 2a consistent with a Full Actuarial Valuation will be no more than \$2,950.

If valuation results are derived using the Alternative Measurement Method the services in Paragraph 2b consistent with Alternative Measurement Method reporting will be no more than \$1,950.

Hourly rates for years following 2016 may be increased to reflect trends in hourly rates, but any increase will not exceed 5% for each year following 2016.

5. **Invoices.** SilverStone Group shall provide the City with quarterly invoices not later than the twenty-fifth (25th) day of the month following each calendar quarter. These invoices shall set forth the amount of fees above for the preceding calendar quarter.

Payment for services must be made within 30 days of receipt of invoice. Payments made subsequent to such period, shall be subject to a late charge and reasonable interest as determined by SilverStone Group.

6. **Term.** The term of this Agreement shall commence on the Effective Date, and shall continue through December 31, 2019, unless terminated before that time by the City. The continuation of the agreement shall be contingent upon the periodic review by the City of the services being provided by SilverStone Group. This Agreement may be renewed for additional annual periods by mutual written agreement by both parties.
7. **Termination.** The City may terminate this Agreement at any time, with or without cause, by providing delivery of at least 60 days' advance written notice to SilverStone Group. In the event that the City exercises its right to terminate the Agreement as provided in this Paragraph 7, SilverStone Group shall be entitled to payment pursuant to Paragraph 5 hereof for services actually rendered to the City prior to the date of termination.

SilverStone Group may terminate this agreement at any time, with or without cause, by providing delivery of at least 60 days written advance notice to the City.

8. **Indemnification of the Plans.** SilverStone Group shall defend, indemnify and hold the City harmless from and against any and all claims, suits, losses, liabilities, costs, damages and expenses, including reasonable attorneys' fees and court costs, suffered or incurred by the City arising from or as a result of negligence, fraud or willful misconduct by SilverStone Group or any representative, agent or employee of SilverStone Group, or any such party's failure to perform its duties and obligations under this Agreement.

To the extent authorized by law, the City shall defend, indemnify and hold SilverStone Group harmless from and against any and all claims, suits, losses, liabilities, costs, damages and expenses, including reasonable attorney's fees and court costs, suffered or incurred by SilverStone Group arising from or as a result of negligence, fraud or willful misconduct by the City or any representative, agent or employee of the City or any such party's failure to perform its duties and obligations under this Agreement.

9. **Insurance.** From and after the Effective Date and continuing throughout the term of this Agreement, SilverStone Group shall, at their sole cost and expense, carry and maintain in full force and effect a professional liability/errors and omissions insurance policy with a policy limit of not less than Fifteen Million Dollars (\$15,000,000), issued by an insurance company. If requested, SilverStone Group shall provide the City with a certificate evidencing such coverage. SilverStone Group shall provide the City with not less than sixty (60) days prior written notice of any proposed change in the type, coverage or amount of insurance required hereunder.
10. **Access to and Ownership of Files and Information.** SilverStone Group hereby acknowledges and agrees that the City and the City's authorized representatives, agents and employees shall have access to and the right to examine, inspect, audit, transcribe and copy during SilverStone Group's normal business hours, any and all accounts, books, documents, records and papers relating to the services provided pursuant to this Agreement. All such examinations shall be at the City's expense and shall be

conducted in a manner which preserves the confidentiality of SilverStone Group's records and business operations.

All intellectual property rights (such as copyrights and trade secrets) relating to materials and information developed by or relating to the plans and disclosed or supplied to SilverStone Group under this Agreement (the "Plans Information") will belong exclusively to the City. All intellectual property rights (such as copyrights and trade secrets) relating to SilverStone Group's work product (including all materials and information developed by SilverStone Group in the course of performing services under this Agreement, but excluding Plans Information) ("SilverStone Group's Work") will belong exclusively to SilverStone Group. If personnel of SilverStone Group incorporate into SilverStone Group's Work any information relating to the plans to which SilverStone Group's confidentiality obligations under this Agreement apply, the information so incorporated into SilverStone Group's work will be and remain subject to such confidentiality obligations. SilverStone Group hereby grants to the City the perpetual and unrestricted right to use, reproduce and incorporate into other work all SilverStone Group's work delivered to the City under this Agreement for any internal business purpose of the City.

11. **Confidential Treatment of Plan Files and Information.** SilverStone Group acknowledges and agrees that, in the course of rendering their actuarial services and otherwise performing their duties and obligations hereunder, they shall be provided and entrusted with the safekeeping of certain documents and information relating to the City and its property and accounts (hereafter referred to as "Plans Files"). All such Plans Files shall at all times during the term of this Agreement and for a period of five (5) years thereafter, be treated by SilverStone Group as strictly confidential and sensitive proprietary business information. SilverStone Group shall maintain commercially reasonable policies and procedures to ensure the confidentiality and safekeeping of such Plans Files and shall not, except in accordance with the express terms of this Agreement or with the prior written consent of the City, disclose or permit the disclosure of any Plans Files to any person or entity whatsoever other than SilverStone Group's employees, officers and agents directly assigned to provide actuarial services to the plans hereunder, each of which shall be provided with such Plans Files solely on a "need-to know" basis and shall be bound by the confidentiality provisions of this Paragraph 11. The parties hereto acknowledge and agree that the confidentiality provisions set forth in this Paragraph 11 shall not apply to: (i) information which is already known to SilverStone Group prior to disclosure by the City; (ii) information which is in the public domain or is otherwise generally available to the public; (iii) information which is available to SilverStone Group from third parties, which third parties and information are not subject to non-disclosure obligations to the City or (iv) information which is independently developed by SilverStone Group. Furthermore, in the event any court or regulatory order or other service of legal process requires SilverStone Group to disclose information subject to the confidentiality provisions of this Paragraph 11, SilverStone Group, after providing written notice to the City as soon as reasonably possible after receipt of any such order or service of process, shall be permitted to make any disclosure required by law.

SilverStone Group further agrees to cooperate with the City in responding to any such orders. SilverStone Group acknowledges and agrees that any breach, attempted breach or repudiation of the confidentiality requirements set forth in this Paragraph 11 would produce irreparable harm and injury to the City and therefore agree that specific performance and/or injunctive relief, in addition to any other remedies available to the City at law or in equity, shall be remedies available to prevent the breach, attempted breach or repudiation of this Paragraph 11.

12. **Integrated Agreement; Severability.** This Agreement constitutes the entire understanding between the parties concerning the subject matter hereof. No other prior or contemporaneous representations, inducements, promises, or agreements, oral or otherwise, between the parties relating to the subject matter hereof and not embodied in this Agreement, shall be of any force or effect. This Agreement shall not be modified except in a writing signed by all parties hereto. If any provision of this Agreement shall for any reason be held to be invalid, unenforceable, or contrary to public policy, whether in whole or in part, the remaining provisions shall not be affected by such holding.
13. **Governing Law.** The statutes, regulations, and judicial interpretations of the laws of the State of Iowa shall determine all questions arising with respect to the provisions of this Agreement, except to the extent federal statutes supercede the laws of the State of Iowa.
14. **Actuarial Personnel.** SilverStone Group shall at all times throughout the term of this Agreement maintain a team of qualified professionals comprised of designated full-time employees/ principals of SilverStone Group who are permanently assigned to monitor, oversee and provide on a daily basis all of the actuarial services to be provided to the plans hereunder, and to receive and address all concerns communicated by the City. The City, in its sole discretion, shall have the right to demand the replacement of any individuals assigned to provide actuarial services to the City hereunder, in which case SilverStone Group shall immediately replace such person(s) with qualified replacements acceptable to the City in its sole discretion. SilverStone Group shall provide the City with not less than thirty (30) days advance written notice of any personnel changes or changes in SilverStone Group's management or organizational structure which may have an impact on SilverStone Group's performance hereunder. SilverStone Group shall use their good faith best efforts to minimize any disruption or interference with the actuarial services provided to the City as a result of any such management, organizational or personnel changes.
15. **Limitation of Liability.** Except for fraud, gross misconduct or willful misconduct by SilverStone Group, its affiliated companies, shareholders, associates or Board members, neither party will be liable to the other party for any indirect, consequential, incidental, special or punitive damages, including but not limited to loss of profit, income or savings, even if advised of such possibility, and neither party's total liability arising out of or related to this proposal for services under any theory of law will

exceed the total remuneration payable by the Client, to SilverStone Group in the 12 months before the accrual of the cause of action giving rise to liability.

16. **Dispute Resolution.** Any controversy, dispute or questions arising out of, in connection with or in relation to this agreement, between the Client and SilverStone Group, its affiliated companies, shareholders, associates, or Board members or its interpretation, performance or nonperformance or any breach thereof shall be resolved through mediation before a mediator mutually agreed upon by the parties. In the event mediation fails to resolve the dispute within 30 days after a mediator has been agreed upon or such other longer period as may be agreed to by the parties, such controversy, dispute or question shall be settled by arbitration in accordance with the rules of the American Arbitration Association as applied to Nebraska by a sole arbitrator. Any court having jurisdiction thereof may enter a judgment upon the award rendered by the arbitrator. Each party will advance ½ of the cost for the arbitration. The prevailing party will be entitled to the right to record any judgment in any and all jurisdictions in order to enforce the judgment and an allocation of cost within accordance with the arbitrator's decision.
17. The parties hereby agree that the provisions of the Agreement between Iowa Public Agency Investment Trust and SilverStone Group, dated October 25, 2008 (the "IPAIT Agreement") are hereby incorporated by reference and specifically made a part of this Agreement. To the extent any of the terms this Agreement and the IPAIT Agreement conflict, the terms of the IPAIT Agreement shall govern.

IN WITNESS WHEREOF, the City and SilverStone Group have duly executed this **ACTUARIAL SERVICES AGREEMENT** effective as of the day and year first above written.

CITY:

SILVERSTONE GROUP:

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Addresses

City of Storm Lake
620 Erie Street, PO Box 1086
Storm Lake, IA 50588

SilverStone Group, Incorporated
11516 Miracle Hills Drive, Suite 100
Omaha, NE 68154 595403\15691.008

Staff Summary

5/21/2018

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Motion to Approve Bids for Primary and Secondary Tow Service for the Storm Lake Police Department**

BACKGROUND:

As stewards of taxpayer dollars, all departments of the City of Storm Lake hold the responsibility for conducting procurements in a deliberate, fair and ethical manner. The goals of the City when making purchases are to:

- purchase the proper good or service to meet the needs of the City;
- Get the best possible price for the good or service;
- Get the best value for public dollars expended;
- Have the good or service available where and when it is needed;
- Ensure a continuing supply of needed goods and services;

Allow bidders a fair opportunity to compete for the government's business, through statutory requirements for competitive bids and proposals combined with the City's purchasing procedures;

- Stimulate the local economy and job market by allowing local businesses an opportunity to compete in the City contract award process.

Proposals were opened on May 9, 2018 by City Clerk Martinez at 4:00 p.m. Two proposals were received:

- Storm Lake Towing - Storm Lake, Iowa
- Alta Body Shop & Towing - Alta, Iowa

Contract to be approved at the May 21, 2018 Regular City Council Meeting.

FISCAL IMPACT: There is no fiscal impact accepting the proposal.

RECOMMENDATION: Motion to Approve bids and direct staff to begin contract negotiations with City Council's recommendation

ATTACHMENTS:

Description

Type

- ▣ Storm Lake Towing Bid
- ▣ Alta Body Shop and Towing
- ▣ Towing Service Bid Tab

Backup Material
Backup Material
Backup Material

TOW SERVICE INFORMATION SHEET

- 1) Do you guarantee a 20 minute or less response time 95% of the time?

YES ✓ NO

- 2) Will you provide the Storm Lake Police Department 24 hour a day, 7 day a week coverage? YES ✓ NO

- 3) Will you provide the following services to the Storm Lake Police Department?

	YES	NO
Police Impound Tows	<u>✓</u>	<u> </u>
Multiple Tow Capability	<u>✓</u>	<u> </u>
Vehicle Accident Tows	<u>✓</u>	<u> </u>
Snow Emergency Response	<u>✓</u>	<u> </u>
Snow Removal Tows	<u>✓</u>	<u> </u>
Crime Scene Tows	<u>✓</u>	<u> </u>

- 4) Please circle what vehicles you have the capabilities to tow:

<u>Motorcycles</u>	<u>Vans</u>
<u>All Cars</u>	<u>Buses</u>
<u>Trucks</u>	<u>Semi's</u>

- 5) Please list the fee you will charge for each type of vehicle:

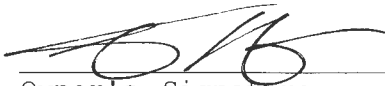
Motorcycles	<u>100.00</u>
Cars	<u>100.00</u>
Truck	<u>100.00</u>
Vans	<u>100.00</u>
Buses	<u>200.00</u>
Semi's	<u>200.00</u>

6) Please complete the following information:

Name of Tow Service Storm Lake Towing
 Owner of Service Tyson Rice
 Business Address 109 W. 5th St.
Storm Lake, IA 50588
 Business Phone 712-732-6020
 24 Hour On Call Number 712-732-6020
 Fax Number 712-732-0012
 E-Mail stormlaketowing@gmail.com

LIST ALL TOW DRIVERS AND LICENSE NUMBERS

<u>Tyson Rice</u>	<u>529440814</u>
<u>Hunter O'Bannon</u>	<u>370 AE 5275</u>


 Owner's Signature

5-8-2018
 Date

Please include the following information with bid:

- ** INCLUDE PROOF OF INSURANCE: The tow service liability insurance must be a minimum of \$1,000,000 General Liability and must name the City of Storm Lake as additional insured and a waiver of subrogation included.
- ** \$1,000,000 Combined Single Limit for Auto Liability with the City of Storm Lake as an additional insured and a waiver of subrogation included.
- ** Workers Compensation Coverage \$500,000 each accident, \$500,000 each employee and \$500,000 policy limit if company is not owner-operated.
- ** INCLUDE PROOF OF INSURANCE: On-Hook Towing Insurance minimum of \$25,000 with City of Storm Lake as an additional insured and a

waiver of subrogation included.

3

- ** INCLUDE PROOF OF INSURANCE: Garage Keepers Liability with minimum of \$25,000 with City of Storm Lake as an additional insured and a waiver of subrogation included.
- ** INCLUDE PROOF OF CERTIFICATION FROM DEPARTMENT OF TRANSPORTATION.
- ** Include photos of equipment.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/08/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HERITAGE FINANCIAL SERVICES 115 EAST MAIN ST ANTHON, IA 51004 Phone: 712-454-5718 Fax: 712-200-1829	CONTACT NAME: doug svendsen S PHONE (A/C, No, Ext): 712-454-5718 E-MAIL: dsvendsen@heritagebankna.com ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A: PROGRESSIVE INSURER B: TRAVLERS PROPERTY & CASUALTY INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED VANISH, INC. DBA STORM LAKE TOWING & RECOVERY 109 WEST 5TH STORM LAKE IA 50588	NAIC #	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	X X	X37233	03/15/18	03/15/19	EACH OCCURRENCE \$ 1000000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$					
	MED EXP (Any one person) \$					
	PERSONAL & ADV INJURY \$					
GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☐ PRO-JECT ☐ LOC OTHER:						GENERAL AGGREGATE \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	X X	03295583-3	09/26/2017	09/26/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000
	BODILY INJURY (Per person) \$					
	BODILY INJURY (Per accident) \$					
	PROPERTY DAMAGE (Per accident) \$					
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE					EACH OCCURRENCE \$
	DED ☐ RETENTION \$					AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	14-10804-17275	10/02/2017	10/02/2018	PER STATUTE ☐ OTH-ER ☐
	E.L. EACH ACCIDENT \$ 100000					
	E.L. DISEASE - EA EMPLOYEE \$ 100000					
	E.L. DISEASE - POLICY LIMIT \$ 500000					
A	GARAGEKEEPERS	X X	03295583-3	09/26/2017	09/26/2018	300000
A	ON-HOOK	X X	03295583-3	09/26/2017	09/26/2018	100000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

TOWING AND REPOSSESSION
CITY OF STORM LAKE ADDED AS ADDITONAL INSURED ON AUTO LIABILITY, GARAGE KEEPERS,
AND ALSO ON-HOOK LIABILITY

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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www.iowadot.gov

Office of Vehicle & Motor Carrier Services

PO Box 10382 | Des Moines, IA 50306-0382

Phone: 515-237-3268 | Fax: 515-237-3225

This is a Non-Expiring Permit

Motor Carrier Non-Expiring Permit

Type(s) of Authority:

Other Property

Name: Vanish LLC

Doing Business As: Storm Lake Towing & Recovery

Address: 109 W 5TH ST.

City: STORM LAKE

State: IA

Initial Issue Date: 5/8/2018 9:00:41 AM

US DOT Number: 2727926

Permit is to be carried in the vehicle.

This Permit is non-expiring as long as the carrier is in compliance with 325A of the Iowa Code and Chapter 524 of the Administrative Rules.

A copy of this Permit must be carried in each motor vehicle operating under the carrier's Iowa intrastate authority and must be made available for inspection upon request. Failure to do so is a violation and subject to penalty.

The original Permit should be kept in the carrier's office in the event the copy carried in the vehicle is lost or stolen. Duplicate Permits are available from the Iowa DOT - Office of Motor Carrier Services upon payment of the \$25 fee.

Marking the Motor Vehicle

The carrier's USDOT Number is the Intrastate authority Permit number. Motor Carrier's operating **intrastate only** must display the following:

Name of Motor Carrier

USDOT Number followed by IA

Motor Carrier's operating **both intrastate and interstate** must display the following:

Name of Motor Carrier

USDOT Number

Lettering shall be on both sides of the vehicle and visible from a distance of at least 50 feet and in a color contrasting the background.

If it can be towed, we can tow it.









F-450
Vulcan 882 Wrecker Body
Twin 12,000 lb. Winches
10 Ton Boom





Kenworth T-30

Medium Duty / Semi Tractor Towing
32,000 lb. Boom
Twin 30,000 lb. 150' Winches





F-350 4X4

**Holmes Commander Wrecker
Off Road / Severe Weather
Twin 12,000 lb. Winches
10 Ton Boom**





International 4700

Light / Medium Duty

20' Rollback

12,000 lb. 100' Winch

4 Ton Wheel Lift



RICE'S STORM LAKE TOWING & RECOVERY

109 West 5th Street
STORM LAKE, IA 50588

TYSON RICE

(712) 732-6020 Office

(712) 732-0012 Fax

(712) 661-8970 Cell

stormlaketowing@gmail.com



TOW SERVICE INFORMATION SHEET

- 1) Do you guarantee a 20 minute or less response time 95% of the time?

YES ☒ NO ☐

- 2) Will you provide the Storm Lake Police Department 24 hour a day, 7 day a week coverage? YES ☒ NO ☐

- 3) Will you provide the following services to the Storm Lake Police Department?

	YES	NO
Police Impound Tows	☒	☐
Multiple Tow Capability	☒	☐
Vehicle Accident Tows	☒	☐
Snow Emergency Response	☒	☐
Snow Removal Tows	☒	☐
Crime Scene Tows	☒	☐

- 4) Please circle what vehicles you have the capabilities to tow:

<u>Motorcycles</u>	<u>Vans</u>
<u>All Cars</u>	Buses
<u>Trucks</u>	Semi's

- 5) Please list the fee you will charge for each type of vehicle:

Motorcycles	<u>100⁰⁰</u>
Cars	<u>100⁰⁰</u>
Truck	<u>100⁰⁰</u>
Vans	<u>100⁰⁰</u>
Buses	<u>—</u>
Semi's	<u>—</u>

6) Please complete the following information:

Name of Tow Service Alta Body Shop & Towing

Owner of Service Rick A. Meyer

Business Address 205 W Hwy 7
Alta Ia 51002

~~Business Phone~~

712-284-2230

24 Hour On Call Number Same or cell 712-299-0789

Fax Number 712-200-2230

E-Mail abs@alta-tec.net

LIST ALL TOW DRIVERS AND LICENSE NUMBERS

<u>Rick Meyer</u>	<u>966AA2682</u>
<u>Joey Leonard</u>	<u>488CC2317</u>
<u>Dave Strand</u>	<u>966AA1615</u>
<u>Keith Page</u>	<u>885227473</u>

Rick A Meyer 05/09/18
Owner's Signature Date

- ** INCLUDE PROOF OF INSURANCE: The tow service liability insurance must be a minimum of \$1 million and must name the City of Storm Lake as additional insured.
- ** INCLUDE PROOF OF INSURANCE: On-Hook Towing Insurance minimum of \$5,000 with City of Storm Lake as an additional insured.
- ** INCLUDE PROOF OF CERTIFICATION FROM DEPARTMENT OF TRANSPORTATION.
- ** Include photos of equipment.



Authority type: Other Freight

ALTA BODY SHOP
205 WEST HWY 7
ALTA, IA 51002

Issue Date: 04/15/1998
US DOT Number: 721779
MC Number:

Permit to be carried in the vehicle.

This permit is non-expiring as long as the carrier is in compliance with 325A of the Iowa Code and Chapter 524 of the Administrative Rules.

A copy of this permit must be carried in each motor vehicle operating under the carrier's Iowa intrastate authority and must be made available for inspection upon request. Failure to do so is a violation and subject to penalty.

The original permit should be kept in the carrier's office in the event the copy carried in the vehicle is lost or stolen. Duplicate permits are available from the Iowa DOT-Office of Motor Carrier Services upon payment of the \$25 fee.

Marking The Motor Vehicle

The carrier's USDOT Number is the intrastate authority permit number. Motor Carrier's operating intrastate only must display the following:

Name of Motor Carrier
Town and State
USDOT Number followed by IA

Motor Carrier's operating both interstate and intrastate must display the following:

Name of Motor Carrier
Town and State (Not needed if displaying MC Number)
MC Number if the carrier has one, otherwise the USDOT Number

Lettering shall be on both sides of the vehicle and visible from a distance of at least 50 feet and in a color contrasting the background.



ALTAB-1

OP ID: AG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/24/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GOES Insurance Services, Inc. 214 Main Street P.O. Box 97 Alta, IA 51002 Mark A. Glienke, CIC, AFIS		712-284-2404		CONTACT NAME: Mark A. Glienke, CIC, AFIS PHONE (A/C, No, Ext): 712-284-2404 E-MAIL ADDRESS: mark@goesins.com FAX (A/C, No): 712-284-1601	
INSURER(S) AFFORDING COVERAGE				NAIC #	
INSURER A: United Fire & Casualty Co.					
INSURER B:					
INSURER C:					
INSURER D:					
INSURER E:					
INSURER F:					

INSURED Alta Body Shop & Alta AutoSales
DBA Rick Meyer
205 W. Highway 7
Alta, IA 51002

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR Garagekeepers	Y		60-050421	01/20/2018	01/20/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER \$
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC						
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y		60050421	01/20/2018	01/20/2019	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	DED			RETENTION \$			
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	60050421	01/20/2018	01/20/2019	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Garagekeepers	Y		60050421	01/20/2018	01/20/2019	ONHOOK \$ 100,000
A	Cars Open Lot	Y		60050421	01/20/2018	01/20/2019	OPEN LOT \$ 120,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2011 Dodge 550 WRECKER 3D6WU7EL5B6547106
2006 Freightliner M2 106 WRECKER 1FVACWCS86HW13221
Includes on-hook coverage

CERTIFICATE HOLDER

STORMLA

City of Storm Lake
620 Erie Street
Storm Lake, IA 50588

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark A. Glienke, CIC, AFIS







#1 - Storm Lake Towing

#2 Alta Body Shop + Towing

TOW SERVICE INFORMATION SHEET

- 1) Do you guarantee a 20 minute or less response time 95% of the time?

YES ✓ ✓ NO ✓ ✓

- 2) Will you provide the Storm Lake Police Department 24 hour a day, 7 day a week coverage? YES ✓ ✓ NO ✓ ✓

- 3) Will you provide the following services to the Storm Lake Police Department?

	#1	#2	#1	#2
Police Impound Tows	YES <u>✓</u>	YES <u>✓</u>	NO <u>✓</u>	NO <u>✓</u>
Multiple Tow Capability	<u>✓</u>	<u>✓</u>		
Vehicle Accident Tows	<u>✓</u>	<u>✓</u>		
Snow Emergency Response	<u>✓</u>	<u>✓</u>		
Snow Removal Tows	<u>✓</u>	<u>✓</u>		
Crime Scene Tows	<u>✓</u>	<u>✓</u>		

- 4) Please circle what vehicles you have the capabilities to tow:

#1	#2
<u>Motorcycles</u>	<u>Vans</u>
<u>All Cars</u>	<u>Buses</u>
<u>Trucks</u>	<u>Semi's</u>

- 5) Please list the fee you will charge for each type of vehicle:

	#1	#2
Motorcycles	\$100	\$100
Cars	\$100	\$100
Truck	\$100	\$100
Vans	\$100	\$100
Buses	\$200	—
Semi's	\$200	—

Staff Summary

5/21/2018

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Motion to Approve Laboratory Testing Services Agreement**

BACKGROUND: Each year the City spends between \$60,000-\$70,000 for lab testing services for the wastewater, water, and stormwater departments.

As stewards of taxpayer dollars, all departments of the City of Storm Lake hold the responsibility for conducting procurements in a deliberate, fair and ethical manner. The goals of the City when making purchases are to:

- purchase the proper good or service to meet the needs of the City;
- Get the best possible price for the good or service;
- Get the best value for public dollars expended;
- Have the good or service available where and when it is needed;
- Ensure a continuing supply of needed goods and services;

Allow bidders a fair opportunity to compete for the government's business, through statutory requirements for competitive bids and proposals combined with the City's purchasing procedures;

- Stimulate the local economy and job market by allowing local businesses an opportunity to compete in the City contract award process.

Proposals were opened on May 3, 2019 by City Clerk Martinez at 4:00 p.m. Two proposals were received:
Foundation Analytical Laboratory from Cherokee, Iowa
Mangold Environmental Testing- Storm Lake, Iowa

The recommendation at the May 7, 2018 City Council Meeting was to accept the proposal of Mangold Environmental Testing Services.

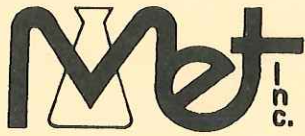
This item will approve the Laboratory Testing Services Agreement for Mangold Environmental Testing Services for July 1, 2018- June 30, 2019.

FISCAL IMPACT: The fiscal impact will range between \$60,000-\$70,000 and will be funded through Water, Wastewater, and Stormwater funds.

RECOMMENDATION: Motion to approve Laboratory Testing Services Agreement with Mangold Environmental Testing

ATTACHMENTS:

Description		Type
	Mangold Proposal	Backup Material
	Agreement	Contract



MANGOLD ENVIRONMENTAL TESTING

2004 EXPANSION BLVD.
712-732-7786

STORM LAKE, IA 50588
FAX 712-732-3925

2 May 2018

To whom it may concern:

Re: RFP for lab testing services

Thank you for the opportunity to submit a proposal for lab testing services for the City of Storm Lake thru June 30, 2019.

Attached please find the completed Lab Testing Services Proposal Form. Please note: clarifications provided on included supporting documents.

Included is a list of requested parameters, broken out by department, detailing the requested parameters, method, minimum detection limit (MDL) and the IDNR certified laboratory ID for the laboratory performing the corresponding analysis.

The prices reflect all applicable discounts and special pricing Mangold Environmental Testing, Inc., is pleased to offer the City of Storm Lake.

The most current copy of Mangold Environmental Testing, Inc., certification documentation can be provided. All quality control manuals and documents will be provided for the City of Storm Lake or its agents for review upon written request.

Analysis will be performed by a professional analytical team with over 100 years of combined experience in environmental chemistry and microbiology. Data entry and client services staff provide client support and have extensive experience working with regulatory agencies, including the IDNR.

Also included is a list outlining the breadth of local products and services purchased by this laboratory; its owners and officers; staff; and visiting clients and vendors from local retail and service partners.

Thank you for considering the services of this professional, certified laboratory. I would welcome the opportunity to further discuss this proposal or to answer any questions. Please don't hesitate to contact me at 712.732.7786 or bmangold@met-lab.net.

Regards,

Mangold Environmental Testing, Inc.



Brent Mangold, President

City of Storm Lake

Request for Proposals for Lab Testing Services

The City of Storm Lake is soliciting proposals for lab testing services for Water, Wastewater, and Stormwater departments for the Fiscal Year 2018-2019 budget cycle which is July 1, 2018 through June 30, 2019. The City of Storm Lake will accept sealed proposals for these services until **4:00PM CST on May 3, 2018**. Proposals should be sent to the following address:

City of Storm Lake Request for Proposals for Lab Testing Services ATTN: City Clerk P.O. Box 1086 Storm Lake, IA 50588

All proposals must be returned on the supplied Lab Testing Services Proposal Form and must be received by the City Clerk by 4:00PM CST on May 3, 2018, to be considered for award of the proposal. The proposals will be reviewed and awarded at the May 21, 2018 City Council Meeting.

Lab tests listed below are considered minimum specifications unless otherwise specified. All tests shall comply by State, Federal, and Local standards currently or as revised in the future. If there are lab tests that are not able to be completed in-house, please indicate so on the proposal form. Operating permits for the Water and Wastewater permits are attached to this proposal.

The City of Storm Lake reserves the right to reject any and all proposals. Proposals will be selected based on the following criteria, ability to meet minimum specifications, past history of service to the City of Storm Lake, price, quality control procedures, and ability to meet the needs of the City.

Proposal Form

Storm Lake Wastewater Treatment Plant Testing and Lab Requirements

It will be the responsibility of the lab to provide coolers, sample bottles, and preservatives in the appropriate sample bottles.

NH3	3		X	X	X	\$17.00
TSS	3	X	X	X		\$10.20
cBOD	3		X	X	X	\$25.50
Chlor./Sulfate	1				X	\$12.75 ea
Ortho-P	1			X		\$12.75
Total N/P	1			X		\$74.80
Influent	No. of Tests/Week	Mon	Tue	Wed	Thu	Cost Per Test
TSS	3	X	X	X		\$10.20
cBOD	3		X	X	X	\$25.50
Total N/P	1			X		\$74.80
Tyson Poultry	No. of Tests/Week	Mon	Tue	Wed	Thu	Cost Per Test
TSS	2		X	X		\$10.20
TKN	2		X	X		\$23.80
BOD	2		X	X		\$25.50
NH3	2		X	X		\$17.00
Other		Yearly		Cost Per Test		
Biosolids		1		\$ 276.25		

Whole Effluent Toxicity	1	\$ 460.00

It will be the responsibility of the lab to provide coolers, sample bottles, and preservatives in the appropriate sample bottles.

Storm Lake Water Treatment Plant Testing and Lab Requirements

1. Drop off of each calendar month worth of sample bottles before the first of each month.
Each cooler should contain a week's worth of sample bottles and each cooler will have a chart inside detailing which samples will be collected.
2. Each bottle should be individually labeled and noting what parameter is to be analyzed.
3. Pick up samples on required days by 3pm.
4. Selected Lab will be on call on weekends and holidays as required.
5. Electronic billing at least monthly.
6. Lab has the responsibility to ensure that the plant receives the proper bottles for every test before it is due per our operating permit.
7. Lab will also contact the Iowa Hygienic Lab or another lab for all tests that cannot be performed in house. The Lab will also deliver those bottles to the plant for collection and ship the collected samples to the outside lab. Lab will then forward any results to SLWTP.

Analysis Required:

Bacteria Ammonia Nitrite Nitrate Chlorite TTHM's & HAA5's Fluoride

Turbidity Sodium VOC's/SOC's

Hardness Alkalinity IOC's Iron Manganese Combined Radium Gross Alpha

Lead Copper Total Dissolved Solids

<u>WATER PLANT TESTS</u>	<u>Cost Per Test</u>
COLIFORM BACTERIA	\$11.05
LEAD AND COPPER	\$27.20
NITRITE (AS N)	\$12.75
COMBINED RADIUM	YR 2020
GROSS ALPHA	YR 2020
(IOC) INORGANIC CHEMICALS	YR 2022
NITRATE	\$12.75
(SOC) SYNTHETIC CHEMICALS	YR 2024
(VOC) VOLATILE CHEMICALS	YR 2024
NITROGEN-AMMONIA (AS N)	\$17.00
SODIUM	\$12.75
(TTHM) TOTAL TRIHALOMETHANES	\$153.00
(HAA5) HALOACETIC ACIDS	Combined with TTHM
ALKALINITY/ RAW WATER	\$17.00
ALKALINITY/ SOURCE ENTRY POINT	\$17.00
CHLORITE	\$20.40
SODIUM CHLORITE	N/A
FLUORIDE (RAW WATER)	\$12.72
FLUORIDE (RAW WATER)	\$12.75

HARDNESS AS CaCO₃ RAW WATER \$12.75

HARDNESS AS CaCO ₃ S/EP	\$12.75
NITRITE S/EP	\$12.75
NITRITE RAW	\$12.75
ACRYLAMIDE (Not Certified)	\$85.00
PH	\$5.95
METALS (Iron, Manganese, unk)	\$12.75 each
NITRATE	\$12.75

Stormwater Tests

Nitrate Cost Per Test \$ 12.75

E-Coli Cost Per Test \$ 16.00

The City takes a sample for Nitrates and E-Coli spring as a control. The City takes E-coli and Nitrate samples every time during rain events of 1/3 inch or more. Nitrate samples are taken the day of the event, and at 24, 48, and 120 hours after the rain event.

Other Items

The City will require all test reports when finished.

Will you be willing to perform additional tests that the DNR may require the City to complete? Please circle Yes or No.

Will you be able to perform lab tests on the weekend on an emergency basis? Please circle Yes or No.

Please indicate the tests that will have to conduct by an outside laboratory and who may be the laboratory used.

See following page

All analysis are performed by Mangold Environmental Testing, Inc., unless otherwise noted.

Parameter	Lab ID
Orthophosphate	095
Total Phosphorous	095
Biosolids	095
Effluent Toxicity	397
Radionuclides	027
IOC (Ba, Be, Se, Tl, Hg, Sb)	397
SOC and VOC	027
Nitrogen-Ammonia (SDWA)	397
THM and HAA	027
Chlorite	397
Acrylamide	*Not certified

Storm Lake Proposal

Analyte	City Department	Method	MDL (mg/L)	Cert. Lab ID	Cost/Ea
NH3-N	WWTP	4500-NH3 B,C	0.2	002	\$17.00
TSS	WWTP	USGS I-3765-85	3	002	\$10.20
cBOD5 (seeded)	WWTP	5210B	3	002	\$25.50
BOD5 (seeded)	WWTP	5210B	3	002	\$25.50
Chloride/Sulfate	WWTP	300.0	1/5	002	\$12.75 ea
Ortho Phos	WWTP	300.0	0.1	002/095	\$12.75
Total Phosphorous	WWTP	EPA 365.4	0.4	095	\$25.50
Total Nitrogen (TKN + NO3 + NO3)	WWTP	4500-Norg B, 300.0	0.2,0.1,0.05	002	\$49.30
Total Kjeldahl Nitrogen	WWTP	4500-Norg B	0.2	002	\$23.80
Biosolids	WWTP	Multiple Methods	Varies	002/095	\$276.25
Effluent Toxicity	WWTP	wett-lia-acute/epa 821-r-02-012	Pass/Fail	397	\$460.00
Coliform Bacteria	WTP	9223B-PA	Presence/Absence	002	\$11.05
Lead and Copper	WTP	3113B, 3111B	0.002/0.05	002	\$27.20
Nitrite (as N)	WTP	300.0	0.1	002	\$12.75
Combined Radium	WTP	903.0,904.0	1	027	Yr 2020
Gross Alpha	WTP	EERF 00-02	3	027	Yr 2020
IOC Inorganic Chemical	WTP	Multiple Methods	Varies	002/027	Yr 2022
Nitrate	WTP	300.0	0.5	002	\$12.75
(SOC) Synthetic Chemicals	WTP	Multiple Methods	Varies	002/027	Yr 2024
(VOC) Volatile Chemicals	WTP	Multiple Methods	Varies	002/027	Yr 2024
Nitrogen-Ammonia (as N)	WTP	LAC10-107-06-1J	0.05	397	\$17.00
Sodium	WTP	3111B	1	002	\$12.75
(TTHM) Total Trihalomethanes	WTP	EPA 524.2	0.020	027	\$153.00
(HAA5) Haloacetic Acids	WTP	EPA 552.2	0.006	027	Combined with TTHM
Alkalinity/Raw Water	WTP	2320B	5	002	\$17.00
Alkalinity/Source Entry Point	WTP	2320B	5	002	\$17.00
Chlorite	WTP	300.0	1	397	\$20.40
Sodium Chlorite	WTP	N/A	N/A	N/A	N/A
Fluoride (Raw Water)	WTP	300.0	0.1	002	\$12.75
Fluoride (Raw Water)	WTP	300.0	0.1	002	\$12.75
Hardness as CaCO ₃ Raw Water	WTP	2340C	1	002	\$12.75
Hardness as CaCO ₃ S/EP	WTP	2340C	1	002	\$12.75
Nitrite S/EP	WTP	300.0	0.1	002	\$12.75
Nitrite Raw	WTP	300.0	0.5	002	\$12.75
Acrylamide * (Not Certified Analysis)	WTP	8315	5 ug/L	095	\$85.00
pH	WTP	150.1	N/A	002	\$5.95
Metals (Iron, Manganese, etc)	WTP	3111B	Varies	002/027	12.75 ea
Nitrate	WTP	300.0	0.5	002	\$12.75
E-coli (Quantitray)	Rain Event	9223B-QT	1	002	\$16.00
Nitrate	Rain Event	300.0	0.5	002	\$12.75

Listed below are places that Mangold Environmental Testing, Inc. and staff frequent in the city of Storm Lake.

1	Employ Individuals	39	Swimming
2	Office Supplies	40	Water Park
3	Computer IT	41	Donations
4	Employee Health Insurance	42	Concrete
5	Accounting	43	Carpenters
6	Utilities	44	Construction
7	Restaurants	45	Sand and Gravel
8	Cell Phones	46	Clothing and Shoes
9	Utilities	47	Shoe Repair
10	Lodging	48	Movie Rental
11	Gasoline	49	Movies
12	Prescriptions	50	Entertainment
13	Doctors	51	Jewelery
14	Dentists	52	Coffee Shops
15	Eye Doctors	53	Furniture
16	Physical Therapy	54	Banks/Financial Institutions
17	Taxes -Property	55	Investments
18	Taxes - Local Option Sales Tax	56	Laundry/Dry cleaning
19	Taxes - Rental Property	57	Snow Removal
20	Groceries	58	Landscaping
21	Tires	59	Lawn Care
22	Auto Repair and Maintenance	60	Welding and Machine
23	Auto Insurance	61	Tree Service
24	Auto Purchases	62	Personal Care
25	Appliances	63	Gifts and Cards
26	Building Materials	64	Little League
27	Business Insurance	65	Sports Equipment
28	Personal Insurance	66	House Cleaning
29	Property Insurance	67	Office Cleaning
30	Health Insurance	68	Pet Grooming
31	Schools	69	Veterinarian
32	Businesses in County	70	Painters
33	Hardware	71	Paint and Supplies
34	Nursery Greenhouse	72	Specialty Foods/Nutrients
35	Plumbing	73	Essential Oils
36	Electrical		
37	Diesel Fuel		
38	Gasoline		

SUPPORT STORM LAKE SHOP LOCAL THIS HOLIDAY SEASON

When you shop local you help support your friends and neighbors in the community and help the Storm Lake community grow. Your purchases in Storm Lake help grow the local option sales tax for the City, County, and Schools in the community which fund needed projects such as street projects and park enhancements. Please support your community and purchase your holiday gifts from the many local shops here in Storm Lake this year!

VOLUNTEER FIREFIGHTERS NEEDED

The Storm Lake Fire Department is looking for dedicated, community minded individuals who are interested in being a volunteer fire fighter. Applicants will have to meet residency requirements. All training and equipment will be provided by the Fire Department. For more information on how you can join this team to help protect the Storm Lake community and surrounding area, call Fire Chief Mike Jones at 712-732-8010. The City of Storm Lake is an Equal Opportunity Employer and a drug free workplace.

BECOME INVOLVED IN YOUR COMMUNITY



The City of Storm Lake is looking for citizens who are interested in being involved in the future of Storm Lake by serving on a volunteer board or commission. We have openings from time to time on various boards. Positions are up for renewal in June and July of each year. Citizens who are interested can apply at any time by filling out a Board and Commission Application available at www.stormlake.org. For more information please call City Hall at 712-732-8000.

SNOW EMERGENCY REMINDERS



It's that time of the year when we will have to deal with snow in our pathways. The City appreciates the cooperation of the citizens and property owners in helping remove snow from sidewalks and driveways within 72 hours of a snow fall. NEVER push snow into the street or alley! During a snow emergency declaration, cars can't be parked on the streets. For details on snow emergencies, visit www.213snow.com or call City Hall at 712-732-8000.

WHAT TO DO THIS WINTER

Dec. 2 City Council Meeting
Dec. 4 Library Open House Basket Fundraiser
Dec. 5 Miracle on Lake Avenue
Dec. 16 City Council Meeting
Dec. 24 & 25 City Offices closed for Holidays
Jan. 1 City Offices closed for Holidays



City Tidbits



February

f @Storm_Lake
facebook.com/cityofstormlake

CITY SPECIALS

Sunrise Pointe Golf Course

Valid now through February 28th:
Family Pass - \$375.00 (You save \$75!)
Single Pass - \$275.00 (You save \$75!)

King's Pointe Outdoor Waterpark

Valid now through February 28th:
Family Season Pass - \$200.00
(You save \$49!)
(Each additional person is \$30.)

Valid from March 1st through April 30th:
Family Season Pass - \$225.00
(You save \$24!)
(Each additional person is \$30.)

Storm Lake Ice Rink NOW OPEN!

- weather permitting -
- located at Chautauqua Park -
- never use ice rink if ice is thin or if water is visible -
- warming shelter available -

Reminder to all pet owners that all dogs and cats within the City of Storm Lake must be licensed annually. Licenses can be obtained at the Storm Lake Public Safety offices (401 East Milwaukee) or at your local veterinary clinic in Storm Lake. Benefits of these licenses include if a pet is lost, it can be tracked back to the owner and it ensures that all pets have been vaccinated.

WENS alerts

Winter is here, and with winter comes snow and ice. Sign up to get important alerts sent to your cell phone and email account via WENS (Wireless Emergency Notification System). Receive the safety benefits that come with getting WENS alerts about snow emergencies and other inclement weather, electric outages, Amber alerts, street closings, water main breaks, etc. Sign up today by visiting stormlake.org/wens.

Help support our local businesses!
Generate local sales tax revenue, &
SHOP LOCAL

Bundle Up!

Sunrise Pointe Golf Course has taken a bright winter's day of entertainment to the next level with a recent addition, the Cross Country Ski Trail. It is built and maintained for the public's use and enjoyment by the City of Storm Lake Parks Department. Weather permitting, the Parks Department will groom a ski trail through the Sunrise Pointe Golf Course and Sunrise Pointe Campground area.



Time to Pay Your Utility Bill? Here are some options...

- Send by mail
- Leave in the City Hall parking lot drop box
- Leave in the drop box located at the Customer Service desk at Hy-Vee
- Come into City Hall office
- ACH payment (automatic withdrawal from a checking account)
- Pay through our website: www.stormlake.org

Payments can be made via check, debit or credit card, but City Hall will also accept payments made in cash. You may also contact the City's **IVR system** at either number listed below and pay your bill via check, debit or credit card.

855.560.5641 712.213.3160
(toll free)

For more information, please contact our Utility Billing Department at 712-732-8020

Snow On Fire Hydrants

The Storm Lake Fire Department appreciates the help of citizens in removing snow from and around fire hydrants in their neighborhood to keep them free for use in times of an emergency. If you are not able to remove the snow from the hydrant in your neighborhood, you can contact the Fire Department at 712-732-8010 to let them know the location of the hydrant, and firemen or City crews will remove the snow. Thank you for your help and consideration!

For more information, visit
www.stormlake.org/winter



Log in

THINK LOCAL FIRST

Increasing awareness about the personal, community and economic benefits of choosing local, independently owned businesses FIRST.

Why Buy Locally Owned?

There are many well-documented benefits to our communities and to each of us to choosing local, independently owned businesses. We realize it is not always possible to buy what you need locally and so merely ask you to Think Local FIRST!

Top Ten reasons to Think Local - Buy Local - Be Local

1. **Buy Local -- Support yourself:** Several studies have shown that when you buy from an independent, locally owned business, rather than a nationally owned businesses, significantly more of your money is used to make purchases from other local businesses, service providers and farms -- continuing to strengthen the economic base of the community. (Click here to see summaries of a variety of economic impact studies; these include case studies showing that locally-owned businesses generate a premium in enhanced economic impact to the community and our tax base.)
2. **Support community groups:** Non-profit organizations receive an average 250% more support from smaller business owners than they do from large businesses.
3. **Keep our community unique:** Where we shop, where we eat and have fun -- all of it makes our community home. Our one-of-a-kind businesses are an integral part of the distinctive character of this place. Our tourism businesses also benefit. "When people go on vacation they generally seek out destinations that offer them the sense of being someplace, not just anyplace." ~ Richard Moe, President, National Historic Preservation Trust
4. **Reduce environmental impact:** Locally owned businesses can make more local purchases requiring less transportation and generally set up shop in town or city centers as opposed to developing on the fringe. This generally means contributing less to sprawl, congestion, habitat loss and pollution.
5. **Create more good jobs:** Small local businesses are the largest employer nationally and in our community, provide the most jobs to residents.
6. **Get better service:** Local businesses often hire people with a better understanding of the products they are selling and take more time to get to know customers.
7. **Invest in community:** Local businesses are owned by people who live in this community, are less likely to leave, and are more invested in the community's future.
8. **Put your taxes to good use:** Local businesses in town centers require comparatively little infrastructure investment and make more efficient use of public services as compared to nationally owned stores entering the community.
9. **Buy what you want, not what someone wants you to buy:** A marketplace of tens of thousands of small businesses is the best way to ensure innovation and low prices over the long-term. A multitude of small businesses, each selecting products based not on a national sales plan but on their own interests and the needs of their local customers, guarantees a much broader range of product choices.
10. **Encourage local prosperity:** A growing body of economic research shows that in an increasingly homogenized world, entrepreneurs and skilled workers are more likely to invest and settle in communities that preserve their one-of-a-kind businesses and distinctive character.

Top 10 Reasons to Support Locally Owned Businesses

1. Local Character and Prosperity

In an increasingly homogenized world, communities that preserve their one-of-a-kind businesses and distinctive character have an economic advantage.

2. Community Well-Being

Locally owned businesses build strong communities by sustaining vibrant town centers, linking neighbors in a web of economic and social relationships, and contributing to local causes.

3. Local Decision-Making

Local ownership ensures that important decisions are made locally by people who live in the community and who will feel the impacts of those decisions.

4. Keeping Dollars in the Local Economy

Compared to chain stores, locally owned businesses recycle a much larger share of their revenue back into the local economy, enriching the whole community.

5. Job and Wages

Locally owned businesses create more jobs locally and, in some sectors, provide better wages and benefits than chains do.

6. Entrepreneurship

Entrepreneurship fuels America's economic innovation and prosperity, and serves as a key means for families to move out of low-wage jobs and into the middle class.

7. Public Benefits and Costs

Local stores in town centers require comparatively little infrastructure and make more efficient use of public services relative to big box stores and strip shopping malls.

8. Environmental Sustainability

Local stores help to sustain vibrant, compact, walkable town centers-which in turn are essential to reducing sprawl, automobile use, habitat loss, and air and water pollution.

9. Competition

A marketplace of tens of thousands of small businesses is the best way to ensure innovation and low prices over the long-term.

10. Product Diversity

A multitude of small businesses, each selecting products based, not on a national sales plan, but on their own interests and the needs of their local customers, guarantees a much broader range of product choices.

Laboratory Testing Services Agreement

THIS LABORATORY TESTING SERVICES AGREEMENT (Laboratory Agreement) dated this _____ day of _____, 2018 is made between The City of Storm Lake, Iowa ("City"), located at 620 Erie Street, Storm Lake, Iowa, 50588 and Mangold Environmental Testing, Inc. ("Laboratory"), at 2004 Expansion Blvd, Storm Lake, Iowa, 50588, for the furnishing of Laboratory Testing Services to the City of Storm Lake.

WHEREAS, Laboratory has been awarded a contract by the City to provide laboratory testing services for the City's Water, Wastewater, and Stormwater departments for the fiscal year July 1, 2018 through June 30, 2019;

WHEREAS, City and Laboratory wish to memorialize the terms of the contract in this Laboratory Agreement;

Now, therefore, for adequate consideration, City and Laboratory agree as follows:

1. Laboratory shall comply with all applicable federal, state, and local laws, ordinances, codes and regulations in performing services. If Laboratory fails to meet applicable professional standards, Laboratory shall, without additional compensation, correct or revise any errors or deficiencies in times or services furnished under this Laboratory Agreement.
2. Laboratory shall perform its services in accordance with the cost per test schedule approved by City's City Council on May 7, 2018.
3. Laboratory shall electronically bill City monthly for Laboratory's services.
4. Laboratory shall abide by the following requirements:
 - A. Water and Wastewater Treatment Plant
 - a. The Laboratory shall provide coolers, sample bottles, and necessary preservatives in the appropriate sample bottles.
 - b. Laboratory shall drop off of each calendar month worth of sample bottles before the first of each month at the Water Treatment Plan. Each cooler shall contain a week's worth of sample bottles and each cooler shall have a chart inside detailing which samples are to be collected.
 - c. Each bottle shall be individually labeled and note what parameter is to be analyzed.
 - d. Laboratory shall pick up samples on required days by 3:00 p.m.
 - e. Laboratory shall be available to be on call for weekends and holidays if required.
 - f. Laboratory shall have the responsibility to ensure that the plant receives the proper bottles for every test before it is due per the City's operating permit.
 - g. Laboratory shall contact the Iowa Hygienic Lab or another lab for all tests that cannot be performed in-house. The Laboratory shall deliver those bottles to the Water Plant for collection and ship the collected samples to the outside laboratory. Laboratory shall then forward any results to Water Treatment Plant.

MANGOLD ENVIRONMENTAL TESTING, INC.

By: _____
Brent Mangold, President

Date

CITY OF STORM LAKE, IOWA

By: _____
Michael Porsch, Mayor

Date

ATTEST:

Mayra A. Martinez, City Clerk

Date

Staff Summary

5/21/2018

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Motion for June 2018 Alliant Energy Branching Out Application**

BACKGROUND: Branching Out is a nationally recognized grant program in which Alliant Energy, Trees Forever, and local communities work together to carry out community tree-planting projects. The program is designed to encourage energy efficiency, volunteer involvement, environmental awareness and community stewardship in Iowa.

Branching Out is offered exclusively to Iowa communities where Alliant Energy provides electric and/or natural gas service. Alliant Energy provides grants of \$500 to \$10,000 for community-based tree-planting projects including streets, schools, public buildings, trails, parks, entrance ways, cemeteries, and more.

For this application cycle the City of Storm Lake will be applying for trees to be planted at the King's Pointe property. City staff is asking this grant to fund the planting of 25 trees at the average cost of \$180 per tree for a total of \$4,500.

FISCAL IMPACT: For the grant match, the City will provide stakes, mulch, and tree-tie material from materials that is already owned by the City. Labor will be done with City staff and community volunteers on designated planting event day(s).

RECOMMENDATION: Staff recommends that Council approve the applying for the grant and authorizing the Mayor to sign.

ATTACHMENTS:

Description	Type
□ Application	Application



Branching out

A community grant program to plant trees and improve energy efficiency in Iowa



Trees save energy. Apply for a *Branching Out* grant today!

Branching Out is a nationally recognized grant program in which Alliant Energy, Trees Forever and your community work together to carry out community tree-planting projects. The program is designed to encourage energy efficiency, volunteer involvement, environmental awareness and community stewardship in Iowa.

Branching Out is offered exclusively to Iowa communities where Alliant Energy provides electric and/or natural gas service. Alliant Energy provides grants of \$500 to \$10,000 for community-based tree-planting projects, including streets, schools, public buildings, trails, parks, entranceways, cemeteries and more. Obtaining other grants or in-kind funding for your project is strongly encouraged and will strengthen your application. However, matching funding is not required to apply for this program. Trees Forever administers the program by providing staff to help community leaders and volunteers complete successful long-lasting projects.

Grant Cycle	Application Deadline	Grants Announced	Funding Awarded
Spring	November 1	January 15	March 1-31
Fall	June 1	August 15	September 1-30

To apply for a *Branching Out* grant, you are strongly encouraged to use the online application found at treesforever.org/branching_out. Paper applications are available from Deb Roman at droman@treesforever.org or 1-800-369-1269, extension 110. A site plan and budget page must accompany your narrative. The application process is competitive; applications must be complete. Send applications to Deb Roman at droman@treesforever.org or 770 7th Ave., Marion, IA, 52302.

Grants are awarded two times per year, to coincide with the spring and fall planting seasons. Applications are accepted on an ongoing basis throughout the year, but they are considered only in the next grant-making cycle (spring or fall). Your community may apply and receive funding for multiple projects in a single grant cycle.

Application requirements



- Projects should involve volunteers in planning, planting and caring for trees. If your community does not have an active tree committee, please form an advisory committee that will help you plan your project.
- To accommodate volunteers of all ages and abilities, trees should be no larger than 1.5" caliper or 10 gallon container (shade trees) or 4" or 10 gallon container (evergreens). This makes it easier for volunteers to handle the trees. Research shows in many cases smaller trees experience less transplant shock and begin growing quicker than larger stock.
- Select species from the recommended list (found at www.treesforever.org/branching_out). If you would like to plant something not on the list, please talk with a Trees Forever field coordinator and document that conversation as part of your application.

For more information on *Branching Out*, visit alliantenergy.com/branchingout or treesforever.org/branching_out



BRANCHING OUT GRANT APPLICATION



Instructions:

Materials must be postmarked by June 1 to be considered for the fall grant-making cycle and by November 1 to be considered for the spring grant-making cycle. Grant recipients will be announced two to three months after the application deadline.

RECIPIENT INFORMATION					
Date May 21, 2018	Grant Amount Requested \$4,500	Community / County Name City of Storm Lake		Population 10,600	
Organization/Committee Name (if applicable) City of Storm Lake					
Contact Name David M Derragon		Occupation Assistant City Manager			
Address ☐ Home ☒ Business PO Box 1086		City Storm Lake	State IA	Zip 50588	
Home Phone No. ()	Work Phone No. (712) 732-8000	Mobile Phone No. (712) 291-2524		Email derragon@stormlake.org	
Community Electric Provider Alliant		Community Natural Gas Provider MidAmerican			
Does Alliant Energy serve electricity or natural gas to the project site? ☒ Yes ☐ No					
List a minimum of four committee members or community members who will assist with planning, planting and caring for your trees.					
Name Jason Hoffman		Address ☐ Home ☒ Business PO Box 1086			
City Storm Lake	State IA	ZIP 50588	Phone No. (712) 732-8029	Email hoffman@stormlake.org	
Name John Grundman		Address ☐ Home ☒ Business PO Box 1086			
City Storm Lake	State IA	ZIP 50588	Phone No. (712) 732-8029	Email grundman@stormlake.org	
Name Dave Janning		Address ☐ Home ☒ Business PO Box 1086			
City Storm Lake	State IA	ZIP 50588	Phone No. (712) 732-8029	Email janning@stormlake.org	
Name Scott Bonebrake		Address ☐ Home ☒ Business PO Box 1086			
City Storm Lake	State IA	ZIP 50588	Phone No. (712) 732-8029	Email bonebrake@stormlake.org	
LOCAL MEDIA CONTACT					
Name, Business (Name of publication, radio station call letters, etc.) Pilot Tribune, The Times, KAYL					
Phone No. ()		Email			
I give permission to Alliant Energy and Trees Forever to reproduce and use any photographs taken at my community tree-planting event and/or that are submitted as part of our program summary report. I agree to care for our trees for no fewer than three years.					
Signature			Date May 21, 2018		
Organization grant checks made payable to: City of Storm Lake		Federal Tax ID No. 42-6005255		Anticipated tree planting event date: October 2018	

FM-0898 ECRM895878 REV. 6 05/17

Questions? Please call the Marion Trees Forever office at 1-800-369-1269, ext. 110 or 319-373-0650; fax 319-373-0528; or send email to droman@treesforever.org.

Instructions:

Please address each of the following in your proposal letter. If you need to include additional information for sections 1-9, please attach a Word document. This will avoid unnecessary delays in processing the application. Each grant request is reviewed and scored with regard to:

1. Project Description - Please describe your tree planting, including how many volunteers will be engaged in planting and how it will benefit the community. Please remember people who may not be familiar with your community will review your application. *(use additional sheets as needed)*

This tree planting will add 25 trees to the area around King's Pointe Resort. The trees will aesthetic value as well as summer cooling shading and winter wind break protection.

2. Energy-Efficiency Benefits - Trees planted in urban areas help moderate summer and winter climates. In the summer, trees cool their immediate surroundings through evaporative cooling and by shading built surfaces such as streets, sidewalks, parking lots, trails and buildings. In the winter, trees help break up and redirect cold winter winds from striking buildings. Please discuss how your tree planting relates to energy-efficiency. *(use additional sheets as needed)*

The trees will provide shade to the property. Shade assist with cooling. Redirection of stronger winds will occur in the winter months.

3. Care and Maintenance - Newly planted trees require a significant amount of care to get established. Describe your tree care plan for the first two years which should include watering, mulching, pruning, and possibly staking. Who is responsible for maintenance? *(use additional sheets as needed)*

City of Storm Lake staff and King's Pointe staff will work collaboratively to maintain the health of the trees by providing watering and mulch.

4. Education and Advocacy - How will you provide education about the planting and care and benefits of trees to members of your community (including energy-efficiency benefits)? Trees Forever field coordinators will work with you to organize a presentation to a group in your community such as a council, service club or school group. *(use additional sheets as needed)*

The City of Storm Lake will provide training and education to those assisting with the tree planting to ensure they understand the care and maintenance necessary for newly planted trees.

5. Volunteer Involvement and Community Awareness - Explain how volunteers will be involved in this project. Tell us how the volunteers you've identified in the committee list provide a broad representation of your community. How will you promote your tree planting within your area? Will local media be invited to attend? Will you engage local elected officials? How will you recognize program partners (Alliant Energy and Trees Forever)? Trees Forever field coordinators will assist and/or attend your planting; please provide planting date well in advance. *(use additional sheets as needed)*

The City of Storm Lake, through our media partners, will solicit community volunteer groups for participation of planting the new trees. Elected officials are supportive and will encourage resident participation in the project.

6. Diversity - Many Iowa communities have an overabundance of maples, crab apples and ash trees, leaving them susceptible to devastation by future insect and/or pest threats. Due to the threat of Emerald Ash Borer, no ash trees will be funded. What species and how many of each species will you plant? Please describe how you are addressing diversity either within your project, or how your project diversifies your community's overall tree makeup. Does your community have an inventory of trees and if so, how does it factor into your species selection? Fruit trees are allowed, but should not make up more than 50% of the total number of trees requested. *(use additional sheets as needed)*

The planting of these trees will enhance the diversity of trees in the community and facilitate the replacement of approximately 8000 ash trees in the community.

7. Aerial Map and Site Plan - Please upload or include an aerial map of your community and highlight area(s) of town where you plan to plant. In addition, please provide a site plan sketch. This may be a simple hand drawing, and should include major roads, spacing, location of trees and overhead power lines, and a north directional arrow. Maximum size of site plan sketch is 8.5" x 11". *(use additional sheets as needed)*

Included

8. Budget Worksheet - Please complete the worksheet on page four. Obtaining other grants or in-kind funding for your project is strongly encouraged and will strengthen your application. However, matching funding is not required to apply for this program. You are strongly encouraged to get two estimates from nurseries in your area as you plan your project. Keep in mind many nurseries are willing to discuss discounts for volunteer-led community projects. This can be considered an in-kind donation and can be recorded as part of the matching funds shown on the budget page. Branching Out funds can only be used for trees. Shrubs, mulch and planting costs are not allowable. *(use additional sheets as needed)*

Included

9. Other Support Materials - Letters of support from community members, verification of other funding, photos, etc. *(use additional sheets as needed)*

We encourage you to email your completed application and supporting documents to droman@treesforever.org or you can mail your documents to:

Trees Forever, c/o *Branching Out*, 770 7th Ave., Marion, IA 52302

BUDGET WORKSHEET FOR COMMUNITY TREE PLANTING APPLICATION

Community: City of Storm Lake

Trees

Qty.	Species	Size*	Cost/Tree	Total Cost
25	Maple		\$180	\$4,500
25	Total Number of Trees		Total Cost of Trees	\$4,500

Budget

*Trees should be no larger than 1.5 inch caliper or 10 gallon container (shade trees) or 4 feet or 10 gallon container (evergreens).

Requested Funds for Trees \$4,500

Matching Funds**

Item	Value/Cost
City of Storm Lake Staff	\$4,500
Total Matching Funds	\$4,500

**Obtaining other grants or in-kind funding for your project is strongly encouraged and will strengthen your application. However, matching funds are not required to apply for this program.

Staff Summary

5/21/2018

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Worksession- Draft Ordinance Amending Chapter 3-1
Garbage Storage and Collection**

BACKGROUND: The following are the items that have been amended in the draft ordinance

FISCAL IMPACT: The amendments are below:

- Each person who shall store garbage or recyclable materials out of doors on premises owned or occupied by that person or who places garbage out of doors in a place readily accessible to the collector for collection shall provide and use cans suitable in capacity for the storage of garbage and recyclable materials accumulating in a normal collection period of seven days.
- All garbage or recyclable materials stored out of doors or placed out of doors for collection, except for the occasional discarded item too large for a can, shall be stored or placed in cans that have a capacity of at least thirty-two (32) gallons. The collector may limit the maximum size of the can provided the limit is not less than thirty-two (32) gallons.
- A person who places a can in any city-owned street right-of-way adjacent to a public street, for the purpose of garbage collection, shall not do so earlier than 7:00 a.m. on the day preceding the day scheduled for garbage collection for such person's residence and shall cause the can to be removed from such location by 7:00 a.m. on the day following the day scheduled for garbage collection for such person's residence.

RECOMMENDATION: Council provide direction to staff on recommendations to amended draft ordinance

ATTACHMENTS:

Description

Type

ORDINANCE NO. _____

ORDINANCE AMENDING CHAPTER 3-1 OF TITLE III OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED AGARBAGE STORAGE AND COLLECTION, TO REVISE REQUIREMENTS RELATING TO THE STORAGE OF GARBAGE OUT OF DOORS BY RESIDENTIAL CUSTOMERS

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Chapter 3-1 of Title III of the City Code of the City of Storm Lake, Iowa should be amended to revise some requirements relating to the storage of garbage out of doors;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Chapter 3-1 of Title III of the City Code of the City of Storm Lake, Iowa, is hereby amended as follows:

a. Section 3-1-3, captioned, “Duty to Provide Cans,” is deleted and, in lieu thereof, the following new Section 3-1-3, captioned “Duty to Provide Cans,” is inserted:

Section 3-1-3 Duty To Provide Cans

Except as otherwise provided in this Section 3-1-3, each person who shall store garbage or recyclable materials out of doors on premises owned or occupied by that person or who places garbage out of doors in a place readily accessible to the collector for collection shall provide and use cans suitable in capacity for the storage of garbage and recyclable materials accumulating in a normal collection period of seven days. The foregoing shall not be construed as requiring a can of sufficient capacity for the occasional discarded item which is too large for a can if discards of this type are not regularly recurring. All garbage or recyclable materials stored out of doors or placed out of doors for collection, except for the occasional discarded item too large for a can, shall be stored or placed in cans that have a capacity of at least thirty-two (32) gallons. The collector may limit the maximum size of the can provided the limit is not less than thirty-two (32) gallons.

All cans provided shall be kept covered and reasonably clean at all times. They shall be placed in a position readily accessible to the collector outside of buildings but not in alleys or streets; provided, however, that persons storing garbage in commercially zoned districts or residential complexes of 4 or more units may store garbage and recyclable materials discretely on their own property or in the alley in cans or other commercial containers if such cans or containers are stored immediately adjacent to the adjoining building.

A person who places a can in any city-owned street right-of-way adjacent to a public street, for the purpose of garbage collection, shall not do so earlier than 7:00 a.m. on the day preceding the day scheduled for garbage collection for such person's residence and shall cause the can to be removed from such location by 7:00 a.m. on the day following the day scheduled for garbage collection for such person's residence.

b. Section 3-1-4, captioned, "Accumulation And Deposit of Garbage Or Recyclable materials Prohibited," is deleted and, in lieu thereof, the following new Section 3-1-4, captioned "Accumulation And Deposit of Garbage Or Recyclable Materials Prohibited," is inserted:

Section 3-1-4 Accumulation And Deposit Of Garbage Or Recyclable Materials Prohibited

No person shall permit garbage or recyclable materials to accumulate upon premises owned or occupied by him or her if such accumulation would violate the purpose of this Chapter as set out in 3-1-1 nor shall any person deposit any garbage or recyclable materials upon any other premises except the premises of the Sanitary Disposal Project for Buena Vista County, which is the transfer station and recycling center of the Buena Vista County Solid Waste Commission, unless such person has been authorized by the owner of the premises to deposit such materials there.

c. Section 3-1-13, captioned, "Disposal," is deleted and, in lieu thereof, the following new Section 3-1-13, captioned "Disposal," is inserted:

Section 3-1-13 Disposal

All persons collecting garbage, recyclable materials and yard waste by contract or under permit shall utilize the Sanitary Disposal Project for Buena Vista County, which is the transfer station and recycling center of the Buena Vista County Solid Waste Commission, for the deposit of such collected garbage, recyclable materials and yard waste.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in effect January 1, 2019, following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/21/2018

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Worksession- Draft Ordinance Amending Chapter 5-8 of the Housing Code**

BACKGROUND: The ordinance revisions are below:

- Registration fees will be removed and added in the yearly fee resolution
- Only new landlords will have to attend training
- The owner or the owner's designated manager shall inspect all required smoke detectors in his rental unit or units between July 1 and July 31 at the beginning of each fiscal year ending June 30 and again between January 1 and January 31 of the same fiscal year. The owner or the owner's designated manager shall ensure that all such smoke detectors are installed and working properly. Within ten days of each period allowed by this ordinance for the required inspection of smoke detectors, the owner or the owner's designated manager shall submit a written certification to the City Clerk, on a form prescribed by the City of Storm Lake, Iowa, in which the owner or the owner's designated manager certifies that, at the time of the inspection, all smoke detectors required by the housing code were properly installed in the locations required by such code and that all such smoke detectors were working properly.

Additional updates will be made in the Administrative Policy

FISCAL IMPACT:

RECOMMENDATION: City Council review the draft changes and provide staff direction

ATTACHMENTS:

Description	Type
☐ Housing Code - Draft	Ordinance

ORDINANCE NO. _____

ORDINANCE AMENDING CHAPTER 5-8 OF TITLE V OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED "HOUSING CODE," TO REVISE REQUIREMENTS RELATING TO THE INSPECTION OF RESIDENTIAL RENTAL UNITS

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Chapter 5-8 of Title V of the City Code of the City of Storm Lake, Iowa should be amended to revise some requirements relating to the City's inspection of residential rental units;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Chapter 5-8 of Title V of the City Code of the City of Storm Lake, Iowa, is hereby amended as follows:

a. Section 5-8-9, captioned, "REGISTRATION; REGISTRATION FEES," is deleted and, in lieu thereof, the following new Section 5-8-9, captioned "REGISTRATION; REGISTRATION FEES," is inserted:

Section 5-8-9 REGISTRATION; REGISTRATION FEES

The owner or owners of each residential unit held out for rental to the public shall register that rental unit and their ownership thereof with the City by filling out a form approved by the City Manager. Such registration shall be done annually during the period July 1 of each fiscal year through and including August 31 of such fiscal year. For new rental housing, housing newly converted to rental housing, or new ownership of rental housing, such registration shall take place within the thirty (30) day period immediately following the change of ownership or first occupancy of a rental unit by a tenant or tenants. Owners shall pay a registration fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa. The owner or owners shall pay an additional late registration fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa for any rental unit which is not registered within the time frame set forth above. If a rental unit is registered for the fiscal year July 1 to June 30 of the following year and it is sold or conveyed to a new owner during the fiscal year, the old owner shall notify the City Clerk of the change of ownership. The City shall not assess a fee for recording a change of ownership.

The owner or the owner's designated manager shall attend a training session for rental unit owners given by the City within twelve (12) months of the first

registration of a rental unit or units by the owner of such unit or units in the City of Storm Lake, Iowa. The housing inspectors providing such training shall provide persons attending such training with a certificate which documents their attendance.

The City Housing Inspector is hereby authorized to schedule such inspections of the rental units as are required to ensure compliance and shall attempt to work with the owner or owners to find a mutually agreeable time during business hours to make the inspection. At the time scheduled for the inspection, the owner or owners shall ensure that one or more of them are available to show the premises or they may arrange to have the premises shown by any other responsible adult they may designate. If the inspector arrives at the time scheduled and no person is available to show the premises to him, the owner or owners shall pay a "no show" fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa and the inspection shall be rescheduled for the earliest appropriate time.

If the housing inspector discovers conditions not in compliance with the housing code, the inspector shall so notify the owner or owners and shall set a date by which the violations shall be brought into compliance. The amount of time allowed by the inspector shall vary depending upon the circumstances with the greatest urgency being required for those violations which pose a serious threat to human health or safety. At the expiration of the time in which the violation must be brought into compliance, the housing inspector shall reinspect the premises to determine compliance. A fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa shall be charged for the first reinspection and all additional reinspections which are required because of an owner's failure to bring a unit into compliance following the housing inspector's initial notification to the owner of conditions that are not in compliance with the housing code.

The owner or the owner's designated manager shall inspect all required smoke detectors in his rental unit or units between July 1 and July 31 at the beginning of each fiscal year ending June 30 and again between January 1 and January 31 of the same fiscal year. The owner or the owner's designated manager shall ensure that all such smoke detectors are installed and working properly. Within ten days of each period allowed by this ordinance for the required inspection of smoke detectors, the owner or the owner's designated manager shall submit a written certification to the City Clerk, on a form prescribed by the City of Storm Lake, Iowa, in which the owner or the owner's designated manager certifies that, at the time of the inspection, all smoke detectors required by the housing code were properly installed in the locations required by such code and that all such smoke detectors were working properly. Compliance with this smoke detector inspection requirement by an owner shall be one factor that the housing inspector may consider in determining the frequency of inspections by the housing inspector of any unit owned by the owner.

b. Section 5-8-11 captioned, AMUNICIPAL INFRACTION,@ is deleted and, in lieu thereof, the following new Section 5-8-11, captioned “MUNICIPAL INFRACTION,” is inserted:

Section 5-8-11 MUNICIPAL INFRACTION

Violation of any of the requirements set forth in this Chapter shall constitute a municipal infraction. Normally, if the Housing Inspector/Building Official discovers deficiencies that require correction, a municipal infraction will not be filed unless the owner fails to correct the deficiencies within the time allowed but they may, if circumstances warrant, file a municipal infraction upon initial discovery of a violation.

In addition, any person who knowingly makes a false statement in a certification required under Section 5-8-9 with respect to smoke detectors commits a municipal infraction and shall be subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in effect September 1, 2018, following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/21/2018

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **City Council Requested Items**

BACKGROUND: Future City Council Work Sessions:

Unscheduled Items:

1. Review of City Code 10-6-2 and 10-6-3 Related to Sidewalk and Right of Ways for the June 18th, 2018 Regular City Council Meeting (City Staff)

Two Council members must concur for item to be considered in any future council meeting.

Scheduled:

1. None at this time

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: Concurrence for each item to be considered for a specified City Council Meeting work session or deny work session consideration for the following items:

1. Review of City Code 10-6-2 and 10-6-3 Related to Sidewalk and Right of Ways for the June 18th, 2018 Regular City Council Meeting (City Staff)