

**CITY OF STORM LAKE  
REGULAR COUNCIL MEETING, CITY HALL  
COUNCIL CHAMBERS**

**JULY 16, 2018**

**5:00 PM**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**AGENDA**

- A. **Consideration of Changes in Agenda and Setting the Agenda**
- B. **Disclosure by City Council Members**
- 1. Hear the Public
- 2. Consent Agenda
  - A. **Resolution No. 05-R-2018-2019 Approving Consent Agenda**
  - B. **Buy Local Information**
  - C. **Code Enforcement Summary Information**
  - D. **Resolution No. 05-R-2018-2019 Approving Requests Associated With the 2018 Kiwanis Triathlon**
  - E. **Resolution No. 05-R-2018-2019 Approving Requests Associated With the 2018 Kiwanis Car Show & Santa's Castle Labor Day Weekend Event**
  - F. **Resolution No. 05-R-2018-2019 Approving Requests Associated with the 2018 SLHS Beach Party**
- 3. **Iowa Lake's Corridor Update**
- 4. **Motion to Untable and Motion to Approve Storm Lake Marina Operator Contract Amendment No. 1**
- 5. **Consideration of Revised Storm Lake Marina Operator Contract Amendment No. 1**
- 6. **Public Hearing on City of Storm Lake's Hazard Mitigation Plan**
- 7. **Resolution No. 06-R-2018-2019 Adopting the City of Storm Lake Hazard Mitigation Plan for Buena Vista County**
- 8. **Ordinance No. 01-O-2018-2019 Amending Chapter 5-8 of the Housing Code**
- 9. **Public Hearing for Ordinance Amending Chapter 3-1 Garbage Storage and Collection**
- 10. **First Reading for Ordinance No. 02-O-2018-2019 Amending Chapter 3-1 Garbage Storage and Collection**
- 11. Adjourn

### ***Meeting Protocol***

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

*\*If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

*\*\*Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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## Staff Summary

7/16/2018

Agenda Item # A.



City of Storm Lake  
PO Box 1086  
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**REPORT TO:** Honorable Mayor and City Council

**FROM:**

**SUBJECT:** Consideration of Changes in Agenda and Setting the Agenda

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDATION:**

## Staff Summary

7/16/2018

Agenda Item # B.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
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**REPORT TO:** Honorable Mayor and City Council

**FROM:**

**SUBJECT:** Disclosure by City Council Members

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDATION:**



## Staff Summary

7/16/2018

Agenda Item # A.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** **Resolution No. 05-R-2018-2019 Approving Consent Agenda**

**BACKGROUND:** The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the July 2, 2018 City Council Minutes
- Approve renewal liquor license for El Mexicano and Casey's General Store #3030
- Approve Re-appointment Tony Statz, Andriette Wickstrom and Trevina Jefferson to the Planning and Zoning Commission, Brian Oakleaf to the Landfill Commission, Mary Beth Andrews and Robert Payer to the Mayor's Advisory Committee Parks, Trees and Urban Forest.
- Approve the Code Enforcement Summary information (see staff summary)
- Approve request associated with the 2018 Kiwanis Triathlon (see staff summary)
- Approve request associated with the 2018 Kiwanis Car Show and Santa's Castle Fundraiser (see staff summary)
- Approve request associated with the 2018 SLHS Beach Party (see staff summary)

**FISCAL IMPACT:** The City will pay the following expenditures:

- List of Bills - \$531,494.68
- King's Pointe & Sunrise Pointe Golf Course Bills - \$143,292.54

The City will receive the following revenues:

- Liquor license renewal - \$375.00

**RECOMMENDATION:** Approve Consent Agenda

### ATTACHMENTS:

Description

Type

|   |                                               |                 |
|---|-----------------------------------------------|-----------------|
| ▢ | Resolution No. 05-R-2018-2019                 | Resolution      |
| ▢ | Minutes - July 2, 2018                        | Minutes         |
| ▢ | List of Bills                                 | List of Bills   |
| ▢ | King's Pointe and Golf Course - List of Bills | List of Bills   |
| ▢ | El Mexicano Application                       | Application     |
| ▢ | El Mexicano Report                            | Backup Material |
| ▢ | Casey's Store #3030 Application               | Application     |
| ▢ | Casey's Store #3030 - Report                  | Backup Material |

## **RESOLUTION NO. 05-R-2018-2019**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Consent Agenda which includes a list of bills, list of King's Pointe and Sunrise Pointe Golf Course bills and to prorate to the appropriate funds.

To further approve the minutes as presented to the Council for the regular City Council meeting July 2, 2018 Council meeting.

To further approve a liquor license renewals for Casey's Store #3030 and El Mexicano.

To further approve Re-appointment Tony Statz, Andriette Wickstrom and Trevina Jefferson to the Planning and Zoning Commission, Brian Oakleaf to the Landfill Commission. Mary Beth Andrews to the Mayor's Advisory Committee Parks, Trees and Urban Forest.

To further approve the Code Enforcement Summary information.

To further approve the requests associated with the 2018 Kiwanis Triathlon for Saturday, August 18, 2018 beginning on or about 8:00 am. Requesting the use of Awaysis Park and the Awaysis Park beach from 4:00am until 12:00pm, closure of the west Awaysis Park parking lot from 4:00am until 12:00pm, event permit to be issued with approved routes, Noise Variance at the Awaysis Park venue from 7:00am until 12:00pm

To further approve the requests associated with the 2018 Kiwanis Car Show and Santa's Castle Fundraiser for September 2, 2018 in Chautauqua Park. Permission to use Chautauqua Park for the event venue, to fence off the western side of Chautauqua Park to create the car show venue and for the use of city fencing, for food & craft sales in the park venue, for games within the venue, to close Chautauqua Park Drive from the park's maintenance building west to Lakeshore Drive from 8:00am until 5:00pm, and noise variance for the venue from 8:00am until 5:00pm for vehicle engine performances and amplified music.

To further approve the request associated with the 2018 Storm Lake High School Beach Party for Thursday, September 6, 2018 from 5:00 pm until 8:00 pm in the 600 block of Lake Avenue. Approve closure of the 600 block of Lake Avenue from 4:00pm until 9:00pm on 9-6-2018, food sales, merchandise sales and games within the venue, and Noise Variance for the venue from 4:00 pm until 9:00 pm.

PASSED AND APPROVED this 16<sup>rd</sup> day of July, 2018.

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Michael Porsch, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,  
JULY 2, 2018 5:00 P.M.**

Present: Mayor Michael Porsch, Council Members Jose Ibarra, Tyson Rice, Dan Smith, Bruce Carlson, and Bruce Engelmann. Absent: None.

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Building Official Scott Olesen, Library Director Elizabeth Huff, Wastewater Treatment Plant Superintendent Mark Streed, Finance Director Brian Oakleaf, Staff Accountant Tyler Gibbins, and City Clerk Mayra Martinez

Mayor Porsch called the meeting to order at 5:00pm.

**Disclosure by City Council Members** – Council Member Rice abstained from Agenda Item 10 in regards to amending Ordinance Chapter 5-8 of the Housing code as he owns rental properties. Council Member Ibarra abstained from approving the Zone Entertainment payment that is included in the list of bills.

**Agenda** – Moved by Council Member Smith to approve the July 2, 2018 City of Storm Lake Council Meeting Agenda as submitted. Seconded by Council Member Ibarra. All ayes. Motion carried.

**Hear the Public** – Candy Clough (500 Larchwood) approached the City Council in regards to the parking restrictions during a snow ban.

**Consent Agenda** – Moved by Council Member Rice to approve the consent agenda which includes the list of bills check #'s 58684 through #58804 and ach batches # 2018.06.20, 2018.06.25, and 2017.07.02, and King's Pointe and Sunrise Pointe disbursements. Approve the June 18, City Council minutes, appointing Patrick Mullaney to the library board, re-appointment of Doug White and Sarah Huddleston to the Airport Commission, and re-appointment of Sarah Freking and Susan Lyngass to the Library Board. Approve 404 Terrence and 1616 Violet Lane applications for One Dollar Building Permit Incentive for New Dwellings. Approve SLPD Code Enforcement Summary information from May 4, 2018 through June 24, 2018. Approve noise variance for Central Bank's movie night out event on August 11, 2018 from 8:00 pm until 11:00 pm. Seconded by Council Member Carlson. Vote: All ayes with Council Member Ibarra abstaining from approving the Zone Entertainment payment approval included in the list of bills. Motion carried.

**Honoring Band Trustee** – Moved by Council Member Rice to adopt Resolution No. 01-R-2018-2019 Honoring Band Trustee Clinton Hofermann for 70 Years of Service to the City of Storm Lake and dedicating the 3<sup>rd</sup> of July 2018 concert in his honor. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

**RESOLUTION NO. 01-R-2018-2019**

A RESOLUTION HONORING BAND TRUSTEE CLINTON HOFERMAN FOR SERVICE TO THE CITY OF STORM LAKE, IOWA.

WHEREAS, Clinton Hoferman as a member of the Storm Lake Municipal Band for seventy (70) years made significant contributions to the City; and

WHEREAS, Clinton Hoferman served as a Band Trustee for the City of Storm Lake from September 9, 2008 to his passing on May 13, 2018; and

WHEREAS, The Storm Lake Municipal Band dedicated the 3<sup>rd</sup> of July 2018 concert in honor of Clint Hoferman; and

WHEREAS, Clinton Hoferman's contributions are greatly appreciated and will be missed by all in the community.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Storm Lake sends its deepest condolences to the family and friends of Clinton Hoferman in honor of his commitment to our community.

Passed by the City Council and signed by the Mayor this 2nd of July, 2018.

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Michael Porsch, Mayor

ATTEST:

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Mayra Martinez, City Clerk

**Alliant Energy Report** - Rebecca Gisel from Alliant Energy presented the Alliant Energy's community annual partnership assessment report.

**Hazard Mitigation Plan** – Moved by Council Member Rice approving scheduling a public hearing for July 16, 2018 at 5:00 pm in Regards to Adopting the City of Storm Lake's Hazard Mitigation Plan. Seconded by Council Member Smith. Vote: All ayes. Motion carried.

**Storm Lake Marina** – Moved by Council Member Carlson to table the Storm Lake Marina Operator Contract Amendment No. 1 to July 16, 2018 regular City Council meeting. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

**2017 Airport** – Moved by Council Member Carlson to adopt Resolution No. 02-R-2018-2019 approving Change Order #1 reduction of \$3,279.52 for the 2017 Airport Improvement- Runway 13/31 Subdrain Installation Project. Total contract after change order #1 is \$172,580.69. Seconded by Council Member Smith. Vote: All ayes. Motion carried.

**RESOLUTION NO. 02-R-2018-2019**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 1 to the contract with King Construction for the 2017 Airport Improvement – Subdrain Installation Project, a deduction of \$3,279.52 to the contract for final balancing of quantities used.

Cost of Change Order No. 1 is a deduction of \$3,279.52 to the contract. Total contract cost after Change Order No. 1 is \$172,580.69

PASSED AND APPROVED this 2<sup>nd</sup> day of July, 2018.

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Michael Porsch, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

Moved by Council Member Rice to adopt Resolution No. 03-R-2018-2019 for final acceptance of the 2017 Airport Improvement - Runway 13/31 Subdrain Installation Project and approving Payment of Retainage. Seconded by Council Member Ibarra. Vote: All ayes. Motion carried.

### **RESOLUTION NO. 03-R-2018-2019**

#### **RESOLUTION ACCEPTING PUBLIC IMPROVMENT**

WHEREAS, the City Council of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with King Construction, Wall Lake, Iowa with regards to the 2017 Airport Improvement – Subdrain Installation Project.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and condition of said contract, plans, and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specification and form of contract, and the total final contract price is \$172,580.69.

PASSED AND APPROVED this 2nd day of July, 2018.

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Michael Porsch, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**10<sup>th</sup> and Ontario Stormwater Improvement Project** – Moved by Council Member Ibarra to adopt Resolution No. 04-R-2018-2019 for Change Order No. 1 for an increase of \$1,500.00 to the contract with Healy Excavating, of Lake View, Iowa for the 10th and Ontario Storm Water Improvements Project. Total contract after change order #1 is \$1,432,754.21. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

**RESOLUTION NO. 04-R-2018-2019**

RESOLUTION APPROVING CHANGE ORDER NO. ONE TO THE 10<sup>th</sup> AND ONTARIO STORM WATER IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. To approve Change Order No. 1 to the contract with Healy Excavating, of Lake View, Iowa for the 10<sup>TH</sup> and Ontario Storm Water Improvements Project. Change Order No. 1 is for the reconstruction of sanitary sewer service discovered during construction of storm sewer on 7<sup>th</sup> Street.

Change Order No. 1 includes the additional work for \$1,500.00.

Total amount of change order #1 is \$1,500.00. Total of contract after Change Order No. 1 is \$1,432,754.21.

PASSED AND APPROVED this 2nd day of July, 2018.

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Michael Porsch, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**Housing Code** - Moved by Council Member Ibarra to approve 2nd reading of Ordinance No. 01-O-2018-2019 amending Chapter 5-8 of the Housing Code. Seconded by Council Member Engemann. Vote: All ayes with Council Member Rice abstaining. Motion carried.

**Garbage Storage and Collection** – Moved by Council Member Smith to approve setting public hearing for July 16, 2018 at 5:00 pm for Ordinance Amending Chapter 3-1 Garbage Storage and Collection. Seconded by Council Member Ibarra. Vote: All ayes. Motion carried.



These are draft minutes Subject to Final Council Approval

**Worksession - Chapter 10-6 Public Ways** – Building Official Olesen provided to the council a couple of suggestions for the Storm Lake Code Chapter 10-6 Public Ways.

**City Council Requested Items** – Council Member Carlson and Smith requested to have the Library's kitchen reviewed at future City Council meeting.

**Adjournment** – Moved by Council Member Carlson to adjourn the meeting at 5:54 pm. Seconded by Council Member Ibarra. Vote: All ayes. Motion carried.

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Michael Porsch, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

UNAVAILABLE

|                            |                                                    |           |
|----------------------------|----------------------------------------------------|-----------|
| AFLAC                      | PR Batch 00001.07.2018 Aflac Pretax                | 488.29    |
| AFLAC                      | PR Batch 00001.07.2018 Aflac After tax             | 37.63     |
| ARCH TYLER                 | Refund Check                                       | 9.28      |
| ARCH TYLER                 | Refund Check                                       | 17.92     |
| ARCH TYLER                 | Refund Check                                       | 4.82      |
| ARCH TYLER                 | Refund Check                                       | 0.65      |
| ARCH TYLER                 | Refund Check                                       | 2.27      |
| ARIAS GUTIERREZ ELISEO     | Refund Check                                       | 12.30     |
| ARIAS GUTIERREZ ELISEO     | Refund Check                                       | 17.82     |
| ARIAS GUTIERREZ ELISEO     | Refund Check                                       | 3.77      |
| ARIAS GUTIERREZ ELISEO     | Refund Check                                       | 0.86      |
| ARIAS GUTIERREZ ELISEO     | Refund Check                                       | 1.78      |
| CARNEY VICKI               | Refund Check                                       | 61.54     |
| CASTANEDA JUAN/ TABETHA    | Refund Check                                       | 20.00     |
| CASTANEDA JUAN/ TABETHA    | Refund Check                                       | 27.74     |
| CASTANEDA JUAN/ TABETHA    | Refund Check                                       | 4.38      |
| CASTANEDA JUAN/ TABETHA    | Refund Check                                       | 1.40      |
| CASTANEDA JUAN/ TABETHA    | Refund Check                                       | 2.06      |
| City of Storm Lake         | PR Batch 00001.07.2018 Dental employee/child       | 3.00      |
| City of Storm Lake         | PR Batch 00001.07.2018 Dental insurance employee c | 24.96     |
| City of Storm Lake         | PR Batch 00001.07.2018 Dental employee/spouse      | 31.95     |
| City of Storm Lake         | PR Batch 00001.07.2018 Dental insurance family     | 90.20     |
| City of Storm Lake         | PR Batch 00001.07.2018 125 Flexible Benefits       | 1,101.71  |
| City of Storm Lake         | PR Batch 00001.07.2018 Flex- Child Care            | 38.46     |
| City of Storm Lake         | PR Batch 00001.07.2018 Health Insurance Family     | 2,669.10  |
| City of Storm Lake         | PR Batch 00001.07.2018 Health Insurance Single     | 471.39    |
| Collection Services Center | PR Batch 00001.07.2018 Child Support Payments to I | 374.76    |
| DEL VALLE GOMEZ AIDALIZ    | Refund Check                                       | 13.57     |
| DEL VALLE GOMEZ AIDALIZ    | Refund Check                                       | 22.07     |
| DEL VALLE GOMEZ AIDALIZ    | Refund Check                                       | 6.41      |
| DEL VALLE GOMEZ AIDALIZ    | Refund Check                                       | 0.94      |
| DEL VALLE GOMEZ AIDALIZ    | Refund Check                                       | 3.02      |
| EFTPS                      | PR Batch 00001.07.2018 Federal Income Tax          | 11,961.22 |
| EFTPS                      | PR Batch 00001.07.2018 FICA Employee Portion       | 5,707.70  |
| EFTPS                      | PR Batch 00001.07.2018 FICA Employer Portion       | 5,707.70  |
| EFTPS                      | PR Batch 00001.07.2018 Medicare Employee Portion   | 1,997.30  |
| EFTPS                      | PR Batch 00001.07.2018 Medicare Employer Portion   | 1,997.30  |
| FARNSWORTH JAMES           | Refund Check                                       | 5.98      |
| FARNSWORTH JAMES           | Refund Check                                       | 10.67     |
| FARNSWORTH JAMES           | Refund Check                                       | 3.27      |
| FARNSWORTH JAMES           | Refund Check                                       | 0.42      |
| FARNSWORTH JAMES           | Refund Check                                       | 1.54      |
| ICMA Retirement Trust 457  | PR Batch 00001.07.2018 ICMA                        | 1,780.00  |
| ICMA Retirement Trust 457  | PR Batch 00001.07.2018 ICMA City Paid              | 403.88    |
| ICMA Retirement Trust 457  | PR Batch 00001.07.2018 ICMA City paid for Police   | 438.01    |
| Iowa Public Employees      | PR Batch 00001.07.2018 IPERS                       | 5,322.57  |
| Iowa Public Employees      | PR Batch 00001.07.2018 IPERS City Share            | 7,988.00  |
| IRELAND CANDACE            | Refund Check                                       | 2.67      |
| IRELAND CANDACE            | Refund Check                                       | 3.81      |
| IRELAND CANDACE            | Refund Check                                       | 0.61      |
| IRELAND CANDACE            | Refund Check                                       | 0.18      |
| IRELAND CANDACE            | Refund Check                                       | 0.29      |
| ITT Hartford AMS RPVA      | PR Batch 00001.07.2018 457 Hartford                | 500.00    |
| LAZCANO LETICIA            | Refund Check                                       | 57.98     |
| LOPEZ ROMERO YOLEGNI       | Refund Check                                       | 15.54     |
| LOPEZ ROMERO YOLEGNI       | Refund Check                                       | 22.29     |
| LOPEZ ROMERO YOLEGNI       | Refund Check                                       | 4.38      |

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

|                           |                                                    |           |
|---------------------------|----------------------------------------------------|-----------|
| LOPEZ ROMERO YOLEGNI      | Refund Check                                       | 1.08      |
| LOPEZ ROMERO YOLEGNI      | Refund Check                                       | 2.06      |
| MC ILVENNA AMANDA         | Refund Check                                       | 2.26      |
| MC ILVENNA AMANDA         | Refund Check                                       | 3.72      |
| MC ILVENNA AMANDA         | Refund Check                                       | 1.01      |
| MC ILVENNA AMANDA         | Refund Check                                       | 0.16      |
| MC ILVENNA AMANDA         | Refund Check                                       | 0.47      |
| Muni Fire/Police Retire   | PR Batch 00001.07.2018 Muni Police/Fire Pension    | 3,710.72  |
| Muni Fire/Police Retire   | PR Batch 00001.07.2018 Muni Police/Fire Pension Ci | 10,271.60 |
| PADILLA YOSELINE          | Refund Check                                       | 15.93     |
| PADILLA YOSELINE          | Refund Check                                       | 37.71     |
| PADILLA YOSELINE          | Refund Check                                       | 10.50     |
| PADILLA YOSELINE          | Refund Check                                       | 1.11      |
| PADILLA YOSELINE          | Refund Check                                       | 4.94      |
| PENA JUTAMAT AND THOMAS   | Refund Check                                       | 12.71     |
| PENA JUTAMAT AND THOMAS   | Refund Check                                       | 18.22     |
| PENA JUTAMAT AND THOMAS   | Refund Check                                       | 3.70      |
| PENA JUTAMAT AND THOMAS   | Refund Check                                       | 0.89      |
| PENA JUTAMAT AND THOMAS   | Refund Check                                       | 1.74      |
| SCHULTE LIA               | Refund Check                                       | 95.93     |
| Teamsters Local Union 554 | PR Batch 00001.07.2018 Union Dues                  | 283.50    |
| Treasurer State Of Iowa   | PR Batch 00001.07.2018 State Income Tax            | 5,926.92  |

|                    |                           |                  |
|--------------------|---------------------------|------------------|
| <b>UNAVAILABLE</b> | <b>Department Total =</b> | <b>69,906.24</b> |
|--------------------|---------------------------|------------------|

**Police Department**

|                                                      |                                                       |           |
|------------------------------------------------------|-------------------------------------------------------|-----------|
| Alta Body Shop                                       | June 2018 Towing Services                             | 1,530.00  |
| Buena Vista County Sheriff's Reserve                 | Reserve Services- Lake Fest 2018                      | 230.00    |
| Buena Vista County Sheriff's Reserve                 | Reserve Services- July 4th Events                     | 600.00    |
| Buena Vista Regional Medical Center                  | ID Nametag                                            | 5.00      |
| Color-ize Inc                                        | Envelopes                                             | 102.60    |
| Genesis Development                                  | Janitorial Services- June 2018                        | 600.00    |
| Iowa Law Enforcement Academy                         | Test Evaluation Services                              | 600.00    |
| Jack's Uniforms & Equipment                          | Uniform- Bauer                                        | 58.94     |
| JNB Acquisition Corporation                          | Copier Maintenance Agreement                          | 177.00    |
| Long Lines Broadband                                 | Phone Service July 2018                               | 250.27    |
| Neuroth Kevin                                        | Garbage Service June 2018                             | 24.50     |
| NW IA YES Center                                     | Transportation Services                               | 36.00     |
| O'Reilly Auto Parts                                  | Transmission Fluid                                    | 11.98     |
| Occupational Medicine at Riverside UnityPoint Clinic | Physical Testing- Feathers                            | 942.45    |
| Prosser Mark                                         | Washington DC Airfare & Registration (Parial due to s | 385.96    |
| Rebnord Technologies Inc                             | Squad Car Scanners (3)                                | 1,139.85  |
| Rebnord Technologies Inc                             | PD Security Cameras                                   | 11,989.35 |
| Rice's Storm Lake Towing & Recovery                  | Towing Services                                       | 100.00    |
| Rice's Storm Lake Towing & Recovery                  | Towing Services                                       | 90.00     |
| Rohr Manufacturing Services, Ltd                     | Recharge 5 Fire Extinguishers                         | 103.20    |
| Star Energy, LLC                                     | Fuel June 2018                                        | 2,853.51  |
| Storm Lake Ace Hardware Inc                          | Keys                                                  | 11.34     |
| Storm Lake Ace Hardware Inc                          | Keys                                                  | 5.67      |
| Storm Lake Bakery                                    | Meeting Supplies                                      | 43.20     |

|                          |                           |                  |
|--------------------------|---------------------------|------------------|
| <b>Police Department</b> | <b>Department Total =</b> | <b>21,890.82</b> |
|--------------------------|---------------------------|------------------|

**Emergency Management**

|                                 |                                         |          |
|---------------------------------|-----------------------------------------|----------|
| Radio Communications Systems Co | Turnkey Installation- New Tornado Siren | 3,800.00 |
|---------------------------------|-----------------------------------------|----------|

|                             |                           |                 |
|-----------------------------|---------------------------|-----------------|
| <b>Emergency Management</b> | <b>Department Total =</b> | <b>3,800.00</b> |
|-----------------------------|---------------------------|-----------------|

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

**Fire Department**

|                                  |                                 |           |
|----------------------------------|---------------------------------|-----------|
| Central Iowa Distributing, Inc   | Cleaning Supplies               | 77.60     |
| Central Iowa Distributing, Inc   | Batteries                       | 70.50     |
| Feld Equipment Company, Inc Ed M | Headlight Wire for Repairs      | 23.44     |
| Feld Equipment Company, Inc Ed M | Air Pack Repairs                | 153.55    |
| Julius Dennis R.                 | Laundry Services- Less Tax      | 41.20     |
| Long Lines Broadband             | Phone Service July 2018         | 40.65     |
| Neuroth Kevin                    | Garbage Service June 2018       | 54.25     |
| North Lake Truck Repair          | Battery                         | 376.05    |
| SKM, LLC                         | Aerial Service Contract         | 1,400.00  |
| SKM, LLC                         | Aerial Proximity Sensor Repairs | 608.93    |
| Star Energy, LLC                 | Fuel June 2018                  | 114.53    |
| Storm Lake Ace Hardware Inc      | Valves and Tape                 | 16.57     |
| Toyne Inc                        | Dodge 550 Chasis ID#12264       | 50,210.00 |

**Fire Department**

**Department Total =** 53,187.27

**Building Official**

|                             |                         |       |
|-----------------------------|-------------------------|-------|
| Buena Vista County Sheriff  | Served Letter           | 36.50 |
| Color-ize Inc               | Signs                   | 23.90 |
| Long Lines Broadband        | Phone Service July 2018 | 60.97 |
| Star Energy, LLC            | Fuel June 2018          | 24.66 |
| Storm Lake Ace Hardware Inc | Safety Supplies         | 28.97 |

**Building Official**

**Department Total =** 175.00

**Animal Care**

|                |                       |        |
|----------------|-----------------------|--------|
| Johnson Dianne | Bd & Disp Cats & Dogs | 225.00 |
| Johnson Dianne | Bd & Disp Cats & Dogs | 75.00  |

**Animal Care**

**Department Total =** 300.00

**Law Enforcement**

|                         |                                |       |
|-------------------------|--------------------------------|-------|
| Buena Vista Co Attorney | SL17-1558 Forfeitures Fees     | 72.49 |
| Iowa Attorney General   | SL17-1558 PATC Forfeiture Fees | 28.70 |

**Law Enforcement**

**Department Total =** 101.19

**Roadway Maintenance**

|                              |                              |          |
|------------------------------|------------------------------|----------|
| Bolton & Menk, Inc           | Redesign Services            | 837.50   |
| Color-ize Inc                | Signs                        | 71.75    |
| JNB Acquisition Corporation  | Copier Maintenance Agreement | 14.71    |
| Long Lines Broadband         | Phone Service July 2018      | 56.41    |
| Neuroth Kevin                | Garbage Service June 2018    | 127.00   |
| PowerPlan                    | Switch                       | 377.85   |
| Rebnord Technologies Inc     | July 2018 IT Contract        | 663.88   |
| Star Energy, LLC             | Fuel June 2018               | 1,741.72 |
| Storm Lake Ace Hardware Inc  | Supplies                     | 2.99     |
| Storm Lake Ace Hardware Inc  | Supplies                     | 9.77     |
| Storm Lake Hydraulics Co Inc | Supplies Returned            | -20.91   |

**Roadway Maintenance**

**Department Total =** 3,882.67

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

## Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

### Airport

|                             |                               |           |
|-----------------------------|-------------------------------|-----------|
| Eastern Aviation Fuels, Inc | Jet A Fuel                    | 19,514.48 |
| RR Electric LLC             | Motor Block Repairs- Less Tax | 1,444.77  |
| Storm Lake Ace Hardware Inc | Keys                          | 53.77     |
| Storm Lake Ace Hardware Inc | Supplies                      | 3.78      |

### Airport

**Department Total =** 21,016.80

### Transit

|               |             |        |
|---------------|-------------|--------|
| Color-ize Inc | Cab Coupons | 255.38 |
|---------------|-------------|--------|

### Transit

**Department Total =** 255.38

### Library

|                                          |                                |          |
|------------------------------------------|--------------------------------|----------|
| Barnes & Noble Booksellers, Inc          | Books                          | 234.23   |
| Barnes & Noble Booksellers, Inc          | Books                          | 41.96    |
| Biblionix LLC                            | FY2019 Annual Subscription     | 2,300.00 |
| Brodart Co                               | Books                          | 17.53    |
| Brodart Co                               | Books                          | 9.67     |
| Brodart Co                               | Books                          | 21.25    |
| Custodian of Petty Cash Kim Mehlenbacher | June 2018 Postage              | 134.95   |
| Ebsco Industries Inc                     | FY2019 Subscription            | 2,271.84 |
| Freese Ruth                              | June 2018 Homebound Deliveries | 13.08    |
| Genesis Development                      | Janitorial Services- June 2018 | 600.00   |
| Ingram Library Services, Inc             | Books                          | 18.94    |
| Ingram Library Services, Inc             | Books                          | 18.89    |
| Ingram Library Services, Inc             | Books                          | 10.38    |
| Ingram Library Services, Inc             | Books                          | 15.46    |
| Ingram Library Services, Inc             | Books                          | 37.99    |
| JNB Acquisition Corporation              | Copier Maintenance Agreement   | 48.25    |
| Junior Library Guild                     | Books                          | 242.20   |
| Long Lines Broadband                     | Phone Service July 2018        | 108.01   |
| Midwest Tape LLC                         | DVDs                           | 237.88   |
| Midwest Tape LLC                         | DVDs                           | 22.49    |
| Neuroth Kevin                            | Garbage Service June 2018      | 38.25    |
| Pilot Tribune                            | FY2019 Subscription- Library   | 65.00    |
| Rebnord Technologies Inc                 | Library Security Cameras       | 6,989.65 |
| Recorded Books LLC                       | CDs                            | 44.99    |
| Recorded Books LLC                       | CDs                            | 44.99    |
| Storm Lake Ace Hardware Inc              | IPTV Supplies                  | 6.96     |

### Library

**Department Total =** 13,594.84

### Parks Department

|                             |                           |          |
|-----------------------------|---------------------------|----------|
| A & A Automotive            | Tire Repairs              | 15.39    |
| Long Lines Broadband        | Phone Service July 2018   | 36.00    |
| Neuroth Kevin               | Garbage Service June 2018 | 205.50   |
| Star Energy, LLC            | Fuel June 2018            | 1,973.52 |
| Storm Lake Ace Hardware Inc | Socket Set & Tools        | 34.98    |

### Parks Department

**Department Total =** 2,265.39

### Golf Course

|              |                |        |
|--------------|----------------|--------|
| Central Bank | Domain Renewal | 166.87 |
|--------------|----------------|--------|

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

|                              |                 |          |
|------------------------------|-----------------|----------|
| L & G Products, Inc          | Weed Killer     | 225.27   |
| Star Energy, LLC             | Fuel June 2018  | 1,056.23 |
| Storm Lake Ace Hardware Inc  | Socket Set      | 39.99    |
| Storm Lake Hydraulics Co Inc | Hyd Hose & Ends | 78.66    |

|                    |                           |          |
|--------------------|---------------------------|----------|
| <b>Golf Course</b> | <b>Department Total =</b> | 1,567.02 |
|--------------------|---------------------------|----------|

**Campgrounds**

|                             |                           |          |
|-----------------------------|---------------------------|----------|
| Arctic Glacier U.S.A., Inc. | Ice                       | 83.16    |
| L & G Products, Inc         | Goose Repellent           | 36.70    |
| Long Lines Broadband        | Phone Service July 2018   | 102.00   |
| Neuroth Kevin               | Garbage Service June 2018 | 1,560.00 |
| Stanton Electric, Inc       | Service Call              | 65.00    |
| Wiese Plumbing & Heating    | Service Call              | 594.68   |

|                    |                           |          |
|--------------------|---------------------------|----------|
| <b>Campgrounds</b> | <b>Department Total =</b> | 2,441.54 |
|--------------------|---------------------------|----------|

**Community Ed**

|                          |                                        |           |
|--------------------------|----------------------------------------|-----------|
| Community Education Dept | 4th Quarter FY2018 Recreation Services | 19,103.67 |
|--------------------------|----------------------------------------|-----------|

|                     |                           |           |
|---------------------|---------------------------|-----------|
| <b>Community Ed</b> | <b>Department Total =</b> | 19,103.67 |
|---------------------|---------------------------|-----------|

**UNAVAILABLE**

|                      |                           |       |
|----------------------|---------------------------|-------|
| Neuroth Kevin        | Garbage Service June 2018 | 93.00 |
| Storm Lake Times The | Publications              | 26.40 |
| Storm Lake Times The | Publications              | 32.40 |
| Storm Lake Times The | Publications              | 26.40 |

|                    |                           |        |
|--------------------|---------------------------|--------|
| <b>UNAVAILABLE</b> | <b>Department Total =</b> | 178.20 |
|--------------------|---------------------------|--------|

**Economic Develop**

|                      |                              |          |
|----------------------|------------------------------|----------|
| Bolton & Menk, Inc   | General Engineering Services | 3,378.00 |
| Long Lines Broadband | Phone Service July 2018      | 20.32    |

|                         |                           |          |
|-------------------------|---------------------------|----------|
| <b>Economic Develop</b> | <b>Department Total =</b> | 3,398.32 |
|-------------------------|---------------------------|----------|

**Storm Lake Sub-Division #5**

|                    |                                             |          |
|--------------------|---------------------------------------------|----------|
| Bolton & Menk, Inc | 3rd Addition Phase III Engineering Services | 4,388.50 |
|--------------------|---------------------------------------------|----------|

|                                   |                           |          |
|-----------------------------------|---------------------------|----------|
| <b>Storm Lake Sub-Division #5</b> | <b>Department Total =</b> | 4,388.50 |
|-----------------------------------|---------------------------|----------|

**Legal Services**

|                       |                              |          |
|-----------------------|------------------------------|----------|
| Ahlers & Cooney, P.C. | Urban Renewal Legal Services | 671.50   |
| Havens Philip E       | June 2018 Legal Services     | 2,100.00 |

|                       |                           |          |
|-----------------------|---------------------------|----------|
| <b>Legal Services</b> | <b>Department Total =</b> | 2,771.50 |
|-----------------------|---------------------------|----------|

**City Hall Building**

|                                |                                |        |
|--------------------------------|--------------------------------|--------|
| Central Iowa Distributing, Inc | Cleaning Supplies              | 227.99 |
| Genesis Development            | Janitorial Services- June 2018 | 200.00 |
| Julius Dennis R.               | Entrance Mat Services          | 59.30  |
| Long Lines Broadband           | Phone Service July 2018        | 73.22  |

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

## Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

|                             |                           |        |
|-----------------------------|---------------------------|--------|
| Neuroth Kevin               | Garbage Service June 2018 | 28.50  |
| Schumacher Elevator Company | Elevator Maintenance      | 202.86 |

|                           |                           |               |
|---------------------------|---------------------------|---------------|
| <b>City Hall Building</b> | <b>Department Total =</b> | <b>791.87</b> |
|---------------------------|---------------------------|---------------|

### Other Policy & Administration

|                                |                                                     |           |
|--------------------------------|-----------------------------------------------------|-----------|
| Buena Vista Co Recorder        | Recording Fees                                      | 153.20    |
| Central Bank                   | Removal of Public Speaking from IMPI- Martinez      | -20.00    |
| Central Bank                   | Des Moines Register                                 | 9.99      |
| Central Bank                   | 2018 Conference Registration-Mart, Derragon, Porsch | 273.33    |
| Central Bank                   | 2018 Professional Institute- Martinez               | 161.67    |
| Iowa Office Supply Inc         | Office Chair                                        | 68.34     |
| Iowa Office Supply Inc         | Office Supplies                                     | 27.11     |
| JNB Acquisition Corporation    | Copier Maintenance Agreement                        | 14.70     |
| NW IA League of Cities         | 3 Meeting Registrations                             | 45.00     |
| Qualified Presort Service, LLC | Duplex Printing of Newsletter                       | 369.53    |
| Rebnord Technologies Inc       | FY2019 Firewall Subscription                        | 10,699.50 |
| Rebnord Technologies Inc       | Network Access Points                               | 9,658.00  |
| Rebnord Technologies Inc       | July 2018 IT Contract                               | 663.89    |
| Storm Lake Rotary Club         | 2nd Quarter 2018 Membership Dues                    | 125.00    |
| Storm Lake Times The           | Publications                                        | 405.45    |

|                                          |                           |                  |
|------------------------------------------|---------------------------|------------------|
| <b>Other Policy &amp; Administration</b> | <b>Department Total =</b> | <b>22,654.71</b> |
|------------------------------------------|---------------------------|------------------|

### Water Administration

|                                |                                                     |          |
|--------------------------------|-----------------------------------------------------|----------|
| Central Bank                   | 2018 Professional Institute- Martinez               | 161.67   |
| Central Bank                   | 2018 Conference Registration-Mart, Derragon, Porsch | 273.33   |
| Central Bank                   | Removal of Public Speaking from IMPI- Martinez      | -20.00   |
| Color-ize Inc                  | Signs                                               | 71.75    |
| Genesis Development            | Janitorial Services- June 2018                      | 200.00   |
| Iowa Office Supply Inc         | Office Supplies                                     | 27.11    |
| Iowa Office Supply Inc         | Office Chair                                        | 68.33    |
| JNB Acquisition Corporation    | Copier Maintenance Agreement                        | 14.71    |
| Long Lines Broadband           | Phone Service July 2018                             | 68.69    |
| Qualified Presort Service, LLC | Statements                                          | 385.19   |
| Qualified Presort Service, LLC | Final Bills                                         | 11.06    |
| Qualified Presort Service, LLC | ACH Statements                                      | 95.43    |
| Rebnord Technologies Inc       | SCADA Switches                                      | 2,000.00 |
| Rebnord Technologies Inc       | July 2018 IT Contract                               | 663.89   |
| Tyler Technologies, Inc        | Configuration Services                              | 850.00   |
| Tyler Technologies, Inc        | UAT Correction                                      | 900.00   |

|                             |                           |                 |
|-----------------------------|---------------------------|-----------------|
| <b>Water Administration</b> | <b>Department Total =</b> | <b>5,771.16</b> |
|-----------------------------|---------------------------|-----------------|

### Water Plant

|                                 |                               |          |
|---------------------------------|-------------------------------|----------|
| Chem-Sult Inc                   | Sodium Chlorite               | 3,634.60 |
| Control System Specialists, LLC | A/C Repairs                   | 410.32   |
| Electric Pump Inc               | Pump for Lime Sludge Building | 7,984.50 |
| Fastenal Company                | Supplies                      | 22.21    |
| Fastenal Company                | Supplies                      | 7.64     |
| Grundman Hicks Const Co LLC     | Valve Replacements            | 4,198.55 |
| Hach Chemical Company           | Testing Supplies              | 215.40   |
| Hach Chemical Company           | Testing Supplies              | 349.62   |
| Long Lines Broadband            | Phone Service July 2018       | 164.08   |
| Mike's Electronics Inc          | Repairs- Wells 14 & 19        | 162.50   |
| Mississippi Lime Company        | Lime                          | 4,439.75 |

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

## Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

|                             |                              |           |
|-----------------------------|------------------------------|-----------|
| NCL of Wisconsin Inc        | Testing Supplies             | 321.72    |
| NCL of Wisconsin Inc        | Testing Supplies             | 142.68    |
| Neuroth Kevin               | Garbage Service June 2018    | 82.75     |
| Rebnord Technologies Inc    | Water Plant Security Cameras | 10,708.45 |
| Rebnord Technologies Inc    | Water Plant Security Cameras | 10,205.60 |
| Star Energy, LLC            | Fuel June 2018               | 310.37    |
| Storm Lake Ace Hardware Inc | Supplies                     | 13.39     |
| Storm Lake Ace Hardware Inc | Supplies                     | 10.98     |
| Storm Lake Ace Hardware Inc | Pipe                         | 42.88     |
| USA Blue Book               | Tablet Mats & Feeder Tube    | 307.64    |

**Water Plant** **Department Total =** 43,735.63

### Water Distribution

|                                |                                 |          |
|--------------------------------|---------------------------------|----------|
| Iowa Dept of Natural Resources | FY2019 Water Supply- ID#1178097 | 1,247.88 |
| Long Lines Broadband           | Phone Service July 2018         | 69.58    |
| Star Energy, LLC               | Fuel June 2018                  | 340.10   |
| Storm Lake Ace Hardware Inc    | Driveway Markers                | 21.54    |
| Utility Equipment Co           | Fasteners & Supplies            | 470.25   |

**Water Distribution** **Department Total =** 2,149.35

### Water Meters

|                        |                |        |
|------------------------|----------------|--------|
| Municipal Supply, Inc. | Water Meter    | 293.75 |
| Star Energy, LLC       | Fuel June 2018 | 84.26  |

**Water Meters** **Department Total =** 378.01

### Wastewater Administration

|                                |                                                     |          |
|--------------------------------|-----------------------------------------------------|----------|
| Central Bank                   | Removal of Public Speaking from IMPI- Martinez      | -20.00   |
| Central Bank                   | 2018 Conference Registration-Mart, Derragon, Porsch | 273.34   |
| Central Bank                   | 2018 Professional Institute- Martinez               | 161.66   |
| Color-ize Inc                  | Signs                                               | 71.75    |
| Genesis Development            | Janitorial Services- June 2018                      | 200.00   |
| Iowa Office Supply Inc         | Office Chair                                        | 68.33    |
| Iowa Office Supply Inc         | Office Supplies                                     | 27.12    |
| JNB Acquisition Corporation    | Copier Maintenance Agreement                        | 14.71    |
| Long Lines Broadband           | Phone Service July 2018                             | 72.86    |
| Qualified Presort Service, LLC | ACH Statements                                      | 95.42    |
| Qualified Presort Service, LLC | Final Bills                                         | 11.06    |
| Qualified Presort Service, LLC | Statements                                          | 385.19   |
| Rebnord Technologies Inc       | SCADA Switches                                      | 2,000.00 |
| Rebnord Technologies Inc       | July 2018 IT Contract                               | 663.89   |
| Tyler Technologies, Inc        | UAT Correction                                      | 900.00   |
| Tyler Technologies, Inc        | Configuration Services                              | 850.00   |

**Wastewater Administration** **Department Total =** 5,775.33

### Wastewater Treatment Plant

|                                 |                              |           |
|---------------------------------|------------------------------|-----------|
| Control System Specialists, LLC | Service Calls- LS's & Office | 443.36    |
| Control System Specialists, LLC | New Motor in Exhaust Fan 2   | 1,001.80  |
| Control System Specialists, LLC | Headwork Building Repairs    | 665.00    |
| Control System Specialists, LLC | Headwork Building Repairs    | 190.00    |
| Electric Pump Inc               | Pump Repairs- NW LS          | 4,612.69  |
| EWT Holdings III Corp           | Bioxide                      | 12,829.02 |



City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

|                                      |                               |          |
|--------------------------------------|-------------------------------|----------|
| Foundation Analytical Laboratory Inc | Testing Services              | 367.00   |
| Foundation Analytical Laboratory Inc | Testing Services              | 1,047.00 |
| Grainger Inc W.W.                    | Fire Hose & Supplies          | 1,077.43 |
| Grainger Inc W.W.                    | Water Broom                   | 139.28   |
| Iowa Central Comm College            | Term 2017CE- Student #0144920 | 650.00   |
| JNB Acquisition Corporation          | Copier Maintenance Agreement  | 28.26    |
| NCL of Wisconsin Inc                 | Testing Supplies              | 132.72   |
| Neuroth Kevin                        | Garbage Service June 2018     | 67.00    |
| Ozone Solutions, Inc                 | 2 Year Service Contract       | 4,500.00 |
| Recycle Center Harold Rowley         | Recycling                     | 40.04    |
| Recycle Center Harold Rowley         | Recycling                     | 106.60   |
| Star Energy, LLC                     | Fuel June 2018                | 783.40   |
| Storm Lake Ace Hardware Inc          | Roundup & Supplies            | 40.97    |
| Storm Lake Ace Hardware Inc          | Batteries and Supplies        | 63.24    |
| Trans Iowa Equipment LLC             | LS Cleaning Supplies          | 824.71   |
| USA Blue Book                        | Odor Absorber                 | 1,026.63 |

|                                   |                           |           |
|-----------------------------------|---------------------------|-----------|
| <b>Wastewater Treatment Plant</b> | <b>Department Total =</b> | 30,636.15 |
|-----------------------------------|---------------------------|-----------|

**Wastewater Collection**

|                  |                |        |
|------------------|----------------|--------|
| Star Energy, LLC | Fuel June 2018 | 175.21 |
|------------------|----------------|--------|

|                              |                           |        |
|------------------------------|---------------------------|--------|
| <b>Wastewater Collection</b> | <b>Department Total =</b> | 175.21 |
|------------------------------|---------------------------|--------|

**Landfill**

|                                |                              |        |
|--------------------------------|------------------------------|--------|
| JNB Acquisition Corporation    | Copier Maintenance Agreement | 14.71  |
| Qualified Presort Service, LLC | ACH Final Bills              | 2.23   |
| Qualified Presort Service, LLC | ACH Statements               | 95.42  |
| Qualified Presort Service, LLC | Statements                   | 385.18 |
| Rebnord Technologies Inc       | July 2018 IT Contract        | 663.89 |
| Tyler Technologies, Inc        | UAT Correction               | 225.00 |
| Tyler Technologies, Inc        | Configuration Services       | 212.50 |

|                 |                           |          |
|-----------------|---------------------------|----------|
| <b>Landfill</b> | <b>Department Total =</b> | 1,598.93 |
|-----------------|---------------------------|----------|

**Storm Water Administration**

|                                |                                |        |
|--------------------------------|--------------------------------|--------|
| Genesis Development            | Janitorial Services- June 2018 | 200.00 |
| JNB Acquisition Corporation    | Copier Maintenance Agreement   | 14.71  |
| Qualified Presort Service, LLC | Statements                     | 385.18 |
| Qualified Presort Service, LLC | ACH Statements                 | 95.42  |
| Rebnord Technologies Inc       | July 2018 IT Contract          | 663.89 |
| Tyler Technologies, Inc        | UAT Correction                 | 225.00 |

|                                   |                           |          |
|-----------------------------------|---------------------------|----------|
| <b>Storm Water Administration</b> | <b>Department Total =</b> | 1,584.20 |
|-----------------------------------|---------------------------|----------|

**Storm Water Collection**

|                         |                                            |            |
|-------------------------|--------------------------------------------|------------|
| Bolton & Menk, Inc      | Prelim Design Services                     | 3,695.00   |
| Bolton & Menk, Inc      | Construction Services                      | 1,942.50   |
| Hulstein Excavating Inc | Pay Request #2 of 7th & Geneseo SW Project | 166,173.57 |
| ISWEP                   | FY2019 Membership                          | 3,600.00   |
| Tyler Technologies, Inc | Configuration Services                     | 212.50     |

|                               |                           |            |
|-------------------------------|---------------------------|------------|
| <b>Storm Water Collection</b> | <b>Department Total =</b> | 175,623.57 |
|-------------------------------|---------------------------|------------|

**Insurance**

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 07/03/18 To 07/16/18  
User: tyler.gibbins

|                             |                            |            |
|-----------------------------|----------------------------|------------|
| Auxiant - Claims Account    | 7/2/2018 Claims            | 11,934.78  |
| Auxiant - Claims Account    | 7/9/2018 Claims            | 2,461.83   |
| Auxiant - Flex Account      | 7/5/2018 Flex Claims       | 194.78     |
| Auxiant - Flex Account      | 7/11/2018 Flex Claims      | 591.27     |
| <b>Insurance</b>            | <b>Department Total =</b>  | 15,182.66  |
| <b>UNAVAILABLE</b>          |                            |            |
| Johnson Kelly               | June 2018 Punches          | 126.00     |
| Salus LLC                   | June 2018 Memberships      | 60.00      |
| Wellness Council of America | Newsletters                | 132.60     |
| <b>UNAVAILABLE</b>          | <b>Department Total =</b>  | 318.60     |
| <b>Technology</b>           |                            |            |
| Long Lines Broadband        | Internet Service July 2018 | 894.95     |
| <b>Technology</b>           | <b>Department Total =</b>  | 894.95     |
|                             | <b>Grand Total =</b>       | 531,494.68 |

**Operating**  
City of Storm Lake  
Check Register  
From 6/30/2018 to 7/12/2018

| <b>Vendor</b>                    | <b>Description</b> | <b>Amount</b>     |
|----------------------------------|--------------------|-------------------|
| Alan Morphew                     | Refund             | 400.00            |
| CenterPoint Energy Services, Inc | Utilities          | 9,364.68          |
| Jesse Wipperling                 | Refund             | 550.00            |
| Jessica McClintock               | Refund             | 400.00            |
| Media USA Inc.                   | Services           | 1,575.00          |
| Weigand Omega Management Payroll | Payroll            | 109,769.13        |
| Johnson Brothers                 | Beverages          | 735.80            |
| Corporate Loding                 | Services           | 27.69             |
| City of Storm Lake               | Utilities          | 7,889.19          |
| Doll Distributing                | Beverages          | 3,426.31          |
| Fintech                          | Services           | 55.00             |
| HyVee                            | Beverages          | 1,147.98          |
| Bank of America                  | Services           | 6,726.71          |
| Martin Brothers                  | Food               | 336.06            |
| Authnet Gateway                  | Services           | 20.00             |
| Heartland Payment System         | Services           | 868.99            |
|                                  |                    | <b>143,292.54</b> |



**Applicant License Application ( BC0028608 )**

|                                                      |                                   |                          |
|------------------------------------------------------|-----------------------------------|--------------------------|
| <b>Name of Applicant:</b> <u>Ramon, Inc.</u>         |                                   |                          |
| <b>Name of Business (DBA):</b> <u>El Mexicano</u>    |                                   |                          |
| <b>Address of Premises:</b> <u>1509 Lake Ave. N.</u> |                                   |                          |
| <b>City</b> <u>Storm Lake</u>                        | <b>County:</b> <u>Buena Vista</u> | <b>Zip:</b> <u>50588</u> |
| <b>Business</b> <u>(712) 213-1047</u>                |                                   |                          |
| <b>Mailing</b> <u>P-O-BOX-100</u>                    |                                   |                          |
| <b>City</b> <u>DENISON</u>                           | <b>State</b> <u>IA</u>            | <b>Zip:</b> <u>51442</u> |

**Contact Person**

|                                     |                                            |
|-------------------------------------|--------------------------------------------|
| <b>Name</b> <u>RAMON PATINO</u>     |                                            |
| <b>Phone:</b> <u>(712) 269-7130</u> | <b>Email</b> <u>ramonpatino7@gmail.com</u> |

**Classification** Class C Beer Permit (BC)

**Term:**12 months

**Effective Date:** 08/01/2018

**Expiration Date:** 07/31/2019

**Privileges:**

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

|                                                        |                                              |
|--------------------------------------------------------|----------------------------------------------|
| <b>BusinessType:</b> <u>Privately Held Corporation</u> |                                              |
| <b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>          | <b>Federal Employer ID</b> <u>XXXXXXXXXX</u> |

**Ownership**

**Ramon Patino**

|                                       |                                 |                          |
|---------------------------------------|---------------------------------|--------------------------|
| <b>First Name:</b> <u>Ramon</u>       | <b>Last Name:</b> <u>Patino</u> |                          |
| <b>City:</b> <u>DENISON</u>           | <b>State:</b> <u>Iowa</u>       | <b>Zip:</b> <u>51442</u> |
| <b>Position:</b> <u>Owner</u>         |                                 |                          |
| <b>% of Ownership:</b> <u>100.00%</u> | <b>U.S. Citizen:</b> <u>Yes</u> |                          |

**Insurance Company Information**

|                                                          |                                       |
|----------------------------------------------------------|---------------------------------------|
| <b>Insurance Company:</b> <u>First Western Insurance</u> |                                       |
| <b>Policy Effective Date:</b>                            | <b>Policy Expiration</b>              |
| <b>Bond Effective</b>                                    | <b>Dram Cancel Date:</b>              |
| <b>Outdoor Service Effective</b>                         | <b>Outdoor Service Expiration</b>     |
| <b>Temp Transfer Effective</b>                           | <b>Temp Transfer Expiration Date:</b> |

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: JUNE 29, 2017

REFERENCE: LIQUOR LICENSE RENEWAL  
EL MEXICANO  
1509 N LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

|                       | 07-12-16 to<br>06-20-2017 | 6-21-2017 to<br>6-26-2018 |
|-----------------------|---------------------------|---------------------------|
| INCIDENTS             |                           |                           |
| Burglar Alarm         | 8                         | 17                        |
| Business Assist       | 4                         | 4                         |
| Business Security     | 49                        | 40                        |
| City Code Enforcement | 0                         | 1                         |
| Keys Locked In Car    | 4                         | 0                         |
| PR/Talk/Presentation  | 4                         | 6                         |
| Station Assignment    | 0                         | 1                         |
| Street Beat           | 1                         | 0                         |
| Suspicious Activity   | 2                         | 0                         |
| Suspicious Vehicle    | 2                         | 0                         |
| Traffic Stop          | 5                         | 7                         |

ARRESTS

|                 |   |   |
|-----------------|---|---|
| Warrant Service | 1 | 0 |
|-----------------|---|---|

Recommendation: Approval of liquor license.

**Applicant License Application ( LE0002227 )**

|                                                                   |                                   |                              |
|-------------------------------------------------------------------|-----------------------------------|------------------------------|
| <b>Name of Applicant:</b> <u>CASEY'S MARKETING</u>                |                                   |                              |
| <b>Name of Business (DBA):</b> <u>CASEY'S GENERAL STORE #3030</u> |                                   |                              |
| <b>Address of Premises:</b> <u>825 FLINDT DRIVE</u>               |                                   |                              |
| <b>City</b> <u>Storm Lake</u>                                     | <b>County:</b> <u>Buena Vista</u> | <b>Zip:</b> <u>50588</u>     |
| <b>Business</b>                                                   | <u>(713) 732-4192</u>             |                              |
| <b>Mailing</b>                                                    | <u>PO Box 3001</u>                |                              |
| <b>City</b> <u>Ankeny</u>                                         | <b>State</b> <u>IA</u>            | <b>Zip:</b> <u>500218045</u> |

**Contact Person**

|               |                                         |              |                                  |
|---------------|-----------------------------------------|--------------|----------------------------------|
| <b>Name</b>   | <u>JESSICA FISHER, STORE OPERATIONS</u> |              |                                  |
| <b>Phone:</b> | <u>(515) 446-6404</u>                   | <b>Email</b> | <u>JESSICA.FISHER@caseys.com</u> |

**Classification** Class E Liquor License (LE)

**Term:**12 months

**Effective Date:** 08/07/2018

**Expiration Date:** 08/06/2019

**Privileges:**

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

**Status of Business**

|                             |                                    |                            |                   |
|-----------------------------|------------------------------------|----------------------------|-------------------|
| <b>BusinessType:</b>        | <u>Publicly Traded Corporation</u> |                            |                   |
| <b>Corporate ID Number:</b> | <u>XXXXXXXXXX</u>                  | <b>Federal Employer ID</b> | <u>XXXXXXXXXX</u> |

**Ownership**

**42-0935283 CASEY'S GENERAL STORES, INC.**

|                        |                   |                      |                                     |                              |
|------------------------|-------------------|----------------------|-------------------------------------|------------------------------|
| <b>First Name:</b>     | <u>42-0935283</u> | <b>Last Name:</b>    | <u>CASEY'S GENERAL STORES, INC.</u> |                              |
| <b>City:</b>           | <u>ANKENY</u>     | <b>State:</b>        | <u>Iowa</u>                         | <b>Zip:</b> <u>50021-804</u> |
| <b>Position:</b>       | <u>OWNER</u>      |                      |                                     |                              |
| <b>% of Ownership:</b> | <u>100.00%</u>    | <b>U.S. Citizen:</b> | <u>Yes</u>                          |                              |

**MICHAEL RICHARDSON**

|                        |                      |                      |                   |                          |
|------------------------|----------------------|----------------------|-------------------|--------------------------|
| <b>First Name:</b>     | <u>MICHAEL</u>       | <b>Last Name:</b>    | <u>RICHARDSON</u> |                          |
| <b>City:</b>           | <u>PLEASANT HILL</u> | <b>State:</b>        | <u>Iowa</u>       | <b>Zip:</b> <u>50327</u> |
| <b>Position:</b>       | <u>PRESIDENT</u>     |                      |                   |                          |
| <b>% of Ownership:</b> | <u>0.00%</u>         | <b>U.S. Citizen:</b> | <u>Yes</u>        |                          |

**ROBERT C. FORD**

|                    |                  |                   |             |
|--------------------|------------------|-------------------|-------------|
| <b>First Name:</b> | <u>ROBERT C.</u> | <b>Last Name:</b> | <u>FORD</u> |
|--------------------|------------------|-------------------|-------------|

City: DALLAS CENTER

State: Iowa

Zip: 50063

Position: VICE PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

**JULIA L. JACKOWSKI**

First Name: JULIA L.

Last Name: JACKOWSKI

City: URBANDALE

State: Iowa

Zip: 50322

Position: SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

**James Pistillo**

First Name: James

Last Name: Pistillo

City: Urbandale

State: Iowa

Zip: 50323

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

#### Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 08/07/2018

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:



# M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: June 12, 2018

REFERENCE: LIQUOR LICENSE RENEWAL  
CASEY'S CENTRAL  
825 FLINDT DR

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

|                           | 7-13-2016 to<br>7-15-2017 | 07-16-2017 to<br>06-08-2018 |
|---------------------------|---------------------------|-----------------------------|
| INCIDENTS                 |                           |                             |
| 911 Hang up Call          | 1                         | 1                           |
| Accident                  | 8                         | 3                           |
| Ambulance Call            | 0                         | 1                           |
| Animal Complaint          | 1                         | 4                           |
| Burglar Alarm             | 2                         | 0                           |
| Business Assist           | 8                         | 8                           |
| Business Security         | 499                       | 257                         |
| Case Investigation        | 0                         | 1                           |
| Citizen Assist            | 8                         | 2                           |
| City/CO Dept Assist       | 0                         | 1                           |
| Drug Investigation        | 2                         | 0                           |
| Drivers License Check     | 1                         | 1                           |
| Found Property            | 1                         | 0                           |
| General Information       | 0                         | 2                           |
| Harassment                | 0                         | 1                           |
| Hit and Run               | 1                         | 0                           |
| Insufficient funds checks | 0                         | 2                           |
| Intoxicated Driver        | 3                         | 2                           |
| Intoxicated Pedestrian    | 1                         | 0                           |
| Juvenile Problem          | 1                         | 0                           |
| Keys Locked In Car        | 12                        | 14                          |
| Motorist Assist           | 2                         | 4                           |
| Parking Complaint         | 1                         | 0                           |
| PR/Talk/Presentation      | 122                       | 67                          |
| Reckless Driver           | 2                         | 0                           |

|                      |    |    |
|----------------------|----|----|
| Station Assignment   | 2  | 1  |
| Street Beat          | 45 | 21 |
| Suspicious Activity  | 0  | 1  |
| Suspicious Person    | 3  | 1  |
| Suspicious Vehicle   | 1  | 0  |
| Theft                | 11 | 9  |
| Traffic Stop         | 26 | 24 |
| Vehicle Maintenance  | 9  | 17 |
| Wants/Warrants Check | 1  | 0  |
| Warrant Service      | 0  | 1  |
| Welfare Check        | 0  | 1  |

#### ARRESTS

|                     |   |   |
|---------------------|---|---|
| OWI                 | 1 | 2 |
| Probation Violation | 0 | 1 |
| Public Intoxication | 0 | 1 |
| Trespass            | 1 | 0 |

Recommendation: Approval of liquor license.

## Staff Summary

7/16/2018

Agenda Item # B.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** **Buy Local Information**

**BACKGROUND:** Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

**FISCAL IMPACT:**

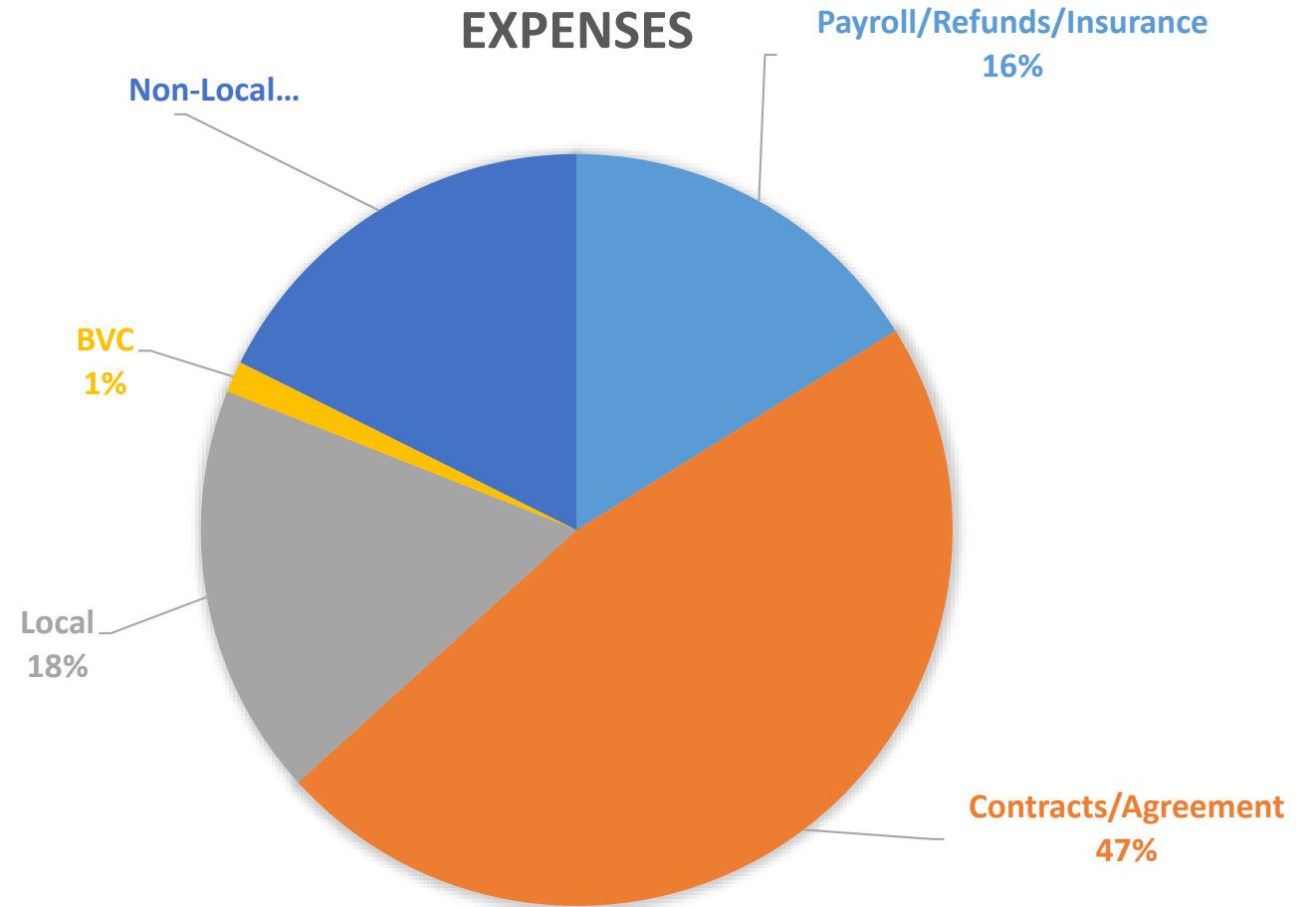
| Calculated Expenses                            |                     |
|------------------------------------------------|---------------------|
| Payroll/Refunds/ Insurance                     | \$85,622.89         |
| Contracts/Agreements                           | \$250,725.74        |
| Local Businesses                               | \$94,188.91         |
| Buena Vista County Business                    | \$7,189.78          |
| Non-Local Business                             | \$93,767.36         |
| <b>Total Expenses</b>                          | <b>\$531,494.68</b> |
| Please see attachment for supporting documents |                     |

**RECOMMENDATION:** Review Buy Local Information

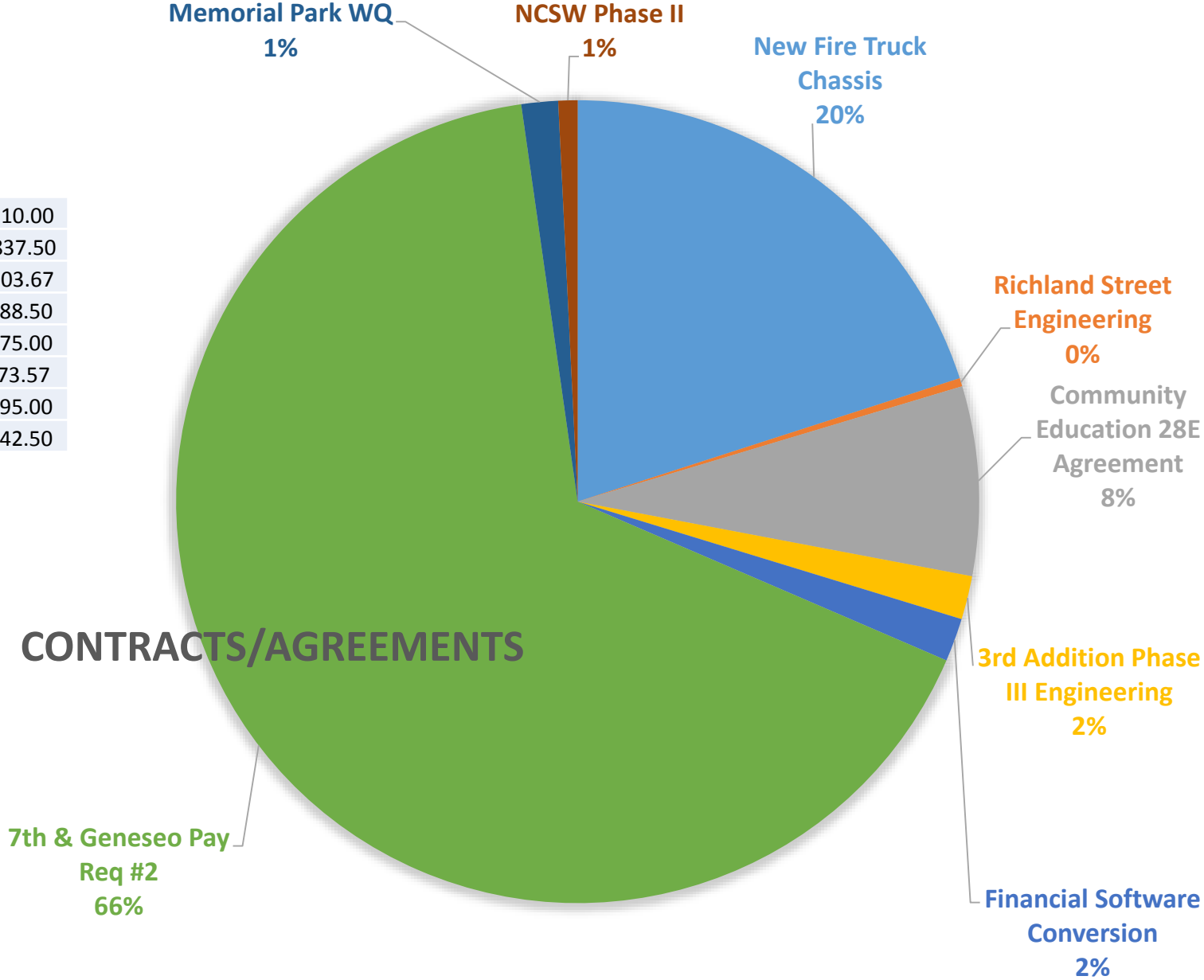
**ATTACHMENTS:**

| Description                                                                                            | Type            |
|--------------------------------------------------------------------------------------------------------|-----------------|
|  Supporting Documents | Backup Material |

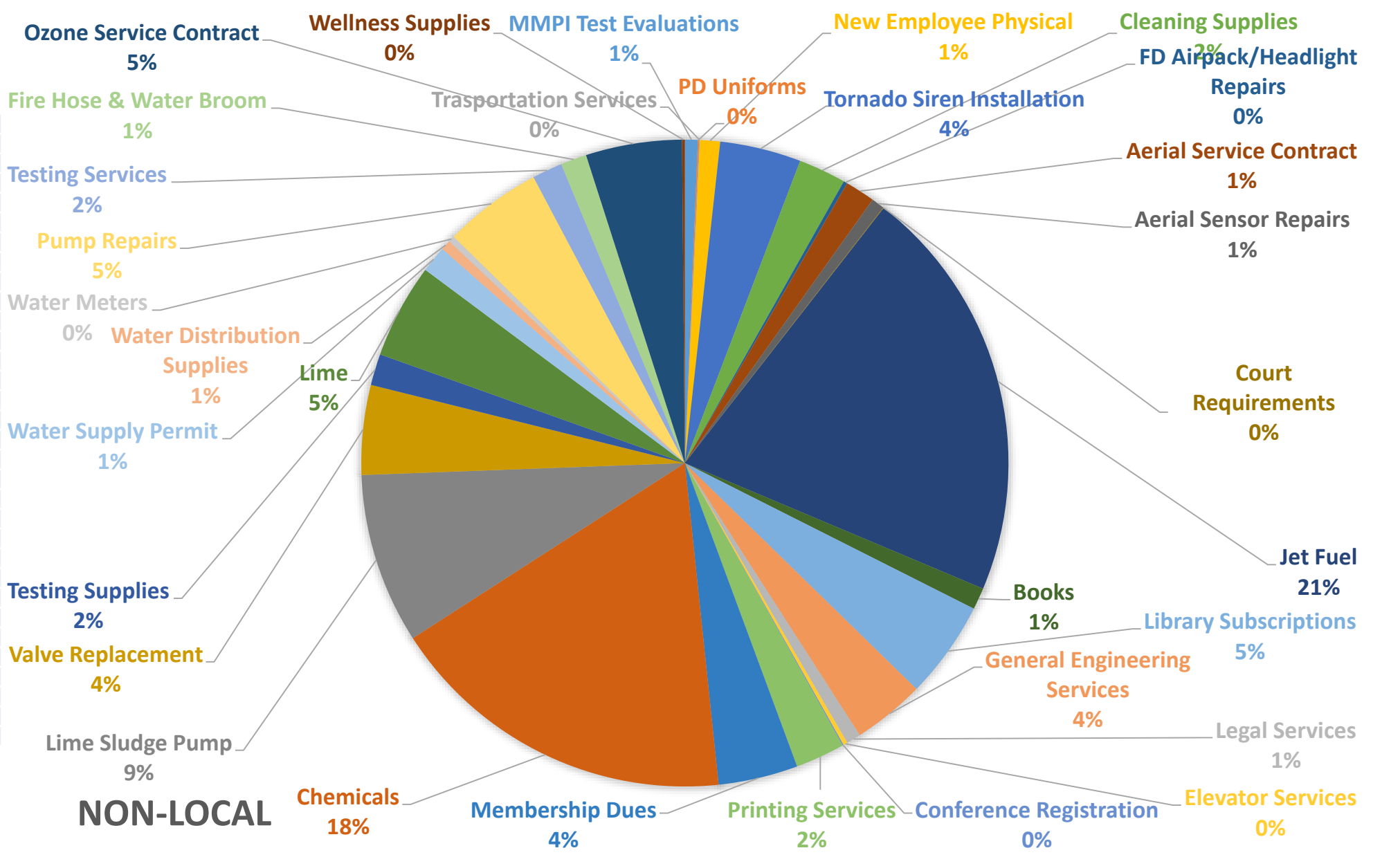
|                             |              |
|-----------------------------|--------------|
| Payroll/Refunds/Insurance   | \$ 85,622.89 |
| Contracts/Agreements        | \$250,725.74 |
| Local Businesses            | \$ 94,188.91 |
| Buena Vista County Business | \$ 7,189.78  |
| Non-Local Business          | \$ 93,767.36 |
| Total Expenses              | \$531,494.68 |



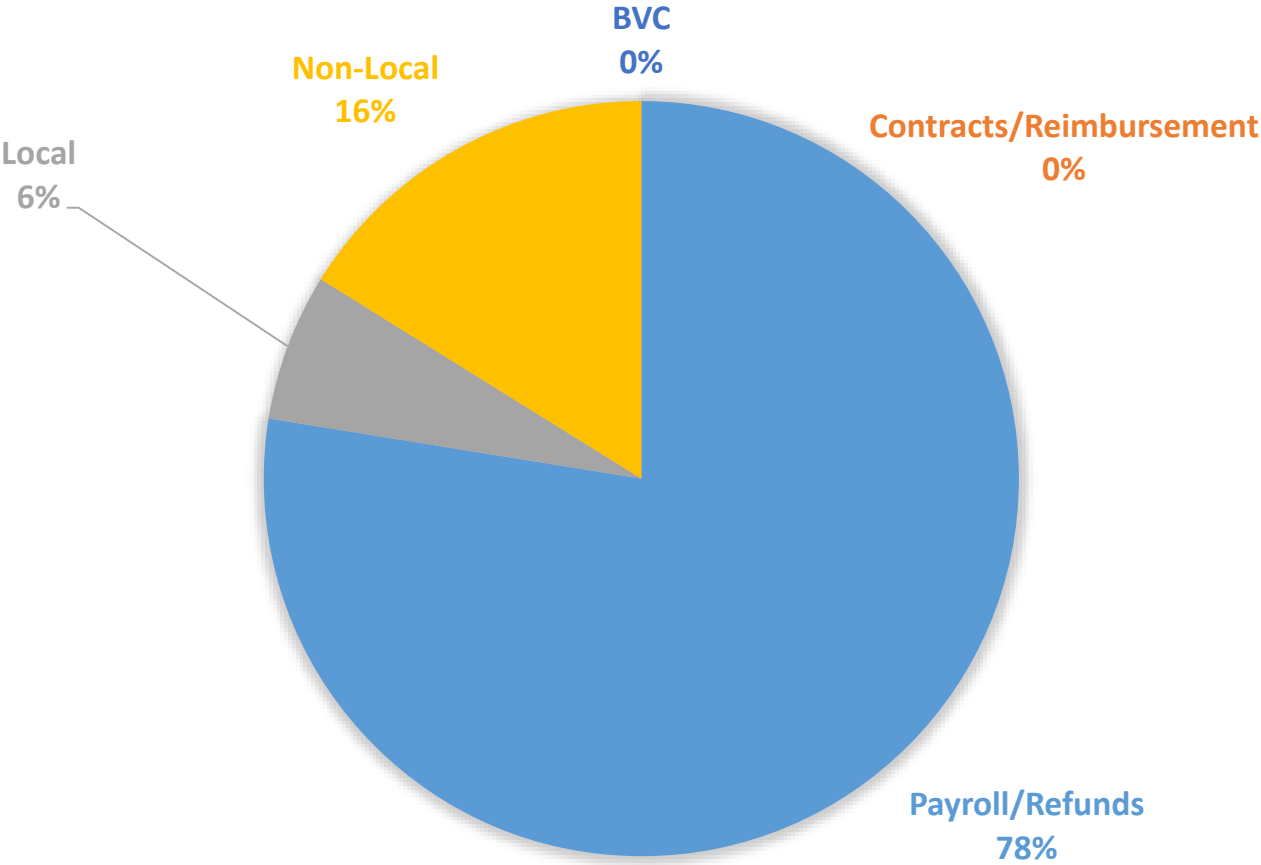
|                                    |    |            |
|------------------------------------|----|------------|
| New Fire Truck Chassis             | \$ | 50,210.00  |
| Richland Street Engineering        | \$ | 837.50     |
| Community Education 28E Agreement  | \$ | 19,103.67  |
| 3rd Addition Phase III Engineering | \$ | 4,388.50   |
| Financial Software Conversion      | \$ | 4,375.00   |
| 7th & Geneseo Pay Req #2           | \$ | 166,173.57 |
| Memorial Park WQ                   | \$ | 3,695.00   |
| NCSW Phase II                      | \$ | 1,942.50   |



|                              |              |
|------------------------------|--------------|
| MMPI Test Evaluations        | \$ 600.00    |
| PD Uniforms                  | \$ 58.94     |
| Trasportation Services       | \$ 36.00     |
| New Employee Physical        | \$ 942.45    |
| Tornado Siren Installation   | \$ 3,800.00  |
| Cleaning Supplies            | \$ 2,227.43  |
| FD Airpack/Headlight Repairs | \$ 176.99    |
| Aerial Service Contract      | \$ 1,400.00  |
| Aerial Sensor Repairs        | \$ 608.93    |
| Court Requirements           | \$ 28.70     |
| Jet Fuel                     | \$ 19,514.48 |
| Books                        | \$ 1,018.85  |
| Library Subscriptions        | \$ 4,571.84  |
| General Engineering Services | \$ 3,378.00  |
| Legal Services               | \$ 671.50    |
| Elevator Services            | \$ 202.86    |
| Conference Registration      | \$ 45.00     |
| Printing Services            | \$ 2,316.31  |
| Membership Dues              | \$ 3,725.00  |
| Chemicals                    | \$ 16,463.62 |
| Lime Sludge Pump             | \$ 7,984.50  |
| Valve Replacement            | \$ 4,198.55  |
| Testing Supplies             | \$ 1,469.78  |
| Lime                         | \$ 4,439.75  |
| Water Supply Permit          | \$ 1,247.88  |
| Water Distribution Supplies  | \$ 470.25    |
| Water Meters                 | \$ 293.75    |
| Pump Repairs                 | \$ 4,612.69  |
| Testing Services             | \$ 1,414.00  |
| Fire Hose & Water Broom      | \$ 1,216.71  |
| Ozone Service Contract       | \$ 4,500.00  |
| Wellness Supplies            | \$ 132.60    |



KING'S POINTE EXPENSES

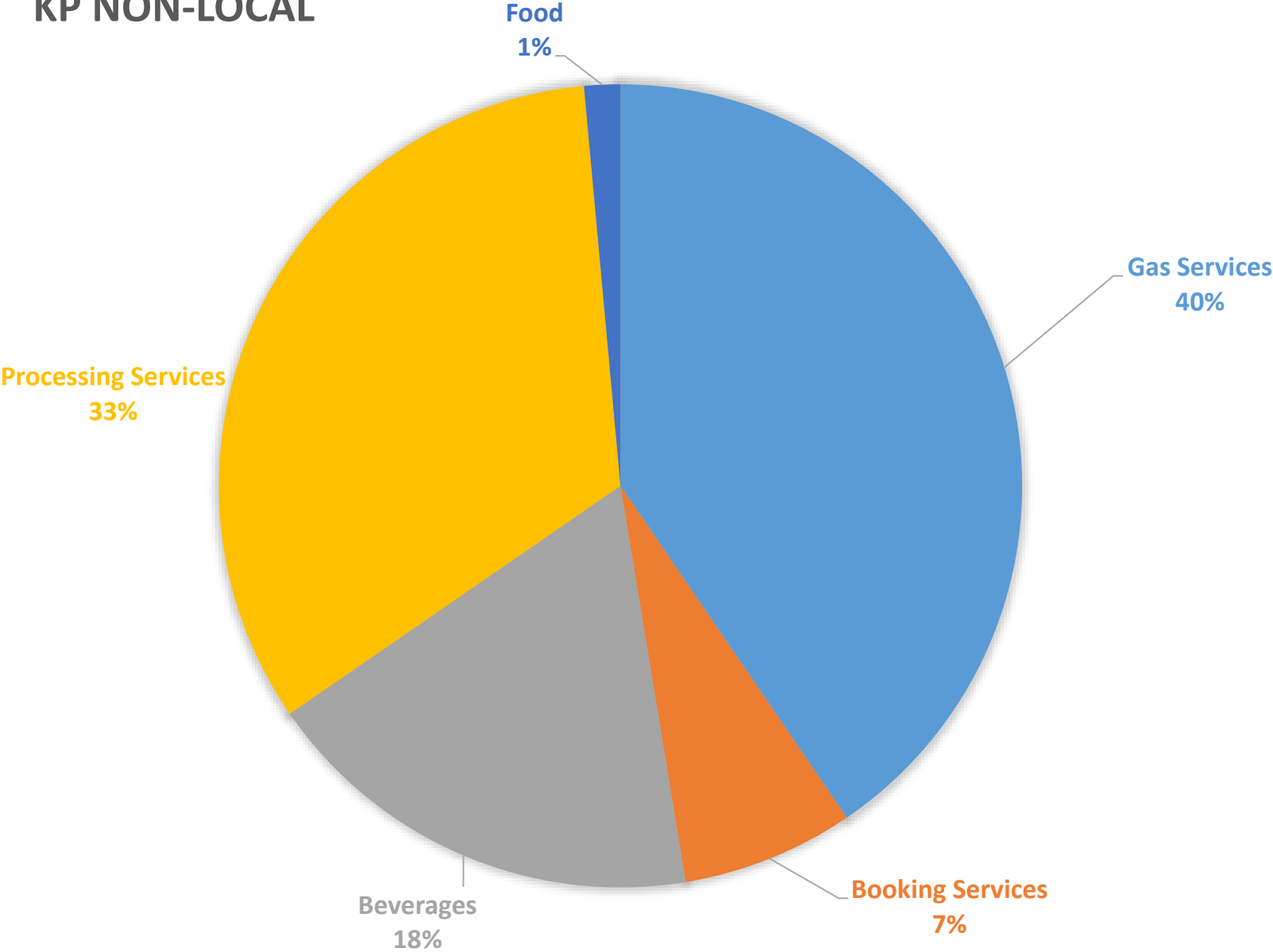


|                        |              |
|------------------------|--------------|
| Payroll/Refunds        | \$111,119.13 |
| Contract/Reimbursement | \$ 0.00      |
| Local Expenses         | \$ 9,037.17  |
| Non-Local              | \$ 23,136.24 |
| BV County              | \$ 0.00      |
| Total Expenses         | \$143,292.54 |



KP NON-LOCAL

|                     |    |          |
|---------------------|----|----------|
| Gas Services        | \$ | 9,364.68 |
| Booking Services    | \$ | 1,602.69 |
| Beverages           | \$ | 4,162.11 |
| Processing Services | \$ | 7,670.70 |
| Food                | \$ | 336.06   |



## Staff Summary

7/16/2018

Agenda Item # C.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Code Enforcement Summary Information**

**BACKGROUND:** SLPD Code Enforcement Summary Information  
June 22, 2018 through July 10, 2018

Total Contacts: 55

Total Citations: 3

Tall Grass 9

Junk Vehicles 12

Accumulated Junk 29

Accumulated Trash 6

Accumulated Filth 1

**FISCAL IMPACT:** None

**RECOMMENDATION:** No Action Required

## Staff Summary

7/16/2018

Agenda Item # D.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Resolution No. 05-R-2018-2019 Approving Requests  
Associated With the 2018 Kiwanis Triathlon**

**BACKGROUND:** Attached to this summary is a written request associated with the 2018 Kiwanis Triathlon scheduled for Saturday, August 18, 2018 beginning on or about 8:00 am.

The event consists of an 800 meter swim, 12.63 mile bike ride and 3.1 mile run originating and ending in Awaysis Park.

Specific requests are as follows:

\*Use of Awaysis Park and the Awaysis Park beach from 4:00am until 12:00pm

\*Closure of the west Awaysis Park parking lot from 4:00am until 12:00pm

\*Appropriate event permit to be issued with approved routes

\*Noise Variance at the Awaysis Park venue from 7:00am until 12:00pm

These event requests are consistent with previous years. This event has always run very smooth.

**FISCAL IMPACT:**

The appropriate insurance certificate is forthcoming to the city.

The Parks and Police Departments will have staff time associated with this event which will be absorbed in their normal operational budgets.

The event is a fund raiser for the Kiwanis World Wide Project EliMiNaTe to eliminate maternal/neonatal tetanus.

**RECOMMENDATION:**    Pass Resolution # \_\_\_\_\_

**ATTACHMENTS:**

| Description                                                                       |        | Type   |
|-----------------------------------------------------------------------------------|--------|--------|
|  | PERMIT | Permit |

June 22, 2018

City of Storm Lake &  
Park Board of Storm Lake  
c/o City Clerk  
City Hall  
620 Erie Street  
Storm Lake, IA 50588

RE: Kiwanis Sprint Triathlon  
Request for Noise Variance, Fencing/Street Blockage, Use of Awaysis Park/Parking Lot  
Date of Events: Saturday, August 18, 2018

Dear Ladies and Gentlemen:

This concerns the Kiwanis Sprint Triathlon events to be held on Saturday, August 18, 2018. The Hy-Noon Kiwanis of Storm Lake will be hosting the 7th Annual "Storm the Lake" Kiwanis Sprint Triathlon. Proceeds from this event will go to Kiwanis and used to meet the Club's commitment to the Kiwanis International World Wide Service project "EliMiNaTe" to virtually eliminate Maternal/Neonatal Tetanus.

The event will take place in Awaysis Park/parking lot, Sunrise Park, and various streets. We are requesting your permission to conduct these activities.

August 18, 2018:

General Description: On Saturday, August 18, 2018 we are planning the following activities in Awaysis Park / Sunrise park:

1. Sprint Triathlon consisting of an 800 meter swim, 12.63 mile bicycle ride and a 3.1 mile run

The days activities will start with an 800 meter swim using the Awaysis Beach area and the adjacent bay. The participants will transition to bicycles in the west ½ of the nearby parking lot, exiting the center drive and proceeding east to the City limits turning south on the Lakeside blacktop. Participants will re-enter city limits on Highway 110 on the West side of the lake and travel city streets including Highway 110, Howard Road, Kelvin Road, Emerald Drive, West 5<sup>th</sup> Street, Grand Avenue and Lakeshore Drive returning to the Awaysis parking lot.

Participants will again transition to running and proceed south along Sunrise Park utilizing the Lake Trail to the Lakeside City limits. Runners will proceed to a turn around point near the outlet dam in Lakeside retuning to Storm Lake and the Awaysis parking.

There will registration and timer tents set up in the Awaysis parking as well as bike racks and timing equipment.

Parking Closures: We request that you permit us (the Hy-Noon Kiwanis) to close off the west ½ of the Awaysis parking, including the center driveway, Awaysis Park and the Awaysis Beach. We would also request use of the Gazebo's in Awaysis Park for overflow administrative activities. This area would need to be closed from 4:00 am to 12:00 pm. We have filed reservations with City Hall re: Gazebos.

Street usage: We would also request that the Hy-Noon Kiwanis be allowed use of the streets named above. We would also request that, with assistance from the Storm Lake Police Department, we be allowed to control traffic to facilitate safe passage of bicyclists.

Noise Variance: We request that you allow us (Hy-Noon Kiwanis) a variance to the noise ordinance. Race announcements will be made through out the event. The variance would be in effect from 7:00 am to 12:00 pm.

A certificate of liability insurance will be provided naming the City of Storm Lake as insured for \$1,000,000 of coverage.

Thank you for your continued cooperation and support of Storm Lake Kiwanis. We look for continued growth and success of the events. Thank you for your attention to this matter.

Sincerely,



Curt Reis  
Safety Committee Chair  
Hy-Noon Kiwanis

Triathlon Coordinators:  
Duane Queen  
804 Kelvin Road  
Storm Lake, IA  
732-4286

Clark Fort  
732-3747

cc: Mark Prosser (Storm Lake Police)



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: 2018 Kiwanis Sprint Triathlon

Issued To:

Name: Rev. Duane Queen

Organization: Kiwanis Club

Address: 804 Kelvin Road, Storm Lake, IA 50588

Phone: 712-732-4286

Date(s) of Event: Saturday, 8-18-2018

Time(s) of Event: 8:00am

Expiration of Permit: 8-19-2018

Location / Area  
of Use:

East Lakeshore, Radio Rd., Highway 110, Howard Rd., Kelvin Rd., Emerald Dr., West 5th, Grand, West Lakeshore,  
Sunrise Park Rd.

Type of Permit

☐ Noise Variance (8-7-4)

☒ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by:

Mark A. Prosser

Date:

7-17, 2018

Please Print

Signature:

Title:

Public Safety Director



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: 2018 Kiwanis Sprint Triathlon

Issued To:

Name: Rev. Duane Queen

Organization: Kiwanis Club

Address: 804 Kelvin Road, Storm Lake, IA 50588

Phone: 712-732-4286

Date(s) of Event: Saturday, 8-18-2018

Time(s) of Event: 8:00am

Expiration of Permit: 8-19-2018

Location / Area  
of Use:

East Lakeshore, Radio Rd., Highway 110, Howard Rd., Kelvin Rd., Emeralkd Dr., West 5th, Grand, West Lakeshore,  
Sunrise Park Rd.

Type of Permit

☐ Noise Variance (8-7-4)

☒ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Date: 7-17, 2018

Please Print

Signature:

Title: Public Safety Director



## Staff Summary

7/16/2018

Agenda Item # E.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Resolution No. 05-R-2018-2019 Approving Requests  
Associated With the 2018 Kiwanis Car Show & Santa's  
Castle Labor Day Weekend Event**

**BACKGROUND:** Attached to this summary is a written request to approve items associated with the 2018 Kiwanis Car Show and Santa's Castle Fund Raising Event scheduled for Sunday, September 2, 2018 in Chautauqua Park.

Specific requests are as follows:

- \*Permission to use Chautauqua Park for the event venue
- \*Permission to fence off the western side of Chautauqua Park to create the car show venue and for the use of city fencing
- \*Permission for food & craft sales in the park venue
- \*Permission for games within the venue
- \*Permission to close Chautauqua Park Drive from the Park's Maintenance Building west to Lakeshore Drive from 8:00am until 5:00pm
- \*Noise Variance for the venue from 8:00am until 5:00pm for vehicle engine performances and amplified music
- \*Appropriate support from the Parks and Police Departments

These requests are consistent with previous years. The event has always run smooth.

An insurance certificate for the event is forthcoming to the city.

**FISCAL IMPACT:**

The Parks and Police Departments will have staff time associated with the event which will be absorbed in their normal operational budgets.

The event is a fund raiser for Santa's Castle and the Kiwanis Youth Programs.

**RECOMMENDATION:**

Pass Resolution # \_\_\_\_\_

**ATTACHMENTS:**

| Description              |                   | Type   |
|--------------------------|-------------------|--------|
| <input type="checkbox"/> | Letter and Permit | Permit |

June 22, 2018

City of Storm Lake &  
Park Board of Storm Lake  
c/o City Clerk  
City Hall  
620 Erie Street  
Storm Lake, IA 50588

RE: Kiwanis Car Show and Santa's Castle Events  
Request for Noise Variance, Fencing/Street Blockage, Use of Chautauqua Park  
Date of Events: Sunday, September 2, 2018

Dear Ladies and Gentlemen:

This concerns the Kiwanis Car Show and Santa's Castle events to be held on Sunday, September 2, 2018. The Hy-Noon Kiwanis of Storm Lake will be hosting the annual car show alongside Santa's Castle crafts and events. Proceeds from the car show will go to Kiwanis and used to support our commitment to youth recreation and education. Santa's Castle proceeds will go toward the benefit of the Castle.

As in the past, these events will take place in Chautauqua Park. This is our 12<sup>th</sup> year and again we are requesting your permission to continue these activities in the park.

September 2, 2018:

General Description: On Sunday, September 3, 2017 we are planning the following activities in Chautauqua Park:

1. Auto Show hosted by the Hy-Noon Kiwanis
2. Events hosted by Santa's Castle

Our request is much the same as we requested last year. Our desire is to have a fence separating the east and west side of the park. The fence line would run immediately to the west of the shelter house and tennis courts. We would like to restrict entry into the west side of the park at the corner where Lakeshore Drive, Chautauqua Park Drive, and Cayuga Street meet. This is where show vehicles will enter the automobile show. Food and soda sales booths will be in the vicinity of the north and northeast side of the shelter house. Craft booths will be located to the east side of the shelter house.

The public will enter the auto show from the north side through the sidewalk just to the west of the shelter house as in past years. Automobiles for the auto show will enter on the west side of the park by turning onto Chautauqua Park Drive from Lakeshore Drive, as in past years. The east side of the park will be unrestricted to the public.

There will also be a DJ stand set up directly to the northwest of the tennis court area to play classic car music and make award announcements for the auto show. This will be within the confines of the fenced area.

Fence Permit: We request that you permit us (the Hy-Noon Kiwanis) to fence off Chautauqua Park in the same manner as past years. We request that Chautauqua Park Drive be blocked at its entrance from Cayuga Street to the point south of the city maintenance garage. This street would need to be blocked from 8:00 am to 5:00 pm.

Request for Fencing: Please provide us with the fencing to block off the area requested for our activities. Our organization will be responsible for the erection and removal of this fence and will work with the city personnel in this regard.

Noise Variance: We request that you allow us (Hy-Noon Kiwanis) a variance to the noise ordinance. Music and vehicle engines will be performing during the day. The variance would be in effect from 8:00 am to 5:00 pm.

A certificate of liability insurance will be provided naming the City of Storm Lake and the Chamber of Commerce as insured for \$1,000,000 of coverage.

Thank you for your continued cooperation and support of these events. We look for continued growth and success of the events. Thank you for your attention to this matter.

Sincerely,



Curt Reis  
Hy-Noon Kiwanis  
Car Show Committee

cc: Ron Stevenson (Santa's Castle)  
Mark Prosser (Storm Lake Public Safety)



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: 2018 Kiwanis Car Show & Santa's Castle Events

Issued To:

Name: Curt Reis

Organization: Kiwanis Club

Address: 1207 Poplar Ln., Storm Lake, IA 50588

Phone: 712-732-6104

Date(s) of Event: Sunday, 9-2-2018

Time(s) of Event: 8:00am until 5:00pm

Expiration of Permit: 9-3-2018

Location / Area  
of Use:

Chautauqua Park

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Date: 7-17-2018

Please Print

Signature:

Title: Public Safety Director

## Staff Summary

7/16/2018

Agenda Item # F.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Resolution No. 05-R-2018-2019 Approving Requests  
Associated with the 2018 SLHS Beach Party**

**BACKGROUND:** Attached to this summary is a request associated with the 2018 Storm Lake High School Music Department's Beach Party scheduled for Thursday, September 6, 2018 from 5:00 pm until 8:00 pm in the 600 block of Lake Avenue.

The specific requests are as follows:

\*Closure of the 600 block of Lake Avenue from 4:00pm until 9:00pm on 9-6-2018

\*Permission for food sales, merchandise sales and games within the venue

\*Noise Variance for the venue from 4:00pm until 9:00pm

These requests are consistent with previous years and the event has always gone well.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Pass Resolution No. 05-R-2018-2019

### ATTACHMENTS:

| Description         | Type   |
|---------------------|--------|
| □ Letter and Permit | Permit |

June 24, 2018

To: Chief Mark Prosser, S.L.P.D.

From: Joanne Tucker, Choir Director, SLHS

Re: SLHS Music Department Beach Party 2018

Dear Chief Prosser,

The purpose of this letter is to request the closure of the 600<sup>th</sup> block of Lake Avenue for the Storm Lake High School Music Department's annual "Beach Party." The date and time of this event will be Thursday, September 6 from 4:00 pm to 9:00 pm. The Music Department is requesting a noise variance from 5:00 pm – 8:00 pm and a street vending permit.

Thank you for the many ways you and the SLPD help our schools throughout the year. If you have questions about the Beach Party or anything else, please feel free to contact me at any time. Thank you.

Sincerely,

Joanne Tucker

Director of Choirs

Storm Lake High School

712-732-8065

[jtucker@slcsd.org](mailto:jtucker@slcsd.org)



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: 2018 SLHS Beach Party

Issued To:

Name: Joanne Tucker

Organization: Director of Choirs

Address: 621 Tornado Drive, Storm Lake, IA 50588

Phone: 712-732-8065

Date(s) of Event: Thursday, 9-6-2018

Time(s) of Event: 4:00pm until 9:00pm

Expiration of Permit: 9-7-2018

Location / Area  
of Use:

600 block of Lake Avenue

Type of Permit

- ☒ Noise Variance (8-7-4)
- ☐ Ride/Run/Walk (9-13-4)
- ☐ Parade (9-13-4)
- ☐ Public Demonstration (8-7-4)
- ☐ Street Closing
- ☐ Fireworks (8-2-1(I2A))
- ☐ Authorized Burn (7-2-2-B)
- ☐ Other

Authorized by:

Mark A. Prosser

Date:

7-17-2018

Please Print

Signature:

Title:

Public Safety Director



## Staff Summary

7/16/2018

Agenda Item # 3.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Keri Navratil, City Manager

**SUBJECT:** **Iowa Lake's Corridor Update**

**BACKGROUND:** The Council requested that Iowa Lake's Corridor provide quarterly updates to City Council. Kiley Miller is going to present the Corridor's Quarterly Update.

**FISCAL IMPACT:** No Fiscal Impact

**RECOMMENDATION:** Council hear the presentation.

## Staff Summary

7/16/2018

Agenda Item # 4.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Keri Navratil, City Manager

**SUBJECT:** **Motion to Untable and Motion to Approve Storm Lake Marina Operator Contract Amendment No. 1**

**BACKGROUND:** The contract dated, May 18, 2018 states that the current contract will terminate on December 31, 2020 and includes a \$24,000 concessionaire fee credit.

The amendment to the contract will extend the termination date to December 31, 2025 and extend an additional \$9,000 concessionaire fee credit. The total credit is \$33,000. Starting January 15, 2021, the concessionaire fee will increase to \$1,250 per month. The Operator will abide by the City's purchasing requirements.

**FISCAL IMPACT:**

The City will begin to receive rent revenue after 33 months of operation. Rent is set at \$12,000 per year. Starting January 15, 2021, the concessionaire fee will increase to \$1,250 per month

**RECOMMENDATION:** Motion to approve Amendment No. 1 to the Storm Lake Marina Operator Contract

**ATTACHMENTS:**

| Description     | Type     |
|-----------------|----------|
| Amendment No. 1 | Contract |

## **CONTRACT EXTENSION AGREEMENT**

This Contract Extension Agreement is made by and between the City of Storm Lake, Iowa (the “City”) and Buoy Bar and Grill, LLC (the “Operator”) the parties to the Storm Lake Marina Operator Contract dated May 18, 2018 (hereinafter, “Contract”).

WHEREAS, the Contract, absent an earlier termination for any of the reasons set out in the Contract, expires on December 31, 2020;

WHEREAS, the City and Operator want to extend the term of the Contract to December 31, 2025, subject to the Contract’s provisions for earlier termination; and

WHEREAS, the Operator has invested or will invest more than \$33,000 in facility capital improvements in the first year of operation; and the City is willing to increase the maximum Concessionaire fee credit from \$24,000, as originally agreed, to \$33,000, in view of the greater-than-anticipated capital investments; and

WHEREAS, the City and Operator wish to include in the Contract the processes by which payment will be made for capital improvements undertaken by the Operator pursuant to the Contract when those improvements are authorized by the City in advance, as required by the Contract.

For good and valuable consideration, it is, therefore, agreed as follows:

1. Section 1 of the Contract, captioned “Effective Date and Term,” is amended by deleting the date, “December 31, 2020” and inserting in lieu thereof the date, “December 31, 2025”.

2. Section 6 of the Contract, captioned, “Concessionaire Fees/Revenue Reports,” is amended by:

(a) deleting the first sentence of such section and inserting in lieu thereof the following sentence:

On or before the 15<sup>th</sup> day of each calendar month through December of 2020, the Operator shall pay to the City a concessionaire fee of \$1,000.00; and, on or before the 15<sup>th</sup> day of January 15, 2021, and each calendar month thereafter through the term of this contract, the Operator shall pay to the City a concessionaire fee of \$1,250.00.

(b) deleting the sum of “\$24,000” as the maximum concessionaire fee credit for capital investments made by the Operator in the first year of the operation and inserting in lieu thereof the sum of “\$33,000.”

3. Section 2 of the Contract, captioned “Marina Facilities,” is amended by adding the following to the end of the original section:

If the City does so authorize the Operator to construct a building or structure or make any other improvement to the Marina complex and also agrees in writing to pay for all or a part of any such improvement, the City's payment shall be made as set forth in paragraph (a) or (b) below, as determined by the City:

(a) Operator advances the funds for the improvement project and, at the successful completion of the project, requests reimbursement from the City. Under this payment method, unless the City and Operator agree otherwise in writing, and when competitive bidding laws, competitive quotation laws, or other laws do not impose greater requirements:

(1) Operator shall secure at least three quotes or estimates for the project as a whole and submit them to the City who shall select the contractor or vendor. The Operator shall see that a purchase order or contract, as the City deems appropriate, is prepared and signed by the contractor or vendor and by both the City's finance staff and the City Manager or Assistant City Manager before commencement of the project;

(2) After the project is successfully completed and Operator has paid the contractor or vendor, Operator shall submit to the City original itemized invoices and all other documentation evidencing the project costs, as well as proof of Operator's payment of the project costs; and

(3) The Operator must have on file with the City its completed IRS Form W-9 and a current Certificate of Liability Insurance showing the liability coverage required by Section 14 of this Contract before receiving reimbursement payments from the City.

(b) Operator manages the improvement project and the City pays the project vendors and contractors directly. Under this payment method, unless the City and Operator agree otherwise in writing, and when competitive bidding laws, competitive quotation laws, or other laws do not impose greater requirements:

(1) Operator shall secure at least three quotes or estimates for the project as a whole and submit them to the City who shall select the contractor or vendor. The Operator shall see that a purchase order or contract, as the City deems appropriate, is prepared and signed by the contractor or vendor and by both the City's finance staff and the City Manager or Assistant City Manager before commencement of the project;

(2) Operator shall secure from each contractor and vendor a certificate of liability insurance naming the City of Storm Lake, Iowa as additionally

insured in a minimum amount of \$1,000,000, and shall submit the certificate to the City before commencement of the project;

(3) Operator shall secure from each contractor and vendor a completed IRS Form W-9 and shall submit each such form to the City's finance staff before commencement of the project; and

(4) Each vendor or contractor shall submit its request for payment to the City, and the City shall make payment in full to each vendor and contractor, upon successful completion of the project. No partial payments or down payments will be made by the City before successful completion of the project.

Under either payment method (a) or (b) above, Operator understands that the City must comply with all competitive bidding, competitive quotation, and other laws of the state of Iowa. Operator agrees to cooperate with the City in fulfilling the City's obligations under such laws with respect to any improvement projects undertaken pursuant to this Contract.

Nothing in this Contract shall obligate the City to pay, in whole or part, the cost of any improvement the Operator undertakes unless the City authorizes the improvement in advance and specifically agrees in writing to pay part or all of the cost. If the City agrees to pay a specific dollar amount toward the improvement project or agrees to pay a percentage of the cost, the City shall not be obligated to pay any amount exceeding the sum the City agrees in writing to pay. All improvements made in or to the Marina complex shall remain a part of the Marina and shall be owned by the State of Iowa unless the City directs the Operator, in writing, to remove the improvement.

4. All other terms and conditions of the Contract remain in full force and effect.

5. This Contract Extension Agreement shall be binding upon and inure to the benefit of the City, the Operator, and both parties' successors in interest.

**CITY OF STORM LAKE, IOWA**

**Date:** \_\_\_\_\_

By: \_\_\_\_\_

Michael Porsch, Mayor

ATTEST:

\_\_\_\_\_  
Mayra Martinez, City Clerk

**BUOYS BAR AND GRILL, LLC**

**Date:** \_\_\_\_\_

By: \_\_\_\_\_

Jennifer Hustedt, Managing Member  
207 West Marina Road  
Storm Lake, Iowa 50588

## Staff Summary

7/16/2018

Agenda Item # 5.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Keri Navratil, City Manager

**SUBJECT:** **Consideration of Revised Storm Lake Marina Operator Contract Amendment No. 1**

**BACKGROUND:** The contract dated, May 18, 2018 states that the current contract will terminate on December 31, 2020 and includes a \$24,000 concessionaire fee credit.

The amendment to the contract will extend the termination date to December 31, 2025. Starting January 15, 2021, the concessionaire fee will increase to \$1,250 per month. The Operator will abide by the City's purchasing requirements.

The revised Amendment No. 1 removes the \$9,000 concessionaire fee credit that was in the original request on July 2, 2018.

**FISCAL IMPACT:** Starting January 15, 2021, the concessionaire fee will increase to \$1,250 per month.

**RECOMMENDATION:** Council Consider Revised Amendment No. 1 to the Storm Lake Marina Operator Contract

**ATTACHMENTS:**

| Description             | Type     |
|-------------------------|----------|
| Revised Amendment No. 1 | Contract |

## CONTRACT EXTENSION AGREEMENT

This Contract Extension Agreement is made by and between the City of Storm Lake, Iowa (the "City") and Buoy Bar and Grill, LLC (the "Operator") the parties to the Storm Lake Marina Operator Contract dated May 18, 2018 (hereinafter, "Contract").

WHEREAS, the Contract, absent an earlier termination for any of the reasons set out in the Contract, expires on December 31, 2020;

WHEREAS, the City and Operator want to extend the term of the Contract to December 31, 2025, subject to the Contract's provisions for earlier termination; and

WHEREAS, the City and Operator wish to include in the Contract the processes by which payment will be made for capital improvements undertaken by the Operator pursuant to the Contract when those improvements are authorized by the City in advance, as required by the Contract.

For good and valuable consideration, it is, therefore, agreed as follows:

1. Section 1 of the Contract, captioned "Effective Date and Term," is amended by deleting the date, "December 31, 2020" and inserting in lieu thereof the date, "December 31, 2025".

2. Section 6 of the Contract, captioned, "Concessionaire Fees/Revenue Reports," is amended by deleting the first sentence of such section and inserting in lieu thereof the following sentence:

On or before the 15<sup>th</sup> day of each calendar month through December of 2020, the Operator shall pay to the City a concessionaire fee of \$1,000.00; and, on or before the 15<sup>th</sup> day of January 15, 2021, and each calendar month thereafter through the term of this contract, the Operator shall pay to the City a concessionaire fee of \$1,250.00.

3. Section 2 of the Contract, captioned "Marina Facilities," is amended by adding the following to the end of the original section:

If the City does so authorize the Operator to construct a building or structure or make any other improvement to the Marina complex and also agrees in writing to pay for all or a part of any such improvement, the City's payment shall be made as set forth in paragraph (a) or (b) below, as determined by the City:

(a) Operator advances the funds for the improvement project and, at the successful completion of the project, requests reimbursement from the City. Under this payment method, unless the City and Operator agree otherwise in writing, and when competitive bidding laws, competitive quotation laws, or other laws do not impose greater requirements:



(1) Operator shall secure at least three quotes or estimates for the project as a whole and submit them to the City who shall select the contractor or vendor. The Operator shall see that a purchase order or contract, as the City deems appropriate, is prepared and signed by the contractor or vendor and by both the City's finance staff and the City Manager or Assistant City Manager before commencement of the project;

(2) After the project is successfully completed and Operator has paid the contractor or vendor, Operator shall submit to the City original itemized invoices and all other documentation evidencing the project costs, as well as proof of Operator's payment of the project costs; and

(3) The Operator must have on file with the City its completed IRS Form W-9 and a current Certificate of Liability Insurance showing the liability coverage required by Section 14 of this Contract before receiving reimbursement payments from the City.

(b) Operator manages the improvement project and the City pays the project vendors and contractors directly. Under this payment method, unless the City and Operator agree otherwise in writing, and when competitive bidding laws, competitive quotation laws, or other laws do not impose greater requirements:

(1) Operator shall secure at least three quotes or estimates for the project as a whole and submit them to the City who shall select the contractor or vendor. The Operator shall see that a purchase order or contract, as the City deems appropriate, is prepared and signed by the contractor or vendor and by both the City's finance staff and the City Manager or Assistant City Manager before commencement of the project;

(2) Operator shall secure from each contractor and vendor a certificate of liability insurance naming the City of Storm Lake, Iowa as additionally insured in a minimum amount of \$1,000,000, and shall submit the certificate to the City before commencement of the project;

(3) Operator shall secure from each contractor and vendor a completed IRS Form W-9 and shall submit each such form to the City's finance staff before commencement of the project; and

(4) Each vendor or contractor shall submit its request for payment to the City, and the City shall make payment in full to each vendor and contractor, upon successful completion of the project. No partial payments or down payments will be made by the City before successful completion of the project.

Under either payment method (a) or (b) above, Operator understands that the City must comply with all competitive bidding, competitive quotation, and other laws of the state of Iowa. Operator agrees to cooperate with the City in fulfilling the City's obligations under such laws with respect to any improvement projects undertaken pursuant to this Contract.

Nothing in this Contract shall obligate the City to pay, in whole or part, the cost of any improvement the Operator undertakes unless the City authorizes the improvement in advance and specifically agrees in writing to pay part or all of the cost. If the City agrees to pay a specific dollar amount toward the improvement project or agrees to pay a percentage of the cost, the City shall not be obligated to pay any amount exceeding the sum the City agrees in writing to pay. All improvements made in or to the Marina complex shall remain a part of the Marina and shall be owned by the State of Iowa unless the City directs the Operator, in writing, to remove the improvement.

4. All other terms and conditions of the Contract remain in full force and effect.

5. This Contract Extension Agreement shall be binding upon and inure to the benefit of the City, the Operator, and both parties' successors in interest.

**CITY OF STORM LAKE, IOWA**

**Date:** \_\_\_\_\_

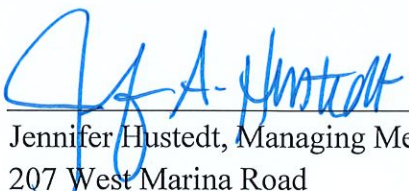
By: \_\_\_\_\_  
Michael Porsch, Mayor

ATTEST:

\_\_\_\_\_  
Mayra Martinez, City Clerk

**BUOYS BAR AND GRILL, LLC**

**Date:** 7/13/18

By:   
Jennifer Hustedt, Managing Member  
207 West Marina Road  
Storm Lake, Iowa 50588



## Staff Summary

7/16/2018

Agenda Item # 6.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Public Hearing on City of Storm Lake's Hazard Mitigation Plan**

**BACKGROUND:** Each government jurisdiction is required to have a valid Hazard Mitigation Plan in order to be eligible for most federal funding as it applies to the mitigation of hazards of any sort within the jurisdiction and/or the acquisition of equipment and/or technology via grants funded by federal funding sources that would address or respond to hazards.

The City of Storm Lake has maintained a valid Mitigation Plan for many years which has been successfully used in the acquisition of federal funding for storm water projects, waste water projects and more.

The plan follows a standard template which overviews the following sections: (see attached plan)

- \*Planning Team & Elected Officials
- \*Planning Process
- \*Previous Mitigation Actions
- \*Ongoing Mitigation Actions
- \*Demographic & Utility Overview
- \*City Emergency Services & Response Capabilities
- \*Critical Facilities
- \*Hazard Rankings
- \*Future Mitigation Actions

I would note that the most critical aspect of this plan is the Future Mitigation Actions which is a list of very generalized items that we intentionally make as comprehensive as possible in case a future need or future funding for the city becomes available that can be plugged in under one or more of the listed broad actions.

Every jurisdiction in the county completes and approves one of these plans and then it all becomes part of the Buena Vista County Multijurisdictional Hazard Mitigation Plan.

On June 21, 2018 we received word that FEMA had reviewed and approved the plan pending ratification of the entire plan by the local city councils and board of supervisors. (see attached)

**FISCAL IMPACT:**

A valid Hazard Mitigation Plan is required for the city to be eligible for a variety of grant options funded by the federal government.

**RECOMMENDATION:**

Motion to Close Hearing

**ATTACHMENTS:**

| Description |                          | Type       |
|-------------|--------------------------|------------|
| ☐           | Notice of Public Hearing | Resolution |
| ☐           | City of Storm Lake       | Resolution |
| ☐           | FEMA Plan                | Resolution |

**NOTICE OF PUBLIC HEARING**  
**Storm Lake, Iowa**  
**MULTIJURISDICTIONAL HAZARD MITIGATION PLAN**

The Storm Lake City Council will conduct a public meeting regarding the adoption of Buena Vista County's 2018 Multi-Jurisdictional Hazard Mitigation Plan. The purpose of this meeting is to give citizens the opportunity to make comments and ask questions on the County's Plan. Northwest Iowa Planning & Development Commission assisted the County in writing the plan. The Plan addresses mitigation of natural hazards within the County. This hazard mitigation plan was developed to assess the ongoing mitigation goals in the County, to evaluate mitigation alternatives that should be undertaken, and to outline a strategy for implementation. Building a disaster resistant County is an initiative that challenges any county, city and schools to undertake actions that protect families, businesses, and public facilities by reducing the effects of natural disasters. Reducing the effects of natural disasters makes economic sense and is good public policy because it protects our citizens and our future. The public hearing will be held at 5:00 pm on Monday, July 16, 2018 at the Storm Lake, Iowa City Hall, 620 Erie Street, Storm Lake, IA 50588. The public is encouraged to attend. For more information contact Mayra Martinez at 712-732-8000.



## I. City of Storm Lake

### *Planning Team*

The Storm Lake Planning Team consisted of the following members:

|                |                                         |
|----------------|-----------------------------------------|
| Keri Navratil  | City Manager                            |
| David Derragon | Assistant City Manager                  |
| Mayra Martinez | City Clerk                              |
| Scott Bonbrake | Infrastructure Supervisor               |
| Elizabeth Huff | Library Director                        |
| Scott Olesen   | Building Official                       |
| Mark Prosser   | Public Safety Director/Police Chief     |
| Mike Jones     | Fire Chief                              |
| Brian Oakleaf  | Finance Director                        |
| Aimee Barritt  | Buena Vista County Emergency Management |

### *City Council*

| Name            | Representation      |
|-----------------|---------------------|
| Mike Porsch     | Mayor of Storm Lake |
| Bruce Engelmann | Mayor Pro-Tem       |
| Tyson Rice      | City Council        |
| Bruce Carlson   | City Council        |
| Jose Ibarra     | City Council        |
| Dan Smith       | City Council        |

### *Planning Process*

A meeting was held to go through the plan update process with each local planning team. Notices for meetings were posted at city hall and local newspaper. Specific public participation part of the planning process is detailed below:

- November 3, 2016. The Buena Vista County Hazard Mitigation Plan was discussed with the planning team. The purpose of this meeting was to discuss the plan, what the requirements of the plan are, how the plan is composed and the Alta-Aurelia School Districts role in the plan and update the components of the plan. The hazard ranking was updated and the status of the mitigation actions that were previously identified were commented on.
- January, 2018. The plan was submitted to Iowa Homeland Security Emergency Management Division for their state review before being passed on to FEMA.
- February, 2018. The plan was reviewed by FEMA and their comments were addressed.

- March, 2018. The public is given the opportunity to comment on the draft of the plan.
- June, 2018. The final draft approved by FEMA is adopted by all jurisdictions participating in the Buena Vista County Hazard Mitigation Plan.

## Review of Existing Plans

In the preparation of this plan, existing plans and other technical information was considered. The purpose of this review was to give consideration to existing information before setting future mitigation goals. The following documents were identified and reviewed by the planning team:

- Storm Lake City Code
- Storm Lake Comprehensive Land Use Plan
- Storm Lake Strategic Plan
- Storm Lake Zoning Ordinance
- Buena Vista County Hazard Mitigation Plan 2013

## Previous Mitigation Actions

The 2013 Plan included the following mitigation actions:

- Developing a watershed study.-doing with BV County
  - Improving and inspecting storm water drainage.-Ongoing
  - Replace sewer lines.-ongoing
  - Install new storm water and sanitary sewer systems and update any current storm water and sanitary sewer systems.-Ongoing
  - Purchasing and installing portable water pumps at critical facilities.
  - Construction of a public tornado safe room.
  - Purchase, install and maintain warning sirens.-Spring 18
  - Improved emergency communication equipment.-Spring 17
  - Install upgrades to the Storm Lake Emergency Operations Center.
  - Purchase and install backup generators.
  - Purchasing equipment and hiring personnel for cleanup after a disaster event.
  - Purchase emergency response equipment.-Completed 17
  - Purchase equipment necessary to run shelters during disaster situations.
  - Replace, upgrade and purchase fire equipment.-Spring 18/19
  - Education materials given out to the public to improve awareness of natural hazards.
  - Purchasing and encouraging the use of NOAA weather radios.
  - Complete and update floodplain maps.
  - Purchasing portable high capacity water pumps.
  - Continue HAZMAT and fire department training.-Ongoing
  - Maintain and replace deteriorating bridges and culverts.
  - Non-structural retrofitting of public structures.
  - Backup record keeping for important documents and files for Buena Vista County and Incorporated cities.
- Ongoing
- Continue training and start new training for the fire departments. .-Ongoing
  - Purchasing and installing backup generators at lift stations.-Anticipated 19
  - Purchasing lightning detection technology.



- Purchase earth moving equipment.
- Special needs registration with the city to keep track of the most vulnerable populations.
- Conducting a severe weather awareness week to educate the public about natural hazards.
- Maintain and upgrade snow removal equipment.-2018
- Underground burial of power lines.
- Upgrading of critical facilities to make capable of serving as a temporary shelter from storms or for post disaster services.
- Purchasing protective measures to utilize during storm events such as temporary signage, barricades and road cones.
- Purchasing equipment to use for search and rescue.-Ongoing
- Ongoing training for police department.

The status of any completed mitigation actions are above in bold. The planning team wanted to carry forward all of the previously identified actions in the plan update.

### Demographics and Utilities

| Demographics                      |          | Employment Information               |            |
|-----------------------------------|----------|--------------------------------------|------------|
| Total Population (2016 estimates) | 10,773   | Total in Workforce                   | 6,000      |
| Median Age                        | 28.4     | Total Employed                       | 5,653      |
| 65 Years and Over                 | 1,154    | Average Time Travel to Work          | 11 minutes |
| Household                         |          | Housing                              |            |
| Median Household Income           | \$43,226 | Occupied Housing Units               | 3,804      |
| Per Capital Income                | \$20,020 | Average Household Size               | 2.75       |
| Utilities                         |          | Provider                             |            |
| Water                             |          | City of Storm Lake                   |            |
| Wastewater                        |          | City of Storm Lake                   |            |
| Electric                          |          | Mid American and Iowa Lakes Electric |            |
| Natural Gas                       |          | Alliant Energy                       |            |
| Telecommunications                |          | Century Link, Mediacom and Longlines |            |

A listing of Storm Lake city employees listed by department for those primarily responsible for dealing with the daily operations and maintenance of critical facilities and emergency response. This is not a comprehensive listing of city employees in Storm Lake. In all, there are close to 140 full and part time employees responsible for the successful daily operations of the community.

### Administration

City Manager  
Assistant City Manager  
City Clerk  
Finance Department Manager  
Human Resource Assistant

Finance Office Assistant/Accounts Payable  
Finance Office Assistant/Utility Billing  
Finance Office Assistant/Utility Billing

*Building Official/Zoning*

Building Official  
Code Enforcement Officer

*Public Works Department (Water, Sewer and Parks are included in this group)*

Infrastructure Supervisor  
Assistant Infrastructure Supervisor/Mechanic  
3 Parks Department staff  
10 additional full time support personnel in the Public Works dept.  
Public Works Administrative Assistance

*Public Safety Department (Police & Fire)*

A listing of Public Safety Department employees and fleet information is contained in Section VII, Buena Vista County Background, Public Services and also found under the Storm Lake Public Staffing and Equipment listing on page 373-375.

**Storm Lake Public Safety Staffing and Equipment**

*Fire Department Staffing:*

2 Full Time Fire Fighters (one is the Fire Chief)  
31 Volunteer Fire Fighters  
  
17 Firefighters are trained at Firefighter II level  
13 Firefighters are trained at Firefighter I level  
  
25 Firefighters are trained in Incident Command  
2 Firefighters are trained at ICS 400 Level  
24 Firefighters are trained at the Operations Level for Hazardous Materials response  
1 Firefighter is trained as a Meth Lab Technician

*Fire Department Fleet:*

2 Pumper Trucks  
1 Aerial Truck  
1 Pumper/Tanker Truck  
1 Mini Pumper/Grass Fire Truck  
1 Heavy Rescue Truck

*Police Department Staffing:*

19 Full time Police Officers  
2 Bilingual Full time Civilian Community Service Officers

- 1 Full time Office Manager
- 1 Full time Office Assistant
- 2 Part time Office Assistants

*Police Department Training/Certifications:*

- 19 Officers trained in Taser Use
- 1 Full Service Tactical Team Including – 9 Tactical Officers and 1 Medic
- 1 Certified Meth Lab Technician
- 1 Sniper
- 6 Certified Instructors
- 2 Public Information Officers
- 2 Hostage Negotiator
- 3 Bike Patrol Officers
- 1 Chemical Munitions Instructor
- 2 Drug Recognition Enforcement Officer
- 1 OWI Detection Instructor
- 2 Firearms Instructors
- 1 Sub-Gun Instructor
- 1 Flashlight Use of Force Instructor
- 1 Self Defense Instructor
- 1 Low Light Instructor
- 18 Rapid Response Team Officers
- 2 Bilingual Community Services Officers-Civilian (Spanish and Lao)
- 1 Joint County/City Dive Team
- 1 Sexual Response Team

*Police Department Fleet:*

- 5 Patrol Sedans
- 2 Patrol SUV
- 1 Patrol Pick Up Truck
- 3 Unmarked Cars
- 1 Electric T-3
- 2 Police Bikes
- 1 Tactical Team Truck
- 1 Armored Vehicle
- 1 Special Services Truck

*Public Safety Joint Use Vehicles:*

- 1 32' Mobile Command Vehicle
- 1 Pick Up Truck
- 1 Military Hum-Vee

*Emergency Operations Center:*



Storm Lake Emergency Operations Center is located in the Public Safety Building and is designed to accommodate multiple work stations, phone banks and emergency communications.

In addition to the existing staffing and equipment utilized by the Storm Lake Public Safety, Police and Fire Department, there are future equipment needs which have been identified by these public safety departments. Below is a listing of the equipment needed to ensure the continued education and safety of Storm Lake's Public Safety employees. Many of these equipment needs will be discussed and identified as mitigation alternatives later in this planning document.

*Fire Department Future Equipment Needs:*

- 8 SCBA's
- 2 Thermal Imaging Camera
- 1 Vehicle Stabilization System
- 1 Confined Space Rescue Tripod System
- 1 New Pumper Truck
- 33 New Bunker Gear
- 4 Rescue Air Bags
- 1 Incident Command / Accountability System
- 1 Additional square Footage / Space for the Fire Station
- 1 Generator for the Fire Station
- 7 Mobile Computers
- 10 Water Floatation Coats
- 33 LED Helmet Lights
- 1 Mini Pumper Grassland Truck
- 33 Pagers
- 2 Combination Ladders
- 10 Portable Radios
- 8 Mobile Radios

*Police Department Future Equipment Needs:*

- 9 Tasers
- 1 Tactical Team Truck
- 9 Replacement Police Vehicles
- 3 Mobile Computers
- Power Flare Traffic System
- 6 Hand Held Radar Units
- 1 Stationary Radar Trailer with LED Display
- 19 Gas Masks
- 19 Handguns
- 17 Mobile Radios
- 6 AED's
- 20 Flashlights
- Dive team equipment

*Combined Public Safety Departments Future Equipment Needs:*

- 1 Public Safety Training Facility
- 1 Portable Camera Observation System
- 1 Public Safety (Police/Fire) Watercraft
- 9 Ice Rescue and Recovery Suits and related Gear
- 2 ATV Vehicles for Joint Public Safety Use
- 5 Mobile radios
- 6 Portable radios
- 2 Tornado sirens
- Communication Camera System

*City Hall Needs:*

- 6 Portable radios
- Base Station

**Emergency Services**

Coordinator: Aimee Barritt, County Emergency Management Coordinator  
Phone Number: (712) 749-2705 / Emergency Service Dial 911

- The City of Storm Lake has outdoor warning siren system in place. There are currently nine (9) warning sirens placed in strategic locations for maximum affect upon the community in 2013.
- Early warnings are broadcast through NOAA Weather Radios and the WENS Notification System. The WENS Notification System includes reverse 911, email, texting and paging. Also, the local cable service provides EAS warning system. The City of Storm Lake also has the ability to reverse call through their utility billing software.
- Buena Vista County and all of its communities participate in the Alert Iowa program. Alert Iowa is a statewide mass notification and emergency messaging system. Messages can be sent to the public by state or local authorities via text messaging, emails, and/or voice.
- Storm Lake Fire Department: This community has one fire station in operation with 31 paid on call fire fighters. Their area of service includes the following townships: Storm Lake, Lakeside, Lake Creek, Washington, Grant, and Hayes.
- Law Enforcement: The City of Storm Lake employs their own police department. It enforces the law in the City of Storm Lake, which accounts for over half the population of the county.
- Another component of early warning awareness is storm spotter training. Training classes are held annually. For more information contact the National Weather Service out of Sioux Falls, South Dakota.
- Also, the City of Storm Lake has several emergency communication systems in place for their residents. There is a reverse 911 system and a phone response system that is used for utility issues.
- Other emergency services and mitigation actions the city has implemented are:
  - EOC Upgrades
  - Mobile Command Post Upgrades

- New Special Services Vehicle
- Updated Tornado Sirens
- Created a Dive Team
- Outdoor early warning siren
- Emergency Operations Plan- city and county multi-hazard operations plans
- Technical Level Hazmat coverage from Sioux City Hazmat Team
- NOAA weather radios distributed to nearly all government buildings and several critical facilities.
- Annual table top and live drills (disaster drills)
- Provide table top drills on active shooter for city staff, school district, hospital and industry
- Provide emergency training and public safety training to local industries
- Participation in the regional SHIELD (Safety & Health Issues, Education, Leadership and Development) program which offers safety in the workplace training to local governments.
- Completed sanitary system loop and other upgrades to the sanitary sewer system.
- Upgrades to the water treatment plant.
- Installation of an underground fiber optics system.
- Continuing efforts to address street flooding and basement backflow issues.
- Redirection of groundwater to alleviate street, yard and basement flooding.
- Installation of retention and detention ponds and permeable pavers to address water issues.
- Upgraded police department RMS system.
- Pursuing drone technology.
- City continues to implement water quality measures.

### Critical Facilities

| <i>Storm Lake Identified Critical Facilities</i> |                  |
|--------------------------------------------------|------------------|
| Facility Name                                    | Valuation (2017) |
| Water Towers                                     | \$3,394,650      |
| Airport                                          | \$2,893,800      |
| Wastewater Collection Points                     | \$3,052,530      |
| Water Treatment Plant                            | \$33,390,000     |
| Trimark Family Clinic                            | \$1,669,500      |
| Faith, Hope & Charity                            | \$820,260        |
| Storm Lake Middle School                         | \$14,809,858     |
| Storm Lake Elementary School                     | \$20,896,692     |
| Natural Gas Border Stations                      | \$667,800        |
| Medical Centers/EMS                              | \$55,650,000     |
| BV Trimark Medical Center                        | \$16,695,000     |
| IDOT Shop                                        | \$2,782,500      |
| Amerigas Bulk Storage                            | \$1,669,500      |
| Methodist Manor                                  | \$23,373,000     |
| Mid America Command Room                         | \$16,695,000     |
| Medical/Dental Clinic                            | \$8,904,000      |
| Buena Vista University-Main Campus               | \$222,600,000    |



|                                                                         |               |
|-------------------------------------------------------------------------|---------------|
| Electrical Substation                                                   | \$556,500     |
| Retirement/Assisted Living                                              | \$7,234,500   |
| Senior Housing                                                          | \$556,500     |
| Public Safety Storage                                                   | \$389,550     |
| Faust University                                                        | \$278,250     |
| North Lake Nursing Home                                                 | \$1,669,500   |
| City Hall                                                               | \$2,226,000   |
| BV County Courthouse                                                    | \$630,000     |
| Public Library                                                          | \$2,782,500   |
| School Administration Building                                          | \$1,546,205   |
| Post Office                                                             | \$2,782,500   |
| Sara Lee Feed Mill                                                      | \$13,356,000  |
| Storm Lake St. Mary's Catholic School                                   | \$15,759,450  |
| Parks Storage                                                           | \$723,450     |
| Police/Fire Department                                                  | \$5,565,000   |
| Storm Lake High School/Iowa Central Community College-Storm Lake Campus | \$16,981,045  |
| BV County Sheds                                                         | \$779,100     |
| East Elementary Childhood Center                                        | \$4,589,790   |
| Tyson                                                                   | \$556,500,000 |
| Sara Lee                                                                | \$556,500,000 |
| State Radio Dispatch                                                    | \$2,226,000   |
| Bulk Fuel Storage                                                       | \$222,600     |
| Street Department                                                       | \$1,335,600   |
| BV County Jail/911 Center                                               | \$7,791,000   |
| Public Health                                                           | \$834,750     |
| National Guard Armory                                                   | \$38,955,000  |
| Sunrise Campground                                                      | \$2,100,000   |
| Concrete Plants                                                         | \$7,791,000   |
| Meridian Manufacturing                                                  | \$7,791,000   |
| Wastewater Treatment Plant                                              | \$27,825,000  |
| Harvest International                                                   | \$21,000,000  |
| Buena Vista University Sports Facility                                  | \$1,050,000   |
| Kings Point Resort                                                      | \$2,100,000   |
| Quality Life Group Home                                                 | \$210,000     |

Source: Buena Vista County Assessor

| 2017        | Residential Structures |                | Multi-Residential Structures |                | Commercial Structures |                | Industrial Structures |                | Agricultural Structures |                |
|-------------|------------------------|----------------|------------------------------|----------------|-----------------------|----------------|-----------------------|----------------|-------------------------|----------------|
| Assessments | Dwlg Count             | Assessed Value | Unit Count                   | Assessed Value | Bldg Count            | Assessed Value | Bldg Count            | Assessed Value | Bldg Count              | Assessed Value |
|             |                        |                |                              |                |                       |                |                       |                |                         |                |
| Storm Lake  | 2,703                  | 256,197,040    | 68                           | 14,742,850     | 649                   | 93,877,253     | 97                    | 23,874,480     | 10                      | 173,630        |

All critical maps will be included in Appendix B-Critical Facility Maps.

Hazard Risk Assessment

The Buena Vista County Hazard Mitigation Planning Team determined the countywide hazard rankings. At the November 3, 2016 meeting, NWIPDC staff presented the countywide hazard rankings to the City of Storm Lake planning team had identified in the 2013 planning effort. The City updated the hazards they were vulnerable to and updated the ranking to match the new hazards that have been consolidated since the 2013 Buena Vista County Hazard Mitigation Plan. They also added several hazards such as animal/plant/crop disease, HAZMAT incident, human disease, infrastructure failure, terrorism, transportation incident as hazards they were vulnerable to and removed river flood. The updated ranking is below.

| Hazard Ranking-City of Storm Lake |                              |
|-----------------------------------|------------------------------|
| Ranking                           | Hazard                       |
| 1                                 | Flash Flood                  |
| 2                                 | Severe Winter Storm          |
| 3                                 | Tornado/Windstorm            |
| 4                                 | Extreme Heat                 |
| 5                                 | Thunderstorms/Lightning/Hail |
| 6                                 | Grass/Wildland Fire          |
| 7                                 | Sinkhole                     |
| 8                                 | Drought                      |
| 9                                 | Dam Failure                  |
| 10                                | Levee/Dam Failure            |
| 11                                | Animal/Plant/Crop Disease    |
| 12                                | HAZMAT Incident              |
| 13                                | Human Disease                |
| 14                                | Infrastructure Failure       |
| 15                                | Terrorism                    |
| 16                                | Transportation Incident      |

Source: Community Meeting 11/3/2016

### Future Mitigation Actions

- Developing a watershed study.
- Improving and inspecting storm water drainage.
- Replace sewer lines.
- Update any current storm water and sanitary sewer systems.
- Purchasing and installing portable water pumps at critical facilities.
- Construction of a public tornado safe room.
- Purchase, install and maintain warning sirens.
- Improved emergency communication equipment.
- Install upgrades to the Storm Lake Emergency Operations Center.
- Purchase and install backup generators.
- Purchasing equipment and hiring personnel for cleanup after a disaster event.
- Purchase emergency response equipment.
- Purchase equipment necessary to run shelters during disaster situations.



- Replace, upgrade and purchase fire and police equipment.
- Education materials given out to the public to improve awareness of natural hazards.
- Purchasing and encouraging the use of NOAA weather radios.
- Complete and update floodplain maps.
- Purchasing portable high capacity water pumps.
- Continue HAZMAT and fire department training.
- Maintain and replace deteriorating bridges and culverts.
- Non-structural retrofitting of public structures.
- Backup record keeping for important documents and files for Buena Vista County and Incorporated cities.
- Continue training and start new training for the fire and police departments.
- Purchasing and installing backup generators at lift stations.
- Purchasing lightning detection technology.
- Purchase earth moving equipment.
- Special needs registration with the city to keep track of the most vulnerable populations.
- Conducting a severe weather awareness week to educate the public about natural hazards.
- Maintain and upgrade snow removal equipment.
- Underground burial of power lines.
- Upgrading of critical facilities to make capable of serving as a temporary shelter from storms or for post disaster services.
- Purchasing protective measures to utilize during storm events such as temporary signage, barricades and road cones.
- Purchasing equipment to use for search and rescue.
- Rebuild existing lift stations and add pump redundancy with backup power.
- Continue training and start new training for police.
- Install new video monitoring equipment.
- Enhance infrastructure security.
- Install overhead bridge crane remote control system at water treatment plant.
- Line sewer interceptors to increase flows and decrease INI.
- Control flood and storm water discharge with retention and detention storm water basins and wetlands.
- Investigate storm water issues and determine what the best solutions are to alleviate water issues.
- Purchase personal protection equipment to deal with animal/plant/crop diseases.
- Install drop arms and other safety measures on rail lines to help reduce transportation incidents.
- Purchase LED/portable signage to help direct traffic when there is any kind of incident.
- Conduct a public awareness campaign to help teach residents how to identify a terrorism incident.
- Continue incident command training.
- Equipping first responders so they can quickly respond to a terrorism incident.
- Enhance security infrastructure and install safety cameras.
- Implement drone technology.

The City of Storm Lake Planning Team is responsible for overseeing the implementation of this plan. Storm Lake City Manager and Public Works Department will work with Buena Vista County Emergency Management and other county and local agencies will assist with implementing and administering this plan. The mitigations actions were discussed with a high, medium and low priority ranking in mind. The hazards that had a high priority were the most important actions to implement to the planning team. Medium priority meant the mitigation action was still a priority, but were not the most important to implement. Low ranking priority meant the mitigation action was the least important to implement. Priorities for each mitigation action are discussed in the Implementation of Mitigation Actions, Section VI. Economics of implementing mitigation actions

were considered when the planning team discussed the priority of projects. Cost estimates were given by the Buena Vista County Planning Team to help display which actions were of a higher importance and fit in the economic goals of the county/cities. Those estimates can be reference in Section VI; Implementation of Mitigation Actions.

Once the plan is completed, approved, and adopted, local governments will be eligible for funding assistance from FEMA for mitigation strategies put forth in the plan. Potential funding resources include the FEMA Pre-Disaster Mitigation Program (PDM) and FEMA Hazard Mitigation Grant Program (HMGP). No timeframe was identified in implementing these mitigation actions will be acted upon as funding become available. It was discussed that additional mitigation actions would be examined during the update process. The mitigation actions that were discussed were what the Storm Lake Planning Team wanted to have included in the Hazard Mitigation Plan. For a complete list of the Mitigation Actions for Buena Vista County, refer to the Buena Vista County Mitigation Actions Table.

### Plan Maintenance

Plan maintenance involves taking action to ensure that the plan stays current with information, priorities are still in order, and goals and objectives are maintained and updated. To accomplish this, the plan will be reviewed by the planning team annually and be incorporated into other city plans. Additionally, a comprehensive update is required at least once every 5 years and submitted to FEMA for certification. The revised plan will be adopted by the city council. To assist with the update, information is to be collected by the city annually to document efforts, hazard events, and other pertinent activities to mitigate hazards. Part of plan maintenance is maintaining the planning team. The planning team is composed of local elected officials, city employees and other interested parties. This is an important part of plan maintenance in order to reconvene the planning team when necessary.

### Monitoring

The Storm Lake Planning Team and Buena Vista County Emergency Management are responsible for monitoring this portion of the plan. The plan will be monitored based on the mitigation strategies identified in the plan and the reported progress to accomplish the work. Projects that are complete will be monitored for effectiveness. Any strategies that are removed from the plan will be examined and documented. An annual reporting sheet is included in this plan for the city to keep track of the mitigation process.

### Incorporation into Existing Plans

The city is responsible for reviewing its local plans, codes, and ordinances and amending documents as they see appropriate. As appropriate, information and actions from this plan will be incorporated into comprehensive or community builder plans during review and update

processes. A worksheet is provided to record what information from this plan is incorporated to other plans.

#### Continued Public Participation

The public will be involved in the implementation of the plan at city council meetings and general public meetings. Mitigation actions and implementation strategies will be discussed at city council meetings and an opportunity for public input will be encouraged. This process will ensure opportunity for public awareness of hazards and threats faced by the community and actions planned to eliminate or reduce impacts. To promote continued public participation, meetings where the plan will be discussed will have public notice posted.



## Mark Prosser

---

**From:** Aimee Barritt [BVEMA] <aimee.barritt@bvema.com>  
**Sent:** Thursday, June 21, 2018 8:37 AM  
**To:** Mark Prosser; Keri Navratil  
**Subject:** Fwd: Buena Vista HMP APA  
**Attachments:** Buena Vista Co IA HMP APA Ltr (Jun2018).pdf; ATT00001.htm; Buena Vista IA PRT June2018 (APA).pdf; ATT00002.htm

It's approved pending adoption!  
Aimee

Aimee Barritt  
Buena Vista Co EMA  
Sent from my iPhone

Begin forwarded message:

**From:** "Noble, Mathew" <mathew.noble@iowa.gov>  
**Date:** June 21, 2018 at 8:33:31 AM CDT  
**To:** Cara Elbert <cara.elbert@nwipdc.org>, Buena Vista HSEMDema  
<aimee.barritt@bvema.com>  
**Subject:** Fwd: Buena Vista HMP APA

Aimee and Cara,

Congratulations! The Buena Vista Plan is Approved (pending adoption).

Thanks,  
Mat

----- Forwarded message -----

From: **Sorg, Justin** <justin.sorg@fema.dhs.gov>  
Date: Thu, Jun 21, 2018 at 8:31 AM  
Subject: Buena Vista HMP APA  
To: Jim Marwedel <jim.marwedel@iowa.gov>, "Noble, Mathew" <mathew.noble@iowa.gov>  
Cc: "Wolfe, Michelle" <Michelle.Wolfe@fema.dhs.gov>, "Chandler, Joe" <Joe.Chandler@fema.dhs.gov>, "Bestgen, Laurie" <laurie.l.bestgen@fema.dhs.gov>

Good morning Jim and Mat –

The review of the Buena Vista plan is complete and the plan is approvable pending adoption. Please find the PRT and APA letter attached.

Please let me know if there are any questions.

Thanks,

Justin

**Justin Sorg**

Community Planner

Mitigation Division -- FEMA Region VII

11224 Holmes

Kansas City, MO 64131

Email: [Justin.sorg@fema.dhs.gov](mailto:Justin.sorg@fema.dhs.gov)

Cell: (202) 705-6044

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Mathew Noble  
Iowa Homeland Security and Emergency Management  
7900 Hickman Road - Suite 500  
Windsor Heights, IA 50324  
NEW Phone: 515 725 9404



**FEMA**

June 20, 2018

Joyce Flinn, Acting Director  
Iowa Homeland Security & Emergency Management Division  
7900 Hickman Road, Suite 500  
Windsor Heights, IA 50324

**Subject: Review of the Buena Vista County, Iowa Hazard Mitigation Plan**

Dear Ms. Flinn:

The purpose of this letter is to provide the status of the above referenced Local Hazard Mitigation Plan, pursuant to the requirements of 44 CFR Part 201 - Mitigation Planning and the Local Multi-Hazard Mitigation Planning Guidance. The Local Hazard Mitigation Plan Review Tool documents the Region's review and the plan compliance with all required elements of 44 CFR Part 201.6. The Plan Review Tool also identifies the jurisdictions participating in the planning process. FEMA's approval will be for a period of five years effective starting the date of receipt of adoption documentation. Formal adoption documentation must be submitted to the Regional office within one calendar year of the date of this letter, or the plan will need to be updated and resubmitted for review.

Prior to the expiration of the plan the community will be required to review and revise their plan to reflect changes in development, progress in local mitigation efforts, and changes in priorities, and resubmit it for approval in order to continue to be eligible for mitigation project grant funding.

| Local Jurisdiction | Date Submitted | Date Approved Pending Adoption | Date of Plan Adoption | Date of Plan Expiration | Review Status                                             |
|--------------------|----------------|--------------------------------|-----------------------|-------------------------|-----------------------------------------------------------|
| Buena Vista County | June 14, 2018  | June 20, 2018                  |                       |                         | Approved pending FEMA's receipt of adoption documentation |

If you have any questions or concerns, please contact Joe Chandler, Planning Team Lead, at (816) 283-7071.

Sincerely,

MICHAEL R SCOTT

Michael Scott, Director  
Mitigation Division

Digitally signed by MICHAEL R SCOTT  
DN: cn=US, o=U.S. Government, ou=Department of  
Homeland Security, ou=FEMA, ou=People,  
cn=MICHAEL R SCOTT,  
0.9.2342.1.1020300.100.1.1+0469761408FEMA  
Date: 2018.06.21 08:11:07 -0500



|                                                                      |                                                                                      |                                       |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------|
| <b>Jurisdiction:</b><br><b>Buena Vista County</b>                    | <b>Title of Plan:</b><br>Buena Vista County Hazard Mitigation Plan                   | <b>Date of Plan:</b><br>January, 2018 |
| <b>Local Point of Contact:</b><br><b>Cara Elbert</b>                 | <b>Address:</b><br>217 West 5 <sup>th</sup> Street, PO Box 1496<br>Spencer, IA 51301 |                                       |
| <b>Title:</b><br>Planner                                             |                                                                                      |                                       |
| <b>Agency:</b><br>Northwest Iowa Planning and Development Commission |                                                                                      |                                       |
| <b>Phone Number:</b><br>712-262-7225, ext 152                        | <b>E-Mail:</b><br>cara.elbert@nwipdc.org                                             |                                       |
| <b>Funding Source:</b><br>F4-S239                                    |                                                                                      |                                       |
| <b>State Reviewer:</b><br>Mat Noble                                  | <b>Title:</b><br>Planner                                                             | <b>Date:</b><br>4.9.18                |
| <b>FEMA Reviewer:</b><br>Justin Sorg                                 | <b>Title:</b><br>HM Community Planner                                                | <b>Date:</b><br>April 25, 2018        |
| <b>Date Received in FEMA Region VII</b>                              | (1) April 9, 2018; (2) June 14, 2018                                                 |                                       |
| <b>Plan Not Approved</b>                                             | Returned for technical assistance April 26, 2018                                     |                                       |
| <b>Plan Approvable Pending Adoption</b>                              |                                                                                      |                                       |
| <b>Plan Approved</b>                                                 |                                                                                      |                                       |

| Jurisdiction:                            | NFIP Status* |    |
|------------------------------------------|--------------|----|
|                                          | Y            | NP |
| 1. Albert City-Truesdale School District |              | X  |
| 2. Alta-Aurelia School District          |              | X  |
| 3. Newell-Fonda School District          |              | X  |
| 4. Sioux Central School District         |              | X  |
| 5. Storm Lake School District            |              | X  |
| 6. Storm Lake St. Mary's Catholic School |              | X  |
| 7. Iowa Central Community College        |              | X  |
| 8. Buena Vista University                |              | X  |
| 9. City of Albert City                   |              | X  |
| 10. City of Alta                         | X            |    |
| 11. City of Lakeside                     |              | X  |
| 12. City of Linn Grove                   | X            |    |
| 13. City of Marathon                     |              | X  |

**HAZARD MITIGATION PLAN REVIEW TOOL****Buena Vista County, IOWA****Approvable Pending Adoption****FEMA Region VII****2<sup>nd</sup> Review**

|                                       |   |   |
|---------------------------------------|---|---|
| 14. City of Newell                    |   | S |
| 15. City of Rembrandt                 | X |   |
| 16. City of Sioux Rapids              |   | X |
| 17. City of Storm Lake                | X |   |
| 18. City of Truesdale                 | X |   |
| 19. Unincorporated Buena Vista County |   | X |

\* Notes: Y = Participating NP = Not Participating in NFIP S- Sanctioned R-Rescinded



## SECTION 1: REGULATION CHECKLIST

| 1. REGULATION CHECKLIST                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                             | Location in Plan<br>(section and/or<br>page number) | Met | Not<br>Met |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----|------------|
| <b>Regulation (44 CFR 201.6 Local Mitigation Plans)</b>                                                                                                                                                                                                                                                                                                                                      |                                                                                                             |                                                     |     |            |
| <b>ELEMENT A. PLANNING PROCESS</b>                                                                                                                                                                                                                                                                                                                                                           |                                                                                                             |                                                     |     |            |
| A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))                                                                                                                                                                                                                         | III. Planning Process; pg 3-8                                                                               | ✓                                                   |     |            |
| A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))                                                                                          | III. Planning Process; pg 5-6                                                                               | ✓                                                   |     |            |
| A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))                                                                                                                                                                                                                                                         | III. Planning Process; pg 4                                                                                 | ✓                                                   |     |            |
| A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))                                                                                                                                                                                                                                           | III. Planning Process; pg 8                                                                                 | ✓                                                   |     |            |
| A5. Is there discussion of how the community (ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))                                                                                                                                                                                                                                       | Continued Public Participation pg 141 and all jurisdictions continued public participation                  | ✓                                                   |     |            |
| A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))                                                                                                                                                                                            | Monitoring the Plan and Evaluation of the Plan pg 140 and all jurisdictions plan maintenance and monitoring | ✓                                                   |     |            |
| <b>ELEMENT A: REQUIRED REVISIONS</b>                                                                                                                                                                                                                                                                                                                                                         |                                                                                                             |                                                     |     |            |
| None.                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                             |                                                     |     |            |
| <b>Plan Strengths:</b>                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                             |                                                     |     |            |
| <ul style="list-style-type: none"> <li>Participation of a variety of stakeholders and officials</li> </ul>                                                                                                                                                                                                                                                                                   |                                                                                                             |                                                     |     |            |
| <b>Opportunities for Improvement:</b>                                                                                                                                                                                                                                                                                                                                                        |                                                                                                             |                                                     |     |            |
| <ul style="list-style-type: none"> <li>In future updates, the planning team is encouraged to explore additional communications nodes to solicit and incorporate public feedback, such as: Websites, surveys, dedicated community meetings, etc. Additionally, future updates should include a discussion on how, if any, public feedback received was incorporated into the plan.</li> </ul> |                                                                                                             |                                                     |     |            |

**1. REGULATION CHECKLIST**

Regulation (44 CFR 201.6 Local Mitigation Plans)

Location in Plan  
(section and/or  
page number)

Met

Not  
Met**ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT**

|                                                                                                                                                                                                     |                                                                                                                                                                                         |   |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|--|
| B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))                                | Section IV, Hazard Analysis & Risk Assessment; Hazard Profiles pg 45-110. Description, vulnerability                                                                                    | ✓ |  |
| B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))                  | Section IV, Hazard Analysis/Risk Assessment; Hazard Profiles pg 45-110. Probability                                                                                                     | ✓ |  |
| B3. Is there a description of each identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii)) | Section IV, Hazard Analysis/Risk Assessment; Hazard Profiles pg 45-110. Magnitude/Severity, Warning Time and Duration. Also shown on Hazard Identification by Jurisdiction Table, pg 56 | ✓ |  |
| B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))                                             | Section IV. River Flood Hazard Profile 88-91                                                                                                                                            | ✓ |  |



**1. REGULATION CHECKLIST****Regulation (44 CFR 201.6 Local Mitigation Plans)**Location in Plan  
(section and/or  
page number)

Met

Not  
Met**ELEMENT B: REQUIRED REVISIONS**

None.

**Plan Strengths:**

- Use of maps, charts and figures to identify and profile hazard areas.
- Maps depicting community critical infrastructure. These maps could be further improved by overlaying them with known hazard areas (e.g., Special Flood Hazard Areas, dam spillways, sinkholes, wildland/urban interface areas).

**Opportunities for Improvement:**

- The planning team is encouraged to review the National Drought Mitigation Center <http://drought.unl.edu/> for more in-depth information on impact and vulnerability to drought. The NCEI (formerly NCDC) is not a comprehensive source for drought events.
- Vulnerability assessments need only be conducted on infrastructure that is at risk to hazards applicable to that community. If a community does not have a mapped floodplain, or there is no infrastructure located in mapped floodplains, then potential losses from river floods don't need to be discussed. The same goes for other area specific hazards. In the next plan update, the planning team is highly encouraged to develop problem statements that describe the unique vulnerabilities of each community to identified hazards and that are the greatest concern to communities. These statements can be simple: "City A experiences frequent summertime flash flooding along 3<sup>rd</sup> and Main. Current storm water systems in the area are undersized to meet demand." This problem statement can then be used to develop mitigation actions such as, "Improve storm water management system along 3<sup>rd</sup> and Main" or "Develop a comprehensive storm water management plan."

In addition, a number of Flood Risk Products are available on the Map Service Center

<https://msc.fema.gov/portal/advanceSearch#searchresultsanchor> to support flood vulnerability assessments.

**ELEMENT C. MITIGATION STRATEGY**

|                                                                                                                                                                                                                                                                                  |                                                                                                             |   |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---|--|
| C1. Does the plan document each jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))                                                                  | II. Record of Review pg 8-10                                                                                | ✓ |  |
| C2. Does the Plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))                                                                                                          | VI. Implementation of Mitigation Actions table, pg 128                                                      | ✓ |  |
| C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))                                                                                                                                               | VI. Implementation of Mitigation Actions table, pg 127-133                                                  | ✓ |  |
| C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii)) | VI. Implementation of Mitigation Actions table, pg 127-133                                                  | ✓ |  |
| C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))                      | VI. Implementation of Mitigation Actions table, pg 127-133, Cost Estimates, Responsible Party, etc on table | ✓ |  |
| C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))                      | VI. Implementation of Mitigation Actions, Implementation and Incorporation pg 138-139                       | ✓ |  |

**1. REGULATION CHECKLIST****Regulation** (44 CFR 201.6 Local Mitigation Plans)**Location in Plan**  
(section and/or  
page number)**Met****Not  
Met****ELEMENT C: REQUIRED REVISIONS**

None.

***Plan Strengths:***

- Consideration of a range of mitigation actions.

***Opportunities for Improvement:***

- FEMA's latest Local Mitigation Planning Handbook (March 2013) consolidated the 6 mitigation action categories in previous guidance (listed on page 126 in the Plan) into 4 categories: 1) local plans and regulations, 2) structure and infrastructure projects, 3) natural systems protection, and 4) education and awareness programs. Using the current categories would discourage including preparedness or operational readiness actions in the mitigation plan, and result in more substantive, actionable strategies.
- Mitigation actions are "*specific actions, projects, activities or process taken to reduce or eliminate long-term risk*". Future plans should avoid generic actions developed from a laundry list of possible actions and instead focus on specific projects unique to each community that address specific vulnerabilities (as identified in the Risk Assessment through problem statements). The planning team should consider removing routine maintenance or "ongoing" projects from mitigation strategies as these are not specific actions to reduce or eliminate long-term risk, nor can their progress be measured.
- For the next plan update, STAPLEE scores should also be done separately, by each individual jurisdiction and not as a group, as the scores should reflect the unique circumstances and capabilities of each jurisdiction.
- To more clearly identify the Cost Estimates, Priority, Funding Source, Responsible Party, Project Status and Timeline for each mitigation action, recommend developing a separate mitigation action table (similar as the one found on pg. 131) for each individual jurisdiction.
- \*A multi-jurisdictional plan must describe each participating jurisdiction's individual process for integrating hazard mitigation actions applicable to their community into other planning mechanisms. In the next update, each individual jurisdiction's process for integrating mitigation into other planning mechanisms must be described. Generic statements such as, "Information and actions from this plan could be incorporated into any emergency plans or other planning documents in the update processes" will not meet this requirement.



**1. REGULATION CHECKLIST**

Regulation (44 CFR 201.6 Local Mitigation Plans)

Location in Plan  
(section and/or  
page number)

Met

Not  
Met**ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION** (applicable to plan updates only)

D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))

III. Buena Vista  
County Background;  
Land Use Patterns  
and Trends pg 23-31

✓

D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))

VI. Implementation of  
Mitigation Actions;  
Review of 2013  
Mitigation Actions

✓

D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))

VI. Implementation of  
Mitigation Actions;  
Review of 2013  
Mitigation Actions

✓

**ELEMENT D: REQUIRED REVISIONS**

None.

***Plan Strengths:***

- Identification of progress made on mitigation projects/actions

**ELEMENT E. PLAN ADOPTION**

E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))

Will be included as a  
resolution once  
approved by FEMA

Pending

E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))

Will be included as a  
resolution once  
approved by FEMA

Pending

**ELEMENT E: REQUIRED REVISIONS****SECTION 2: PLAN ASSESSMENT****A. Overall Plan Strengths and Opportunities for Improvement****Overall Opportunities for Improvement:**

- There is some redundancy in information between the base plan and jurisdiction-specific sections that could be eliminated to streamline the plan.
- In future updates, the planning team is encouraged to devote more time to analyzing the unique vulnerabilities from hazards to each individual jurisdiction, rather than relying on generalities across the entire planning area.
- The Repetitive Flood Claims (RFC) and Sever Repetitive Loss (SRL) programs (pg. 144) were rolled into FMA and are no longer standalone programs.

**B. Resources for Implementing Your Approved Plan**

A variety of mitigation resources are available to communities. The Iowa Homeland Security & Emergency Management website: [http://www.iowahomelandsecurity.org/disasters/hazard\\_mitigation.html](http://www.iowahomelandsecurity.org/disasters/hazard_mitigation.html) provides planning and project related information as well as details on how major FEMA mitigation programs are implemented in the State.

HSEMD's training website provides information on upcoming training opportunities within the State: <http://homelandsecurity.iowa.gov/training/>.

Review of the FEMA HMA guidance (FY15 is the most current) is also encouraged as guidance provides information about application and eligibility requirements. This guidance is available from <http://www.iowahomelandsecurity.org/grants/HMA.html> or through FEMA's grant applicant resources page at [http://www.fema.gov/government/grant/hma/grant\\_resources.shtm](http://www.fema.gov/government/grant/hma/grant_resources.shtm).

The FEMA Hazard mitigation planning site <http://www.fema.gov/plan/mitplanning/index.shtm> contains the official guidance to meet the requirements of the Stafford Act, as well as other resources and procedures for the development of hazard mitigation plans.

Various funding programs are available from several state and federal agencies to assist local jurisdictions in accomplishing their mitigation activities and goals. A detailed listing of programs, information on each program, and contact information is also available from the 2013 State Hazard Mitigation Plan.

## Staff Summary

7/16/2018

Agenda Item # 7.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Resolution No. 06-R-2018-2019 Adopting the City of Storm Lake Hazard Mitigation Plan for Buena Vista County**

**BACKGROUND:** As submitted in the public hearing.

(see attachments)

**FISCAL IMPACT:** None

**RECOMMENDATION:** Pass Resolution No. 06-R-2018-2019

### ATTACHMENTS:

| Description                     | Type       |
|---------------------------------|------------|
| ☐ Resolution No. 06-R-2018-2019 | Resolution |
| ☐ City of Storm Lake            | Resolution |

**City of Storm Lake,  
Iowa**

**Resolution Adopting Hazard Mitigation  
Plan**

**Resolution No. 06-R-2018-2019**

**A RESOLUTION OF THE CITY COUNCIL OF STORM LAKE, IOWA  
ADOPTING A HAZARD MITIGATION PLAN FOR BUENA  
VISTA COUNTY**

WHEREAS, the City Council of Storm Lake, Iowa has authorized the development of a Multi-Jurisdictional Hazard Mitigation Plan for Buena Vista County; and,

WHEREAS, a Public Hearing has been held in the City Hall in Storm Lake for the purposes of obtaining citizen input on the Multi-Jurisdictional Hazard Mitigation Plan.

NOW THEREFORE BE IT RESOLVED, that the City Council of Storm Lake, Iowa, herewith adopts said plan, incorporating citizen comment and recommendations.

PASSED AND ADOPTED THIS 16<sup>th</sup> DAY OF JULY, 2018.

SIGNED:

ATTEST:

\_\_\_\_\_  
Michael Porsch, Mayor

\_\_\_\_\_  
Mayra A. Martinez, City Clerk



## I. City of Storm Lake

### *Planning Team*

The Storm Lake Planning Team consisted of the following members:

|                |                                         |
|----------------|-----------------------------------------|
| Keri Navratil  | City Manager                            |
| David Derragon | Assistant City Manager                  |
| Mayra Martinez | City Clerk                              |
| Scott Bonbrake | Infrastructure Supervisor               |
| Elizabeth Huff | Library Director                        |
| Scott Olesen   | Building Official                       |
| Mark Prosser   | Public Safety Director/Police Chief     |
| Mike Jones     | Fire Chief                              |
| Brian Oakleaf  | Finance Director                        |
| Aimee Barritt  | Buena Vista County Emergency Management |

### *City Council*

| Name            | Representation      |
|-----------------|---------------------|
| Mike Porsch     | Mayor of Storm Lake |
| Bruce Engelmann | Mayor Pro-Tem       |
| Tyson Rice      | City Council        |
| Bruce Carlson   | City Council        |
| Jose Ibarra     | City Council        |
| Dan Smith       | City Council        |

### *Planning Process*

A meeting was held to go through the plan update process with each local planning team. Notices for meetings were posted at city hall and local newspaper. Specific public participation part of the planning process is detailed below:

- November 3, 2016. The Buena Vista County Hazard Mitigation Plan was discussed with the planning team. The purpose of this meeting was to discuss the plan, what the requirements of the plan are, how the plan is composed and the Alta-Aurelia School Districts role in the plan and update the components of the plan. The hazard ranking was updated and the status of the mitigation actions that were previously identified were commented on.
- January, 2018. The plan was submitted to Iowa Homeland Security Emergency Management Division for their state review before being passed on to FEMA.
- February, 2018. The plan was reviewed by FEMA and their comments were addressed.

- March, 2018. The public is given the opportunity to comment on the draft of the plan.
- June, 2018. The final draft approved by FEMA is adopted by all jurisdictions participating in the Buena Vista County Hazard Mitigation Plan.

## Review of Existing Plans

In the preparation of this plan, existing plans and other technical information was considered. The purpose of this review was to give consideration to existing information before setting future mitigation goals. The following documents were identified and reviewed by the planning team:

- Storm Lake City Code
- Storm Lake Comprehensive Land Use Plan
- Storm Lake Strategic Plan
- Storm Lake Zoning Ordinance
- Buena Vista County Hazard Mitigation Plan 2013

## Previous Mitigation Actions

The 2013 Plan included the following mitigation actions:

- Developing a watershed study.-doing with BV County
  - Improving and inspecting storm water drainage.-Ongoing
  - Replace sewer lines.-ongoing
  - Install new storm water and sanitary sewer systems and update any current storm water and sanitary sewer systems.-Ongoing
  - Purchasing and installing portable water pumps at critical facilities.
  - Construction of a public tornado safe room.
  - Purchase, install and maintain warning sirens.-Spring 18
  - Improved emergency communication equipment.-Spring 17
  - Install upgrades to the Storm Lake Emergency Operations Center.
  - Purchase and install backup generators.
  - Purchasing equipment and hiring personnel for cleanup after a disaster event.
  - Purchase emergency response equipment.-Completed 17
  - Purchase equipment necessary to run shelters during disaster situations.
  - Replace, upgrade and purchase fire equipment.-Spring 18/19
  - Education materials given out to the public to improve awareness of natural hazards.
  - Purchasing and encouraging the use of NOAA weather radios.
  - Complete and update floodplain maps.
  - Purchasing portable high capacity water pumps.
  - Continue HAZMAT and fire department training.-Ongoing
  - Maintain and replace deteriorating bridges and culverts.
  - Non-structural retrofitting of public structures.
  - Backup record keeping for important documents and files for Buena Vista County and Incorporated cities.
- Ongoing
- Continue training and start new training for the fire departments. .-Ongoing
  - Purchasing and installing backup generators at lift stations.-Anticipated 19
  - Purchasing lightning detection technology.

- Purchase earth moving equipment.
- Special needs registration with the city to keep track of the most vulnerable populations.
- Conducting a severe weather awareness week to educate the public about natural hazards.
- Maintain and upgrade snow removal equipment.-2018
- Underground burial of power lines.
- Upgrading of critical facilities to make capable of serving as a temporary shelter from storms or for post disaster services.
- Purchasing protective measures to utilize during storm events such as temporary signage, barricades and road cones.
- Purchasing equipment to use for search and rescue.-Ongoing
- Ongoing training for police department.

The status of any completed mitigation actions are above in bold. The planning team wanted to carry forward all of the previously identified actions in the plan update.

### Demographics and Utilities

| Demographics                      |          | Employment Information               |            |
|-----------------------------------|----------|--------------------------------------|------------|
| Total Population (2016 estimates) | 10,773   | Total in Workforce                   | 6,000      |
| Median Age                        | 28.4     | Total Employed                       | 5,653      |
| 65 Years and Over                 | 1,154    | Average Time Travel to Work          | 11 minutes |
| Household                         |          | Housing                              |            |
| Median Household Income           | \$43,226 | Occupied Housing Units               | 3,804      |
| Per Capital Income                | \$20,020 | Average Household Size               | 2.75       |
| Utilities                         |          | Provider                             |            |
| Water                             |          | City of Storm Lake                   |            |
| Wastewater                        |          | City of Storm Lake                   |            |
| Electric                          |          | Mid American and Iowa Lakes Electric |            |
| Natural Gas                       |          | Alliant Energy                       |            |
| Telecommunications                |          | Century Link, Mediacom and Longlines |            |

A listing of Storm Lake city employees listed by department for those primarily responsible for dealing with the daily operations and maintenance of critical facilities and emergency response. This is not a comprehensive listing of city employees in Storm Lake. In all, there are close to 140 full and part time employees responsible for the successful daily operations of the community.

### Administration

City Manager  
Assistant City Manager  
City Clerk  
Finance Department Manager  
Human Resource Assistant



Finance Office Assistant/Accounts Payable  
Finance Office Assistant/Utility Billing  
Finance Office Assistant/Utility Billing

*Building Official/Zoning*

Building Official  
Code Enforcement Officer

*Public Works Department (Water, Sewer and Parks are included in this group)*

Infrastructure Supervisor  
Assistant Infrastructure Supervisor/Mechanic  
3 Parks Department staff  
10 additional full time support personnel in the Public Works dept.  
Public Works Administrative Assistance

*Public Safety Department (Police & Fire)*

A listing of Public Safety Department employees and fleet information is contained in Section VII, Buena Vista County Background, Public Services and also found under the Storm Lake Public Staffing and Equipment listing on page 373-375.

**Storm Lake Public Safety Staffing and Equipment**

*Fire Department Staffing:*

2 Full Time Fire Fighters (one is the Fire Chief)  
31 Volunteer Fire Fighters  
  
17 Firefighters are trained at Firefighter II level  
13 Firefighters are trained at Firefighter I level  
  
25 Firefighters are trained in Incident Command  
2 Firefighters are trained at ICS 400 Level  
24 Firefighters are trained at the Operations Level for Hazardous Materials response  
1 Firefighter is trained as a Meth Lab Technician

*Fire Department Fleet:*

2 Pumper Trucks  
1 Aerial Truck  
1 Pumper/Tanker Truck  
1 Mini Pumper/Grass Fire Truck  
1 Heavy Rescue Truck

*Police Department Staffing:*

19 Full time Police Officers  
2 Bilingual Full time Civilian Community Service Officers

- 1 Full time Office Manager
- 1 Full time Office Assistant
- 2 Part time Office Assistants

*Police Department Training/Certifications:*

- 19 Officers trained in Taser Use
- 1 Full Service Tactical Team Including – 9 Tactical Officers and 1 Medic
- 1 Certified Meth Lab Technician
- 1 Sniper
- 6 Certified Instructors
- 2 Public Information Officers
- 2 Hostage Negotiator
- 3 Bike Patrol Officers
- 1 Chemical Munitions Instructor
- 2 Drug Recognition Enforcement Officer
- 1 OWI Detection Instructor
- 2 Firearms Instructors
- 1 Sub-Gun Instructor
- 1 Flashlight Use of Force Instructor
- 1 Self Defense Instructor
- 1 Low Light Instructor
- 18 Rapid Response Team Officers
- 2 Bilingual Community Services Officers-Civilian (Spanish and Lao)
- 1 Joint County/City Dive Team
- 1 Sexual Response Team

*Police Department Fleet:*

- 5 Patrol Sedans
- 2 Patrol SUV
- 1 Patrol Pick Up Truck
- 3 Unmarked Cars
- 1 Electric T-3
- 2 Police Bikes
- 1 Tactical Team Truck
- 1 Armored Vehicle
- 1 Special Services Truck

*Public Safety Joint Use Vehicles:*

- 1 32' Mobile Command Vehicle
- 1 Pick Up Truck
- 1 Military Hum-Vee

*Emergency Operations Center:*

Storm Lake Emergency Operations Center is located in the Public Safety Building and is designed to accommodate multiple work stations, phone banks and emergency communications.

In addition to the existing staffing and equipment utilized by the Storm Lake Public Safety, Police and Fire Department, there are future equipment needs which have been identified by these public safety departments. Below is a listing of the equipment needed to ensure the continued education and safety of Storm Lake's Public Safety employees. Many of these equipment needs will be discussed and identified as mitigation alternatives later in this planning document.

*Fire Department Future Equipment Needs:*

- 8 SCBA's
- 2 Thermal Imaging Camera
- 1 Vehicle Stabilization System
- 1 Confined Space Rescue Tripod System
- 1 New Pumper Truck
- 33 New Bunker Gear
- 4 Rescue Air Bags
- 1 Incident Command / Accountability System
- 1 Additional square Footage / Space for the Fire Station
- 1 Generator for the Fire Station
- 7 Mobile Computers
- 10 Water Floatation Coats
- 33 LED Helmet Lights
- 1 Mini Pumper Grassland Truck
- 33 Pagers
- 2 Combination Ladders
- 10 Portable Radios
- 8 Mobile Radios

*Police Department Future Equipment Needs:*

- 9 Tasers
- 1 Tactical Team Truck
- 9 Replacement Police Vehicles
- 3 Mobile Computers
- Power Flare Traffic System
- 6 Hand Held Radar Units
- 1 Stationary Radar Trailer with LED Display
- 19 Gas Masks
- 19 Handguns
- 17 Mobile Radios
- 6 AED's
- 20 Flashlights
- Dive team equipment

*Combined Public Safety Departments Future Equipment Needs:*

- 1 Public Safety Training Facility
- 1 Portable Camera Observation System
- 1 Public Safety (Police/Fire) Watercraft
- 9 Ice Rescue and Recovery Suits and related Gear
- 2 ATV Vehicles for Joint Public Safety Use
- 5 Mobile radios
- 6 Portable radios
- 2 Tornado sirens
- Communication Camera System

*City Hall Needs:*

- 6 Portable radios
- Base Station

**Emergency Services**

Coordinator: Aimee Barritt, County Emergency Management Coordinator  
Phone Number: (712) 749-2705 / Emergency Service Dial 911

- The City of Storm Lake has outdoor warning siren system in place. There are currently nine (9) warning sirens placed in strategic locations for maximum affect upon the community in 2013.
- Early warnings are broadcast through NOAA Weather Radios and the WENS Notification System. The WENS Notification System includes reverse 911, email, texting and paging. Also, the local cable service provides EAS warning system. The City of Storm Lake also has the ability to reverse call through their utility billing software.
- Buena Vista County and all of its communities participate in the Alert Iowa program. Alert Iowa is a statewide mass notification and emergency messaging system. Messages can be sent to the public by state or local authorities via text messaging, emails, and/or voice.
- Storm Lake Fire Department: This community has one fire station in operation with 31 paid on call fire fighters. Their area of service includes the following townships: Storm Lake, Lakeside, Lake Creek, Washington, Grant, and Hayes.
- Law Enforcement: The City of Storm Lake employs their own police department. It enforces the law in the City of Storm Lake, which accounts for over half the population of the county.
- Another component of early warning awareness is storm spotter training. Training classes are held annually. For more information contact the National Weather Service out of Sioux Falls, South Dakota.
- Also, the City of Storm Lake has several emergency communication systems in place for their residents. There is a reverse 911 system and a phone response system that is used for utility issues.
- Other emergency services and mitigation actions the city has implemented are:
  - EOC Upgrades
  - Mobile Command Post Upgrades



- New Special Services Vehicle
- Updated Tornado Sirens
- Created a Dive Team
- Outdoor early warning siren
- Emergency Operations Plan- city and county multi-hazard operations plans
- Technical Level Hazmat coverage from Sioux City Hazmat Team
- NOAA weather radios distributed to nearly all government buildings and several critical facilities.
- Annual table top and live drills (disaster drills)
- Provide table top drills on active shooter for city staff, school district, hospital and industry
- Provide emergency training and public safety training to local industries
- Participation in the regional SHIELD (Safety & Health Issues, Education, Leadership and Development) program which offers safety in the workplace training to local governments.
- Completed sanitary system loop and other upgrades to the sanitary sewer system.
- Upgrades to the water treatment plant.
- Installation of an underground fiber optics system.
- Continuing efforts to address street flooding and basement backflow issues.
- Redirection of groundwater to alleviate street, yard and basement flooding.
- Installation of retention and detention ponds and permeable pavers to address water issues.
- Upgraded police department RMS system.
- Pursuing drone technology.
- City continues to implement water quality measures.

### Critical Facilities

| <i>Storm Lake Identified Critical Facilities</i> |                  |
|--------------------------------------------------|------------------|
| Facility Name                                    | Valuation (2017) |
| Water Towers                                     | \$3,394,650      |
| Airport                                          | \$2,893,800      |
| Wastewater Collection Points                     | \$3,052,530      |
| Water Treatment Plant                            | \$33,390,000     |
| Trimark Family Clinic                            | \$1,669,500      |
| Faith, Hope & Charity                            | \$820,260        |
| Storm Lake Middle School                         | \$14,809,858     |
| Storm Lake Elementary School                     | \$20,896,692     |
| Natural Gas Border Stations                      | \$667,800        |
| Medical Centers/EMS                              | \$55,650,000     |
| BV Trimark Medical Center                        | \$16,695,000     |
| IDOT Shop                                        | \$2,782,500      |
| Amerigas Bulk Storage                            | \$1,669,500      |
| Methodist Manor                                  | \$23,373,000     |
| Mid America Command Room                         | \$16,695,000     |
| Medical/Dental Clinic                            | \$8,904,000      |
| Buena Vista University-Main Campus               | \$222,600,000    |

|                                                                         |               |
|-------------------------------------------------------------------------|---------------|
| Electrical Substation                                                   | \$556,500     |
| Retirement/Assisted Living                                              | \$7,234,500   |
| Senior Housing                                                          | \$556,500     |
| Public Safety Storage                                                   | \$389,550     |
| Faust University                                                        | \$278,250     |
| North Lake Nursing Home                                                 | \$1,669,500   |
| City Hall                                                               | \$2,226,000   |
| BV County Courthouse                                                    | \$630,000     |
| Public Library                                                          | \$2,782,500   |
| School Administration Building                                          | \$1,546,205   |
| Post Office                                                             | \$2,782,500   |
| Sara Lee Feed Mill                                                      | \$13,356,000  |
| Storm Lake St. Mary's Catholic School                                   | \$15,759,450  |
| Parks Storage                                                           | \$723,450     |
| Police/Fire Department                                                  | \$5,565,000   |
| Storm Lake High School/Iowa Central Community College-Storm Lake Campus | \$16,981,045  |
| BV County Sheds                                                         | \$779,100     |
| East Elementary Childhood Center                                        | \$4,589,790   |
| Tyson                                                                   | \$556,500,000 |
| Sara Lee                                                                | \$556,500,000 |
| State Radio Dispatch                                                    | \$2,226,000   |
| Bulk Fuel Storage                                                       | \$222,600     |
| Street Department                                                       | \$1,335,600   |
| BV County Jail/911 Center                                               | \$7,791,000   |
| Public Health                                                           | \$834,750     |
| National Guard Armory                                                   | \$38,955,000  |
| Sunrise Campground                                                      | \$2,100,000   |
| Concrete Plants                                                         | \$7,791,000   |
| Meridian Manufacturing                                                  | \$7,791,000   |
| Wastewater Treatment Plant                                              | \$27,825,000  |
| Harvest International                                                   | \$21,000,000  |
| Buena Vista University Sports Facility                                  | \$1,050,000   |
| Kings Point Resort                                                      | \$2,100,000   |
| Quality Life Group Home                                                 | \$210,000     |

Source: Buena Vista County Assessor

| 2017        | Residential Structures |                | Multi-Residential Structures |                | Commercial Structures |                | Industrial Structures |                | Agricultural Structures |                |
|-------------|------------------------|----------------|------------------------------|----------------|-----------------------|----------------|-----------------------|----------------|-------------------------|----------------|
| Assessments | Dwlg Count             | Assessed Value | Unit Count                   | Assessed Value | Bldg Count            | Assessed Value | Bldg Count            | Assessed Value | Bldg Count              | Assessed Value |
|             |                        |                |                              |                |                       |                |                       |                |                         |                |
| Storm Lake  | 2,703                  | 256,197,040    | 68                           | 14,742,850     | 649                   | 93,877,253     | 97                    | 23,874,480     | 10                      | 173,630        |

All critical maps will be included in Appendix B-Critical Facility Maps.

Hazard Risk Assessment



The Buena Vista County Hazard Mitigation Planning Team determined the countywide hazard rankings. At the November 3, 2016 meeting, NWIPDC staff presented the countywide hazard rankings to the City of Storm Lake planning team had identified in the 2013 planning effort. The City updated the hazards they were vulnerable to and updated the ranking to match the new hazards that have been consolidated since the 2013 Buena Vista County Hazard Mitigation Plan. They also added several hazards such as animal/plant/crop disease, HAZMAT incident, human disease, infrastructure failure, terrorism, transportation incident as hazards they were vulnerable to and removed river flood. The updated ranking is below.

| Hazard Ranking-City of Storm Lake |                              |
|-----------------------------------|------------------------------|
| Ranking                           | Hazard                       |
| 1                                 | Flash Flood                  |
| 2                                 | Severe Winter Storm          |
| 3                                 | Tornado/Windstorm            |
| 4                                 | Extreme Heat                 |
| 5                                 | Thunderstorms/Lightning/Hail |
| 6                                 | Grass/Wildland Fire          |
| 7                                 | Sinkhole                     |
| 8                                 | Drought                      |
| 9                                 | Dam Failure                  |
| 10                                | Levee/Dam Failure            |
| 11                                | Animal/Plant/Crop Disease    |
| 12                                | HAZMAT Incident              |
| 13                                | Human Disease                |
| 14                                | Infrastructure Failure       |
| 15                                | Terrorism                    |
| 16                                | Transportation Incident      |

Source: Community Meeting 11/3/2016

### Future Mitigation Actions

- Developing a watershed study.
- Improving and inspecting storm water drainage.
- Replace sewer lines.
- Update any current storm water and sanitary sewer systems.
- Purchasing and installing portable water pumps at critical facilities.
- Construction of a public tornado safe room.
- Purchase, install and maintain warning sirens.
- Improved emergency communication equipment.
- Install upgrades to the Storm Lake Emergency Operations Center.
- Purchase and install backup generators.
- Purchasing equipment and hiring personnel for cleanup after a disaster event.
- Purchase emergency response equipment.
- Purchase equipment necessary to run shelters during disaster situations.

- Replace, upgrade and purchase fire and police equipment.
- Education materials given out to the public to improve awareness of natural hazards.
- Purchasing and encouraging the use of NOAA weather radios.
- Complete and update floodplain maps.
- Purchasing portable high capacity water pumps.
- Continue HAZMAT and fire department training.
- Maintain and replace deteriorating bridges and culverts.
- Non-structural retrofitting of public structures.
- Backup record keeping for important documents and files for Buena Vista County and Incorporated cities.
- Continue training and start new training for the fire and police departments.
- Purchasing and installing backup generators at lift stations.
- Purchasing lightning detection technology.
- Purchase earth moving equipment.
- Special needs registration with the city to keep track of the most vulnerable populations.
- Conducting a severe weather awareness week to educate the public about natural hazards.
- Maintain and upgrade snow removal equipment.
- Underground burial of power lines.
- Upgrading of critical facilities to make capable of serving as a temporary shelter from storms or for post disaster services.
- Purchasing protective measures to utilize during storm events such as temporary signage, barricades and road cones.
- Purchasing equipment to use for search and rescue.
- Rebuild existing lift stations and add pump redundancy with backup power.
- Continue training and start new training for police.
- Install new video monitoring equipment.
- Enhance infrastructure security.
- Install overhead bridge crane remote control system at water treatment plant.
- Line sewer interceptors to increase flows and decrease INI.
- Control flood and storm water discharge with retention and detention storm water basins and wetlands.
- Investigate storm water issues and determine what the best solutions are to alleviate water issues.
- Purchase personal protection equipment to deal with animal/plant/crop diseases.
- Install drop arms and other safety measures on rail lines to help reduce transportation incidents.
- Purchase LED/portable signage to help direct traffic when there is any kind of incident.
- Conduct a public awareness campaign to help teach residents how to identify a terrorism incident.
- Continue incident command training.
- Equipping first responders so they can quickly respond to a terrorism incident.
- Enhance security infrastructure and install safety cameras.
- Implement drone technology.

The City of Storm Lake Planning Team is responsible for overseeing the implementation of this plan. Storm Lake City Manager and Public Works Department will work with Buena Vista County Emergency Management and other county and local agencies will assist with implementing and administering this plan. The mitigations actions were discussed with a high, medium and low priority ranking in mind. The hazards that had a high priority were the most important actions to implement to the planning team. Medium priority meant the mitigation action was still a priority, but were not the most important to implement. Low ranking priority meant the mitigation action was the least important to implement. Priorities for each mitigation action are discussed in the Implementation of Mitigation Actions, Section VI. Economics of implementing mitigation actions



were considered when the planning team discussed the priority of projects. Cost estimates were given by the Buena Vista County Planning Team to help display which actions were of a higher importance and fit in the economic goals of the county/cities. Those estimates can be reference in Section VI; Implementation of Mitigation Actions.

Once the plan is completed, approved, and adopted, local governments will be eligible for funding assistance from FEMA for mitigation strategies put forth in the plan. Potential funding resources include the FEMA Pre-Disaster Mitigation Program (PDM) and FEMA Hazard Mitigation Grant Program (HMGP). No timeframe was identified in implementing these mitigation actions will be acted upon as funding become available. It was discussed that additional mitigation actions would be examined during the update process. The mitigation actions that were discussed were what the Storm Lake Planning Team wanted to have included in the Hazard Mitigation Plan. For a complete list of the Mitigation Actions for Buena Vista County, refer to the Buena Vista County Mitigation Actions Table.

### Plan Maintenance

Plan maintenance involves taking action to ensure that the plan stays current with information, priorities are still in order, and goals and objectives are maintained and updated. To accomplish this, the plan will be reviewed by the planning team annually and be incorporated into other city plans. Additionally, a comprehensive update is required at least once every 5 years and submitted to FEMA for certification. The revised plan will be adopted by the city council. To assist with the update, information is to be collected by the city annually to document efforts, hazard events, and other pertinent activities to mitigate hazards. Part of plan maintenance is maintaining the planning team. The planning team is composed of local elected officials, city employees and other interested parties. This is an important part of plan maintenance in order to reconvene the planning team when necessary.

### Monitoring

The Storm Lake Planning Team and Buena Vista County Emergency Management are responsible for monitoring this portion of the plan. The plan will be monitored based on the mitigation strategies identified in the plan and the reported progress to accomplish the work. Projects that are complete will be monitored for effectiveness. Any strategies that are removed from the plan will be examined and documented. An annual reporting sheet is included in this plan for the city to keep track of the mitigation process.

### Incorporation into Existing Plans

The city is responsible for reviewing its local plans, codes, and ordinances and amending documents as they see appropriate. As appropriate, information and actions from this plan will be incorporated into comprehensive or community builder plans during review and update

processes. A worksheet is provided to record what information from this plan is incorporated to other plans.

#### Continued Public Participation

The public will be involved in the implementation of the plan at city council meetings and general public meetings. Mitigation actions and implementation strategies will be discussed at city council meetings and an opportunity for public input will be encouraged. This process will ensure opportunity for public awareness of hazards and threats faced by the community and actions planned to eliminate or reduce impacts. To promote continued public participation, meetings where the plan will be discussed will have public notice posted.

## Staff Summary

7/16/2018

Agenda Item # 8.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Scott Olesen, Building Official

**SUBJECT:** **Ordinance No. 01-O-2018-2019 Amending Chapter 5-8 of the Housing Code**

**BACKGROUND:** The ordinance revisions are below:

- Registration fees will be removed and added in the yearly fee resolution
- Only new landlords will have to attend training
- The owner or the owner's designated manager shall inspect all required smoke detectors in his rental unit or units between July 1 and July 31 at the beginning of each fiscal year ending June 30 and again between January 1 and January 31 of the same fiscal year. The owner or the owner's designated manager shall ensure that all such smoke detectors are installed and working properly. Within ten days of each period allowed by this ordinance for the required inspection of smoke detectors, the owner or the owner's designated manager shall submit a written certification to the City Clerk, on a form prescribed by the City of Storm Lake, Iowa, in which the owner or the owner's designated manager certifies that, at the time of the inspection, all smoke detectors required by the housing code were properly installed in the locations required by such code and that all such smoke detectors were working properly.

Additional updates will be made in the Administrative Policy

**FISCAL IMPACT:** N/A

**RECOMMENDATION:** ~~1st Reading - June 18, 2018~~  
~~2nd Reading - July 2, 2018~~  
3rd Reading - July 16, 2018



**ATTACHMENTS:**

| Description                | Type            |
|----------------------------|-----------------|
| 📎 Public Hearing           | Backup Material |
| 📎 Ordinance 01-O-2018-2019 | Ordinance       |

## NOTICE TO THE PUBLIC

Notice is hereby given to all residents of the City of Storm Lake, Iowa that the City Council will hold a hearing during its regular meeting commencing at 5:00 p.m. on June 18, 2018, at the Council Chambers in Storm Lake, Iowa, for the purpose of considering a proposal to adopt an ordinance amending Chapter 5-8 of Title V of the City Code of the City of Storm Lake, Iowa, titled "Housing Code," to revise requirements relating to the inspection of residential rental units. Changes are proposed to Sections 5-8-9 and 5-8-11 of said Chapter 5-8. The text of the proposed amended Sections 5-8-9 and 5-8-11 follows:

### **Section 5-8-9      REGISTRATION; REGISTRATION FEES**

The owner or owners of each residential unit held out for rental to the public shall register that rental unit and their ownership thereof with the City by filling out a form approved by the City Manager. Such registration shall be done annually during the period July 1 of each fiscal year through and including August 31 of such fiscal year. For new rental housing, housing newly converted to rental housing, or new ownership of rental housing, such registration shall take place within the thirty (30) day period immediately following the change of ownership or first occupancy of a rental unit by a tenant or tenants. Owners shall pay a registration fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa. The owner or owners shall pay an additional late registration fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa for any rental unit which is not registered within the time frame set forth above. If a rental unit is registered for the fiscal year July 1 to June 30 of the following year and it is sold or conveyed to a new owner during the fiscal year, the old owner shall notify the City Clerk of the change of ownership. The City shall not assess a fee for recording a change of ownership.

The owner or the owner's designated manager shall attend a training session for rental unit owners given by the City within twelve (12) months of the first registration of a rental unit or units by the owner of such unit or units in the City of Storm Lake, Iowa. The housing inspectors providing such training shall provide persons attending such training with a certificate which documents their attendance.

The City Housing Inspector is hereby authorized to schedule such inspections of the rental units as are required to ensure compliance and shall attempt to work with the owner or owners to find a mutually agreeable time during business hours to make the inspection. At the time scheduled for the inspection, the owner or owners shall ensure that one or

more of them are available to show the premises or they may arrange to have the premises shown by any other responsible adult they may designate. If the inspector arrives at the time scheduled and no person is available to show the premises to him, the owner or owners shall pay a "no show" fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa and the inspection shall be rescheduled for the earliest appropriate time.

If the housing inspector discovers conditions not in compliance with the housing code, the inspector shall so notify the owner or owners and shall set a date by which the violations shall be brought into compliance. The amount of time allowed by the inspector shall vary depending upon the circumstances with the greatest urgency being required for those violations which pose a serious threat to human health or safety. At the expiration of the time in which the violation must be brought into compliance, the housing inspector shall reinspect the premises to determine compliance. A fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa shall be charged for the first reinspection and all additional reinspections which are required because of an owner's failure to bring a unit into compliance following the housing inspector's initial notification to the owner of conditions that are not in compliance with the housing code.

The owner or the owner's designated manager shall inspect all required smoke detectors in his rental unit or units between July 1 and July 31 at the beginning of each fiscal year ending June 30 and again between January 1 and January 31 of the same fiscal year. The owner or the owner's designated manager shall ensure that all such smoke detectors are installed and working properly. Within ten days of each period allowed by this ordinance for the required inspection of smoke detectors, the owner or the owner's designated manager shall submit a written certification to the City Clerk, on a form prescribed by the City of Storm Lake, Iowa, in which the owner or the owner's designated manager certifies that, at the time of the inspection, all smoke detectors required by the housing code were properly installed in the locations required by such code and that all such smoke detectors were working properly. Compliance with this smoke detector inspection requirement by an owner shall be one factor that the housing inspector may consider in determining the frequency of inspections by the housing inspector of any unit owned by the owner.

#### **Section 5-8-11      MUNICIPAL INFRACTION**

Violation of any of the requirements set forth in this Chapter shall constitute a municipal infraction. Normally, if the Housing Inspector/Building Official discovers deficiencies that require correction, a municipal infraction will not be filed unless the owner fails to correct the deficiencies within the time allowed but they may, if circumstances warrant, file a municipal infraction upon initial discovery of a violation.

In addition, any person who knowingly makes a false statement in a certification required under Section 5-8-9 with respect to smoke detectors commits a municipal infraction and shall be subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa.

You are hereby advised of your right to be present at the Council meeting at 5:00 p.m., June 18, 2018, at the City Hall in Storm Lake, Iowa to speak in favor of or in opposition to the proposal to adopt the ordinance amending said Chapter 5-8. The first reading and formal consideration of such ordinance will follow the hearing at the June 18, 2018 City Council meeting. Copies of the proposed “Ordinance Amending Chapter 5-8 of Title V of the City Code of the City of Storm Lake, Iowa, Titled “Housing Code,” to Revise Requirements Relating to the Inspection of Residential Rental Units” are available for review by members of the public at the office of the City Clerk of the City of Storm Lake, City Hall, 620 Erie Street, Storm Lake, Iowa.

/S/ Mayra A. Martinez  
Mayra A. Martinez, City Clerk for the City of Storm Lake

## **ORDINANCE NO. 01-O-2018-2019**

ORDINANCE AMENDING CHAPTER 5-8 OF TITLE V OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED "HOUSING CODE," TO REVISE REQUIREMENTS RELATING TO THE INSPECTION OF RESIDENTIAL RENTAL UNITS

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Chapter 5-8 of Title V of the City Code of the City of Storm Lake, Iowa should be amended to revise some requirements relating to the City's inspection of residential rental units;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Chapter 5-8 of Title V of the City Code of the City of Storm Lake, Iowa, is hereby amended as follows:

a. Section 5-8-9, captioned, "REGISTRATION; REGISTRATION FEES," is deleted and, in lieu thereof, the following new Section 5-8-9, captioned "REGISTRATION; REGISTRATION FEES," is inserted:

### **Section 5-8-9      REGISTRATION; REGISTRATION FEES**

The owner or owners of each residential unit held out for rental to the public shall register that rental unit and their ownership thereof with the City by filling out a form approved by the City Manager. Such registration shall be done annually during the period July 1 of each fiscal year through and including August 31 of such fiscal year. For new rental housing, housing newly converted to rental housing, or new ownership of rental housing, such registration shall take place within the thirty (30) day period immediately following the change of ownership or first occupancy of a rental unit by a tenant or tenants. Owners shall pay a registration fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa. The owner or owners shall pay an additional late registration fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa for any rental unit which is not registered within the time frame set forth above. If a rental unit is registered for the fiscal year July 1 to June 30 of the following year and it is sold or conveyed to a new owner during the fiscal year, the old owner shall notify the City Clerk of the change of ownership. The City shall not assess a fee for recording a change of ownership.

The owner or the owner's designated manager shall attend a training session for rental unit owners given by the City within twelve (12) months of the first registration of a rental unit or units by the owner of such unit or units in the City of Storm Lake, Iowa. The housing inspectors providing such training shall provide persons attending such training with a certificate which documents their

attendance.

The City Housing Inspector is hereby authorized to schedule such inspections of the rental units as are required to ensure compliance and shall attempt to work with the owner or owners to find a mutually agreeable time during business hours to make the inspection. At the time scheduled for the inspection, the owner or owners shall ensure that one or more of them are available to show the premises or they may arrange to have the premises shown by any other responsible adult they may designate. If the inspector arrives at the time scheduled and no person is available to show the premises to him, the owner or owners shall pay a "no show" fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa and the inspection shall be rescheduled for the earliest appropriate time.

If the housing inspector discovers conditions not in compliance with the housing code, the inspector shall so notify the owner or owners and shall set a date by which the violations shall be brought into compliance. The amount of time allowed by the inspector shall vary depending upon the circumstances with the greatest urgency being required for those violations which pose a serious threat to human health or safety. At the expiration of the time in which the violation must be brought into compliance, the housing inspector shall reinspect the premises to determine compliance. A fee in an amount fixed from time to time by resolution of the City Council of Storm Lake, Iowa shall be charged for the first reinspection and all additional reinspections which are required because of an owner's failure to bring a unit into compliance following the housing inspector's initial notification to the owner of conditions that are not in compliance with the housing code.

The owner or the owner's designated manager shall inspect all required smoke detectors in his rental unit or units between July 1 and July 31 at the beginning of each fiscal year ending June 30 and again between January 1 and January 31 of the same fiscal year. The owner or the owner's designated manager shall ensure that all such smoke detectors are installed and working properly. Within ten days of each period allowed by this ordinance for the required inspection of smoke detectors, the owner or the owner's designated manager shall submit a written certification to the City Clerk, on a form prescribed by the City of Storm Lake, Iowa, in which the owner or the owner's designated manager certifies that, at the time of the inspection, all smoke detectors required by the housing code were properly installed in the locations required by such code and that all such smoke detectors were working properly. Compliance with this smoke detector inspection requirement by an owner shall be one factor that the housing inspector may consider in determining the frequency of inspections by the housing inspector of any unit owned by the owner.



b. Section 5-8-11 captioned, "MUNICIPAL INFRACTION," is deleted and, in lieu thereof, the following new Section 5-8-11, captioned "MUNICIPAL INFRACTION," is inserted:

**Section 5-8-11      MUNICIPAL INFRACTION**

Violation of any of the requirements set forth in this Chapter shall constitute a municipal infraction. Normally, if the Housing Inspector/Building Official discovers deficiencies that require correction, a municipal infraction will not be filed unless the owner fails to correct the deficiencies within the time allowed but they may, if circumstances warrant, file a municipal infraction upon initial discovery of a violation.

In addition, any person who knowingly makes a false statement in a certification required under Section 5-8-9 with respect to smoke detectors commits a municipal infraction and shall be subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in effect September 1, 2018, following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this 16<sup>th</sup> day of July, 2018.

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Michael Porsch, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

## Staff Summary

7/16/2018

Agenda Item # 9.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Keri Navratil, City Manager

**SUBJECT:** **Public Hearing for Ordinance Amending Chapter 3-1  
Garbage Storage and Collection**

**BACKGROUND:** The following are the proposed amendments presented to Council at the June 4, 2018 meeting.

The proposed amendments are below:

- Each person who shall store garbage or recyclable materials out of doors on premises owned or occupied by that person or who places garbage out of doors in a place readily accessible to the collector for collection shall provide and use cans suitable in capacity for the storage of garbage and recyclable materials accumulating in a normal collection period of seven days.
- All garbage or recyclable materials stored out of doors or placed out of doors for collection, except for the occasional discarded item too large for a can, shall be stored or placed in cans that have a capacity of at least thirty-two (32) gallons. The collector may limit the maximum size of the can provided the limit is not less than thirty-two (32) gallons.
- A person who places a can in any city-owned street right-of-way adjacent to a public street, for the purpose of garbage collection, shall not do so earlier than 7:00 a.m. on the day preceding the day scheduled for garbage collection for such person's residence and shall cause the can to be removed from such location by 7:00 a.m. on the day following the day scheduled for garbage collection for such person's residence.
- The effective date of the amendments are January 1, 2019

**FISCAL IMPACT:** N/A

**RECOMMENDATION:**    Open Public Hearing  
                                 Hear Comments  
                                 Close Public Hearing

**ATTACHMENTS:**

| Description                                                                       |                             | Type      |
|-----------------------------------------------------------------------------------|-----------------------------|-----------|
|  | Draft Ordinance Chapter 3-1 | Ordinance |

**ORDINANCE NO. \_\_\_\_\_**

ORDINANCE AMENDING CHAPTER 3-1 OF TITLE III OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED AGARBAGE STORAGE AND COLLECTION, TO REVISE REQUIREMENTS RELATING TO THE STORAGE OF GARBAGE OUT OF DOORS BY RESIDENTIAL CUSTOMERS

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Chapter 3-1 of Title III of the City Code of the City of Storm Lake, Iowa should be amended to revise some requirements relating to the storage of garbage out of doors;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Chapter 3-1 of Title III of the City Code of the City of Storm Lake, Iowa, is hereby amended as follows:

a. Section 3-1-3, captioned, "Duty to Provide Cans," is deleted and, in lieu thereof, the following new Section 3-1-3, captioned "Duty to Provide Cans," is inserted:

**Section 3-1-3      Duty To Provide Cans**

Except as otherwise provided in this Section 3-1-3, each person who shall store garbage or recyclable materials out of doors on premises owned or occupied by that person or who places garbage out of doors in a place readily accessible to the collector for collection shall provide and use cans suitable in capacity for the storage of garbage and recyclable materials accumulating in a normal collection period of seven days. The foregoing shall not be construed as requiring a can of sufficient capacity for the occasional discarded item which is too large for a can if discards of this type are not regularly recurring. All garbage or recyclable materials stored out of doors or placed out of doors for collection, except for the occasional discarded item too large for a can, shall be stored or placed in cans that have a capacity of at least thirty-two (32) gallons. The collector may limit the maximum size of the can provided the limit is not less than thirty-two (32) gallons.

All cans provided shall be kept covered and reasonably clean at all times. They shall be placed in a position readily accessible to the collector outside of buildings but not in alleys or streets; provided, however, that persons storing garbage in commercially zoned districts or residential complexes of 4 or more units may store garbage and recyclable materials discretely on their own property or in the alley in cans or other commercial containers if such cans or containers are stored immediately adjacent to the adjoining building.

A person who places a can in any city-owned street right-of-way adjacent to a public street, for the purpose of garbage collection, shall not do so earlier than 7:00 a.m. on the day preceding the day scheduled for garbage collection for such person's residence and shall cause the can to be removed from such location by 7:00 a.m. on the day following the day scheduled for garbage collection for such person's residence.

b. Section 3-1-4, captioned, "Accumulation And Deposit of Garbage Or Recyclable materials Prohibited," is deleted and, in lieu thereof, the following new Section 3-1-4, captioned "Accumulation And Deposit of Garbage Or Recyclable Materials Prohibited," is inserted:

**Section 3-1-4 Accumulation And Deposit Of Garbage Or Recyclable Materials Prohibited**

No person shall permit garbage or recyclable materials to accumulate upon premises owned or occupied by him or her if such accumulation would violate the purpose of this Chapter as set out in 3-1-1 nor shall any person deposit any garbage or recyclable materials upon any other premises except the premises of the Sanitary Disposal Project for Buena Vista County, which is the transfer station and recycling center of the Buena Vista County Solid Waste Commission, unless such person has been authorized by the owner of the premises to deposit such materials there.

c. Section 3-1-13, captioned, "Disposal," is deleted and, in lieu thereof, the following new Section 3-1-13, captioned "Disposal," is inserted:

**Section 3-1-13 Disposal**

All persons collecting garbage, recyclable materials and yard waste by contract or under permit shall utilize the Sanitary Disposal Project for Buena Vista County, which is the transfer station and recycling center of the Buena Vista County Solid Waste Commission, for the deposit of such collected garbage, recyclable materials and yard waste.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in effect January 1, 2019, following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Michael Porsch, Mayor

ATTEST:

\_\_\_\_\_  
Mayra A. Martinez, City Clerk



## Staff Summary

7/16/2018

Agenda Item # 10.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Keri Navratil, City Manager

**SUBJECT:** **First Reading for Ordinance No. 02-O-2018-2019 Amending Chapter 3-1 Garbage Storage and Collection**

**BACKGROUND:** The following are the proposed amendments.

- Each person who shall store garbage or recyclable materials out of doors on premises owned or occupied by that person or who places garbage out of doors in a place readily accessible to the collector for collection shall provide and use cans suitable in capacity for the storage of garbage and recyclable materials accumulating in a normal collection period of seven days.
- All garbage or recyclable materials stored out of doors or placed out of doors for collection, except for the occasional discarded item too large for a can, shall be stored or placed in cans that have a capacity of at least thirty-two (32) gallons. The collector may limit the maximum size of the can provided the limit is not less than thirty-two (32) gallons.
- A person who places a can in any city-owned street right-of-way adjacent to a public street, for the purpose of garbage collection, shall not do so earlier than 7:00 a.m. on the day preceding the day scheduled for garbage collection for such person's residence and shall cause the can to be removed from such location by 7:00 a.m. on the day following the day scheduled for garbage collection for such person's residence.
- The effective date of the amendments are January 1, 2019

**FISCAL IMPACT:** N/A

**RECOMMENDATION:** First Reading- July 16

Second Reading- August 6  
Third Reading- August 20

**ATTACHMENTS:**

| Description                                                                                                              | Type      |
|--------------------------------------------------------------------------------------------------------------------------|-----------|
|  Ordinance 02-O-2018-2019 - 1st Reading | Ordinance |

## **ORDINANCE NO. 02-O-2018-2019**

ORDINANCE AMENDING CHAPTER 3-1 OF TITLE III OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED "GARBAGE STORAGE AND COLLECTION," TO REVISE REQUIREMENTS RELATING TO THE STORAGE OF GARBAGE OUT OF DOORS BY RESIDENTIAL CUSTOMERS

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Chapter 3-1 of Title III of the City Code of the City of Storm Lake, Iowa should be amended to revise some requirements relating to the storage of garbage out of doors;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Chapter 3-1 of Title III of the City Code of the City of Storm Lake, Iowa, is hereby amended as follows:

a. Section 3-1-2, captioned, "Definitions," is deleted and, in lieu thereof, the following new Section 3-1-2, captioned, "Definitions," is inserted:

### **Section 3-1-2 Definitions**

For use within this Chapter the following terms are hereby defined:

(A) "CAN": A container for the storage of garbage or recyclable materials which is provided with a handle and tight-fitting cover; is watertight; is substantially made of galvanized iron, plastic or rubber or other non-rusting material; and of a size that may be conveniently handled by the collector.

(B) "COLLECTOR": Any person, business, private contractor, specifically including the City of Storm Lake, which picks up and removes garbage, recyclable materials, or yard waste for a fee.

(C) "GARBAGE": All animal, fruit, vegetable and other waste material resulting from the preparation of food and drink together with other discarded items that do not fall into the category of recyclable material or yard waste.

(D) "PERSON": Any individual, firm, corporation, trust or other organized group, or any governmental unit.

(E) "RECYCLABLE MATERIAL": Materials which may be designated as recyclable by the Buena Vista County Recycling Center such as cardboard, clean newspapers, magazines, number one and two plastic, tin cans, clear and amber glass; subject to such additional items or deletions of items that the Recycling Center may make from time to time.

(F) "RESIDENTIAL CUSTOMER": Any property involving three or fewer residential units.

(G) "SHREDDED PAPER": Paper that has been shredded or cross-shredded by a machine designed for such purposes.

(H) "YARD WASTE": Yard waste shall have such definition as is given to it by the Iowa Department of Natural Resources, but, in any case, shall include grass clippings, leaves, garden waste and branches from trees and shrubs.

b. Section 3-1-3, captioned, "Duty to Provide Cans," is deleted and, in lieu thereof, the following new Section 3-1-3, captioned "Duty to Provide Cans," is inserted:

**Section 3-1-3      Duty To Provide Cans**

Except as otherwise provided in this Section 3-1-3, each person who shall store garbage or recyclable materials out of doors on premises owned or occupied by that person or who places garbage out of doors in a place readily accessible to the collector for collection shall provide and use cans suitable in capacity for the storage of garbage and recyclable materials accumulating in a normal collection period of seven days. The foregoing shall not be construed as requiring a can of sufficient capacity for the occasional discarded item which is too large for a can if discards of this type are not regularly recurring. All garbage or recyclable materials stored out of doors or placed out of doors for collection, except for the occasional discarded item too large for a can, shall be stored or placed in cans that have a capacity of at least thirty-two (32) gallons. The collector may limit the maximum size of the can provided the limit is not less than thirty-two (32) gallons.

All cans provided shall be kept covered and reasonably clean at all times. They shall be placed in a position readily accessible to the collector outside of buildings but not in alleys or streets; provided, however, that persons storing garbage in commercially zoned districts or residential complexes of 4 or more units may store garbage and recyclable materials discretely on their own property or in the alley in cans or other commercial containers if such cans or containers are stored immediately adjacent to the adjoining building.

A person who places a can in any city-owned street right-of-way adjacent to a public street, for the purpose of garbage collection, shall not do so earlier than 7:00 a.m. on the day preceding the day scheduled for garbage collection for such person's residence and shall cause the can to be removed from such location by 7:00 a.m. on the day following the day scheduled for garbage collection for such person's residence.

c. Section 3-1-4, captioned, “Accumulation And Deposit of Garbage Or Recyclable materials Prohibited,” is deleted and, in lieu thereof, the following new Section 3-1-4, captioned “Accumulation And Deposit of Garbage Or Recyclable Materials Prohibited,” is inserted:

**Section 3-1-4    Accumulation And Deposit Of Garbage Or Recyclable Materials Prohibited**

No person shall permit garbage or recyclable materials to accumulate upon premises owned or occupied by him or her if such accumulation would violate the purpose of this Chapter as set out in 3-1-1 nor shall any person deposit any garbage or recyclable materials upon any other premises except the premises of the Sanitary Disposal Project for Buena Vista County, which is the transfer station and recycling center of the Buena Vista County Solid Waste Commission, unless such person has been authorized by the owner of the premises to deposit such materials there.

d. Section 3-1-9, captioned, “Bagging of Recyclable Materials,” is deleted and, in lieu thereof, the following new Section 3-1-9, captioned “Duty to Bag Garbage and Shredded Paper; and Prohibition of Bagging Recyclable Materials Other Than Shredded Paper,” is inserted:

**Section 3-1-9    Duty to Bag Garbage and Shredded Paper; and Prohibition of Bagging Recyclable Materials Other Than Shredded Paper**

All persons residing in residential units intending to have garbage collected shall bag such garbage in plastic bags and place and store such bags in cans when and as required by Section 3-1-3; provided, however, that any single item that is a part of the garbage to be collected and too large for a thirty-two (32)-gallon can need not be bagged. All persons residing in residential units intending to have shredded paper collected as recyclable materials shall bag the shredded paper only in clear or color transparent plastic bags so that the collector can readily identify the contents of the bags as recyclable materials. The shredded paper, so bagged, shall be placed and stored in cans when and as required by Section 3-1-3. All persons residing in residential units intending to have recyclable materials, other than shredded paper, collected shall not bag those recyclable materials in bags of any sort but shall place and store them in cans when and as required by Section 3-1-3.

e. Section 3-1-13, captioned, “Disposal,” is deleted and, in lieu thereof, the following new Section 3-1-13, captioned “Disposal,” is inserted:

**Section 3-1-13    Disposal**

All persons collecting garbage, recyclable materials and yard waste by contract or under permit shall utilize the Sanitary Disposal Project for Buena Vista County, which is the transfer station and recycling center of the Buena Vista County Solid

Waste Commission, for the deposit of such collected garbage, recyclable materials and yard waste.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in effect January 1, 2019, following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Michael Porsch, Mayor

ATTEST:

\_\_\_\_\_  
Mayra A. Martinez, City Clerk