

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
DECEMBER 17, 2018
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

- A. **Consideration of Changes in Agenda and Setting the Agenda**
- B. **Disclosure by City Council Members**
- 1. Hear the Public
- 2. Consent Agenda
 - A. **Approve Consent Agenda**
 - B. **Buy Local Information**
 - C. **SLPD Code Enforcement Summary**
 - D. **Adoption of Policy & Procedure Manual for Snow & Ice Removal**
- 3. **Resolution No. 35-R-2018-2019 Employee Recognition**
- 4. **Fiscal Year 2019-2020 Outside Agency Question And Answer Session**
- 5. **Public Hearing On The Proposal To Enter Into An Offer And Acceptance Agreement With Interstate Power And Light Company, Which Includes The Potential Sale Of The City's Interest In Real Property.**
- 6. **Resolution No. 36-R-2018-2019 Making Final Determination On Potential Sale Of Interest In Real Property And Approving And Authorizing Execution Of An Offer And Acceptance Agreement By And Between The City Of Storm Lake And Interstate Power And Light Company**
- 7. **Public Hearing for Approving the Sale of Real Estate to Interstate Power and Light Company**
- 8. **Resolution No. 37-R-2018-2019 Approving the Sale of Real Estate to Interstate Power and Light Company**
- 9. **Resolution No. 38-R-2017-2018 Revising Fees At Sunrise Pointe Golf Course**
- 10. **Ordinance No. 06-O-2018-2019 amending Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, titled, "STOPPING, STANDING OR PARKING," to add two handicapped parking spaces on West 5th Street - 3rd Reading**
- 11. **Fiscal Year 2020-2024 Proposed Capital Improvement Plan Workshop**
- 12. **Motion Setting Public Hearing for Fiscal Year 2020-2024 Proposed Capital Improvement Plan Workshop**
- 13. **Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During Her Annual Evaluation**
- 14. **Motion To Adjust City Manager Compensation As Appropriate**

15. **City Council Requested Items**

16. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

12/17/2018

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Consideration of Changes in Agenda and Setting the Agenda

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

12/17/2018

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Disclosure by City Council Members

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

12/17/2018

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the December 3, 2018 City Council Minutes
- Approve renewal liquor license for Smoking Hereford(contingent of dram shop submittal)
- Approve the Code Enforcement Summary (see staff summary)
- Approve Adoption of Policy & Procedure Manual for Snow & Ice Removal (see staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$782,010.66
- King's Pointe & Sunrise Pointe Golf Course Bills - \$183,795.36

The City will receive the following revenues:

- Liquor license renewal - \$845.00

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ Minutes - December 3, 2018	Minutes
☐ List of Bills	List of Bills
☐ King's Pointe and Golf Course - List of Bills	List of Bills
☐ Smoken Hereford Application	Application
☐ Smoken Hereford Report	Backup Material

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
DECEMBER 3, 2018 5:00 P.M.**

Present: Mayor Michael Porsch, Council Members Jose Ibarra, Tyson Rice, Dan Smith, and Bruce Engelmann. Absent: None.

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Building Official Scott Olesen, Library Director Elizabeth Huff, Wastewater Treatment Plant Superintendent Mark Streed, Finance Director Brian Oakleaf, and City Clerk Mayra Martinez

Mayor Porsch called the meeting to order at 5:00pm.

Agenda - Moved by Council Member Smith to approve the Agenda as presented. Seconded by Council Member Ibarra. Vote: All ayes. Motion carried.

Disclosure by City Council Members – none

Consent Agenda – Moved by Council Member Smith to approve the consent agenda which included the List of bills 72342 through 72434, EFT # 192 through 207 , and DFT batches 63, King's Pointe and Sunrise Pointe disbursements, November 19, 2018 City Council Minutes and November 20, 2018 Special City Council minutes, approve renewal liquor license for Brewsters (contingent of dram shop and background submittal), move to Amend the August 20th minutes – correcting 2nd reading, rather than the 1st reading of Ordinance No. 03-O2018-2019 repealing Ordinance No. 03-0-2016-2017 providing for the division of taxes levied on taxable property in the LMI No. 5 Housing Urban Renewal Area, City of Storm Lake, Iowa, pursuant to Section 403.19 of the Code of Iowa as 1st reading was approve on August 6, 2018 City Council Meeting, and approve the Code Enforcement Summary. Seconded by Council Member Ibarra. Vote: All ayes. Motion carried.

Mayor Porsch welcomed Kevin McKinney to his new role as City Council Member.

Police Officer of the Year Award – Mayor Porsch presented the 2018 Storm Lake Police Department Officer of the Year Award to Mitch McDonald.

Storm Lake High School – Taylor DeMey, Denisse Balandran, and Raul Arevalo Ramirez presented to the Council the Storm Lake High School Advanced Ecology Presentation which consist of how the program will help the city become more cleaner, encourage more recycle in town, and to clean up garbage in town by placing garbage cans more along the lake and possibly throughout the city.

Rezoning Request Application 2018-2 – Moved by Council Member Rice to waive 2nd reading Ordinance No. 05-O-2018-2019 on a Proposed Zoning Change to the Storm Lake Zoning Ordinance Official Zoning Map for Application No. 2018-2. For property located at: 12-90-37, Storm Lake Corporation, Hayes Township SW NW, Buena Vista County, Iowa (6108 120th Avenue) requesting a change in the zoning of this property from the RES, Reserve District to the

CC, Community Commercial Zoning District. Seconded by Council Member Engelmann. Roll call vote: All ayes. Motion carried.

Moved by Council Member Rice to approve 3rd reading adopting Ordinance No. 05-O-2018-2019 on a Proposed Zoning Change to the Storm Lake Zoning Ordinance Official Zoning Map for Application No. 2018-2. For property located at: 12-90-37, Storm Lake Corporation, Hayes Township SW NW, Buena Vista County, Iowa (6108 120th Avenue) requesting a change in the zoning of this property from the RES, Reserve District to the CC, Community Commercial Zoning District. Seconded by Council Member Engelmann. Roll call vote: All ayes. Motion carried.

ORDINANCE NO. 05-O-2018-2019

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF STORM LAKE, IOWA BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE

WHEREAS, after due notice of intended action as provided by law, the City Council of the City of Storm Lake, Iowa, has determined that the zoning ordinance of this City should be amended as set forth below; and

WHEREAS, said action has been recommended by the Planning and Zoning Commission of the City of Storm Lake, Iowa;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that, pursuant to Article IV, Section 406 of the Zoning Ordinance of the City of Storm Lake, Iowa, the official zoning map, as referred to therein, is hereby amended as follows:

The real estate parcel identified for taxation purposes as Parcel Number 1412100003, legally described as:

The Northwest Quarter (NW1/4) of Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th P.M., Buena Vista County, Iowa excepting therefrom the following described 2.67 acre parcel: Beginning at the Northwest corner of said Section Twelve (12); thence South 1° 29 1/2' East 322.4 feet along the West line of the Northwest Quarter of the Northwest Quarter (NW 1/4 NW 1/4) of said Section Twelve (12); thence North 46° 47' east 320.2 Feet; thence North 89° 04' East 334.0 feet; thence North 84° 46.5' East 401.1 feet; thence North 0° 56' West 61.1 feet to a point on the North line of the Northwest Quarter of the Northwest Quarter (NW 1/4 NW 1/4) of said Section Twelve (12); thence due West 974.1 feet along the North line of the Northwest Quarter of the Northwest Quarter (NW 1/4 NW 1/4) of said Section (12) to the point of the beginning, Buena Vista County, Iowa.

is hereby rezoned from a classification of RES: Reserve District to a classification of CC: Community Commercial District.

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 3rd day of December, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

3rd Addition URP Amendment No. 2 – Mayor Porsch opened the public hearing on the proposed Amendment No. 2 to the Storm Lake 3rd Addition Urban Renewal Plan stating this was the time and place for comments. Hearing none the Mayor closed the public hearing.

Moved by Council Member Ibarra to adopt Resolution No. 33-R-2018-2019 Adopting Amendment No. 2 to the Storm Lake 3rd Addition. Seconded by Council Member Smith. Roll call vote: All ayes. Motion carried.

RESOLUTION NO. 33-R-2018-2019

RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 2 TO THE STORM LAKE 3RD ADDITION URBAN RENEWAL PLAN

WHEREAS, by Resolution No. 15-R-2014-2015, adopted July 21, 2014, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Storm Lake 3rd Addition Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Storm Lake 3rd Addition Urban Renewal Area (the "Area" or "Urban Renewal Area") described therein, which Plan is on file in the office of the Recorder of Buena Vista County; and

WHEREAS, by Resolution No. 59-R-2017-2018, adopted February 5, 2018, this City Council approved and adopted an Amendment No. 1 to the Plan; and

WHEREAS, this Urban Renewal Area currently includes and consists of:

ORIGINAL AREA

A part of the E $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 34, Township 91 North, Range 37 West of the Fifth P.M., more particularly described as follows: Commencing at the Southeast Corner of Lot 8, Block 1, Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa thence North 00°20' East a distance of 400.00 Feet to the Northeast Corner of Lot 8, Block 1, Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa thence North 89°58' East a distance of 150.00 Feet; thence South 00°20' West a distance of 400.00 Feet to the South line of said NE $\frac{1}{4}$ and the Northeast corner of Lot 1, Block 1, Maywood Second Addition to the City of Storm Lake, Iowa; thence South 89°58' West along the South line of said Northeast Quarter (NE $\frac{1}{4}$) a distance of 150.00 Feet to the place of beginning.

A part of the East Half (E $\frac{1}{2}$) Northeast Quarter (NE $\frac{1}{4}$) of Section Thirty-Four (34), Township Ninety-One (91) North, Range Thirty-Seven (37) West of the Fifth, P.M., more particularly described as follows: Commencing at the Southeast Corner of the Northeast Quarter (NE $\frac{1}{4}$) of Section 34, Township 91 North, Range 37 West of the 5th P.M., thence North 00°13' East along the East line of said NE $\frac{1}{4}$ a distance of 460.0 Feet; thence South 89°58' West a distance of 1,275.26 Feet to the Southeast Corner of Lot Seven (7), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence South 00°20' West along the East line of said Geisinger's Commercial Second Addition a distance of Sixty (60.0) Feet to the Northeast Corner of Lot Eight (8), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence North 89°58' East a distance of 150.0 Feet; thence South 00°20' West a distance of 400.0 Feet to the South line of said NE $\frac{1}{4}$ and to the Northeast Corner of Lot One (1), Block One (1), Maywood Second Addition to the City of Storm Lake, Iowa; thence North 89°50' East along the South line of said NE $\frac{1}{4}$ a distance of 1,126.20 Feet to the point of beginning.

and

Lot Eight (8), Block One (1) in Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa.

and

A strip of land 100 feet wide formerly called the Chicago, Milwaukee, St. Paul and Pacific Railroad Right-Of-Way with the center line being the North And South Quarter Section of the NE $\frac{1}{4}$ SE $\frac{1}{4}$ and NW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section Thirty-Four (34), Township Ninety-One (91) North, Range Thirty-Seven (37) West of the 5th P.M., Beginning at the Northeast (NE) Corner of Lot One (1), Block One (1), North Windsor Addition; thence one-hundred (100) feet East to the Northwest Corner of Lot One (1), Block One (1) of Maywood Second Addition; thence South Twelve Hundred Eighty-seven and Ten Hundredths (1287.10) feet along the East right-of-way line of said Railroad to the Southwest Corner of Lot Eight (8), Block Three (3), Maywood First Addition; thence Southwesterly to the Southeast Corner of Lot Twenty-one (21), Block One (1) North Windsor Addition; thence Twelve Hundred Ninety-five and Twenty-eight Hundredths (1295.28) feet North along the West right-of-way line of said Railroad to the point of beginning, in the City of Storm Lake, Buena Vista County, Iowa

and

A section of the East 13th Street right of way including: a part of the East Half (E ½) Northeast Quarter (NE ¼) of Section Thirty-Four (34), Township Ninety-One (91) North, Range Thirty-Seven (37) West of the Fifth, P.M., more particularly described as follows: Commencing at the Southeast Corner of Lot Seven (7), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence South 00°20' West along the East line of said Geisinger's Commercial Second Addition a distance of Sixty (60.0) Feet to the Northeast Corner of Lot Eight (8), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence West along the South right of way line of East 13th Street to the point that it intersects with the East right of way line of North Seneca Street; thence North along the East right of way line of North Seneca Street to the point that it intersects with the North right of way line of East 13th Street; thence East along the North right of way line of East 13th Street to the point of beginning.

AMENDMENT NO. 1 AREA

Removed land as follows:

Buena Vista County Parcel No. 1034277024 means Lot Twenty-four, Storm Lake Third Addition, City of Storm Lake, Iowa.

WHEREAS, a proposed Amendment No. 2 to the Storm Lake 3rd Addition Urban Renewal Plan ("Amendment No. 2" or "Amendment") for the Storm Lake 3rd Addition Urban Renewal Area described above has been prepared, which proposed Amendment has been on file in the office of the City Clerk and which is incorporated herein by reference, the purpose of which is to remove land from the Urban Renewal Area; and

WHEREAS, this proposed Amendment No. 2 removes land, as follows:

Buena Vista County Parcel No. 1034277023 means Lot Twenty-three, Storm Lake Third Addition, City of Storm Lake, Iowa.

WHEREAS, it is desirable that the Area be redeveloped as part of the activities described within the proposed Amendment No. 2; and

WHEREAS, by resolution adopted on November 5, 2018, this Council directed that a consultation be held with the designated representatives of all affected taxing entities to discuss the proposed Amendment No. 2 and the division of revenue described therein, and that notice of the consultation and a copy of the proposed Amendment No. 2 be sent to all affected taxing entities; and

WHEREAS, pursuant to such notice, the consultation was duly held as ordered by the City Council and all required responses to the recommendations made by the affected taxing entities, if any, have been timely made as set forth in the report of the City Manager, or her delegate, filed herewith and incorporated herein by this reference, which report is in all respects approved; and

WHEREAS, by resolution this Council also set a public hearing on the adoption of the proposed Amendment No. 2 for this meeting of the Council, and due and proper notice of the public hearing was

given, as provided by law, by timely publication in the Storm Lake Times, which notice set forth the time and place for this hearing and the nature and purpose thereof; and

WHEREAS, in accordance with the notice, all persons or organizations desiring to be heard on the proposed Amendment No. 2, both for and against, have been given an opportunity to be heard with respect thereto and due consideration has been given to all comments and views expressed to this Council in connection therewith and the public hearing has been closed.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, STATE OF IOWA:

Section 1. That the findings and conclusions set forth or contained in Amendment No. 2 concerning the area of the City of Storm Lake, State of Iowa, described in the preamble hereof, be and the same are hereby ratified and confirmed in all respects as the findings of this Council for this area.

Section 2. This Council further finds:

a) Although relocation is not expected, a feasible method exists for the relocation of any families who will be displaced from the Urban Renewal Area into decent, safe and sanitary dwelling accommodations within their means and without undue hardship to such families;

b) The Plan, as amended, and Amendment No. 2 conform to the general plan for the development of the City as a whole; and

c) Acquisition by the City is not immediately expected, however, as to any areas of open land to be acquired by the City included within the Urban Renewal Area:

i. Residential use is expected and with reference to those portions thereof which are to be developed for residential uses, this City Council hereby determines that a shortage of housing of sound standards and design with decency, safety and sanitation exists within the City; that the acquisition of the area for residential uses is an integral part of and essential to the program of the municipality; and that one or more of the following conditions exist:

a. That the need for housing accommodations has been or will be increased as a result of the clearance of slums in other areas, including other portions of the urban renewal area.

b. That conditions of blight in the municipality and the shortage of decent, safe and sanitary housing cause or contribute to an increase in and spread of disease and crime, so as to constitute a menace to the public health, safety, morals, or welfare.

c. That the provision of public improvements related to housing and residential development will encourage housing and residential

development which is necessary to encourage the retention or relocation of industrial and commercial enterprises in this state and its municipalities.

d. The acquisition of the area is necessary to provide for the construction of housing for low and moderate income families.

ii. Non-residential use is not expected, however, with reference to any portions thereof which are to be developed for non-residential uses, such non-residential uses are necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

Section 3. That the Urban Renewal Area, as amended, continues to be an economic development area within the meaning of Iowa Code Chapter 403; that such area is eligible for designation as an urban renewal area and otherwise meets all requisites under the provisions of Chapter 403 of the Code of Iowa; and that the rehabilitation, conservation, redevelopment, development, or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of this City.

Section 4. That Amendment No. 2 to the Storm Lake 3rd Addition Urban Renewal Plan of the City of Storm Lake, State of Iowa, attached hereto as Exhibit 1 and incorporated herein by reference, be and the same is hereby approved and adopted as "Amendment No. 2 to the Storm Lake 3rd Addition Urban Renewal Plan for the City of Storm Lake, State of Iowa"; Amendment No. 2, including all of the exhibits attached thereto, is hereby in all respects approved; and the City Clerk is hereby directed to file a certified copy of Amendment No. 2 with the proceedings of this meeting.

Section 5. That, notwithstanding any resolution, ordinance, plan, amendment or any other document, Amendment No. 2 shall be in full force and effect from the date of this Resolution until the Council amends or repeals the Plan. The proposed Amendment No. 2 shall be forthwith certified by the City Clerk, along with a copy of this Resolution, to the Recorder for Buena Vista County, Iowa, to be filed and recorded in the manner provided by law.

Section 6. That all other provisions of the Plan not affected or otherwise revised by the terms of Amendment No. 2, as well as all resolutions previously adopted by this City Council related to the Plan be and the same are hereby ratified, confirmed and approved in all respects.

PASSED AND APPROVED this 3rd day of December, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

EXHIBIT 1

AMENDMENT NO. 2

TO

STORM LAKE 3RD ADDITION URBAN RENEWAL PLAN

CITY OF STORM LAKE, IOWA

These are draft minutes Subject to Final Council Approval

Original Plan Adopted – July 2014

Amendment No. 1 – February 2018

Amendment No. 2 – December 2018

AMENDMENT NO. 2
to
STORM LAKE 3RD ADDITION
URBAN RENEWAL PLAN
CITY OF STORM LAKE, IOWA

INTRODUCTION

The Storm Lake 3rd Addition Urban Renewal Plan (“Plan” or “Urban Renewal Plan”) for the Storm Lake 3rd Addition Urban Renewal Area (“Area” or “Urban Renewal Area”), adopted in July 2014 and amended in February 2018, is being further amended to remove land from the Area by this Amendment No. 2 (“Amendment No. 2” or “Amendment”).

The material changes by this Amendment include the following:

1. Legal descriptions of the original Area, as previously amended, and the land being removed by this Amendment No. 2. See Exhibit A.
2. New map showing the original Area, as previously amended, and the land being removed by this Amendment No. 2. See Exhibit B.
3. Updating Financial Data. See Pages 3-4.

Except as modified by this Amendment, the provisions of the original Urban Renewal Plan, as previously amended, are hereby ratified, confirmed, and approved and shall remain in full force and effect as provided herein. In case of any conflict or uncertainty, the terms of this Amendment shall control. Any subsections not mentioned in this Amendment shall continue to apply to the Plan.

AREA DESIGNATION

The Area originally was designated as appropriate for promotion of economic development and for the provision of public improvements related to housing and residential development. The Area continues to be appropriate for economic development and for the provision of public improvements related to housing and residential development.

BASE VALUE

The original Area, as previously amended, currently makes up the entire Urban Renewal Area. This Amendment removes land from the original Area. The base value of the original Area will be reduced due to the land being removed by this Amendment.

DESCRIPTION OF AREA

The legal description of the original Area, as previously amended, and the legal description of the land being removed from the original Area by this Amendment is attached hereto as Exhibit A. A map of the original Area with Amendment No. 1 Area and Amendment No. 2 Area removed is attached hereto as Exhibit B.

DEVELOPMENT PLAN/ZONING

Storm Lake has a general plan for the physical development of the City as a whole outlined in the Comprehensive Plan-Storm Lake 2030, adopted in February, 2013. The goals and objectives of this Urban Renewal Plan, including the urban renewal projects, are in conformity with the Comprehensive Plan-Storm Lake 2030.

This Urban Renewal Plan does not in any way replace or modify the City's current land use planning or zoning regulation process.

The need for improved traffic, public transportation, public utilities, recreational and community facilities, or other public improvements within the Urban Renewal Area is set forth in this Plan, as amended. As the Area develops, the need for public infrastructure extensions and upgrades will be evaluated and planned for by the City.

PLAN OBJECTIVES

No changes are made by this Amendment.

TYPES OF RENEWAL ACTIVITIES

No changes are made by this Amendment.

PREVIOUSLY APPROVED URBAN RENEWAL PROJECTS

Numerous urban renewal projects may have been authorized prior to the date of this Amendment; and may be continuing. Such projects are not listed in this Amendment but may consist of a variety of urban renewal projects.

ELIGIBLE URBAN RENEWAL PROJECT(S) (Amendment No. 2)

No changes are made by this Amendment.

FINANCIAL DATA

1.	Current constitutional debt limit:	\$24,850,101
2.	Current outstanding general obligation debt:	\$18,823,581
3.	Proposed amount of indebtedness to be incurred: A specific amount of debt to be incurred for the Eligible Urban Renewal Projects (Amendment No. 2) has not	\$0

yet been determined. This document is for planning purposes only. The estimated project costs in this Amendment are estimates only and will be incurred and spent over a number of years. In no event will the City's constitutional debt limit be exceeded. The City Council will consider each project proposal on a case-by-case basis to determine if it is in the City's best interest to participate before approving an urban renewal project or expense. It is further expected that such indebtedness, including interest on the same, may be financed in whole or in part with tax increment revenues from the Urban Renewal Area. Subject to the foregoing, it is estimated that the cost of the Eligible Urban Renewal Projects as described above will be approximately as stated in the next column:	This total does not include financing costs related to debt issuance, which will be incurred over the life of the Area.
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URBAN RENEWAL FINANCING

The City of Storm Lake intends to utilize various financing tools such as those described below to successfully undertake the proposed urban renewal actions. The City of Storm Lake has the statutory authority to use a variety of tools to finance physical improvements within the Areas. These include:

A. Tax Increment Financing

Under Section 403.19 of the Iowa Code, urban renewal areas may utilize the tax increment financing mechanism to finance the costs of public improvements or economic development incentives associated with redevelopment projects. Upon creation of a tax increment district within the Area, by ordinance, the assessment base is frozen and the amount of tax revenue available from taxes paid on the difference between the frozen base and the increased value, if any, is segregated into a separate fund for the use by the City to pay costs of the eligible urban renewal projects. The increased taxes generated by any new development, above the base value, are distributed to the taxing entities, if not requested by the City.

B. General Obligation Bonds

Under Division III of Chapter 384 and Chapter 403 of the Iowa Code, the City has the authority to issue and sell general obligation bonds for specified essential and general corporate purposes, including the acquisition and construction of certain public improvements within the Area or incentives for development consistent with this Plan. Such bonds are payable from the levy of unlimited ad valorem taxes on all the taxable property within the City of Storm Lake. It may be the City will elect to abate some or all of the debt service on these bonds with incremental taxes from this Area.

The City may also determine to use tax increment financing to provide incentives such as cash grants, loans, tax rebates or other incentives to developers in connection with urban renewal projects for commercial or industrial development or other urban renewal projects. In addition, the City may determine to issue general obligation bonds, tax increment revenue bonds or such other obligations, or loan agreements for the purpose of making loans or grants of public funds to private businesses located in

the Area for urban renewal projects. Alternatively, the City may determine to use available funds for making such loans or grants for urban renewal projects. In any event, the City may determine to use tax increment financing to reimburse the City for any obligations or advances.

Nothing herein shall be construed as a limitation on the power of the City to exercise any lawful power granted to the City under Chapter 15, Chapter 15A, Chapter 403, Chapter 427B, or any other provision of the Code of Iowa in furtherance of the objectives of this Urban Renewal Plan.

PROPERTY ACQUISITION/DISPOSITION

Notwithstanding prior Plan provisions, the City will follow any and all applicable requirements for the acquisition and disposition of property upon terms and conditions in the discretion of the City Council.

RELOCATION

The City does not expect there to be any relocation required as part of the eligible urban renewal projects; however, if any relocation is necessary, the City will follow all applicable relocation requirements.

URBAN RENEWAL PLAN AMENDMENTS

The Urban Renewal Plan may be amended from time to time for a variety of reasons, including but not limited to, change in the area, to add or change land use controls and regulations, to modify goals or types of renewal activities, to add or change urban renewal projects, or to amend property acquisition and disposition provisions. The City Council may amend the Plan in accordance with applicable state law.

EFFECTIVE PERIOD

This Amendment No. 2 will become effective upon its adoption by the City Council. Notwithstanding anything to the contrary in the Urban Renewal Plan, any prior amendment, resolution, or document the Urban Renewal Plan, as amended, shall remain in effect until terminated by the City Council, and the use of incremental property tax revenues, or the “division of revenue,” as those words are used in Chapter 403 of the Code of Iowa, will be consistent with Chapter 403 of the Iowa Code. The division of revenues shall continue on the Area, as amended, for the maximum period allowed by law.

REPEALER AND SEVERABILITY CLAUSE

Any parts of the previous Plan in conflict with this Amendment are hereby repealed.

If any part of the Amendment is determined to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the previously adopted Plan as a whole or the previous amendments to the Plan, or any part of the Plan not determined to be invalid or unconstitutional.

EXHIBIT A

Legal Descriptions

Original Area

A part of the E $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 34, Township 91 North, Range 37 West of the Fifth P.M., more particularly described as follows: Commencing at the Southeast Corner of Lot 8, Block 1, Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa thence North 00°20' East a distance of 400.00 Feet to the Northeast Corner of Lot 8, Block 1, Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa thence North 89°58' East a distance of 150.00 Feet; thence South 00°20' West a distance of 400.00 Feet to the South line of said NE $\frac{1}{4}$ and the Northeast corner of Lot 1, Block 1, Maywood Second Addition to the City of Storm Lake, Iowa; thence South 89°58' West along the South line of said Northeast Quarter (NE $\frac{1}{4}$) a distance of 150.00 Feet to the place of beginning.

A part of the East Half (E $\frac{1}{2}$) Northeast Quarter (NE $\frac{1}{4}$) of Section Thirty-Four (34), Township Ninety-One (91) North, Range Thirty-Seven (37) West of the Fifth, P.M., more particularly described as follows: Commencing at the Southeast Corner of the Northeast Quarter (NE $\frac{1}{4}$) of Section 34, Township 91 North, Range 37 West of the 5th P.M., thence North 00°13' East along the East line of said NE $\frac{1}{4}$ a distance of 460.0 Feet; thence South 89°58' West a distance of 1,275.26 Feet to the Southeast Corner of Lot Seven (7), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence South 00°20' West along the East line of said Geisinger's Commercial Second Addition a distance of Sixty (60.0) Feet to the Northeast Corner of Lot Eight (8), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence North 89°58' East a distance of 150.0 Feet; thence South 00°20' West a distance of 400.0 Feet to the South line of said NE $\frac{1}{4}$ and to the Northeast Corner of Lot One (1), Block One (1), Maywood Second Addition to the City of Storm Lake, Iowa; thence North 89°50' East along the South line of said NE $\frac{1}{4}$ a distance of 1,126.20 Feet to the point of beginning.

and

Lot Eight (8), Block One (1) in Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa.

and

A strip of land 100 feet wide formerly called the Chicago, Milwaukee, St. Paul and Pacific Railroad Right-Of-Way with the center line being the North And South Quarter Section of the NE $\frac{1}{4}$ SE $\frac{1}{4}$ and NW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section Thirty-Four (34), Township Ninety-One (91) North, Range Thirty-Seven (37) West of the 5th P.M., Beginning at the Northeast (NE) Corner of Lot One (1), Block One (1), North Windsor Addition; thence one-hundred (100) feet East to the Northwest Corner of Lot One (1), Block One (1) of Maywood Second Addition; thence South Twelve Hundred Eighty-seven and Ten Hundredths (1287.10) feet along the East right-of-way line of said Railroad to the Southwest Corner of Lot Eight (8), Block Three (3), Maywood First Addition; thence Southwesterly to the Southeast Corner of Lot Twenty-one (21), Block One (1) North Windsor Addition; thence Twelve Hundred Ninety-five and Twenty-eight Hundredths

(1295.28) feet North along the West right-of-way line of said Railroad to the point of beginning, in the City of Storm Lake, Buena Vista County, Iowa

and

A section of the East 13th Street right of way including: a part of the East Half (E ½) Northeast Quarter (NE ¼) of Section Thirty-Four (34), Township Ninety-One (91) North, Range Thirty-Seven (37) West of the Fifth, P.M., more particularly described as follows: Commencing at the Southeast Corner of Lot Seven (7), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence South 00°20' West along the East line of said Geisinger's Commercial Second Addition a distance of Sixty (60.0) Feet to the Northeast Corner of Lot Eight (8), Block One (1), Geisinger's Commercial Second Addition to the City of Storm Lake, Iowa; thence West along the South right of way line of East 13th Street to the point that it intersects with the East right of way line of North Seneca Street; thence North along the East right of way line of North Seneca Street to the point that it intersects with the North right of way line of East 13th Street; thence East along the North right of way line of East 13th Street to the point of beginning.

Area Removed by Amendment No. 1

Buena Vista County Parcel No. 1034277024 means Lot Twenty-four, Storm Lake Third Addition, City of Storm Lake, Iowa.

Area Removed by Amendment No. 2

Buena Vista County Parcel No. 1034277023 means Lot Twenty-three, Storm Lake Third Addition, City of Storm Lake, Iowa.

EXHIBIT B

Map of Area with Amendment No. 1 Area and Amendment No. 2 Area Removed



01515726-1\11149-107

King's Pointe Season Punch Card – Moved by Council Member Ibarra to approve additional King's Pointe Season Pass Discount which consist of the sale of four or more 10 punch cards for \$60 each available to anyone for outdoor and indoor. Also directed Jason Bjerk to review the possibility of selling indoor passes. Seconded by Council Member Engelmann. Motion carried.

Handicapped Parking Spaces – Moved by Council Member Smith to approve 2nds reading of Ordinance No. 06-O-2018-2019 amending Chapter 9-11 Of Title IX of The City Code Of The City Of Storm Lake, Iowa, Titled, “STOPPING, STANDING OR PARKING,” to add two Handicapped parking spaces on West 5th street. The locations are the following: The first space east of the alley between Lake Avenue and Michigan Street on the north side of West Fifth Street and the first space east of Ontario Street on the north side of West Fifth Street. Seconded by Council Member Ibarra. Roll call vote: All ayes. Motion carried.

North Central Stormwater Improvements Phase 2 Project – Moved by Council Member Ibarra to adopt Resolution No. 34-R-2018-2019 approving Change Order No. 2 of a decrease of \$26,469.50 to the contract resulting in a final contract amount of \$1,595,092.00, substantial completion of October 15, 2017, and close out of the North Central Stormwater Improvement Phase 2 Project. Seconded by Council Member Rice. Vote all ayes. Motion carried.

CIP Presentation – City Manager Navratil presented the Fiscal Year 2020-2024 Proposed Capital Improvement Plan Workshop to the council.

Council Member Ibarra left at 6:55 pm.

City Council Requested Items – None at this time.

Adjournment – Moved by Council Member Smith to adjourn the meeting at 7:17 pm. Seconded by Council Member McKinney. Vote: All ayes with Council Member Ibarra absent. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk



Storm Lake, IA

My Buy Local_v1

Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
BVC			
Hare Painting & Sandblasting	BVC	Hydrant Sandblasting & Painting	10,000.00
Mike's Electronics Inc	BVC	Memorial Transmitter Repairs	455.00
Old Milliron Inc	BVC	Fire Alarm Annual Access Fee	796.00
Control Systems Specialists, LLC	BVC	Service Call- Clarifier Building	510.99
Mike's Electronics Inc	BVC	Memorial PLC Repairs	175.00
Old Milliron Inc	BVC	FY2019 Annual Fire Alarm Monitoring	150.00
Mike's Electronics Inc	BVC	Service Call Well 18	140.00
Buena Vista County Solid Waste	BVC	Recycling	51.48
		BVC Total:	12,278.47
Contract/Agreement			
John Healy	Contract/Agreement	Pay Request #7 of 10th & Ontario Improvemer	122,293.93
Bolton & Menk, Inc	Contract/Agreement	General Engineering Services	15,134.50
Veenstra & Kimm, Inc	Contract/Agreement	Construction Services through 11/17/2018	136.00
		Contract/Agreement Total:	137,564.43
Local			
MidAmerican Energy Company	Local	Electric Services	46,551.47
Storm Lake Industrial Corporation	Local	2nd Quarter FY2019 Hotel/Motel Taxes	46,273.43
Star Energy, LLC	Local	Fuel	8,251.04
Storm Lake Industrial Corporation	Local	FY2019 3rd Request SLADC Agreement	7,000.00
Rebnord Technologies, Inc	Local	IT Service Agreement	3,983.33
Alliant Energy	Local	Gas Services	3,262.20
Smith Concrete Service Inc	Local	Concrete	2,574.00
Verizon Wireless Services LLC	Local	Cell Phone Service	2,343.54
Long Lines	Local	Phone Service	2,117.43
Genesis Development	Local	Janitorial Services	2,000.00
Philip E Havens	Local	November 2018 Legal Services	1,231.00
Rasmussen's Ford Inc	Local	Alternator Repairs	1,210.17
Fritcher Abstract	Local	Abstract Update- Alliant Energy	1,160.00
Larson Oil & Distributing Co, Inc	Local	Diesel Fuel	2,138.54
Philip E Havens	Local	2nd Half 2018 Meeting Attendance	1,000.00
Stille Pierce & Pertzborn	Local	Add New Fire Trucks	830.00
Garbage Hauling Service Inc	Local	Garbage Service	754.25
Reding's Gravel & Excavating Co., Inc	Local	Lowboy Services for Grader	700.00
Michael Reinert	Local	Snow Plow Repairs	681.75
Mangold Environmental Testing, Inc	Local	Testing Services	1,288.04
Storm Lake Ace Hardware	Local	Supplies	535.59
The Storm Lake Times	Local	November 2018 Publications	530.29
Vanish LLC	Local	November 2018 Towing Services	500.00
Central Bank	Local	November 2018 Purchases	497.86
Stille Pierce & Pertzborn	Local	2019 Ford Explorer Added	350.00
Mangold Environmental Testing, Inc	Local	Testing Services	306.00
Graffix Inc	Local	Uniform- Ramos	258.25
Rebnord Technologies, Inc	Local	Toner	238.95
US Postal Service	Local	FY2019 Box Fee	208.00
North Lake Truck Repair	Local	Aerial 71 Oil Leak Repairs	206.73
Graham Tire	Local	Service Call Repairs	191.90
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	173.79
Reding's Gravel & Excavating Co., Inc	Local	Rock	167.58
Berg Jewelry	Local	Retirement Gift- Hill	164.10
Mangold Environmental Testing, Inc	Local	Testing Services	163.20
Qwest Corporation	Local	December 2018 Phone Service	162.20
Mangold Environmental Testing, Inc	Local	Testing Services	310.25
Michael Reinert	Local	Spacer Plates for Plow	146.70

My Buy Local_v1

Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
Kelly Johnson	Local	November 2018 Punches	126.00
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	124.18
Vetter Equipment	Local	Carburetor, Filters, & Supplies	115.39
Rust Publishing NWIA, LLC	Local	Position Advertising	114.12
Robert Ansoerge	Local	Publicity Photo- McKenny	112.00
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	110.43
Graham Tire	Local	Tire Mounting	76.00
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	72.98
Dennis R Julius	Local	Laundry Services	72.70
Buena Vista Regional Medical Center	Local	Testing Services- Ripke	142.00
Reding's Gravel & Excavating Co., Inc	Local	Rock	69.60
Fastenal Company	Local	Supplies	69.17
Stanton Electric, Inc	Local	Light Board Repairs	60.00
Storm Lake Hydraulics Co, Inc	Local	Hyd Hose & Supplies	51.19
Dennis R Julius	Local	Laundry Services	49.30
Michael Reinert	Local	Curb Key Extensions	47.50
Graham Tire	Local	Tire Repairs	44.00
Stanton Electric, Inc	Local	Fuses for Clarifier Building Heater	39.08
Iowa Office Supply Inc	Local	Calendars	64.41
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	59.80
Plumbing & Heating Wholesale, Inc	Local	Sealant & Adapter	26.26
Storm Lake Hydraulics Co, Inc	Local	Pipe	25.94
Rohr Manufacturing Services, Ltd	Local	Fire Extinguisher Exchange	25.80
Crescent Electric Supply Company	Local	Light Bulbs	25.76
Fastenal Company	Local	Supplies	19.67
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	17.84
Builders FirstSource Inc	Local	Fence/Gate for Casino LS	16.95
Crescent Electric Supply Company	Local	Lights	16.95
Storm Lake Hydraulics Co, Inc	Local	Face Caps & Supplies	15.52
Crescent Electric Supply Company	Local	Lights	12.84
Fastenal Company	Local	Supplies	8.82
Storm Lake Hydraulics Co, Inc	Local	Caps & Plugs	8.35
Mangold Environmental Testing, Inc	Local	Shipping	7.15
Fastenal Company	Local	Supplies	3.61

Local Total: 142,312.89

Non-Local

Housby Heavy Equipment, LLC	Non-Local	2019 Volvo Wheel Loader	128,150.00
General Traffic Controls, Inc	Non-Local	Traffic Signal Cabinet Replacements (3)	48,306.00
Tyler Technologies, Inc	Non-Local	Annual Maintenance Agreement	25,823.00
Muni Fire/Police Retire	Non-Local	MFPRSI withholdings	15,449.95
EFTPS	Non-Local	Federal withholding taxes	13,196.37
Iowa Public Employees	Non-Local	IPERS withholdings	12,838.60
EFTPS	Non-Local	Federal withholding taxes	10,632.68
Tyler Technologies, Inc	Non-Local	Coverison Services	8,607.67
Rehab Systems Inc	Non-Local	Manhole Rehab	8,385.00
FPC Financial f.s.b.	Non-Local	Grader Repairs	7,977.35
Treasurer State of Iowa	Non-Local	State withholding taxes	6,500.47
Mississippi Lime Company	Non-Local	Lime	14,137.16
Schoon Construction & Excavation, LLC	Non-Local	Sanitary Sewer Services	4,357.70
EFTPS	Non-Local	Federal withholding taxes	4,104.98
Hawkins, Inc	Non-Local	Hydro	2,240.90
General Traffic Controls, Inc	Non-Local	LED Lights for Traffic Signals	2,071.38
Tyler Technologies, Inc	Non-Local	UB Annual Fee	1,920.00
ICMA Retirement Trust 457	Non-Local	ICMA withholdings	1,608.88
Qualified Presort Service, LLC	Non-Local	Monthly Statements	1,566.01
Ahlers & Cooney, P.C.	Non-Local	Alliant Energy Purchase Agreement Legal Fees	1,531.77
Consolidated Management	Non-Local	Meals for Munden- ILEA	1,287.41
Hach Company	Non-Local	Testing Supplies	1,226.48
ICMA Retirement Trust 457	Non-Local	ICMA withholdings	1,063.01
K & J Curb Grinding, Inc	Non-Local	Curb Grinding- Emerald Drive	981.50

My Buy Local_v1
Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
WaterPro Supplies Inc	Non-Local	Locator	977.00
W. W. Grainger, Inc	Non-Local	New Heater for Sludge Pump	964.59
General Traffic Controls, Inc	Non-Local	Traffic Signal Supplies	776.75
US Peroxide, LLC	Non-Local	Facility & Maintenance Service Agreement	750.00
Lacal Equipment, Inc	Non-Local	Rubber Plow Blades	677.62
Bierschbach Equipment & Supply Company	Non-Local	Sight Impared Sidewalk Tiles	660.00
Menards, Inc	Non-Local	Fence/Gate Casino LS	644.48
Iowa Prison Industries	Non-Local	Signs	610.50
The Des Moines Register	Non-Local	FY2019 Subscription- Library	567.88
Ahlers & Cooney, P.C.	Non-Local	Legal Services- Bargaining Services	549.00
Rice Signs LLC	Non-Local	NO Snowmobile Signs	521.00
Accela, Inc #774375	Non-Local	Web Payments	482.00
Mass Mutual	Non-Local	457 plan withholding	450.00
Central Iowa Distributing, Inc	Non-Local	Garbage Bags	844.55
Qualified Presort Service, LLC	Non-Local	ACH Statements	382.56
Tyler Technologies, Inc	Non-Local	Coverison Services	375.00
Collection Services Center	Non-Local	Child Support payments	374.76
Utility Equipment Co	Non-Local	Corp Stop & Supplies	365.88
Northwest Electric, LLC	Non-Local	Service Call on Blower	360.00
Ahlers & Cooney, P.C.	Non-Local	URA Legal Services	351.50
Tyler Technologies, Inc	Non-Local	Coverison Services	343.75
Iowa Public Employees	Non-Local	IPERS withholdings	343.11
Tyler Business Forms	Non-Local	1099 & W2 Forms	325.46
PoliceOne.com	Non-Local	3/1/19 Taser Training	325.00
Teamsters Local Union 554	Non-Local	Union dues withholding	321.50
Prime Media Acquisition Corp	Non-Local	Bags	314.08
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	605.19
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	293.10
FPC Financial f.s.b.	Non-Local	Bearings & Tags	256.74
Ed M. Feld Equipment Company, Inc	Non-Local	Boots/Helmet Parts	241.05
Iowa Prison Industries	Non-Local	Uniforms for Munden- ILEA	225.00
Schumacher Elevator Company	Non-Local	Elevator Maintenance	210.97
Qualified Presort Service, LLC	Non-Local	Tidbits	208.49
Martin's Flag Company Co, Inc	Non-Local	Flags	204.18
Holiday Inn Des Moines Airport	Non-Local	10/19/2018 Gibbins Room	403.20
International Association of Plumbing & M	Non-Local	FY2019 Membership- Olesen #91390	200.00
Brodart Co.	Non-Local	Books	185.15
Davis Equipment Corporation	Non-Local	Filter Element	184.67
Brodart Co.	Non-Local	Books	172.78
W. W. Grainger, Inc	Non-Local	Filter & Supplies	324.89
Utility Equipment Co	Non-Local	Saddle	153.34
Utility Supply of America, Inc	Non-Local	Filter Housing & Supplies	127.74
Iowa GCSA	Non-Local	Membership through 4/15/2020	125.00
Iowa Police Chiefs Association	Non-Local	FY2019 Membership- Prosser	125.00
University of Wisconsin- Extension	Non-Local	Program Fee- Huff	112.50
Iowa State University of Science & Technol	Non-Local	FY2019 Membership	100.00
ABC Pest Control, Inc	Non-Local	Pest Management Services	100.00
Greatland Corporation	Non-Local	Yearli Performance Subscription (1095 Provide	99.00
Houchen Bindery, Ltd	Non-Local	Book Supplies	89.75
Cintas First Aid & Safety	Non-Local	First Aid Supplies	85.66
Midwest Tape, LLC	Non-Local	DVDs	64.97
Iowa Lakes Regional Water	Non-Local	Water Services	63.49
Salus LLC	Non-Local	Memberships	60.00
Midwest Tape, LLC	Non-Local	DVDs	59.97
Toyne, Inc	Non-Local	Cap & Chain	57.94
Brodart Co.	Non-Local	Books	55.14
Evertex, Inc	Non-Local	Internet Services	52.08
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	44.00
Recorded Books, LLC	Non-Local	CDs	40.50
Ingram Library Services, Inc	Non-Local	Books	37.97
Steven A Beeck	Non-Local	Window Cleaning Services	37.00

My Buy Local_v1

Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
Ingram Library Services, Inc	Non-Local	Books	36.50
Iowa Association of Housing Officials	Non-Local	FY2019 Membership- Olesen/Solem	35.00
Recorded Books, LLC	Non-Local	CDs	87.30
Ingram Library Services, Inc	Non-Local	Books	131.40
Brodart Co.	Non-Local	Books	19.44
Ingram Library Services, Inc	Non-Local	Books	87.87
FPC Financial f.s.b.	Non-Local	Supplies	16.64
Ingram Library Services, Inc	Non-Local	Books	12.37
Brodart Co.	Non-Local	Books	10.33
Iowa Poetry Association	Non-Local	Lyrical Iowa 2018	9.00
Qualified Presort Service, LLC	Non-Local	Final Bills	0.58
Housby Heavy Equipment, LLC	Non-Local	Filters Credit	-1,219.15
Tyler Technologies, Inc	Non-Local	Corrected Annual Maintenace From April to Ju	-8,607.67
Non-Local Total:		333,648.31	
Payroll/Refunds			
Employee Group Services, Ltd	Payroll/Refunds	12/10/2018 Claims	51,389.12
City of Storm Lake	Payroll/Refunds	Flex withholdings	1,005.56
Employee Group Services, Ltd	Payroll/Refunds	12/5/2018 Flex Claims	998.30
AFLAC	Payroll/Refunds	Aflac withholdngs	517.63
Employee Group Services, Ltd	Payroll/Refunds	12/12/2018 Flex	320.51
Custodian of Petty Cash	Payroll/Refunds	November 2018 Postage	157.74
City of Storm Lake	Payroll/Refunds	Flex Dependent care withholdings	38.46
AFLAC	Payroll/Refunds	Aflac withholdings	37.63
Edwin O. Bredvick	Payroll/Refunds	11/13/2018 CDL Reimbursement	24.00
Ruth Freese	Payroll/Refunds	November 2018 Homebound Deliveries	13.08
Employee Group Services, Ltd	Payroll/Refunds	11/28/2018 Flex Claims	8.46
Payroll/Refunds Total:		54,510.49	
Grand Total:		680,314.59	

Operating

King's Pointe Resort

From 11/30/2018 to 12/12/2018

Vendor	Description	Amount
American Hotel Register Company	Supplies	\$25,359.81
MNY Group, LLC	Services	\$5,624.00
Jeff Luft	Entertainment	\$3,600.00
New Look Concrete, Inc.	Services	\$6,250.00
Jason Bjerk	Reimbursement	\$335.88
Jesus Rojo	Reimbursement	\$56.23
Weigand-Omega Management Fee	Services	\$11,232.07
Weigand-Omega Management Inc	Services	\$4,035.72
ACCO Unlimited Corporation	Supplies	\$3,740.05
Alliant Energy	Utilities	\$358.63
Ameripride Services, Inc.	Supplies	\$101.20
Bomgaars Supply Inc.	Supplies	\$293.01
Builders FirstSource Inc	Supplies	\$29.99
Cintas Corporation	Supplies	\$662.37
Color-ize	Supplies	\$1,945.90
Midwestern Mechanical of Iowa, Inc.	Services	\$1,402.69
ECOLAB	Supplies	\$1,072.14
Expedia, Inc.	Services	\$58.86
G & R Controls, Inc.	Services	\$57.00
Garbage Hauling Service, Inc.	Utilities	\$545.16
Grainger	Supplies	\$735.00
GuestSupply	Supplies	\$239.64
Hermel Wholesale	Food	\$209.99
HyVee	Food	\$487.26
Jayne Riedell	Reimbursement	\$108.31
Julius Cleaners	Services	\$268.90
KAYL/KKIA	Advertising	\$900.00
KTIV Television Inc.	Advertising	\$347.00
Harley E. Bucheli	Advertising	\$150.00
Loews Carpet One	Services	\$1,775.55
Long Lines LLC	Utilities	\$2,847.36
M3 Accounting + Analytics	Services	\$686.52
Mediacom	Utilities	\$472.90
Melanders	Supplies	\$438.15
Nelson's Premix and Vet Supply	Supplies	\$726.00
Office Elements	Supplies	\$95.56
Michael P. Reinert dba Olsen Welding & Machine	Services	\$45.00
Bottling Group, LLC dba Pepsi Beverages Company	Beverages	\$992.71
Pitney Bowes Global Financial Services Inc.	Services	\$153.36
Plumbing and Heating Wholesale, Inc.	Supplies	\$81.79
Rent-All Inc.	Services	\$315.00
Rex Rimmer	Reimbursement	\$1,558.97
Steven A. Beeck dba Steve's Window Service	Services	\$80.25
Storm Lake Ace Hardware	Supplies	\$304.73
Storm Lake United	Services	\$60.00
Sysco Iowa, Inc.	Food	\$14,396.36
TNT Sales & Service, LLC	Services	\$1,871.90
Tradavo, Inc.	Services	\$206.14
UPS	Services	\$45.80
Verizon Wireless	Utilities	\$165.87
Vista Paints	Supplies	\$669.21
Vizergy	Services	\$1,357.90
Western Iowa Tourism Region	Services	\$25.00
Weigand Omega Management Payroll	Payroll	\$66,120.00
Bevspot Inc	Services	\$348.00
HyVee	Beverages	\$1,253.97
Heartland Systems	Services	\$7,650.29
Authnet Gateway	Services	\$20.00
Doll Distributing	Beverages	\$1,323.54
Johnson Brothers	Beverages	\$328.20
Corp Lodging	Services	\$12.69
City of Storm Lake	Utilities	\$5,617.65
Fintech	Services	\$55.00
Martin Brothers	Food	\$1,487.18
		<u>\$183,795.36</u>

Applicant License Application (LC0044026)

Name of Applicant: <u>SMOKIN' HEREFORD, L.L.C.</u>		
Name of Business (DBA): <u>Smokin Hereford, LLC</u>		
Address of Premises: <u>1605 West Milwaukee</u>		
City <u>Storm Lake</u>	County: <u>Buena Vista</u>	Zip: <u>50588</u>
Business <u>(712) 213-3750</u>		
Mailing <u>1615 W. Milwaukee Ave.</u>		
City <u>Storm Lake</u>	State <u>IA</u>	Zip: <u>50588</u>

Contact Person

Name <u>Jennifer A Hustedt</u>	
Phone: <u>(712) 213-3750</u>	Email <u>jennhustedt@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 01/05/2019

Expiration Date: 01/04/2020

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Nathan Jensen

First Name: <u>Nathan</u>	Last Name: <u>Jensen</u>	
City: <u>Storm Lake</u>	State: <u>Iowa</u>	Zip: <u>50588</u>
Position: <u>Partner</u>		
% of Ownership: <u>25.00%</u>	U.S. Citizen: <u>Yes</u>	

Jennifer Hustedt

First Name: <u>Jennifer</u>	Last Name: <u>Hustedt</u>	
City: <u>Alta</u>	State: <u>Iowa</u>	Zip: <u>51002</u>
Position: <u>Partner</u>		
% of Ownership: <u>25.00%</u>	U.S. Citizen: <u>Yes</u>	

Chad Hustedt

First Name: <u>Chad</u>	Last Name: <u>Hustedt</u>	
City: <u>Alta</u>	State: <u>Iowa</u>	Zip: <u>51002</u>
Position: <u>Partner</u>		
% of Ownership: <u>25.00%</u>	U.S. Citizen: <u>Yes</u>	

Nancy Jensen

First Name: Nancy

Last Name: Jensen

City: Storm Lake

State: Iowa

Zip: 50588

Position: Partner

% of Ownership: 25.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: November 20, 2018

REFERENCE: LIQUOR LICENSE RENEWAL
SMOKIN HEREFORD BBQ
1605 WEST MILWAUKEE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

11-10-2016 to	10-29-2017 to
10-28-2017	11-17-2018

INCIDENTS

Accident Personal Injury	0	1
Accident Prop Damage	2	1
Animal Call	1	0
Burglar Alarm	0	1
Business Security	54	27
Case Investigation	0	1
Hang Up Call	0	3
Harassment	0	1
Keys Locked in Car	1	3
Meeting	1	0
Open Window/Door	0	2
PR/Talk/Presentation	3	5
Reckless Driver	1	0
Registration Check	0	1
Station Assignment	3	0
Suspicious Activity	0	1
Suspicious Person	0	1
Threat	0	1
Vehicle Stop	0	8

ARRESTS

Harassment	0	1
Interference	0	1

Recommendation: Approval of liquor license.

Staff Summary

12/17/2018

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Buy Local Information**

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

Calculated Expenses	
Payroll/Refunds/ Insurance	\$156,206.56
Contracts/Agreements	\$137,428.43
Local Businesses	\$142,312.89
Buena Vista County Business	\$12,278.47
Non-Local Business	\$333,784.31
Total Expenses	\$782,010.66
Please see attachment for supporting documents	

RECOMMENDATION: Review Buy Local Information

ATTACHMENTS:

Description	Type
 List of Bills	List of Bills
 Project Activity Report	Backup Material



Storm Lake, IA

My Buy Local_v1

Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
BVC			
Hare Painting & Sandblasting	BVC	Hydrant Sandblasting & Painting	10,000.00
Mike's Electronics Inc	BVC	Memorial Transmitter Repairs	455.00
Old Milliron Inc	BVC	Fire Alarm Annual Access Fee	796.00
Control Systems Specialists, LLC	BVC	Service Call- Clarifier Building	510.99
Mike's Electronics Inc	BVC	Memorial PLC Repairs	175.00
Old Milliron Inc	BVC	FY2019 Annual Fire Alarm Monitoring	150.00
Mike's Electronics Inc	BVC	Service Call Well 18	140.00
Buena Vista County Solid Waste	BVC	Recycling	51.48
		BVC Total:	12,278.47
Contract/Agreement			
John Healy	Contract/Agreement	Pay Request #7 of 10th & Ontario Improvemer	122,293.93
Bolton & Menk, Inc	Contract/Agreement	General Engineering Services	15,134.50
Veenstra & Kimm, Inc	Contract/Agreement	Construction Services through 11/17/2018	136.00
		Contract/Agreement Total:	137,564.43
Local			
MidAmerican Energy Company	Local	Electric Services	46,551.47
Storm Lake Industrial Corporation	Local	2nd Quarter FY2019 Hotel/Motel Taxes	46,273.43
Star Energy, LLC	Local	Fuel	8,251.04
Storm Lake Industrial Corporation	Local	FY2019 3rd Request SLADC Agreement	7,000.00
Rebnord Technologies, Inc	Local	IT Service Agreement	3,983.33
Alliant Energy	Local	Gas Services	3,262.20
Smith Concrete Service Inc	Local	Concrete	2,574.00
Verizon Wireless Services LLC	Local	Cell Phone Service	2,343.54
Long Lines	Local	Phone Service	2,117.43
Genesis Development	Local	Janitorial Services	2,000.00
Philip E Havens	Local	November 2018 Legal Services	1,231.00
Rasmussen's Ford Inc	Local	Alternator Repairs	1,210.17
Fritcher Abstract	Local	Abstract Update- Alliant Energy	1,160.00
Larson Oil & Distributing Co, Inc	Local	Diesel Fuel	2,138.54
Philip E Havens	Local	2nd Half 2018 Meeting Attendance	1,000.00
Stille Pierce & Pertzborn	Local	Add New Fire Trucks	830.00
Garbage Hauling Service Inc	Local	Garbage Service	754.25
Reding's Gravel & Excavating Co., Inc	Local	Lowboy Services for Grader	700.00
Michael Reinert	Local	Snow Plow Repairs	681.75
Mangold Environmental Testing, Inc	Local	Testing Services	1,288.04
Storm Lake Ace Hardware	Local	Supplies	535.59
The Storm Lake Times	Local	November 2018 Publications	530.29
Vanish LLC	Local	November 2018 Towing Services	500.00
Central Bank	Local	November 2018 Purchases	497.86
Stille Pierce & Pertzborn	Local	2019 Ford Explorer Added	350.00
Mangold Environmental Testing, Inc	Local	Testing Services	306.00
Graffix Inc	Local	Uniform- Ramos	258.25
Rebnord Technologies, Inc	Local	Toner	238.95
US Postal Service	Local	FY2019 Box Fee	208.00
North Lake Truck Repair	Local	Aerial 71 Oil Leak Repairs	206.73
Graham Tire	Local	Service Call Repairs	191.90
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	173.79
Reding's Gravel & Excavating Co., Inc	Local	Rock	167.58
Berg Jewelry	Local	Retirement Gift- Hill	164.10
Mangold Environmental Testing, Inc	Local	Testing Services	163.20
Qwest Corporation	Local	December 2018 Phone Service	162.20
Mangold Environmental Testing, Inc	Local	Testing Services	310.25
Michael Reinert	Local	Spacer Plates for Plow	146.70

My Buy Local_v1

Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
Kelly Johnson	Local	November 2018 Punches	126.00
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	124.18
Vetter Equipment	Local	Carburetor, Filters, & Supplies	115.39
Rust Publishing NWIA, LLC	Local	Position Advertising	114.12
Robert Ansoerge	Local	Publicity Photo- McKenny	112.00
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	110.43
Graham Tire	Local	Tire Mounting	76.00
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	72.98
Dennis R Julius	Local	Laundry Services	72.70
Buena Vista Regional Medical Center	Local	Testing Services- Ripke	142.00
Reding's Gravel & Excavating Co., Inc	Local	Rock	69.60
Fastenal Company	Local	Supplies	69.17
Stanton Electric, Inc	Local	Light Board Repairs	60.00
Storm Lake Hydraulics Co, Inc	Local	Hyd Hose & Supplies	51.19
Dennis R Julius	Local	Laundry Services	49.30
Michael Reinert	Local	Curb Key Extensions	47.50
Graham Tire	Local	Tire Repairs	44.00
Stanton Electric, Inc	Local	Fuses for Clarifier Building Heater	39.08
Iowa Office Supply Inc	Local	Calendars	64.41
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	59.80
Plumbing & Heating Wholesale, Inc	Local	Sealant & Adapter	26.26
Storm Lake Hydraulics Co, Inc	Local	Pipe	25.94
Rohr Manufacturing Services, Ltd	Local	Fire Extinguisher Exchange	25.80
Crescent Electric Supply Company	Local	Light Bulbs	25.76
Fastenal Company	Local	Supplies	19.67
JNB Acquisition Corporation	Local	Copier Maintenance Agreement	17.84
Builders FirstSource Inc	Local	Fence/Gate for Casino LS	16.95
Crescent Electric Supply Company	Local	Lights	16.95
Storm Lake Hydraulics Co, Inc	Local	Face Caps & Supplies	15.52
Crescent Electric Supply Company	Local	Lights	12.84
Fastenal Company	Local	Supplies	8.82
Storm Lake Hydraulics Co, Inc	Local	Caps & Plugs	8.35
Mangold Environmental Testing, Inc	Local	Shipping	7.15
Fastenal Company	Local	Supplies	3.61

Local Total: 142,312.89

Non-Local

Housby Heavy Equipment, LLC	Non-Local	2019 Volvo Wheel Loader	128,150.00
General Traffic Controls, Inc	Non-Local	Traffic Signal Cabinet Replacements (3)	48,306.00
Tyler Technologies, Inc	Non-Local	Annual Maintenance Agreement	25,823.00
Muni Fire/Police Retire	Non-Local	MFPRSI withholdings	15,449.95
EFTPS	Non-Local	Federal withholding taxes	13,196.37
Iowa Public Employees	Non-Local	IPERS withholdings	12,838.60
EFTPS	Non-Local	Federal withholding taxes	10,632.68
Tyler Technologies, Inc	Non-Local	Coverison Services	8,607.67
Rehab Systems Inc	Non-Local	Manhole Rehab	8,385.00
FPC Financial f.s.b.	Non-Local	Grader Repairs	7,977.35
Treasurer State of Iowa	Non-Local	State withholding taxes	6,500.47
Mississippi Lime Company	Non-Local	Lime	14,137.16
Schoon Construction & Excavation, LLC	Non-Local	Sanitary Sewer Services	4,357.70
EFTPS	Non-Local	Federal withholding taxes	4,104.98
Hawkins, Inc	Non-Local	Hydro	2,240.90
General Traffic Controls, Inc	Non-Local	LED Lights for Traffic Signals	2,071.38
Tyler Technologies, Inc	Non-Local	UB Annual Fee	1,920.00
ICMA Retirement Trust 457	Non-Local	ICMA withholdings	1,608.88
Qualified Presort Service, LLC	Non-Local	Monthly Statements	1,566.01
Ahlers & Cooney, P.C.	Non-Local	Alliant Energy Purchase Agreement Legal Fees	1,531.77
Consolidated Management	Non-Local	Meals for Munden- ILEA	1,287.41
Hach Company	Non-Local	Testing Supplies	1,226.48
ICMA Retirement Trust 457	Non-Local	ICMA withholdings	1,063.01
K & J Curb Grinding, Inc	Non-Local	Curb Grinding- Emerald Drive	981.50

My Buy Local_v1
Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
WaterPro Supplies Inc	Non-Local	Locator	977.00
W. W. Grainger, Inc	Non-Local	New Heater for Sludge Pump	964.59
General Traffic Controls, Inc	Non-Local	Traffic Signal Supplies	776.75
US Peroxide, LLC	Non-Local	Facility & Maintenance Service Agreement	750.00
Lacal Equipment, Inc	Non-Local	Rubber Plow Blades	677.62
Bierschbach Equipment & Supply Company	Non-Local	Sight Impared Sidewalk Tiles	660.00
Menards, Inc	Non-Local	Fence/Gate Casino LS	644.48
Iowa Prison Industries	Non-Local	Signs	610.50
The Des Moines Register	Non-Local	FY2019 Subscription- Library	567.88
Ahlers & Cooney, P.C.	Non-Local	Legal Services- Bargaining Services	549.00
Rice Signs LLC	Non-Local	NO Snowmobile Signs	521.00
Accela, Inc #774375	Non-Local	Web Payments	482.00
Mass Mutual	Non-Local	457 plan withholding	450.00
Central Iowa Distributing, Inc	Non-Local	Garbage Bags	844.55
Qualified Presort Service, LLC	Non-Local	ACH Statements	382.56
Tyler Technologies, Inc	Non-Local	Coverison Services	375.00
Collection Services Center	Non-Local	Child Support payments	374.76
Utility Equipment Co	Non-Local	Corp Stop & Supplies	365.88
Northwest Electric, LLC	Non-Local	Service Call on Blower	360.00
Ahlers & Cooney, P.C.	Non-Local	URA Legal Services	351.50
Tyler Technologies, Inc	Non-Local	Coverison Services	343.75
Iowa Public Employees	Non-Local	IPERS withholdings	343.11
Tyler Business Forms	Non-Local	1099 & W2 Forms	325.46
PoliceOne.com	Non-Local	3/1/19 Taser Training	325.00
Teamsters Local Union 554	Non-Local	Union dues withholding	321.50
Prime Media Acquisition Corp	Non-Local	Bags	314.08
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	605.19
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	293.10
FPC Financial f.s.b.	Non-Local	Bearings & Tags	256.74
Ed M. Feld Equipment Company, Inc	Non-Local	Boots/Helmet Parts	241.05
Iowa Prison Industries	Non-Local	Uniforms for Munden- ILEA	225.00
Schumacher Elevator Company	Non-Local	Elevator Maintenance	210.97
Qualified Presort Service, LLC	Non-Local	Tidbits	208.49
Martin's Flag Company Co, Inc	Non-Local	Flags	204.18
Holiday Inn Des Moines Airport	Non-Local	10/19/2018 Gibbins Room	403.20
International Association of Plumbing & M	Non-Local	FY2019 Membership- Olesen #91390	200.00
Brodart Co.	Non-Local	Books	185.15
Davis Equipment Corporation	Non-Local	Filter Element	184.67
Brodart Co.	Non-Local	Books	172.78
W. W. Grainger, Inc	Non-Local	Filter & Supplies	324.89
Utility Equipment Co	Non-Local	Saddle	153.34
Utility Supply of America, Inc	Non-Local	Filter Housing & Supplies	127.74
Iowa GCSA	Non-Local	Membership through 4/15/2020	125.00
Iowa Police Chiefs Association	Non-Local	FY2019 Membership- Prosser	125.00
University of Wisconsin- Extension	Non-Local	Program Fee- Huff	112.50
Iowa State University of Science & Technol	Non-Local	FY2019 Membership	100.00
ABC Pest Control, Inc	Non-Local	Pest Management Services	100.00
Greatland Corporation	Non-Local	Yearli Performance Subscription (1095 Provide	99.00
Houchen Bindery, Ltd	Non-Local	Book Supplies	89.75
Cintas First Aid & Safety	Non-Local	First Aid Supplies	85.66
Midwest Tape, LLC	Non-Local	DVDs	64.97
Iowa Lakes Regional Water	Non-Local	Water Services	63.49
Salus LLC	Non-Local	Memberships	60.00
Midwest Tape, LLC	Non-Local	DVDs	59.97
Toyne, Inc	Non-Local	Cap & Chain	57.94
Brodart Co.	Non-Local	Books	55.14
Evertex, Inc	Non-Local	Internet Services	52.08
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	44.00
Recorded Books, LLC	Non-Local	CDs	40.50
Ingram Library Services, Inc	Non-Local	Books	37.97
Steven A Beeck	Non-Local	Window Cleaning Services	37.00

My Buy Local_v1

Payment Date Range: 12/04/2018 - 12/19/2018

Vendor Name	Buy Local Info	Payable Description	Total Payments
Ingram Library Services, Inc	Non-Local	Books	36.50
Iowa Association of Housing Officials	Non-Local	FY2019 Membership- Olesen/Solem	35.00
Recorded Books, LLC	Non-Local	CDs	87.30
Ingram Library Services, Inc	Non-Local	Books	131.40
Brodart Co.	Non-Local	Books	19.44
Ingram Library Services, Inc	Non-Local	Books	87.87
FPC Financial f.s.b.	Non-Local	Supplies	16.64
Ingram Library Services, Inc	Non-Local	Books	12.37
Brodart Co.	Non-Local	Books	10.33
Iowa Poetry Association	Non-Local	Lyrical Iowa 2018	9.00
Qualified Presort Service, LLC	Non-Local	Final Bills	0.58
Housby Heavy Equipment, LLC	Non-Local	Filters Credit	-1,219.15
Tyler Technologies, Inc	Non-Local	Corrected Annual Maintenace From April to Ju	-8,607.67

Non-Local Total: 333,648.31

Payroll/Refunds

Employee Group Services, Ltd	Payroll/Refunds	12/10/2018 Claims	51,389.12
City of Storm Lake	Payroll/Refunds	Flex withholdings	1,005.56
Employee Group Services, Ltd	Payroll/Refunds	12/5/2018 Flex Claims	998.30
AFLAC	Payroll/Refunds	Aflac withholdngs	517.63
Employee Group Services, Ltd	Payroll/Refunds	12/12/2018 Flex	320.51
Custodian of Petty Cash	Payroll/Refunds	November 2018 Postage	157.74
City of Storm Lake	Payroll/Refunds	Flex Dependent care withholdings	38.46
AFLAC	Payroll/Refunds	Aflac withholdings	37.63
Edwin O. Bredvick	Payroll/Refunds	11/13/2018 CDL Reimbursement	24.00
Ruth Freese	Payroll/Refunds	November 2018 Homebound Deliveries	13.08
Employee Group Services, Ltd	Payroll/Refunds	11/28/2018 Flex Claims	8.46

Payroll/Refunds Total: 54,510.49

Grand Total: 680,314.59



Storm Lake, IA

Project Activity Report

By Project Number

Report Dates: 12/04/2018 - 12/19/2018

Project Number 01112-0020	Project Name 10th & Ontario StormWater Improvements	Group National Resiliency Disaster Grant Projects	Type Federal/State Grant	Status Active	
Expenses					
Account Key 62100002-01	Account Name 10th & Ontario Construction	Category Construction - Project Construction			Total Activity 122,293.93
GL Account Number 621-8065-09-6499	GL Account Name Contractual Services	Post Date 12/17/2018	Description Pay Request #7 of 10th & Ontario Improvements	Vendor Name John Healy	Item Number Pay #7 of 10th & Ontar...
					Activity 122,293.93
					December Total: 122,293.93
					Total Expenses: 122,293.93
					01112-0020 Total: 122,293.93
Project Number 35665	Project Name 1st & Mae Street	Group National Resiliency Disaster Grant Projects	Type Federal/State Grant	Status Active	
Expenses					
Account Key 62100006-02	Account Name 1st & Mae SW Engineering	Category Engineering - Engineering			Total Activity 136.00
GL Account Number 621-8065-09-6499	GL Account Name Contractual Services	Post Date 12/17/2018	Description Construction Services through 11/17/2018	Vendor Name Veenstra & Kimm, Inc	Item Number 35665-13
					Activity 136.00
					December Total: 136.00
					Total Expenses: 136.00
					35665 Total: 136.00
Project Number P11.113934	Project Name 3rd Addition Phase III	Group Economic Development	Type Construction	Status Active	
Expenses					
Account Key 12500001-02	Account Name 3rd Addition Ph III- Engineering	Category Engineering - Engineering			Total Activity 3,119.00
GL Account Number 129-5027-05-6499	GL Account Name Contractual Services	Post Date 12/17/2018	Description Construction Services through 11/30/2018	Vendor Name Bolton & Menk, Inc	Item Number 0226602
					Activity 3,119.00
					December Total: 3,119.00
					Total Expenses: 3,119.00
					P11.113934 Total: 3,119.00
Project Number P11.115917	Project Name Memorial Park Water Quality	Group National Resiliency Disaster Grant Projects	Type Federal/State Grant	Status Active	

Project Activity Report

Report Dates: 12/04/2018 - 12/19/2018

Expenses						
Account Key	Account Name	Category			Total Activity	
62100005-02	Memorial Park WQ Engineering	Engineering - Engineering			1,802.50	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
621-8065-09-6499	Contractual Services	12/17/2018	Prelim Design Services through 11/30/2018	Bolton & Menk, Inc	0226603	1,802.50
December Total:						1,802.50
Total Expenses:						1,802.50
P11.115917 Total:						1,802.50
Project Number	Project Name	Group		Type	Status	
T51.115389	Rehabilitate Connector Apron	Airport Projects		Federal/State Grant	Active	
Expenses						
Account Key	Account Name	Category			Total Activity	
30100002-02	Apron Rehab- Engineering	Engineering - Engineering			1,611.00	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
301-6900-08-6799	Undesignated Capital	12/17/2018	Construction/Grant Admin Services through 11/30/18	Bolton & Menk, Inc	0226688	1,611.00
December Total:						1,611.00
Total Expenses:						1,611.00
T51.115389 Total:						1,611.00

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
01112-0020	10th & Ontario StormWater Improven	0.00	122,293.93	-122,293.93
35665	1st & Mae Street	0.00	136.00	-136.00
P11.113934	3rd Addition Phase III	0.00	3,119.00	-3,119.00
P11.115917	Memorial Park Water Quality	0.00	1,802.50	-1,802.50
T51.115389	Rehabilitate Connector Apron	0.00	1,611.00	-1,611.00
Project Totals:		0.00	128,962.43	-128,962.43

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Airport Projects	0.00	1,611.00	-1,611.00
Economic Development	0.00	3,119.00	-3,119.00
National Resiliency Disaster Grant Projects	0.00	124,232.43	-124,232.43
Group Totals:	0.00	128,962.43	-128,962.43

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Construction	0.00	3,119.00	-3,119.00
Federal/State Grant	0.00	125,843.43	-125,843.43
Type Totals:	0.00	128,962.43	-128,962.43

Staff Summary

12/17/2018

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **SLPD Code Enforcement Summary**

BACKGROUND: SLPD Code Enforcement Summary
November 27, 2018 through December 12, 2018

Total Contacts	51
Accumulated Trash	10
Junk Vehicle	6
Accumulated Junk	7
Snow on Sidewalk	24
CCE	1
Citations	1

FISCAL IMPACT: None

RECOMMENDATION: No Action Necessary

Staff Summary

12/17/2018

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Adoption of Policy & Procedure Manual for Snow & Ice Removal**

BACKGROUND: The Policy & Procedure Manual for Snow & Ice Removal has been reviewed and updated. New information was added to the Appendix (General Facts, FAQs). Information was also placed on the City's website to add clarity to snow removal procedures.

Staff also had a meeting with snow removal contractors to discuss how we could work better together, especially in the Central Business District. The meeting was informative and productive.

In partnership with Storm Lake United, two meetings were held with the Central Business District. The meetings provided an excellent forum for discussion and sharing of ideas. A suggestion was made to provide information to contractors as to the best way to handle downtown snow removal. That information has been placed on the City's website and will be available as an information fact sheet as well. Additionally, the group discussed the best parking lot arrangements in a declared snow emergency and opted to continue current practices.

FISCAL IMPACT: No Fiscal Impact

RECOMMENDATION: Staff recommends that Council adopt the Policy & Procedure Manual for Snow & Ice Removal

ATTACHMENTS:

Description	Type
□ Policy	Policy



POLICY AND PROCEDURE MANUAL

SNOW AND ICE REMOVAL

CITY OF STORM LAKE

REVISED 12/17/2018

INDEX

POLICY

IOWA WEATHER CONDITIONS

DECLARATION OF SNOW EMERGENCY

USE OF CHEMICALS AND ABRASIVES (SAND & SALT)

EQUIPMENT AVAILABLE

MANPOWER AVAILABLE

EMERGENCY SNOW ROUTES

MONITORING AND NOTIFICATIONS OF ICE/SNOW EVENTS

SANDING AND SALTING PROCEDURES

SNOW REMOVAL PROCEDURES

TOWING VEHICLES ILLEGALLY PARKED

BOUNDARY STREET JURISDICTION RESPONSIBILITY

SIDEWALKS – PRIVATE RESPONSIBILITY

DRIVEWAYS – PRIVATE

PLOWING PRIVATE PROPERTY

MAILBOXES

COMMUNICATIONS

CITIZENS COMPLAINTS

WORK HOURS AND RULES

SAFETY PROCEDURES

ACCIDENTS

CARE AND USE OF EQUIPMENT

SEVERE STORM & DECLARED EMERGENCY
MANAGEMENT

AIRPORT SNOW AND ICE REMOVAL POLICY

POLICY AND PROCEDURE MANUAL

SNOW AND ICE REMOVAL

CITY OF STORM LAKE

POLICY

This document states the normal snow and ice removal policies of the City of Storm Lake. However, under certain circumstances; emergency situation, budgetary concerns, personnel problems, and the unpredictability of weather conditions in Northwest Iowa, these policies may have to be suspended or superseded when conditions warrant.

The City of Storm Lake does not utilize a “Bare Pavement” snow/ice removal policy.

IOWA WEATHER CONDITIONS

The average annual snowfall in Storm Lake is 39.75 inches per year. We anticipate 25 snowfall or ice events per year, which requires action on part of the City for removal or control.

The overall budgetary and planning goal for our snow and ice removal efforts is: plan for the worst, hope for the best, budget for an average snowfall, and use contingency funds if we have a severe winter.

DECLARATION OF SNOW EMERGENCY

The City Manager or designee will declare a snow emergency when weather conditions constitute snow removal. The Public Services Supervisor shall set the duration of the snow emergency however it may be amended if weather conditions constitute.

In the Central Business District (CBD), said prohibition shall be between two o'clock (2:00) A.M. to six o'clock (6:00) A.M. unless specified in the declaration. In the Residential District, said prohibition shall be between the hours of ten o'clock (10:00) P.M. and six o'clock (6:00) A.M. Two parking lots are designated for overnight parking, they are parking lot A. located at the corner of Geneseo Street and W 6th Street and parking lot C, located on the east side of the 700 block of Erie Street. Parallel parking, rather than diagonal, is encouraged when necessary in the CBD.

Notification the public is sent through a press release to the media, the City of Storm Lake web page is updated, there is also a snow emergency number citizens can call (712-213-7669), also a WENS notification is sent out to users who have signed up to received such notifications. There are also signs posted at the following businesses: City Hall, Tyson Pork, Fareway, Hy-Vee, Walmart and Bomgaars. Tyson Poultry is notified via email.

USE OF CHEMICALS AND ABRASIVES (SALT AND SAND)

The policy of the department is to use salt or salt brine for melting of ice and hard packed snow. Salt is used only when it can be effectively applied. As a general rule, it will not be applied when temperatures are below 20°F and falling, for salt -10° for salt brine.

A mixture of 50% salt and 50% brine is the normal mix rate. More concentrated salt mixes will be used when conditions dictate.

Locally available screened/washed sand is used as an abrasive to help remove ice and hard packed snow and as a driving aid during slippery conditions. Because of the environmental impact on the lake, calcium chloride is not used at this time, but will continue to be investigated as an effective ice-melting agent below 20°F. Other chemicals will also be investigated and monitored for cost-effective ice removal.

EQUIPMENT AVAILABLE

The primary equipment available to remove snow and ice will be supplied by the City Public Services Department. The Parks Department may assist with equipment to remove snow from public sidewalks. See appendix for full equipment list.

During normal snow removal operations, 6 truck plows, 2 end loaders, 1 road grader, and 6 sanding trucks are available.

All truck-mounted snowplows have quick attachments and can be mounted in 15 minutes or less per truck.

The sanding units consist of 5 end gate type sanders and 1 live bottom dump body sander.

During a major blizzard event, contractor emergency equipment may be placed in service.

MANPOWER AVAILABLE

The primary manpower for snow removal shall be supplied by the City Public Services Department. (See Appendix) The manpower consists of 1 supervisor, 1 assistant supervisor and 7 operators.

For normal snow events, the City Public Services Department Supervisor and City Manager shall determine hours, as conditions direct.

EMERGENCY SNOW ROUTES

A system of unmarked snow routes has been established for effective snow removal on the collector and arterial system. The snow routes consist of 14(fourteen) miles for 24% of the street system and provide service to within three blocks of all residential properties; and direct access to nursing homes, government buildings, schools, and businesses. Any hour snow and ice removal will be provided to the emergency snow routes. (See Appendix)

MONITORING AND NOTIFICATION OF ICE/SNOW EVENTS

The Police Department and the Public Services Supervisor when inclement weather is approaching shall continuously monitor weather reports. The Police Chief, Public Services Supervisor and City Manager shall keep each other informed of anticipated snow events, including timing and intensity of the event. The primary responsibility shall rest with the Public Services Supervisor.

During nighttime, weekends and holidays the Police Department shall monitor weather reports and road conditions and notify the Public Services Supervisor when potential action is needed by the City Public Services Department.

During normal weekday operations, the Police Department Shift Supervisor (lieutenant) shall notify the appropriate crew chief on duty when action may be needed by the Public Services Department. (See call list in appendix for notification of appropriate personnel.)

SANDING/SALTING PROCEDURES

Sand and salt shall be used sparingly and only when application will produce a positive result. Only dangerous intersections and other hazardous areas will be sanded or salted.

SNOW REMOVAL PROCEDURES

Snowfalls less than 2(two)-3(three) inches will not be plowed from streets unless drifting is occurring. Accumulation of snow on or drifting of streets may dictate variations in snowplowing activity.

Snow removal efforts shall be made on a priority system as follows:

Emergency Snow Routes	- Any hour service by the City Public Services Department.
Residential Streets & Central Business District	- Cleared within 48 hours of end of snow event by City Public Services Department.
Alleys	- Cleared within 48 hours of end of snow event by City Public Services Department.
Public Parking Lots	- Snow moved from parking areas within 72 hours or more of end of snow event by City Public Services
Department	depending on severity of occurrence.
Sidewalks, City responsibility	- Cleared within 48 hours of end of snow event by City Public Services Department.

TOWING VEHICLES ILLEGALLY PARKED

Cars parked on the streets during a snow removal effort may be ticketed and/or towed away. The City Code states:

“9-9-2: PROHIBITED PARKING DURING SNOW EMERGENCY: Upon declaration of the City Manager or his/her designee of a snow emergency, no person shall park, abandon or leave unattended any vehicle on any public street, alley, or City-owned off-street parking area between the hours of ten o’clock (10:00) P.M. and six o’clock (6:00) A.M. unless otherwise specified in the declaration. In the Central Business District (CBD), said prohibition shall be between two o’clock (2:00) A.M. to six o’clock (6:00) A.M. unless specified in the declaration. Every declaration of a snow emergency shall include a statement setting forth the duration of the snow emergency but which duration can be amended by subsequent declaration if unexpected weather or other factors warrant such amendment.”

The Police Department shall contact the Public Services Department and coordinate ticketing and towing operations ahead of the snow removal effort.

BOUNDARY STREET JURISDICTION-RESPONSIBILITY

The City of Storm Lake will not be responsible for any snow removal outside our municipal boundaries (other than at the municipal airport).

SIDEWALKS – PRIVATE RESPONSIBILITY

All sidewalks adjacent to private property are the responsibility of the property owner or occupant. All complaint calls shall be routed to either the Police Department or the Communications Center for complaint follow-up and code enforcement. The City Code states as follows:

“10-1-12: Cleaning: It shall be the duty of the owners or occupants of all lots or lands to keep all sidewalks in front of or adjoining the property owned or occupied by them, free and clear from all snow and ice and other accumulations from the abutting property. In the event that snow and ice or other accumulations from the abutting property be permitted to remain upon any sidewalk for a period of seventy-two (72) hours, the City may, without notice to the property owner, cause the same to be removed, in which case the expense thereof shall be specifically assessed against the abutting property and the owner thereof in an amount not exceeding one and one-half (1½) times the cost of the labor involved, and the Clerk shall certify to the County Treasurer the amount of the assessment.”

A reasonable time period shall be 72 (seventy two) hours for purposes of enforcement. The City lacks available manpower to clear sidewalks so every effort should be made to convince the property owner to clear the sidewalk of ice and snow.

DRIVEWAYS – PRIVATE

City snowplows will not clear private driveways or snow or ice from private property. The snow or ice placed in driveways by city plows is the responsibility of the property owner to remove. Snow or ice from a private driveway or property may not be placed on or pushed across a city street. Please notify the Police Department of any violations of the following section of the city code.

“10-6-1: REMOVAL OF SNOW AND ICE: It shall be unlawful for any person, firm, or corporation to remove snow, ice, and accumulations of snow or ice from private premises and to deposit or place the same upon any public highway, street, avenue, alley, or public park within the City of Storm Lake, Iowa, unless said public park has been designated by the City as a snow depository.

A violation of this Chapter shall constitute a Municipal infraction subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa.”

PLOWING PRIVATE PROPERTY

It is strictly forbidden for a city plow to clear snow or ice from private property unless it must be done to allow emergency vehicles access to private property for ambulance, fire, or police calls.

MAILBOXES

Every attempt will be made by the snowplow operator to clean snow adjacent to mailboxes to allow rural type mail delivery. The snow will only be cleaned, however, from curb line to curb line. The adjacent property owner is responsible for any other snow cleaning and to assure the mailbox is properly installed to withstand snow-clearing efforts by the City. The City will not be responsible for damage to mailboxes unless they were properly constructed and run over by a snowplow. It must be shown that a City plow actually struck the mailbox or the support structure of the mailbox in order for the City to be held responsible for any damage. The City will not be responsible for any damage to mailboxes caused by snow and/or ice or the force of snow and/or ice thrown from the plow during plowing operations.

If a complaint is received regarding a mailbox suspected of being hit by a snowplow, an incident report must be filled out by the citizen issuing the complaint. Incident report forms can be found at City Hall, 620 Erie Street, Monday through Friday, 8am to 5pm.

The Public Services Supervisor will investigate the complaint and notify the citizen of the outcome.

COMMUNICATIONS

All snowplow equipment shall keep in radio communication with the Buena Vista County Communications Center or supervisor at all times. Check the radio before starting duty. Radio communications by snowplow operators shall be between supervisor, equipment, and/or Buena Vista County Communications Center dispatcher.

All communications, whether they are direct, telephone, or radio shall be made in a kind, courteous, businesslike manner.

The supervisor on duty shall periodically keep the City Manager informed on road conditions and snow removal efforts.

The Storm Lake School District may be kept informed on road conditions by the Police Department with information also supplied by the Public Services Department.

The media notification or contact shall be made by the Police Department for inquiries on street conditions or if any street needs to be closed.

CITIZENS COMPLAINTS

All citizen complaints on the snow removal effort shall be routed to the Supervisor on duty. Snowplow operators shall avoid verbal confrontations with citizens. All citizen complaints shall be treated courteously and followed up on promptly.

WORK HOURS AND RULES

Employees will be compensated according to the effective Employee Policy.

All Public Services Department employees who will be out of town November 15th through March 31st on weekends or holidays must notify their supervisor prior to leaving.

All Public Services Department employees are subject to 4(four)-hour duty call, seven days a week from November 1st through March 31st. The 4(four) hours is a planning tool only, and is not a “paid” standby situation. Any vacation requested during this time may be denied and/or suspended if needed.

SAFETY PROCEDURES

Safety is paramount to any snow event. The sole purpose of the snow/ice removal operation is to make the streets, sidewalks, alleys, and parking lots safe for the motoring and walking public. All snowplow operators shall observe the following safety rules.

Check your snow removal equipment prior to leaving the yard including:

All working lights and emergency lights

Radio

Snowplow and frame for damage

Sander

Rearview mirrors

Flags and reflectors

Windshield wipers

Heater and defroster

Oil and gas levels

OBEY ALL TRAFFIC LAWS

Report any non-working equipment immediately.

Use reasonable caution in operation of snow removal equipment.

Do not drive too fast.

Slow down if in cramped quarters with parked cars on a street.

Know your route and any fixed objects covered by snow.

Only travel on wrong side of street if another truck is blocking traffic.

Do not follow cars or other snow removal equipment too closely.

Slow down prior to turning – your plow will tend to push you where it wants to go.

Snowplows are emergency equipment, but they still must obey all traffic laws and give right-of-way to other vehicles.

Notify following truck prior to turning, when plowing in tandem.

ACCIDENTS

Report all accidents immediately to your supervisor and the Police Department. The Police Department will be called to investigate the accident.

CARE AND USE OF EQUIPMENT

The snowplow operator is responsible for routine maintenance on his vehicle. Report any maintenance needed to the supervisor on duty. Check vehicle before and after use for any maintenance needed or damage to equipment. The vehicle is to be refueled at the end of duty shift.

During snow removal emergencies snow removal equipment maintenance will take priority over any other city equipment or vehicles, subject to the discretion of the department supervisor.

No towing or pushing of vehicles, other than city vehicles, shall be allowed. No “jump” starting private vehicles shall be allowed. Rides to private citizens, other than city employees shall not be allowed except for emergency purposes only, i.e.: doctors to surgery, nurses needed for surgery, pharmacist for medicine calls, any other rides must be approved by the City Manager.

SEVERE STORM & DECLARED EMERGENCY MANAGEMENT

In the case of severe storms or state or federally declared disasters as they apply to snow events, and when the city’s emergency operations center is activated, the management of extreme snow emergency incidents will be conducted utilizing the National Incident Management System (NIMS) and Incident Command System (IC).

APPENDIX INDEX

POLICY AND PROCEDURE MANUAL SNOW AND ICE REMOVAL PUBLIC SERVICES DEPARTMENT CITY OF STORM LAKE

ITEM

Equipment Available – Public Services Department

Emergency Snow Route List

Parking Lot Priority

Sidewalk Cleaning Priority

Public Services Snow Removal Data

Snow Removal FAQs

**PUBLIC SERVICES DEPARTMENT
SNOW & ICE REMOVAL
EQUIPMENT ASSIGNED**

Equipment from other divisions as needed.

<u>Unit</u>	<u>Year</u>	<u>Make</u>	<u>Function</u>
5	99	Chevy Truck C-8500	w/reversible plow
16	97	John Deere 624G End Loader	w/V plow & reversible plow
60	2002	Freightliner FL80 Tandem Axel	Reversible plow with wing & End gate sanding unit w/brine tank
12	95	Chevy Kodiak	End gate sander w/brine tank
13	97	International 4700 Truck Used for spreading limestone chips on pavement surrounding permeable pavers and new concrete streets only.	Sander & Brine Tank
61	2001	Komatsu Loader (Airport)	w/reversible plow
117	2002	Snow Go Blower	Front End Loader Mounted
113	2003	Chevy C8500	w/reversible plow and sander
63	2008	Freightliner	w/reversible plow
62	2005	John Deere 672CH	V-plow and wing
65	2009	Volvo L110F	w/ V plow and pusher
59	2002	Sterling LT9513 Tandem Axel	w/reversible plow wing and endgate sander unit w/brine tank
01	2014	International Workstar 7400 FS	w/plow, sander, and underbody Blade
14	2017	Western Star	w/plow, sander and wing plow

**CITY OF STORM LAKE
EMERGENCY SNOW ROUTES**

5th Street: From Hwy. 110 to West Railroad
West Railroad to East Fourth
East Fourth to Expansion Blvd.

Lakeshore from Flindt to Grand Avenue
Grand Avenue: Lakeshore Drive to Fifth

Vestal: 5th Street North to 10th Street
Russell: 10th Street to Milwaukee Ave.
East Milwaukee: Russell Street to Radio Road
10th Street: Vestal Street to Russell Street

Northwestern Drive: Fifth Street to West Milwaukee Avenue
Lake Avenue: Lakeshore Drive to C-49
Hyland Drive: Northwestern Drive to Abner Bell Road
Oneida Street: East Milwaukee Avenue to 3rd Street
3rd Street: Oneida Street to Highway St.

Vestal St.: West Fifth to C-49
C-49: Vestal to 1075 590th St
Bargloff Edition
Sunrise Park Rd: East Lakeshore to City Limits
East Milwaukee: Russell to Radio Rd
Richland: Flindt to Radio Rd
Expansion: Fourth to Hwy 71
Gilbert: Expansion to Hwy 71
Russell: East 10th to East 6th

**CITY OF STORM LAKE
SNOW REMOVAL
PARKING LOT PRIORITY**

<u>PRIORITY</u>	<u>PARKING LOT</u>
1	Fire Station
2	Police Station
3	Erie Street (North)
4	City Hall
5	Erie Street (South)
6	6 th & Michigan Street
7	6 th & Geneseo
8	Library
9	7 th Street Garage
10	Senior Center
11	Kings Pointe Resort
12	Sunrise Campground

**CITY OF STORM LAKE
SNOW REMOVAL
SIDEWALK RESPONSIBILITY & PRIORITY**

<u>PRIORITY</u>	<u>LOCATION</u>
1	School Crossings Underpass, west side south to Park West 5 th Street Railroad Crossing, both sides Cayuga Street Railroad Crossing, both sides Park Street & Flindt Drive, East & West side Michigan Street, Ontario Street – Water Tower Lake Avenue Railroad Crossing, both sides
2	Miscellaneous City Hall Library Rear Parking (North) Erie Street Parking Lot, front (South) Erie Street Parking Lot, front 6 th & Geneseo Parking Lot, north side of lot Fifth and Michigan to Sixth, East side Sixth and Michigan to alley, South side Railroad Crossing, Lake Avenue South Police Front Parking West 10 th Street: Field of Dreams to Ontario (south side only) N Lake Avenue from 10 th to C-49

**CITY OF STORM LAKE
SNOW REMOVAL DATA**

1. 50 miles of paved streets which equate to 110 lane miles (not all streets are 2 lane)
2. 1.5 miles of paved alley ways in the business district
3. 6 miles of non-paved alleyways and streets
4. 6 square acres of paved parking lots in the Downtown area including the city hall lot
5. 3 lane miles of the Water Plant well roads
6. West Marina roads and some parking areas
7. Frank Star Park parking area
8. Kings Pointe parking lots
9. Golf Course parking lot
10. Senior Center parking lots
11. Campground roadways as well as the parking lot south of the Campground facility
12. All of the Lake trails and sidewalks in the park system *
13. All City of Storm Lake School crossings
14. Shelter House at Chautauqua Park including parking area
15. Library facility front and rear
16. Storm Lake Police Dept. front and rear
17. Storm Lake Fire Dept. front and rear
18. Storm Lake Public Services facility
19. Storm Lake Park Shop
20. Storm Lake Golf Course Maintenance Building
21. 12 lane miles at the Storm Lake Municipal Airport with taxi ways, tarmac and hanger areas

The 2017-2018 snow removal was \$209,196.00 of which \$156,846.13 was spent.

*The total of #11 & #12 is approximately 40 lane miles of paved pathways including the North Lake Ave Trail.

CITY OF STORM LAKE FAQs

Here are answers to the most commonly asked snow plowing and winter road condition questions. Please look through these questions first before calling. During storms, we are often too busy to take the time to give complete explanations. These answers will better inform you about our snow removal policies and procedures.

Why can't you plow my street now?

We wish we had enough snowplows and drivers to take care of every street right away, but our resources are limited and so we must adhere to a carefully laid out system for clearing the streets. If we allowed our plows to be diverted each time a special request was made, our system would be destroyed and it would take far longer to get all the streets in the city cleared. To keep our snow removal operations as effective and efficient as possible, plows are not permitted to deviate from their assigned routes. Arterial streets have first priority for snow plowing. The remainder of the streets are then plowed after the snow subsides.

How will I know when a Snow Emergency has been declared?

For up to the minute information on the Storm Lake Snow Emergency you can call 712-213-SNOW (7669) or go to www.213snow.com. It will also be announced on the local radio station KAYL and KKIA.

The plow left some snow at the end of my driveway. Can you send someone to come and plow it out?

There are approximately 3,000+ driveways in the city. If we used all of our plows and spent just 60 seconds per driveway, it would take several days to clean driveways alone. One thing you can do to minimize the problem is to pile snow that has been shoveled from the driveway on the downstream side of the driveway. Then if the snowplow hits the pile, it will be moved onto the grass or sidewalk, not back into your driveway. The Streets Division crews do not come back and plow out any driveways.

I own a business downtown. How are streets plowed in the Central Business District?

Streets and alleys in the central business district are treated differently from other snow and ice control operations because snow storage within the street and alley rights-of-way is not desirable. Snow plowing procedures are utilized only to the extent that storage of snow along the traveled portion of the roadway will not inhibit vehicle movement in and out of parking stalls. When snow removal operations begin, streets and alleys in and near the central business area are sanded and salted, if deemed necessary. Snow will be hauled from the area after the clearing operations are completed. Snow hauling operations normally commence during night-time hours only when the storm has subsided will day time plowing be considered. Day time plowing is hazardous to the public and public services employees.

Can you tell me exactly when my street will be plowed?

Under ideal circumstances, we can predict fairly accurately when we will have streets in various sections of the City plowed. As weather conditions change we often must alter our snow-fighting strategy in the midst of the snow removal operations in order to control drifting snow, ice or other special problems. We cannot give you an estimate of when your street will be cleared due to ever-changing weather conditions.

Is there a reason why you can't pile the snow in the middle of the street instead of putting it on the sidewalks?

As we plow from curb to curb to provide for safe vehicular flow and mail delivery, snow may inadvertently fall onto the sidewalk. Unfortunately, there are a number of locations in the city where the park area is very narrow and the plowed snow covers the sidewalks. Some have suggested that the plows should go through these areas at a slower speed so the snow will not be thrown onto the sidewalks. However, the plows must maintain a certain speed in order to keep the snow from sticking onto the blades of the plow.

I have a medical condition. Can you plow my street first in case there is an emergency and an ambulance needs to get through?

The potential for a medical emergency does not warrant priority treatment. Anyone needing an ambulance in a medical emergency should contact the Communications Center where all necessary steps will be coordinated.

When is parking prohibited on city streets?

The Central Business District is signed for no parking between 2a.m. and 6 a.m. during a snow emergency and 10p.m. through 6a.m. in the residential areas. Any vehicles remaining on the streets during the snow emergency will be towed. Vehicles may be ticketed more frequently during winter months to ensure that plows are able to plow streets adequately. Anyone leaving town for an extended time (holidays, Spring break) should find suitable off-street parking to avoid ticketing and towing.

What should I do if my vehicle was ticketed and towed for being illegally parked on the street during snow removal operations?

The Police Department coordinates all towing operations. If you find that your vehicle has been towed, contact the Police Department at 712-732-8010.

When I called the Streets Division number to find out about road conditions, the line was busy.

Our telephone lines are understandably jammed during severe weather conditions. We advise limiting your travel, or staying off the roads entirely if possible. Listen to television and radio bulletins about road conditions. Remember that we can only provide information about streets within the city limits. Our phone lines should be used primarily to alert us if a street has been missed or if there is some special problem relating to the snow removal operations.

Why hasn't my street been cleared yet?

We wish we had enough snowplows and drivers to take care of every street right away, but our resources are limited and so we must adhere to a carefully laid out system for clearing the streets. If we allowed our plows to be diverted each time a special request was made, our system would be destroyed and it would take far longer to get all the streets in the city cleared. To keep our snow removal operations as effective and efficient as possible, plows are not permitted to deviate from their assigned routes. Arterial streets have first priority for snow plowing. The remainder of the streets are then plowed after the snow subsides. The city has designated an emergency snow route where the primary design of the route is located so streets are within a 3-4 block distance to the emergency snow route.

SNOW AND ICE REMOVAL POLICY
AND PROCEDURE MANUAL
CITY OF STORM LAKE
AIRPORT

**POLICY AND PROCEDURE MANUAL
SNOW AND ICE REMOVAL
CITY OF STORM LAKE
AIRPORT**

POLICY

This document states the normal snow and ice removal policies of the City of Storm Lake Airport. However, under certain circumstances; emergency situations, budgetary concerns, personnel problems, and the unpredictability of weather conditions in Northwest Iowa, these policies may have to be suspended or superseded when conditions warrant.

The City of Storm Lake does not utilize a “Bare Pavement” snow/ice removal policy for City streets and roads but recognizes the unique nature of snow removal on Airport runways and strives for bare pavement on runways and taxiways at the Storm Lake Municipal Airport.

EQUIPMENT AVAILABLE

The primary equipment available to remove snow and ice will be supplied by the City Public Services Department. Equipment available: 2001 Komatsu Loader w/blade, snow pusher and bucket; 4’ snow blower w/cab.

The Storm Lake Public Services Department will also provide additional equipment including but not limited to a Tandem Axel Truck with Snow Plow and Wing Plow, Road Grader with plow and wing plow, and a large snow blower attached to a front end loader when conditions warrant.

MANPOWER AVAILABLE

The primary manpower for snow removal is by the City Public Services Department staff.

COMMUNICATION

The City of Storm Lake, the Airport Commission, and the Fixed Based Operator understand the importance of communication in handling issues at the Storm Lake Municipal Airport.

To facilitate clear communications the following procedures shall apply to communication with regards to this policy.

Other than in the case of an emergency or emergency situation all communication regarding the removal of snow and ice on the runway shall be conveyed the Fixed Based Operator and the Public Services Supervisor.

MONITORING AND NOTIFICATION OF ICE/SNOW EVENTS

The City Public Services Supervisor when inclement weather is approaching shall continuously monitor weather reports. Contacts will be between the Public Services Supervisor and the Fixed Base Operator when plowing will commence and all communication will be handled this way.

SNOW REMOVAL PROCEDURES

Snowfalls less than 1/8" inch will not be plowed from runways unless drifting is occurring. Accumulation of snow on drifting runways may dictate variations in snowplowing activity.

SNOW REMOVAL PRIORITIES

Snow removal efforts shall be made on a priority system as follows:

Main runway and turnarounds w/ Clearance on runway edges of at least 3'	- within 48 hours of snow event ending
Tarmac for fuel dispensing	- within 48 hours of snow event ending
Taxiways	- within 48 hours of snow event ending
Runways with clearance of at least 5'	- within 72 hours of snow event ending
Rest of tarmacs	- within 72 hours of snow event ending
Jet hanger cleared	- within 72 hours of snow event ending
Parking lot	- within 72 hours of snow event ending
Hangers to within one foot of doors	- within 72 hours of snow event ending
Secondary runway	- within 96 hours of snow event ending

NOTE: if plow operator is working he can remove snow from hanger doors upon request

SAFETY PROCEDURES

Safety is paramount to any snow event. All snowplow operators shall observe the following safety rules:

Check your snow removal equipment prior to leaving the yard including:
All working lights and emergency lights
Radio (aircraft capable)

Snowplow and frame for damage
Rearview mirrors
Flags and reflectors
Windshield wipers
Heater and defroster
Oil and gas levels

CARE AND USE OF EQUIPMENT

The snowplow operator is responsible for routine maintenance on his vehicle. Report any maintenance needed to the supervisor on duty. Check vehicle before and after use for any maintenance needed or damage to equipment. The vehicle is to be refueled at the end of duty shift.

Staff Summary

12/17/2018

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 35-R-2018-2019 Employee Recognition**

BACKGROUND: Recognition of Jane Hill for outstanding service to the City of Storm Lake

FISCAL IMPACT: No Fiscal Impact

RECOMMENDATION: Adopt Resolution No. 35-R-2018-2019

ATTACHMENTS:

Description	Type
□ Resolution No. 35-R-2018-2019	Resolution

RESOLUTION NO. 35-R-2018-2019

RESOLUTION HONORING JANE HILL FOR SERVICE TO THE CITY OF STORM LAKE, IOWA

Proclamation

WHEREAS, Jane Hill has served the City of Storm Lake from July 17, 1978 through January 2, 2019 and;

WHEREAS, She has made significant contributions in a distinguished career to the City with her abilities and dedicated service; and

WHEREAS, She has been a resource for the City Council, and City Staff; and

WHEREAS, Jane Hill has brought credit to herself and, specifically, to the City of Storm Lake by her many accomplishments and excellent service to the residents of Storm Lake.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake that its sincere and deep appreciation be extended to Jane Hill; and

BE IT FURTHER RESOLVED that the City Council and staff of the City of Storm Lake extend their warmest wishes in the future.

Passed by the City Council and signed by the Mayor this 17th day of December, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

12/17/2018

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Fiscal Year 2019-2020 Outside Agency Question And Answer Session**

BACKGROUND: This agenda item will open the Question and Answer Session for the FY 2019-2020 Outside Agency funding requests. Each agency will have three minutes to explain their program/and or proposal to the City Council. The Council may then ask questions of the applicant. Determination of the level of funding will be made at the Budget Workshops in early 2019.

Applicant	FY 17/18 Award	FY 18/19 Request	FY 18/19 Award	FY 19/20 Request
Witter Gallery	\$8,000	\$16,000	\$12,000	\$18,000
UDMO	\$5,000	\$8,000	\$6,000	\$8,000
TechTrek	\$0	\$0	\$0	\$5,000
Ready, Set, Grow	\$0	\$0	\$0	\$10,000
BV Historical Society	\$0	\$2,950	\$2,000	\$3,400

FISCAL IMPACT: There is no fiscal impact for this Question and Answer Session.

RECOMMENDATION: Open the Outside Agency Question and Answer Session and invite representatives to present their program and/or proposal.

ATTACHMENTS:

Description	Type
☐ Witter Gallery	Backup Material
☐ Upper Des Moines Opportunity	Backup Material
☐ TechTrek	Backup Material
☐ Ready, Set, Grow	Backup Material
☐ BV Historical Society	Backup Material



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2018
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Witter Gallery

Mailing Address: 609 Cayuga St., Storm Lake, IA

Contact Person: Patricia Hampton Title: President of the Board
(Available During the Day)

Phone Number: 712-749-2194 Tax/Corporate Status of Organization: Tax-Exempt

E-Mail Address: hamptonp@bv.u.edu Tax ID#: 42-1165174

Amount Requested Fiscal Year 19/20: \$ 18,000

What are funds being requested for?

Salary for one part-time employee: Gallery Director
This employee is responsible for making all arrangements for monthly exhibits, planning and teaching classes for children and adults, planning and supervising special events, advertising- including maintaining the website and FaceBook page, encouraging donations and memberships and staffing Witter Gallery during scheduled open hours - 5 days a week/50 weeks per year.
These funds will also be used to meet "matching" requirements for grant applications.

Previous Funding from the City of Storm Lake	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Requested Funding	\$16,000	\$18,000	\$18,000	\$16,000
Allocated Funding	\$11,000	\$8,000	\$8,000	\$11,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

The value of access to the fine arts is often overlooked, but it is an important element of a healthy community and a high quality of life. We need funds to maintain free admission to a wide range of exhibitions, programs and events for all local residents, as well as for visitors to our area.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Our goal is to increase an understanding of the value of the fine arts and encourage participation in the use of the Witter Gallery as a local resource for art exhibitions, art classes, lectures and other community based arts events. We are working to become a more visible element of the Storm Lake community. Some approaches we are pursuing include an emphasis on engaging our large immigrant community, the addition of a lecture series, more exhibits exploring a wide range of cultures, expanding our art classes for adults into new areas and increasing the number of free family activities we offer. We have been tracking the number of visitors to the gallery each month and have seen an increase again this year.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The Witter Gallery has an active, hard-working board and a loyal membership of individuals, families and businesses who have consistently supported our programs and activities. We also have a positive relationship with Storm Lake media (radio and newspapers) and an increased partnership with the BVU Art and Media Studies Departments. We are offering more collaborative events. We are working on strengthening and broadening our relationships with local business owners and community leaders and we have expanded our outreach to other BV County non-profit organizations.. We actively encourage comments and suggestions from all members of the community and incorporate these into future planning. We are continuing our emphasis on attracting new support and applying for arts-related grants that recognize our changing demographics.

How many people does this project/program serve? (Describe how this number was determined.)

The Witter Gallery serves over 1,000 participants per year at our three major annual events alone (through the activities we sponsor and staff at the Star Spangled Spectacular, our Halloween and Day of The Dead events and the Holiday Wassail Party). Visitors to the exhibits during our regular open hours and participants in our regular art classes and the summer Art Camps for children significantly increase this number. We also provide personalized art activities for Genesis clients each month, as well as partnering with other special groups throughout the year. Our potential reach is unlimited, as the Gallery and it's programs and events are open to all residents and visitors free of charge.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

We received \$11,000 in funding from the City of Storm Lake for the current fiscal year. This amount provides a minimal salary for our Gallery Director, a part-time employee. This has allowed us to keep the doors open and to continue offering and expanding our educational and family oriented events and exhibitions. Support from the City of Storm Lake also allows us to meet minimum criteria for applying for additional funding from other sources.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

About 50% of our annual operating budget is covered by other sources. These sources include annual memberships, exhibit sponsors, small fees for art classes, individual donations, grants and our fund-raising events. Recent fund-raisers include a Taste of Storm Lake event, a Pizza Ranch Community Night and our very popular upcoming annual Wassail Party.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☐ Calendar Year (Jan.-Dec.)

☒ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2020
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

See attached for actual Income and Expenses for FY 2017 - 2018 and for FY 2018 - 2019 projections.

- A. Organizations may submit additional documents supporting their request;
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Witter Gallery

Applicant Organization

Patricia Hampton

Applicant Representative

11/30/18

Date

Completed Applications are due by **4:00 P.M. Friday, November 30, 2018**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, December 17, 2018 at 5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget.

Any funding approved through this process will be available after July 1, 2019 and all funds granted under this program must be requested prior to June 1, 2020.

Monthly Financial Statement as of June 2018

FY 2017-2018

WITTER GALLERY

	Month	Year to Date	Annual Budget	YTD% Ann Budget	Monthly Budget	This Month % Monthly Budget
Income						
Transfer from Stiefel MM						
Municipal Subsidy	\$666.66	\$7,999.32	\$8,000.00	99.99%	\$666.67	100.00%
Membership Fees	\$25.00	\$3,080.00	\$5,500.00	56.00%	\$458.33	5.45%
Adult Classes	\$230.00	\$1,478.00	\$300.00	492.67%	\$25.00	920.00%
Youth Classes	\$265.00	\$893.00	\$500.00	178.60%	\$41.67	636.00%
Sales-Artwork	\$177.00	\$450.00	\$1,500.00	30.00%	\$125.00	141.60%
Grants	\$0.00	\$800.00	\$500.00	160.00%	\$41.67	0.00%
Class Sponsors	\$0.00	\$0.00	\$250.00	0.00%	\$20.83	0.00%
Exhibit Sponsors	\$0.00	\$169.00	\$3,000.00	5.63%	\$250.00	0.00%
Fundraising/Proj/Program	\$0.00	\$1,266.51	\$5,000.00	25.33%	\$416.67	0.00%
Gallery Rental	\$0.00	\$50.00	\$200.00	25.00%	\$16.67	0.00%
Other Income	\$63.00	\$200.27	\$250.00	80.11%	\$14.58	432.10%
Total Income	\$1,426.66	\$16,386.10	\$25,000.00		\$2,077.08	
Expenditures						
Salaries	\$785.71	\$7,156.32	\$11,000.00	65.06%	\$916.67	85.71%
Payroll Taxes/CPA Fees	\$125.34	\$2,137.72	\$3,500.00	61.08%	\$291.67	42.97%
Exhibit Expense	\$0.00	\$42.62	\$400.00	10.66%	\$33.33	0.00%
Freight/Postage	\$0.00	\$541.45	\$800.00	67.68%	\$66.67	0.00%
Telephone/Computer	\$40.15	\$518.48	\$600.00	86.41%	\$50.00	80.30%
Advertising	\$0.00	\$512.97	\$800.00	64.12%	\$66.67	0.00%
Insurance	\$240.33	\$2,879.45	\$3,000.00	95.98%	\$250.00	96.13%
Adult Class Costs	\$0.00	\$495.70	\$400.00	123.93%	\$33.33	0.00%
Youth Class Costs	\$32.27	\$70.27	\$400.00	17.57%	\$33.33	96.81%
General Supplies	\$20.15	\$422.49	\$200.00	211.25%	\$16.67	120.90%
Fundraising/Projects/Prog	\$0.00	\$484.92	\$2,500.00	19.40%	\$208.33	0.00%
Art Sales Dispersed	\$128.00	\$416.80	\$1,200.00	34.73%	\$100.00	128.00%
Minor Rep./Improvement	\$0.00	\$3.68	\$200.00	1.84%	\$16.67	0.00%
Total Expenditures	\$1,371.95	\$15,682.87	\$25,000.00		\$2,083.33	

FY 2018-2019

WITTER GALLERY						
	Month	Year to Date	Annual Budget	YTD% Ann Budget	Monthly Budget	This Month % Monthly Budget
Income						
Transfer from Stiefel MM						
Municipal Subsidy	\$916.66	\$916.66	\$11,000.00	8.33%	\$916.67	100.00%
Membership Fees	\$100.00	\$100.00	\$4,500.00	2.22%	\$375.00	26.67%
Adult Classes	\$80.00	\$80.00	\$2,000.00	4.00%	\$166.67	48.00%
Youth Classes	\$0.00	\$0.00	\$1,000.00	0.00%	\$83.33	0.00%
Sales-Artwork	\$0.00	\$0.00	\$1,500.00	0.00%	\$125.00	0.00%
Grants	\$0.00	\$0.00	\$1,500.00	0.00%	\$125.00	0.00%
Community Sponsors	\$0.00	\$0.00	\$3,250.00	0.00%	\$270.83	0.00%
Fundraising/Proj/Program	\$624.00	\$624.00	\$3,000.00	20.80%	\$250.00	249.60%
Gallery Rental	\$0.00	\$0.00	\$300.00	0.00%	\$25.00	0.00%
Other Income	\$0.00	\$0.00	\$300.00	0.00%	\$14.58	0.00%
Total Income	\$1,720.66	\$1,720.66	\$28,350.00		\$2,352.08	
Expenditures						
Salaries	\$945.08	\$945.08	\$13,000.00	7.27%	\$1,083.33	87.24%
Payroll Taxes/CPA Fees	\$241.58	\$241.58	\$4,500.00	5.37%	\$375.00	64.42%
Exhibit Expense	\$0.00	\$0.00	\$400.00	0.00%	\$33.33	0.00%
Freight/Postage	\$0.00	\$0.00	\$800.00	0.00%	\$66.67	0.00%
Telephone/Computer	\$50.15	\$50.15	\$750.00	6.69%	\$62.50	80.24%
Advertising	\$127.82	\$127.82	\$800.00	15.98%	\$66.67	191.73%
Insurance	\$240.33	\$240.33	\$3,000.00	8.01%	\$250.00	96.13%
Adult Class Costs	\$44.69	\$44.69	\$800.00	5.59%	\$66.67	67.04%
Youth Class Costs	\$0.00	\$0.00	\$400.00	0.00%	\$33.33	0.00%
General Supplies	\$54.37	\$54.37	\$500.00	10.87%	\$41.67	130.49%
Fundraising/Projects/Prog	\$216.72	\$216.72	\$2,000.00	10.84%	\$166.67	130.03%
Art Sales Dispersed	\$220.80	\$220.80	\$1,200.00	18.40%	\$100.00	220.80%
Minor Rep./Improvement	\$0.00	\$0.00	\$200.00	0.00%	\$16.67	0.00%
Total Expenditures	\$2,141.54	\$2,141.54	\$28,350.00		\$2,362.50	



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2018
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: **Upper Des Moines Opportunity Inc. (UDMO)**

Mailing Address: **101 Robbins Street; P.O. Box 519 Graettinger, Iowa 51342**

Contact Person: **Jamey M. Whitney**

Title: **Executive Director**

(Available During the Day)

Phone Number: **1-712-859-3885 ext. 125**
Non-profit

Tax/Corporate Status of Organization: **Tax exempt- Private**

E-Mail Address: **jwhitney@udmo.com**

Tax ID#: **42-092324**

Amount Requested Fiscal Year 19/20: **\$8,000**

What are funds being requested for?

Funding to support Outreach services operations for individuals and families economically at-risk.

Previous Funding from the City of Storm Lake	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Requested Funding	\$8,000	\$8,000	\$8,000	\$8,000
Allocated Funding	\$5,000	\$5,000	\$5,000	\$5,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

See Attached

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

See Attached

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

See Attached

How many people does this project/program serve? (Describe how this number was determined.)

The numbers used in this proposal are based on the data accumulated through the 2018 program year with UDMO. These are actual figures of people we served during that time frame and can only provide a projection for the new fiscal year. Based on previous trends, demand for our services continues to grow in Buena Vista and particularly Storm Lake due to an increase in the communities' population.

UDMO assistance supported 2,293 individuals and 854 households in Buena Vista County during fiscal year 2018 (October 1, 2017– September 30, 2018). Of those numbers, 1,898 individuals and 693 households were Storm Lake residents. Enclosed are reports that highlight the characteristics of these residents and the services they received during the year. We continue to see an increased demand for our services from previous years and need your support more than ever.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

Yes. UDMO Buena Vista County Outreach served 2,293 individuals and 854 households, of which 1,898 individuals and 693 households were Storm Lake residents. We have attached reports providing the documentation of the services provided. Numbers are provided that specifically shows demographic data on individuals and families who have come in to our outreach office for services. There are two reports attached. The first is a client characteristics report which provides demographics on individuals and households served and the second is a Program Activity Agency Summary report. Both are specifically for individuals and families served.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

The funds that we receive to operate our Outreach services comes from the Community Services Block Grant (CSBG) that is from the Iowa Department of Human Rights. Unfortunately, the funds we receive have been reduced from previous years due to budget cuts and the cost of operations continue to rise. Usually all funds received from private and local funders are used specifically for client services and not operations. Outreach staff in Buena Vista County do some small fund raisers usually for specific projects such as replenishing the stocks in the food pantry or school supplies for children in families who have limited financial means. We also request funds from the county on an annual basis, but these funds go directly toward client services. All funds raised in Buena Vista County or Storm Lake stay in the county or city.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your ORGANIZATION.)

☐ Calendar Year (Jan.-Dec.)
(Oct.-Sept.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year

	Revenues	Previous Year	Current Year	FY 2019
1	Fees			
2	Federal Funding	\$11,509,331	\$10,487,268	\$10,487,268
3	State Funding	\$1,102,007	\$1,249,534	\$1,249,534
4	Buena Vista County Funding	\$18,000	\$18,000	\$18,000
5	City of Storm Lake Funding	\$5,000	\$5,000	\$8,000
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
	Other County Funding (excluding BV)	\$138,419	\$140,812	\$140,812
	Other City Funding (excluding Storm Lake)	\$43,910	\$48,538	\$48,538
7	Fundraising	\$0	\$0.00	\$0
8	Donations	\$189,856	\$227,386	\$227,386
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Rent(HOME Apts.)	\$102,000	\$108,470	\$108,470

	Other	\$198,430	\$119,310	\$119,310
	In-kind (Head Start, Shared Visions, PUY)	\$1,351,485	\$1,200,057	\$1,200,057
10	Total Revenue	\$14,661,438	\$13,604,375	\$13,607,375
	Expenses			
11	Salaries, Wages, Benefits	\$7,565,166	\$7,562,233	\$7,562,233
12	Contractual Costs	\$93,453	\$64,347	\$64,347
13	Facilities Costs (Utilities/Rent)	\$279,251	\$294,058	\$294,058
14	Materials/Supplies	\$489,354	\$433,483	\$433,483
15	Other Expenses (list below)	Xxxxxx	xxxxxx	xxxxxx
	Client Services	\$4,217,838	\$3,441,765	\$3,441,765
	Other Operational	\$671,215	\$572,654	\$572,654
	In-kind (Head Start, Shared Visions, PUY)	\$1,351,485	\$1,200,057	\$1,200,057
16	Total Expense's	\$14,667,762	\$13,568,597	\$13,568,597
17	Net Gain (Loss)	\$-6,324	\$35,778	\$38,778

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

This budget is for the entire agency and includes funds that operate Head Start, WIC, Weatherization, LIHEAP and various other programs. All are restricted funding. Only Community Service Block Grant funds and local funding is used to provide UDMO Outreach Services (SEE PROGRAM BUDGET FORM).

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2019
1	Program/Project Fees			
2	Federal Funding	\$57,916	\$28,673	\$28,673
3	State Funding			
4	Buena Vista County Funding	\$18,000	\$18,000	\$18,000
5	City of Storm Lake Funding	\$5,000	\$5,000	\$8,000
6	Other Organization Support (list below)			
	Other Buena Vista County Town Funding	\$2625	\$2625	\$2625
7	Fundraising			
8	Donations	\$26,700	\$34,615	\$34,615
9	Other Funding Sources (list below)			
	Monsanto	\$8,000	\$3,750	\$3,750
	Valero	\$5,000	\$5,000	\$5,000
10	Total Revenue	\$125,406	\$97,663	\$100,663

	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	\$123,868	\$71,846	\$71,846
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)	\$11,050	\$11,500	\$11,500
14	Travel Expenses	\$2,000	\$2,000	\$2,000
15	Supplies/Materials	\$325	\$325	\$325
16	Advertising			
17	Equipment			
18	Other Expenses (list below)			
	Assistance to Individuals	\$10,000	\$10,000	\$10,000
	Other Operational	\$1,875	\$1,875	\$1,875
19	Total Expenses	\$149,118	\$97,546	\$97,546
20	Net Gain (Loss)	\$-23,712	\$117	\$3,117

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

The project costs will be used to help offset the operational cost of our Outreach Services there in Storm Lake which includes a portion being used for direct client services in Storm Lake.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Upper Des Moines Opportunity, Inc.
Applicant Organization

Jamery M. Whitney
Applicant Representative

12-5-2018
Date

Completed Applications are due by 4:00 P.M. Thursday, November 30, 2018. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 17, 2018 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2019; the specific date will be announced at a later time upon formal approval of the FY 2020 Budget.

Any funding approved through this process will be available after July 1, 2019 and all funds granted under this program must be requested prior to June 1, 2020.

**Application for City of Storm Lake Grant
Funding**

City of Storm Lake
620 Erie Street P.O.
Box 1086 Storm
Lake, IA 50588
Phone #712-732-
8000
Fax #712-732-4114
www.stormlake.org

Due: November 30, 2018

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Upper Des Moines Opportunity, Inc. (UDMO) is the Community Action Agency serving the people of Storm Lake in Buena Vista County, helping the low-income, elderly and people with disabilities within Storm Lake as well as the communities of 11 other Iowa counties. Programs and services provided by UDMO are not welfare -Upper Des Moines Opportunity is committed to assisting families and individuals build the bridge to self-sufficiency.

Each year we count on your support, both financially and as partners in our quest to meet the needs of assisting low-income, the elderly, and people with disabilities in Storm Lake. The continuing economic turmoil has UDMO assisting more clients than ever before, and meeting the needs of this population is extremely important to us.

Without UDMO's presence in our counties and communities demand on local general relief efforts would be too great for the community and county to handle. As you plan your budget for the upcoming fiscal year, Upper Des Moines is asking the City of Storm Lake to allocate financial resources of \$8,000 for FY 2020 (October 1, 2019 – September 30, 2020). We provide a variety of helpful programs and services to Storm Lake residents such as: emergency energy assistance, emergency shelter assistance, assistance for the homeless and those in a crisis situation, Weatherization, food assistance, Head Start, WIC, FaDSS, special projects (Back to School, Coats for Kids, holiday projects), and many others.

Current economic conditions have not only placed a strain on our economically challenged individuals and families, but has also placed a huge strain on the services available to them. In addition, increased demand further challenges maintaining our services and potential federal and state cuts could mean that services will need to be greatly reduced and/or cut entirely. This is a tremendous blow to the services we offer to individuals and families and also the communities we serve. Unfortunately, the need continues to grow and families will continue to struggle

The funds requested will be used with other funds from Buena Vista County and other private contributions to provide needed services at the 2018 level; cushioning the impact of federal and state reductions and cutbacks.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

As we are all aware, current national and state economic concerns continue to hit many of our at-risk families hard. As our lawmakers continue to search for ways to "balance the budgets", many see that the only recourse is to cut needed services. This only places even more difficulties on individuals and families who are already vulnerable. The funds provided will allow us to offset our operational costs so that we can keep from cutting vitally needed services and the means of delivering services.

Success will be determined by our ability to effectively and efficiently deliver services to the residents of Storm Lake. We will also be able to maintain our office hours that will make our services more accessible to Storm Lake residents. We have served Storm Lake and Buena Vista County for over 50 years and our continued presence will show that we are there to meet the needs of our most vulnerable populations. Everyone that is served are tracked in our client services data base and the numbers served provides evidence that we are meeting our mission. Reports currently sent to state and federal agencies provide comprehensive demographics that show who we serve and statistics particular to those served.

Our State network uses CSBG National Performance Indicators to determine the success of our outcomes. The CSBG Monitoring and Assessment Task Force (MATF) supported by the Administration for Children and Families, Office of Community Services (OCS), and the U.S. Department of Health and Human Services produced a National Strategic Plan in 1996. This plan identified national goals for community action that specifically addressed these three areas, identifying them as "family" and "community" goals. MATF added "agency" goals to complete the plan.

Goal 1. Low-income people become more self-sufficient. (Family)

Goal 2. The conditions in which low-income people live are improved. (Community)

Goal 3. Low-income people own a stake in their community. (Community)

Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)

Goal 5. Agencies increase their capacity to achieve results. (Agency)

Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

Measurement - The number and percentage of all individuals, families, adults and children participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:

- 1. Total Number of low-income Individuals and Households served**
- 2. Increased/Maintained Safe Affordable Housing**
- 3. Increased Nutrition Resources**
- 4. Reduced an Emergency Need**

All of the above points of measurement fall under Goal 6 and apply to the services Outreach provides with the funds being requested. Success is determined if an emergency need has been met and the individual or family is out of immediate crisis.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The obvious stakeholders are the low-income individuals and families in Storm Lake who qualify for services. UDMO has developed a comprehensive network of community partnerships that provide support to qualified individuals and families. Referrals are made to UDMO and we refer clients to our partners. Not only do we partner with other public and private agencies, we also work with local, county, state and federal governments to provide an array of services for eligible clients.

UDMO Partners with Buena Vista County for funding to serve clients in and outside Storm Lake. We also work closely with many of the private industries for funding and donations to provide utility, housing/rental assistance and for food to meet the nutritional needs of local residents.

To insure that partners and clients know what services are available, we conduct presentations and post announcements in the media notifying the community of services available.

Some are most prominent stakeholders in and around the Storm Lake area include:

- * Valero

- *Iowa Department of Human Services

- * Storm Lake Public Schools

- * City of Storm Lake (Gingerbread House purchase)

- * Buena Vista College

- * Local Faith Based Community

- * Iowa State Extension

- * Local Medical Providers

* Mental Health Agency (Season's)

* Local Businesses

* Local Fraternal Organizations

*Tyson Foods

*Monsanto

UDMO approaches our stakeholders listed with the same information that we are providing in this application. If requested we provide them with the same reports as what we provide in this application.

**Upper Des Moines Opportunity, Inc.
Combining Agency Budget
Fiscal Year 2018**

Revenues	Non Program	Program	Total Agency	Budget FY 2017
Revenues:				
Governmental Funding	\$ 212,350	\$ 11,736,802	\$ 11,949,152	\$ 12,816,667
Interest	\$ 5,500	\$ -	\$ 5,500	\$ 2,600
Donations	\$ 218,672	\$ 8,714	\$ 227,386	\$ 189,856
Miscellaneous	\$ 64,560	\$ 123,720	\$ 188,280	\$ 266,830
Transfer Income-CSBG	\$ 382,676	\$ (382,676)	\$ -	\$ -
Transfer Income-Other	\$ 34,000	\$ -	\$ 34,000	\$ 34,000
In-Kind	\$ -	\$ 1,200,057	\$ 1,200,057	\$ 1,309,910
Total Revenues	\$ 917,758	\$ 12,686,617	\$ 13,604,375	\$ 14,690,464
Expenditures:				
Salaries	\$ 410,265	\$ 4,504,213	\$ 4,914,478	\$ 4,990,930
Fringe Benefits	\$ 156,658	\$ 1,552,460	\$ 1,709,118	\$ 1,620,968
Consultant & Prof. Services	\$ -	\$ 64,347	\$ 64,347	\$ 93,453
Travel & Auto	\$ 3,325	\$ 148,356	\$ 151,681	\$ 188,638
Space & Occupancy	\$ 84,225	\$ 209,833	\$ 294,058	\$ 27,951
Consumable Supplies	\$ 11,580	\$ 381,903	\$ 393,483	\$ 489,354
Equipment Expense	\$ -	\$ 40,000	\$ 40,000	\$ 69,830
Other Operational	\$ 39,200	\$ 319,020	\$ 358,220	\$ 333,438
Depreciation	\$ 55,301	\$ 14,953	\$ 70,254	\$ 79,309
Assistance to Individuals	\$ 57,770	\$ 3,383,995	\$ 3,441,765	\$ 4,217,838
Indirect	\$ 78,361	\$ 860,276	\$ 938,637	\$ 953,268
Transfers-CSBG Cofunding	\$ -	\$ -	\$ -	\$ -
Transfers-Other	\$ -	\$ -	\$ -	\$ -
In-Kind	\$ -	\$ 1,192,557	\$ 1,192,557	\$ 1,309,910
Total Expenditures	\$ 896,684	\$ 12,671,913	\$ 13,568,597	\$ 14,746,969
Excess Revenue Over Expenditures	\$ 21,074	\$ 14,704	\$ 35,778	\$ (56,505)



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR

Des Moines, Iowa 50309

March 30, 1967

TELEPHONE 254-2432
IN REPLY REFER TO

Form L-178

A:R

DEM-EO-67-42

Upper Des Moines

Opportunities, Inc.

~~Barnesburg, Iowa 50536~~

Box 519 • 101-Robbins Ave

Graettinger, Ia 51342

Gentlemen:

PURPOSE Educational and charitable	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE Des Moines, Iowa	
FORM 990-A RE- QUIRED	ACCOUNTING PERIOD ENDING
☒ YES ☐ NO	December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

Ernest W. Brown

District Director

Wednesday, 5 December, 2018

Program activity date is between 10/1/2017 and 9/30/2018

Program activity county is Buena Vista

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

A. Total unduplicated number of INDIVIDUALS about whom one or more characteristics were obtained 2293

B. Total unduplicated number of HOUSEHOLDS about whom one or more characteristics were obtained 854

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender **Number of Individuals**

a. Male 1025

b. Female 1268

c. Other 0

d. Unknown/not reported 0

TOTAL (auto calculated) 2293

2. Age **Number of Individuals**

a. 0 to 5 299

b. 6 to 13 436

c. 14 to 17 211

d. 18 to 24 188

e. 25 to 44 564

f. 45 to 54 210

g. 55 to 59 101

h. 60 to 64 67

i. 65 to 74 122

j. 75+ 95

k. Unknown/not reported 0

TOTAL (auto calculated) 2293

3. Education Levels **Number of Individuals**

	(ages 14-24)	ages 25+
a. Grades 0-8	227	417
b. Grades 9-12/non-graduate	116	244
c. High school grad/Equivalency Diploma	17	343
d. 12 grade + Some Post-Secondary	4	84
e. 2 or 4 year College Graduate	0	63
f. Graduate or other post-secondary school	0	2
g. Unknown/not reported	4	2
TOTAL (auto calculated)	368	1155

4. Disconnected Youth **Number of Individuals**

a. Youth ages 14-24 who are neither working nor in school 35

5. Health **Number of Individuals**

	Yes	No	Unknown
a. Disabling Condition	193	2092	8
b. Health insurance*	1665	569	59

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

i. Medicaid	1209
ii. Medicare	176
iii. State Children's Health Insurance Program	19
iv. State Health Insurance for Adults	20
v. Military Health Care	0
vi. Direct-Purchase	168
vii. Employment Based	72
viii. Unknown/not reported	60
TOTAL (auto calculated)	1724

6. Ethnicity/Race **Number of Individuals**

i. Ethnicity

a. Hispanic , Latino, Spanish Origins 883

b. Not Hispanic, Latino, or Spanish Origins 1275

c. Unknown/not reported 10

TOTAL (auto calculated) 2168

ii. Race

a. American Indian or Alaskan Native 5

b. Asian 120

c. Black or African American 163

d. Native Hawaiian or Other Pacific Islander 86

e. White 1819

f. Other 49

g. Multi-race (two or more of the above) 17

c. Unknown/not reported 34

TOTAL (auto calculated) 2293

7. Military Status **Number of Individuals**

a. Veteran 3

b. Active Military 4

c. Unknown/not reported 66

TOTAL (auto calculated) 73

8. Work Status **Individuals 18+**

a. Employed Full-Time 312

b. Employed Part-Time 109

c. Migrant Seasonal Farm Worker 0

d. Unemployed (Short-Term, 6 months or less) 209

e. Unemployed (Long-Term, more than 6 months) 43

f. Unemployed (Not in Labor Force) 188

g. Retired 126

h. Unknown/not reported 12

TOTAL (auto calculated) 999

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household type	Number of households
a. Single Person	338
b. Two Adults NO Children	113
c. Single Parent Female	138
d. Single Parent Male	17
e. Two Parent Household	19
f. Non-related Adults with Children	0
g. Multigenerational Household	0
h. Other	12
i. Unknown/not reported	216
TOTAL (auto calculated)	853

10. Household size	Number of households
a. Single Person	342
b. Two	165
c. Three	93
d. Four	91
e. Five	80
f. Six or more	83
g. Unknown/not reported	0
TOTAL (auto calculated)	854

11. Housing	Number of households
a. Own	302
b. Rent	416
c. Other permanent housing	2
d. Homeless	6
e. Other	8
f. Unknown/not reported	2
TOTAL (auto calculated)	736

12. Level of Household Incomes	Number of households
(% of HHS Guideline)	
a. Up to 50%	286
b. 51% to 75%	114
c. 76% to 100%	146
d. 101% to 125%	128
e. 126% to 150%	96
f. 151% to 175%	61
g. 176% to 200%	14
h. 201% to 250%	7
i. 250% and over	2
j. Unknown/not reported	
TOTAL (auto calculated)	854

13. Sources of Household Income	Number of households
a. Income from Employment Only	61
b. Income from Employment and Other Income Source	13
c. Income from Employment, Other Income Source, and Non-Cash Benefits	59
d. Income from Employment and Non-Cash Benefits	220
e. Other Income Source Only	33
f. Other Income Source and Non-Cash Benefits	240
g. No income	2
h. Non-Cash Benefits Only	68
i. Unknown/not reported	158
TOTAL (auto calculated)	854

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source	Number of Households
a. TANF	16
b. Supplemental Security Income (SSI)	62
c. Social Security Disability Income (SSDI)	88
d. VA Service-Connected Disability Compensation	0
e. VA Non-Service Connected Disability Pension	2
f. Private Disability Insurance	0
g. Worker's Compensation	0
h. Retirement Income from Social Security	168
i. Pension	40
j. Child support	0
k. Alimony or other Spousal Support	27
l. Unemployment insurance	5
m. EITC	0
n. Other	63
o. Unknown/not reported	0

15. Non-Cash Benefits	Number of Households
a. SNAP	216
b. WIC	35
c. LIHEAP	514
d. Housing Choice Voucher	0
e. Public Housing	0
f. Permanent Supportive Housing	0
g. HUD-VASH	2
h. Childcare Voucher	0
i. Affordable Care Act Subsidy	0
j. Other	0
k. Unknown/not reported	0

E. Number of Individuals Not Included in the Totals Below

(due to data collection system integration barriers)

1. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals
--------------	-----------------------

F. Number of Households Not Included in the Totals Above

(due to data collection system integration barriers)

1. Please list the unduplicated number of HOUSEHOLDS served in each program*

Program Name	Number of Individuals
--------------	-----------------------

Wednesday, 5 December, 2018

Program activity date is between 10/1/2017 and 9/30/2018

Program activity town is Storm Lake (Buena Vista) or STORM LAKE (Buena Vista)

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

A. Total unduplicated number of INDIVIDUALS about whom one or more characteristics were obtained 1898

B. Total unduplicated number of HOUSEHOLDS about whom one or more characteristics were obtained 693

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender **Number of Individuals**

a. Male 848

b. Female 1050

c. Other 0

d. Unknown/not reported 0

TOTAL (auto calculated) 1898

2. Age **Number of Individuals**

a. 0 to 5 247

b. 6 to 13 365

c. 14 to 17 182

d. 18 to 24 156

e. 25 to 44 488

f. 45 to 54 173

g. 55 to 59 84

h. 60 to 64 54

i. 65 to 74 92

j. 75+ 57

k. Unknown/not reported 0

TOTAL (auto calculated) 1898

3. Education Levels **Number of Individuals**

	(ages 14-24)	ages 25+
a. Grades 0-8	194	399
b. Grades 9-12/non-graduate	101	199
c. High school grad/Equivalency Diploma	15	239
d. 12 grade + Some Post-Secondary	2	63
e. 2 or 4 year College Graduate	0	41
f. Graduate or other post-secondary school	0	2
g. Unknown/not reported	4	1
TOTAL (auto calculated)	316	944

4. Disconnected Youth **Number of Individuals**

a. Youth ages 14-24 who are neither working nor in school 34

5. Health **Number of Individuals**

	Yes	No	Unknown
a. Disabling Condition	146	1745	7
b. Health insurance*	1336	506	56

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

i. Medicaid	1004
ii. Medicare	117
iii. State Children's Health Insurance Program	15
iv. State Health Insurance for Adults	16
v. Military Health Care	0
vi. Direct-Purchase	122
vii. Employment Based	61
viii. Unknown/not reported	57
TOTAL (auto calculated)	1392

6. Ethnicity/Race **Number of Individuals**

i. Ethnicity

a. Hispanic , Latino, Spanish Origins 798

b. Not Hispanic, Latino, or Spanish Origins 971

c. Unknown/not reported 10

TOTAL (auto calculated) 1779

ii. Race

a. American Indian or Alaskan Native 5

b. Asian 110

c. Black or African American 163

d. Native Hawaiian or Other Pacific Islander 86

e. White 1448

f. Other 43

g. Multi-race (two or more of the above) 10

c. Unknown/not reported 33

TOTAL (auto calculated) 1898

7. Military Status **Number of Individuals**

a. Veteran 5

b. Active Military 4

c. Unknown/not reported 57

TOTAL (auto calculated) 66

8. Work Status **Individuals 18+**

a. Employed Full-Time 260

b. Employed Part-Time 94

c. Migrant Seasonal Farm Worker 1

d. Unemployed (Short-Term, 6 months or less) 185

e. Unemployed (Long-Term, more than 6 months) 33

f. Unemployed (Not in Labor Force) 150

g. Retired 85

h. Unknown/not reported 11

TOTAL (auto calculated) 819

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security

Name of CSBG Eligible Entity Reporting:

Upper Des Moines Opportunity, Inc.

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household type	Number of households
a. Single Person	259
b. Two Adults NO Children	88
c. Single Parent Female	118
d. Single Parent Male	11
e. Two Parent Household	20
f. Non-related Adults with Children	1
g. Multigenerational Household	0
h. Other	9
i. Unknown/not reported	187
TOTAL (auto calculated)	693

10. Household size	Number of households
a. Single Person	259
b. Two	132
c. Three	89
d. Four	84
e. Five	61
f. Six or more	68
g. Unknown/not reported	0
TOTAL (auto calculated)	693

11. Housing	Number of households
a. Own	216
b. Rent	350
c. Other permanent housing	1
d. Homeless	6
e. Other	5
f. Unknown/not reported	2
TOTAL (auto calculated)	580

12. Level of Household Incomes	Number of households
(% of HHS Guideline)	
a. Up to 50%	260
b. 51% to 75%	86
c. 76% to 100%	113
d. 101% to 125%	90
e. 126% to 150%	81
f. 151% to 175%	45
g. 176% to 200%	11
h. 201% to 250%	6
i. 250% and over	1
j. Unknown/not reported	
TOTAL (auto calculated)	693

13. Sources of Household Income	Number of households
a. Income from Employment Only	54
b. Income from Employment and Other Income Source	13
c. Income from Employment, Other Income Source, and Non-Cash Benefits	53
d. Income from Employment and Non-Cash Benefits	184
e. Other Income Source Only	30
f. Other Income Source and Non-Cash Benefits	154
g. No income	1
h. Non-Cash Benefits Only	52
i. Unknown/not reported	152
TOTAL (auto calculated)	693

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source	Number of Households
a. TANF	13
b. Supplemental Security Income (SSI)	49
c. Social Security Disability Income (SSDI)	60
d. VA Service-Connected Disability Compensation	1
e. VA Non-Service Connected Disability Pension	2
f. Private Disability Insurance	0
g. Worker's Compensation	0
h. Retirement Income from Social Security	114
i. Pension	24
j. Child support	0
k. Alimony or other Spousal Support	23
l. Unemployment insurance	5
m. EITC	0
n. Other	49
o. Unknown/not reported	0

15. Non-Cash Benefits	Number of Households
a. SNAP	177
b. WIC	30
c. LIHEAP	379
d. Housing Choice Voucher	0
e. Public Housing	0
f. Permanent Supportive Housing	0
g. HUD-VASH	3
h. Childcare Voucher	0
i. Affordable Care Act Subsidy	0
j. Other	0
k. Unknown/not reported	0

E. Number of Individuals Not Included in the Totals Below

(due to data collection system integration barriers)

1. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals
--------------	-----------------------

F. Number of Households Not Included in the Totals Above

(due to data collection system integration barriers)

1. Please list the unduplicated number of HOUSEHOLDS served in each program*

Program Name	Number of Individuals
--------------	-----------------------

Program Activity Agency Summary

Wednesday, 5 December, 2018

Program activity date is between 10/1/2017 and 9/30/2018

Program activity county is Buena Vista

Selected Program Activities

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
510	A & R Conservation Education					
	Electric	Approved	118	245	118.00	\$0.00
		Denied	5	13	5.00	\$0.00
	Natural gas	Approved	336	960	336.00	\$0.00
		Denied	16	51	16.00	\$0.00
	Propane	Approved	27	56	27.00	\$0.00
		Denied	1	2	1.00	\$0.00
541	A & R Crisis Application	Approved	17	59	18.00	\$0.00
		Completed	5	13	5.00	\$0.00
543	A & R Customer Advocacy	Completed	5	13	5.00	\$0.00
512	A & R Needs Assessment	Approved	17	59	18.00	\$0.00
		Completed	5	12	5.00	\$0.00
542	A & R Vendor Negotiation	Approved	17	59	18.00	\$0.00
		Completed	5	13	5.00	\$0.00
060	BACK TO SCHOOL					
	School clothes	Completed	18	78	43.00	\$3,225.00
	School Shoes	Completed	24	105	47.00	\$3,525.00
	School Supplies w/backpack	Completed	38	171	84.00	\$3,360.00
821	Client Refunds					
	Liheap Cash Refund	Approved	4	6	4.00	\$1,164.88
236	Embrace Iowa					
	Embrace Iowa	Denied	2	2	2.00	
083	Emergency Energy Utilities					
	Alliant Hometown Care	Completed	4	11	4.00	\$1,416.03
	Recare/Iowa Lakes Electric	Completed	1	2	1.00	\$250.00
672	Emergency Solutions Grant (ESG)					
	ESG/Rent	Completed	1	5	1.00	\$221.00
	ESG/Security Deposits	Completed	1	5	1.00	\$500.00
673	Emergency Solutions Grant (ESG) Rapid Housing					
	ESG/Rent	Completed	2	7	2.00	\$1,085.00
	ESG/Security Deposits	Completed	1	3	1.00	\$500.00
087	ENERGY CRISIS PROGRAM/CENTRAL					
	Furnace Replacement	Approved	3	9	3.00	\$9,000.00

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
	Reconnection					
		Approved	2	8	2.00	\$1,000.00
	Service Continuity					
		Approved	12	42	12.00	\$4,683.72
		Denied	1	2	1.00	\$0.00
404	Food Programs					
	Bread					
		Completed	1	2	1.00	\$0.00
	Food For Life					
		Completed	496	1292	5412.00	\$162,360.00
	Food Pantries/non-food					
		Completed	175	423	177.00	\$3,540.00
	Food Pantry/food					
		Completed	174	419	176.00	
	Surplus Foods					
		Completed	535	1371	7043.00	
	TEFAP (Food Bank) Form					
		Completed	252	678	314.00	
	XCommodities					
		Completed	378	968	2111.00	
137	Holiday Projects					
	Adopt a family					
		Completed	230	803	791.00	\$23,300.00
	Bike					
		Completed	3	16	8.00	\$800.00
409	Information and Referral					
	Information & Referral Housing					
		Completed	1	2	1.00	
	Referral		4	19	4.00	
	Information & Referral Linkages					
		Referral	3	12	3.00	
	Information & Referral Self-Sufficiency					
		Referral	1	2	1.00	
084	LIHEAP					
		Online Application	2	7		\$0.00
	Electric					
		Approved	118	245	118.00	\$45,040.00
		Denied	5	13	5.00	\$0.00
	Natural gas					
		Approved	336	960	338.00	\$156,480.00
		Denied	16	51	16.00	\$400.00
	Propane					
		Approved	27	56	28.00	\$14,420.00
		Denied	1	2	1.00	\$0.00
999	SAIL					
	CM/Application					
		Initial visit	3	7	3.00	\$0.00
	CM/Exit program					
		Completed	1	3	1.00	\$0.00
		Exit Program	3	9	4.00	\$0.00
406	Senior Program					
	Senior/Chore Service					
		Completed	29	29	29.00	\$2,900.00
051	Weatherization-DOE					
	Electric					
		Approved	119	247	119.00	\$0.00
		Denied	4	11	4.00	\$0.00
	Natural gas					
		Approved	341	973	343.00	\$0.00
		Denied	9	34	9.00	\$0.00

Service	Activity	Household served	Individuals served	Units of service	Cost of service
Propane	Approved	27	56	27.00	\$0.00
	Denied	1	2	1.00	\$0.00
WX/Completion	Completed	6	15	6.00	\$74,880.31
WX/Deferral	Deferral	2	3	2.00	\$400.00
Report totals:		3,991	10741	17,881.00	\$514,450.94

Program Activity Agency Summary

Wednesday, 5 December, 2018

Program activity date is between 10/1/2017 and 9/30/2018

Program activity town is Storm Lake (Buena Vista) or STORM LAKE (Buena Vista)

Selected Program Activities

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
510	A & R Conservation Education					
	Electric	Approved	87	189	87.00	\$0.00
		Denied	2	5	2.00	\$0.00
	Natural gas	Approved	239	731	239.00	\$0.00
		Denied	14	45	14.00	\$0.00
	Propane	Approved	31	64	31.00	\$0.00
544	A & R Consumer Protection Complaint Form	Completed	1	1	1.00	\$0.00
541	A & R Crisis Application	Approved	18	39	19.00	\$0.00
		Completed	3	9	3.00	\$0.00
543	A & R Customer Advocacy	Completed	5	12	5.00	\$0.00
512	A & R Needs Assessment	Approved	18	39	19.00	\$0.00
		Completed	4	9	4.00	\$0.00
542	A & R Vendor Negotiation	Approved	18	39	19.00	\$0.00
		Completed	4	11	4.00	\$0.00
302	Baby's Room					
	Diapers	Completed	1	3	1.00	\$10.00
060	BACK TO SCHOOL					
	Backpack	Completed	1	4	1.00	\$20.00
	School clothes	Completed	16	68	39.00	\$2,925.00
	School Shoes	Completed	22	95	43.00	\$3,225.00
	School Supplies w/backpack	Completed	35	156	76.00	\$3,040.00
821	Client Refunds					
	Liheap Cash Refund	Approved	4	7	4.00	\$767.37
209	Clothing					
	Clothes	Completed	3	6	7.00	
236	Embrace Iowa					
	Embrace Iowa	Denied	2	2	2.00	
660	Emergency Disaster Programs					
	Emergency Disaster Individual Service	Completed	1	1	1.00	\$450.00
083	Emergency Energy Utilities					
	Alliant Hometown Care	Completed	2	7	2.00	\$607.54
	Local \$	Completed	1	4	1.00	\$150.24
		Denied	1	1	1.00	

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
		Project Helper/Black Hills				
		Completed	1	3	1.00	\$244.12
		Recare/Iowa Lakes Electric				
		Completed	1	2	1.00	\$250.00
672	Emergency Solutions Grant (ESG)	ESG/Rent				
		Completed	1	5	1.00	\$221.00
		ESG/Security Deposits				
		Completed	1	5	1.00	\$500.00
673	Emergency Solutions Grant (ESG) Rapid Housing	ESG/Rent				
		Completed	2	7	2.00	\$1,085.00
		ESG/Security Deposits				
		Completed	1	3	1.00	\$500.00
087	ENERGY CRISIS PROGRAM/CENTRAL	Furnace Replacement				
		Approved	4	9	4.00	\$12,000.00
		Out of Fuel/20% or less				
		Approved	2	3	2.00	\$612.02
		Reconnection				
		Approved	2	8	2.00	\$867.79
		Service Continuity				
		Approved	10	19	10.00	\$3,471.81
		Denied	1	2	1.00	\$0.00
404	Food Programs	Bread				
		Completed	1	2	1.00	\$0.00
		Food For Life				
		Completed	406	1087	4335.00	\$130,050.00
		Food Pantries/non-food				
		Completed	157	378	161.00	\$3,220.00
		Food Pantry/food				
		Completed	167	399	181.00	
		Food Voucher				
		Completed	3	11	5.00	\$44.00
		Senior Farmers Market				
		Completed	1	1	1.00	\$30.00
		Surplus Foods				
		Completed	451	1184	5690.00	
		TEFAP (Food Bank) Form				
		Completed	213	610	259.00	
		XCommodities				
		Completed	304	823	1685.00	
137	Holiday Projects	Adopt a family				
		Completed	183	663	654.00	\$18,600.00
		Bike				
		Completed	2	9	5.00	\$500.00
		Christmas/Holiday Food Basket				
		Completed	1	2	1.00	\$35.00
		Holiday food/Basket				
		Completed	1	1	1.00	\$15.99
		Toys				
		Completed	1	3	1.00	\$20.00
409	Information and Referral	Information & Referral Housing				
		Completed	1	2	1.00	
		Referral	2	10	2.00	
		Information & Referral Linkages				
		Referral	3	10	3.00	

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
	Information & Referral Nutrition	Referral	1	4	2.00	
	Information & Referral Youth Development	Referral	1	3	1.00	
916	LifeLine Program	Referral	2	2	2.00	\$0.00
084	LIHEAP					
	Electric	Approved	87	189	87.00	\$32,400.00
		Denied	2	5	2.00	\$0.00
	Natural gas	Approved	239	731	240.00	\$109,560.00
		Denied	14	45	14.00	\$0.00
	Propane	Approved	31	64	31.00	\$16,600.00
237	MISC.					
	Energy Wise Kit	Completed	7	14	7.00	
999	SAIL					
	CM/Application	Initial visit	1	1	1.00	
	CM/Exit program	Completed	1	3	1.00	
		Exit Program	2	7	2.00	
406	Senior Program					
	Senior/Chore Service	Completed	14	17	14.00	\$1,400.00
685	Services Application	Completed	10	22	10.00	
410	Voucher Programs					
	County Voucher	Completed	1	4	1.00	\$150.24
	Utility Voucher	Completed	2	2	2.00	\$367.11
051	Weatherization-DOE					
	Electric	Approved	87	189	87.00	\$0.00
		Denied	2	5	2.00	\$0.00
	Natural gas	Approved	243	743	246.00	\$0.00
		Denied	7	27	7.00	\$0.00
	Propane	Approved	31	64	31.00	\$0.00
	WX/Completion	Completed	1	1	1.00	\$14,284.89
	WX/Re-work	Re-Work	1	1	1.00	\$1,000.00
Report totals:			3,243	8951	14,429.00	\$359,224.12



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2018
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Tech Trek - AAUW & BVU

Mailing Address: 610 W 4th St. Storm Lake, IA 50588

Contact Person: Stephanie Wilhelm Title: Associate Chief Information Officer
(Available During the Day)

Phone Number: (712) 749-2387 Tax/Corporate Status of Organization: 5013c

E-Mail Address: steph@bvui.edu Tax ID#: 42-0680404

Amount Requested Fiscal Year 19/20: \$ 5000⁰⁰

What are funds being requested for?

To support our female youth who are interested in STEM. This money will help us to keep the cost of the camp for the families low enabling us to offer this camp to a wider audience.

Previous Funding from the City of Storm Lake	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Requested Funding	N/A	N/A	N/A	N/A
Allocated Funding	N/A	N/A	N/A	N/A

12:50 pm
RECEIVED
11-30-18

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Our camp introduces STEM activities and classes to girls at an earlier age and sometimes the only exposure to STEM. We are trying to increase the number of women working in these areas

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Short term, we are hoping to expose women at an early age and if they are not able to attend other camps.

Long term, we're hoping that ~~with~~ these young women will choose STEM related fields as careers. We are ~~to~~ tracking past attendees to see where they attend college & what their post-high school choices are.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

We have volunteers that help with teaching courses, transportation, our camp staff is pretty small so we look to students & staff to help supplement. We work w/ Stom Lake business owners for field trips during the camp

How many people does this project/program serve? (Describe how this number was determined.)

We are ~~will~~ have our 4th camp the summer of 2019. Our 1st year we had 22 applicants & 22 attendees; 2nd year 71 applicants & 42 attendees; For summer 2018 we had 49 apps & 31 attendees with 3 jr. counselors. The number of attendees is determined by budget.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

N/A

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

We write grant applications at various businesses, some businesses give us in-kind gifts, we have had bake sales and garage sales. AANW branches help sponsor campers as well.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2020
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			
11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

- A. Organizations may submit additional documents supporting their request;
B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

TechTrek - AAPW & BNU
Applicant Organization

Stephanie Wilhelm
Applicant Representative

11/25/2018
Date

Completed Applications are due by **4:00 P.M. Friday, November 30, 2018**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, December 17, 2018 at 5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget.

Any funding approved through this process will be available after July 1, 2019 and all funds granted under this program must be requested prior to June 1, 2020.



2018 Tech Trek Post-Camp Report
AAUW Storm Lake, Iowa TECH TREK
June 24 - 30, 2018

Name of College/University Campus: Buena Vista University

Girls nominated: 49

Teachers who nominated students: 13

Student applications: 49

Schools reached out to: 300

Number of campers served: 34 (31 campers and 3 Junior Counselors from Tech Trek Iowa 2016)

Participating AAUW branches (Branches that fundraised or donated to send campers from their geographic area): Davenport, Des Moines, Ames, Clarion, Denison, Indianola, Keokuk, Storm Lake

Funds raised

List total funds raised from each source below:

1. Civic organizations: N/A
2. AAUW branches/Individual donors: \$4387
3. Corporate donations (sponsorships):
 - a. Corporation Name: Symantec
Amount: \$5,000
 - b. Corporation Name: Dupont Pioneer
Amount: \$2,500
 - c. Corporation Name: AT&T
Amount: \$2,600
4. Foundation grants:
 - a. Foundation Name: The Monticello College Foundation to BVU for AAUW Tech Trek Iowa
Amount: \$5,000
 - b. Foundation Name: Bruns STEM Endowment Fund
Amount: \$500
 - c. Foundation name: Kaiser Foundation
Amount: \$7,000
 - d. Foundation Name: The Stine Foundation to BVU for AAUW Tech Trek Iowa
Amount: \$3,000
5. Fundraising Events:
 - a. Storm Lake AAUW Branch Yard Sale
Amount: \$650

Total amount of funds raised: \$33,594.28

Title: Herbarium Workshop

Description: Following a field trip to the Buena Vista County Conservation Park, where students learned about the value of Midwest prairies to maintenance of water quality and soils in agricultural regions, each student collected a native prairie plant, identified the scientific name using taxonomic keys, dried the plant overnight in the BVU lab, and then learned how to mount and label her plant as a permanent collection for the BVU Kaiser Herbarium.

Teacher name: Melinda Coogan

Title: Double Helix Bling

Description: Students learned how DNA codes for all information needed for cells to perform their complex functions. Student activities involved the extraction of DNA from cheek cells and creation of wearable art, creation of beaded bracelets that decode DNA from the students' animal of choice, and a paper creation of a double helix with DNA code.

Teacher name: Nicole Fusco

Title: How to Create and Present a Scientific Poster

Description: Students received a scientific poster template and following instructions from their Core Class instructors, they learned how to develop group posters (4 – 5 students per group) according to acceptable scientific protocol, followed by student- training on how to present a group poster in preparation for the culminating science symposium for parents

Teachers names: Lisa Mellmann and Melinda Coogan

CAMP STAFF:**Dorm Monitors**

Name: Erin Wiley

Phone Number: 712-660-3724

Email address: elaursen11@gmail.com

Name: Isabel Haas

Phone Number: 469-233-6503

Email address: haasisa@bvu.edu

Name: Emma Konkler

Phone Number: 712-304-5162

Email address: konkemm@bvu.edu

Name: Kimberly Hults

Phone Number: 712-215-5642

Email Address: hultkim@bvu.edu

PROFESSIONAL WOMEN'S NIGHT:

Format: Six professional women from a 250-mile radius of Storm Lake, IA enjoyed a formal dinner with the campers. The campers prepared for the evening by working with one of the BVU Career Services experts on how to talk with professional women, what types of questions could be asked, and basic professional etiquette during a formal dinner. Following the meal, the girls divided into six groups and were allowed approximately 5 - 10 minutes with each professional woman in a "speed dating" style of rotation.

Name: Tori Eng

Title/Profession: Society of Physics Intern with the American Institute of Physics

Employer: American Institute of Physics

Bio: Tori received her bachelor's degree in Physics and another bachelor's degree in Asian Studies at Coe College. She is planning on pursuing a doctoral degree in Electrical and Computer Engineering at the University of Iowa. She completed undergraduate research in the field of materials science engineering, was an associate zone councilor for the Society of Students, and helped found and was President of a Women in STEM group at Coe College.

Name: Paola Michel

Title/Profession: Fitness Specialist for the BVRMC Fitness and Health Center

Employer: BVRMC Fitness and Health Center

Bio: Paola received her bachelor's degree in Public Administration and Political Science from the University Autonomous of Baja California. She also works as an Ambassador with the Iowa Kids Net, serves as AmeriCorps member on their refugee-rise program, and is a Volunteer with "Salud."

Name: Bonnie Keller

Title/Profession: Occupational Therapy Doctoral Student

Employer: St. Ambrose University and currently BVRMS Medical Center

Bio: Bonnie received her bachelor's degree in biology and psychology from Buena Vista University in 2016. She is currently completing a three-month clinical rotation in occupational therapy at BVRMC in pursuit of a doctoral degree in occupational therapy (OTD) from St. Ambrose University focusing on a neurorehabilitative approach to advocating for and using occupation in aquatic therapy for children with traumatic brain injuries. Bonnie is a member of the leadership honor society National Society of Leadership & Success and served as a senator for St. Ambrose's graduate student government association during the 2017-2018 school year.

Name: Dr. Joan Nilles, M.D.

Title/Profession: Family Medicine Practitioner

Employer: Unity Point Family Health Center

Bio: Dr. Nilles works as a family practitioner, and in this capacity takes care of a variety of health needs for people of all ages. She received her bachelor's degree from BV College in 1978, and then her Doctor of Medicine degree from University of Iowa in 1982. She completed her Family Practice residency in Waterloo IA until 1985, after which she joined Unity Point in Storm Lake where she has worked for 30 plus years.

Quotes from alumnae:

"I didn't have strong role models in STEM before I came here," said Sammie Jackson, a high school sophomore and junior counselor in the camp. This is her second year attending. "It's so rewarding to give the girls as good of an experience as I had," she said.

"They shouldn't be ashamed of being a woman in science, they should be proud of it," said Addie Wood, the second of three accomplished junior counselors in this year's program. She said this program has taken her out of her comfort zone because she knows she needs to be strong to help the girls around her by example, even with her introverted personality.

Quote from Tech Trek Iowa 2018 Parent, Trisha Barz:

"Kennedy had the most amazing time. I cannot express enough how grateful we are for this opportunity. She was beyond sad to leave, which is huge deal for her. Thank you!"

Planned follow-up with campers and families:

At the beginning of fall semester, 2018, all campers will be contacted through email asking how their camp experience has influenced the way they are approaching their science class this year. Additionally, requests will be made reminding them to talk with their school administrators about giving Tech Trek Iowa presentations to the 7th grade science classes in their middle schools. The AAUW Tech Trek Iowa Committee completed a marketing video and is working on development of a 2018 PowerPoint that each of the schools may use for this informational presentation. We are also in communication with AAUW Iowa branches as they set up ongoing connections and program opportunities with their local campers.

Received (Amount)	Source	Date	
\$3,557.28	BVU Tech Trek Account	1/31/2018	
\$7,000.00	Kaiser Foundation Grant	1/31/2018	
\$3,000.00	Stine Grant - BVU	5/8/2018	
\$5,000.00	Monticello Account	5/18/2018	
\$500.00	STEM Grant - BVU	5/29/2018	
\$5,000.00	Symantec Account	6/1/2018	
\$2,500.00	Dupont Pioneer	6/21/2018	
\$2,500.00	AT&T	8/27/2018	
\$150.00	Reimburse error	8/27/2018	
\$637.00	Web Payment-Reg Fee	6/1/2018	
\$3,750.00	General Donations	6/1/2018	
\$33,594.28	Total		
Expenses (Amount)	Expenses (Vender)	Purpose	Exp. Month/Yr
\$291.00	Colorize	2017 Postcards for Mailing	Aug-17
\$55.00	City of SL	Shelter Rental	May-18
\$107.00	Sugar Bowl	PW Thank You Gifts	Jun-18
\$17.12	Sugar Bowl	Nurse Thank You Gift	Jun-18
\$293.26	Walgreens	Thank You Notes/Gift Certs	Jun-18
\$215.85	Walgreens	Gift Certificates	Jun-18
\$34.04	Walmart	DNA Workshop Supplies	Jun-18
\$171.80	Colorize	Banner with New Logo	Jun-18
\$13.91	Dollar Tree	General Supplies	Jun-18
\$7.99	Walmart	Twine for Banners	Jun-18
\$174.66	Walmart	Staff Thank Yous/Frames	Jun-18
\$64.46	Bozells	Final Staff Lunch	Jun-18
\$379.70	Kings Pointe	Swimming Fee	Jun-18
\$154.00	Pizza Ranch	First Dinner with Movie	Jun-18
\$280.42	Walmart	Snacks for Week	Jun-18
\$11,611.00	Tech Trek Payments	Stipends/Presenters	Jun-18
\$677.34	Graphic Design	Tshirts	Jul-18
\$6.39	Graphic Design	T Shirt Redo	5-Jul
\$190.00	Colorize	Postcards	6-Jul
\$900.00	Create on Lake	Pottery Activity for 35	13-Aug
\$7,230.98	BVU Housing & Meals		
\$22,875.92	TOTAL	For 34 Girls	
\$10,718.36	Ending Balance Carryover for 2019		



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2018
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: **READY SET GROW INC**

Mailing Address: **101 W. 5th Street, Alta IA 51002**

Contact Person: **Emily Bodholdt**

Title: **President, Board of Directors**

(Available During the Day)

Phone Number: **712-221-0519**

Tax/Corporate Status of Organization: **Non-profit, 501c(3)**

E-Mail Address: **emilybodholdt@gmail.com or readysetgrowbv@gmail.com**

Tax ID#: **47-4371482**

Amount Requested Fiscal Year 19/20: \$ **\$10,000 to furnish one complete room**

What are funds being requested for?

Ready, Set, GROW (RSG) is excited to announce that it has made plans to partner with Methodist Manor Retirement Community in Storm Lake, Iowa *to open a child care center in a community currently without a center for child care.* Anticipated opening of our center is Spring of 2019. Methodist Manor has recently built a new facility, and RSG is planning to occupy a vacated hall of the former nursing home. This hall will connect the assisted living building and the new long term care facility, making it an ideal location for a child care center. The partnership will benefit not only the young children we serve, but also the elderly residents who call Methodist Manor their home. A child care center located within a long term care facility is sure to bring joy and liveliness to both the young and old alike! **Funds will be needed to remodel the existing nursing home rooms to accommodate for child care, as well as equip the rooms with necessary furniture and supplies for a safe, enjoyable environment for children.**

Previous Funding from the City of Storm Lake	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Requested Funding	N/A	N/A	N/A	\$10,000
Allocated Funding				

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

For the past eight years, the city of Storm Lake (population 10,000+ according to the 2016 census) has been without a child care center to serve our working families. According to Child Care Resource & Referral's website as of July 2018, Buena Vista County currently has 1,333 children under the age of 6 years where all parents are working outside the home. And yet only 715 total child care spaces are listed with CCR&R. This statistic leaves an outstanding **618** children without child care! ***This statistic is unacceptable to the Ready, Set, GROW board of directors. RSG is dedicated to our working families by striving to lessen this gap in child care by bringing a center back to the community of Storm Lake.***

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Anticipated results of our project would be a child care center to meet the needs of our community. We anticipate opening five classrooms in order to serve an estimated 50-75 children within Methodist Manor Retirement Community. Measurable indicators of success will be the number of children we will serve once established. We hope to improve child care statistics according to CCR&R for Buena Vista County. *By partnering with Methodist Manor, we are ensuring a more financially sustainable solution to keep overhead costs low in order to pass along affordable child care rates to the families we serve.*

Studies have proven the increased cognitive and physical well-being of the elderly by having regular exposure and contact with young children. RSG and Methodist Manor believe that our future partnership will bring an important and vital service to both the young and old of our community. It will be *unique and innovative solution to the child care shortage in our area, and we invite the City of Storm Lake to be a part of this movement!*

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

Our most significant community partner is **Methodist Manor Retirement Community** in Storm Lake. The Methodist Manor Chief Executive Officer as well as its board of directors have been very supportive of the RSG partnership from the moment the project was proposed! Since completing the construction of a new building, the residents of Methodist Manor have since vacated the former building. The result is one entire wing that will be available for RSG to utilize for a child care center. Remodeling of the current nursing home space to accommodate for child care would be able to begin this winter. Once the center is open, plans are made for RSG to contract for meal service through Methodist Manor. Lease payments for use of the space will be minimal, eliminating the costs of having an expensive mortgage payment. Utilities are managed by the nursing home, resulting in a *cost effective management of the child care center*. We hope to utilize a space for child care that may have otherwise been left empty or abandoned.

How many people does this project/program serve? (Describe how this number was determined.)

We anticipate opening five classrooms in order to serve an estimated 50-75 children within Methodist Manor Retirement Community. Ready, Set, GROW provides child care for **youth ages 6 weeks to 12 years of age**. We serve children ages infant to school age. RSG provides **before school and after school care**, as well as **summer care for school aged children**. We offer **extended hours of operation**, and we are open from 5:30 AM to 6:00 PM. We participate in the Children & Adult Food Program, and offer a nutritious breakfast and lunch with snack in the morning and afternoon. We also accept DHS state assistance funding for child care costs. RSG serves foster care children, as well as children with special behavior and emotional needs. Due to their special needs, we serve many children whose families oftentimes have difficulty finding care from an in-home provider.

RSG is dedicated to providing children with educational and engaging activities to establish a strong foundation for life and prepare children for school. Children learn social skills on a daily basis by interacting with their peers by sharing toys, communicating needs, and learning to take turns. Our staff receives regular training and education on current evidence-based practice for optimal child care strategies. We comply with the Department of Human Services mandatory trainings, as well as additional education recommended by Childcare Resource & Referral for best practice.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

N/A

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Ready, Set, GROW board of directors has been working diligently over the past year to raise funds for our expansion to Storm Lake. We have held numerous fundraisers, applied for grants, as well as held a community campaign to raise funds for this project.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. *Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.*

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2020
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits			

11	Contractual Costs			
12	Facilities Costs (Utilities/Rent)			
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses			
17	Net Gain (Loss)			

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

See attached documentation

- A. Organizations may submit additional documents supporting their request;
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Ready, Set, GROW
Applicant Organization

Emily Bodholdt
Applicant Representative

11/27/18
Date

Completed Applications are due by **4:00 P.M. Friday, November 30, 2018**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, December 17, 2018 at 5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget.

Any funding approved through this process will be available after July 1, 2019 and all funds granted under this program must be requested prior to June 1, 2020.



**Lets work
together!**

Options for sponsorship:

Tiers of support

Bronze: \$100

Silver: \$250

Gold: \$500

Platinum: \$1,000

Diamond: \$2,500+

***Sponsor a room for \$10,000-
Become a RSG room sponsor,
and we will honor your
contribution with a
commemorative plaque and
name the room after your
company!**

**Ready, Set, Grow is
expanding and
need your support
to make it happen!**

Without the support of our community, we are not able to provide dependable, affordable childcare for the families we serve. Quality childcare is a vital aspect of our community, and it is essential for our local businesses and community members to make an investment in our youth to ensure foundation for growth and development for these children.



**These children are
the future of our
community**



Ready, Set, Grow

101 W. 5th St

Alta, IA 51002

712-200-4250

readysetgrowbv@gmail.com

www.rsgbv.org

Follow us on Facebook: Ready,
Set, Grow Learning Center

**2018
Growing Our
Support
Campaign**

Fundraising 2018

Donations

Contact	RSG Contact	Notes	Decision	Deposit \$250 4/2018
Casey's General Stores	Emily		\$250 \$250.00	\$250.00
AgPartners	Emily	Applied for the LocoMotion grant online on 3/01/18		
Tyson Fresh Meats	Emily	Email sent to Rick Reitzleff on 3/06/18		
Tyson Turkey Operations	Emily		\$1,000.00	\$1,000.00
Iowa Lakes Electric Cooperative	Emily	Applied for Operation Roundup grant online 3/07/18		
North Lake Truck	Dave Miller		\$250.00	\$250.00
US Cellular	Emily	Applied for online grant 3/10/18		
A&A Automotive	Adam and Angie Kutz	3/12/18 Will mail donation		
Family Dental	Greg and Chris Hansen	3/12/18 Will mail donation		
One Stop Shop	KV	3/12/18 Message left with KV's brother		
Meridian	Marla	Met on 3/12	NO	
Daandas	Eddie		\$500.00	\$500.00
Morales Auto Sales	Luis		\$500.00	\$500.00
Laven Monuments	Bill	3/21/18 will get back to me		
BV Auto Sales	Arturo		\$500.00	\$500.00
Metabank	John Wilcke		\$1,000.00	\$1,000.00
Merrill manufac	Steve Anderson		\$500.00	\$500.00
Tyson Rice			No	
Stanton Electric	Dave	4/3/2018 emailed Dave		
Pioneer	Don Diehl	Will apply for online grant		
Valero	Ronnie Weaver	Will apply for online grant		
ITM Trailers	Scott Bodholdt	Information left with secretary		
Edwards	Chris Rogers	Says he will mail donation		
Dr Martin	Rick Martin	Will mail	\$50.00	\$50.00
Security Bank	Ben Dvergsten	Met on 4/5/18		\$1,000.00
Central Bank		Meeting Completed	\$10,000.00	\$10,000.00
Fratzke & Jensen		Info provided		
VT		Meeting with HR scheduled	No	
CTS Inc	Gary Jackson	sent info by email	No	
Anemometry	Tara Hach	sent info by email & phone		
First Coop	Brett Bargloff		No	
Alta Auto Sales	Janet	going to talk to Tammy		
GOES Ins	Mark Glienke			
North Central	Desi Suter		\$150.00	\$150.00
Drzymiski	Dustin			
Power Solutions	Derek Wall			
Alta Implement	Tim Radke			
Dan Connell			\$100.00	\$100.00
BV Glass	Trevor Kruger	donate labor if needed for construction	Labor	
Jim Haahr	Barb Kestle			
Emily/birthday				\$50.00
Emily/Birthday				\$15.00
Grace and Loren Tiernan				\$50.00
Graham Tire	Dave Noll		\$500.00	\$500.00
Alta Kiwanis			\$250.00	\$250.00
Pam/Emily bday			\$250.00	\$100.00
SL Power Partners	Patty		11/2018 \$2,000.00	\$2,000.00
Stille Pierce Pertzborn				
Total Concept	Jordan			
Alta Chamber			\$500	\$500.00
Total				\$19,265.00

Grants

Elk and Colburn	\$500.00
Iowa Women's Foundation	\$1,500.00
	\$5,000.00 (will be divided)

Total as of 11/2018 \$7,000.00

Fundraisers

	Total Money Raised
Yankee Candle	\$1,101.00
Taste of Storm Lake	\$1,225.00
Emily Bodholdt Facebook Birthday	\$1,020.00
Parent Birthday Fundraiser (Katie Vredenberg)	\$150.00
Pizza Ranch	\$633.00
Pancake Breakfast (AM Kiwanis)	\$1,273.20
Cabin Raffle	
Miracle on Lake Ave Soup Supper	
Total as of 11/2018	\$5,402.20

Total as of 11/2018 \$31,667.20

Quote to Set-up Infant & Toddler Rooms:

Lakeshore Learning Company:

- 30"x78" Adjustable Rectangle Table – 6 @ \$269.00/piece
- 48" x 72" Adjustable Kidney Shape Table – 3 @ \$339.00/piece
- Stackable Chairs – 60 @ \$47.99/piece
- Teacher Chairs – 4 @ \$64.99/piece
- Easy-Stack Cots – 60 @ \$245.00/5 cots
- Cot Sheets – 84 @ \$135.00/dozen
- Coat Lockers – 8 @ \$499.00/piece
- Coat Locker Bins – 8 @ \$63.50/piece
- 20 Cubby Unit Center – 2 @ \$499.00/piece
- Cubby Unit Bins – 2 @ \$139.00/piece
- Preschool Storage Unit – 2 @ \$339.00/piece
- Space-maker Art Storage Unit – 2 @ \$499.00/piece
- Storage Bins – 2 @ \$69.50/piece
- Heavy Duty Sign-In Center – 1 @ \$429.00/piece
- Heavy Duty Locking Storage Cabinet -- \$599.00/piece
- Heavy Duty Classroom Bin Center – 2 @ \$349.00/piece
- Store Anything Shelves (Low) – 2 @ \$299.00/piece
- Store Anything Shelves (Medium) – 2 @ \$399.00/piece
- Heavy Duty Book Stands – 3 @ \$249.00/piece
- Indoor-Outdoor Pillows – 4 @ \$239.00/piece
- Extra Wide Comfy Couch – 1 @ \$249.00/piece
- Classroom Carpet (Rugs) – 5 @ \$479.00/piece
- Double Wide Teaching Easel -- 1 @ \$349.00/piece
- Easy Reach Storage Center – 2 @ \$249.00/piece
- Safe Storage Baskets – 2 @ \$94.50/piece
- Stow and Go Art Easel – 1 @ \$189.00/piece
- See-Through Curved Storage Center – 3 @ \$399.00/piece
- Corner Storage Center – 2 @ \$199.00/piece
- Toddler Changing Table – 2 @ \$849.00/piece
- Infant Changing Table – 2 @ \$699.00/piece
- Storage Bins – 2 @ \$99.50/piece
- Store-it-all Wall Unit – 3 @ \$279.00/piece
- Heavy-Duty Evacuation Crib – 6 @ \$349.00/piece
- Heavy-Duty Safety Crib – 14 @ \$299.00/piece
- Crib Sheets – 30 @ \$11.99/piece
- 30" x 60" Rectangle Infant/Toddler Tables – 2 @ \$229.00/piece

Jan. 2018

Ready, Set, GROW									
								Starting balance:	\$17,714.92
								Expenses:	\$11,151.76
								Income:	\$10,677.92
								Ending Balance:	\$17,240.78
								Outstanding:	\$2,432.22
								Ending Cash Balance	\$14,808.56
Expenses					Income			Outstanding	
Office	Counsel		\$114.94		Childcare			PR #182	\$161.98
	Procure		\$18.50					PR #189	\$339.47
Work Comp	First Comp		\$123.00					Total	\$651.50
Food	Hy-Vee		\$282.23					#1151	Supplies (Pam
Supplies	Wal-Mart		\$283.23					#1152	School food
	Wal-Mart		\$40.89		Fundraising			#1153	School food
	Wal-Mart		\$106.65					Witholding	\$577.00
	Wal-Mart		\$107.01		State			Unemployment	\$249.78
	Amazon		\$11.97					Total	\$1,780.72
	Aurelia Lumber #1124		\$23.40						
Accounting	Hunzelman		\$102.00					Total	\$2,432.22
Utilities	Alla-Tec #1112		\$41.29		Amazon credit				
	Alla-Tec #1114		\$41.29		Total				
Taxes	IRS Taxes		\$2,146.00						
Employee	Background Check		\$15.00						
Advertising	Storm Lake United #1113		\$150.00						
	Pilot Ad #1121		\$66.18						
Insurance	Business Insurance #1115		\$812.00						
Petty Cash	Petty cash		\$33.94					Total Expenses	\$13,583.98
Total			\$4,538.47					Total Income	\$10,677.92
								Net	-\$2,906.06
Payroll	Dec	#5145	\$71.00						
		#5175	\$416.93						
		#5176	\$92.12						
		#5177	\$132.12						
		#5179	\$435.00						
		#5180	\$275.03						
		#5181	\$542.82						
	Jan	#5183	\$334.56						
		#5184	\$60.13						
		#5185	\$759.43						
		#5186	\$388.96						
		#5187	\$126.52						
		#5188	\$393.31						
		#5190	\$299.25						
		#5193	\$789.84						
		#5194	\$536.60						
		#5195	\$351.03						
		#5196	\$564.18						
		#5197	\$44.46						
Total			\$6,613.29						

Feb. 2018

Ready, Set, GROW

Ready. Set. GROW

		Starting balance:		\$17,440.78			
		Expenses:		\$10,953.32			
		Previously Outstanding Expenses:		\$2,432.22			
		Income:		\$11,236.57			
		Ending Balance:		\$15,091.81			
		Previously Outstanding		\$1,241.93			
		Ending Cash Balance		\$13,647.68			
		Income				Outstanding Expenses	
		Childcare					
Office	Counsel	\$117.27		\$3,004.75	PR 5206		\$436.03
	Procure	\$18.50		\$811.00	#1158 Affac		\$518.10
Work Comp	First Comp (Markel)	\$0.00		\$1,595.00	#1159 Danelle		\$26.80
	Kimme's	\$34.24		\$224.30	#1161 Petty Cash		\$46.00
Supplies	Wal-Mart	\$58.79		\$2,415.75			
	Wal-Mart	\$16.65		\$30.00	Total		\$1,241.93
	Wal-Mart	\$101.26		\$396.75	Previously Outstanding Expenses		
	Wal-Mart	\$164.32		\$427.73	Jan	#5182	\$161.98
	Amazon (crib sheets)	\$132.09		\$572.78		#5189	\$339.47
	Amazon (stem)	\$24.95		\$386.52		#5192	\$150.05
	Amazon (stem)	\$27.74		\$3.99	Iowa Workforce		\$249.78
	Lakeshort (crib)	\$538.20		\$11,236.57	Withholding		\$577.00
	Amazon Video	\$16.95				#1151	\$93.74
Accounting	Hunzelman #1155	\$199.00				#1152	\$374.90
Utilities	Alla-Tec #1154	\$38.85				#1153	\$485.30
Taxes	Federal Taxes	\$1,297.34			Total		\$2,432.22
	\$25.00 BVRMC #1156	\$46.00					
	UPH#1157	\$158.00					
	Tshirts (Lake View)	\$735.09					
	ISU CPM	\$25.00					
	Returned Check	\$100.00					
Total		\$4,369.13			Total Expenses		\$12,195.25
					Total Income		\$11,236.57
					Net		-\$958.68
Payroll	Feb	\$257.47	#5198				
		\$525.74	#5199				
		\$380.79	#5200				
		\$130.70	#5201				
		\$818.21	#5202				
		\$577.92	#5203				
		\$239.02	#5204				
		\$499.36	#5205				
		\$372.95	#5207				
		\$448.20	#5208				
		\$155.65	#5209				
		\$836.89	#5210				
		\$547.80	#5211				
		\$262.78	#5212				
		\$550.71	#5213				
Total		\$6,584.19					

Ready, Set, GROW

Starting balance:	\$15,091.81
Expenses:	\$11,216.06
Proceeds from fund-raising:	\$1,241.93
Income:	\$13,124.17
Ending Balance:	\$15,757.99
Budget:	\$405.63
Ending Cash Balance	\$15,352.36

Expenses			Income		Outstanding Expenses	
Office	Counsel		Childcare	\$3,758.00	#5222	\$405.63
	Office Elements			\$1,655.00	Total	\$405.63
Work Comp	Procure			\$3,997.25	Previously Outstanding Expenses	
	First Comp			\$1,515.00	PR 5206	\$435.03
Food	Hy-Vee		State	\$240.93	#1158 Aflac	\$518.10
	Alta School			\$416.78	#1159 Danelle	\$26.80
	Casey's			\$572.98	#1160 Emily (supplies)	\$215.00
	Casey's			\$108.24	#1161 Petty Cash	\$46.00
Supplies	Wal-Greens			\$859.99		
	Sams Club		Total	\$13,124.17	Total	\$1,241.93
	Sams Club Membership			\$100.00	Total Expenses	\$11,621.69
	Wal-Mart			\$81.47	Total Income	\$13,124.17
	Wal-Mart			\$111.47	Net	\$1,502.48
	Wal-Mart			\$179.54		
Accounting	Hunzelman			\$120.00		
	Alta Tec			\$39.35		
Taxes	IRS Taxes			\$1,564.72		
Employee Education	CDA-Tammy			\$465.99		
	Education-Tammy			\$149.00		
Fundraising	Transfer			\$100.00		
Total				\$4,142.33		
Payroll	March					
	#5214			\$422.64		
	#5215			\$257.81		
	#5216			\$476.12		
	#5218			\$783.72		
	#5219			\$505.55		
	#5220			\$292.31		
	#5221			\$559.22		
	#5223			\$465.75		
	#5224			\$457.80		
	#5225			\$245.50		
	#5226			\$973.76		
	#5227			\$99.63		
	#5228			\$415.97		
	#5229			\$285.24		
	#5230			\$615.20		
	Oct 2017 #5139 (Oct payroll)			\$104.55		
Total				\$7,073.73		

Ready, Set, GROW

[illegible]

Summer Program
Start-up

Summer Program
Start-up

Ready Set Grow

Start-up
Summer Program

July 2018

Ready Set Grow

Starting balance:		\$ 7,438.50	
Transfer:		\$ 18,717.91	
Unemployment:		\$ 6,601.34	
Insurance:		\$ 25,160.43	
Ending Balance:		\$ 6,279.68	
Expenses:		\$ 4,087.68	
Ending Cash Balance:		\$ 2,192.00	

Expenses		Income		Outstanding Expenses	
Office			Private	Unemployment	\$404.18
Counsel	\$184.65			Withholding	\$1,053.00
Picare	\$18.50			Alfac	\$38.42
Returned check Molly Overturf	\$100.00			#1137 Melanders	\$400.00
Alta Post Office	\$13.97			#1138 Vista Palms	\$320.45
Alta Post Office	\$2.42			#5332	\$468.16
Food				#5336	\$328.05
Martin Brothers	\$547.36			#5340	\$223.97
Kimmes	\$10.97			#5341	\$387.58
Kimmes	\$34.24		State	#5344	\$462.87
Kimmes	\$13.65			Total	\$4,087.68
Kimmes	\$59.92				
Casey's	\$5.58				
Hy-Vee	\$757.83				
Walmart	\$170.71		Food program		
			Transfer from Fundraising (expansion)		
Supplies			Total		
	\$245.71				
	\$112.90				
	\$31.50				
	\$193.06				
	\$131.79				
	\$79.78				
Dollar Tree	\$68.48				
Amazon	\$21.40				
	\$165.04				
	\$44.95				
	\$68.92				
Accounting					
Unzelmanns	\$771.50				
Alta Tec	\$45.53				
Taxes	\$3,879.88				
Employee	\$977.80				
Background check	\$15.00				
Fundraiser	\$1,420.31				
Total	\$16,163.35				
Payroll					
Payroll 7/10	\$5316				
	\$387.74				
	\$433.46				
	\$347.24				
	\$146.15				
	\$108.33				
	\$364.75				
	\$471.51				
	\$254.55				
	\$251.65				
	\$146.50				
	\$896.30				
	\$166.60				
	\$391.28				
	\$407.97				
	\$376.66				
	\$565.28				
	\$487.85				
	\$283.19				
	\$498.25				
	\$288.31				
	\$232.63				
	\$1,070.53				
	\$585.86				
	\$371.96				
Total	\$9,524.56				

Previously Outstanding Expenses		
Martin Brothers	\$655.41	
#5285	\$170.22	
#5300	\$380.52	
#5301	\$359.81	
#5302	\$309.37	
#5303	\$347.43	
#5304	\$435.03	
#5305	\$327.12	
#5306	\$479.36	
#5307	\$387.86	
#5308	\$294.74	
#5309	\$419.78	
#5311	\$326.22	
#5312	\$450.27	
#5314	\$413.18	
#5315	\$533.02	
BYRMC	\$92.00	
Total	\$8,601.34	

Total Income	\$25,160.43
Total Expenses	\$23,805.59
Net	\$1,354.84

Aug. 2018

Ready, Set, GROW									
Expenses		Income		Outstanding Expenses		Starting balance: \$3,079.48			
Office	Counsel	\$250.78	Chickens	Supplies	Pain Henderson #1144	\$13,747.91			
	Proctore	\$15.50			High Chair #1141	\$4,087.45			
Work Camp Food	Hy-Vee	\$511.26			Advertizing	\$21,565.82			
	Martin Brothers	\$762.84			Storm Lake Times #1146	\$5,009.94			
	Kinnel's	\$7.16			Total	\$541.74			
	Kinnel's	\$7.16				Ending Cash Balance	\$4,038.37		
Supplies	Dean's Foods (Milk)	\$133.03	Store						
	Teacher's Pay	\$7.00							
	Amazon	\$156.98							
	Amazon	\$39.00	Food Program						
	Dollar Tree	\$31.03	Phew! Donation (Network for good)						
	Dollar Tree	\$25.78	Total						
	Wal-Mart	\$111.50	Transfer						
	Wal-Mart	\$145.12	Total						
	Wal-Mart	\$250.72							
	Wal-Mart	\$253.98							
	Wal-Mart	\$31.37							
	Wal-Mart	\$111.09							
	Raquel Nelson, Toy # 1188	\$15.00							
Accounting	Hanzelman's # 1139	\$137.00							
Utilities	Alta-Tec #1140	\$44.11							
Taxes	Federal	\$2,479.70							
Employees	Background	\$15.00							
	Background	\$15.00							
	Training SERVSAFE	\$150.00							
	Training SERVSAFE	\$150.00							
Alloc	Alloc	\$38.28							
Total	Total	\$5,897.43							
Payroll									
August									
	#5345	\$531.08							
	#5346	\$877.14							
	#5347	\$106.12							
	#5348	\$108.86							
	#5349	\$546.09							
	#5350	\$287.04							
	#5351	\$412.11							
	#5352	\$212.12							
	#5353	\$974.77							
	#5354	\$178.30							
	#5355	\$689.63							
	#5356	\$676.51							
	#5357	\$599.86							
	#5358	\$530.60							
	#5359	\$545.59							
	#5360	\$173.01							
	#5361	\$593.23							
	#5362	\$203.83							
	#5363	\$401.32							
	#5364	\$426.13							
	#5365	\$1,156.86							
	#5366	\$546.51							
	#5367	\$702.71							
	#5368	\$725.71							
	#5369	\$722.34							
Total	Total	\$12,550.48							

Previously Outstanding

Unemployment (7/31)	\$404.18
Withholding (7/31)	\$1,053.00
Alloc	\$39.42
#1137 Melanders	\$400.00
#1138 Visa Points	\$320.45
#5332	\$468.13
#5336	\$328.05
#5340	\$223.97
#5341	\$387.58
#5344	\$463.87
Total	\$4,087.85
Total Expenses	\$19,309.85
Total Income	\$21,565.82
Net	\$2,256.17

Ready Set Grow

Expenses		Starting balance	Income	Outstanding Expenses
Office	Procure	\$18.50	Private	Food
	Counsel	\$131.57		Accounting
	Simple Software	\$25.97		Supplies
	Software	\$54.00		#5386
	Software	\$0.23	State	#5390
	Software	\$0.49		Total
Work Comp	First Comp	\$193.00		
Food	Hy-Vee	437.82		
	Marlin Brother's	\$929.52	CACFP	Dean's Food (milk) #1147
	Wal-Mart	\$64.52	Grant/Donation	Hunzelmans
Supplies	Wal-Mart	\$68.03	Total	Clean It Supply
	Wal-Mart	\$76.09		#5386
	Wal-Mart	\$28.58		#5390
Utilities	Alta Tec	\$45.29		Total
Taxes	Federal Employee	\$3,143.08		
Employee	Aflac	\$26.28		
	Background check	\$15.00		
	Background check	\$15.00		
Total		\$5,272.97		
Payroll				
	#5370	\$599.70		
	#5371	\$682.15		
	#5372	\$139.43		
	#5373	\$593.47		
	#5374	\$456.54		
	#5375	\$617.64		
	#5376	\$995.18		
	#5377	\$408.94		
	#5378	\$655.49		
	#5379	\$718.77		
	#5380	\$589.10		
	#5381	\$284.00		
	#5382	\$468.90		
	#5383	\$608.12		
	#5384	\$103.89		
	#5385	\$550.28		
	#5387	\$550.06		
	#5388	\$1,160.42		
	#5389	\$305.86		
	#5391	\$532.67		
	#5392	\$87.06		
	#5393	\$696.74		
	#5394	\$596.52		
	#5395	\$498.94		
Total		\$12,909.87		

Ready Set Grow

[illegible]

Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2017

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public
Inspection

A For the 2017 calendar year, or tax year beginning

and ending

B Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization

READY SET GROW INC

Number and street (or P.O. box, if mail is not delivered to street address)

PO BOX 3

City or town, state or province, country, and ZIP or foreign postal code

ALTA, IA 51002

D Employer identification number

47-4371482

E Telephone number

712-200-4250

F Group Exemption
NumberG Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶

I Website: ▶ N/A

J Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c)() (insert no.) ☐ 4947(a)(1) or ☐ 527H Check ☒ if the organization is
not required to attach Schedule B
(Form 990, 990-EZ, or 990-PF).K Form of organization: ☐ Corporation ☐ Trust ☐ Association ☒ Other NON-PROFITL Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II,
column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ

\$ 133,062.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	13,323.
	2	Program service revenue including government fees and contracts	2	119,739.
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	133,062.	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	85,139.
	13	Professional fees and other payments to independent contractors	13	1,743.
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	4,053.
	16	Other expenses (describe in Schedule O) SEE SCHEDULE O	16	32,662.
	17	Total expenses. Add lines 10 through 16	17	123,597.
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	9,465.
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	6,680.
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	0.
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	16,145.

LHA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2017)

Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

☒ X

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	7,798.	22	16,145.
23 Land and buildings		23	
24 Other assets (describe in Schedule O)		24	
25 Total assets	7,798.	25	16,145.
26 Total liabilities (describe in Schedule O) SEE SCHEDULE O	1,118.	26	0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	6,680.	27	16,145.

Part III Statement of Program Service Accomplishments (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☒ X

Expenses
(Required for section
501(c)(3) and 501(c)(4)
organizations; optional for
others.)

What is the organization's primary exempt purpose? SEE SCHEDULE O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 DAYCARE

(Grants \$) If this amount includes foreign grants, check here ☐ 28a 117,205.

29

(Grants \$) If this amount includes foreign grants, check here ☐ 29a

30

(Grants \$) If this amount includes foreign grants, check here ☐ 30a

31 Other program services (describe in Schedule O)

(Grants \$) If this amount includes foreign grants, check here ☐ 31a

32 Total program service expenses (add lines 28a through 31a) 32 117,205.

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated - see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
EMILY BODHOLDT PRESIDENT	0.00	0.	0.	0.
DANELLE HABERMAN VICE PRESIDENT	0.00	0.	0.	0.
WANDA NASLUND TREASURER	0.00	0.	0.	0.
WENDY JOHNSON SECRETARY	0.00	0.	0.	0.
TONYA SANTOS DIRECTOR	0.00	0.	0.	0.
PAM HENDERSON DIRECTOR	0.00	0.	0.	0.
LEVI BOYD DIRECTOR	0.00	0.	0.	0.
KATHERINE HINTZ-BARTZ DIRECTOR	0.00	0.	0.	0.
KELLI TURNQUIST DIRECTOR	0.00	0.	0.	0.

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Sch. O to respond to any question in this Part V ☒

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	N/A	
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions	37a	0.
b	Did the organization file Form 1120-POL for this year?	37b	X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	X
b	If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	N/A
39	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on line 9	39a	N/A
b	Gross receipts, included on line 9, for public use of club facilities	39b	N/A
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 <u>0.</u> ; section 4912 <u>0.</u> ; section 4955 <u>0.</u>		
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	X
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		0.
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization		0.
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	X
41	List the states with which a copy of this return is filed	NONE	
42a	The organization's books are in care of	READY SET GROW INC	
	Located at	PO BOX 3, ALTA, IA	
	Telephone no.	712-200-4250	
	ZIP + 4	51002	
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b	X
	If "Yes," enter the name of the foreign country:		
	See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c	At any time during the calendar year, did the organization maintain an office outside the United States?	42c	X
	If "Yes," enter the name of the foreign country:		
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here ☐		
	and enter the amount of tax-exempt interest received or accrued during the tax year	43	N/A
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	X
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	X
c	Did the organization receive any payments for indoor tanning services during the year?	44c	X
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	X
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office?

If "Yes," complete Schedule C, Part I

46

Yes	No
	X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

Yes	No
	X

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Sch. C, Part II

Yes	No
47	X

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

Yes	No
48	X

49a Did the organization make any transfers to an exempt non-charitable related organization?

Yes	No
49a	X

b If "Yes," was the related organization a section 527 organization?

Yes	No
49b	

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None." NONE

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A

X	Yes	No
---	-----	----

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

Date

WANDA NASLUND, TREASURER

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

TAMMY M. CARLSON

P00107721

Firm's name HUNZELMAN, PUTZIER & CO., PLC

Firm's EIN 42-0773724

Firm's address 1100 WEST MILWAUKEE, P. O. BOX 398
STORM LAKE, IA 50588-0398

Phone no. (712) 732-3653

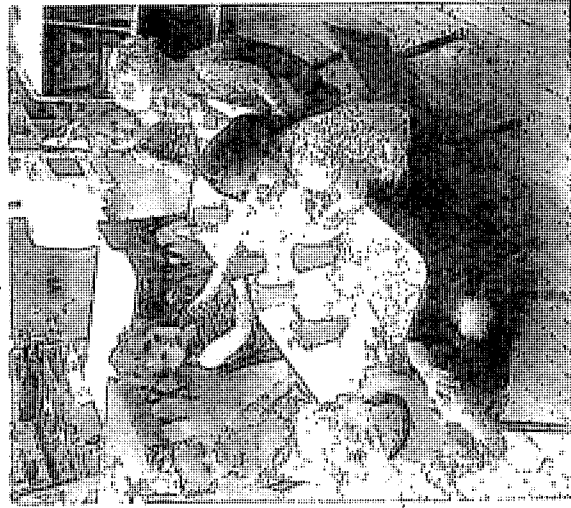
May the IRS discuss this return with the preparer shown above? See instructions

X	Yes	No
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Form 990-EZ (2017)

Methodist Manor, Ready Set Grow team up to open SL day care site

Innovative plan expected to benefit both children and seniors



The Ready, Set, Grow! day care site in Alta is opened in 2016, and was almost immediately met with waiting list-level need.

Methodist Manor Retirement Community and Ready, Set, Grow! have announced a partnership to provide a community day care in Storm Lake. Responding to a deep need in the area, the facility based at Methodist Manor could serve as many as 50 children at a time, and will likely open in 2019.

Ready, Set, Grow! Learning Center began operating out of the old Alta High School in August 2016. The day care currently serves 36 children (part-time and full-time) and has a waiting list. Based upon the success of the Alta location, and the tremendous need for additional day care options in Storm Lake, Ready, Set, Grow! began to look at possibilities of expanding its operation. As Methodist Manor completes construction of the new nursing facility and transfers residents over, the remaining A-Hall wing of the existing facility could be opened to possibilities for future use.

Senior facilities and children's facilities have been partnered elsewhere in the country with great success, which led to discussion between MM and RSG. Organizers cite a well-documented success of Mount St. Vincent nursing home in Seattle. A day care at Mount St. Vincent was born from their initial vision to create "a village" on their campus.

Residents and children have taken everything in stride and Mount St. Vincent has seen their program grow to serving 125 kids, with a waiting list exceeding 400 families. Structured activities between the two groups are offered five days each week. Studies have shown that the social interactions are linked with decreased loneliness, delayed mental decline, lower blood pressure, and reduced risk of disease and death in the elderly. Staff at the facility have noticed "a complete transformation in

— See Day Care > continued on page 6A

Day Care > continued from page 1

the presence of the children. As soon as the kids walked in for art or music or making sandwiches for the homeless or whatever the project that day was, the residents came alive."

Intergenerational interactions have enhanced children's social and personal development. Children, become comfortable with elderly people at an early age. They become more accepting of people with disabilities, learn about the aging process and get unconditional love from the doing residents. The kids learn that sometimes, adults need help too.

One resident commented, "I am a great-grandmother, but they are in another town. I can't hold my own little girl because she's far away. And so this is what makes me happy. You get to know them, and watch them, and act silly with them."

The final factor for Ready, Set, Grow! and Methodist Manor Retirement Community was toning the Audubon nursing home, where The Children's Nest Day Care is also located. The Children's Nest opened in August of 2015, after an old residential care wing of the nursing home was remodeled into four different age group rooms for children. "Audubon faced challenges that were very similar to the circumstances that we face in Storm Lake; a community that is the county seat but does not have a community day care," organizers of the local project said. "The wing where the Children's Nest is located has a layout almost identical to what was proposed for a concept at Methodist Manor. Toning the building, seeing how the space was renovated, and reviewing how the day care and nursing home functioned was an eye opening experience that made MMRC and RSG understand how to turn this concept into a reality for Storm Lake."

Several heartfelt stories of how their partnership works really hit home with MMRC and RSG staff as to how both the kids and the residents develop lasting relationships. The Children's Nest has three scheduled activities per week with the nursing home, as well as a number of spontaneous events. One child and resident have developed such a close connection that a few times per week a staff member will take the child up to be with the resident and they end up taking a 30 minute afternoon nap in the recliner. Multiple times each day infants and toddlers are put in a stroller to just walk the halls and say hi to whoever wants to visit. The staff may get asked to take the shoes off of an infant so that a resident can tickle their feet. Children are always excited to go over and visit their "grandfriends" and play games.

After residents move to the new nursing facility in the summer of 2018, a second phase of the project at Methodist Manor will begin with the demolition of the other three existing wings and adding parking. Work to renovate will occur after the second phase is completed. Ready, Set, Grow! intends to convert rooms in A-Hall into four age specific classrooms. Based upon square footage requirements by DHS, RSG hopes to be able to get a license for approximately 40 children (when considering part-time children as well, RSG would potentially serve more than 50 children in Storm Lake.

Kate Meyer, Director of RSG, said, "We are thrilled about this opportunity with Methodist Manor. It seems like just yesterday we were fundraising to get Ready Set Grow! off the ground... fast forward to today, we have an established day care that has minimized the daycare gap. We have collaborated with a local establishment (Methodist Manor) which means an expansion of our current operations. This further minimizes the daycare gap in Storm Lake which so greatly needs quality daycare options. It means a partnership of two communities and two operations. It's an improvement of care for children and residents. It's a win, win, win, win situation."

Emily Bodholdt, president of RSG Board of Directors, agrees. "I am so very excited for this partnership between Methodist Manor and Ready, Set, Grow! I feel the benefits of this partnership will be great for both the young and old alike. We are honored to be able to provide another childcare option for our area, and especially one that will be unique because of our coordination of activities between the children of RSG and the residents of Methodist Manor. The children will benefit by having a safe, welcoming environment to play and learn, and we hope the residents of Methodist Manor will find continued joy and happiness from the coordinated activities with the children of RSG."

Nick Landgraf, CEO of Methodist Manor Retirement Community, noted that a community day care has been a great need for Storm Lake since The Gingerbread House closed in 2010. "There are a number of great in-home day care providers in Storm Lake, but not nearly enough to meet the needs of a community our size. Our most popular events at Methodist Manor are those that involve children — whether it is kids coming to tick or treat, performing songs for an upcoming concert, or a class coming to play games; our residents appreciate the opportunities to interact with those younger groups. This agreement provides MMRC with an outstanding opportunity to provide multiple events each week and evolve from being a nursing home to a living center within the community."



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2018

4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization:

Buena Vista County Historical Society

Mailing Address:

214 West 5th Street, Storm Lake, IA 50588

Contact Person:

James R. Kennedy
(Available During the Day)

Title:

President

Phone Number:

712-732-4955

Tax/Corporate Status of Organization:

501. C3

E-Mail Address:

Kennedyjr12@gmail.com
(Residence)

Tax ID#:

42-6075140

Amount Requested Fiscal Year 19/20: \$

3,400.00

What are funds being requested for?

Replacement of the concrete sidewalk in front of the Buena Vista County Museum, with some repairs to the sidewalk on the Railroad Street Side of the building.

Previous Funding from the City of Storm Lake	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Requested Funding			<u>\$2,000</u>	<u>2,960.00</u>
Allocated Funding			<u>- 0 -</u>	<u>2,000.00</u>

City of Storm Lake grant application due Friday, November 30, 2018 @ 4:00 P.M.

Narrative:

The BV County Historical Society wishes to request funding in the amount of \$3,400.00 for replacement of the sidewalk in front of the Buena Vista County Museum at 214 W. 5th Street in Storm Lake and for portions of the sidewalk on the West Railroad Street side of the building.

This application is in response to a letter received from the City Code Enforcement Officer, Mike Solem, stating the need for replacement of the walkway, noting variances of $\frac{3}{4}$ of an inch and noting deterioration of panels, holes, cracks, and sinking of various panels. On the Railroad Street side broken curb cuts were marked along with signs of lesser deterioration. The letter notes that replacement is needed and patching will not be accepted.

The sidewalks are owned by the City of Storm Lake but are maintained by the Historical Society. Last year the Historical Society paid in excess of \$1,368.00 to Mr. Bill Smith of Joyce's Greenery for snow removal, with an additional ice melt donated by Historical Society members (an estimated \$40.00). In 2014-2015, our city had extensive repaving done to the street in the 200 block of W. 5th Street.

The problem: In the time since the city street was repaired large puddles formed along the 5th Street side of the building whenever it rained. In winter time the puddles turn to ice, creating a hazardous situation for the largely senior citizen visitors and workers coming to the building. City snow plow crews leave large drifts along the curbs for extended lengths of time when clearing W. 5th Street, leaving it to museum volunteers to shovel direct access points to the sidewalk. The museum averages over 1,000 walk-in visitors per year, and welcomes school groups, bus tours, families referred by the King's Pointe Lodge, and all with an interest in history. Most visitors are from Storm Lake (Population 10,600) or within Buena Vista County (population 20,110). [U. S. Census data].

The Historical Society Board of Trustees recognizes that the sidewalk does need replacement, but believes that attention, too, must be given to address drainage problems along the adjacent curb. This work should be done at the same time the sidewalk is replaced. Much of the deterioration has come since the street surface was repaired.

Our main objective is to keep our sidewalks safe for both persons coming to the museum and for passers by. New lighting added to the front of the building in Summer, 2018 has made the area safe to see. Stakeholders in our community include Storm Lake residents, BV County residents, and visitors to the City Beautiful. Many of our visitors are infirm.

Stakeholders: City of Storm Lake Building Department: This application speaks to the cost of replacing a sidewalk and repairing two curb cuts at the Railroad Street side of the building. Additional information will be needed as to the cost of fixing the drainage problem in front of 214 West 5th Street. It is hoped that we might be able to have repairs to the sidewalk completed in April, 2019.

Budget: Estimate from Felton Concrete: \$3,400.00, Todd Felton, President.

Funding from the City in the previous year in the amount of \$2,000.00 was received in July, 2018, to be used to improve our audiovisual capability in the museum's two major meeting areas. Large screen equipment is being evaluated to serve audiences typically ranging from 40 to 60 attendees, either in the Illinois Central Railroad Room or in our larger assembly area. The view screen must be compatible with our computer equipment and with that brought in by presenters. Emphasis this year was placed on completing installation of audio speakers for self-guided tours of the museum's many displays, funded by a \$5,500.00 gift from our affiliate group, the Storm Lake Barn Quilters.

The Historical Society conducted eight major fund raisers this year: our April Annual Book Sale, Memorial Day Cook-out, the July 3 - 4 Star-Spangled Spectacular, Ridiculous Days, Taste of Storm Lake, Wood, Wine, & Blues Festival, our October Garage Sale/Book Sale, and Veterans Day Soup & Pie Luncheon, raising a total \$7,173.08 to support our operating expenses. This amount is down from \$7,253.85 in 2017 and \$10,197.98 in 2016.

Repair of the sidewalk will be successful if all who use the walkway pass or gain access to the museum without falling.

Organizational Budget Explanations: Final budget numbers for the year to end December 31, 2018 are not yet available, but will be in time for the Historical Society's January 8, 2019 Board Meeting.

Prepared by James R. Kennedy, President

SEE ATTACHED NARRATIVE!

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

How many people does this project/program serve? (Describe how this number was determined.)

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

SEE ATTACHED NARRATIVE!

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

How many people does this project/program serve? (Describe how this number was determined.)

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION**. Any Financial Statements or Budgets containing the requested information may be submitted in lieu of the following sections.

☒ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year 2017-2018	Current Year 2018-2019	FY 2020
1	Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding	1,000. ⁰⁰	1,000. ⁰⁰	
5	City of Storm Lake Funding		2,000. ⁰⁰	
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising	7,253.85	7,173. ⁰⁰	
8	Donations	11,840.50		
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Born Builders	5,350.00		
	Total Revenue	25,452.35		
	Expenses			
10	Salaries, Wages, Benefits	5,910. ⁴⁰	9,720. ⁰⁰	
11	Contractual Costs	5,773. ³³		
12	Facilities Costs (Utilities/Rent)	3,646. ⁰⁶		
13	Materials/Supplies			
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
16	Total Expenses	15,329. ⁷⁹		
17	Net Gain (Loss)			

Budget not yet finalized.

★

With changes in local rules for fundraisers, it is anticipated that the society will have more income from fundraisers.

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

See attached narrative.

- A. Organizations may submit additional documents supporting their request;
- B. Projects/programs that are funded should be prepared to submit a year-end report to show how the money was used and if results were achieved.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.
- ☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Buena Vista County Historical Society
Applicant Organization

James R. Kennedy
Applicant Representative

11/30/2018
Date

Completed Applications are due by **4:00 P.M. Friday, November 30, 2018**. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on **Monday, December 17, 2018** at **5:00PM in the Storm Lake Council Chambers** located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in early 2018; the specific date will be announced at a later time upon formal approval of the FY 2019 Budget.

Any funding approved through this process will be available after July 1, 2019 and all funds granted under this program must be requested prior to June 1, 2020.

Staff Summary

12/17/2018

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Public Hearing On The Proposal To Enter Into An Offer And Acceptance Agreement With Interstate Power And Light Company, Which Includes The Potential Sale Of The City's Interest In Real Property.**

BACKGROUND: The City received a purchase proposal from Interstate Power and Light Company (Alliant Energy) for property located on a portion of tax parcel 1412100003. The purchase price is \$120,000 with \$10,000 due to the City within 10 days of the acceptance of the offer and the balance due at closing on or before December 21, 2018. As part of the purchase agreement, Alliant will be responsible for extending the natural gas service and the City will extend sanitary sewer.

FISCAL IMPACT: Revenue generated by the sale is \$120,000 with additional taxable value that will be determined by the County Assessor.

RECOMMENDATION: Open Hearing
Hear Comments
Close Hearing

Staff Summary

12/17/2018

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 36-R-2018-2019 Making Final Determination On Potential Sale Of Interest In Real Property And Approving And Authorizing Execution Of An Offer And Acceptance Agreement By And Between The City Of Storm Lake And Interstate Power And Light Company**

BACKGROUND: The City received a purchase proposal from Interstate Power and Light Company (Alliant Energy) for property located on a portion of tax parcel 1412100003. The purchase price is \$120,000 with \$10,000 due to the City within 10 days of the acceptance of the offer and the balance due at closing on or before December 21, 2018. As part of the purchase agreement, Alliant will be responsible for extending the natural gas service and the City will extend sanitary sewer.

FISCAL IMPACT: Revenue generated by the sale is \$120,000 with additional taxable value that will be determined by the County Assessor.

RECOMMENDATION: Approve Resolution No. 36-R-2018-2019 Making Final Determination On Potential Sale Of Interest In Real Property And Approving And Authorizing Execution Of An Offer And Acceptance Agreement By And Between The City Of Storm Lake And Interstate Power And Light Company

ATTACHMENTS:

Description	Type
☐ Resolution No. 36-R-2018-2019	Resolution
☐ Offer and Acceptance	Backup Material

RESOLUTION NO. 36-R-2018-2019

RESOLUTION MAKING FINAL DETERMINATION ON POTENTIAL SALE OF INTEREST IN REAL PROPERTY AND APPROVING AND AUTHORIZING EXECUTION OF AN OFFER AND ACCEPTANCE AGREEMENT BY AND BETWEEN THE CITY OF STORM LAKE AND INTERSTATE POWER AND LIGHT COMPANY

WHEREAS, by Resolution No. 33-R-91-92, adopted September 16, 1991, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Storm Lake Industrial Park Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Storm Lake Industrial Park Urban Renewal Area (the "Area" or "Urban Renewal Area") described therein, which Plan is on file in the office of the Recorder of Buena Vista County; and

WHEREAS, by Resolution No. 25-R-2004-2005 adopted October 18, 2004, this City Council approved and adopted an Amendment No. 1 to the Plan; and

WHEREAS, by Resolution No. 07-R-2010-2011 adopted July 19, 2010, this City Council approved and adopted an Amendment No. 2 to the Plan; and

WHEREAS, by Resolution No. 36-R-2013-2014 adopted November 18, 2013, this City Council approved and adopted an Amendment No. 3 to the Plan; and

WHEREAS, by Resolution No. 29-R-2015-2016 adopted August 24, 2015, this City Council approved and adopted an Amendment No. 4 to the Plan; and

WHEREAS, by Resolution No. 33-R-2016-2017 adopted October 17, 2016, this City Council approved and adopted an Amendment No. 5 to the Plan; and

WHEREAS, by Resolution No. 75-R-2016-2017 adopted February 20, 2017, this City Council approved and adopted an Amendment No. 6 to the Plan; and

WHEREAS, it is desirable that properties within the Area be redeveloped as part of the overall redevelopment area covered by said Plan; and

WHEREAS, such Plan provides for, among other things, the disposition of property for private development as a proposed renewal action; and

WHEREAS, the City has received a proposal from Interstate Power and Light Company (the "Developer") in the form of a proposed Offer and Acceptance Agreement (the "Agreement") by and between the City and the Developer, pursuant to which, among other things, the City would agree to sell to the Developer certain real property located within the Urban Renewal Area (the "Development Property") and the Developer would construct certain improvements on the Development Property; and

WHEREAS, the Agreement further proposes that the Developer will provide for the extension of natural gas service to the Development Property and that the City will provide for the extension of sanitary sewer to the Development Property, under the terms of the Agreement; and

WHEREAS, one of the obligations of Developer relates to employment retention and creation; and

WHEREAS, Iowa Code Chapters 15A and 403 (the "Urban Renewal Law") authorize cities to make grants for economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapter, and to levy taxes and assessments for such purposes; and

WHEREAS, the terms of the Agreement satisfy the "fair market value" and "competitive bidding" requirements of Iowa Code Section 403.8; and

WHEREAS, in compliance with Sections 403.8, 364.6, and 364.7 of the Code of Iowa, the Council has set forth its proposal to dispose of interests in the Development Property, by publishing notice of a thirty day competitive bidding period followed by publication of notice of a public hearing on the Agreement and has held said hearing; and

WHEREAS, the Council has determined that the Agreement is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Agreement and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 15A and 403 of the Iowa Code taking into account any or all of the factors set forth in Chapter 15A, to wit:

- a. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not.
- b. Development policies in the dispensing of the funds should attract, retain, or expand businesses that produce exports or import substitutes or which generate tourism-related activities.
- c. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed.
- d. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state

or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds; and

WHEREAS, pursuant to notice published as required by law, this Council has held a public meeting and hearing upon the proposal to approve and authorize execution of the Agreement, which includes the potential sale of the Development Property (as defined in the Agreement), and has considered the extent of objections received from residents or property owners as to said proposed Agreement; and, accordingly the following action is now considered to be in the best interests of the City and residents thereof.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF STORM LAKE IN THE STATE OF IOWA:

Section 1. The Council finds that disposal of interests in the Development Property to the Developer as set forth in the Agreement will benefit the health, safety and welfare of, and is in the best interests of the residents of the City. The Council further finds that transfer of the Development Property will promote economic development in the City and that these benefits, together with the other consideration provided for in the Agreement, constitute fair consideration for the disposal of interests in the Development Property under Section 403.8, Code of Iowa.

Section 2. The proposal to sell the Development Property to the Developer pursuant to the terms of the proposed Agreement is hereby approved.

Section 3. That the performance by the City of its obligations under the Agreement, including but not limited to selling the Development Property to the Developer in connection with the redevelopment of the Development Property under the terms set forth in the Agreement, be and is hereby declared to be a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Agreement and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 15A and 403 of the Iowa Code, taking into account the factors set forth therein.

Section 4. That the form and content of the Agreement, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Mayor and the City Clerk be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Agreement for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Agreement, the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

PASSED AND APPROVED this 17th day of December, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF BUENA VISTA)

I, the undersigned City Clerk of the City of Storm Lake, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of public hearing and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2018.

City Clerk, City of Storm Lake, State of Iowa

(SEAL)

OFFER AND ACCEPTANCE

[IPL as WD Buyer]

TO: City of Storm Lake, Iowa, SELLERS

1. REAL ESTATE DESCRIPTION. The Buyer offers to buy real estate in Buena Vista County, Iowa, described as follows:

A parcel of land approximately 9.9 acres in size located as part of tax parcel 1412100003 in the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ Section 12, Township 90 North, Range 37 West of the 5th PM, Buena Vista County, Iowa. See Exhibit A attached hereto and made a part hereof illustrating the approximate area of the Real Estate:

with any easements and appurtenant servient estates, but subject to the following: a) any zoning and other ordinances; b) any covenants of record; and c) any easements of record for public utilities, roads and highways (the "Real Estate"), provided Buyer, on possession, is permitted to make the following use of the Real Estate: to build and occupy an Operations Facility. Buyer, at Buyer's expense, promptly shall cause to have a survey of the Real Estate (the "Survey") prepared by a licensed land surveyor and furnished to Seller before closing. The location, configuration, and size of the surveyed site shall be substantially as shown on Exhibit A. Seller shall have 5 business days after Buyer delivers the Survey to Seller to notify Buyer in writing of its objection or approval of the Survey (the "Survey Notice"). If Seller does not deliver the Survey Notice in such time period, Seller shall be deemed to approve the Survey. If Seller objects to the survey, Buyer shall have 30 days from the Survey Notice to cure Seller's objection. If Buyer cannot cure Seller's objection to the Survey, this Offer and Acceptance shall be void and Buyer's earnest money shall be promptly refunded by Seller. If the Seller approves of the site as surveyed, the legal description of the Real Estate as developed by the Surveyor shall be used in the Warranty Deed, Groundwater Hazard Statement, Declaration of Value, and any other documents associated with the sale of the Real Estate in lieu of the preliminary description of the Real Estate used in this Offer and Acceptance. If the legal description developed by the Surveyor is approved by the Seller in writing, the term "Real Estate," as used in this Offer and Acceptance, shall mean the site as so surveyed and as described in the survey.

2. PRICE. The purchase price (the "Purchase Price") shall be: One-Hundred Twenty- Thousand and No/100 (\$120,000.00), payable at Buena Vista County, Iowa, as follows: (\$10,000.00) EARNEST MONEY TO BE PAID WITHIN 10 BUSINESS DAYS OF ACCEPTANCE BY SELLER AND TO BE HELD BY SELLER UNTIL CLOSING AND THE BALANCE TO BE PAID AT CLOSING.

3. REAL ESTATE TAXES. Sellers shall pay all taxes which are a lien prior to possession and any unpaid real estate taxes payable in prior years. Seller shall pay its prorated share, based upon the date of possession, of the real estate taxes, if any, for the fiscal year commencing July 1 prior to "Closing" (as hereinafter defined), due and payable on the following fiscal year. Buyer shall be given a credit for such proration, if any, at Closing based upon the last known actual net real estate taxes payable according to public records. Buyer shall pay all subsequent real estate taxes.

4. SPECIAL ASSESSMENTS.

- Sellers shall pay all special assessments which are a lien on the Real Estate as of the date of acceptance of this Offer and Acceptance.
- IF a. IS STRICKEN, then Sellers shall pay all installments of special assessments which are a lien on the Real Estate and, if not paid, would become delinquent during the calendar year this offer is accepted, and all prior installments thereof.
- All other special assessments shall be paid by Buyer.

5. RISK OF LOSS. Risk of loss prior to Seller's delivery of possession and Closing of the Real Estate to Buyer shall remain with the Sellers.

6. CARE AND MAINTENANCE. The Real Estate shall be preserved in its present condition and delivered intact at the time possession is delivered to Buyer. Should loss or destruction of all or any part of the Real Estate or property located thereon occur, Buyer shall have the right to terminate this Offer and Acceptance. If Buyer elects to accept the Real Estate that has been adversely affected by such loss or destruction, Seller shall repair the damage and any proceeds of insurance payable to Seller by reason of damage of Real Estate or property shall be paid to Buyer.

7. POSSESSION AND CLOSING. If Buyer timely performs all obligations, possession and closing of the Real Estate shall be delivered to Buyer on or before 1/30/2019 (the "*Closing*").
8. FIXTURES. All property that integrally belongs to or is part of the Real Estate, whether attached or detached, such as light fixtures, shades, rods, blinds, awnings, windows, storm doors, screens, plumbing fixtures, water heaters, water softeners, automatic heating equipment, air conditioning equipment, wall to wall carpeting, built-in items and electrical service cable, outside television towers and antenna, fencing, gates, and landscaping shall be considered a part of Real Estate and included in the sale except: (consider: rental items.) None
9. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.
10. ABSTRACT AND TITLE. Sellers, at their expense, shall promptly obtain an abstract of title to the Real Estate continued through the date of acceptance of this offer, and deliver it to Buyer for examination. It shall show merchantable title in Sellers in conformity with this agreement, Iowa law and Title Standards of the Iowa State Bar Association. The abstract shall become the property of the Buyer when the Purchase Price is paid in full. Sellers shall pay the costs of any additional abstracting and title work due to act or omission of Sellers, including transfers by or the death of Sellers or their assignees. In the event that a subdivision of the Real Estate or other land of which the Real Estate is a part is necessary to effect the Closing, Buyer shall pay for the cost of the extension of the abstract following the recordation of any subdivision plat with the relevant county recorder.
11. DEED. Upon payment of Purchase Price, Sellers shall convey the Real Estate to Buyer or the Buyer's assignees, by Warranty Deed, free and clear of all liens, restrictions and encumbrances except as provided in 1.a. through 1.c.
12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If the Sellers, immediately preceding acceptance of this Offer and Acceptance, hold the title to the Real Estate in joint tenancy with full right of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the Sellers, then the proceeds of this sale, and any continuing or recaptured rights of Sellers in the Real Estate, shall belong to Sellers as joint tenants with full rights of survivorship and not as tenants in common; and Buyer, in the event of the death of either Seller, agree to pay any balance of the price due Sellers under this Offer and Acceptance to the surviving Seller and to accept a deed from the surviving Seller consistent with paragraph 11.
13. JOINDER BY SELLER'S SPOUSE. Seller's spouse, if not a titleholder immediately preceding acceptance of this Offer and Acceptance, executes this Offer and Acceptance only for the purpose of relinquishing all rights of dower, homestead and distributive shares or in compliance with Section 561.13 of the Iowa Code and agrees to execute the warranty deed or real estate contract for this purpose.
14. TIME IS OF THE ESSENCE. Time is of the essence in this Offer and Acceptance.
15. REMEDIES OF THE PARTIES:
- If Buyer fails to timely perform this Offer and Acceptance, Sellers may forfeit it as provided in the Iowa Code, and all payments made shall be forfeited or, at Seller's option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of such failure (during which thirty days such failure is not corrected) Sellers may declare the entire balance immediately due and payable. Thereafter this Offer and Acceptance may be foreclosed in equity and the Court may appoint a receiver.
 - If Sellers fail to timely perform this contract, Buyer have the right to have all payments made returned to them or sue for specific performance.
 - Buyer and Sellers also are entitled to utilize any and all other remedies or actions at law or equity available to them and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.
16. STATEMENT AS TO LIENS. If Buyer intends to assume or take subject to a lien on the Real Estate, Sellers shall furnish Buyer with a written statement from the holder of such lien, showing the correct balance due.
17. SUBSEQUENT CONTRACT. Any real estate contract executed in performance of this Offer and Acceptance shall be on a form of the Iowa State Bar Association.
18. APPROVAL OF COURT. If the sale of the Real Estate is subject to Court approval, the fiduciary shall promptly submit this Offer and Acceptance for such approval. If this Offer and Acceptance is not so approved it shall be void.

19. **CONTRACT BINDING ON SUCCESSORS IN INTEREST.** This Offer and Acceptance shall apply to and bind the successors in interest of the parties. Buyer may assign its rights under this Offer and Acceptance, which assignment shall act as a release by Seller of Buyer of its obligations hereunder.
20. **CONSTRUCTION.** Words and phrases shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.
21. **TIME FOR ACCEPTANCE.** If this Offer and Acceptance is not accepted by Sellers on or before December 18, 2018, it shall become void and all payments shall be repaid to the Buyer.
22. **ENVIRONMENTAL CONDITIONS.** Buyer's obligations under this Offer and Acceptance are expressly contingent upon the receipt by Buyer, or its assign, on or before Closing, of results satisfactory to it of any investigation, tests, audits, examinations or analysis of the environmental condition of the Real Estate that the Buyer obtains as described above. Seller shall aid Buyer in conducting all reasonable tests necessary to determine the environmental condition of the Real Estate to be acquired, and shall provide to Buyer all information regarding the prior history of the Real Estate, including environmental assessments and the results of test borings. All costs of performing the environmental assessments and testing with respect to the above described Real Estate shall be borne by Buyer. If, for any reason, Buyer determines that the Real Estate to be acquired is not in satisfactory environmental condition, as determined in its sole and absolute discretion, Buyer may terminate this Offer and Acceptance and Buyer will be returned to its original position, including the immediate return of any earnest money.
23. **INSPECTION OF REAL ESTATE.** Buyer shall be permitted immediate access onto the Real Estate to conduct general due diligence with respect to the Real Estate including, but not limited to, land surveys, easement(s) location, examinations, inspections, soil boring or other appropriate tests that may be necessary to determine if the Real Estate is suitable for Buyer's contemplated purposes. Buyer shall have the right to conduct, and shall be responsible for, such surveys, examinations, inspections or tests as Buyer deems necessary and appropriate and Buyer shall comply with all federal, state and local laws which might in any way relate to such surveys, examinations, inspections or tests. Buyer shall be responsible for any damage caused to the Real Estate to the extent such actions are a result of negligent acts by the Buyer. If, for any reason, Buyer determines that the Real Estate to be acquired is not suitable for Buyer's contemplated purposes, as determined in Buyer's sole and absolute discretion, Buyer may terminate this Offer and Acceptance and Buyer will be returned to its original position, including the immediate return of any earnest money.
24. **FURTHER DOCUMENTATION.** Buyer and Seller agree in good faith to execute such further or additional documents as may be necessary or appropriate to carry out the intent and purpose of this Offer and Acceptance.
25. **ZONING, PERMITS AND REGULATORY APPROVALS.** Buyer's obligations under this Offer and Acceptance are expressly contingent upon Buyer obtaining, at or before Closing, proper zoning and/or rezoning of the Real Estate if required, and is contingent upon Buyer's receipt of satisfactory approval from any and all regulatory or governmental agencies having appropriate jurisdiction over the use of the Real Estate, including but not limited to the obtaining any and all licenses, permits and consents necessary to construct and maintain an operations facility as described in Paragraph 1 for Buyer's utility business. Seller agrees to cooperate with Buyer for purposes of this process.
26. **SURVEYS.** Buyer's obligations under this Offer and Acceptance are expressly contingent upon the receipt by Buyer at or before Closing, of the Survey (as defined in Paragraph 1) at Buyer's sole obligation and expense prior to Closing. Seller agrees to cooperate with Buyer for purposes of subdividing and platting in the event subdivision and platting requirements are necessary to effect the Closing. Seller acknowledges that the subdivision of land may require the advance payment of real estate taxes with respect to the Real Estate and surrounding property, which payment Seller agrees to pay when so directed by Buyer.
27. **ADDITIONAL PROVISIONS.** Buyer will bring Natural Gas service to the Real Estate at Buyer's cost, which is estimated at \$100,000.00, by a date to be selected by Buyer. Seller will cause Sanitary Sewer service to be brought to the Real Estate at the Seller's cost, which is estimated at \$100,000.00, by a date to be selected by Buyer.
28. **APPROVAL BY CITY.** This Offer and Acceptance is contingent upon the City Council of the City of Storm Lake, Iowa approving this agreement and sale of the Real Estate after giving notice of the proposed sale and holding a public hearing on the proposed sale all as required by law. If not so approved, this Offer and Acceptance shall be void and Buyer's earnest money shall be promptly refunded.

29. USE RESTRICTIONS. Buyer understands and acknowledges that the Real Estate is a part of the Seller's Industrial Park Urban Renewal Area (the "Urban Renewal Area"), and that the transfer of the Real Estate must comply with the provisions of Iowa Code Section 403.8. In satisfaction of Iowa Code Section 403.8, Buyer agrees that Buyer shall devote the Real Estate to uses that are consistent with the objectives of the Urban Renewal Plan for the Urban Renewal Area. In furtherance of the objectives of the Urban Renewal Plan, Buyer shall complete the construction of a 18,000 square foot building to be used for Operations Facility on the Real Estate by no later than December 30, 2022 and shall employ 9 people in the building on the Real Estate by no later than December 30, 2022. If Buyer fails to comply with the foregoing terms, Buyer agrees that Buyer shall not sell, lease, or otherwise transfer the Real Estate without the prior written consent of the Seller to the sale, lease, or transfer. The provisions of this Section 29 shall survive Closing. The deed by which the Real Estate is transferred shall be subject to and shall reference these restrictions. If the Buyer satisfies the construction and employment requirements on the Real Estate pursuant to the terms and conditions of this Agreement, then, upon notice from Buyer of the satisfaction of such terms, Seller shall execute a recordable release of its right to consent to a future transfer of the Real Estate and provide such release to the Buyer, which the Buyer may then record at its expense."

DATED: December 14, 2018

INTERSTATE POWER AND LIGHT COMPANY (Buyer)

By: Dee Brown - Director Operations
Dee Brown, Director Operations, IPL West Region

This offer is accepted _____, 2018.

CITY OF STORM LAKE, IOWA (Seller)

By: _____

[Print name:] _____

Exhibit A



Staff Summary

12/17/2018

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Public Hearing for Approving the Sale of Real Estate to Interstate Power and Light Company**

BACKGROUND: The City received a proposal from Interstate Power and Light Company to purchase real estate in the amount of \$120,000. The proposed agreement, the developer is obligated to construct a building on the real estate, employee persons at the building, and extend natural gas service to the Real Estate, and the City is obligated to extend sanitary sewer to the real estate.

The City Council, by Resolution adopted November 19, 2018, proposed that the City sell and convey the Real Estate to Interstate Light and Power, pursuant to the terms and conditions of the Agreement.

A public hearing was scheduled on the proposed sale and disposition for December 17, 2018.

FISCAL IMPACT: The City will generate revenues of \$120,000.

RECOMMENDATION: Open Hearing
Hear Comments
Close Hearing

Staff Summary

12/17/2018

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 37-R-2018-2019 Approving the Sale of Real Estate to Interstate Power and Light Company**

BACKGROUND: The City received a proposal from Interstate Power and Light Company to purchase real estate in the amount of \$120,000. The proposed agreement, the developer is obligated to construct a building on the real estate, employee persons at the building, and extend natural gas service to the Real Estate, and the City is obligated to extend sanitary sewer to the real estate.

The City Council, by Resolution adopted November 19, 2018, proposed that the City sell and convey the Real Estate to Interstate Light and Power, pursuant to the terms and conditions of the Agreement.

A public hearing was scheduled on the proposed sale and disposition for December 17, 2018.

FISCAL IMPACT: The City will generate revenues of \$120,000.

RECOMMENDATION: Approve Resolution No. 37-R-2018-2019

ATTACHMENTS:

Description	Type
☐ Resolution No. 37-R-2018-2019	Resolution
☐ Offer and Acceptance	Backup Material

RESOLUTION NO. 37-R-2018-2019

RESOLUTION APPROVING THE SALE AND CONVEYANCE OF REAL ESTATE TO INTERSTATE POWER AND LIGHT COMPANY, AND AUTHORIZING THE MAYOR AND CLERK TO EXECUTE THE CONTRACTS, DEEDS, AND DOCUMENTS FOR SUCH SALE AND CONVEYANCE

WHEREAS, the City of Storm Lake, Iowa (the “City”) is the owner of real estate described as follows:

Part of the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ NW $\frac{1}{4}$) of Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th Principal Meridian in the City of Storm Lake, County of Buena Vista, State of Iowa, more particularly described as follows:

Beginning at the Northwest corner of the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ NW $\frac{1}{4}$) of said Section 12; thence South 88°04'56" East along the North line of the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ NW $\frac{1}{4}$) of said Section 12, a distance of 589.68 Feet; thence South 34°46'20" East, a distance of 666.98 Feet; thence North 88°04'56" West, a distance of 975.06 Feet to the West line of the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ NW $\frac{1}{4}$) of said Section 12; thence North 00°30'43" East along said west line, a distance of 535.00 Feet to the Point of Beginning.

The above-described parcel contains 418,440 square feet or 9.61 acres, more or less.

For the purpose of this description bearings are based on the Iowa State Plane Coordinate System, North Zone, North American Datum of 1983 (2011 Adjustment).

(the “Real Estate”);

WHEREAS, the City has received a proposal from Interstate Power and Light Company, (the “Developer”), in the form of an Offer and Acceptance agreement (the “Agreement”) by and between the City and the Developer, pursuant to which the City would sell and convey the Real Estate to the Developer who would develop the Real Estate in accordance with the terms and provisions of the Agreement;

WHEREAS, under the Agreement, the Developer will pay to the City a purchase price of \$120,000.00, \$10,000.00 of which is due within ten days of acceptance of the offer by the City and the balance of which, or \$110,000.00, is due at closing to be held on or before December 21,

2018.

WHEREAS, under the proposed Agreement, the Developer is obligated to construct a building on the Real Estate, employee persons at the building, and extend natural gas service to the Real Estate; and the City is obligated to extend sanitary sewer to the Real Estate; and

WHEREAS, the City Council, by Resolution adopted November 19, 2018, proposed that the City sell and convey the Real Estate to the Developer pursuant to the terms and conditions of the Agreement, and scheduled a public hearing on the proposed sale and disposition for December 17, 2018;

WHEREAS, the Real Estate is not otherwise needed by the City;

WHEREAS, notice of the December 17, 2018 public hearing on the proposed sale and disposition of the Real Estate has been made to the public by publication in the Storm Lake Times on November 30, 2018, pursuant to a directive to the Clerk contained in the November 19, 2018 Resolution, and such hearing has now been held; and

WHEREAS, no objections to the proposed sale and conveyance have been made.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Storm Lake, Iowa does hereby agree to sell and convey the Real Estate to the Developer at a purchase price of \$120,000.00 and on the other terms and conditions of the Agreement.

IT IS FURTHER RESOLVED AND DIRECTED that the Mayor and City Clerk are authorized to sign and otherwise execute the Agreement, and all necessary contracts, deeds, and documents associated with the sale on behalf of the City for the purpose of selling and conveying the Real Estate to the Developer in exchange for the consideration and under the terms and conditions aforesaid.

Passed and approved this 17th day of December, 2018.

Michael Porsch, Mayor

Attest:

Mayra A. Martinez, City Clerk

OFFER AND ACCEPTANCE

[IPL as WD Buyer]

TO: City of Storm Lake, Iowa, SELLERS

1. REAL ESTATE DESCRIPTION. The Buyer offers to buy real estate in Buena Vista County, Iowa, described as follows:

A parcel of land approximately 9.9 acres in size located as part of tax parcel 1412100003 in the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ Section 12, Township 90 North, Range 37 West of the 5th PM, Buena Vista County, Iowa. See Exhibit A attached hereto and made a part hereof illustrating the approximate area of the Real Estate:

with any easements and appurtenant servient estates, but subject to the following: a) any zoning and other ordinances; b) any covenants of record; and c) any easements of record for public utilities, roads and highways (the "Real Estate"), provided Buyer, on possession, is permitted to make the following use of the Real Estate: to build and occupy an Operations Facility. Buyer, at Buyer's expense, promptly shall cause to have a survey of the Real Estate (the "Survey") prepared by a licensed land surveyor and furnished to Seller before closing. The location, configuration, and size of the surveyed site shall be substantially as shown on Exhibit A. Seller shall have 5 business days after Buyer delivers the Survey to Seller to notify Buyer in writing of its objection or approval of the Survey (the "Survey Notice"). If Seller does not deliver the Survey Notice in such time period, Seller shall be deemed to approve the Survey. If Seller objects to the survey, Buyer shall have 30 days from the Survey Notice to cure Seller's objection. If Buyer cannot cure Seller's objection to the Survey, this Offer and Acceptance shall be void and Buyer's earnest money shall be promptly refunded by Seller. If the Seller approves of the site as surveyed, the legal description of the Real Estate as developed by the Surveyor shall be used in the Warranty Deed, Groundwater Hazard Statement, Declaration of Value, and any other documents associated with the sale of the Real Estate in lieu of the preliminary description of the Real Estate used in this Offer and Acceptance. If the legal description developed by the Surveyor is approved by the Seller in writing, the term "Real Estate," as used in this Offer and Acceptance, shall mean the site as so surveyed and as described in the survey.

2. PRICE. The purchase price (the "Purchase Price") shall be: One-Hundred Twenty- Thousand and No/100 (\$120,000.00), payable at Buena Vista County, Iowa, as follows: (\$10,000.00) EARNEST MONEY TO BE PAID WITHIN 10 BUSINESS DAYS OF ACCEPTANCE BY SELLER AND TO BE HELD BY SELLER UNTIL CLOSING AND THE BALANCE TO BE PAID AT CLOSING.

3. REAL ESTATE TAXES. Sellers shall pay all taxes which are a lien prior to possession and any unpaid real estate taxes payable in prior years. Seller shall pay its prorated share, based upon the date of possession, of the real estate taxes, if any, for the fiscal year commencing July 1 prior to "Closing" (as hereinafter defined), due and payable on the following fiscal year. Buyer shall be given a credit for such proration, if any, at Closing based upon the last known actual net real estate taxes payable according to public records. Buyer shall pay all subsequent real estate taxes.

4. SPECIAL ASSESSMENTS.

- Sellers shall pay all special assessments which are a lien on the Real Estate as of the date of acceptance of this Offer and Acceptance.
- IF a. IS STRICKEN, then Sellers shall pay all installments of special assessments which are a lien on the Real Estate and, if not paid, would become delinquent during the calendar year this offer is accepted, and all prior installments thereof.
- All other special assessments shall be paid by Buyer.

5. RISK OF LOSS. Risk of loss prior to Seller's delivery of possession and Closing of the Real Estate to Buyer shall remain with the Sellers.

6. CARE AND MAINTENANCE. The Real Estate shall be preserved in its present condition and delivered intact at the time possession is delivered to Buyer. Should loss or destruction of all or any part of the Real Estate or property located thereon occur, Buyer shall have the right to terminate this Offer and Acceptance. If Buyer elects to accept the Real Estate that has been adversely affected by such loss or destruction, Seller shall repair the damage and any proceeds of insurance payable to Seller by reason of damage of Real Estate or property shall be paid to Buyer.

7. POSSESSION AND CLOSING. If Buyer timely performs all obligations, possession and closing of the Real Estate shall be delivered to Buyer on or before 1/30/2019 (the "*Closing*").
8. FIXTURES. All property that integrally belongs to or is part of the Real Estate, whether attached or detached, such as light fixtures, shades, rods, blinds, awnings, windows, storm doors, screens, plumbing fixtures, water heaters, water softeners, automatic heating equipment, air conditioning equipment, wall to wall carpeting, built-in items and electrical service cable, outside television towers and antenna, fencing, gates, and landscaping shall be considered a part of Real Estate and included in the sale except: (consider: rental items.) None
9. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.
10. ABSTRACT AND TITLE. Sellers, at their expense, shall promptly obtain an abstract of title to the Real Estate continued through the date of acceptance of this offer, and deliver it to Buyer for examination. It shall show merchantable title in Sellers in conformity with this agreement, Iowa law and Title Standards of the Iowa State Bar Association. The abstract shall become the property of the Buyer when the Purchase Price is paid in full. Sellers shall pay the costs of any additional abstracting and title work due to act or omission of Sellers, including transfers by or the death of Sellers or their assignees. In the event that a subdivision of the Real Estate or other land of which the Real Estate is a part is necessary to effect the Closing, Buyer shall pay for the cost of the extension of the abstract following the recordation of any subdivision plat with the relevant county recorder.
11. DEED. Upon payment of Purchase Price, Sellers shall convey the Real Estate to Buyer or the Buyer's assignees, by Warranty Deed, free and clear of all liens, restrictions and encumbrances except as provided in 1.a. through 1.c.
12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If the Sellers, immediately preceding acceptance of this Offer and Acceptance, hold the title to the Real Estate in joint tenancy with full right of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the Sellers, then the proceeds of this sale, and any continuing or recaptured rights of Sellers in the Real Estate, shall belong to Sellers as joint tenants with full rights of survivorship and not as tenants in common; and Buyer, in the event of the death of either Seller, agree to pay any balance of the price due Sellers under this Offer and Acceptance to the surviving Seller and to accept a deed from the surviving Seller consistent with paragraph 11.
13. JOINDER BY SELLER'S SPOUSE. Seller's spouse, if not a titleholder immediately preceding acceptance of this Offer and Acceptance, executes this Offer and Acceptance only for the purpose of relinquishing all rights of dower, homestead and distributive shares or in compliance with Section 561.13 of the Iowa Code and agrees to execute the warranty deed or real estate contract for this purpose.
14. TIME IS OF THE ESSENCE. Time is of the essence in this Offer and Acceptance.
15. REMEDIES OF THE PARTIES:
- If Buyer fails to timely perform this Offer and Acceptance, Sellers may forfeit it as provided in the Iowa Code, and all payments made shall be forfeited or, at Seller's option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of such failure (during which thirty days such failure is not corrected) Sellers may declare the entire balance immediately due and payable. Thereafter this Offer and Acceptance may be foreclosed in equity and the Court may appoint a receiver.
 - If Sellers fail to timely perform this contract, Buyer have the right to have all payments made returned to them or sue for specific performance.
 - Buyer and Sellers also are entitled to utilize any and all other remedies or actions at law or equity available to them and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.
16. STATEMENT AS TO LIENS. If Buyer intends to assume or take subject to a lien on the Real Estate, Sellers shall furnish Buyer with a written statement from the holder of such lien, showing the correct balance due.
17. SUBSEQUENT CONTRACT. Any real estate contract executed in performance of this Offer and Acceptance shall be on a form of the Iowa State Bar Association.
18. APPROVAL OF COURT. If the sale of the Real Estate is subject to Court approval, the fiduciary shall promptly submit this Offer and Acceptance for such approval. If this Offer and Acceptance is not so approved it shall be void.

19. **CONTRACT BINDING ON SUCCESSORS IN INTEREST.** This Offer and Acceptance shall apply to and bind the successors in interest of the parties. Buyer may assign its rights under this Offer and Acceptance, which assignment shall act as a release by Seller of Buyer of its obligations hereunder.
20. **CONSTRUCTION.** Words and phrases shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.
21. **TIME FOR ACCEPTANCE.** If this Offer and Acceptance is not accepted by Sellers on or before December 18, 2018, it shall become void and all payments shall be repaid to the Buyer.
22. **ENVIRONMENTAL CONDITIONS.** Buyer's obligations under this Offer and Acceptance are expressly contingent upon the receipt by Buyer, or its assign, on or before Closing, of results satisfactory to it of any investigation, tests, audits, examinations or analysis of the environmental condition of the Real Estate that the Buyer obtains as described above. Seller shall aid Buyer in conducting all reasonable tests necessary to determine the environmental condition of the Real Estate to be acquired, and shall provide to Buyer all information regarding the prior history of the Real Estate, including environmental assessments and the results of test borings. All costs of performing the environmental assessments and testing with respect to the above described Real Estate shall be borne by Buyer. If, for any reason, Buyer determines that the Real Estate to be acquired is not in satisfactory environmental condition, as determined in its sole and absolute discretion, Buyer may terminate this Offer and Acceptance and Buyer will be returned to its original position, including the immediate return of any earnest money.
23. **INSPECTION OF REAL ESTATE.** Buyer shall be permitted immediate access onto the Real Estate to conduct general due diligence with respect to the Real Estate including, but not limited to, land surveys, easement(s) location, examinations, inspections, soil boring or other appropriate tests that may be necessary to determine if the Real Estate is suitable for Buyer's contemplated purposes. Buyer shall have the right to conduct, and shall be responsible for, such surveys, examinations, inspections or tests as Buyer deems necessary and appropriate and Buyer shall comply with all federal, state and local laws which might in any way relate to such surveys, examinations, inspections or tests. Buyer shall be responsible for any damage caused to the Real Estate to the extent such actions are a result of negligent acts by the Buyer. If, for any reason, Buyer determines that the Real Estate to be acquired is not suitable for Buyer's contemplated purposes, as determined in Buyer's sole and absolute discretion, Buyer may terminate this Offer and Acceptance and Buyer will be returned to its original position, including the immediate return of any earnest money.
24. **FURTHER DOCUMENTATION.** Buyer and Seller agree in good faith to execute such further or additional documents as may be necessary or appropriate to carry out the intent and purpose of this Offer and Acceptance.
25. **ZONING, PERMITS AND REGULATORY APPROVALS.** Buyer's obligations under this Offer and Acceptance are expressly contingent upon Buyer obtaining, at or before Closing, proper zoning and/or rezoning of the Real Estate if required, and is contingent upon Buyer's receipt of satisfactory approval from any and all regulatory or governmental agencies having appropriate jurisdiction over the use of the Real Estate, including but not limited to the obtaining any and all licenses, permits and consents necessary to construct and maintain an operations facility as described in Paragraph 1 for Buyer's utility business. Seller agrees to cooperate with Buyer for purposes of this process.
26. **SURVEYS.** Buyer's obligations under this Offer and Acceptance are expressly contingent upon the receipt by Buyer at or before Closing, of the Survey (as defined in Paragraph 1) at Buyer's sole obligation and expense prior to Closing. Seller agrees to cooperate with Buyer for purposes of subdividing and platting in the event subdivision and platting requirements are necessary to effect the Closing. Seller acknowledges that the subdivision of land may require the advance payment of real estate taxes with respect to the Real Estate and surrounding property, which payment Seller agrees to pay when so directed by Buyer.
27. **ADDITIONAL PROVISIONS.** Buyer will bring Natural Gas service to the Real Estate at Buyer's cost, which is estimated at \$100,000.00, by a date to be selected by Buyer. Seller will cause Sanitary Sewer service to be brought to the Real Estate at the Seller's cost, which is estimated at \$100,000.00, by a date to be selected by Buyer.
28. **APPROVAL BY CITY.** This Offer and Acceptance is contingent upon the City Council of the City of Storm Lake, Iowa approving this agreement and sale of the Real Estate after giving notice of the proposed sale and holding a public hearing on the proposed sale all as required by law. If not so approved, this Offer and Acceptance shall be void and Buyer's earnest money shall be promptly refunded.

29. USE RESTRICTIONS. Buyer understands and acknowledges that the Real Estate is a part of the Seller's Industrial Park Urban Renewal Area (the "Urban Renewal Area"), and that the transfer of the Real Estate must comply with the provisions of Iowa Code Section 403.8. In satisfaction of Iowa Code Section 403.8, Buyer agrees that Buyer shall devote the Real Estate to uses that are consistent with the objectives of the Urban Renewal Plan for the Urban Renewal Area. In furtherance of the objectives of the Urban Renewal Plan, Buyer shall complete the construction of a 18,000 square foot building to be used for Operations Facility on the Real Estate by no later than December 30, 2022 and shall employ 9 people in the building on the Real Estate by no later than December 30, 2022. If Buyer fails to comply with the foregoing terms, Buyer agrees that Buyer shall not sell, lease, or otherwise transfer the Real Estate without the prior written consent of the Seller to the sale, lease, or transfer. The provisions of this Section 29 shall survive Closing. The deed by which the Real Estate is transferred shall be subject to and shall reference these restrictions. If the Buyer satisfies the construction and employment requirements on the Real Estate pursuant to the terms and conditions of this Agreement, then, upon notice from Buyer of the satisfaction of such terms, Seller shall execute a recordable release of its right to consent to a future transfer of the Real Estate and provide such release to the Buyer, which the Buyer may then record at its expense."

DATED: December 14, 2018

INTERSTATE POWER AND LIGHT COMPANY (Buyer)

By: Dee Brown - Director Operations
Dee Brown, Director Operations, IPL West Region

This offer is accepted _____, 2018.

CITY OF STORM LAKE, IOWA (Seller)

By: _____

[Print name:] _____

Exhibit A



Staff Summary

12/17/2018

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Resolution No. 38-R-2017-2018 Revising Fees At Sunrise Pointe Golf Course**

BACKGROUND: Weigand-Omega Management, Inc. will present a proposal for fee changes at Sunrise Pointe Golf Course.

FISCAL IMPACT:

Sunrise Pointe Golf Course

- Single Season Golf Pass **\$275.00**
- Family Season Golf Pass **\$550.00**- Family: Two or more persons (one of whom is the householder) related by birth, marriage, or adoption, living together and sharing common living, sleeping, cooking, and eating facilities within an individual housing unit as defined by the Storm Lake Zoning Code.
- Yearly Cart Rental from **\$325.00**
- Weekday 18 Hole Green Fee from **\$20.00**
- Weekend 9 Hole Green Fee from **\$20.00**
- Off-Season Hall Rental from **\$300.00**
- Peak-Season Hall Rental from **\$400.00**
- Bar Set-Up Fee from **\$100.00**
- Evening (4 Hours or Less) Hall Rental Fee from **\$100.00**

RECOMMENDATION: Approve Resolution

ATTACHMENTS:

Description	Type
 Resolution No. 38-R-2018-2019	Resolution

RESOLUTION NO. 38-R-2018-2019

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)	\$5.00	
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person	\$25.00	
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	
Special City Council Meeting	\$250.00	
Downtown Parking Space Rental Fees (specific lots)		
Per quarter (paid quarterly)	\$75.00	
Per six months (paid bi-annually)	\$112.50	
Annually (paid annually)	\$150.00	

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00	
12 Month Lease Discount Rate	\$65.00	
Hangar B	\$75.00	
12 Month Lease Discount Rate	\$65.00	
Hangar C (VT)	\$400.00	
Hangar D	\$92.00	
12 Month Lease Discount Rate	\$80.00	
Hangar E	\$110.00	
12 Month Lease Discount Rate	\$95.00	
Hangar F	\$156.00	
12 Month Lease Discount Rate	\$135.00	
FBO Stall	\$173.00	
12 Month Lease Discount Rate	\$150.00	
Daily Inside Storage/per night	\$30.00	

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00	
Driveway Cut Inspection & Marking Only	\$30.00	
Driveway Cut < 18'	\$80.00	
Driveway Cut 24'	\$95.00	
Driveway Cut 34'	\$120.00	
ROW Temp Closure Permit	\$25.00	
Building Moving Permit (Per Bldg)	\$100.00	5-1-1
Demolition Permit	\$50.00	
Pool Inspection	\$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	\$35.00	
No Show Fee (per event)	\$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	\$15.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	\$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	\$5.00	5-8-9
Late Registration Fee	\$50.00	5-8-9
Property Maintenance Ordinance Appeal	\$150.00	Zoning Ord.
Variance Request	\$150.00	Zoning Ord.
Zoning Request	\$200.00	Zoning Ord.
Conditional Use	\$300.00	Zoning Ord.
Sub-Division Application Fee	\$300.00	
Sidewalk Repair Permit Fee	\$0	
New Construction Incentive		
Single Family Attached and Single Family Detached Dwelling	\$1.00	
(only valid from March 8, 2018 to Decemeber 31, 2018 with Council approval)		

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2

\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		
Building & Sign Permit \$100,001 or more		5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000		
Portable Sign Permit (14 days)	\$30.00	Zoning Ord.

Electrical Fees

For New Residences		5-4-9
Single Dwelling	\$38.00	
Duplex Dwelling	\$56.75	
Triplex Dwelling	\$75.50	
4-Plex Dwelling	\$113.00	
Multi Units Between 5 and 12	\$156.75	
Over 12 Units	\$156.75 plus \$38.00each over 12	
For New Commercial or Industrial Buildings		
First \$5,000.00 at \$8.00 per/\$1,000.00 of cost		
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost		
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost		
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost		
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost		
All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost		
For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings		
\$100.00 to \$150.00 electric contract	\$6.75	
\$151.00 to \$200.00 electric contract	\$8.00	
\$201.00 to \$250.00 electric contract	\$9.25	
\$251.00 to \$300.00 electric contract	\$10.50	
\$301.00 to \$350.00 electric contract	\$11.75	
\$351.00 to \$400.00 electric contract	\$13.00	
\$401.00 to \$450.00 electric contract	\$14.25	
\$451.00 to \$500.00 electric contract	\$15.50	
\$501.00 to \$1,000.00 electric contract	\$23.00	
\$1,001.00 to \$2,000.00 electric contract	\$28.00	
All over \$2,001.00	\$28.00 plus \$1.50per \$100.00	

Plumbing Fees

For New Residences		5-3-10
Single Dwelling	\$38.00	
Duplex Dwelling	\$56.75	
Triplex Dwelling	\$75.50	
4-Plex Dwelling	\$113.00	
Multi Units Between 5 and 12	\$156.75	
Over 12 Units	\$156.75 plus \$38.00 each over 12	
For New Commercial or Industrial Buildings		
First \$5,000.00 at \$8.00 per/\$1,000.00 of cost		
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost		
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost		

Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
 Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
 All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost
 For Repairs or Alterations on Residence, Commercial and Industrial Buildings
 \$100.00 to \$150.00 plumbing contract \$6.75
 \$151.00 to \$200.00 plumbing contract \$8.00
 \$201.00 to \$250.00 plumbing contract \$9.25
 \$251.00 to \$300.00 plumbing contract \$10.50
 \$301.00 to \$350.00 plumbing contract \$11.75
 \$351.00 to \$400.00 plumbing contract \$13.00
 \$401.00 to \$450.00 plumbing contract \$14.25
 \$451.00 to \$500.00 plumbing contract \$15.50
 \$501.00 to \$1,000.00 plumbing contract \$23.00
 \$1,001.00 to \$2,000.00 plumbing contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site (Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$26.00
Class B Site (Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$25.00
Class C Site (Lake View, Patio, Water, Sewer, Electric, Fire Pit)	\$25.00
Class D Site (Patio, Water, Sewer, Electric, Fire Pit)	\$22.00
Class E Site (Water, Sewer, Electric)	\$21.00
Class F Site (Electric)	\$17.00
Glass G Site (Tent)	\$12.00
Group Discount's For Groups of 20 or more sites – 10% (non-holidays) For groups of 40 or more sites – 15% (non-holidays)	
Long Term Stay Rate Limited to Long Term Stay slots which include Water, Sewer, Electric Minimum 30 day stay paid in advance – 10% off	
Bundle of Wood	\$5.00
Extra vehicle/trailer above 2 (per day)	\$2.00
Visitor vehicles (per day/per vehicles)	\$2.00
Non-Campers Dump Station (per event)	\$4.50
Non-Camper Shower (per shower)	\$4.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$275.00
Family Season Pass - Family: Two or more persons (one of whom is the householder) related by birth, marriage, or adoption, living together and sharing common living, sleeping, cooking, and eating facilities within and individual housing unit as defined by the Storm Lake Zoning Code.)	\$550.00
College Season Pass	\$149.00
Junior Season Pass (12 and Under)	\$50.00
Electric Cart Storage	\$275.00
Gas Cart Storage	\$225.00
Locker Rent/yr	\$20.00
Golf Club Rental	\$10.00
Trail Fee (per day)	\$10.00
Pull Cart Rental	\$3.00
Trail Fee (year)	\$150.00
Discount Tickets – per 9 holes (sold in advance with minimum quantity of 50)	\$10.00
Weekday 9 Holes	\$15.00
Weekday 18 Holes	\$20.00
Weekend 9 Holes	\$20.00
Weekend 18 Holes	\$25.00
Cart Rental 9 Holes	\$10.00
Cart Rental 18 Holes	\$20.00
Yearly Cart Rental	\$325.00
Hall Rental – Off Season Rate	\$300.00
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	\$400.00
Bar Set-Up Fee	\$100.00
Hall Rental - Friday Setup Fee (Valid only after 5:00pm Friday with following Sat. rental)	\$100.00
Hall Rental (weekday 4hrs or less)	\$100.00
Group Golf Rates	As Set by the Following Table

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

Library

Late Borrowing Fees	
Print Materials per day	\$0.10
Audiobooks, DVDs per day	\$1.00
Sale of Designated Library Materials	
Used Book	\$0.25
Used Magazine	\$0.10
Used Audio, VHS, DVD	\$1.00
Earbuds	\$1.50
Printing, Scan, Fax per page	
B&W photocopy or computer print	\$0.20
Color photocopy or computer print	\$0.40
Scan to email or print	\$1.00
Domestic fax	\$1.00
International fax	\$3.00
Replacements per item	

Damaged or missing material	full replacement cost
Library card	\$1.00
Barcode or label	\$1.00
Pocket	\$1.00
Security Card	\$2.00
Single DVD Case	\$2.00
Double DVD Case	\$4.00
Multiple DVD case	\$5.00
Single CD Case	\$2.00
Double CD Case	\$4.00
Large CD Case	\$5.00
CD sleeves	\$1.00
10-12" dust jacket	\$1.25
DVD Paper cover	\$2.00
Missing book cover or page	\$3.00
3" Book Tape	\$2.00
4" Book Tape	\$3.00
Special Processing for damaged or missing material	\$7.00
Meeting Room	
Fee, non-profit organization	\$10.00
Fee, profit organization	\$25.00
Damage Deposit	\$25.00
Room Rental Damage	Full replacement cost & labor
Interlibrary Loan	
Postage	\$1.25

Police

Administrative Fee	\$30.00	
Alarm Business Permit Application	\$75.00	4-7-6
Alarm Business Permit Renewal	\$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16
False Alarm	\$75.00	4-7-16
Building Escorts (per car)	\$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00	
Dog License – Not Neutered/Spayed (per year)	\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00	
Fingerprinting	\$10.00	
Impound/Storage Fee (per day)	\$30.00	8-6-5
Impound Storage Fee – felony related (per day)	\$50.00	
Parking Fine	\$15.00	9-11-4
Police Escort Fee – per hour, per unit	\$75.00	5-1-3
Emergency Response and/or Cleanup of Material (per hour)		
Police Vehicle (per vehicle)	\$75.00	

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$275.00
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)	
Up to 4 additions of children 5-12 years old @\$55 each	
Single Season Pass (children and adults)	\$150.00
Adult BV Resident Daily Pass (Age 12+)	\$8.00

Child BV Resident Daily Pass (Age 5-11)	\$5.00
Children (Age 5-11) Standard Pricing	\$12.00
Adults (Age 12+) Standard Pricing	\$15.00
4 and under	free
Twilight Pricing (after 3:00)	
Age 12+	\$7.50
Age 5-11	\$6.00
Age 0-4	free
Land Lovers	\$5.00
Swim Lessons	\$40.00

Roadway Maintenance

Concrete Breaking (per sq ft)	\$2.50
Concrete Sawing (per ft)	\$3.75
Street Cuts (per sq yard of concrete)	\$37.00

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00
Rental Fee - Fri., Sat., & Sun., per side	\$80.00
Damage Deposit – per side	\$100.00
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00
Campground Open Shelter – per time slot (2 time slots available)	\$50.00
AWAYSIS Great Lawn – per day	\$200.00
Band Shell – per day	\$25.00

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	
Bulk Water Sales Access Card	\$10.00	

PASSED AND APPROVED this 18th day of June 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

12/17/2018

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Ordinance No. 06-O-2018-2019 amending Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, titled, "STOPPING, STANDING OR PARKING," to add two handicapped parking spaces on West 5th Street - 3rd Reading**

BACKGROUND: The Traffic Safety Committee met on November 5, 2018 and reviewed a request to add two handicapped parking places on West 5th Street. The location for the spaces are:

1. The first space east of the alley between Lake Avenue and Michigan Street on the north side of West Fifth Street and
2. The first space east of Ontario Street on the north side of West Fifth Street. The spaces will be advantageous to persons visiting and doing business in downtown Storm Lake.

Three reading of the ordinance will be required to amend the current municipal code.

FISCAL IMPACT: No Fiscal Impact

RECOMMENDATION: Staff recommends that Council approve on third reading Ordinance No. 06-O-2018-2019 amending Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, titled, "STOPPING, STANDING OR PARKING," to add two handicapped parking spaces on West 5th Street.

~~1st Reading — November 19, 2018~~

~~2nd Reading — December 3, 2018~~

3rd Reading – December 17, 2018

ATTACHMENTS:

Description

Type

 Ordinance

Contract

ORDINANCE NO. 06-O-2018-2019

ORDINANCE AMENDING CHAPTER 9-11 OF TITLE IX OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TITLED, "STOPPING, STANDING OR PARKING," TO ADD TWO HANDICAPPED PARKING SPACES ON WEST FIFTH STREET

WHEREAS, Section 9-11-3(C) of Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa lists parking spaces in the City of Storm Lake where parking is designated as reserved for the exclusive use of handicapped persons; and

WHEREAS, the City Council of Storm Lake, Iowa, has now determined that two parking spaces on West 5th Street, specified herein, should be added to the list of parking spaces in the City of Storm Lake where parking is designated as reserved for the exclusive use of handicapped persons.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, captioned, "Stopping, Standing or Parking" is hereby amended as follows:

Section 1. Section 9-11-3 of Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, which section is captioned "Handicapped Parking," is amended by adding the following at the end of Subsection (C) of such section:

The first space east of the alley between Lake Avenue and Michigan Street on the north side of West Fifth Street.

The first space east of Ontario Street on the north side of West Fifth Street.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall be in effect following its passage, approval, and publication as provided by law.

Passed by the Council the ____ day of _____, 2018, and approved this ____ day of _____, 2018.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

I hereby certify that the foregoing was published as Ordinance No. _____
in the Storm Lake Times on the _____ day of _____, 2018.

Mayra A. Martinez, City Clerk

Staff Summary

12/17/2018

Agenda Item # 11.



City of Storm Lake
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REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Fiscal Year 2020-2024 Proposed Capital Improvement Plan Workshop**

BACKGROUND: This worksession is to continue discussion on the Fiscal Year 2020-2024 Capital Improvement Plan

FISCAL IMPACT: N/A

RECOMMENDATION: Review the City Manager's proposed Capital Improvement Plan for 2020-2024 and recommend modifications.

ATTACHMENTS:

Description	Type
Capital Improvement Plan	Backup Material

City of Storm Lake, Iowa
Capital Improvement Plan

2020 thru 2024

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Administration								
City Hall Updates	ADMN-17-01	3	20,000	20,000	20,000	20,000	20,000	100,000
LOST Set-Aside	ADMN-18-05	1					50,000	50,000
City Hall Technology Upgrades- Door Access	ADMN-20-01	n/a	10,000					10,000
Council Chambers Broadcasting Technology Upgrades	ADMN-20-02	n/a	50,000					50,000
City Hall Technology Upgrades- Security Cameras	ADMN-20-03	n/a	11,450					11,450
New Phone System	ADMN-20-04	n/a	66,000					66,000
Recreation Set A-Side	ADMN-20-05	n/a	75,000					75,000
Administration Total			232,450	20,000	20,000	20,000	70,000	362,450
Airport								
Lighting Replacement Runway 13/31	AIR-18-02	2	530,900					530,900
Runway 13/31 Nav aids	AIR-20-01	n/a		20,500	208,200			228,700
Airport Technology Upgrades	AIR-20-02	1	25,000	18,000	6,500			49,500
Lighting Replacement 17/35	AIR-21-01	2				38,790	349,110	387,900
Dump truck/Plow	AIR-21-02	4		225,000				225,000
Airport Total			555,900	263,500	214,700	38,790	349,110	1,422,000
Building/Code Enforcement								
Vehicle Replacement	CODE-20-01	2				35,000		35,000
Comp Plan/Zoning Update	CODE-24-02	n/a					55,000	55,000
Building/Code Enforcement Total						35,000	55,000	90,000
Campground								
Campground Road Repairs	CG-20-02	3					65,000	65,000
Storage Building	CG-21-02	1				15,000		15,000
Campground Mower	CG-21-03	1		10,000				10,000
Campground Electrical Upgrades	CG-21-04	1		17,500				17,500
Campground Total				27,500		15,000	65,000	107,500
Cottages								
Cottage Refresh/Remodel	COT-21-01	1					40,000	40,000
Cottages Total							40,000	40,000
Economic/Community Development								
Downtown Master Plan	ED-18-01	3				150,000		150,000
Economic/Community Development Total						150,000		150,000
Emergency Management								
Hyland Drive/Hwy 110 Tornado Siren	EM-21-01	1		32,000				32,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Emergency Management Total			32,000					32,000
Fire Department								
FD Mobile Computers	FIRE-17-07	n/a					12,000	12,000
SCBA Replacement/Rotation	FIRE-18-01	1	6,000	6,000	12,000	12,000	6,300	42,300
Fire/Rescue Boat	FIRE-19-01	n/a			152,000			152,000
Fire Hose	FIRE-19-02	2					4,000	4,000
Pagers	FIRE-20-05	2	15,000					15,000
Trench Rescue Generator	FIRE-21-03	n/a		4,000				4,000
Hose Drying Rack	FIRE-21-04	n/a		2,000				2,000
Hose Storage Rack	FIRE-21-05	n/a		2,300				2,300
Portable Hose Tester	FIRE-21-06	n/a		4,000				4,000
Bunker Gear Dryer	FIRE-21-07	n/a		8,000				8,000
Fire Extinguisher Trainer	FIRE-21-08	n/a		7,400				7,400
Ladders	FIRE-22-02	3			2,400			2,400
Blinds	FIRE-22-04	3			3,000			3,000
Replace Engine #75	FIRE-23-04	1					630,000	630,000
Multiforce Air Lifting Bags	FIRE-24-01	3					6,700	6,700
Trenching Shoring Kit	FIRE-24-03	2					20,000	20,000
Hydrافusion Strut Kit 16"	FIRE-24-04	2					7,000	7,000
Fire Department Total			21,000	33,700	169,400	12,000	686,000	922,100
Golf Course								
Rough Mower	GOLF-18-01	n/a		77,500				77,500
Clubhouse Renovation	GOLF-20-01	1		40,000	40,000			80,000
Greens Mower	GOLF-22-01	1					40,000	40,000
Fairway Mower	GOLF-22-02	2			47,000			47,000
Pull Behind Fertilizer Spreader	GOLF-23-01	3				6,000		6,000
Weed Sprayer	GOLF-23-02	1				12,000		12,000
Greens Roller	GOLF-24-01	3					13,000	13,000
Golf Course Total				117,500	87,000	18,000	53,000	275,500
Information Technology								
Standard IT Contract	IT-16-01	n/a	39,000	40,950	42,998	45,147	47,405	215,500
Server and Core Networking	IT-17-01	2	49,860	38,500	26,000	14,000		128,360
PD In Car Computers	IT-17-03	n/a	20,100	20,100	20,100	20,100	20,100	100,500
SCADA Workstation Replacement	IT-17-05	n/a	4,000	4,000	4,000	4,000	4,000	20,000
Printers/Scanners	IT-17-11	n/a	4,000	4,000	4,000	4,000	4,000	20,000
Other Peripheral	IT-17-12	n/a	3,000	3,000	3,000	3,000	3,000	15,000
Software Maintenance	IT-18-01	1		34,700				34,700
Subscriptions- Operating Systems	IT-18-02	1	26,400	26,400	26,400	26,400	26,400	132,000
Computer Rotation	IT-18-03	1	22,550	24,350	17,950	33,250	22,550	120,650
Subscriptions- Meraki (Cameras)	IT-20-01	n/a	20,885	26,055	26,055	26,055	26,055	125,105
Subscriptions- Phones	IT-20-02	n/a	1,722	1,722	1,722	1,722	1,722	8,610
Special IT Projects	IT-20-03	n/a	0	71,746	71,746	71,746	81,746	296,984
Information Technology Total			191,517	295,523	243,971	249,420	236,978	1,217,409
Kings Pointe								
Resort Remodel and Refresh	KP-17-04	n/a	186,250	186,250	186,250	186,250	186,250	931,250
Kings Pointe Total			186,250	186,250	186,250	186,250	186,250	931,250
Library								

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Library Security Cameras	LIB-17-02	2				4,500		4,500
Indoor/Outdoor Lighting Updates	LIB-17-03	3	33,000					33,000
New Roof	LIB-23-01	n/a		75,818				75,818
Exterior Wall Reinforcement	LIB-23-02	1			14,000			14,000
Library Total			33,000	75,818	14,000	4,500		127,318
Outdoor Water Park								
Slide Renovation	OWP-20-01	1					109,000	109,000
OWP Circulation Pump	OWP-20-02	1	5,000	5,000	5,000	5,000	5,000	25,000
Paint OWP Slides	OWP-22-01	1			50,000			50,000
Outdoor Water Park Total			5,000	5,000	55,000	5,000	114,000	184,000
Parks Department								
Dock Replacement	PARKS-17-04	n/a	10,000	10,000				20,000
Trail- Set-Aside	PARKS-18-02	n/a	25,000	25,000	25,000	25,000	25,000	125,000
Russell Street Park	PARKS-19-04	1	15,000	15,000	15,000	15,000		60,000
Compact Tractor	PARKS-20-02	4	40,000					40,000
Utility Vehicle	PARKS-20-03	4		17,000				17,000
New Holland Replacements	PARKS-20-04	3			65,000			65,000
Snow Blower & "V" Plow	PARKS-20-07	3	10,000					10,000
10th Street Park	PARKS-20-08	1			30,000	30,000		60,000
Park Upgrade	PARKS-22-01	2			51,500			51,500
Shelter House HVAC System	PARKS-22-03	n/a			12,000			12,000
Large Area Mower	PARKS-22-04	3					75,000	75,000
Chautauqua Park Multi-Use Court Surface	PARKS-22-05	3			17,000			17,000
Recreation Set-Aside	PARKS-23-01	3	5,000			150,000	150,000	305,000
W9th Ballfield Fence	PARKS-24-01	2					20,000	20,000
Parks Department Total			105,000	67,000	215,500	220,000	270,000	877,500
Police Department								
Patrol Vehicle	PD-17-01	2	46,000		49,000	50,000	52,000	197,000
Body Armor	PD-17-02	1	4,800	5,000		21,000	7,000	37,800
In-Car Video Camera Replacement	PD-17-03	2	11,000	11,000			11,000	33,000
AEDs	PD-17-05	3		10,000				10,000
Tasers	PD-18-04	n/a				13,000		13,000
Police Supervisor's Vehicle	PD-19-01	2		53,000				53,000
Copier	PD-19-02	n/a					11,000	11,000
Replace Duty Weapons and Holsters	PD-20-01	2	8,500					8,500
Radar	PD-20-02	3	3,200		3,300		3,500	10,000
CSO Truck	PD-21-01	3				30,000		30,000
Body Camera Rotation	PD-21-02	3				20,000	20,000	40,000
Community Camera System	PD-21-04	5			40,000			40,000
Squad Room Furniture	PD-21-05	5			13,500			13,500
E-Team Gear Bags	PD-21-06	5		1,350				1,350
Turning Targets	PD-21-07	5		4,500				4,500
Radar Trailer	PD-21-08	5		15,000				15,000
Blue Gun Trainers	PD-21-09	5			2,500			2,500
PD ATV	PD-21-10	5			9,000			9,000
Tactical Radio Headsets	PD-21-12	3		8,400				8,400
Tactical Team Truck	PD-21-13	2		40,000				40,000
Rifle Plates	PD-22-03	4			9,000			9,000
Power Washer	PD-22-04	2			950			950
Flashlights	PD-22-05	2			3,900			3,900
Furniture	PD-22-06	3			7,000			7,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Carpet	PD-22-07	3			15,000			15,000
Unmarked Vehicle	PD-23-01	1		32,000		38,000		70,000
Police Station Roof	PD-23-03	3				50,000		50,000
Surveillance Camera/Equipment	PD-24-01	1					4,500	4,500
Police Department Total			73,500	180,250	153,150	222,000	109,000	737,900
Sewer Collection								
Jetter Nozzles	SEWCL-18-01	2		9,000	10,000			19,000
Sewer Rehab	SEWCL-C2	1	100,000	100,000	100,000	100,000	100,000	500,000
Sewer Collection Total			100,000	109,000	110,000	100,000	100,000	519,000
Storm Water								
Project Set-Aside	STW-17-01	n/a		30,000	30,000			60,000
WWTP Wetland Ponds	STW-19-02	2	601,846					601,846
4th & Oates Stormwater Improvements	STW-20-01	2	424,628					424,628
4th & Barton Stormwater Improvements	STW-20-02	2	289,526	445,004				734,530
1 Ton Truck	STW-22-01	1			60,000			60,000
Storm Water Total			1,316,000	475,004	90,000			1,881,004
Street Department								
1 Ton Truck with Snowplow	ST-17-02	2		60,000				60,000
Railroad Signal Upgrades	ST-17-05	2	30,000					30,000
Street Light Cabinet Replacement	ST-18-01	1		85,000				85,000
Dump Truck	ST-18-06	3		80,000				80,000
Wheel Loaders	ST-19-10	3			180,000			180,000
Oneida Street to Milwaukee	ST-20-01	2	116,500	1,671,500				1,788,000
Painting of Traffic Signals	ST-20-02	n/a	80,000					80,000
City Wide Clean-Up	ST-20-04	n/a	60,000		30,000		30,000	120,000
Dump Trailer	ST-20-05	2	7,500					7,500
Patch Box System	ST-20-06	n/a	15,000					15,000
Roof Repairs	ST-20-09	2	13,000					13,000
Boom Truck	ST-20-10	2					105,000	105,000
Downtown Revitalization	ST-20-19	n/a				450,000		450,000
Mechanical Street Sweeper	ST-20-20	1	215,000					215,000
Oneida Street- Lakeshore	ST-21-01	n/a					280,000	280,000
Rose Lane Subdrain	ST-21-02	2			275,000			275,000
Stump Cutting Machine	ST-21-04	1	59,000					59,000
C63 Resurface (Partner with BVC)	ST-21-05	2		150,000				150,000
Building upgrades	ST-22-02	2					125,000	125,000
Richland Phase 2	ST-22-03	3			353,200			353,200
Street Shop Parking Lot	ST-22-04	2			35,000			35,000
Overhead Door	ST-23-01	1				20,000		20,000
Side Dump Trailer	ST-24-01	3					15,000	15,000
Street Department Total			596,000	2,046,500	873,200	470,000	555,000	4,540,700
Wastewater Treatment Facility								
1st Street Lift Station Replacement	WWTP-18-05	1			295,000			295,000
Blowers	WWTP-19-01	1			200,000			200,000
Used Lift Truck	WWTP-19-02	1	45,000					45,000
Clarifier Coating	WWTP-19-03	n/a	30,000					30,000
Casino Lift Station Odor Control	WWTP-19-04	n/a	100,000					100,000
Radio Park Lift Station	WWTP-20-03	1	450,000					450,000
WWTP Security Cameras	WWTP-20-04	n/a	9,000					9,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
UV Bulbs	WWTP-20-05	2	5,000	5,000	5,000			15,000
SCADA Workstation Upgrades	WWTP-20-06	n/a	10,000					10,000
Mower	WWTP-21-01	3			20,000			20,000
New Permit Feasibility Study	WWTP-21-02	n/a		50,000				50,000
Sewer Rate Study	WWTP-21-03	n/a	15,000					15,000
UV Basin Covers	WWTP-22-01	3			10,000			10,000
Dryer	WWTP-22-06	n/a					500,000	500,000
Pick-Up Truck (#59 replace)	WWTP-23-01	n/a		50,000				50,000
VFD Compressor	WWTP-23-02	n/a				40,000		40,000
Hotsy Pressure Washer	WWTP-23-03	n/a		15,000				15,000
A-Basin Diffusers	WWTP-23-05	n/a				50,000		50,000
Skid Loader	WWTP-23-06	n/a				100,000		100,000
10th & Vestal (IPS) Lift Station	WWTP-23-07	n/a		200,000				200,000
Pickup Truck (#128 Replacement)	WWTP-24-01	2					50,000	50,000
Wastewater Treatment Facility Total			664,000	320,000	530,000	190,000	550,000	2,254,000
Water Distribution								
Water Line Replacement	WD-17-01	n/a	180,000	180,000	180,000	180,000	180,000	900,000
New Pickup	WD-21-01	1		60,000				60,000
Trench Box	WD-22-01	2			15,000			15,000
Vac Trailer	WD-22-02	3	75,000					75,000
Power Pack for Valve Exerciser	WD-22-03	2			10,000			10,000
Jaeger Air Compressor	WD-23-01	1				60,000		60,000
18" Bypass Water Line	WD-24-01	2					1,000,000	1,000,000
Water Distribution Total			255,000	240,000	205,000	240,000	1,180,000	2,120,000
Water Meters								
Smart Point Readers	WM-17-01	2	40,000	40,000	40,000	40,000	40,000	200,000
Meter Replacement	WM-17-02	2	20,000	37,000	57,000	55,000	55,000	224,000
Water Meter Truck	WM-21-01	2		50,000				50,000
Meter Reader	WM-22-01	2			10,000			10,000
Water Meters Total			60,000	127,000	107,000	95,000	95,000	484,000
Water Plant								
Well House Rehab	WP-17-04	2		15,000				15,000
Annual Well Service	WP-17-06	2	90,000	90,000	90,000	90,000	100,000	460,000
Water Storage Prodi. Set Aside Funds	WP-17-08	2	100,000	100,000	100,000	100,000	100,000	500,000
Project Set A-side	WP-17-10	2	78,800	75,000	75,000	75,000	75,000	378,800
Contact Basins	WP-19-01	2		50,000	50,000			100,000
Pump Replacement	WP-19-C1	2	29,000	122,000		30,000		181,000
Lime Feeder	WP-20-01	2		10,000				10,000
Clear Well Mixer	WP-20-03	2		20,000	20,000			40,000
Plant Expansion Set A-Side	WP-20-04	n/a		100,000	100,000			200,000
Control Panel	WP-20-05	n/a	150,000					150,000
Dehumidifier Replacement	WP-21-02	2		50,000				50,000
Generator Replacement	WP-21-03	n/a		50,000				50,000
Mower/Blower	WP-22-01	n/a			25,000			25,000
Trailer	WP-22-02	n/a			20,000			20,000
Pickup Bed Mounted Sander	WP-22-03	n/a			2,000			2,000
VFD for Property	WP-23-01	3			60,000			60,000
Well House Replacement	WP-23-03	3				25,000		25,000
Pressure Washer	WP-23-06	5				10,000		10,000
Lime Conveyance	WP-23-07	2				50,000		50,000
Roof Rehab	WP-23-08	5				250,000		250,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Water Plant Total			447,800	682,000	542,000	630,000	275,000	2,576,800
GRAND TOTAL			4,842,417	5,303,545	3,816,171	2,900,960	4,989,338	21,852,431

Staff Summary

12/17/2018

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Motion Setting Public Hearing for Fiscal Year 2020-2024
Proposed Capital Improvement Plan Workshop**

BACKGROUND: In order to approve the Fiscal Year 2020-2024 Capital Improvement Plan, a public hearing is required. Staff recommends setting a Public Hearing for January 7, 2019 at 5:00 p.m. in City Council Chambers.

FISCAL IMPACT: The cost of publication

RECOMMENDATION: Approve resolution setting a Public Hearing for January 7, 2019 at 5:00 p.m. in City Council Chambers for the Fiscal Year 2020-2024 Capital Improvement Plan.

ATTACHMENTS:

Description	Type
Capital Improvement Plan	Backup Material

City of Storm Lake, Iowa
Capital Improvement Plan

2020 thru 2024

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Administration								
City Hall Updates	ADMN-17-01	3	20,000	20,000	20,000	20,000	20,000	100,000
LOST Set-Aside	ADMN-18-05	1					50,000	50,000
City Hall Technology Upgrades- Door Access	ADMN-20-01	n/a	10,000					10,000
Council Chambers Broadcasting Technology Upgrades	ADMN-20-02	n/a	50,000					50,000
City Hall Technology Upgrades- Security Cameras	ADMN-20-03	n/a	11,450					11,450
New Phone System	ADMN-20-04	n/a	66,000					66,000
Recreation Set A-Side	ADMN-20-05	n/a	75,000					75,000
Administration Total			232,450	20,000	20,000	20,000	70,000	362,450
Airport								
Lighting Replacement Runway 13/31	AIR-18-02	2	530,900					530,900
Runway 13/31 Nav aids	AIR-20-01	n/a		20,500	208,200			228,700
Airport Technology Upgrades	AIR-20-02	1	25,000	18,000	6,500			49,500
Lighting Replacement 17/35	AIR-21-01	2				38,790	349,110	387,900
Dump truck/Plow	AIR-21-02	4		225,000				225,000
Airport Total			555,900	263,500	214,700	38,790	349,110	1,422,000
Building/Code Enforcement								
Vehicle Replacement	CODE-20-01	2				35,000		35,000
Comp Plan/Zoning Update	CODE-24-02	n/a					55,000	55,000
Building/Code Enforcement Total						35,000	55,000	90,000
Campground								
Campground Road Repairs	CG-20-02	3					65,000	65,000
Storage Building	CG-21-02	1				15,000		15,000
Campground Mower	CG-21-03	1		10,000				10,000
Campground Electrical Upgrades	CG-21-04	1		17,500				17,500
Campground Total				27,500		15,000	65,000	107,500
Cottages								
Cottage Refresh/Remodel	COT-21-01	1					40,000	40,000
Cottages Total							40,000	40,000
Economic/Community Development								
Downtown Master Plan	ED-18-01	3				150,000		150,000
Economic/Community Development Total						150,000		150,000
Emergency Management								
Hyland Drive/Hwy 110 Tornado Siren	EM-21-01	1		32,000				32,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Emergency Management Total			32,000					32,000
Fire Department								
FD Mobile Computers	FIRE-17-07	n/a					12,000	12,000
SCBA Replacement/Rotation	FIRE-18-01	1	6,000	6,000	12,000	12,000	6,300	42,300
Fire/Rescue Boat	FIRE-19-01	n/a			152,000			152,000
Fire Hose	FIRE-19-02	2					4,000	4,000
Pagers	FIRE-20-05	2	15,000					15,000
Trench Rescue Generator	FIRE-21-03	n/a		4,000				4,000
Hose Drying Rack	FIRE-21-04	n/a		2,000				2,000
Hose Storage Rack	FIRE-21-05	n/a		2,300				2,300
Portable Hose Tester	FIRE-21-06	n/a		4,000				4,000
Bunker Gear Dryer	FIRE-21-07	n/a		8,000				8,000
Fire Extinguisher Trainer	FIRE-21-08	n/a		7,400				7,400
Ladders	FIRE-22-02	3			2,400			2,400
Blinds	FIRE-22-04	3			3,000			3,000
Replace Engine #75	FIRE-23-04	1					630,000	630,000
Multiforce Air Lifting Bags	FIRE-24-01	3					6,700	6,700
Trenching Shoring Kit	FIRE-24-03	2					20,000	20,000
Hydrافusion Strut Kit 16"	FIRE-24-04	2					7,000	7,000
Fire Department Total			21,000	33,700	169,400	12,000	686,000	922,100
Golf Course								
Rough Mower	GOLF-18-01	n/a		77,500				77,500
Clubhouse Renovation	GOLF-20-01	1		40,000	40,000			80,000
Greens Mower	GOLF-22-01	1					40,000	40,000
Fairway Mower	GOLF-22-02	2			47,000			47,000
Pull Behind Fertilizer Spreader	GOLF-23-01	3				6,000		6,000
Weed Sprayer	GOLF-23-02	1				12,000		12,000
Greens Roller	GOLF-24-01	3					13,000	13,000
Golf Course Total				117,500	87,000	18,000	53,000	275,500
Information Technology								
Standard IT Contract	IT-16-01	n/a	39,000	40,950	42,998	45,147	47,405	215,500
Server and Core Networking	IT-17-01	2	49,860	38,500	26,000	14,000		128,360
PD In Car Computers	IT-17-03	n/a	20,100	20,100	20,100	20,100	20,100	100,500
SCADA Workstation Replacement	IT-17-05	n/a	4,000	4,000	4,000	4,000	4,000	20,000
Printers/Scanners	IT-17-11	n/a	4,000	4,000	4,000	4,000	4,000	20,000
Other Peripheral	IT-17-12	n/a	3,000	3,000	3,000	3,000	3,000	15,000
Software Maintenance	IT-18-01	1		34,700				34,700
Subscriptions- Operating Systems	IT-18-02	1	26,400	26,400	26,400	26,400	26,400	132,000
Computer Rotation	IT-18-03	1	22,550	24,350	17,950	33,250	22,550	120,650
Subscriptions- Meraki (Cameras)	IT-20-01	n/a	20,885	26,055	26,055	26,055	26,055	125,105
Subscriptions- Phones	IT-20-02	n/a	1,722	1,722	1,722	1,722	1,722	8,610
Special IT Projects	IT-20-03	n/a	0	71,746	71,746	71,746	81,746	296,984
Information Technology Total			191,517	295,523	243,971	249,420	236,978	1,217,409
Kings Pointe								
Resort Remodel and Refresh	KP-17-04	n/a	186,250	186,250	186,250	186,250	186,250	931,250
Kings Pointe Total			186,250	186,250	186,250	186,250	186,250	931,250
Library								

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Library Security Cameras	LIB-17-02	2				4,500		4,500
Indoor/Outdoor Lighting Updates	LIB-17-03	3	33,000					33,000
New Roof	LIB-23-01	n/a		75,818				75,818
Exterior Wall Reinforcement	LIB-23-02	1			14,000			14,000
Library Total			33,000	75,818	14,000	4,500		127,318
Outdoor Water Park								
Slide Renovation	OWP-20-01	1					109,000	109,000
OWP Circulation Pump	OWP-20-02	1	5,000	5,000	5,000	5,000	5,000	25,000
Paint OWP Slides	OWP-22-01	1			50,000			50,000
Outdoor Water Park Total			5,000	5,000	55,000	5,000	114,000	184,000
Parks Department								
Dock Replacement	PARKS-17-04	n/a	10,000	10,000				20,000
Trail- Set-Aside	PARKS-18-02	n/a	25,000	25,000	25,000	25,000	25,000	125,000
Russell Street Park	PARKS-19-04	1	15,000	15,000	15,000	15,000		60,000
Compact Tractor	PARKS-20-02	4	40,000					40,000
Utility Vehicle	PARKS-20-03	4		17,000				17,000
New Holland Replacements	PARKS-20-04	3			65,000			65,000
Snow Blower & "V" Plow	PARKS-20-07	3	10,000					10,000
10th Street Park	PARKS-20-08	1			30,000	30,000		60,000
Park Upgrade	PARKS-22-01	2			51,500			51,500
Shelter House HVAC System	PARKS-22-03	n/a			12,000			12,000
Large Area Mower	PARKS-22-04	3					75,000	75,000
Chautauqua Park Multi-Use Court Surface	PARKS-22-05	3			17,000			17,000
Recreation Set-Aside	PARKS-23-01	3	5,000			150,000	150,000	305,000
W9th Ballfield Fence	PARKS-24-01	2					20,000	20,000
Parks Department Total			105,000	67,000	215,500	220,000	270,000	877,500
Police Department								
Patrol Vehicle	PD-17-01	2	46,000		49,000	50,000	52,000	197,000
Body Armor	PD-17-02	1	4,800	5,000		21,000	7,000	37,800
In-Car Video Camera Replacement	PD-17-03	2	11,000	11,000			11,000	33,000
AEDs	PD-17-05	3		10,000				10,000
Tasers	PD-18-04	n/a				13,000		13,000
Police Supervisor's Vehicle	PD-19-01	2		53,000				53,000
Copier	PD-19-02	n/a					11,000	11,000
Replace Duty Weapons and Holsters	PD-20-01	2	8,500					8,500
Radar	PD-20-02	3	3,200		3,300		3,500	10,000
CSO Truck	PD-21-01	3				30,000		30,000
Body Camera Rotation	PD-21-02	3				20,000	20,000	40,000
Community Camera System	PD-21-04	5			40,000			40,000
Squad Room Furniture	PD-21-05	5			13,500			13,500
E-Team Gear Bags	PD-21-06	5		1,350				1,350
Turning Targets	PD-21-07	5		4,500				4,500
Radar Trailer	PD-21-08	5		15,000				15,000
Blue Gun Trainers	PD-21-09	5			2,500			2,500
PD ATV	PD-21-10	5			9,000			9,000
Tactical Radio Headsets	PD-21-12	3		8,400				8,400
Tactical Team Truck	PD-21-13	2		40,000				40,000
Rifle Plates	PD-22-03	4			9,000			9,000
Power Washer	PD-22-04	2			950			950
Flashlights	PD-22-05	2			3,900			3,900
Furniture	PD-22-06	3			7,000			7,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Carpet	PD-22-07	3			15,000			15,000
Unmarked Vehicle	PD-23-01	1		32,000		38,000		70,000
Police Station Roof	PD-23-03	3				50,000		50,000
Surveillance Camera/Equipment	PD-24-01	1					4,500	4,500
Police Department Total			73,500	180,250	153,150	222,000	109,000	737,900
Sewer Collection								
Jetter Nozzles	SEWCL-18-01	2		9,000	10,000			19,000
Sewer Rehab	SEWCL-C2	1	100,000	100,000	100,000	100,000	100,000	500,000
Sewer Collection Total			100,000	109,000	110,000	100,000	100,000	519,000
Storm Water								
Project Set-Aside	STW-17-01	n/a		30,000	30,000			60,000
WWTP Wetland Ponds	STW-19-02	2	601,846					601,846
4th & Oates Stormwater Improvements	STW-20-01	2	424,628					424,628
4th & Barton Stormwater Improvements	STW-20-02	2	289,526	445,004				734,530
1 Ton Truck	STW-22-01	1			60,000			60,000
Storm Water Total			1,316,000	475,004	90,000			1,881,004
Street Department								
1 Ton Truck with Snowplow	ST-17-02	2		60,000				60,000
Railroad Signal Upgrades	ST-17-05	2	30,000					30,000
Street Light Cabinet Replacement	ST-18-01	1		85,000				85,000
Dump Truck	ST-18-06	3		80,000				80,000
Wheel Loaders	ST-19-10	3			180,000			180,000
Oneida Street to Milwaukee	ST-20-01	2	116,500	1,671,500				1,788,000
Painting of Traffic Signals	ST-20-02	n/a	80,000					80,000
City Wide Clean-Up	ST-20-04	n/a	60,000		30,000		30,000	120,000
Dump Trailer	ST-20-05	2	7,500					7,500
Patch Box System	ST-20-06	n/a	15,000					15,000
Roof Repairs	ST-20-09	2	13,000					13,000
Boom Truck	ST-20-10	2					105,000	105,000
Downtown Revitalization	ST-20-19	n/a				450,000		450,000
Mechanical Street Sweeper	ST-20-20	1	215,000					215,000
Oneida Street- Lakeshore	ST-21-01	n/a					280,000	280,000
Rose Lane Subdrain	ST-21-02	2			275,000			275,000
Stump Cutting Machine	ST-21-04	1	59,000					59,000
C63 Resurface (Partner with BVC)	ST-21-05	2		150,000				150,000
Building upgrades	ST-22-02	2					125,000	125,000
Richland Phase 2	ST-22-03	3			353,200			353,200
Street Shop Parking Lot	ST-22-04	2			35,000			35,000
Overhead Door	ST-23-01	1				20,000		20,000
Side Dump Trailer	ST-24-01	3					15,000	15,000
Street Department Total			596,000	2,046,500	873,200	470,000	555,000	4,540,700
Wastewater Treatment Facility								
1st Street Lift Station Replacement	WWTP-18-05	1			295,000			295,000
Blowers	WWTP-19-01	1			200,000			200,000
Used Lift Truck	WWTP-19-02	1	45,000					45,000
Clarifier Coating	WWTP-19-03	n/a	30,000					30,000
Casino Lift Station Odor Control	WWTP-19-04	n/a	100,000					100,000
Radio Park Lift Station	WWTP-20-03	1	450,000					450,000
WWTP Security Cameras	WWTP-20-04	n/a	9,000					9,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
UV Bulbs	WWTP-20-05	2	5,000	5,000	5,000			15,000
SCADA Workstation Upgrades	WWTP-20-06	n/a	10,000					10,000
Mower	WWTP-21-01	3			20,000			20,000
New Permit Feasibility Study	WWTP-21-02	n/a		50,000				50,000
Sewer Rate Study	WWTP-21-03	n/a	15,000					15,000
UV Basin Covers	WWTP-22-01	3			10,000			10,000
Dryer	WWTP-22-06	n/a					500,000	500,000
Pick-Up Truck (#59 replace)	WWTP-23-01	n/a		50,000				50,000
VFD Compressor	WWTP-23-02	n/a				40,000		40,000
Hotsy Pressure Washer	WWTP-23-03	n/a		15,000				15,000
A-Basin Diffusers	WWTP-23-05	n/a				50,000		50,000
Skid Loader	WWTP-23-06	n/a				100,000		100,000
10th & Vestal (IPS) Lift Station	WWTP-23-07	n/a		200,000				200,000
Pickup Truck (#128 Replacement)	WWTP-24-01	2					50,000	50,000
Wastewater Treatment Facility Total			664,000	320,000	530,000	190,000	550,000	2,254,000
Water Distribution								
Water Line Replacement	WD-17-01	n/a	180,000	180,000	180,000	180,000	180,000	900,000
New Pickup	WD-21-01	1		60,000				60,000
Trench Box	WD-22-01	2			15,000			15,000
Vac Trailer	WD-22-02	3	75,000					75,000
Power Pack for Valve Exerciser	WD-22-03	2			10,000			10,000
Jaeger Air Compressor	WD-23-01	1				60,000		60,000
18" Bypass Water Line	WD-24-01	2					1,000,000	1,000,000
Water Distribution Total			255,000	240,000	205,000	240,000	1,180,000	2,120,000
Water Meters								
Smart Point Readers	WM-17-01	2	40,000	40,000	40,000	40,000	40,000	200,000
Meter Replacement	WM-17-02	2	20,000	37,000	57,000	55,000	55,000	224,000
Water Meter Truck	WM-21-01	2		50,000				50,000
Meter Reader	WM-22-01	2			10,000			10,000
Water Meters Total			60,000	127,000	107,000	95,000	95,000	484,000
Water Plant								
Well House Rehab	WP-17-04	2		15,000				15,000
Annual Well Service	WP-17-06	2	90,000	90,000	90,000	90,000	100,000	460,000
Water Storage Prodi. Set Aside Funds	WP-17-08	2	100,000	100,000	100,000	100,000	100,000	500,000
Project Set A-side	WP-17-10	2	78,800	75,000	75,000	75,000	75,000	378,800
Contact Basins	WP-19-01	2		50,000	50,000			100,000
Pump Replacement	WP-19-C1	2	29,000	122,000		30,000		181,000
Lime Feeder	WP-20-01	2		10,000				10,000
Clear Well Mixer	WP-20-03	2		20,000	20,000			40,000
Plant Expansion Set A-Side	WP-20-04	n/a		100,000	100,000			200,000
Control Panel	WP-20-05	n/a	150,000					150,000
Dehumidifier Replacement	WP-21-02	2		50,000				50,000
Generator Replacement	WP-21-03	n/a		50,000				50,000
Mower/Blower	WP-22-01	n/a			25,000			25,000
Trailer	WP-22-02	n/a			20,000			20,000
Pickup Bed Mounted Sander	WP-22-03	n/a			2,000			2,000
VFD for Property	WP-23-01	3			60,000			60,000
Well House Replacement	WP-23-03	3				25,000		25,000
Pressure Washer	WP-23-06	5				10,000		10,000
Lime Conveyance	WP-23-07	2				50,000		50,000
Roof Rehab	WP-23-08	5				250,000		250,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Water Plant Total			447,800	682,000	542,000	630,000	275,000	2,576,800
GRAND TOTAL			4,842,417	5,303,545	3,816,171	2,900,960	4,989,338	21,852,431

Staff Summary

12/17/2018

Agenda Item # 13.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During Her Annual Evaluation**

BACKGROUND: Iowa Code allows for a few specific reasons in which the City Council can go into a closed session. One of these reasons is for the evaluation of a individual whose performance is being reviewed (Chapter 21.5 (i) of the Iowa Code). However, the Council can only utilize this section of the Iowa Code when the session has been requested by the person to whom they are evaluating.

City Manager Keri Navratil has requested that her annual evaluation be conducted in Closed Session per Iowa Code Chapter 21.5(i), please see the attached written request.

Council may conduct the evaluation in closed session but may not make any decisions in Closed Session. Any change to the compensation of the City Manager must come in open session.

FISCAL IMPACT: There is no fiscal impact to this agenda item.

RECOMMENDATION: Council to vote to go into Closed Session Reference Iowa Code Chapter 21.5 (i) - Roll Call Vote

Council vote to return to Open Session - Roll Call Vote

ATTACHMENTS:

Description	Type
❏ Keri Navratil - Closed Session Request	Letter

Date: December 10, 2018

To: Mayor Michael Porsch & City Council Members
Cc: Mayra Martinez, City Clerk
From: Keri Navratil

Re: Annual Evaluation

Please accept this as my formal request to have the Council enter into Closed Session reference Iowa Code Section 21.5F for the purpose of reviewing my performance and conducting my annual evaluation.

Thank you for your consideration.

Respectfully,



Keri Navratil
City Manager

Staff Summary

12/17/2018

Agenda Item # 14.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Motion To Adjust City Manager Compensation
As Appropriate**

BACKGROUND: It is traditional that following the evaluation of the City Manager the Mayor and City Council consider any compensation changes that they desire to make for the upcoming year.

Decisions regarding the wages and other compensation for the City Manager must be made in open session. This agenda item will provide for Council to make any changes to the contract and compensation package that they desire at this time.

The following is a brief history of Keri Navatril's as City Manager with the City of Storm Lake:

Keri Navratil was hired by the City as Assistant City Manager then promoted as City Manager on May 20, 2017.

FISCAL IMPACT: The fiscal impact of this item will depend on the changes made by the City Council.

RECOMMENDATION: Depending on the Council's desires make a motion to amend the City Manager's compensation.

Staff Summary

12/17/2018

Agenda Item # 15.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **City Council Requested Items**

BACKGROUND: Future City Council Work Sessions:
Unscheduled Items:
1. None at this time

Two Council members must concur for item to be considered in any future council meeting.

Scheduled:
1. None at this time

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: Concurrence for each item to be considered for a specified City Council Meeting work session or deny work session consideration for the following items:
1. None at this time