

**CITY OF STORM LAKE
STORM LAKE PUBLIC LIBRARY BOARD
MEETING**



**NOVEMBER 11, 2024
4:00 PM**

AGENDA

609 Cayuga Street
Storm Lake, IA 50588
p (712) 732-8026
<https://www.stormlake.lib.ia.us>

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 6891235343

BY COMPUTER:

<https://us06web.zoom.us/j/6891235343?omn=83372575486>

A. Call The Meeting To Order

1. Disclosure by Library Board Members
2. Approval of Agenda
3. Hear the Public
4. Witter Gallery Report

B. New Business

1. Motion to Review and Approve Minutes from the September Board Meeting
2. Motion to Review and Approve Minutes from the October Board Meeting
3. Director's Reports
4. Approval of October Bills
5. Approval of November Bills
6. Library Board Member Requested Items

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the Library Director at least four (4) hours prior to the start of the meeting.



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Library Board Meeting, City of Storm Lake, September 9, 2024, 4:00 p.m. Beginning with this public meeting, it will be available online and by phone, Iowa Code 21.8.

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, and Barb Wells. Also present, Elizabeth Huff, Library Director and Julie Steinfeld, Witter Board President.

Board President Hudspeth called the meeting to order at 4:01 p.m.

Disclosures by Board Members - None

Agenda Approval – Moved by Board Member Eliason to approve the agenda. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Public Hearing – None

Witter Gallery Report – Witter President Steinfeld reported there were 90 people for the Tim Walton reception. She will forward their October calendar when it is available.

Approval of Minutes – Moved by Board Member Eliason to approve August Minutes. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Director's Report – There were no questions on the Calendar. The Deposit and Digital Use Bar Chart will be completed next month. Trustee Eliason asked about a line item in Contractual Services regarding band participation and the Library Director will have the Staff Accountant move it to the correct Department ledger. The Friends funded \$541.70 program and supplies request. A BVU work study student will begin on September 16, 2024, to help with community resources. Fines and Fees will be official when the Staff Accountant re-writes the new deposit slip and adjusts the cash register. The Director informed the Board of her September vacation and will not be available for the October Board Meeting due to the Frankfurt Book Fair.

Approval of Bills – Moved by Board Member Wells to approve September Bills. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Approval of New Five-year goals – Moved by Board Member Eliason to approve Mission Statement, Library Service Responses, and Goals 2025-2030. Seconded by Board Member Wells. Vote all ayes. Motion carried. Public Forum to be determined.

Trustee Continuing Education – Tabled until next month.

Library Board Member Requested Items – Kiwanis is interested in funding children's programs and supplies. If there is interest then Board Member Eliason must be informed before the September 30th deadline.

Adjournment - Moved by Board Member Freking to adjourn the meeting at 4:31pm. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on October 21, 2024.



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Library Board Meeting, City of Storm Lake, October 21, 2024, 4:00 p.m. This public meeting is available online and by phone, Iowa Code 21.8.

Present: Board President Mary Kay Hudspeth, Jim Eliason and Sarah Freking.

Board President Hudspeth called the meeting to order at 4:01 p.m. There was no quorum, and all business matters are tabled until November 11, 2024, at the next Board Meeting.

Staff Summary

11/11/2024

Agenda Item # B.3.



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REPORT TO:

FROM:

SUBJECT: Director's Reports

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

11/11/2024

Agenda Item # B.4.



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REPORT TO:

FROM:

SUBJECT: Approval of October Bills

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

11/11/2024

Agenda Item # B.5.



609 Cayuga Street
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REPORT TO:

FROM:

SUBJECT: Approval of November Bills

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

11/11/2024

Agenda Item # B.6.



609 Cayuga Street
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REPORT TO:

FROM:

SUBJECT: Library Board Member Requested Items

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

None