

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS**

MAY 17, 2021

5:00 PM



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

ACCESS TO THE OFFICIAL MEETING CAN ALSO BE DONE THROUGH THE FOLLOWING WAYS:

BY TELEPHONE:

DIAL 1-408-418-9388 ACCESS CODE: 146 514 7318

BY COMPUTER:

<https://stormlake.webex.com/stormlake/j.php?MTID=mca24a1540d06a045350f9e1a3b1bcd8d>

- A. Pledge of Allegiance
- B. Consideration of Changes in Agenda and Setting the Agenda
- C. Disclosure by City Council Members
- 1. Hear the Public
- 2. Consent Agenda
 - A. Approve Consent Agenda
 - B. Buy Local Information
 - C. Motion to Approve Applications For Tax Abatement On Residential and Commercial Properties
 - D. Resolution No. 78-R-2020-2021 Approving Certificate of Appointment of Representative to the Housing Authority of the City of Storm Lake, Iowa
 - E. Motion to Approve St Marks Noise Variance Request
 - F. Motion To Approve SLHS Graduation Noise Variance Request
 - G. Motion to Approve Requests from Storm Lake United For The 2021 Events
 - H. Motion Authorizing Requests For The 2021 Star Spangled Spectacular (July 3rd and 4th)
 - I. SLPD City Code Enforcement Summary
- 3. Resolution No. 79-R-2020-2021 Setting Fees For Rental Registrations
- 4. Sunrise Pointe Golf Course Update
- 5. Motion to Approve the Donation of Airport Runway/Taxiway Lights to the City of Eldora

6. **Motion to Approve Amendment No. 1 With The Iowa Department of Agriculture and Land Stewardship (IDALS) Urban Conservation Water Quality Initiative Project- Storm Lake Community School District Courtyard Project**
7. **Resolution No. 80-R-2020-2021 Fixing Date For A Meeting On The Authorization Of A Loan and Disbursement Agreement And The Issuance of Not To Exceed \$1,700,000 GO CLN Of The City of Storm Lake, Iowa And Providing For Publication Of Notice Thereof**
8. **Resolution No. 81-R-2020-2021 Approving Contract with the Storm Lake Police Department Teamsters Local #554**
9. **Motion to Approve Agreement for Concessionaire Services for King's Pointe Lighthouse Snack Shack**
10. **Motion Considering Selection of Beck Engineering for Professional Services for Storm Water Engineering**
11. **Motion Considering Selection of Bolton & Menk for Professional Services for Completion of a Dredge Site Feasibility Study**
12. **City Council Requested Items**
13. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

5/17/2021

Agenda Item # B.



City of Storm Lake
PO Box 1086
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f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Consideration of Changes in Agenda and Setting the Agenda

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

5/17/2021

Agenda Item # C.



City of Storm Lake
PO Box 1086
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REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Disclosure by City Council Members

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

5/17/2021

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the May 03, 2021 City Council Minutes
- Acknowledge the Library and Airport April 2021 Board Minutes
- Approve Renewal Liquor License for Hy-Vee and Walgreens
- Approve Tax Abatements for 316 Cayuga Street
- Approve Resolution No. 78-R-2020-2021 Adopting the Need for a Housing Authority
- Approve Frank Starr Rental for Soccer Tournaments
- Approve St Marks Noise Variance Request
- Approve SLHS Graduation Noise Variance Request
- Approve Requests From Storm Lake United for the 2021 Events
- Approve Authorizing Requests for the 2021 Star Spangled Spectacular (July 3rd and 4th)
- Approve to Change the Regular City Council Meeting from Monday, July 5th, 2021 as it is the Observed Date for the 4th of July Holiday to Tuesday, July 6th, 2021.
- Approve the SLPD Code Enforcement Summary (see staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - - \$452,399.80
- King's Pointe & Sunrise Pointe Golf Course Bills: \$83,535.61

The City will receive the following revenues:

-

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ List of Bills	List of Bills
☐ King's Pointe and Golf Course - List of Bills	List of Bills
☐ Minutes - May 3, 2021	Minutes
☐ Library Board April 2021 Minutes	Minutes
☐ Airport Minutes - April 2021	Minutes
☐ Tax Abatement Application - 316 Cayuga St	Application
☐ Frank Starr Park Rental Application - Soccer Association	Application



Storm Lake, IA

My Buy Local_v1

Payment Date Range: 05/06/2021 - 05/19/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
BVC			
Mike's Electronics Inc	BVC	Basin Repairs	3503.71
Essential Ellison LLC	BVC	Annual Fire Extinguisher Inspection	841.95
Mike's Electronics Inc	BVC	Lime Press Actuator Services	794.44
Buena Vista County Solid Waste	BVC	Recycling	156
Mike's Electronics Inc	BVC	Breaker Repairs	55
Essential Ellison LLC	BVC	Annual Fire Extinguisher Inspection	53.5
Buena Vista County Solid Waste	BVC	Recycling	44.72
Buena Vista County Recorder	BVC	April 2021 Recording	27
	BVC Total:	5476.32	
Contract/Agreement			
I & S Group, Inc	Contract/Agreement	Water Study Services	51752
Bolton & Menk, Inc	Contract/Agreement	General Engineering Services	9392.5
I & S Group, Inc	Contract/Agreement	Construction Admin	8906.91
Bolton & Menk, Inc	Contract/Agreement	Construction Services	7121.5
I & S Group, Inc	Contract/Agreement	Construction Admin	3295.31
Bolton & Menk, Inc	Contract/Agreement	Construction Services	2858.5
I & S Group, Inc	Contract/Agreement	General Engineering	4393.92
Reding's Gravel & Excavating Co., Inc	Contract/Agreement	Scale Fees	90
United Community Health	Contract/Agreement	Pay Request #11 (Final)	91378
	Contract/Agreement Total:	179188.64	
Local			
Star Energy, LLC	Local	Fuel	11924.01
Alliant Energy	Local	Gas Services	4810.16
Rebnord Technologies, Inc	Local	IT Service Agreement	3862.5
Wiese Plumbing & Heating, Inc	Local	Water Heater Replacement	3460.1
Rebnord Technologies, Inc	Local	Marina Camera Installation	3000
Verizon Wireless Services LLC	Local	Cell Phone Service	2891.44
Graffix Inc	Local	Embroidery	2355.25
Edwards Storm Lake	Local	P9 Accident Repairs	1982.18
Thermo King of Sioux Falls	Local	Fuel Injector Replacements	1780.7
Long Lines	Local	Fax Line & Emergency Line Service	1406.78
Philip E Havens	Local	Legal Services	1339.5
Edwards Storm Lake	Local	Radiator Repairs	1047.15
Storm Lake Ace Hardware	Local	Supplies	790.41
Central Bank	Local	Supplies	591.62
McCrea Enterprises	Local	Primer	553.25
Wede Lock Service	Local	Keypad Locks	450
North Lake Truck Repair	Local	Supplies	436.6
Larson Oil & Distributing Co, Inc	Local	Propane	347.5
Fareway Stores, Inc	Local	Yumvee Supplies	340
A & A Automotive	Local	Shift Tube	253.56
Plumbing & Heating Wholesale, Inc	Local	Urinal	217.16
Vanish LLC	Local	April 2021 Towing Services	200
North Lake Truck Repair	Local	Injector Recommendation	198.81
L & G Products, Inc	Local	Grass	140.35
Qwest Corporation	Local	Phone Service	133.33
A & A Automotive	Local	New Tire	131.83
L & G Products, Inc	Local	Seed	125
Visual Edge Inc	Local	Copier Maintenance Agreement	120.59
Leo's Kitchens, Inc	Local	Remnant	100
Dianne Johnson	Local	Bd & Disp Cats	85
Kelly Johnson	Local	April 2021 Punches	80
Deere Credit, Inc	Local	Straps	76.74
Visual Edge Inc	Local	Copier Maintenance Agreement	144.54

My Buy Local_v1**Payment Date Range: 05/06/2021 - 05/19/2021**

Vendor Name	Buy Local Info	Payable Description	Total Payments
Rebnord Technologies, Inc	Local	Power Adapter	69.95
Storm Lake Hydraulics Co, Inc	Local	Supplies	60.24
Dennis R Julius	Local	April 2021 Entrance Mat Services	60
Rent-All, Inc	Local	Saw Rental	60
Fastenal Company	Local	Inverted Wand	59.63
Plumbing & Heating Wholesale, Inc	Local	Check Valves	54.03
Dennis R Julius	Local	Laundry Services	53.4
Fastenal Company	Local	Vests	43.2
Plumbing & Heating Wholesale, Inc	Local	Supplies	37.75
Visual Edge Inc	Local	Copier Maintenance Agreement	35.26
Storm Lake Hydraulics Co, Inc	Local	Clamps	33.04
Visual Edge Inc	Local	Copier Maintenance Agreement	57.01
Storm Lake Hydraulics Co, Inc	Local	Adapter	9
Fastenal Company	Local	Supplies	14.83
Rent-All, Inc	Local	Supplies	5.87
Fastenal Company	Local	Supplies	5.28
		Local Total:	46034.55

Non-Local

Moody's Invstor Service	Non-Local	Bond Inital & Aggregation Fees	19000
Winther, Stave & Co., LLP	Non-Local	Final Audit Services FY20	16500
Kaleidoscope Marketing	Non-Local	Digital Advertising	6660
Mississippi Lime Company	Non-Local	Lime	5961.35
Rehab Systems Inc	Non-Local	5/3/2021 Jet Vacing	5864.3
Mississippi Lime Company	Non-Local	Lime	11450.59
H-O-H Water Technology, Inc	Non-Local	Polymer	3862.19
Ahlers & Cooney, P.C.	Non-Local	Legal Services	3387.5
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	3113.1
Mobile Health Services, LLC	Non-Local	HAZMAT Physicals	3020
Hallett Materials	Non-Local	Cold Mix	2777.8
Central Iowa Televising LLC	Non-Local	Smoke Testing	2400
Municipal Emergency Services, Inc	Non-Local	ICE Suits	2273.71
Ahlers & Cooney, P.C.	Non-Local	Labor Relations	2150
Municipal Supply, Inc	Non-Local	3" Meter	2093.7
Linde Inc	Non-Local	Carbon Dioxide	1741.7
Kaleidoscope Marketing	Non-Local	Siouxland Woman Advertising	1122.5
Diversified Inspections/ITL Inc	Non-Local	Annual Inspection Services	871.25
Imagine the Possibilities, Inc	Non-Local	Janitorial Services	800
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	734
Thompson Electric Company	Non-Local	MCC Conversion Services	700
Ziegler, Inc	Non-Local	Fuel System Repairs	691.18
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	660.4
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	625.5
Midwest Tape, LLC	Non-Local	DVDs	589.92
Getty Images (US), Inc.	Non-Local	Istock Subscription	518.75
NW Iowa Planning & Development Com	Non-Local	4/27/2021 CPR Training	456
Menards, Inc	Non-Local	Wall-Mount Opener	428.99
W. W. Grainger, Inc	Non-Local	Pleated Cartridge	426.6
Lectorum Publications, Inc	Non-Local	Books	413.41
Forensic Education, LLC	Non-Local	CSI Classes- Nieland	399
Ahlers & Cooney, P.C.	Non-Local	Amend #3 Urban Revit	384
Beck Engineering, Inc	Non-Local	Civil Engineering Services	372.5
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	329.1
Hotsy Equipment Company	Non-Local	Nozzles	287.55
Ziegler, Inc	Non-Local	Engine Coolant Heater	286.47
W. W. Grainger, Inc	Non-Local	Exit Sign	282.6
Carroll Distributing & Construction Supp	Non-Local	Foam Sealant	268.74
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	243.5
Utility Supply of America, Inc	Non-Local	Handbooks	241
Schumacher Elevator Company	Non-Local	Elevator Maintenance	220.67
Midwest Breathing Air, LLC	Non-Local	Compressor Repairs	217.2

My Buy Local_v1**Payment Date Range: 05/06/2021 - 05/19/2021**

Vendor Name	Buy Local Info	Payable Description	Total Payments
Rice Signs LLC	Non-Local	Sign	198.4
Midwestern Mechanical of Iowa, Inc	Non-Local	Roof Drain Repairs	160
Aurelia Lumber Company Inc	Non-Local	Wood Stakes	126.5
Ahlers & Cooney, P.C.	Non-Local	Urban Renewal Services	126
Iowa Department of Natural Resources	Non-Local	2021 Operator Cert Renewal- Covert	120
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	106
ABC Pest Control, Inc	Non-Local	Pest Control Services	100
UnityPoint Clinic- Occupational Medicin	Non-Local	Testing Services	84
W. W. Grainger, Inc	Non-Local	Fuel Tank	78.71
Cintas First Aid & Safety	Non-Local	First Aid Supplies	62.27
Iowa Department of Natural Resources	Non-Local	2021 Operator Cert Renewal- Stewart	300
Aurelia Lumber Company Inc	Non-Local	Lumber	55.5
Midwest Tape, LLC	Non-Local	DVDs	53.98
Salus LLC	Non-Local	April 2021 Memberships	40
Iowa State Sheriffs & Deputys Associatic	Non-Local	Training Registration- Weflen	50
Ingram Library Services, Inc	Non-Local	Books	69.66
Midwest Tape, LLC	Non-Local	DVDs	21.74
Ingram Library Services, Inc	Non-Local	Books	97.4
Midwest Tape, LLC	Non-Local	DVDs	18.74
Ingram Library Services, Inc	Non-Local	Books	18.51
Brodart Co.	Non-Local	Books	17.95
Ingram Library Services, Inc	Non-Local	Books	17.94
Stanard & Associates, Inc	Non-Local	Materials	17.5
UPS	Non-Local	Shipping	17.28
Midwest Tape, LLC	Non-Local	DVDs Returned	-18.74
Non-Local Total:		106766.11	
Payroll/Refunds			
Scott Bonebrake	Payroll/Refunds	4/23/2021 Travel- Rice MN	291.2
Alyssa M Solem	Payroll/Refunds	4/25/2021 Drone Training	173
Matthew J Beckman	Payroll/Refunds	5/4/2021 Fuel Reimb	100
Kimberly Kay Woltman	Payroll/Refunds	4/12/2021 Travel- Paint for Paint Iowa Bea	42.56
Gustavo Muniz	Payroll/Refunds	5/4/2021 Fuel Reimb	15
Custodian of Petty Cash	Payroll/Refunds	April 2021 Postage	8.56
Payroll/Refunds Total:		630.32	
Grand Total:		338095.94	

King's Pointe Resort

Claims Publication

From 4/30/2021 to 5/12/2021

Vendor	Description	Amount
Authnet Gateway	Services	\$25.00
City of Storm Lake	Utilities	\$3,776.25
Doll Distributing	Beverages	\$1,982.25
Fintech	Services	\$56.65
Heartland Payment Systems	Services	\$9,593.80
HyVee	Beverages	\$772.87
Johnson Brothers	Beverages	\$641.10
Martin Brothers	Food	\$8,024.41
Payroll 5/12/21	Payroll	\$58,340.23
Shift 4	Services	\$323.05
		83,535.61

CITY OF STORM LAKE, REGULAR COUNCIL MEETING, CITY HALL COUNCIL CHAMBERS MAY 3, 2021, 5:00 PM

Present: Mayor Michael Porsch, Council Members Tyson Rice and Dan Smith. Jose Ibarra via telephone. Absent: Council Members Kevin McKinney and Maria Ramos.

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Police Chief Chris Cole, Fire Chief Mike Jones, Water Quality Code Compliance Director Scott Olesen, Library Director Elizabeth Huff, Public Services Supervisor Scott Bonebrake, Finance Director Brian Oakleaf, City Clerk Mayra Martinez, and Deputy City Clerk Nelda Kirkholm.

Media Present: Tom Cullen – The Times, Dana Larsen – Pilot Tribune and Ryan Thompson – KAYL Radio via telephone.

Due to technical issues Mayor Porsch called the Regular Council Meeting to order at 5:07 pm.

Pledge of Allegiance

Agenda - Moved by Council Member Rice to approve setting the Agenda. Seconded by Council Member Smith. Vote: All ayes. Motion carried.

Disclosure by City Council Members – No items at this time.

Hear the Public - No comments from the Public.

Mayor Porsch announced the following Proclamations: Proclaimed May 2, 2021 through May 8, 2021 as Municipal Clerks week, proclaimed May 15, 2021 as Peace Officers Memorial Day, proclaimed May 9, 2021 through May 15, 2021 as Police Week, proclaimed May 16, 2021 through May 22, 2021 as National Public Works week, and proclaimed May 15, 2019 through May 22, 2021 as Storm Lake Proud Beautification week.

Consent Agenda - Moved by Council Member Smith to approve the Consent Agenda which includes list of bills Check #'s 76729 through 76803, EFT #'s 1915 through 1943, DFT #'s 1112 through 1123 and 1125 through 1149, King's Pointe and Sunrise Pointe disbursements, April 19, 2021 City Council minutes, approve renewal liquor license for La Isla Restaurant #2 and Malarky's, additional Summit Church outdoor service noise variance, agreement with the Iowa Department of Transportation for maintenance and repair of Primary Roads in Municipalities, and SLPD City Code Enforcement summary. Seconded by Council Member Rice. Vote: All ayes with Council Members McKinney and Ramos absent. Motion carried.

Amendment No. 8 Industrial Park UR Plan and First Amendment to the FB Storm Lake II, LLC Development Agreement - Moved by Council Member Rice to approve an engagement letter with Ahlers Cooney for the Amendment No. 8 to the Industrial Park UR Plan and First Amendment to the FB Storm Lake II, LLC development agreement. Seconded by Council Member Smith. Vote: All ayes with Council Members McKinney and Ramos absent. Motion carried.

2021 CIPP Sanitary Sewer Improvements Project - Moved by Council Member Rice to approve an amendment to the professional services agreement with Bolton & Menk for the 2021 CIPP Sanitary Sewer Improvements project. Seconded by Council Member Smith. Vote: All ayes with Council Members McKinney and Ramos absent. Motion carried.

2021 Fiber Optic System Improvements Project - Moved by Council Member Ibarra to approve professional services agreement with Bolton & Menk for the 2021 Fiber Optic system improvements project. Estimated \$58,940 hourly not to exceed for construction engineering services. Seconded by Council Member Smith. Vote: All ayes with Council Members McKinney and Ramos absent. Motion carried.

City Council Requested Items – None at this time.

Moved by Council Member Smith to adjourn at 5:33 pm. Seconded by Council Member Rice. Vote: All ayes with Council Members McKinney and Ramos absent. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk



Library Board Meeting, City of Storm Lake, April 12, 2021, 4:00 p.m. by telephonic conference, 1-408-418-9388

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, John Hughes, Sue Lyngaas and Barb Wells. Also present, Elizabeth Huff, Library Director; Dana Larsen, Pilot-Tribune.

Board President Hudspeth called the meeting to order at 4:03 p.m.

Approval of Minutes – Moved by Board Member Lyngaas to approve March Minutes. Seconded by Board Member Wells. Vote all ayes by roll call. Motion carried.

Director's Report – There were no questions about the Calendar. High material withdrawal in the Bar Chart was due to wet books, DVD lost/missing report and duplicate titles. Board Member Lyngaas asked about the expenses regarding the roof/ceiling leakage and Library Director will make a spreadsheet. The negative figure in the ledger was due to 2nd County Contract payment which will be processed on April 13, 2021. Board Member Eliason asked about the City Attorney's legal fee and Library Director will consult the Staff Accountant. The Friends Board met on April 7, 2021 and approved \$876 for book prizes, \$80 for an online zoo program and \$45 for movie contest prizes. Library had hybrid program but experienced zoom problems.

Approval of Bills – Moved by Board Member Eliason to approve April Bills. Seconded by Board Member Freking. Vote all ayes by roll call. Motion carried.

Approval of Payment to Friends Board – Moved by Board Member Lyngaas to approve payment to the Friends for credit card payments by patrons. Seconded by Board Member Wells. Vote all ayes by roll call. Motion carried.

Adjournment – Moved by Board Member Eliason to adjourn meeting at 4:21 pm. Seconded by Board Member Lyngaas. Vote all ayes by roll call. Motion carried.

Elizabeth Huff, Library Director.

Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on May 10, 2021.

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, April 12, 2021 4:00 PM**

Present: Commission Members Bob Ansorge, Dan Richardson, Doug White, and Cynthia Turner. Absent: Commissioner Sarah Huddleston. Others Present: Jim Bartholomew, Tyler Gibbins, and Greg Broussard with Bolten & Menk.

Chairman Bob Ansorge called the meeting to order at 4:00 pm.

Hear the Public – No comments.

Minutes – Moved by Commissioner Richardson to approve the March 8, 2021 Airport Commission Minutes. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Huddleston absent. Motion carried.

Financial Report – Moved by Commissioner Richardson to approve the financial reports for March 2021. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Huddleston absent. Motion carried.

Fuel Report – Moved by Commissioner Richardson to approve the March 2021 Fuel Report. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Huddleston absent. Motion carried.

Airport Manager's Monthly Report – Shoveled sidewalks around terminal, vacuumed carpets and swept and mopped floors. Replaced bulbs in Hangar D2 and E1. Made note of runway lighting damage from this winter for repairs to follow. Sent requested pictures of Shell Oil sign on the south side of the shop to the City. March 31st, called in after hours for arriving aircraft.

Courtesy Car Usage: 3 65 Miles
Fuel Meter Reading: Jet A – 519,302
AV Gas – 126,235.2

Administration Report - A pre-construction meeting for Runway 13/31 lighting has been scheduled for 3/12/2021 at 11:00 am. An update will be provided at the April Commission meeting.

Adjourn – Moved by Commissioner Richardson to adjourn the meeting at 4:15 pm. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Huddleston absent. Motion carried.

Mayra Martinez, City Clerk



TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first \$75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi-Residential - 10 year 100%

NOTE: Minimum 20% increase on actual value required

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☐ Prior Approval for Intended Improvements

☒ Approval of Improvements Completed

Property Address: 316 Cayuga Street

Legal Description: see attachment

Property Owner Name: FB Storm Lake I, LLC

Owner E-mail: shawn.foutch@jmae-llc.com

Phone Number: 515-238-0023

Owner Address (If different than above) 8405 Blackstone Ct., Johnston, IA 50131

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☒ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☐ Residential ☐ Commercial ☐ Multi-Residential ☐ Industrial ☒ Vacant

What is the PROPOSED use of the property? (Choose one)

☐ Residential ☐ Commercial ☒ Multi-Residential ☐ Industrial ☐ Vacant

What is the nature of the improvements being completed?

☐ New Construction ☐ Addition ☒ General Improvements

Describe Improvements:

Total rehabilitation of the South School annex (former cafeteria) into multi-family residential rentals.

Estimated or Actual Date of Completion: 4/17/2020

Estimated or Actual costs of Improvements: \$619,942

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature:



Print Name: Shawn Foutch

Date: April 5, 2021

Title: Owner

Company: FB Storm Lake II, LLC

City of Storm Lake ONLY

Date Received:

4/5/2021

1st Year Fully Assessed:

☒ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #:

BP19-0196

☒ For Rental Properties - Verified that property is on rental inspection registration list

☒ Check Box if application is approved

☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official:



Date:

Authorized by Mayor:

Date:

Attested by City Clerk:

Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on:

By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements:

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature:

Date:

☐ Check Box once final copy returned to City of Storm Lake



Building Improvements Permit

Permit #: BP19-0196

INSPECTIONS REQUIRE 24 HOUR ADVANCED NOTICE
CALL 732-8002 TO SCHEDULE APPOINTMENT

Date: 9/3/2019

Permit expires SIX MONTHS from date of issuance.

310 CAYUGA STREET

Address of Property

FB STORM LAKE 1 LLC
8405 BLACKSTONE CT
JOHNSTON, IA 50131

Name & Address of Property Owner

Zoning District

COMM REMODEL

Contractor Name

Permit Type

Permission To:

This is for the remodel of the annex building on the former South School property by Foutch Properties. Water meter(s) are not included on this permit and will be figured separately.

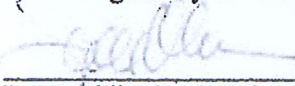
Total Cost of Project: \$400000

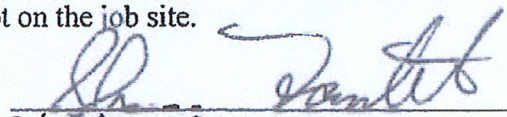
Cost of Permit: 4218.19

*pd 11/29/19
CH # 1343*

☐ I have received the Tax Abatement Form.

The owner agrees to inspections of all installations subject to all pertinent code requirements. Permit not valid unless signed by the Building Official. Permit must be kept on the job site.


Building Official/Code Enforcement Officer


Property Owner or Contractor

FB Storm Lake 1, LLC

THIS PERMIT AUTHORIZES CONSTRUCTION OF IMPROVEMENTS SPECIFIED.

By signing above, the applicant hereby agrees, in consideration of the issuance of this permit, to assume responsibility for and to hold the City harmless in regard to any and all claims of injury or damage arising from the acts or omissions of the applicant or his/her agents while acting under the authority of this permit. The applicant further agrees to comply with the provisions of the Code of the City of Storm Lake, Iowa and 29 CFR Part 1926.650, 651 and 652 as adopted by the Iowa Division of Labor.

Legal Description of Annex Building (former cafeteria building) at the South School in Storm Lake, Iowa

Address: 316 Cayuga Street

Legal Description:

Lots One (1) and Two (2), Block Forty (40), Original Town of Storm Lake, Iowa, except the East one hundred seventy two feet (172') of the North sixty five feet (65') of Lot One (1), Block Forty (40), Original Townsite of Storm Lake, Iowa.

Said property is located in a IN2 Use Zone and a

65 Height and Area Zone, and may lawfully be used for a

feet

Apartment

Building Type

Scott Olsen

Building Inspector

TAKE NOTICE

That no change of occupancy may be made in this building that is inconsistent with this certificate.



CERTIFICATE OF OCCUPANCY AND COMPLIANCE

Building Department

City of Storm Lake, Iowa,

April 17, 2020

To:

FB Storm Lake 1 LLC 8405 Blackstone Ct. Johnston, IA 50131
Owner Address

This is to certify that the

story ft. x Class R2 Building of II-B construction located at

stories 1 49 122
feet feet feet

Class

Lots 1-5 of Block 410
original town of Storm
Lake, IA except E 1/2
of the N 65' of lot 1 Block 410
original town
of Storm Lake, IA

Addition, which is locally known as

316 Cayuga
Address

and for which

Building Permit No. BF14-01916 #

was issued on

September 3, 2019

to

Shawn Fauteh
Builder

of FB Storm Lake 1 LLC

complies with the Housing Law of Iowa and the Zoning and Building

Company Name

Ordinances of the City of Storm Lake and is ready for assessment

City of Storm Lake
PO Box 1086
Storm Lake, Iowa 50588
712-732-8000
yclerk@stormlake.org
www.stormlake.org

City of Storm Lake

Park Event / Rental Registration Application

Please complete this form for all events requested to be held within the Storm Lake Park System

Rental Fee = \$50.00

Deposit Fee = \$150.00

Name of Requesting Party: Storm Lake Soccer Association Phone #: 712-660-3157
Mailing Address: 610 Michigan St Email: renato.gimenez@summitetf.com
City: Storm Lake State: IA Zip: 50588
Cell Phone: 712-660-3157
2nd Contact: Eric Magara Position/Relationship: League representative
Email: Cell Phone: 712-291-6171

Requested Park: Franklin Park

6/6, 6/13, 6/20, 6/27

Event Date: April-18-2021 May 30

Event Type: Soccer tournament

Event Start Time: 10-2pm

Event End Time: 2pm

Please answer the following questions regarding your proposed events:

Will there be amplified noise such as music, spoken word through a microphone or karaoke? (Use of amplified noise will require a noise variance)

No

Will you have horses involved in the event? (All animal feces must be managed and removed from public property)

No

Will you be selling food or drink as part of event? (Sale of food requires a permit from the BV County Sanitarian 712-749-2555, provide a copy of this permit to the City. Also, Council approval for food sale on public property.)

No

☐ Check this box if you will be charging admission to this event.

Will you be using an open shelter, the band shell, or the Chautauqua Park Shelter House? (These facilities are available for rent and have a rental fee associated with them - please fill out the rental agreement in addition to this document.)

No

Will you be erecting a tent? If **YES** attach a map of the park showing the location of the tent, size, and staking layout.

No

How many people will be attending the event? Provide your best estimate on attendance.

80

Do you have electrical needs?

No

Identify:

Additional Electrical- \$150.00

Will there be alcohol at the event?

No

Will alcohol be sold at the event?

No

Do you have a liquor license?

No

Will you have inflatables at the event? If yes you will be required to provide liability insurance to the City.

No

Are you requesting Street closures?

No

Which Streets?

Starting Time:

Ending Time:

Will there be fireworks involved with this event? If Yes please contact the Fire Chief at 712-732-8010.

No

Are you requesting security services provided by Storm Lake Public Safety? SLPS may require security services.

No

Signature Field

[Signature]

Date:

2-26-2021



Print Form

Storm Lake Parks Open Shelters Reservation Form
City of Storm Lake
City Hall, 620 Erie Street
712-732-8000
712-732-4114 (f)
cityhall@stormlake.org

Name: Ranato Juarez

Address: 610 Michigan

Phone Number: 712-660-3157

City: Storm Lake IA

Cell Phone:

State: IA

Zip: 50588

E-mail Address:

Rental Date: 6/6, 6/13, 6/20, 6/27
4/18 - 5/30

☐ Campground Open Shelter ☐ Dawn - 3:00PM ☐ 3:00PM - Dusk

\$50.00 Rental (per slot)

☐ Frank Starr Park Open Shelter ☐ Dawn - 3:00PM ☐ 3:00PM - Dusk

\$50.00 Rental (per slot)

AWAYSIS Pavilion 1 (East) ☐ 10:00AM - 1:00PM ☐ 1:00PM - 4:00PM ☐ 4:00PM - 7:00PM

\$25.00 Rental (per slot)

☐ AWAYSIS Pavilion 2 (West) ☐ 10:00AM - 1:00PM ☐ 1:00PM - 4:00PM ☐ 4:00PM - 7:00PM

\$25.00 Rental (per slot)

By signing this rental agreement form you agree to the terms and rules of this rental agreement. You hereby agree that you will only have exclusive right to the open shelter or pavilion for the rental period. You agree to have the shelter or pavilion clean and ready for the next person to use at the end of the rental period. You agree not to attach anything to the shelter or pavilion structure by any means other than masking tape and to remove all items by the end of your rental period. You agree that you will not drive on or over any sidewalk, trail, or grass within the parks and to limit vehicles to the authorized parking areas of the park. You also agree to pick up all trash in and around the shelter house and to dispose of the garbage in a proper garbage facility provided within the park. If at the time you arrive there are persons utilizing the shelter please kindly ask them to move to another location. If they refuse to leave or the shelter is not clean you may contact the Buena Vista County Communications Center at 712-749-2525 for assistance - please provide them with your name and the shelter or pavilion you are renting. Signs indicating your rental will be posted at the shelter house the day of the rental. You agree to pay for any damages or clean up expenses that occur as a result of your rental.

You agree and understand that once the facility is rented there is no refund for cancellation.

Renter
Signature:

[Signature]

Date:

2-26-2021

This Section - City of Storm Lake Use Only

Payment Rec'd. Date: 4-14-21

Rental Taken By: 26 200.00

Payment Method

☐ Cash Receipt #:

Administrative Checklist

☒ Check Check #: 1851

☐ Put on Rental Calendar

☐ Credit Card Card Type:

☐ Put on Web Calendar

☐ Parks Dept. Notified

Staff Summary

5/17/2021

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

Breakout	Calculated Expenses
Buena Vista County	\$ 5,476.32
Contract/Agreement	\$ 179,188.64
Local	\$ 46,034.55
Non- Local	\$ 106,766.11
Payroll/Refunds/Pyrl Tax & Ins	\$ 114,934.18
Total Expenses	\$ 452,399.80
Supporting Documents Attached	

RECOMMENDATION: Review Buy Local Information

ATTACHMENTS:

Description	Type
 Project Activity Report	Backup Material

Summary

Project Summary

Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
01112-0019	WasteWater Treatment Facility Wetlan...	1,200,365.00	114.05	1,134,312.96	0.00	1,134,312.96	66,052.04
01112-0020	10th & Ontario StormWater Improvem...	1,753,734.33	-0.48	1,752,287.45	0.00	1,752,287.45	1,446.88
01112-0021	4th & Oats StormWater Improvements	938,841.70	2,472.23	806,895.07	0.00	806,895.07	131,946.63
16-19284	4th & Bartion Storm Water Improvemen...	755,430.10	15,351.95	706,188.86	509.72	706,698.58	48,731.52
18-CF-004	United Community Health Service Center	600,000.00	0.00	470,305.60	91,378.00	561,683.60	38,316.40
19-22797	Memorial Lift Station Improvements	2,480,755.00	0.00	298,489.15	8,906.91	307,396.06	2,173,358.94
20-HSG-022	2021 Housing Sustainability Project	78,000.00	78,000.00	2,000.00	0.00	2,000.00	76,000.00
35665	1st & Mae Street	764,059.53	-2,532.27	762,612.66	0.00	762,612.66	1,446.87
8406	7th & Geneseo St Sanitary Sewer Impro...	410,306.35	0.00	408,859.48	0.00	408,859.48	1,446.87
P11.112742	North Central SW Phase II	1,854,441.25	-515.87	1,853,147.38	0.00	1,853,147.38	1,293.87
P11.117908	Michigan Street Parking Lot Reconstruct...	409,297.00	0.00	439,080.90	0.00	439,080.90	-29,783.90
P11.118940	Oneida Street Reconstruction from RR t...	2,439,962.12	87,141.50	267,846.57	3,740.00	271,586.57	2,168,375.55
P11.119679	FEMA Lake Bank Restoration	117,831.01	0.00	123,185.51	0.00	123,185.51	-5,354.50
P11.120411	Highway 7/110 Traffic Lane/Signalization	1,423,630.00	48,362.18	209,598.72	0.00	209,598.72	1,214,031.28
P11.120478	Tulip Lane SW Improvements	513,049.50	9,680.19	399,294.83	0.00	399,294.83	113,754.67
P11.120650	2020 Expansion Blvd Improvements	1,086,197.10	43,447.88	562,888.75	2,858.50	565,747.25	520,449.85
P11.122266	7th Street Sewer Lining/2021 CIPP	509,723.25	509,723.25	77,115.40	0.00	77,115.40	432,607.85
T51.119823	Runway 13/31 & Taxiway Lighting	453,189.00	0.00	65,661.50	3,381.50	69,043.00	384,146.00
Urban20WQI-004	SLHS Courtyard Conservation	100,000.00	100,000.00	16,762.96	0.00	16,762.96	83,237.04
Report Total:		17,888,812.24	891,244.61	10,356,533.75	110,774.63	10,467,308.38	7,421,503.86

Group Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	453,189.00	0.00	65,661.50	3,381.50	69,043.00	384,146.00
Economic Development	895,831.01	178,000.00	612,254.07	91,378.00	703,632.07	192,198.94
National Resiliency Disaster Grant Proje...	8,699,951.01	534,293.05	7,900,714.09	509.72	7,901,223.81	798,727.20
Sanitary Sewer Projects	2,480,755.00	0.00	298,489.15	8,906.91	307,396.06	2,173,358.94
Street Construction	5,359,086.22	178,951.56	1,479,414.94	6,598.50	1,486,013.44	3,873,072.78
Report Total:	17,888,812.24	891,244.61	10,356,533.75	110,774.63	10,467,308.38	7,421,503.86

Type Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Construction	7,839,841.22	178,951.56	1,777,904.09	15,505.41	1,793,409.50	6,046,431.72
Federal/State Grant	9,870,971.02	534,293.05	8,559,866.70	95,269.22	8,655,135.92	1,215,835.10
Grant	178,000.00	178,000.00	18,762.96	0.00	18,762.96	159,237.04
Report Total:	17,888,812.24	891,244.61	10,356,533.75	110,774.63	10,467,308.38	7,421,503.86

Staff Summary

5/17/2021

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Motion to Approve Applications For Tax Abatement
On Residential and Commercial Properties**

BACKGROUND: Owners of property within the corporate limits of Storm Lake which have built new buildings or have remodeled existing structures, **and are not located in an Urban Renewal Area,** may apply for a property tax abatement.

Owners of residential property may apply for an abatement of 100% of the first \$75,000 of actual value added for a period of five (5) years. Owners of commercial properties may apply for an abatement of 50% on the actual value added for a period of three years.

The amount of increase in value is determined by the Buena Vista County Assessors Office, which will ultimately decide if the property will be eligible for an abatement and how much abatement will be provided.

Applications for tax abatements must be received by the City no later than February 1st and the City must deliver the approved applications to the County Assessors Office no later than March 1st. Applications outside of these dates will still be accepted, but the timing of the abatement will be different than those applications received in the required submittal dates.

There are two residential and one commercial abatement requests included in this Consent Agenda item requesting tax abatements. They are located at the following addresses: (Remodel Multi-Residential Homes).

The attached applications for tax abatement are not located in an Urban Renewal Area, so they are eligible to apply for a residential

or Commercial tax abatement. The applications, if approved by Council, will be forwarded to the Buena Vista County Assessors Office. If approved by the Assessors Office, the properties will receive tax abatements.

FISCAL IMPACT: The amount of abatement available for the residential and commercial additions is subject to the actual value added to the properties, which will not be known until the properties have been reassessed by Buena Vista County.

RECOMMENDATION: Review and approve the applications for tax abatement under the urban revitalization plan for the properties located at

ATTACHMENTS:

Description		Type
Tax Abatement Application - 316 Cayuga St		Application



TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first \$75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi-Residential - 10 year 100%

NOTE: Minimum 20% increase on actual value required

Need More
Information? Scan
This QR Code!



☐ Prior Approval for Intended Improvements

☒ Approval of Improvements Completed

Property Address: 316 Cayuga Street

Legal Description: see attachment

Property Owner Name: FB Storm Lake I, LLC

Owner E-mail: shawn.foutch@jmae-llc.com

Phone Number: 515-238-0023

Owner Address (If different than above) 8405 Blackstone Ct., Johnston, IA 50131

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☒ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☐ Residential ☐ Commercial ☐ Multi-Residential ☐ Industrial ☒ Vacant

What is the PROPOSED use of the property? (Choose one)

☐ Residential ☐ Commercial ☒ Multi-Residential ☐ Industrial ☐ Vacant

What is the nature of the improvements being completed?

☐ New Construction ☐ Addition ☒ General Improvements

Describe Improvements:

Total rehabilitation of the South School annex (former cafeteria) into multi-family residential rentals.

Estimated or Actual Date of Completion: 4/17/2020

Estimated or Actual costs of Improvements: \$619,942

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature:



Print Name: Shawn Foutch

Date: April 5, 2021

Title: Owner

Company: FB Storm Lake II, LLC

City of Storm Lake ONLY

Date Received:

4/5/2021

1st Year Fully Assessed:

☒ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #:

BP19-0196

☒ For Rental Properties - Verified that property is on rental inspection registration list

☒ Check Box if application is approved

☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official:



Date:

Authorized by Mayor:

Date:

Attested by City Clerk:

Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on:

By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements:

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature:

Date:

☐ Check Box once final copy returned to City of Storm Lake



Building Improvements Permit

Permit #: BP19-0196

INSPECTIONS REQUIRE 24 HOUR ADVANCED NOTICE
CALL 732-8002 TO SCHEDULE APPOINTMENT

Date: 9/3/2019

Permit expires SIX MONTHS from date of issuance.

310 CAYUGA STREET

Address of Property

FB STORM LAKE 1 LLC
8405 BLACKSTONE CT
JOHNSTON, IA 50131

Name & Address of Property Owner

Zoning District

COMM REMODEL

Contractor Name

Permit Type

Permission To:

This is for the remodel of the annex building on the former South School property by Foutch Properties. Water meter(s) are not included on this permit and will be figured separately.

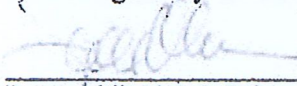
Total Cost of Project: \$400000

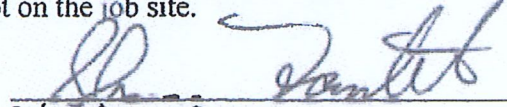
Cost of Permit: 4218.19

pd 11/29/19
CH # 1343

☐ I have received the Tax Abatement Form.

The owner agrees to inspections of all installations subject to all pertinent code requirements. Permit not valid unless signed by the Building Official. Permit must be kept on the job site.


Building Official/Code Enforcement Officer


Property Owner or Contractor

FB Storm Lake 1, LLC

THIS PERMIT AUTHORIZES CONSTRUCTION OF IMPROVEMENTS SPECIFIED.

By signing above, the applicant hereby agrees, in consideration of the issuance of this permit, to assume responsibility for and to hold the City harmless in regard to any and all claims of injury or damage arising from the acts or omissions of the applicant or his/her agents while acting under the authority of this permit. The applicant further agrees to comply with the provisions of the Code of the City of Storm Lake, Iowa and 29 CFR Part 1926.650, 651 and 652 as adopted by the Iowa Division of Labor.

Legal Description of Annex Building (former cafeteria building) at the South School in Storm Lake, Iowa

Address: 316 Cayuga Street

Legal Description:

Lots One (1) and Two (2), Block Forty (40), Original Town of Storm Lake, Iowa, except the East one hundred seventy two feet (172') of the North sixty five feet (65') of Lot One (1), Block Forty (40), Original Townsite of Storm Lake, Iowa.

Said property is located in a IN2 Use Zone and a 65' Height and Area Zone, and may lawfully be used for a

Zone

feet

Apartment
Building Type

Scott Olsen
Building Inspector

TAKE NOTICE

That no change of occupancy may be made in this building that is inconsistent with this certificate.



CERTIFICATE OF OCCUPANCY AND COMPLIANCE

Building Department

City of Storm Lake, Iowa,

April 17, 2020

To:

FB Storm Lake 1 LLC 8405 Blackstone Ct. Johnston, IA 50131
Owner Address

This is to certify that the

story ft. x Class R2 Building of II-B construction located at

stories 1 49 122
feet feet feet

Class

Lots 1-5 of Block 40
original town of Storm
Lake, IA except E 1/2
of the N 65' of lot 1 Block 40
original town
of Storm Lake, IA

Addition, which is locally known as

316 Cayuga
Address

and for which

Building Permit No. BF14-01916
#

was issued on

September 3, 2019

to

Shawn Fauteh
Builder

of FB Storm Lake 1 LLC

complies with the Housing Law of Iowa and the Zoning and Building

Company Name

Ordinances of the City of Storm Lake and is ready for assessment

Staff Summary

5/17/2021

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 78-R-2020-2021 Approving Certificate of Appointment of Representative to the Housing Authority of the City of Storm Lake, Iowa**

BACKGROUND: The City of Storm Lake, Iowa signed the Joint Exercise of Powers Agreement for the purpose of creating a Multi-County Housing Authority. Currently, there is not any Storm Lake Representative on the governing body of the Northwest Iowa Regional Housing Authority.

Chris Chambers, Building Official, is nominated to serve as Representative of the Northwest Iowa Regional Housing Authority representing the City of Storm Lake.

FISCAL IMPACT:

RECOMMENDATION: Approve Resolution No. 78-R-2020-2021 and appoint Chirs Chambers to serve as Storm Lake's Representative of the Northwest Iowa Regional Housing Authority representing the City of Storm Lake.

ATTACHMENTS:

Description	Type
☐ Resolution No. 78-R-2020-2021	Resolution

RESOLUTION NO. 78-R-2020-2021

**CERTIFICATE OF APPOINTMENT OF CITY REPRESENTATIVE TO NORTHWEST
IOWA REGIONAL HOUSING AUTHORITY**

WHEREAS, The City of Storm Lake, Iowa, has previously adopted a Resolution Declaring the Need for a Housing Authority in the City of Storm Lake, Iowa;

WHEREAS, The City of Storm Lake, Iowa, has signed the Joint Exercise of Powers Agreement for the purpose of Creating a Multi -County Housing Authority, and;

WHEREAS, the City of Storm Lake, [Iowa's representative's term has expired as the City's representative on the governing body of the Northwest Iowa Regional Housing Authority.

NOW, THEREFORE, PURSUANT TO THE PROVISION OF Chapter 28E, Code of Iowa. and by virtue of our office as City Council. we hereby appoint Chris Chambers for a term of 3 year(s) beginning on the 17th day of May, 2021.

IN WITNESS WHEREOF, I have hereunto signed my name as Mayor of the City of Storm Lake. Iowa and caused the official corporate seal of said City of Storm Lake. Iowa to be attached hereto this 17th day of May, 2021.

Michael Porsch,
Mayor of Storm Lake, Iowa

ATTEST:

Mayra A. Martinez, City Clerk

SEAL

Staff Summary

5/17/2021

Agenda Item # E.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion to Approve St Marks Noise Variance Request**

BACKGROUND: Attached is a noise variance request from Rev David Kebschull of St Marks Church. The request is for a noise variance for outdoor church service at the Sunset Park Band Shell on the following dates:

Sunday June 13th 8:30 AM to 10 AM
Sunday June 27th 8:30 AM to 10 AM
Sunday July 11th 8:30 AM to 10 AM
Sunday July 25th 8:30 AM to 10 AM
Sunday August 8th 8:30 AM to 10 AM

FISCAL IMPACT: None

RECOMMENDATION: Approve Request

ATTACHMENTS:

Description	Type
St Marks Request	Contract



May 13, 2021

To: Storm Lake Police Chief Chris Cole

RE: Request for Noise Variance

Chief Cole,

St Mark Lutheran Church has reserved the Band Shell at Sunset Park for use as a space to hold our worship services on the dates of:

- Sunday June 13- 8:30-10:00 AM
- Sunday June 27- 8:30-10:00 AM
- Sunday July 11- 8:30-10:00 AM
- Sunday July 25- 8:30-10:00 AM
- Sunday August 8- 8:30-10:00 AM

I am requesting a noise variance for our use during those times on those dates.

We plan on using a small sound system for the purpose of amplifying the speaker's voice, and for some music as people are coming and leaving. We will not be utilizing a band.

Thank you for your consideration of this request.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Rev. David D. Keschull".

Rev. David D Keschull

Staff Summary

5/17/2021

Agenda Item # F.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion To Approve SLHS Graduation Noise Variance Request**

BACKGROUND: Attached is a graduation noise variance request from Jeff Tollefson of the Storm Lake Community School District.

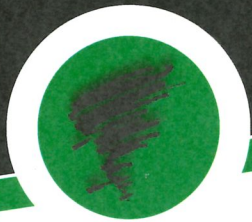
The 2021 SLHS graduation commencement will be held at the Buena Vista University Football Stadium on Sunday May 23rd 2021 from 12PM to 5 PM. The School District is also requesting a variance to test the sound equipment on Saturday May 22nd 2021 from 10AM to 5PM.

FISCAL IMPACT: None

RECOMMENDATION: Approve request

ATTACHMENTS:

Description	Type
SLHS Noise Variance Request	Contract



SLCSD

STORM LAKE COMMUNITY SCHOOL DISTRICT

419 Lake Avenue | Storm Lake, IA 50588 | P: 712-732-8060 | F: 712-732-8063 | www.slcsd.org

Stacey Cole, EdD - Superintendent
Jeff Tollefson - Chief Operations Officer

May 5, 2021

To: Chief Chris Cole S.L.P.D.

From: Jeff Tollefson, S.L.C.S.D.

Re: Graduation Noise Variance

Dear Chief Cole,

The District (weather permitting) will be holding our graduation commencement ceremony at J. Leslie Rollins Stadium located on the campus of Buena Vista University on Sunday, May 23, 2021.

We are requesting a noise variance for testing the sound equipment Saturday, May 22, 2021 from 10:00 am to 5:00 pm and Sunday May 23, 2021 from 12:00 pm to 5:00 pm.

Sincerely,

Jeff Tollefson

Storm Lake Community School District

Staff Summary

5/17/2021

Agenda Item # G.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion to Approve Requests from Storm Lake United For The 2021 Events**

BACKGROUND: Attached is a request from Lee Dutfield for a series of summer events in 2021 hosted by Storm Lake United.

These events are similar to previous years and are highlighted below:

Taste of Storm Lake

*Permission to use the Chautauqua Park Shelter House each Thursday starting on June 17th and ending September 16th. The nonprofit organization serving the meal each week will pay the damage deposit for the facility one to two weeks prior to their hosting date.

*Noise variance for all Taste of Storm Lake events at Chautauqua Park Shelter House between the hours of 4:00 PM and 8:00 PM.

Farmers Market

*Authorization to use Public Parking Lot C located at 6th and Erie for sales of farm raised goods.

*Permission to set up Farmers Market stands starting on Saturday June 12th and running through Saturday October 9th on both Thursday nights from 3:00 PM to 6:30 PM and on Saturday Mornings from 7:00 AM to 1:00 PM.

*A noise variance on Thursday events and Saturday Events for the duration.

Banda La Exclusive Concert (To be held in Sunset Park
Saturday June 26th, 2021)

- *Use of Sunset Park for concert
- *Use of the Sunset Park Bandshell
- *Request for assistance from City of Storm Lake to set up benches and trash receptacles prior to the event.
- *Request for a noise variance between the hours of 8:00 AM and 11:30 PM for outdoor amplified music.
- *Permission to have local vendors in Sunset Park to sell food and no-alcoholic drinks.
- *One entity involved will purchase an insurance policy listing the other entities including the City of Storm Lake as additional insured (SLU will hold the overall insurance policy).
- *Request for support from Parks and Police Department.
- *Request for access to electrical power in Sunset Park.
- *Request to allow 1-2 food trucks in the park from 8:00 PM to 11:00 PM

Ridiculous Days (SL Business District July 15th through July 17th, 2021)

- *Permission to hold sidewalk sales from Thursday July 15th at 7:00 AM through Saturday July 17th at 5:00 PM in the 500, 600 & 700 blocks of Lake Avenue, including the side streets immediately adjacent on 5th and 6th Streets.
- *Permission to allow community members to sell secondhand goods on Saturday, July 17th from 8:00 AM to 4:00 PM. Spaces will be assigned to sellers beforehand and will not be in front of any existing open business. A \$20 refundable deposit will be collected by Storm Lake United when a seller signs up. The Deposit will be refunded to the seller once it has been confirmed their assigned space is clear of any items or trash.
- *Permission to allow local food vendors on sidewalks on Saturday, July 17th from 8:00 AM to 4:00 PM.
- *Request for a noise variance issued for Saturday, July 17th

from 8:00 AM to 5:00 PM.

Neil Anders & The brother's Merritt Concert (July 24th 2021 Sunset Park)

*Request to use Sunset Park

*Request to use bandshell during the event

*Request for assistance from City to set up benches and trash receptacles prior to the event

*Request for noise variance between 8PM and 11:30 PM

*Permission to have local vendors in Sunset Park to sell food and non-alcoholic drinks

One entity involved will purchase an insurance policy listing the other entities, including the City of Storm Lake, as additional insured (SLU will hold the overall policy)

*Request for support from Parks Dept and SLPD

*Request for access to electrical power at Sunset Park

*Request for permission to allow 1-2 food trucks in the park from 8PM to 11PM.

Wood Wine & Blues (August 20 – 22nd 2021 Sunset Park)

*Request to use Sunset Park Friday August 20th between 8:00 AM to 9:00 PM. On Saturday August 21st from 8:00 AM to 9:00 PM. On Sunday August 22nd from 8:00 AM to 5:00 PM.

*Request to use Sunset Park Bandshell from 10:00 AM to 9:00 PM on Saturday August 21st and from 10:00 AM to 5:00 PM on Sunday August 22nd.

*Request for a noise variance in Sunset Park on Friday August 20th from 8:00 AM to 9:00 PM. On Saturday August 21st from 8:00 AM to 9:00 PM. On Sunday August 22nd from 8:00 AM to 5:00 PM.

*Request to allow Chainsaw competitors to complete tree sculpture carvings with the designated logs located in Sunset Park on Friday August 20th from 8:00 AM to 5:30 PM. Saturday August 21st from 8:00 AM to 5:00 PM. Sunday August 22nd from 8:00 AM to 3:30 PM.

*Request to allow craft vendors to display and sell products in Sunset Park Saturday August 21st and Sunday August 22nd from 10:00 AM to 5:00 PM.

*Request to allow Storm Lake United to sell quick carve sculptures that the competing carvers create, via a silent auction on Saturday August 21st and Sunday August 22nd.

*Request to allow food vendors to sell their products on Friday August 20th, Saturday August 21st and Sunday August 22nd in Sunset Park.

*Request to allow Whimsical Wine Trailer to sell glasses of wine on Saturday August 21st and Sunday August 22nd from 12:00 PM to 5:00 PM in Sunset Park. The wine trailer will only be serving wine by the glass and selling unopened bottles of Iowa wines. The Wine trailer will submit proof of a valid liquor license and insurance to the City of Storm Lake prior to the event.

*Request to allow wood carvers to sell their work in the park.

*Request for permission to set up Koenig portable toilets as needed.

*Request to allow for a free 32 team cornhole competition that is open to the public.

*Request for appropriate support from the Parks Department and the Police Department.

*Request for access to electrical power in Sunset Park.

*Request for the City of Storm Lake for assistance to stage and stand the carver's logs prior to the competition.

*Request for the City of Storm Lake to assist in relocating wood carvings from Sunset Park after the competition.

Chills and Thrills (Downtown SL Saturday October 16th, 2021)

*Request for a noise variance from 9:00 AM to 12:00 PM.

* Request for student organizations and local businesses to set up tables for games and candy on the 500, 600 & 700 block of Lake Avenue from 9:00 AM to 12:00 PM.

Miracle on Lake Avenue (Downtown SL December 2nd, 2021)

*Request for a noise variance in the 500 and 600 block of

Lake from 5:00 PM to 9:00 PM.

*Request for parade permit (parade starts at 6:00 PM from East 7th Street West to Lake, South on Lake, East on East Railroad, north on Erie ending in the 700 block.

*Request for road closures for the parade along with a tree lighting ceremony in the 200 block of East 5th

FISCAL IMPACT:

The Parks Department and Police Department will accrue staff time associated with each of the planned Events. Those staff hours and related equipment will be absorbed in the normal operating budget.

These events are designed to bring visitors and patrons to the community that should translate into a positive economic impact.

RECOMMENDATION:

Approve request

ATTACHMENTS:

Description	Type
□ SLU Request	Letter



Storm Lake Public Safety Department
Attn: Chief Chris Cole
401 East Milwaukee Ave
Storm Lake, IA 50588

Dear Chief Cole,

For 2021, Storm Lake United would like to make requests for the following events:

Taste of Storm Lake
Farmers Market
Banda La Exclusive Concert
Neil Anders & The Brother's Merritt Concert
Ridiculous Days/ Sidewalk Sales
Wood, Wine and Blues
Chills and Thrills
Miracle on Lake Avenue

Taste of Storm Lake is a weekly summer event that enables local non-profit organizations to serve a meal to the public and earn funds for their entity. For *Taste of Storm Lake 2021*, Storm Lake United would like to request the following:

- Permission to use the Chautauqua Park Shelter House each Thursday starting on June 17th and ending September 16th. The non-profit agency serving the meal each week will pay the damage deposit for the facility one to two weeks prior to their hosting date.
- A Noise Variance for all *Taste of Storm Lake* events at Chautauqua Park Shelter House between the hours of 4:00pm and 8:00pm.

For the Storm Lake ***Farmers Market***, Storm Lake United would like to request permission for the following:

- Authorization to have sales of farmer raised goods in Public Parking Lot C located at Erie Street and 6th Street.
- Permission for set up of *Farmers Market* stands starting on Saturday, June 12th and running through Saturday, October 9th on both Thursday Nights from 3:00pm to 6:30pm and on Saturday Mornings from 7:00am to 1:00pm.
- A Noise Variance on Thursday events and Saturday events for the duration.

Banda La Exclusive Concert will take place on Saturday, June 26th, 2021 in Sunset Park. This concert will be a community wide event, open to the public and free to attend. No alcohol will be sold. However, attendees will be allowed to bring their own beverages, excluding kegs which are not allowed in the park per Storm Lake City Code, Section 10-8-1 Prohibition of Beer Kegs. Storm Lake United would like to request a permit for the following activities:

Saturday, June 26, 2021

- Use of Sunset Park for the concert.
- Use of the bandshell located in Sunset Park during the event.
- Request for assistance from City of Storm Lake to set-up benches and trash receptacles before the event.
- Request for a Noise Variance issued between the hours of 8:00am and 11:30 pm for the concert.
- Permission to have local vendors in Sunset Park to sell food and non-alcoholic drinks.
- One entity involved will purchase an insurance policy listing the other entities, including the City of Storm Lake, as additional insured (Storm Lake United will hold the overall insurance policy).
- For appropriate support from parks and public safety.
- For access to electrical power in Sunset Park.
- To allow 1-2 food trucks in the park from 8:00pm and 11:00pm.

Ridiculous Days will be taking place in the business district on July 15th through July 17th, 2021. Storm Lake United would like to request the following for this event:

- Permission to hold sidewalk sales from Thursday, July 15th at 7:00am through Saturday, July 17th at 5:00pm in the 500, 600 & 700 blocks of Lake Avenue including the side streets immediately adjacent on 5th and 6th Streets.
- Permission to allow community members to sell secondhand goods on Saturday, July 17th from 8:00 am to 4:00 pm. Spaces will be assigned to sellers beforehand and will not be in front of any existing open business. A \$20 refundable deposit will be collected by Storm Lake United when a seller signs-up. The deposit will be refunded to the seller once it has been confirmed their assigned space is clear of any items or trash.
- Permission to allow local food vendors on sidewalks on Saturday, July 17th from 8:00am to 4:00pm.
- Request for a Noise Variance issued for Saturday, July 17th from 8:00pm to 5:00pm.

Neil Anders & The Brother's Merritt Concert will take place on Saturday, July 24th, 2021 in Sunset Park.

This concert will be a community wide event, open to the public and free to attend. No alcohol will be sold. However, attendees will be allowed to bring their own beverages, excluding kegs which are not allowed in the park per Storm Lake City Code, Section 10-8-1 Prohibition of Beer Kegs. Storm Lake United would like to request a permit for the following activities:

Saturday, July 24th, 2021

- Use of Sunset Park for the concert.
- Use of the bandshell located in Sunset Park during the event.
- Request for assistance from City of Storm Lake to set-up benches and trash receptacles before the event.
- Request for a Noise Variance issued between the hours of 8:00am and 11:30 pm for the concert.
- Permission to have local vendors in Sunset Park to sell food and non-alcoholic drinks.
- One entity involved will purchase an insurance policy listing the other entities, including the City of Storm Lake, as additional insured (Storm Lake United will hold the overall insurance policy).
- For appropriate support from parks and public safety.
- For access to electrical power in Sunset Park.
- To allow 1-2 food trucks in the park from 8:00pm and 11:00pm.

August 20th-22nd 2021, Storm Lake United is planning to host **Wood, Wine & Blues. Wood, Wine & Blues**, a community-wide event that will include a three-day chainsaw carving competition between professional wood carvers, a wine and arts festival on Saturday, August 15th in the park with craft vendors selling their products and Iowa wineries providing free tastings for the public, a wine trailer, and free daytime concerts from various artists. Storm Lake United would like to request permission for the following:

- To use Sunset Park on Friday, August 20th between the hours of 8:00am to 9:00pm. On Saturday, August 21st from 8:00am to 9:00pm. On Sunday, August 22nd from 8:00am to 5:00pm.
- To use the Sunset Park Band Shell from 10:00am to 9:00pm on Saturday, August 21st. and from 10:00 am to 5:00 pm on Sunday, August 22nd.
- To have a Noise Variance in Sunset Park on Friday, August 20th from 8:00am to 9:00pm. On Saturday, August 21st from 8:00am to 9:00pm. On Sunday, August 22nd from 8:00am to 5:00pm.
- To allow chainsaw competitors to complete tree sculpture carvings with the designated logs located in Sunset Park on Friday, August 20th from 8:00 am to 5:30pm. Saturday, August 21st from 8:00am to 5:00pm. Sunday, August 22nd from 8:00am to 3:30pm.
- To allow craft vendors to display and sell their products in Sunset Park Saturday, August 21st and Sunday, August 22nd from 10:00 am to 5:00pm.

- To allow Storm Lake United to sell quick carve sculptures that the competing carvers will create in a 90-minute quick carve competition via silent auction on Saturday, August 21st and Sunday, August 22nd.
- To allow food vendors to sell their products on Friday, August 20th, Saturday, August 21st and Sunday, August 22nd in Sunset Park.
- To allow the Whimsical Wine Trailer ("Wine Trailer") to sell glasses of wine on Saturday, August 21st and Sunday, August 22nd from the hours of 12:00 pm to 5:00 pm during the Wood, Wine and Blues event. The Wine Trailer will only be serving wine by the glass and selling unopened bottles of Iowa Wines. The Wine Trailer will submit proof of a valid liquor license and insurance to the City of Storm Lake prior to the event.
- To allow the competing carvers to sell their work in Sunset Park.
- Permission to set-up Koenig portable toilets as needed.
- To allow for a free to enter 32 team cornhole competition that is open to the community.
- For appropriate support from parks and public safety.
- For access to electrical power in Sunset Park.
- Request to the City of Storm Lake for assistance to stage and stand the carvers' logs prior to competition.
- Request to the City of Storm Lake for assistance to relocate wood carvings from Sunset Park after competition

The competing carvers will be responsible to supply their own safety equipment, including safety netting, fire extinguishers, eye protection, ear plugs, and chainsaw resistant pants or chaps. Each carver will be required to sign a waiver before they will be able to compete in the competition.

Chills and Thrills is the annual Halloween Trick or Treat in Storm Lake that includes coordination with BVU Student Organization and local businesses to provide a family friendly Halloween Trick or Treat event for the citizens of Storm Lake. This year the event is scheduled for Saturday, October 16th. Storm Lake United would like to request a permit for the following activities during *Chills and Thrills 2021*:

- A Noise Variance beginning at 9:00am to 12:00pm.
- Permission for student organizations and local businesses to set up tables for games and candy on the 500, 600 & 700 block of Lake Avenue from 9:00am to 12:00pm.

Lastly, **Miracle on Lake Avenue** will take place on Thursday, December 2nd, 2021. Storm Lake United would like to make the request for the following activities on Lake Avenue between 5:00pm and 9:00pm.

- A Noise Variance for holiday music is needed for the parade and sidewalk activities on the 500 and 600 blocks of Lake Avenue from 5:00pm to 9:00pm.
- The parade will start at 6:00pm. The staging area will be in the 500 and 600 blocks of Cayuga Street. The parade will go West on 7th Street, South on Lake Avenue, East on Railroad Street and North on Erie Street ending in the 700 block.
- A street closure at the 200 block of East 5th Street for the Tree Lighting ceremony that will take place immediately following the parade. Once the ceremony is over, the street will be reopened.

A representative from Storm Lake United will attend the city council meeting to answer any questions that may arise. If the council has any questions prior to the meeting, feel free to contact me by email.

Thank you,

Lee Dutfield

Executive Director

Storm Lake United

Phone: 712-732-3780

Email: lee@stormlakeunited.com

Staff Summary

5/17/2021

Agenda Item # H.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion Authorizing Requests For The 2021 Star Spangled Spectacular (July 3rd and 4th)**

BACKGROUND: Attached to this summary is a written request from the Star Spangled Spectacular (SSS) Commodores (Michael and Tony Pertzborn submitting a series of requests related to the events scheduled for July 3rd and 4th 2021 in Chautauqua and Sunset Parks.

The requests are similar to those in previous years and are as follows:

1. Noise variance on July 3rd from 7am-12am and on July 4th from 7:00am to 11:30pm for Sunset Park and Chautauqua Park.
2. Use of Chautauqua Park and Sunset Park all day on July 3rd and 4th.
3. Assistance for the classic car parade the evening of July 3rd for the route submitted to the Storm Lake Police Department.
4. Permit for the Ride/Run for 7:00am July 4th for the route submitted to the Storm Lake Police Department.
5. Parade Permit for 11:30am July 4th. The parade will start at the corner of Lakeshore Drive and College Avenue, ending at the intersection of Hudson and 3rd Street.
6. Appropriate support from the City of Storm Lake Street Department, Parks Department and Department of Public Safety as required.

7. Fireworks permit issued by the City of Storm Lake Fire Chief. Fireworks are scheduled for dusk on July 4th with a rain date of July 10th. Fireworks will be shot off the jetty at Chautauqua Park.

10. Permission for food and arts/crafts with the event venues.

11. Permission to block access to streets and alleys listed below 4th from 6:00am until 5:00pm and on Chautauqua Park Drive as needed post fireworks.

12. Permission for food vendors in Awaysis Park on July 4th from 4:00pm to 12:00am

Requested Street Closings – July 4th, 2021

6 a.m. until Post-Parade

- 4th and Grand
- Hudson and Lakeshore
- Superior and Lakeshore
- Hudson and 1st Street
- Chautauqua Park Drive E. and Lakeshore Hudson Extension at Lakeshore Dr.
- Peterson and Grand
- College and 3rd Street
- All alleys within event perimeter

6 a.m. until 5:00 p.m.

- College and Lakeshore, Otsego and Lakeshore, Ontario and Lakeshore, Geneseo and Lakeshore, and Geneseo and 2nd Street
- Michigan at W 1st Street (for east-west traffic)
- W 1st Street at Lake Avenue (west side of intersection) Lake Avenue and 1st Street (South side of intersection) Lake Avenue and Lakeshore and Irving and Lakeshore
- Cayuga and Lakeshore
- Seneca and Lakeshore
- Oneida and Lakeshore
- Hudson Street Extension at Lakeshore (west side of intersection), Chautauqua Park Drive at Hudson Extension (west side), Chautauqua Park Drive at Lakeshore (west side)
- All alleys within the event perimeter

6 a.m. until post fireworks – July 4th, 2019

- Chautauqua Park Drive E. and Lakeshore Hudson Extension at Lakeshore Drive to create a safety zone for fireworks.

FISCAL IMPACT:

The SLPD, SLFD, SL Parks Department and SL Street Department will incur staff time and overtime associated with this event. The expenses will be absorbed within the department's operational budgets.

RECOMMENDATION:

Approve motion contingent on receipt of appropriate insurance documents

ATTACHMENTS:

Description		Type
	SSS request	Contract
	Car Cruise Map	Map

Chris Cole

From: Michael Pertzborn II <michael@sppinsurance.com>
Sent: Tuesday, May 4, 2021 9:14 AM
To: Chris Cole
Cc: Tony Pertzborn
Subject: July 3rd and 4th Permits, Variances and Road Closures

Chief Cole,

On behalf of the Star Spangled Spectacular Committee, We request the proper permits and variances necessary for activities planned for July 3rd and 4th, 2021. As with prior years, we respectfully request from the City of Storm Lake the following:

1. Noise variance on July 3rd from 7am-12am and on July 4th from 7:00am to 11:30pm for Sunset Park and Chautauqua Park.
2. Use of Chautauqua Park and Sunset Park all day on July 3rd and 4th.
3. Assistance for the classic car parade the evening of July 3rd for the route submitted to the Storm Lake Police Department.
4. Permit for the Ride/Run for 7:00am July 4th for the route submitted to the Storm Lake Police Department.
5. Parade Permit for 11:30am July 4th. The parade will start at the corner of Lakeshore Drive and College Avenue, ending at the intersection of Hudson and 3rd Streets.
6. Appropriate support from the City of Storm Lake Street Department, Parks Department and Department of Public Safety as required.
7. Fireworks permit issued by the City of Storm Lake Fire Chief. Fireworks are scheduled for dusk on July 4th with a rain date of July 10th. Fireworks will be shot off the jetty at Chautauqua Park.
10. Permission for food and arts/crafts with the event venues.
11. Permission to block access to streets and alleys listed below
4th from 6:00am until 5:00pm and on Chautauqua Park Road as needed post fireworks.
12. Permission for food vendors in Awaysis Park on July 4th from 4:00pm to 12:00am

Requested Street Closings – July 4th, 2021

6 a.m. until Post-Parade

- 4th and Grand
- Hudson and Lakeshore
- Superior and Lakeshore
- Hudson and 1st Street
- Chautauqua Park Drive E. and Lakeshore Hudson Extension at Lakeshore Dr.

- Peterson and Grand
- College and 3rd Street
- All alleys within event perimeter

6 a.m. until 5:00 p.m.

- College and Lakeshore, Otsego and Lakeshore, Ontario and Lakeshore, Geneseo and Lakeshore, and Geneseo and 2nd Street
- Michigan at W 1st Street (for east-west traffic)
- W 1st Street at Lake Avenue (west side of intersection) Lake Avenue and 1st Street (South side of intersection) Lake Avenue and Lakeshore and Irving and Lakeshore
- Cayuga and Lakeshore
- Seneca and Lakeshore
- Oneida and Lakeshore
- Hudson Street Extension at Lakeshore (west side of intersection), Chautauqua Park Drive at Hudson Extension (west side), Chautauqua Park Drive at Lakeshore (west side)
- All alleys within the event perimeter

6 a.m. until post fireworks – July 4th, 2019

- Chautauqua Park Drive E. and Lakeshore Hudson Extension at Lakeshore Drive to create a safety zone for fireworks.

Mike Pertzborn II

Stille Pierce & Pertzborn Insurance Services

112 East 5th Street

Storm Lake, IA 50588

Office 712.732.3747

Toll Free Office 800.747.3748

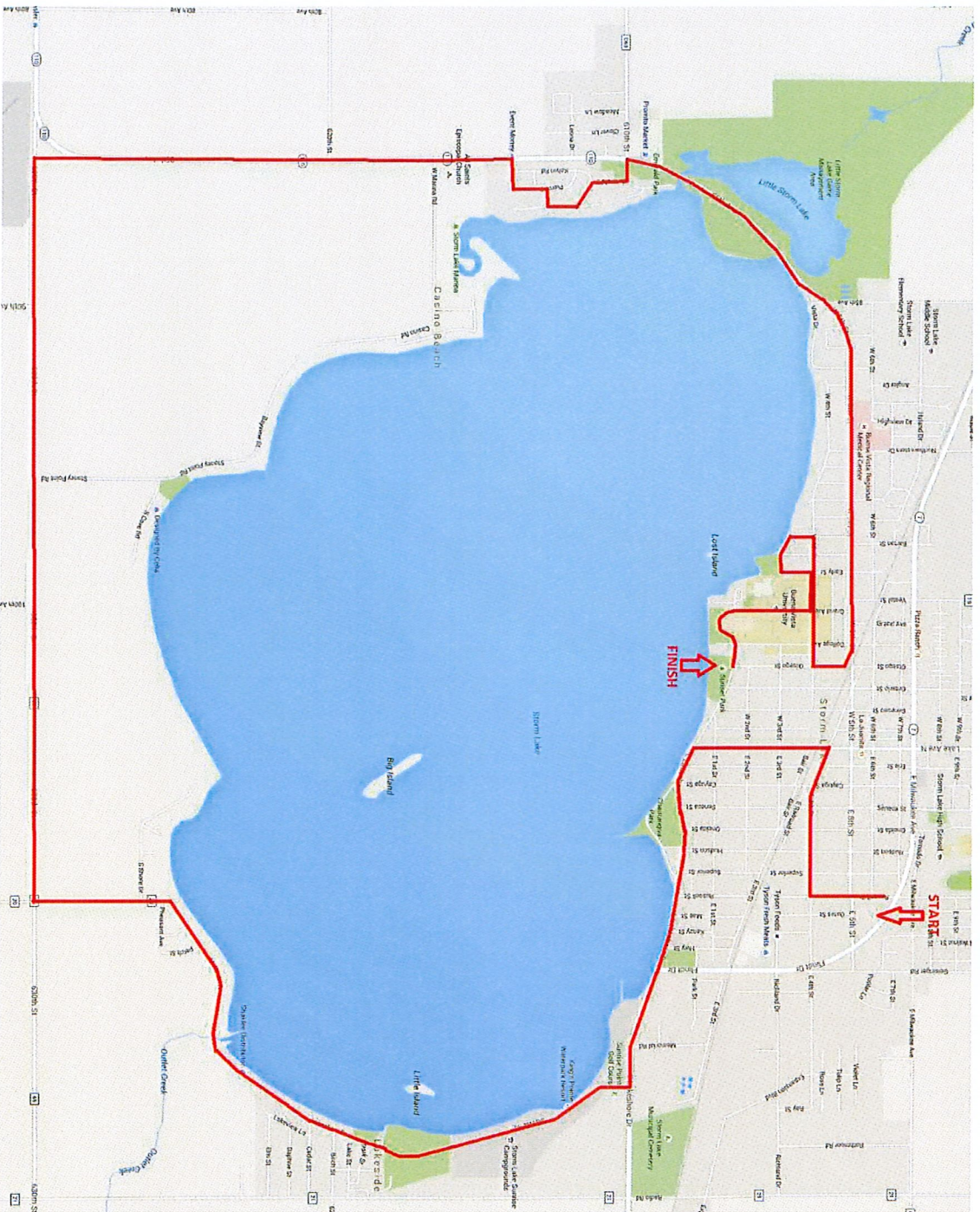
Fax 712.732.2808

michael@sppinsurance.com

www.sppinsurance.com

2021 SSS Car Cruise – July 3rd

Begin assembling at 4:00pm and start parade at 4:45pm



1. Assemble at Prairie Lakes AEA Building, 824 Flindt Dr. (next to Dairy Queen)
2. Left (South) onto Russell Street at 4:45pm
3. Right (West) onto 4th Street
4. Continue on 4th street as it turns to Railroad
5. Left (South) onto Lake Avenue
6. Left (East) onto Lakeshore
7. Continue east past King's Pointe Resort
8. Right (South) onto Sunrise Park Road
9. Continue through Lakeside on Lakeshore Drive
10. Continue on Lakeshore Drive to Mallard Drive
11. Left (South) onto 110th Ave at Bel-Air Beach
12. Right (West) onto C-65
13. Right (North) on 85th Avenue at the Airport
14. Continue North as 85th Avenue joins Highway 110
15. Right (East) onto Howard Road (South end of Emerald Park)
16. Left (North) onto Pierce Drive
17. Right (East) onto Parilla Lane
18. Left (North) onto Emerald Drive
19. Continue on Emerald Drive through Emerald Park to Highway 110
20. Right (North) onto Highway 110
21. Continue east onto West 5th Street
22. Right (South East) onto Otsego Street
23. Pull through Driveway at Otsego Place
24. South on Otsego Street
25. Right (West) onto West 4th Street
26. Left (South) onto Barton Street
27. Follow Barton Street Past Lake Pointe Villa to Lighthouse Drive
28. Left (East) onto Lighthouse Drive
29. Left (North) onto Early Street
30. Right (East) onto West 4th Street
31. Right (South) onto Grand Avenue
32. Continue on Grand Avenue as it transitions to West Lakeshore Drive past Circle Park
33. Follow West Lakeshore Drive to the West End of Sunset Park

Staff Summary

5/17/2021

Agenda Item # I.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **SLPD City Code Enforcement Summary**

BACKGROUND: 4/28/21 to 5/12/21

64 Total

Tall Grass and Weeds – 32
Accumulate Junk – 20
Vehicle parked on grass – 6
Accumulate Trash – 1
Junk Vehicle – 2
Accumulate used tires – 3

0 Citations

FISCAL IMPACT: None

RECOMMENDATION: None

Staff Summary

5/17/2021

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Resolution No. 79-R-2020-2021 Setting Fees For Rental Registrations**

BACKGROUND: This item will set the fees for the Rental Registration fees to be collected under the Building Official fees.
The Rental Registration fees to be set at \$10 per structure plus \$5.00 for each additional unit over one.

The late fee is to be set at \$50 per unit and \$50 for each additional unit in excess of one up to 6 units total with a maximum amount of \$350 total.

The projected costs for the program including inspections, clerical time, and mailings are estimated at \$20,500. The projected revenues for the program are \$10,000. Although the projected revenues do not cover the projected costs, it is a reasonable subsidy for the safety it provides the community.

The proposed rental housing fees were arrived at a stakeholders meeting between City Staff and Landlords. The semi-annual self-checks of the rental units smoke detectors was also proposed at the stakeholders meeting.

Covid caused us to stop inspections, but we have now resumed the inspections and are trying to complete the inspection of 499 units this year if weather allows to get back on track.

Storm lake has a total of approximately 1268 rental units.

We will send invoices the first week in June with a reminder sent the first week of July. Payments are to be made in June and July. A certified letter will be sent the first week of August and late fees will be assessed September 1st.

FISCAL IMPACT: Will bring in a projected revenue of: \$10,000

RECOMMENDATION: Approve Resolution No. 79-R-2020-2021 setting Rental Registration fees and update

ATTACHMENTS:

Description	Type
 Resolution No. 79-R-2020-2021	Resolution

RESOLUTION NO. 79-R-2020-2021

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)		\$5.00
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)		\$5.00
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)		\$5.00
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person		\$25.00
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	

Special City Council Meeting	\$250.00
Downtown Parking Space Rental Fees (specific lots)	
Per quarter (paid quarterly)	\$75.00
Per six months (paid bi-annually)	\$112.50
Annually (paid annually)	\$150.00

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar B	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar C (VT)	\$400.00
Hangar D	\$92.00
12 Month Lease Discount Rate	\$80.00
Hangar E	\$110.00
12 Month Lease Discount Rate	\$95.00
Hangar F	\$156.00
12 Month Lease Discount Rate	\$135.00
FBO Stall	\$173.00
12 Month Lease Discount Rate	\$150.00
Daily Inside Storage/per night	\$30.00

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00		
Driveway (Curb) Cut, Inspection & Marking Residential	\$150.00		
Driveway (Curb) Cut, Inspection & Marking Commercial	\$200.00		
ROW Temp Closure Permit	\$25.00		
Building Moving Permit (Per Bldg)	\$100.00	5-1-1	
Demolition Permit	\$50.00		
Pool Inspection	\$20.00	8-8-11	
Re-inspection Fee (after 1 per inspection)	\$35.00		
No Show Fee (per event)	\$50.00		
Rental Registration Fee – Yearly (July 1st – June 30th)			
Base Registration Fee (Structure and 1 unit)	\$15.00	\$10.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	\$5.00	5-8-9
Late Registration Fee - Per Landlord License		\$50.00	5-8-9
Additional unit in excess of 1 (up to 6 units)	\$50.00		
Property Maintenance Ordinance Appeal	\$150.00	Zoning Ord.	
Variance Request	\$150.00	Zoning Ord.	
Zoning Request	\$200.00	Zoning Ord.	
Conditional Use	\$300.00	Zoning Ord.	
Sub-Division Application Fee	\$300.00		
Sidewalk Repair Permit Fee	\$0		

New Construction Incentive

Single Family Attached and Single Family Detached Dwelling \$1.00
(only valid from March 2, 2020 to December 31, 2020 with
Council approval)

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2
\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		
Building & Sign Permit \$100,001 or more		5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000		
Portable Sign Permit (14 days)	\$30.00	Zoning Ord.

Electrical Fees

For New Residences		5-4-9
Single Dwelling	\$38.00	
Duplex Dwelling	\$56.75	
Triplex Dwelling	\$75.50	
4-Plex Dwelling	\$113.00	
Multi Units Between 5 and 12	\$156.75	
Over 12 Units	\$156.75 plus \$38.00 each over 12	
For New Commercial or Industrial Buildings		
First \$5,000.00 at \$8.00 per/\$1,000.00 of cost		
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost		
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost		
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost		
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost		
All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost		
For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings		
\$100.00 to \$150.00 electric contract	\$6.75	
\$151.00 to \$200.00 electric contract	\$8.00	
\$201.00 to \$250.00 electric contract	\$9.25	
\$251.00 to \$300.00 electric contract	\$10.50	
\$301.00 to \$350.00 electric contract	\$11.75	
\$351.00 to \$400.00 electric contract	\$13.00	
\$401.00 to \$450.00 electric contract	\$14.25	
\$451.00 to \$500.00 electric contract	\$15.50	
\$501.00 to \$1,000.00 electric contract	\$23.00	
\$1,001.00 to \$2,000.00 electric contract	\$28.00	

All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Plumbing Fees

For New Residences	5-3-10
Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00 each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 plumbing contract \$6.75
\$151.00 to \$200.00 plumbing contract \$8.00
\$201.00 to \$250.00 plumbing contract \$9.25
\$251.00 to \$300.00 plumbing contract \$10.50
\$301.00 to \$350.00 plumbing contract \$11.75
\$351.00 to \$400.00 plumbing contract \$13.00
\$401.00 to \$450.00 plumbing contract \$14.25
\$451.00 to \$500.00 plumbing contract \$15.50
\$501.00 to \$1,000.00 plumbing contract \$23.00
\$1,001.00 to \$2,000.00 plumbing contract \$28.00
All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site (Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$30.00
Class C Site (Lake View, Patio, Water, Sewer, Electric, Fire Pit)	\$28.00
Class E Site (Water, Sewer, Electric)	\$25.00
Class F Site (Electric)	\$20.00
Glass G Site (Tent)	\$12.00

Long Term Stay Rate

Limited to Long Term Stay slots which include Water, Sewer, Electric
Minimum 30 day stay paid in advance – 10% off

Extra Vehicle Parking (if space available)	\$5.00
Non-Campers Dump Station (per event)	\$5.00
Non-Camper Shower (per shower)	\$5.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$325.00
Family Season Pass - Family: Two or more persons (one of whom is the householder) related by birth, marriage, or adoption, living together and sharing common living, sleeping, cooking, and eating facilities within an individual housing unit as defined by the Storm Lake Zoning Code.)	\$600.00
Junior Season Pass (17 and Under)	\$50.00
Electric Cart Storage	\$300.00
Gas Cart Storage	\$285.00
Locker Rent/yr	\$20.00
Golf Club Rental	\$10.00
Trail Fee (per day)	\$10.00
Pull Cart Rental	\$3.00
Pull Cart (year)	\$65.00
Trail Fee (year)	\$170.00
10 Round Punch Card	\$125.00
Discount Tickets – per 9 holes (sold in advance with minimum quantity of 50)	\$10.00
Weekday 9 Holes	\$15.00
Weekday 18 Holes	\$20.00
Weekend 9 Holes	\$20.00
Weekend 18 Holes	\$25.00
Cart Rental 9 Holes	\$15.00
Cart Rental 18 Holes	\$25.00
Yearly Cart Rental	\$325.00
Hall Rental	250
Hall Rental - Friday Setup Fee	\$100.00

(Valid only after 5:00 pm Friday with following Sat. rental)

Hall Rental (weekday 4hrs or less)

\$100.00

Group Golf Rates

As Set by the Following Table

# Rounds per Event	9 Holes	18 Holes
0-25	Regular Rate / Round	Regular Rate / Round
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

Police

Administrative Fee	\$30.00		
Alarm Business Permit Application	\$75.00	4-7-6	
Alarm Business Permit Renewal	\$75.00	4-7-9	
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16	
False Alarm	\$75.00	4-7-16	
Building Escorts (per car)	\$75.00	5-1-3	
Cat License – Not Neutered/Spayed (per year)		\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00		
Dog License – Not Neutered/Spayed (per year)		\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00		
Fingerprinting	\$10.00		
Impound/Storage Fee (per day)	\$30.00	8-6-5	
Impound Storage Fee – felony related (per day)		\$50.00	
Parking Fine	\$15.00	9-11-4	
Police Escort Fee – per hour, per unit	\$75.00	5-1-3	
Emergency Response and/or Cleanup of Material (per hour)			
Police Vehicle (per vehicle)	\$75.00		

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$275.00
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)	
Up to 4 additions of children 5-12 years old @\$55 each	
Single Season Pass (children and adults)	\$150.00
Adult BV Resident Daily Pass (Age 12+)	\$8.00
Child BV Resident Daily Pass (Age 5-11)	\$5.00
Children (Age 5-11) Standard Pricing	\$12.00
Adults (Age 12+) Standard Pricing	\$15.00
4 and under	free
Twilight Pricing (after 3:00)	
Age 12+	\$7.50
Age 5-11	\$6.00
Age 0-4	free
Land Lovers	\$5.00
Swim Lessons	\$40.00

Roadway Maintenance

Street Cuts & Replacement - Half Street	\$800.00
Street Cuts & Replacement Full Street	\$1600.00

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00
Rental Fee - Fri., Sat., & Sun., per side	\$80.00
Damage Deposit – per side	\$100.00
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00
Campground Open Shelter – per time slot (2 time slots available)	\$50.00
AWAYSIS Great Lawn – per day	\$200.00
Band Shell – per day	\$25.00

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	
Bulk Water Sales Access Card	\$10.00	

PASSED AND APPROVED this 19th day of April, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/17/2021

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Tyler Gibbins, Staff Accountant

SUBJECT: **Sunrise Pointe Golf Course Update**

BACKGROUND: Tyler will provide an update for the Sunrise Pointe Golf Course

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: N/A

Staff Summary

5/17/2021

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Tyler Gibbins, Staff Accountant

SUBJECT: **Motion to Approve the Donation of Airport Runway/Taxiway Lights to the City of Eldora**

BACKGROUND: The Airport is in the middle of replacing the lights on runway 13/31 and the taxiway with new LED lights.

The City of Storm Lake respectfully request the City Council donate the old runway/taxiway lights to the City of Eldora, Iowa.

There is no value of the old lights to the City of Storm Lake.

FISCAL IMPACT: None

RECOMMENDATION: Approve the Donation Request.

Staff Summary

5/17/2021

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Tyler Gibbins, Staff Accountant

SUBJECT: **Motion to Approve Amendment No. 1 With The Iowa Department of Agriculture and Land Stewardship (IDALS) Urban Conservation Water Quality Initiative Project- Storm Lake Community School District Courtyard Project**

BACKGROUND: The Storm Lake Community School District Ecology Class received a grant from IDALS Urban Conservation Water Quality Initiative to reconstruct the the Courtyard at the high school which includes rain gardens and permeable pavers.

On April 6th, 2020 the City Council approved the request by IDALS to be the fiscal sponsor for the Storm Lake Community School District Courtyard Project.

Amendment #1 will change the project completion date from June 30, 2021 to June 30, 2022 to allow the project construction to be completed this summer with the planting by spring of 2022.

FISCAL IMPACT: There are no City Funds that will be expended as part of this amendment.

RECOMMENDATION: Approve amendment No. 1 and authorize the Mayor and City Clerk to sign documents related to the amendment.

ATTACHMENTS:

Description	Type
Urban20WQU-004 Amendment #1	Contract

**WATER QUALITY INITIATIVE
Urban Conservation Demonstration Projects**

CONTRACT NUMBER:	URBAN20WQI-004
Project Name:	Storm Lake High School Courtyard Conservation Project

COST-SHARE GRANT CONTRACT AMENDMENT #1

BETWEEN IOWA DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP
(IDALS)

AND CITY OF STORM LAKE

This amendment is entered into by the Iowa Department of Agriculture and Land Stewardship; hereinafter referred to as IDALS, and the City of Storm Lake; hereinafter referred to as the Grantee.

I. Relative to the Storm Lake High School Courtyard Conservation Project

II. Purpose of the Amendment

A. In response to the Grantee's request to extend the Project Completion Date in general accordance with Section 2 of the Cost-Share Grant Contract.

The Project Completion Date will be amended from June 30, 2021 to June 30, 2022.

B. This Amendment does not change any other provisions of the agreement.

III. Effective Date of this Amendment

This amendment takes effect upon signature by all parties below.

CITY OF STORM LAKE:

Authorized Representative

_____/_____/_____
Date

FOR IDALS:

Julie Kenney, Deputy Secretary of Agriculture

_____/_____/_____
Date

Staff Summary

5/17/2021

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Resolution No. 80-R-2020-2021 Fixing Date For A Meeting On The Authorization Of A Loan and Disbursement Agreement And The Issuance of Not To Exceed \$1,700,000 GO CLN Of The City of Storm Lake, Iowa And Providing For Publication Of Notice Thereof**

BACKGROUND: This agenda item will set the public hearing for Not To Exceed \$1,700,000 GO Capital Loan Notes for June 7th, 2021, specifically the State Revolving Fund draw down loan for the Memorial Lift Station Improvement Plan.

FISCAL IMPACT: The fiscal impact is the cost of the publication for the Public Hearing which is approximately \$100.

RECOMMENDATION: Adopt Resolution No. 80-R-2012-2021 Setting a Public Hearing

ATTACHMENTS:

Description	Type
☐ Resolution No. 80-R-2020-2021	Resolution

RESOLUTION NO. 80-R-2020-2021

**RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AND DISBURSEMENT
AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED
\$1,700,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES OF THE CITY OF STORM LAKE, IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF**

WHEREAS, it is deemed necessary and advisable that the City of Storm Lake, Iowa, should provide for the authorization of a Loan and Disbursement Agreement and the issuance of General Obligation Capital Loan Notes to the amount of not to exceed \$1,700,000, as authorized by Sections 384.24A and 384.25, Code of Iowa, as amended, for the purpose of providing funds to pay costs of carrying out an essential corporate purpose project as hereinafter described; and

WHEREAS, the Loan and Disbursement Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan and Disbursement Agreement may be authorized and General Obligation Capital Loan Notes issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan and Disbursement Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 620 Erie Street, Storm Lake, Iowa, City of Storm Lake, Iowa, at 5:00 o'clock P.M., on the 7th day of June, 2021, for the purpose of taking action on the matter of the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$1,700,000 General Obligation Capital Loan Notes to evidence the obligations of the City thereunder for an essential corporate purpose of the City, the proceeds of which will be used to pay costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including for the Memorial Lift Station Improvement Plan project.

Section 2. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan and Disbursement Agreement and the issuance of General Obligation Capital Loan Notes evidencing the City's obligations to a principal amount of not to exceed \$1,700,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 3. That the Clerk is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four clear days nor more than twenty days before the date of said public meeting on the issuance of said Notes.

Section 4. The notice of the proposed action shall be in substantially the following form:

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF STORM LAKE, IOWA, ON THE MATTER OF THE
PROPOSED AUTHORIZATION OF A LOAN AND
DISBURSEMENT AGREEMENT AND THE ISSUANCE OF
NOT TO EXCEED \$1,700,000 GENERAL OBLIGATION
CAPITAL LOAN NOTES FOR AN ESSENTIAL CORPORATE
PURPOSE AND THE PUBLIC HEARING ON THE
AUTHORIZATION AND ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Storm Lake, Iowa, will hold a public hearing on the 7th day of June, 2021, at 5 o'clock P.M., in the Council Chambers, City Hall, 620 Erie Street, Storm Lake, Iowa, City of Storm Lake, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$1,700,000 General Obligation Capital Loan Notes for an essential corporate purpose of the City, in order to pay costs of the acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including for the Memorial Lift Station Improvement Plan project. Principal and interest on the proposed Loan and Disbursement Agreement will be payable from the Debt Service Fund.

Due to public health concerns related to COVID-19, the public may access the meeting in person or electronically, pursuant to Iowa Code Section 21.8, as follows:

Telephone:
(408) 418-9388
Access Code: 146 309 7532

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City, to the above action. After all objections have been received and considered, the Council will at this meeting or at any adjournment thereof, take additional action for the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder or will abandon the proposal.

This Notice is given by order of the City Council of the City of Storm Lake Council, Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa, as amended.

Dated this 17th day of May, 2021.

City Clerk, City of Storm Lake, State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of May, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/17/2021

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 81-R-2020-2021 Approving Contract with the Storm Lake Police Department Teamsters Local #554**

BACKGROUND: The current contract expires June 30, 2021. The terms negotiated are as follows:
2 year contract with 5% increase each year.
Family Leave - 80 hours for 8 hour employees and 84 hours for 12 hour employees
Boots will be supplied to new employees
Bi-lingual pay- \$0.50
Detective Pay- \$1.25
Field Training Officer- \$0.75
Drug Recognition Experts- \$0.25
Sexual Assault Response Team- \$0.25
Add pay for College education in law enforcement or related field
Associate's - \$0.50
Bachelor's - \$1.00
Master's- \$1.50

FISCAL IMPACT: The current compensation package is estimated to be with the additional steps and add-on pay the package averages out to 8.67% per officer in the first year, with the yearly increase ranging from 5.02% to 13.17% depending on seniority and inclusion of incentive pay.
While there are many factors, such as overtime and individual incentive pay, we can expect the total cost of the wage increases to be between \$85,412 to \$113,577 in the first year of the contract.

RECOMMENDATION: Approve Resolution No. 81-R-2020-2021

ATTACHMENTS:

Description

Type

RESOLUTION NO. 81-R-2020-2021

**APPROVING COLLECTIVE BARGAINING AGREEMENT BETWEEN STORM LAKE
POLICE DEPARTMENT AND THE CITY OF STORM LAKE**

WHEREAS, the current collective bargaining agreement between the City of Storm Lake and the Storm Lake Police Department will expire June, 30, 2021; and,

WHEREAS, it was necessary to negotiate a new collective bargaining agreement between the City of Storm Lake and the Storm Lake Police Department; and,

WHEREAS, in accordance with Chapter 20 of the Iowa Code the City of Storm Lake, represented by the Police Negotiations Committee and the Police Department represented by Storm Lake Police Officers Bargaining Unit discussed employment issues and negotiated a new collective bargaining agreement; and,

WHEREAS, the City of Storm Lake and the Storm Lake Police Officers have negotiated a new Collective Bargaining Agreement to be effective July 1, 2021 through June 30, 2023; and,

WHEREAS, the City Council has determined it appropriate to approve execution of the Collective Bargaining Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Storm Lake, Iowa, hereby authorizes the Mayor of the City of Storm Lake, Iowa, and the Storm Lake Police Negotiation Committee to sign and execute the aforementioned Collective Bargaining Agreement

PASSED AND APPROVED this 17th day of May, 2021, by the Storm Lake City Council.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

5/17/2021

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Motion to Approve Agreement for Concessionaire Services for King's Pointe Lighthouse Snack Shack**

BACKGROUND: Diego Diaz with Delicias Bakery would like to serve as a private contractor to operate the Concessionaire Services as the King's Pointe Lighthouse Snack Shack. The term of the contract will be May 17, 2021-October 31, 2021.

FISCAL IMPACT: Revenue generated will be \$75/week that the snack shack is operated with payment due upon completion of the agreement.

RECOMMENDATION: Approve agreement for concessionaire services for King's Pointe Lighthouse Snack Shack.

ATTACHMENTS:

Description	Type
□ Agreement	Contract

**AGREEMENT FOR CONCESSIONAIRE SERVICES
KING'S POINTE LIGHTHOUSE SNACK SHACK**

This agreement for operation services is made this ____ day of ____, 2021, between the City of Storm Lake, Iowa (the "City") and _____ (the "Operator").

Recitals

The City is willing to permit a qualified manager to operate the Concessionaire Services at the King's Pointe Lighthouse Snack Shack.

The City selected Operator, as an independent private contractor, to operate the concessionaire services at the Marina as a commercial concession during the term of, and under the provisions of, this Agreement, under the general management of the City.

The Operator will be responsible for providing the concessionaire services and will manage the day-to-day operations of the concessionaire services at the King's Pointe Lighthouse Snack Shack.

In consideration of the mutual covenants, promises, and agreements herein contained, the City and Operator agree as follows:

**ARTICLE 1
DUTIES OF OPERATOR**

1.1 Duties and Responsibilities. The Operator agrees to maintain and manage the King's Pointe Lighthouse Snack Shack as a public access area for the citizens thereof and for the people of the State of Iowa in substantially the same manner and according to the same standards as other state-owned marina areas are maintained and managed by the Iowa Department of Natural Resources.

Subject to the provisions of this Agreement, Operator shall have decision-making authority in the day-to-day operation, direction, management, and supervision of the King's Pointe Lighthouse Snack Shack.

1.2. Services. The Operator shall provide services and customer service to the general public. The services to be provided by the Operator, at Operator's expense, shall include the following:

1. The sale of items such as soft drinks, snacks, and ice, etc.

1.3. Hours of Operation. Operator shall dictate the hours of operation for the King's Pointe Lighthouse Snack Shack

ARTICLE 2
TERM OF AGREEMENT

- 2.1 Term. Except as otherwise provided herein, this Agreement will commence May 17, 2021, and terminate October 31, 2021. The Operator will pay seventy-five (75) dollars per week for the term of agreement payable upon completion of the term of the agreement.

ARTICLE 3
OPERATOR COMPENSATION

- 3.1 Revenues generated in the operation of the Marina shall be the Operator's, subject to the Operator's payment to the City of certain periodic concessionaire fees. The Operator will pay seventy-five (75) dollars per week for the term of agreement payable upon completion of the term of the agreement.

ARTICLE 4
INSURANCE AND INDEMNIFICATION

- 4.1 General. Operator shall, at its own expense, purchase and maintain insurance to protect Operator and the City throughout the duration of this Agreement. All policies shall be written on a per occurrence basis, not a claims-made basis, and in form and amounts and with companies satisfactory to the City. All proofs of compliance with the insurance requirements under this Agreement are required as a condition of the Storm Lake City Council's approval of this Agreement. The City will be named as an additional insured.

ARTICLE 5
TERMINATION

- 5.1 Termination.
1. The City may at any time terminate this Agreement upon giving Operator thirty (30) days' notice in writing.

ARTICLE 6
GENERAL PROVISIONS

- 6.1 Rules, Regulations, and Policies. Operator shall observe and obey all rules, regulations, and policies that the City may adopt, from time to time, with respect to the use of the King's Pointe Lighthouse Snack Shack.
- 6.2 Compliance with Law. Operator shall comply, at all times, at its own cost and expense, with all applicable ordinances and laws of city, county and state government and of the United States Government, and of any political division, subdivision, agency, authority or

commission that has jurisdiction to pass laws or ordinances with respect to the Marina Facilities or to the uses permitted in this Agreement. Operator shall not allow any illegal activity to be conducted or operated on any Marina area.

- 6.3 Licenses and Permits. Operator shall obtain and/or maintain all applicable licenses and permits required by federal, state, or local law.

CITY OF STORM LAKE, IOWA

By: _____

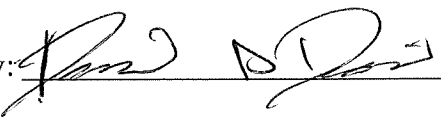
Date: _____

Mayor

ATTEST:

City Clerk

OPERATOR

By:  _____

Date: 05-13-21

By: Ana Cristina Garcia

Date: 05-13-21

Staff Summary

5/17/2021

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Motion Considering Selection of Beck Engineering for Professional Services for Storm Water Engineering**

BACKGROUND: In December 2020, the City issued a Notice of Request for Qualifications for Storm Water Engineering Services. The responses were due by March 17, 2021 and four timely responses from qualified engineering firms were received. Those firms were: EOR, ISG, Bolton and Menk and Beck Engineering.

Responses received were thoughtfully, carefully and thoroughly reviewed by a six member team, including both internal and external members. Consideration was given to each response in order to make a recommendation as to which firm would be the best fit to provide storm water engineering services to the City for the next five years. The scoring matrix is included with this summary.

Based on the scoring rankings, Beck Engineering is recommended as the firm best suited to provide storm water engineering services for the City over the next five years. Following approval of the recommendation, staff will negotiate an agreement with the company for approval by City Council at a future Council meeting.

FISCAL IMPACT: Agreement to be negotiated for future Council consideration

RECOMMENDATION: Approve the selection of Beck Engineering for storm water engineering services and direct staff to negotiate an agreement with Beck Engineering for storm water engineering services

ATTACHMENTS:

Description	Type
☐ Notice - Storm Water	Backup Material

- RFQ - Storm Water
- Scoring - Storm Water

Backup Material
Backup Material

REQUEST FOR QUALIFICATIONS- PUBLIC NOTICE

The City of Storm Lake is soliciting sealed Request for Qualifications, hereafter referred to as RFQ, to be received by the City Clerk located at 620 Erie Street, PO Box 1086, Storm Lake, Iowa 50588.

The purpose of this RFQ is to secure engineering for all services related to storm water management.

RFQs will be received until 12:00 PM, on March 17, 2021, shortly hereafter all submitted RFQs will be gathered and taken to Council Chambers to be publicly opened. Any RFQ received after the closing time will not be accepted and will be returned to the submitter unopened. All RFQs must bear original signatures and figures.

Firms that are interested in providing engineering services should submit their proposals including name, qualifications, experience, and references, to the City of Storm Lake, Attention City Clerk, by 12:00 PM on March 17, 2021. A full RFQ for general engineering services is available by contacting Mayra Martinez, City Clerk, at the City of Storm Lake by phone at 712-732-8000 or email cityclerk@stormlake.org.

Note: Advertise on December 22, 2020

**REQUEST FOR QUALIFICATIONS (RFQ)
CITY OF STORM LAKE, IOWA
GENERAL ENGINEERING SERVICES**

I. INTRODUCTION

- A. The City of Storm Lake, Iowa is requesting qualifications to provide engineering professional services required for storm water management for the City of Storm Lake, Iowa.

II. GENERAL INSTRUCTIONS

- A. Interested engineering firms shall submit 2 hard copies and an electronic copy of their qualifications submittal no later than 12:00 PM on MARCH 17, 2021 to the following address:

CITY OF STORM LAKE
ATTN: City Clerk /Mayra Martinez
620 Erie Street
P.O. Box 1086
Storm Lake, Iowa 50588

- B. Any questions or comments regarding the request shall be submitted to Mayra Martinez, City Clerk, telephone number (712) 732-8000, or email address cityclerk@stormlake.org.
- C. The length of the qualifications submittal shall not exceed 10 pages, excluding resumes of personnel.
- D. The qualifications submittal shall not contain non-applicable promotional materials and shall address only the points requested in the document.
- E. The City of Storm Lake reserves the right to reject any submittal that does not comply with the requirements of this RFQ.

III. BACKGROUND

Through the Iowa Department of Natural Resources, the City of Storm Lake has been issued an MS4 permit (Municipal Separate Storm Sewer System). Storm Lake is also listed as an impaired body of water.

The purpose of this solicitation is to select a firm to negotiate a Professional Services Contract for engineering services for storm water management for the City of Storm Lake, Iowa.

Two (2) complete sets of RFQs shall be submitted in a sealed envelope. The electronic copy can be emailed. Once submitted, RFQs become the property of the City of Storm Lake and as such the City reserves the rights to use any ideas contained in any RFQ whether that respondent/firm is selected.

IV. SCOPE OF SERVICES

General Engineering Services may include but not limited to:

- Preparation of plans, specifications, and estimates.
- Organization, participating and presentations at meetings held by City Staff, the City Council, neighborhood groups, and other stakeholders.
- Preparation of preliminary documents, plans and/or reports.
- Preparation of handouts and graphical displays for public meetings.
- DNR permit compliance for current and future permits.
- Proposed cost estimates for CIP (capital improvement projects).
- Assistance with compliance within the DNR and EPA regulations.

V. SUBMITTAL CONTENTS

A. Submittals shall include the following sections:

a. Cover letter

b. Provide the following information relative to your firm:

- i. Organization name and business address, including telephone number and FAX number
- ii. Year established. Number of years in business under current firm name.

c. Firm Structure

- i. Provide a complete firm staff description in the form of a graphic organization chart along with respective staff roles. Include names and experience.
- ii. Lead Manager's name and experience.
- iii. Describe and list similar projects completed and in operation within the last ten (10) years. Include any specific experience, such as with unique/specific aspect of City's system.

d. References

- i. References of five (5) clients for whom similar work has been completed.

VI. SELECTION PROCESS

The Selection Committee shall screen and rate all of the respondents that are submitted. Selection ratings will be based on a 100 point rating scale based on the following criteria.

- Overall Qualification of Team 30 points
- Previous Experience with Municipal Government 20 points
- Ability to meet schedules and deadlines 30 points
- Stability 10 Points
- References 10 points

The City may select one (1) firm to provide services based on this evaluation or it may choose to follow-up with an interview if necessary. This process will result in the selection of a firm to provide services. The City reserves the right to reject any and all RFQs for any reason whatsoever. The City may waive informality or irregularities in the RFQs received where such is merely a matter of form and not substance, and the correction or waiver thereof is deemed by the City not prejudicial to other RFQs.

VII. SUMMARY

The firm that the City believes to be the best qualified, based on the criteria above, will be asked to negotiate a contract for services. Costs incurred by firms responding to this RFQ will be the responsibility of each firm.

[illegible]

Staff Summary

5/17/2021

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Motion Considering Selection of Bolton & Menk for Professional Services for Completion of a Dredge Site Feasibility Study**

BACKGROUND: In December 2020, the City issued a Notice of Request for Qualifications for the Dredge Site Feasibility Study. The responses were due by March 17, 2021 and four timely responses from qualified engineering firms were received. Those firms were: Impact7G/McClure, ISG, Bolton & Menk and Beck Engineering.

Responses received were thoughtfully, carefully and thoroughly reviewed by a six member team, including both internal and external members. Consideration was given to each response in order to make a recommendation as to which firm would be the best fit to provide completion of a Dredge Site Feasibility Study for the City. The scoring matrix is included with this summary.

Based on the scoring rankings, Bolton & Menk is recommended as the firm best suited to provide completion of a Dredge Site Feasibility Study for the City. Following approval of the recommendation, staff will negotiate an agreement with the company for approval by City Council at a future Council meeting.

FISCAL IMPACT: Agreement to be negotiated for future Council consideration

RECOMMENDATION: Approve the selection of Bolton & Menk for completion of a Dredge Site Feasibility Study and direct staff to negotiate an agreement with Bolton & Menk for the study

ATTACHMENTS:

Description	Type
📎 Notice - Dredge Site	Backup Material

- RFQ - Dredge Site
- Scoring Matrix

Backup Material
Backup Material

REQUEST FOR QUALIFICATIONS

Feasibility Study for Reuse of a Dredge Spoils Site for a Storm Lake Multipurpose Recreation Complex

Proposal Due Date: March 2, 2021
Published Notice of Request for Qualifications

Storm Lake Multipurpose Recreation Complex

The City of Storm Lake is now accepting requests for qualifications for consulting services from qualified firms to provide a feasibility study to determine best use of land to see if it is suitable for a significant multipurpose complex with playing fields, parks, trails, restrooms and other similar amenities.

Request for Qualifications documents are available from the City Clerk, 620 Erie Street, PO Box 1086, Storm Lake, IA 50588 or by email request: cityclerk@stormlake.org.

The City of Storm Lake reserves the right to reject any or all responses; or to accept or reject the whole or any part of the response; or to waive any informality or technicality in the interest of Storm Lake. All responses must be submitted before the **Submittal Deadline** which is **12:00 PM on March 2, 2021**.

For further information, please contact Keri Navratil, City Manager, at telephone 712-732-8000 or email navratil@stormlake.org.

Published on www.stormlake.org on December 29, 2020



REQUEST FOR QUALIFICATIONS

Feasibility Study for Reuse of a Dredge Spoils Site for a Storm Lake Multipurpose Recreation Complex

Proposal Due Date: March 2, 2021
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For further information, please contact Keri Navratil, City Manager, at telephone 712-732-8000 or email navratil@stormlake.org.

Published on www.stormlake.org on December 29, 2020.

REQUEST FOR QUALIFICATIONS (“RFQ”)

General Information

The City of Storm Lake (“City”), is requesting responses (“Responses”) from qualified firms (“Consultants”) to conduct a feasibility study on approximately 60 to 70 acres that is a dredge spoils site area for its suitability to be used as a recreational area (see Appendix A for maps). The City is open to using the area for a wide variety of recreation uses and amenities. All uses of the area must be approved by the Iowa Department of Natural Resources.

- The City is seeking competitive sealed proposals from qualified, licensed, design professionals to provide concepts for this feasibility study.
- This RFQ should provide interested Consultants with sufficient basic information to submit proposals, but it is not intended to limit a proposal’s content or exclude any relevant or essential data.
- Consultants are at liberty to expand upon the scope of work activities so long as the minimums are met; however, there is a 20-page limit.
- Storm Lake reserves the right to reject any or all responses, or to waive any formality or technicality in any proposal, in the best interests of the City.
- While it is the intent of the City to proceed with this solicitation, nothing herein shall obligate the City to enter into a contract.
- The City reserves the right to cancel this RFQ in whole or in part at any time if it is in the best interest of the City.

Background

The City of Storm Lake (City) was incorporated in 1873 and has an estimated population of 14,000. The City is governed by a Mayor and five-member City Council whose members are elected at large and operates under a Mayor/ Council form of government. The Mayor and City Council employ a City Manager to facilitate daily operations of the City.

Property - Dredge Spoil Disposal Area

Map noting city owned spoils site and other city owned property in the area attached

Scope of Professional Services for Feasibility Study

The successful Consultant will provide a feasibility and conceptual study. The Consultant shall perform and meet all of the requirements listed in this RFQ. The selected Consultant must possess parks, athletic facility planning and design services expertise and experience in the following areas: conceptual design, sports field, park planning and layout, community engagement, landscape architecture, sustainability, operational costs and project management. For the project, the selected Consultant will work closely with City staff, the Mayor’s Advisory Board and local groups that may benefit from the project. The selected

Consultant will provide, directly or through sub-consultants, best advice and renderings on the following subjects:

- Accommodate multiple field recreational uses (possibly soccer fields) for the dredge spoils and adjacent city owned land with consideration to the diverse, multicultural nature of the community
- Size of complex: Number of fields that fits usage projections and usable land
- Multiple designs of fields, restrooms, parking, trails, playgrounds
- Integrating recreational uses with the natural landscape
- Estimated cost of excavation, fields, park and structure construction
- Ongoing annual cost of operation & maintenance

In designing the recreation complex, the City and Consultant will work together to design a venue that will:

- Allow the City to easily control and/or monitor usage
- Allow for easy access and use by patrons including all ADA requirements
- Meet or exceed all current regulations for parks and recreational venues including all local, county and State rules, laws and regulations
- Include appropriate restroom facilities, parking stalls per field, and other site amenities

The Consultant must present evidence of the following:

- The ability to acquire necessary insurance for the project and include the City of Storm Lake as an additional insured
- A knowledge of all Federal, State, and local regulations pertaining to construction
- Experience in designing a multipurpose recreation facilities within the past 5 years.

TERM OF AGREEMENT

The successful Consultant will enter into a written agreement with Storm Lake to provide the feasibility study.

CITY RESOURCES

The successful Consultant will work primarily with the City Administration in developing feasible designs. City staff will provide updates to elected officials and other interested parties associated with the City. The following information will be available from the City and will be provided to assist the project effort: Comprehensive Plan and map of the property.

TIMELINE

The following are the scheduled dates (The City reserves the right to modify this schedule at the City's discretion):

- RFQ Due: March 2, 2021 by 12:00 PM
- Evaluation of RFQs: March 3-5, 2021
- Consultant Selected & Notified: March 8, 2021
- Presented to City Council for approval: March 15, 2021
- Substantial Completion of Project: July 1, 2021

PROPOSAL FORMAT

Proposals must be concise (20-page maximum) and in an easily understandable format. Proposals shall contain the following information, in the general order listed:

- 1) Letter of Transmittal - The letter of transmittal should include an introduction of the proposer's company, the name, address and telephone number of the person to be contacted along with others who are authorized to represent the company in dealing with this RFQ, and an expression of the proposer's ability and desire to meet the requirements of this RFQ. Any other information not appropriately contained in the proposal should also be included.
- 2) Executive Summary - An executive summary, which briefly describes the proposer's approach and clearly indicates any options or alternatives, must be included. It must also indicate any major requirements that cannot be met by the proposer. This summary should also highlight the major features of the proposal and identify any supporting information considered pertinent. In short, the reader should be able to determine the essence of the proposal and how well it meets the requirements by reading the executive summary.
- 3) Detailed Discussion - This section should constitute the major portion of the proposal and must contain at least the following information:
 - a) A general but complete narrative overview of the proposer's assessment of the work to be performed and the ability to meet those aims, along with the resources necessary to meet the requirements of this RFQ. This overview should clearly demonstrate the proposer's understanding of the desired overall performance expectations and how they will be achieved.
 - b) A detailed technical scope of work prepared by the Consultant and a summary of the deliverables to be provided to the City. The detailed discussion must include a response to each requirement described in the scope of services in this RFQ.
 - c) A description of the project team and the special qualifications of the Consultant, which make it best suited to complete this project. Identify the availability of the project personnel. (Resumes of each project team member

may be included in a proposal appendix).

4) Cost Proposal

- a) The contract for services shall be based on a Lump Sum contract. The Consultant should identify the proposed fee for each major task in the scope of work and submit the fee as part of the proposal.
- b) Identify services to be provided by resources outside of the Consultant's services, and the cost of such services.
- c) The cost proposal MUST be in a separate sealed envelope.

5) Schedule - A proposed schedule matching the scope of work that shows the time required to complete the project.

6) References - To be considered for this project the firm will need to have completed a similar project in both size and scope within the past five years and provide information about it or other similar projects. The firm will also need to demonstrate its understanding of the Design process and include past experience. Include a project description, the name of the City, phone number, business address and name of the contact person.

7) Insurance - Evidence that all insurance policies required per the standard contract terms and conditions (see exhibit A) are in effect (include evidence of sufficient general liability, workers compensation and errors and omissions insurance).

PROPOSAL SCORING AND SELECTION PROCESS

The selection committee will review and rank proposals according to the criteria below. The top ranked proposing Consultants may be invited to present an oral presentation.

The City shall have the right to waive any informality or technical defect in proposals received when in the best interest of the City. The successful Consultant will be selected in accordance with the City procurement policy.

If oral presentations are requested, then the selection committee will rank the oral presentations and recommend which Consultant they selected as the highest-ranking Consultant. The City Manager will make the final recommendation to the City Council to award this work.

The selection criteria to be used by the selection committee includes the following:

- Grasp of Project Requirements:
 - o Consultant's analysis, level of interest, focus on the project's specific

requirements, approach, and execution.

- o Understanding of scope, schedule, and interfacing tasks

- Design Approach/Methodology:

- o Technical alternatives, creativity, and problem-solving ability

- Project Team:

- o Experience, depth of staff support, and sub-Consultants

- o A list of previous projects/work that reflects relevant special expertise or groundwork available for the proposed project

- o Familiarity with locale and its geographic characteristics, as well as local government agencies

- Schedule:

- o Able to meet DATE, deadline

- Fees/Pricing:

- o The reasonableness of the cost for a study of this type

- o Schedule, cost control, and quality assurance

Proposals will be weighted in the following manner:

- Grasp of Project Requirements: 20%
- Design Approach/Methodology: 25%
- Project team: 20%
- Schedule: 15%
- Fees/Pricing: 20%

SUBMITTAL REQUIREMENTS

Responses to this Request for Qualifications must be submitted to the City Clerk, 620 Erie Street, PO Box 1086, Storm Lake, IA 50588 or by email request: cityclerk@stormlake.org.

The City of Storm Lake reserves the right to reject any or all responses; or to accept or reject the whole or any part of the response; or to waive any informality or technicality in the interest of Storm Lake. All responses must be submitted before the Submittal Deadline which is 12:00 PM on March 2, 2021.

Responses must be signed on the RFQ Response Cover Sheet. A company representative authorized to bind the offeror contractually must sign the form.

- Responses will be accepted by Storm Lake up until 12:00 PM on March 2, 2021.
- Questions may be submitted until 12:00 PM on February 4, 2021.
- The City will select the response determined to be in the best interest of the City and according to the criteria outlined in the RFQ.
- The City reserves the right to reject any and all responses.



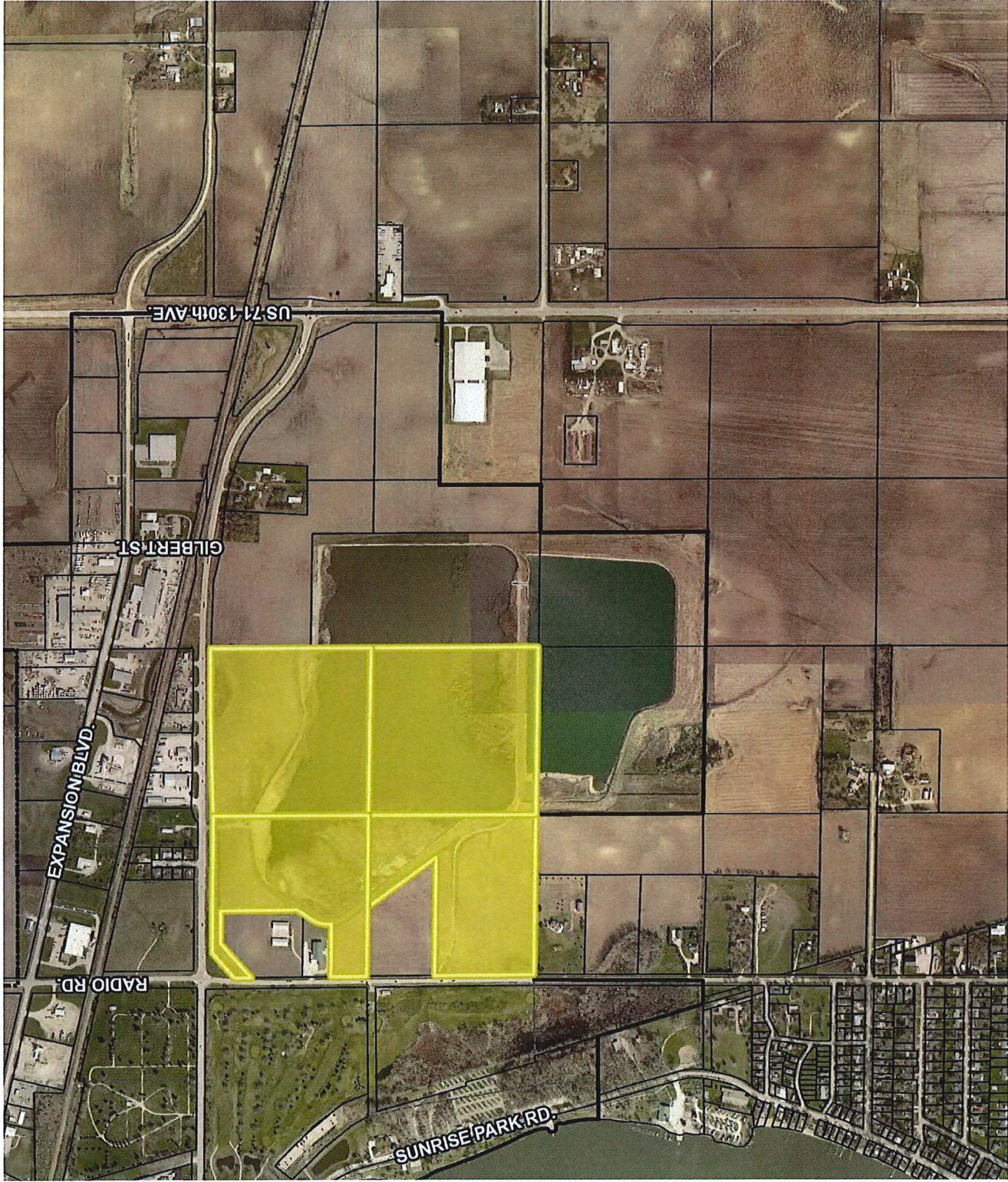
- Legend**
- City Limits
 - Lot Lines
 - Parcels (10-16-2018)



Dredge Spoils Area

Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Storm Lake is not responsible for any inaccuracies therein contained.



BOLTON & MENK
Real People. Real Solutions.

0 1,053 Feet

© Bolton & Menk, Inc - Web GIS 12/22/2020 12:32 PM

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Staff Summary

5/17/2021

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: **City Council Requested Items**

BACKGROUND: Future City Council Work Sessions:
1. Economic Development work session scheduled For
June 7th, 2021

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: Concurrence for each item to be considered for a specified City Council Meeting work session or deny work session consideration for the following items:
1. None at this time