

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS**

JULY 19, 2021

5:00 PM



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

AGENDA

**ACCESS TO THE OFFICIAL MEETING CAN ALSO BE DONE THROUGH THE FOLLOWING
WAYS:**

BY TELEPHONE:

Dial: 1-312-626-6799 or toll-free: 1-888-475-4499

Zoom Meeting ID: 933-2006-3301

BY COMPUTER:

<https://zoom.us/j/93320063301>

- A. Pledge of Allegiance
- B. **Consideration of Changes in Agenda and Setting the Agenda**
- C. **Disclosure by City Council Members**
- 1. Hear the Public
- 2. Consent Agenda
 - A. **Approve Consent Agenda**
 - B. **Buy Local Information**
 - C. **Motion Authorizing Kiwanis Car Show Noise Variance Request and Street Closure.**
 - D. **Motion Authorizing Requests Associated with the 2021 Kiwanis Triathlon**
 - E. **Motion Authorizing BVU Parking Variance Request for Move In and Move Out.**
 - F. **Motion to Approve Step Up and Run Half Marathon Request**
 - G. **Motion Authorizing Iowa Auto Supply Street Closure Request**
 - H. **SLPD City Code Enforcement Summary**
- 3. **Updates with Kaleidoscope Marketing for Tourism Outreach**
- 4. **Ordinance No. 01-O-2021-2022 Amending Title VIII Of The 1994 Recodification Of The Municipal Code Of The City Of Storm Lake, Iowa By The Addition Of A New Chapter 13 Regulating The Operation Of Horse-Drawn Carriages And Providing Penalties For Violations - 2nd Reading**

5. **Resolution No. 03-R-2021-2022 Designating Storm Lake Pilot Tribune As The Official Newspaper for the City of Storm Lake, IA**
6. **Resolution No. 04-R-2021-2022 Accepting Bids, Award Contract, and Approve Change No. 1 For The Housing Rehabilitation Program To Gillman Service For Project No. 2021-3, 2021-4, 2021-5, and 2021-6**
7. **Resolution No. 05-R-2021-2022 Proposing an Ordinance Amending Chapters 6 and 12 of Title II of the City Code to Permit Certain Nonresidents of the City to be Appointed to, and Serve On, the Airport Commission and Other City Commissions, Boards, and Agencies; and Providing for a Hearing on the Adoption of Such Ordinance**
8. **Resolution No. 06-R-2021-2022 Supporting Workforce Housing Tax Incentive Program**
9. **Resolution No. 07-R-2021-2022 Considering Selection of Simmering-Cory for Professional Services for Grant Writing and Administration Services for CDBG – COVID (CV) Funding**
10. **Resolution No. 08-R-2021-2022 Considering Selection of Simmering-Cory for Professional Services for Grant Writing and Administration Services For The FEMA BRIC Projects**
11. **Resolution No. 09-R-2021-2022 Considering Selection of Engineering Firm for Professional Services for Engineering On The FEMA BRIC Projects**
12. **Motion For Consideration of Sanitary Line Change to the Oneida Street Reconstruction Project**
13. **City Council Requested Items**
14. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

7/19/2021

Agenda Item # B.



City of Storm Lake
PO Box 1086
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f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Consideration of Changes in Agenda and Setting the Agenda

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

7/19/2021

Agenda Item # C.



City of Storm Lake
PO Box 1086
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REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Disclosure by City Council Members

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

7/19/2021

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the June 7, 2021 City Council Minutes
- Approve Renewal Liquor License for The Whimsical Wine Trailer
- Approve Reappointment of Sarah Freking to the Library Board - 6 year term
- Approve Kiwanis Car Show Noise Variance and Street Closure
- Approve Authorizing Requests Associated With the 2021 Kiwanis Triathlon
- Approve BVU Parking Variance Request for Move In and Move Out
- Approve Step Up and Run Half Marathon Request
- Approve to Change the Regular City Council Meeting from Monday, September 6th, 2021 as it is the Observed Date for the Labor Day Holiday to Tuesday, September 7th, 2021.
- Approve the SLPD Code Enforcement Summary (see staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - - \$683,393.67
- King's Pointe & Sunrise Pointe Golf Course Bills: \$204,274.85

The City will receive the following revenues:

- Liquor License Fees -- \$37.50

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
📎 List of Bills	List of Bills
📎 King's Pointe Claims	List of Bills
📎 Minutes - July 6, 2021	Minutes
📎 Sarah Freking - Library Board Application - 6 yr term	Application



Storm Lake, IA

My Buy Local_v1

Payment Date Range: 07/09/2021 - 07/21/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
BVC			
Buena Vista County Solid Waste	BVC	FY2022 1st Installment Assessment Fee	90,100.00
Mike's Electronics Inc	BVC	Casino LS Repairs	1,353.30
Buena Vista County Solid Waste	BVC	Recycling	106.08
Essential Ellison LLC	BVC	Extinguisher Inspection	104.42
Buena Vista County Recorder	BVC	June 2021 Recording Fees	104.00
Mike's Electronics Inc	BVC	Well 19 Repairs	190.00
Buena Vista County Solid Waste	BVC	Recycling	76.96
		BVC Total:	92,034.76
Contract/Agreement			
Bolton & Menk, Inc	Contract/Agreement	Construction Services	52,231.00
Community Education Dept	Contract/Agreement	4th Qtr 2021 Agreement	18,546.94
I & S Group, Inc	Contract/Agreement	Water Study Services	32,551.36
Bolton & Menk, Inc	Contract/Agreement	Construction Admin	13,281.60
Smith Concrete Service Inc	Contract/Agreement	Concrete	1,365.25
Emmons & Olivier Resources, Inc	Contract/Agreement	Professional Services	1,270.75
I & S Group, Inc	Contract/Agreement	General Engineering Services	880.50
Smith Concrete Service Inc	Contract/Agreement	Concrete	825.50
I & S Group, Inc	Contract/Agreement	Construction Admin	1,867.87
Reding's Gravel & Excavating Co., Inc	Contract/Agreement	Rock	375.00
Power Solutions, Inc	Contract/Agreement	Generator Repairs	107.10
		Contract/Agreement Total:	123,302.87
Local			
Rebnord Technologies, Inc	Local	Cisco Phone System	47,568.95
Stille Pierce & Pertzborn	Local	Work Comp Audit	13,955.00
Star Energy, LLC	Local	Fuel	10,765.23
Rebnord Technologies, Inc	Local	EDR Package	9,840.00
Philip E Havens	Local	Legal Services	6,442.92
Jim Bartholomew	Local	July 2021 Airport Contract	5,783.97
Storm Lake Industrial Corporation	Local	Concert Band Series Reimb	4,000.00
Stanton Electric, Inc	Local	KP Lighthouse Lights	3,822.02
Rebnord Technologies, Inc	Local	IT Service Agreement	9,923.12
Verizon Wireless Services LLC	Local	Cell Phone Service	2,889.19
Garbage Hauling Service Inc	Local	Garbage Service	2,411.75
Michael P. Reinert	Local	Steel Metal	1,634.60
MidAmerican Energy Company	Local	Utility Pole Damage- Russell Street	1,385.71
Alliant Energy	Local	Gas Services	1,344.66
Long Lines	Local	Fax Line & Emergency Line Service	1,328.67
Rebnord Technologies, Inc	Local	AntiSpam	1,092.00
Community First Broadcasting	Local	Advertising	858.60
North Lake Truck Repair	Local	Vac Truck Repairs	830.76
Vanish LLC	Local	Towing Services	800.00
Central Bank	Local	Supplies/Services	772.28
Storm Lake Ace Hardware	Local	Supplies	509.23
Holzhauser Ford Lincoln Storm Lake Inc	Local	Brake & Rotor Repairs	456.01
North Lake Truck Repair	Local	Coolant	427.48
A & A Automotive	Local	New Tires	377.35
The Storm Lake Times	Local	Publications	319.40
Fastenal Company	Local	Water	318.36
Fareway Stores, Inc	Local	Supplies	309.20
Stanton Electric, Inc	Local	Sensor Lights	214.42
Arctic Glacier International Inc	Local	Ice	208.26
A & A Automotive	Local	Battery	202.29
Dianne Johnson	Local	Bd & Disp Cats & Dogs	177.50

My Buy Local_v1

Payment Date Range: 07/09/2021 - 07/21/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
Rust Publishing NWIA, LLC	Local	Advertising	172.35
Qwest Corporation	Local	Phone Service	133.11
Rent-All, Inc	Local	Planer Rental	130.00
Storm Lake Hydraulics Co, Inc	Local	Hyd Hose	115.36
A & A Automotive	Local	AC Repairs	114.06
Fastenal Company	Local	Pry Bar	105.62
A & A Automotive	Local	Serviced P6	104.42
Comes Investments, Inc	Local	Supplies	100.25
Storm Lake Hydraulics Co, Inc	Local	Hyd Hose	99.70
Iowa Office Supply Inc	Local	Office Supplies	88.99
Michael P. Reinert	Local	Steel Materials	158.00
The Storm Lake Times	Local	Advertising	76.00
Arctic Glacier International Inc	Local	Ice	67.38
Dennis R Julius	Local	Entrance Mat Services	63.00
A & A Automotive	Local	Service P11	62.94
Visual Edge Inc	Local	Copier Maintenance Agreement	62.01
The Bridge of Storm Lake	Local	Supplies	60.34
Vetter Equipment	Local	String	59.99
Visual Edge Inc	Local	Copier Maintenance Agreement	52.73
Dennis R Julius	Local	Laundry Services	49.45
A & A Automotive	Local	Serviced P13	93.18
North Lake Truck Repair	Local	Battery Service	41.98
Visual Edge Inc	Local	Copier Maintenance Agreement	72.01
Storm Lake Hydraulics Co, Inc	Local	Hyd Filter	32.05
Color-ize Inc	Local	Flower Pot Signs	31.05
Michael P. Reinert	Local	Supplies	28.80
Visual Edge Inc	Local	Copier Maintenance Agreement	24.29
A & A Automotive	Local	Tire Repairs	23.22
Fastenal Company	Local	PPE	22.21
L & G Products, Inc	Local	Chemicals	20.90
Fastenal Company	Local	Supplies	7.43
		Local Total:	133,241.75

Non-Local

Municipal Supply, Inc	Non-Local	Meters/SP	45,837.00
Eastern Aviation Fuels, Inc	Non-Local	Jet Fuel	18,741.29
Shane Caraway	Non-Local	Golf Course Deck	16,310.07
EWT Holding III Corp	Non-Local	Bioxide	16,011.87
Electric Pump Inc	Non-Local	Bearing Replacement	18,933.76
Kaleidoscope Marketing	Non-Local	Marketing	6,910.00
Civic Plus	Non-Local	FY2022 Annual Hosting & Support Fee	6,704.89
Mississippi Lime Company	Non-Local	Lime	29,404.03
Schoon Construction & Excavation, LLC	Non-Local	Pay #3 (Retainage) Exp Blvd Hydrant Repairs	3,868.60
General Traffic Controls, Inc	Non-Local	Traffic Signal Repairs- Flint & 5th	3,512.77
Rehab Systems Inc	Non-Local	Concrete Debris Repairs	2,655.00
Bend Mailing Services, LLC	Non-Local	Bill Printing Services	2,653.37
Environmental Products & Accessories, LLC	Non-Local	Aluminum Tubing	2,239.64
Joyce's Greenery	Non-Local	Supplies- Spooner Sign	2,001.78
Biblionix, LLC	Non-Local	Annual Subscription	2,000.00
Beck Engineering, Inc	Non-Local	SW Engineering Services	1,942.50
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	1,870.30
Schoon Construction & Excavation, LLC	Non-Local	Pay #3 (Retainage) Early Elem Water Main	1,729.75
Midwest Tape, LLC	Non-Local	DVDs	1,701.82
Linde Inc	Non-Local	Carbon Dioxide	1,651.39
Iowa Department of Natural Resources	Non-Local	FY2022 Water Supply Permit ID 1178097	1,238.16
Genesis Health System	Non-Local	Physical- Schlessner	1,195.00
Alpha Wireless Communications	Non-Local	Batteries	1,031.30
Keller Plumbing, Heating, & Air LLC	Non-Local	Water Heater	989.19
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	948.50
Werner Sewer & Septic, LLC	Non-Local	Drain Repairs	800.00
Imagine the Possibilities, Inc	Non-Local	Janitorial Services	800.00

My Buy Local_v1

Payment Date Range: 07/09/2021 - 07/21/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
Rehab Systems Inc	Non-Local	Televising	737.50
Wastequip Manufacutring Company LLC	Non-Local	Equipment	717.00
Baker & Taylor, Inc	Non-Local	Books	646.08
Iowa League of Cities	Non-Local	2021 Annual Conference Registration	645.00
Des Moines Area Community College	Non-Local	WWTP Class Registration- Inthongsay	625.00
Rehab Systems Inc	Non-Local	Vacing	568.10
Justin Meader	Non-Local	Service Call	558.00
Baker & Taylor, Inc	Non-Local	Books	556.81
Alpha Wireless Communications	Non-Local	Radio Chargers	452.00
Foundation Analytical Laboratory, Inc	Non-Local	Testing Service	426.30
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	355.00
Ahlers & Cooney, P.C.	Non-Local	Labor Relations	325.00
United Tactical Systems, LLC	Non-Local	Training Fee	300.00
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	300.00
Jeff Koenig	Non-Local	Portable Toilet Rental	262.00
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	230.60
Bend Mailing Services, LLC	Non-Local	Rental Letter Mailing	221.61
Schumacher Elevator Company	Non-Local	Elevator Maintenance	220.67
Dale Vitito	Non-Local	Uniforms	202.79
Iowa Dept of Justice	Non-Local	Case 19-025155 Forfeite	600.00
Engel Agri-Sales, Co	Non-Local	Supplies	190.76
Barco Municipal Products, Inc	Non-Local	Paint	168.10
Iowa Division of Labor	Non-Local	Boiler Inspection	160.00
Werner Sewer & Septic, LLC	Non-Local	Drain Repairs	150.00
Iowa Law Enforcement Academy	Non-Local	Evaluation	150.00
Engel Agri-Sales, Co	Non-Local	Filters	142.49
Tyler Technologies, Inc	Non-Local	Utility Billing Notification Services	268.50
Underground Location Company	Non-Local	Locate Services	111.00
Midwest Tape, LLC	Non-Local	DVDs	108.72
ABC Pest Control, Inc	Non-Local	Pest Control Service	100.00
Engel Agri-Sales, Co	Non-Local	Supplies	85.17
James M. Sweeney & Associates, Inc	Non-Local	Background Check	80.30
Cintas First Aid & Safety	Non-Local	First Aid Supplies	77.12
Iowa Lakes Regional Water	Non-Local	Water Service	77.04
Cintas First Aid & Safety	Non-Local	First Aid Supplies	66.30
Farm & Home Publishers LTD	Non-Local	Books	65.25
Midwest Tape, LLC	Non-Local	DVDs	64.46
Salus LLC	Non-Local	June 2021 Memberships	60.00
Radiology Group, PC, SC	Non-Local	Acct# 1191908 Employment Physical	60.00
UPS	Non-Local	Shipping Services	59.49
Baker & Taylor, Inc	Non-Local	Books	41.98
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	39.15
Cintas First Aid & Safety	Non-Local	First Aid Supplies	38.13
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	36.34
Ingram Library Services, Inc	Non-Local	Books	113.70
Midwest Tape, LLC	Non-Local	DVDs	16.48
Non-Local Total:			205,161.92
Payroll/Refunds			
Kimberly Kay Woltman	Payroll/Refunds	Travel Reimbursement	42.56
Matthew J Beckman	Payroll/Refunds	2/12/2021 Testing Reimb	30.00
Custodian of Petty Cash	Payroll/Refunds	June 2021 Postage	17.70
Payroll/Refunds Total:			90.26
Grand Total:			553,831.56

King's Pointe Resort

Claims Publication

From 7/1/2021 to 7/15/2021

Vendor	Description	Amount
1000bulbs.com	Supplies	\$168.36
360 Custom Designs, LLC	Supplies	\$534.80
ACCO Unlimited Corporation	Supplies	\$3,190.09
Altour A&I LLC	Services	\$10.00
Authnet Gateway	Services	\$25.00
Barnhart Crane and Rigging Co.	Services	\$5,835.00
Pepsi Beverages Company	Beverages	\$4,210.98
Buena Vista County Env Health	Services	\$100.00
Bunkers Feed Supply Inc.	Services	\$466.95
Cenaiko Productions Inc.	Services	\$654.98
Cintas Corporation	Supplies	\$2,502.12
City of Storm Lake	Utilities	\$5,371.60
Color-ize	Supplies	\$624.58
Daniels Filter Service	Supplies	\$1,326.92
Doll Distributing	Beverages	\$1,916.61
ECOLAB	Supplies	\$1,806.39
Feld Fire/Feld Security	Services	\$1,184.61
Fintech	Services	\$56.65
Fox World Travel	Services	\$41.70
Gant Travel LTD	Services	\$25.50
Grainger	Supplies	\$96.75
GuestSupply	Supplies	\$1,725.73
Hawk-I Plumbing, Inc.	Services	\$561.54
Heartland Payment Systems	Process Fee	\$16,406.18
Hermel Wholesale	Food	\$787.25
HR Direct	Services	\$377.24
HyVee	Supplies	\$1,746.02
Imagine The Possibilities Inc	Services	\$150.00
JCL Solutions	Services	\$1,075.89
Johnson Brothers	Beverages	\$1,029.15
Kevin Lopez	Refund	\$200.00
Long Lines LLC	Utilities	\$1,042.09
M3 Accounting Services Inc.	Services	\$90.00
Martin Brothers	Food	\$17,350.94
Mike's Lawn Service, Inc.	Services	\$116.50
Office Elements	Supplies	\$101.28
Payroll 7/7/2021	Payroll	\$98,394.07
Plumbing and Heating Wholesale, Inc.	Supplies	\$199.65
Sceptre Hospitality Resources, LLC	Services	\$2,404.00
Sioux City Journal Communications	Advertising	\$953.00
Spencer Radio Group	Advertising	\$279.00
Stajac Industries	Services	\$2,020.00
Storm Lake Ace Hardware	Supplies	\$298.39
Sysco Iowa, Inc.	Food	\$21,706.50
Travel and Transport, Inc.	Services	\$343.92
Travel Team Inc.	Services	\$27.80
Ultramar Travel Management, Inc.	Services	\$11.90

UPS	Services	\$101.11
Vizergy	Services	\$1,158.45
Woosung CNA, LLC	Services	\$3,443.86
World Travel Service, Inc.	Services	\$23.80
		<u>\$204,274.85</u>

CITY OF STORM LAKE, REGULAR COUNCIL MEETING, CITY HALL COUNCIL CHAMBERS, JULY 6, 2021, 5:00 PM

Present: Mayor Michael Porsch, Council Members Jose Ibarra (via phone), Dan Smith, Kevin McKinney, and Maria Ramos (via phone). Absent: Tyson Rice

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Police Chief Chris Cole, Fire Chief Mike Jones, Water Quality Code Compliance Director Scott Olesen, Library Director Elizabeth Huff, Public Services Supervisor Scott Bonebrake, Brandon Ripke Public Services Assistant, Finance Director Brian Oakleaf, and City Clerk Mayra Martinez.

Media Present: Dana Larson – Pilot Tribune, Tom Cullen – The Times, Ryan Thompson – KAYL Radio (via telephone).

Mayor Porsch called the meeting to order at 5:00 pm.

Pledge of Allegiance

Agenda – Moved by Council Member Smith to approve setting the agenda as presented. Seconded by Council Member McKenney. Vote: All ayes with Council Member Rice absent.

Disclosure by City Council Members – No items at this time.

Hear the Public – No comments from the public. Mayor Porsch thanked all the city employees and staff for their extra hours, hard work and cleanup of the parks over the weekend to keep the festivities moving along and looking fantastic. Also, I want to thank Chief Cole and Public Safety for the extra hours they put in to provide a safe environment for the event. I also want to thank the Star Spangles Spectacular Committee and the Co-commadores for the hard work they put in and all the obstacles they had to overcome from this past year with Covid. They and the volunteers did a tremendous job to pull this event off. I am appreciative to everyone who took part in this event and this is truly what it means to be Storm Lake Proud.

Consent Agenda - Moved by Council Member McKinney to approve the Consent Agenda which includes list of bills Check #'s 76999 through 77076 and #579, EFT #'s 2088 through 2122, DFT #'s 1188 through 1220, 1225 through 1241, King's Pointe and Sunrise Pointe disbursements, June 21, 2021 City Council minutes, re-appointment of Di Daniels to the Civil Service Commission(4-year term), re-appointment of Mark Kirkholm to the Board of Adjustment (5-year term), water contract for Harry Schaller – irrigation meter, 2021 SLHS Homecoming parade, and the SLPD Code Enforcement summary. Second by Council Member Smith. Vote: All ayes with Council Member Rice absent. Motion carried.

Operation Of Horse-Drawn Carriages And Providing Penalties For Violations - 1st Reading - Moved by Council Member Smith to approve 1st reading of Ordinance No. 01-O-2021-2022 amending Title V111 of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa by the addition of a new Chapter 13 regulating the operation Horse-Drawn Carriages and providing penalties for violations. Seconded by Council Member Ibarra. Roll call vote: all ayes with Council Member Rice absent. Motion carried.

2021 CIPP Sanitary Sewer Improvements Project - Moved by Council Member Smith to adopt Resolution No. 01-R-2021-2022 approving change order No. 1 for an increase for \$5,138.00 of the 2021 CIPP Sanitary Sewer improvements project. For a total contract amount of \$376,907.35. Seconded by Council Member Ibarra. Roll call vote: all ayes with Council Member Rice absent. Motion carried.

RESOLUTION NO. 01-R-2021-2022
RESOLUTION ADOPTING CHANGE ORDER NO. 1 FOR THE
2021 CIPP SANITARY SEWER IMPROVEMENTS PROJECT

WHEREAS, the plans, specifications, form of contract, estimate of cost, and award bid were filed with the CITY for the construction of certain public improvements described in general as the Radio Park Lift Station Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law; and

WHEREAS, a contract in the amount of \$371,769.35 was awarded to Hydro Klean for the project; and NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. To approve Change Order No. 1 to the contract for an increase of \$5,138.00 to the contract for a total contract amount of \$376,907.35 and an additional two (2) days.

Section 2. That the Mayor and Clerk are hereby directed to execute this Change Order No. 1.

PASSED AND APPROVED this 6th day of July, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

2020 Expansion Boulevard Improvements Project - Moved by Council Member McKinney to approve an amendment to the professional services agreement with Bolton & Menk for the 2020 Expansion Boulevard Improvements project. Seconded by Council Member Smith. Vote: all ayes with Council Member Rice absent. Motion carried.

Facility Use Agreement with First Tee Siouxland - Moved by Council Member Smith to approve a Facility Use agreement with First Tee Siouxland. Seconded by Council Member McKinney. Vote: all ayes with Council Member Rice absent. Motion carried.

18 Hole Markers for Sunrise Pointe Golf Course - Moved by Council Member McKinney to approve a contract with Laven's NW Monument, Inc. for the purchase and installation of 18 Hole Markers for Sunrise Pointe Golf Course. Seconded by Council Member Smith. Vote: all ayes with Council Member Rice absent. Motion carried.

Amendment No. 8 To The Storm Lake Industrial Park Urban Renewal Plan - Mayor Porsch opened the public hearing on the proposed Amendment No. 8 to the Storm Lake Industrial Park

Urban Renewal plan stating this was the time and place for any comments. Receiving no comments from City Council or the public, the Mayor then closed the public hearing.

Moved by Council Member McKinney to adopt Resolution No. 02-R-2021-2022 determining an area of the city to be an economic development and blighted area, and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of the city; designating such area as appropriate for urban renewal projects; and adopting the Amendment No. 8 to the Storm Lake Industrial Park Urban Renewal plan. Seconded by Council Member Ramos. Roll call vote: all ayes with Council Member Rice absent. Motion carried.

RESOLUTION NO. 02-R-2021-2022

RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AND BLIGHTED AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 8 TO THE STORM LAKE INDUSTRIAL PARK URBAN RENEWAL PLAN

WHEREAS, by Resolution No. 33-R-91-92, adopted September 16, 1991, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Storm Lake Industrial Park Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Storm Lake Industrial Park Urban Renewal Area (the "Area" or "Urban Renewal Area") described therein, which Plan is on file in the office of the Recorder of Buena Vista County; and

WHEREAS, the Plan has subsequently been amended seven times, lastly by the adoption of Amendment No. 7 to the Plan, adopted by Resolution No. 36-R-2019-2020, adopted November 4, 2019; and

WHEREAS, this Urban Renewal Area currently includes and consists of:

ORIGINAL AREA

A part of the South Half (S1/2) of Section One (1), Township Ninety North (T 90 N), Range Thirty Seven West (R 37 W) of the Fifth Principal Meridian (5th P.M.) lying North of the Illinois Central Railroad, and a part of the Northeast Quarter (NE¼) of Section (12), Township Ninety North (T 90 N), Range Thirty Seven West (R 37 W) of the Fifth Principal Meridian (5th P.M.) lying North of the Illinois Central Railroad, more particularly described as follows:

Commencing at the Northwest Corner of the Southwest Quarter (SW¼) Section One (1), Township Ninety North (T 90 N), Range Thirty Seven West (R 37 W) of the Fifth Principal Meridian (5th P.M.), thence 00°32' East along the West Line of said

Southwest Quarter (SW $\frac{1}{4}$) a distance of One Thousand Two Hundred Seven and Seven Tenths Feet (1,207.70') to the Point of Beginning; thence North 90°00' East a distance of Two Thousand Six Hundred Forty Two and Six Hundredths Feet (2,642.06') to the North-South Centerline of said Section One (1); thence South 00°34' East along the North-South Centerline of said Section One (1), a distance of Four Hundred Seven and Eighteen Hundredths Feet (407.18'); thence North 90°00' East a distance of Two Thousand Six Hundred Thirty Eight and Seventy Two Hundredths Feet (2,638.72') to the East Line of said Section One (1); thence South 00°31' East along the East Line of said Section (1) a distance of One Thousand Eighty Seven and Seven Tenths Feet (1,087.7') to the Southeast Corner of said Section One (1), said Point also being the Northeast Corner of Section Twelve (12), Township Ninety North (T 90 N), Range Thirty Seven West (R 37 W) of the Fifth Principal Meridian (5th P.M.); thence South 00°20'20" East along the East Line of said Northeast Quarter (NE $\frac{1}{4}$) Section Twelve (12) a distance of Two Hundred Sixty Six and Five Hundredths Feet (266.05') to the North Right of Way Line of the Illinois Central Railroad; thence North 77°07" West along the North Right of Way Line of said Railroad a distance of Five Thousand Four Hundred Twenty Seven and Seven Tenths Feet (5,427.7') to the West Line of the Southwest Quarter (SW $\frac{1}{4}$) said Section One (1); thence North 00° 32' West along the West Line of said Section (1) a distance of Five Hundred Fifty and Seventy One Hundredths Feet (550.71') to the Point of Beginning.

The above parcel contains 115.46 acres in total

MCS Industrial Addition to Storm Lake, Iowa

AND

A PART OF THE SOUTH EAST QUARTER (SE $\frac{1}{4}$) OF SECTION 2, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 5TH P.M., BUENA VISTA COUNTY, IOWA AND BEING MORE FULLY DESCRIBED AS FOLLOWS:

Beginning at the Northeast (NE) corner of the Southeast Quarter (SE $\frac{1}{4}$) of said Section 2; thence South 89°45'20" West along the North line of said Southeast Quarter (SE $\frac{1}{4}$), a distance of 2,131.17 feet to a point on the Easterly right of way line of the Chicago, Milwaukee, St. Paul and Pacific Railroad; thence Southerly along the Easterly right of way line of said railroad on a curve whose short chord bearings are as follows: South 29°31'40" East, a distance of 57.05 feet; thence South 23°07'17" East, a distance of 601.83 feet; thence South 16°32'54" East, a distance of 56.08 feet; thence continuing along the Easterly line of said railroad right of way South 15°59'20" East, a distance of 675.12 feet to a point on the Northerly line of the Illinois Central Railroad right of way; thence South 89°44'44" East, along the Northerly line of said railroad, a distance of 824.23 feet; thence South 1°56'40" West, a distance of 238.22 feet; thence South 76°34'40" East, a distance of 872.88 feet to a point on the East line of said Southeast Quarter (SE $\frac{1}{4}$); thence North along the East line of said Southeast Quarter (SE $\frac{1}{4}$) a distance of 1,759.60 feet to the point of beginning containing 62.91 acres and subject to all easements of record.

The East line of the Southeast Quarter (SE¼) of said Section 2 is assumed to bear due North and South in the above description.

AMENDMENT NO. 1 AREA

All of the property within the corporate limits that is located South of Richland Avenue and East of Flint Drove. The area also includes the full right-of-way of all streets forming the boundary.

AMENDMENT NO. 2 AREA

A parcel in Buena Vista County, Iowa beginning at a point which is at the center of the intersection of the Canadian National Railroad right of way and Radio Road in Storm Lake, Iowa; thence South along the center line of Radio Road to the south right of way line of Highway 7; thence continuing South along the centerline of the County Road just West of the Northwest Quarter (NW¼) of Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th P.M. to a point that the center line intersects with the South line of the Northwest Quarter (NW¼) of Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th P.M.; thence East along a South line of the Northwest Quarter (NW¼), Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th P.M. to the Southeast corner of the Northwest Quarter (NW¼) of Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th P.M.; thence North along the East line of the Northwest Quarter (NW¼) of Section Twelve (12), Township Ninety (90) North, Range Thirty-Seven (37) West of the 5th P.M. to the point where that East line intersects with the South line of Highway 7; thence East along the South line of Highway 7 to the point where it intersects with the center line of Gilbert Street extended South across Highway 7; thence North along the center line of Gilbert Street to the point where that line intersects with the center line of the Canadian National Railroad right of way; thence Northwesterly along the center line of the Canadian National Railroad right of way to the point of beginning.

AMENDMENT NO. 3 AREA

A tract of land located in the Southwest Quarter of the Southeast Quarter (SW¼SE¼) of Section 1, Township 90 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and being more particularly described as follows:

Beginning at the Northwest (NW) Corner of Lot Seven (7), Block One (1), of Industrial Park Addition to Storm Lake; thence on a previously recorded bearing of North 90°00'00" East along the North line of said Lot Seven (7), 581.78 Feet to the West line of the East One Hundred Seventy-Five Feet (175') of said Lot Seven (7); thence North 00°10'50" West along the Northern extension of said West line of the East One Hundred Seventy-Five Feet (175'), 186.90 feet; thence South 90°00'00" West, 583.58 Feet to the East line of Lot Six (6), of said Block One (1); thence South 00°43'45" East, along said East line, 186.90 Feet to the point of beginning.

Tract contains 2.50 acres and is subject to all easements of record.

and

A tract of land located in the Southeast Quarter (SE¼) of Section 1, Township 90 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and being more particularly described as follows: Commencing at the Northwest (NW) Corner of the Southeast Quarter (SE¼) of said Section 1; thence on a true bearing of South 00°21'07" East along the West line of said Southeast Quarter (SE¼), 930.76 Feet to the point of beginning; thence South 89°10'02" East 838.14 Feet; thence South 00°21'07" East, 645.29 Feet to the North line of the Industrial Park Addition to the City of Storm Lake; thence North 89°50'14" West, along said North line, 255.00 Feet; thence North 00°02'17" East, 186.90 Feet; thence North 89°47'21" West, 583.58 Feet to the East line of Lot Six (6), Block One (1) of said Industrial Park Addition; thence North 00°32'05" West, along said East line, 220.28 Feet to the Northeast (NE) Corner of said Lot Six (6); thence North 00°21'07" West, along the West line of the Southeast Quarter (SE¼), 247.44 Feet to the point of beginning. Hereafter referred to as Lot C of Lot B in Section 1, Township 90 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa.

Tract contains 10.00 acres and is subject to all easements of record; and

AMENDMENT NO. 4

No land added or removed.

AMENDMENT NO. 5

No land added or removed.

AMENDMENT NO. 6

No land added or removed.

AMENDMENT NO. 7 AREA

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER (SW ¼) OF SECTION 1 TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 5TH P.M., BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Northeast (NE) corner of the Southwest Quarter (SW ¼) of said Section 1; Thence South 00° 08' 18" East, along the East line of said Southwest Quarter (SW ¼), 131.94 feet to the Point of Beginning. Thence continuing South 00° 08' 18" East, along said West line, 798.82 feet; Thence South 74° 10' 45" West, 456.34 feet; Thence South 00° 08' 18" East, 120.00 feet to the North line of Block One (1), Industrial Park Addition to Storm Lake; Thence North 89° 35' 28" West, along said North line, 2201.55 feet to the West line of the Southwest Quarter (SW ¼); Thence North 00° 09' 20" West, along said West line, 1075.76 feet to the South line of the

North eight (8) acres of the Southwest Quarter (SW ¼); Thence South 88° 57' 13" East, along said South line, 2641.68 feet to the Point of Beginning.

Hereafter known as Lot F in Section 1 Township 90 North, Range 37 West of the 5th P.M., Buena Vista, Iowa.

Tract contains 62.48 acres and is subject to all easements of record.

WHEREAS, a proposed Amendment No. 8 to the Plan ("Amendment No. 8" or "Amendment") for the Urban Renewal Area described above has been prepared, which proposed Amendment has been on file in the office of the City Clerk and which is incorporated herein by reference, the purpose of which is to update the description of a previously approved urban renewal project and authorize new urban renewal projects to be undertaken within the Urban Renewal Area; and

WHEREAS, this proposed Amendment No. 8 adds no new land to the Urban Renewal Area; and

WHEREAS, it is desirable that the Area be redeveloped as part of the activities described within the proposed Amendment No. 8; and

WHEREAS, by resolution adopted on June 7, 2021, this Council directed that a consultation be held with the designated representatives of all affected taxing entities to discuss the proposed Amendment No. 8 and the division of revenue described therein, and that notice of the consultation and a copy of the proposed Amendment No. 8 be sent to all affected taxing entities; and

WHEREAS, pursuant to such notice, the consultation was duly held as ordered by the City Council and all required responses to the recommendations made by the affected taxing entities, if any, have been timely made as set forth in the report of the City Manager, or her delegate, filed herewith and incorporated herein by this reference, which report is in all respects approved; and

WHEREAS, by resolution this Council also set a public hearing on the adoption of the proposed Amendment No. 8 for this meeting of the Council, and due and proper notice of the public hearing was given, as provided by law, by timely publication in The Storm Lake Times, which notice set forth the time and place for this hearing and the nature and purpose thereof; and

WHEREAS, in accordance with the notice, all persons or organizations desiring to be heard on the proposed Amendment No. 8, both for and against, have been given an opportunity to be heard with respect thereto and due consideration has been given to all comments and views expressed to this Council in connection therewith and the public hearing has been closed.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, STATE OF IOWA:

Section 1. That the findings and conclusions set forth or contained in Amendment No. 8 concerning the area of the City of Storm Lake, State of Iowa, described in the preamble hereof, be and the same are hereby ratified and confirmed in all respects as the findings of this Council for this area.

Section 2. This Council further finds:

a) Although relocation is not expected, a feasible method exists for the relocation of any families who will be displaced from the Urban Renewal Area into decent, safe and sanitary dwelling accommodations within their means and without undue hardship to such families;

b) The Plan, as amended, and Amendment No. 8 conform to the general plan for the development of the City as a whole; and

c) Acquisition by the City is not immediately expected, however, as to any areas of open land to be acquired by the City included within the Urban Renewal Area:

i. Residential use is not expected, however, with reference to any portions thereof which are to be developed for residential uses, this City Council hereby determines that a shortage of housing of sound standards and design with decency, safety and sanitation exists within the City; that the acquisition of the area for residential uses is an integral part of and essential to the program of the municipality; and that one or more of the following conditions exist:

a. That the need for housing accommodations has been or will be increased as a result of the clearance of slums in other areas, including other portions of the urban renewal area.

b. That conditions of blight in the municipality and the shortage of decent, safe and sanitary housing cause or contribute to an increase in and spread of disease and crime, so as to constitute a menace to the public health, safety, morals, or welfare.

c. That the provision of public improvements related to housing and residential development will encourage housing and residential development which is necessary to encourage the retention or relocation of industrial and commercial enterprises in this state and its municipalities.

d. The acquisition of the area is necessary to provide for the construction of housing for low and moderate income families.

ii. Non-residential use is expected and with reference to those portions thereof which are to be developed for non-residential uses, such non-residential uses are necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

Section 3. That the Urban Renewal Area, as amended, continues to be an economic development and blighted area within the meaning of Chapter 403, Code of Iowa; that such area is eligible for designation as an urban renewal area and otherwise meets all requisites under the provisions of Chapter 403, Code of Iowa; and that the rehabilitation, conservation, redevelopment, development, or a combination thereof, of such area is necessary in the interest of the public health, safety or welfare of the residents of this City.

Section 4. That Amendment No. 8 to the Storm Lake Industrial Park Urban Renewal Plan of the City of Storm Lake, State of Iowa, attached hereto as Exhibit 1 and incorporated herein by reference, be and the same is hereby approved and adopted as "Amendment No. 8 to the Storm Lake Industrial Park Urban Renewal Plan for the City of Storm Lake, State of Iowa"; Amendment No. 8,

including all of the exhibits attached thereto, is hereby in all respects approved; and the City Clerk is hereby directed to file a certified copy of Amendment No. 8 with the proceedings of this meeting.

Section 5. That, notwithstanding any resolution, ordinance, plan, amendment or any other document, Amendment No. 8 shall be in full force and effect from the date of this Resolution until the Council amends or repeals the Plan. The proposed Amendment No. 8 shall be forthwith certified by the City Clerk, along with a copy of this Resolution, to the Recorder for Buena Vista County, Iowa, to be filed and recorded in the manner provided by law.

Section 6. That all other provisions of the Plan not affected or otherwise revised by the terms of Amendment No. 8, as well as all resolutions previously adopted by this City Council related to the Plan be and the same are hereby ratified, confirmed and approved in all respects.

PASSED AND APPROVED this 6th day of July, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

EXHIBIT 1

AMENDMENT NO. 8

TO THE

STORM LAKE INDUSTRIAL PARK

URBAN RENEWAL PLAN

CITY OF STORM LAKE, IOWA

Original Area Adopted – 1991
Amendment No. 1 – 2004
Amendment No. 2 – 2010
Amendment No. 3 – 2013
Amendment No. 4 – 2015
Amendment No. 5 – 2016

Amendment No. 6 – 2017
Amendment No. 7 – 2019
Amendment No. 8 – 2021 *Final Version*

AMENDMENT NO. 8
to the
STORM LAKE INDUSTRIAL PARK
URBAN RENEWAL PLAN

CITY OF STORM LAKE, IOWA

The Storm Lake Industrial Park Urban Renewal Plan (“Plan” or “Urban Renewal Plan”) for the Storm Lake Industrial Park Urban Renewal Area (“Area” or “Urban Renewal Area”), adopted in 1991, and amended in 2004, 2010, 2013, 2015, 2016, 2017, and 2019, is being further amended by this Amendment No. 8 to the Plan (“Amendment No. 8” or “Amendment”) to update the description of a previously approved urban renewal project and authorize new urban renewal projects to be undertaken within the Urban Renewal Area. The Amendment makes no changes to the description of the Area or its designation.

Except as modified by this Amendment, the provisions of the Urban Renewal Plan, as previously amended, are hereby ratified, confirmed and approved and shall remain in full force and effect as provided herein. In case of any conflict or uncertainty, the terms of this Amendment No. 8 shall control. Any subsections not mentioned in this Amendment shall continue to apply to the Plan.

DEVELOPMENT PLAN

The City has a general plan for the physical development of the City as a whole outlined in the Comprehensive Plan – Storm Lake 2030, adopted in February 2013. The goals and objectives of this Urban Renewal Plan, including the urban renewal projects described in this Amendment, are in conformity with the Comprehensive Plan – Storm Lake 2030.

This Amendment does not in any way replace or modify the City’s current land use planning or zoning regulation process. Any need for improved traffic, public transportation, public utilities, recreational and community facilities, or other public improvements within the Urban Renewal Area is set forth in the Plan, as amended.

UPDATE TO PREVIOUSLY APPROVED URBAN RENEWAL PROJECTS

Numerous projects were previously approved for the Urban Renewal Area and are continuing. With the adoption of this Amendment No. 8, the City is updating the description of the following urban renewal project which was originally approved in Amendment No. 5 the Plan.

- A. *Purchase, Sale, and Development Agreement with FB Storm Lake II, LLC.* In 2016, the City and FB Storm Lake II, LLC entered into a purchase, sale, and development agreement for the development of approximately 100 condominium/apartment units in the

Urban Renewal Area. In exchange for the developer's obligations under the agreement, the City agreed to provide an incentive in the form of property tax rebates of potential incremental taxes, using a declining percentage of the incremental property tax generated by the Minimum Improvements as part of the project over an 18 year period, but not to exceed \$2,300,000. Amendment No. 5 to the Plan authorized up to \$3,000,000 for the costs of this Project. The City anticipates amending the agreement to change the incentive structure for the Economic Development Grants to 12 years, using 100% of the incremental property tax generated annually, and to increase the maximum amount that may be paid as the Economic Development Grants under the agreement. As amended by this Amendment No. 8, the costs of this project are not to exceed \$3,100,000.

ELIGIBLE URBAN RENEWAL PROJECTS

(Amendment No. 8)

Although certain project activities may occur over a period of years, in addition to the projects previously proposed in the Plan, as previously amended, the Eligible Urban Renewal Projects under this Amendment No. 8 include:

1. Development Agreements:

A. Daycare Development Agreement: The City anticipates entering into a development agreement with a daycare provider for the development of a daycare within the Urban Renewal Area. Pursuant to the terms and conditions of the development agreement, the City anticipates providing grants to the daycare to help support the provision of childcare services within the Urban Renewal Area. The daycare would directly create jobs and income within the Urban Renewal Area by employment of its employees. Further, the daycare would facilitate the employment of parents by other businesses in the Urban Renewal Area that might not be able to work without the availability of childcare. The costs of this project are not to exceed \$600,000.

2. Planning, Engineering Fees (for Urban Renewal Plans), Attorney Fees, Administrative, and Other Related Costs to Support Urban Renewal Projects and Planning:

Project	Estimated Date	Estimated Cost to be Funded by TIF Funds
Fees & Costs	Undetermined	Not to Exceed \$50,000

a) FINANCIAL DATA

1.	July 1, 2020 constitutional debt limit:	\$25,068,438
2.	Current outstanding general obligation debt:	\$13,205,002

3.	Proposed amount of indebtedness to be incurred (Amendment No. 8): A specific amount of debt to be incurred for the Updated Previously Approved Urban Renewal Projects and Eligible Urban Renewal Projects (Amendment No. 8) described in this Amendment has not yet been determined. This document is for planning purposes. The estimated project costs in this Amendment are estimates only and will be incurred and spent over a number of years. In no event will the City's constitutional debt limit be exceeded. The City Council will consider each project proposal on a case-by-case basis to determine if it is in the	<u>Update to Previously Approved Urban Renewal Project:</u> \$100,000 <u>Eligible Urban Renewal Projects (Amendment No. 8):</u> \$650,000 These totals do not include
	City's best interest to participate before approving an urban renewal project or expense. It is further expected that such indebtedness, including interest on the same, may be financed in whole or in part with tax increment revenues from the Urban Renewal Area. Subject to the foregoing, it is estimated that the cost of the Updated Previously Approved Urban Renewal Projects and Eligible Urban Renewal Projects (Amendment No. 8) as described above will be approximately:	financing costs related to debt issuance, which will be incurred over the life of the Area.

EFFECTIVE PERIOD

This Amendment No. 8 will become effective upon its adoption by the City Council. Notwithstanding anything to the contrary in the Urban Renewal Plan, prior amendments to the Plan, any prior resolution, or other document, the Urban Renewal Plan, as amended, shall remain in effect until terminated by the City Council. This Amendment has no impact on the duration of the division of revenue as described in prior amendments.

REPEALER

Any parts of the Urban Renewal Plan or prior amendments to the Plan in conflict with this Amendment are hereby repealed.

SEVERABILITY CLAUSE

If any part of Amendment No. 8 is determined to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the previously adopted Plan as a whole or previous amendments to the Plan, or any part of the Plan, as previously amended, or this Amendment not determined to be invalid or unconstitutional.

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Professional Services Agreement for the Preparation of an Infrastructure Management Plan -
Moved by Council Member Smith approving professional services agreement with Bolton & Menk for the preparation of an Infrastructure Management plan. Seconded by Council Member Ibarra. Vote: all ayes with Council Member Rice absent. Motion carried.

Work Session #2 - Airport Commission – At the last City Council meeting, a citizen who currently lives outside City limits requested to be allowed to be appointed as a member of the Airport Commission. The current State code does allow up to two members of a 3-member commission and up to at least 3 members of a 5-member commission be a resident of the City. At the last Council meeting, it was decided that 2 airport commissioners shall be allowed to live outside City limits but within Buena Vista County. However, they will need to own property or 25% interest in an entity in that owns or is a beneficiary or trust that owns real estate in Storm Lake city limits. At the last discussion, we wanted to have the chair of the commission had to be a resident living inside City limits. Just need to confirm if they had to be a resident living in City limits or they only need to own property within City limits. The Council Members agreed that a chair of the Commission must live within City limits. This change will be made in the draft ordinance, and we will not be setting a public hearing tonight for the next meeting. This ordinance only affects the Airport Commission.

Resolution No. 03-R-2021-2022 died due to lack of motion.

Adjourn - Moved by Council Member McKinney to adjourn at 5:36 pm. Seconded by Council Member Smith. Vote: all ayes with Council Member Rice absent. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk



**APPLICATION FOR APPOINTMENTS
TO STORM LAKE BOARDS & COMMISSIONS**

City of Storm Lake
P.O. Box 1086, 620 Erie Street
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

PERSONAL DATA

<u>Freking</u>	<u>Sarah</u>	<u>M</u>
Last Name	First Name	Middle Initial
<u>619 Superior Street</u>	<u>Storm Lake</u>	<u>IA</u>
Address	City	State
<u>712-660-3130</u>	<u>712-732-8100</u>	<u>712-660-3130</u>
Home Phone #	Business Phone #	Cell Phone #
<u>Storm Lake CSD</u>	<u>District Technology Director</u>	<u>50588</u>
Employer	Occupation	Zip Code
		<u>frekings@gmail.com</u>
		E-mail Address:

How long have you lived in Storm Lake? 14 years

List any volunteer/civic/community activity in which you have been involved in:

Dollars for Scholars

Library Board

Please check the following City boards or commissions to which you would like to be appointed:

- | | | |
|---|---|---|
| ☐ Airport Commission | ☐ 911 Board | ☐ ADA Committee |
| ☐ Airport Board of Adjustment | ☐ Board of Appeals | |
| ☐ Band Trustees | ☒ Library Board (6 yrs) | ☐ Mayor's Committee on
Trees, Trails, Parks |
| ☐ Board of Adjustment (5 yrs) | ☐ Landfill Commission | |
| ☐ Cemetery Board | ☐ Planning & Zoning Commission | |
| ☐ Civil Service Commission (4 yrs) | ☐ Storm Water Advisory | |

All of the above boards & commissions have a 3-year term unless otherwise stated.

Why do you want to serve on this board or commission?

I've been on this Board for some time now. I enjoy being a part of the heart of the community which is the public library.

It is important to offer services to our citizens, especially in a community like ours.

In accordance with Iowa Code Chapter 362 the City must determine what relationships or transactions you may have or potentially have with the City of Storm Lake prior to your appointment to a Board or Commission. In order to do this we must ask you to answer the following questions.

Do you or any immediate family member own or are part owners of a business doing business with the City of Storm Lake?

☐ Yes ☒ No

If so, name of the business and the percentage you or immediate family member own?

Are you employed by any business doing business with the City of Storm Lake? ☐ Yes ☒ No

If Yes:

What is the name of the Business:

Is your salary/bonus determined by financial performance of the company or do you receive a commission?

☐ Yes ☐ No

I certify that the above answers are correct and true.


Signature

7/15/21
Date

"Appointments to City Boards and Commissions are made by the Storm Lake Mayor and confirmed by the City Council."

Please return the completed form to:

City Clerk
City of Storm Lake
P.O. Box 1086
Storm Lake, IA 50588

If you should have any questions, feel free to contact City Administration at 732-8000.

Staff Summary

7/19/2021

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

Breakout	Calculated Expenses
Buena Vista County	\$ 92,034.76
Contract/Agreement	\$ 123,302.87
Local	\$ 133,241.75
Non- Local	\$ 205,161.92
Payroll/Refunds/Pyrl Tax & Ins	\$ 129,652.37
Total Expenses	\$ 683,393.67
Supporting Documents Attached	

RECOMMENDATION: Review Buy Local Information

ATTACHMENTS:

Description	Type
 Project Activity Report	Backup Material

Summary

Project Summary							
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
01112-0019	WasteWater Treatment Facility Wetlan...	1,200,365.00	114.05	1,134,312.96	0.00	1,134,312.96	66,052.04
01112-0020	10th & Ontario StormWater Improvem...	1,753,734.33	-0.48	1,752,287.45	0.00	1,752,287.45	1,446.88
01112-0021	4th & Oats StormWater Improvements	938,841.70	2,472.23	806,895.07	0.00	806,895.07	131,946.63
16-19284	4th & Bartion Storm Water Improvemen...	763,468.10	15,548.00	707,195.83	677.50	707,873.33	55,594.77
18-CF-004	United Community Health Service Center	600,000.00	0.00	561,683.60	0.00	561,683.60	38,316.40
19-22797	Memorial Lift Station Improvements	2,504,367.00	737.88	773,876.46	8,157.66	782,034.12	1,722,332.88
20-23848	Storm Lake WTP- Electrical MCC Replac...	277,550.00	11,564.58	213,720.87	700.00	214,420.87	63,129.13
20-24387	Radio Park Lift Station Replacement	567,282.92	567,282.92	210,533.31	490.37	211,023.68	356,259.24
20-HSG-022	2021 Housing Sustainability Project	78,000.00	78,000.00	23,365.00	0.00	23,365.00	54,635.00
35665	1st & Mae Street	764,059.53	-2,532.27	762,612.66	0.00	762,612.66	1,446.87
8406	7th & Geneseo St Sanitary Sewer Impro...	410,306.35	0.00	408,859.48	0.00	408,859.48	1,446.87
P11.112742	North Central SW Phase II	1,854,441.25	-515.87	1,853,147.38	0.00	1,853,147.38	1,293.87
P11.117908	Michigan Street Parking Lot Reconstruct...	408,199.80	-64.56	453,347.70	0.00	453,347.70	-45,147.90
P11.118940	Oneida Street Reconstruction from RR t...	2,439,962.12	0.00	972,796.80	52,231.00	1,025,027.80	1,414,934.32
P11.119679	FEMA Lake Bank Restoration	117,831.01	0.00	123,185.51	0.00	123,185.51	-5,354.50
P11.120411	Highway 7/110 Traffic Lane/Signalization	1,423,630.00	48,362.18	215,229.60	0.00	215,229.60	1,208,400.40
P11.120478	Tulip Lane SW Improvements	513,049.50	9,680.19	399,294.83	0.00	399,294.83	113,754.67
P11.120650	2020 Expansion Blvd Improvements	1,074,680.60	42,987.22	791,442.90	3,868.60	795,311.50	279,369.10
P11.122266	7th Street Sewer Lining/2021 CIPP	509,723.25	509,723.25	133,467.70	5,345.50	138,813.20	370,910.05
T51.119823	Runway 13/31 & Taxiway Lighting	453,189.00	0.00	422,130.17	6,512.60	428,642.77	24,546.23
Urban20WQI-004	SLHS Courtyard Conservation	100,000.00	100,000.00	16,762.96	1,270.75	18,033.71	81,966.29
Report Total:		18,752,681.46	1,383,359.32	12,736,148.24	79,253.98	12,815,402.22	5,937,279.24

Group Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	453,189.00	0.00	422,130.17	6,512.60	428,642.77	24,546.23
Economic Development	895,831.01	178,000.00	724,997.07	1,270.75	726,267.82	169,563.19
National Resiliency Disaster Grant Proje...	8,707,989.01	534,489.10	7,958,073.36	6,023.00	7,964,096.36	743,892.65
Sanitary Sewer Projects	3,071,649.92	568,020.80	984,409.77	8,648.03	993,057.80	2,078,592.12
Street Construction	5,346,472.52	91,284.84	2,432,817.00	56,099.60	2,488,916.60	2,857,555.92
Water Project	277,550.00	11,564.58	213,720.87	700.00	214,420.87	63,129.13
Report Total:	18,752,681.46	1,383,359.32	12,736,148.24	79,253.98	12,815,402.22	5,937,279.24

Type Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Construction	8,695,672.44	670,870.22	3,630,947.64	65,447.63	3,696,395.27	4,999,277.17
Federal/State Grant	9,879,009.02	534,489.10	9,065,072.64	12,535.60	9,077,608.24	801,400.78
Grant	178,000.00	178,000.00	40,127.96	1,270.75	41,398.71	136,601.29

Staff Summary

7/19/2021

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion Authorizing Kiwanis Car Show Noise Variance Request and Street Closure.**

BACKGROUND: Attached is a request letter for the annual Kiwanis Car Show. The date of the event will be Sunday September 5th 2021. There is a request for the following:

Request to use Chautauqua Park as a venue.
Request to use city fence to establish the car show venue.
Request to have food and craft sales in the park.
Request to close Chautauqua Park Drive from Hudson West to Lakeshore from 8AM to 5PM.
Request for appropriate support from the Parks and Police Department.
Request for a noise variance between 8AM and 5 PM

These requests are consistent with previous years.

The Kiwanis noted that an appropriate insurance certificate is forthcoming to the City for the event.

FISCAL IMPACT: The Parks and Police Department will incur some staff time associated with the event which will be covered in their normal operating budgets.

RECOMMENDATION: Approve request contingent upon receipt of insurance certificate.

ATTACHMENTS:

Description	Type
□ request letter from Kiwanis	Contract

July 5, 2021

City of Storm Lake &
Park Board of Storm Lake
c/o City Clerk
City Hall
620 Erie Street
Storm Lake, IA 50588

RE: Kiwanis Car Show and Santa's Castle Events
Request for Noise Variance, Fencing/Street Blockage, Use of Chautauqua Park
Date of Events: Sunday, September 5, 2021

Dear Ladies and Gentlemen:

This concerns the Kiwanis Car Show and other events to be held on Sunday, September 5, 2021. The Hy-Noon Kiwanis of Storm Lake will be hosting the annual car show, Storm Lake Kiwanis Beavers will be hosting a fund-raising meal and 4-H will be holding kids games in the park. Proceeds from the car show will go to Hy-Noon Kiwanis, proceeds from the food sales will go to the Kiwanis Beavers and be used to support our commitment to youth recreation and education. Proceeds from the 4H kids games will go to support their programming.

As in the past, these events will take place in Chautauqua Park. This is our 15th year and again we are requesting your permission to continue these activities in the park.

September 5, 2021:

General Description: On Sunday, September 5, 2021 we are planning the following activities in Chautauqua Park:

1. Auto Show hosted by the Hy-Noon Kiwanis
2. Food Booth
3. Kids Games

Our request is much the same as we requested last year. Our desire is to have a fence separating the east and west side of the park. The fence line would run immediately to the west of the shelter house and tennis courts. We would like to restrict entry into the west side of the park at the corner where Lakeshore Drive, Chautauqua Park Drive, and Cayuga Street meet. This is where show vehicles will enter the automobile show. Food and soda sales booths will be in the vicinity of the north and northeast side of the shelter house. Craft booths will be located to the east side of the shelter house.

The public will enter the auto show from the north side through the sidewalk just to the west of the shelter house as in past years. Automobiles for the auto show will enter on the west side of the park by turning onto Chautauqua Park Drive from Lakeshore Drive, as in past years. The east side of the park will be unrestricted to the public.

There will also be a DJ stand set up directly to the northwest of the tennis court area to play classic car music and make award announcements for the auto show. This will be within the confines of the fenced area.

Fence Permit: We request that you permit us (the Hy-Noon Kiwanis) to fence off Chautauqua Park in the same manner as past years. We request that Chautauqua Park Drive be blocked at its entrance from Cayuga Street to the point south of the city maintenance garage. This street would need to be blocked from 8:00 am to 5:00 pm.

Request for Fencing: Please provide us with the fencing to block off the area requested for our activities. Our organization will be responsible for the erection and removal of this fence and will work with the city personnel in this regard.

Noise Variance: We request that you allow us (Hy-Noon Kiwanis) a variance to the noise ordinance. Music and vehicle engines will be performing during the day. The variance would be in effect from 8:00 am to 5:00 pm.

A certificate of liability insurance will be provided naming the City of Storm Lake as insured for \$1,000,000 of coverage.

Thank you for your continued cooperation and support of these events. We look for continued growth and success of the events. Thank you for your attention to this matter.

Sincerely,

Curt Reis
Hy-Noon Kiwanis
Car Show Committee

cc: Carl Turner – Kiwanis Beavers
Chris Cole (Storm Lake Public Safety)

Staff Summary

7/19/2021

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion Authorizing Requests Associated with the 2021 Kiwanis Triathlon**

BACKGROUND: Attached is a written request letter related to the 2021 Kiwanis Triathlon and Duathlon for Saturday August 21st 2021 in Awaysis Park.

These requests are consistent with previous years and are as follows:

Use of Awaysis Park from 4AM until 12PM as part of the event venue.

Closure of the west Awaysis Park parking lot from 4AM until 12 PM as part of the event venue.

Noise Variance for the venue from 7AM until 12PM for amplified music and announcements.

Appropriate support from the Parks and Police Department.

Appropriate event permits to be issued from the Police Department.

Permission to set up timer tents and bike racks within the venue.

The police Department has reviewed the routes as listed and will have staff assigned to assist with safety measures.

The appropriate insurance certificates are forthcoming to the City.

FISCAL IMPACT: Both the Parks and Police Department will incur staff time associated with the event. The time will be absorbed by the normal operating budgets.

RECOMMENDATION: Pass request contingent upon receipt of an insurance certificate.

ATTACHMENTS:

Description		Type
	Triathlon Request Letter	Contract

July 5, 2021

City of Storm Lake &
Park Board of Storm Lake
c/o City Clerk
City Hall
620 Erie Street
Storm Lake, IA 50588

RE: Kiwanis Sprint Triathlon / Duathlon
Request for Noise Variance, Fencing/Street Blockage, Use of Awaysis Park/Parking Lot
Date of Events: Saturday, August 21, 2021

Dear Ladies and Gentlemen:

This concerns the Kiwanis Sprint Triathlon events to be held on Saturday, August 21, 2021. The Hy-Noon Kiwanis of Storm Lake will be hosting the 8th Annual "Storm the Lake" Kiwanis Sprint Triathlon / Duathlon. Proceeds from this event will go to Kiwanis and used to supplement the Club's commitment to the Kiwanis International World Wide Service project "EliMiNaTe" to virtually eliminate Maternal/Neonatal Tetanus. As we have reached our initial goal, a portion of the proceeds will go to support our club's commitment to the recently completed in the new Kiwanis Park.

The event will take place in Awaysis Park/parking lot, Sunrise Park, and various streets. We are requesting your permission to conduct these activities.

August 21, 2021:

General Description: On Saturday, August 21, 2021 we are planning the following activities in Awaysis Park / Sunrise park:

1. Sprint Triathlon consisting of an 800 meter swim, 12.63 mile bicycle ride and a 3.1 mile run
2. Duathlon consisting of a 1 mile run, 12.63 mile bicycle ride and 3.1 mile run.

The Triathlon will start with an 800 meter swim using the Awaysis Beach area and the adjacent bay. The participants will transition to bicycles in the west ½ of the nearby parking lot, exiting the center drive and proceeding east to the City limits turning south on the Lakeside blacktop. Participants will re-enter city limits on Highway 110 on the West side of the lake and travel city streets including Highway 110, Howard Road, Kelvin Road, Emerald Drive, West 5th Street, Grand Avenue and Lakeshore Drive returning to the Awaysis parking lot.

The Duathlon will start with a 1 mile run utilizing Sunrise Park road. The participants will transition to bicycles in the west ½ of the Awaysis parking lot, exiting the center drive and proceeding east to the City limits turning south on the Lakeside blacktop. Participants will re-enter city limits on Highway 110 on the West side of the lake and travel city streets including Highway 110, Howard Road, Kelvin Road, Emerald Drive, West 5th Street, Grand Avenue and Lakeshore Drive returning to the Awaysis parking lot.

All participants will again transition to running and proceed south along Sunrise Park utilizing the Lake Trail to the Lakeside City limits. Runners will proceed to a turnaround point near the outlet dam in Lakeside returning to Storm Lake and the Awaysis parking.

There will registration and timer tents set up in the Awaysis parking as well as bike racks and timing equipment.

Parking Closures: We request that you permit us (the Hy-Noon Kiwanis) to close off the west ½ of the Awaysis parking, including the center driveway, Awaysis Park and the Awaysis Beach. We would also request use of the Gazebo's in Awaysis Park for overflow administrative activities. This area would need to be closed from 4:00 am to 12:00 pm. We have filed reservations with City Hall re: Gazebos.

Street usage: We would also request that the Hy-Noon Kiwanis be allowed use of the streets named above. We would also request that, with assistance from the Storm Lake Police Department, we be allowed to control traffic to facilitate safe passage of bicyclists.

Noise Variance: We request that you allow us (Hy-Noon Kiwanis) a variance to the noise ordinance. Race announcements will be made through out the event. The variance would be in effect from 7:00 am to 12:00 pm.

A certificate of liability insurance will be provided naming the City of Storm Lake as insured for \$1,000,000 of coverage.

Thank you for your continued cooperation and support of Storm Lake Kiwanis. We look for continued growth and success of the events. Thank you for your attention to this matter.

Sincerely,

Curt

Curt Reis
Safety Committee Chair
Hy-Noon Kiwanis

Triathlon Coordinators:
Duane Queen
804 Kelvin Road
Storm Lake, IA
732-4286

Clark Fort
732-3747

cc: Chris Cole (Storm Lake Public Safety)
Korey Elston, B V Co. Sheriff

Staff Summary

7/19/2021

Agenda Item # E.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion Authorizing BVU Parking Variance Request for Move In and Move Out.**

BACKGROUND: Attached is a letter from BVU Security Director Jessica Garling requesting approval for BVU student move in for the 2021-2022 academic year.

Garling is requesting the following:

Permission to park vehicles for loading / unloading on the east side of Grand Ave from the football stadium, north to West 4th Street.

Permission to park vehicles for loading / unloading on the north side of West 4th Street from Grand to Early and on the south side of West 4th Street from Grand to College.

Move In Dates

August 10	Football, RA Staff
August 17	Fall Sports, Band
August 23	XC, Student Leaders (O-Team), EFS
August 27	New Students
August 29 th	Returning Students

Move Out Dates

December 13-17th Students Move Out
May 5th-May 8th Graduation weekend
May 27th-29th Final Exams Online

Additionally, Buena Vista University is requesting that on the following dates and times listed below, the City of Storm Lake close for one-way traffic Grand Avenue from J. Leslie Rollins Stadium north to Iowa street and Fourth from College to Early.

BVU requests that on these dates the City of Storm Lake allow vehicles to park and load/unload on the east side of Grand Avenue from J. Leslie Rollins Stadium north to Iowa Street, on the north side West 4th Street from Grand to Early, and on the south side of West 4th from Grand to College.

August 27th - New Student Arrival 7:30AM to 3:00 PM

BVU agrees to complete the following guidelines to assist with move-in and move-out procedures:

Buena Vista University will place temporary “No Parking” signs on the opposite sides of roads where parking is not allowed on these dates.

BVU will give notices concerning the procedures for move-in and move-out will be disseminated to all students.

BVU will post signs in residence halls reminding students of the move-in and move-out procedures.

On dates when streets are closed for one-way traffic, BVU will place barricades to direct traffic and have them staffed during times listed above, BVU will review any problems with the Police Department.

The BVU move in plan is similar to previous years and has worked well in the past.

FISCAL IMPACT: None

RECOMMENDATION: Approve Request

ATTACHMENTS:

Description	Type
 BVU Move in / Move Out request	Contract

TO: Storm Lake City Council
FROM: Jessica Garling, Director of Campus Security
DATE: July 13, 2021

**RE: REQUESTED PLAN FOR MOVING STUDENTS IN AND OUT OF
THE RESIDENCE HALLS FOR THE 2021-2022 ACADEMIC YEAR**

Buena Vista University is requesting that on the dates listed below, the City of Storm Lake allow vehicles to park and load/unload on the east side of Grand Avenue from the J. Leslie Rollins Stadium north to Iowa Street, on the north side of West 4th Street from Grand to Early, and on the south side of West 4th Street from Grand to College.

Move In Dates

August 10	Football, RA Staff
August 17	Fall Sports, Band
August 23	XC, Student Leaders (O-Team), EFS
August 27	New Students
August 29 th	Returning Students

Move Out Dates

December 13-17 th	Students Move Out
May 5 th -May 8 th	Graduation weekend
May 27 th -29 th	Final Exams Online

Additionally, Buena Vista University is requesting that on the following dates and times listed below, the City of Storm Lake close for one-way traffic Grand Avenue from J. Leslie Rollins Stadium north to Iowa street and Fourth from College to Early. We would also request that on these dates the City of Storm Lake allow vehicles to park and load/unload on the east side of Grand Avenue from J. Leslie Rollins Stadium north to Iowa Street, on the north side West 4th Street from Grand to Early, and on the south side of West 4th from Grand to College.

August 27 - New Students arrive- 7:30 AM-3:00 PM

We agree to complete the following guidelines to assist with move-in and move-out procedures:

- Buena Vista University will place temporary “No Parking” signs on the opposite sides of roads where parking is not allowed on these dates.
- Notices concerning the procedures for move-in and move-out will be disseminated to all students.
- Signs will be posted in residence halls reminding students of the move-in and move-out procedures.
- On dates when streets are closed for one-way traffic, we will place barricades to direct traffic and have them staffed during times listed above, we will review any problems with the Police Department.

Thank you for your continued support and attention to this request. Please call me at 749-2502 if you have any questions or concerns.

Sincerely,

Jessica Garling
Director of Campus Security

Staff Summary

7/19/2021

Agenda Item # F.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion to Approve Step Up and Run Half Marathon Request**

BACKGROUND: Attached is a request for a noise variance and run / walk for the Step Up and Run 5K and Half Marathon scheduled for Saturday September 4th 2021 at 7:30 AM.

The variance request is for outdoor amplified music and announcements at Awaysis Park from 6AM to 12 PM.

The run will start on Sunrise Park Road near E Lakeshore Drive and will require the roadway to be closed for a brief period of time. On duty SLPD Officers will handle the closure. Half Marathon runners will run south on Sunrise Park Road and into Lakeside (5K will turn around near Lakeside and return on the lake trail, following the trail along the lake and into Emerald Park. They will turn around in Emerald Park and return via the lake trail and finish at Awaysis Park.

Angie Snyder will submit the appropriate insurance certificates with the City prior to the event.

FISCAL IMPACT: SLPD Officers will assist with the start of the race and monitor traffic. The costs will be absorbed by the normal operating budget.

RECOMMENDATION: Approve request contingent upon receipt of insurance certificate.

ATTACHMENTS:

Description	Type
Step Up and run Request	Contract

Chris Cole

From: stepupstormlake@yahoo.com
Sent: Tuesday, July 13, 2021 11:23 AM
To: Mark Prosser; Chris Cole
Subject: Step Up Event

Hello! We're gearing up for the Step Up run Labor Day weekend. Just checking in so that you can get us on your calendar. I'll stop in this week and fill out the park reservation form with Nelda. I'll also forward the insurance certificate as soon as it arrives.

Thanks!

Angie

.

- Event: 2021 Step Up Running Event
- Issue To Name: Angie Snyder (Coordinator)

Organization: Step Up

Address: 125 White Cap Rd Storm Lake

Phone: Cell(712)660-8089

Date of Event: Saturday September 4, 2021

Times of Event: See below

Expiration of Permit: September 4, 2021

Location/Area of Use: Noise Variance - Awaysis Park - 6:00am-12:00pm

Run-7:30am Sunrise Park Road - Lake Trail - Emerald Park

Type of Permit:

- | | | |
|-----|--------------------------|---|
| xxx | 1. Noise Variance -8-7-4 | 6:00am-12:00pm |
| xxx | 2. Ride/Run/Walk | 7:30am |
| xxx | 8. Other | Close West Awaysis Parking Lot 6:00am-12:00pm |

Run will begin on the street to the East of Kings Pointe Resort. It will continue in the street until the Lakeside sign. At that point the 5k will turn around into the Lake trail heading back to the West. The Half Marathon participants will continue in the street to BelAire beach and Pheasant Drive where they will loop back towards the Cobblestone. At the Cobblestone they will move on to the sidewalk. They will continue on the lake trail until Chataqua park where they will take the street that loops behind. Then on the lake trail until Sunset park where they move onto the street. They loop around the football field and then turn left onto 4th street and continue all the way to Angier Dr where they turn left onto the sidewalk until Vista Dr. After curving right on Vista Drive they will move to the sidewalk to the North of Frank Starr Park. They will continue through the park on the lake side and then over the foot bridge into Emerald Park. They will stay to the right at the first Y. Then continue in until they come to the Alvin where they turn left then right on Parlina over to Emerald. Once on Emerald they will take it back to the Y and then back to the footbridge. While in Frank Starr on the return they will take the road side sidewalk. Returning through the same course as the route out. At Chataqua they will also take the road side sidewalk and continue back to the Kings Pointe Playground parking lot where they finish.

Thanks!

Angie Snyder

- Step Up Coordinator

Staff Summary

7/19/2021

Agenda Item # G.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Motion Authorizing Iowa Auto Supply Street Closure Request**

BACKGROUND: Attached is a request from Matt Matuska of Iowa Auto Supply requesting a street closure on Wednesday July 21st 2021 from 4:00 PM to 7:00 PM.

The request is to close Railroad street from Lake Ave to Michigan street or close Railroad Street from the alley on Railroad street to the corner of Michigan Street from 4:00 pm until 7:00 pm.

This is for an open house and fundraiser for the Buena Vista County Sheriff's Department K-9 Unit.

FISCAL IMPACT: None

RECOMMENDATION: Approve request.

ATTACHMENTS:

Description	Type
❑ Iowa Auto Supply request	Contract
❑ ROW Application for Iowa Auto Supply	Application

JOHNSTON **OPEN HOUSE**

AUTOSTORES

Wed, July 21st

4:30 pm - 7:00 pm

Iowa Auto Supply

111 West Railroad ■ Storm Lake IA



**QUICK LANE-MOTORCRAFT
#21 NASCAR EVENT**

***Come see the
#21 Ford Mustang***

*A meal will be available with all proceeds going to
the Buena Vista Sherriff Department K9 Unit.*



Chris Cole

From: Matt Matuska <matt@johnstonauto.com>
Sent: Wednesday, July 14, 2021 10:34 AM
To: Chris Cole
Subject: Block Closure
Attachments: OpenHouse2021_StormLake (2).pdf

Good morning

I have attached our flyer for our Open House/Fundraiser we are doing next week Wednesday the 21st of July in Storm Lake. We would like to either close off the whole block off Railroad street from Lake Ave to Michigan street or from the alley on Railroad street to the corner of Michigan Street from 4:00 pm until 7:00 pm. Our main reason for having this road closure is because this is open to the public and for the safety of the community to enjoy a fundraiser meal and also be able to safely look at the #21 Woods Racing Motorcraft Nascar. There is only one business besides our business on this road so the impact to businesses is very low and actually the business is a repair shop so they will coming to our Open House/Fundraiser.

We would like to make sure the community gets to look at the Nascar safely and also make sure a child is safe from ongoing traffic. We are doing this fundraiser/open house in Carroll, IA the morning of the 21st and we are closing the block for community safety down there so I hope we will be able to get this closure approved. If you have any questions please let me know.

Thanks for your consideration.

Matt Matuska
Sales Manager
Johnston Autostores
matt@johnstonauto.com
712-260-1406



Virus-free. www.avg.com



ROW Application Form

City of Storm Lake
P.O. Box 1086, 620 Erie St.
Storm Lake, IA 50588
Phone (712)732-8002
Fax (712)732-4114
www.stormlake.org

Business/Persons Name: Iowa Auto

Phone #: 732-2580

Mailing Address: 111 West Railroad St

Cell Phone #: 712-299-0818

City, State, Zip: Storm Lake Iowa 50588

Email: Stormlake@Johnstnauto.com

Type of Closure: ☐ Sidewalk ☒ Street ☐ Parking Space ☐ Alley

Location of Closure: West Railroad Street

From (Street): Lake Avenue To (Street): Michigan St

Dates of the Closure From: July 21st, 2021 To: July 21st, 2021

From (Time): Noon To (Time): 8 PM

Reason for closure: Open House and Ford Nascar Event

☐ Yes ☒ No Do you or your contractor (whoever is doing the work on the public ROW) have a valid proof of liability insurance in a minimum amount of \$1,000,000 with the City named as additionally insured on file with the City? (If no you will need to have proof of insurance on file before the permit will be issued.)

☐ Yes ☐ No ☒ N/A If you are digging, have you notified all utilities by calling Iowa One Call (800-292-8989) at least 48 hours before any digging?

Filing of this ROW Closure Application does not indicate or guarantee that the City of Storm Lake will approve this application. Application for ROW Closure is required at least five (5) days in advance of any closure.

Upon receipt of the completed application, certificate of liability insurance, and ROW Closure fee the City of Storm Lake will review the application and approve or deny the application. If approved the City of Storm Lake will issue a press release for the permit; however, this does not relieve the permit holder from notifying the adjacent and affected property owners of the closure.

Finally, if requested the City of Storm Lake will provide appropriate barricades and cones for the project which will have to be returned to the City of Storm Lake at the end of the closure. Failure to return the barricades and cones or any barricades or cones that are returned damaged will be subject to a replacement fee of \$100 per barricade and \$50 per cone.

By signing this application I agree to the terms and conditions of the City of Storm Lake ROW Closure Application and Permit.

Jay Pat
Applicant Signature

7-16-21
Date

For Administrative Use Only

Date Received by City: 7-16-21

Approved: ☐ Yes ☐ No

Date Payment Received by City: _____

Insurance on file: ☐ Yes ☐ No

Staff Summary

7/19/2021

Agenda Item # H.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **SLPD City Code Enforcement Summary**

BACKGROUND: 6/30/2021 to 7/14/2021

36 total

Tall Grass and Weeds – 22
Accumulate Junk – 8
Accumulate Trash – 1
Used Tires – 1
Junk Vehicles – 2
Parking restricted to hard surfaces – 2

1 Citaiton

FISCAL IMPACT: None

RECOMMENDATION: None

Staff Summary

7/19/2021

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Updates with Kaleidoscope Marketing for Tourism Outreach**

BACKGROUND: Joe Kelly will provide an update regarding marketing and tourism outreach.

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

7/19/2021

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Ordinance No. 01-O-2021-2022 Amending Title VIII Of The 1994 Recodification Of The Municipal Code Of The City Of Storm Lake, Iowa By The Addition Of A New Chapter 13 Regulating The Operation Of Horse-Drawn Carriages And Providing Penalties For Violations - 2nd Reading**

BACKGROUND: In the past month, the Storm Lake Police Department received inquiries for an event involving a horse drawn carriage that would be operating on the City Streets. As we researched the request, it was determined that the City of Storm Lake had no ordinances pertaining to such regulations regarding to such activities.

The item brought before Council is an ordinance to amend Title VIII of the 1994 recodification of the municipal code of the City of Storm Lake, by addition of a new chapter 13 regulating the operation of horse drawn carriages and providing penalties for violations.

Section 1. Title VIII of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa is hereby amended by the addition of a new Chapter 13 as follows:

“HORSE-DRAWN CARRIAGES

8-13-1 Definitions.

Horse drawn carriage or carriage means any vehicle which is operated or pulled by a horse for the transportation of passengers and which is operated in the City of Storm Lake, Iowa.

8-13-2 License Requirement and Exception to License Requirement.

The operation of any horse-drawn carriage upon the streets or public ways of the City of Storm Lake, Iowa for the purpose of transporting persons for hire, as a contractual service, or for any non-commercial reason is a violation of this Chapter unless it is operated in accordance with the provisions of this chapter and pursuant to a valid license issued by the City. However, no such license shall be required to operate a horse-drawn carriage while participating as an entry or part of an entry in a parade approved by the City Council and while traveling by the most direct route between the location where the horse is hitched to or unhitched from the carriage and the parade route, immediately before and after the parade.

8-13-3 Application for License.

An application for a horse-drawn carriage license shall be made to the City Clerk on forms provided by the City. In addition to the other information required by this chapter, the application shall contain:

1. The name, address, telephone number, e-mail address if any, and the date of birth of the applicant and the name, address, telephone number, e-mail address if any, and the date of birth of each person who will operate a horse-drawn carriage pursuant to the license.
2. The duration of the license for which the applicant is applying.
3. A certificate that all carriages to be used by the applicant for the transportation of persons have been inspected and are in good working order and in full compliance with all applicable laws of the state of Iowa.
4. The number of carriages owned by the applicant that are to be operated by the applicant pursuant to the license.
5. All routine routes, including maps of such routes, to be taken by any horse-drawn carriage, which routes comply with Section 8-13-5. Any change in a route must be applied for in writing with the City Clerk and approved by the City in advance of taking the new route in accordance with Section 8-13-5.
6. A schedule of rates and charges to be paid by passengers. Should the schedule change during the period for which the license is issued, the revised schedule shall be filed with the City at least ten days before the effective date of the new rates and charges.

7. An agreement that any horse-drawn carriage shall be operated strictly in accordance with Section 8-13-6 and that the license holder will indemnify and hold harmless the City for all judgments, liens, and expenses arising out of the operation permitted by the license.

8-13-4 Issuance of License

The City Clerk, upon review of the license application with the police department and any other appropriate department or agency, shall determine whether a license will be issued to the proposed licensee. A waiting period of not less than three (3) business days from the date on which the application is filed with the City Clerk shall be in effect to provide sufficient time for the City Clerk's fact gathering process to be completed. A license may issue if the City Clerk finds:

1. The information in the application is correct and accurate;
2. Each proposed operator is or will be at least 18 years of age at the time of such operator's operation of the horse-drawn carriage, possesses a current valid Iowa motor vehicle driver license, and is free of any infirmities that would render the operator unfit for the safe operation of a horse-drawn carriage; and
3. Neither the applicant nor any proposed operator under the license has been convicted of a felony or an offense involving sexual abuse or requiring sex offender registration, or an offense involving force or violence.
4. The license fee required by Section 8-13-10 has been paid.
5. The certificate of insurance required by Section 8-13-7 has been filed.

The City Clerk shall deny issuance of the license if the Clerk finds that any of the five conditions set forth above is not satisfied.

8-13-5 Carriage Routes and Operation Schedule.

(1) Any horse-drawn carriage shall be operated upon routine routes set forth in the initial license application or as provided in this section. A proposed route filed with the City Clerk shall contain the following:

- a. A description and map of the routine routes on which the

carriage will operate.

b. The location of the site or sites to be used for the off-street storage and loading of carriages and stabling of horses.

c. The days and hours of operation.

(2) The City shall refer the route requests to the Chief of Police, who may reject any route that is unsafe or inappropriate use of public streets.

(3) This section shall not be construed to prohibit an operator of a horse-drawn carriage from taking a route not on the list of routes approved by the City if traveling to or from a parade approved by the City in which the horse-drawn carriage will take part or for a non-recurring event.

8-13-6 Operation of Horse-Drawn Carriages.

A horse-drawn carriage shall be operated only in accordance with the following regulations:

1. A copy of the horse-drawn carriage license shall be displayed in all carriages covered by such license. Upon the City's approval of the applicant's application for a license, the City shall issue the number of duplicates as requested in the application for the carriages to be used under the license. No horse-drawn carriage shall be operated upon the streets of the City unless licensed by the City pursuant to this Chapter.

2. A horse-drawn carriage shall be operated by a person who is qualified to be an operator under the provisions of this chapter.

3. A horse-drawn carriage, when in motion, shall be operated only in the traffic lane closest to the curb on any public street and the operator shall obey all applicable state and local traffic laws, ordinances, and regulations.

4. No horse-drawn carriage shall be operated on a public street or public way unless a valid liability insurance policy as specified in Section 8-13-7 is on file with the City.

5. The operator of a horse-drawn carriage shall inform any person hiring the carriage of all the rates and charges before any service are rendered, which shall be the same as those on file with the City.

6. Horse-drawn carriages shall pick up and discharge passengers only upon the curb lane.
7. Occupancy of a horse-drawn carriage shall not exceed the rated seating capacity of the carriage.
8. No passenger shall be allowed to ride on any part of the carriage while in motion unless seated inside the carriage.
9. An operator of a horse-drawn carriage shall not solicit patronage in a loud voice or in any manner to annoy or obstruct the movement of a person, or follow any person for the purpose of soliciting patronage.
10. An operator of a horse-drawn carriage is prohibited from smoking while carrying passengers.
11. No person may consume any alcoholic beverage while such person is riding in or operating a horse-drawn carriage.
12. All horses shall wear the proper type of rubber horseshoe from April 1 to November 1 of each calendar year. Any form of cleated horseshoe is prohibited on public streets except when needed in icy conditions.
13. No carriage shall be operated on City public streets or public ways unless it or the horse is equipped with a manure-catching device to hold manure until the operator is able to dispose of it properly. Horse manure shall be disposed of outside of City limits in any manner consistent with federal, state, and local laws, or in places designated for such disposal by the City inside the City limits.
14. A horse-drawn carriage operated in the City under this chapter shall be equipped with all of the following:
 - (a) No less than one and one-fourth (1¼) inch spoked wheels with a rubber covering thick enough to protect the streets from damage and to minimize noise.
 - (b) Brakes, taillights, and brake lights on the rear of the carriage.
 - (c) Front lights on both sides that will emit light to the front and side visible from a distance of 500 feet.
 - (d) A device to catch horse manure and prevent the manure from falling on the pavement.

(e) A slow-moving vehicle sign approved by the state of Iowa and attached to the rear of the carriage or two operational red flashing lights visible from the rear.

8-13-7 Insurance.

Before a license for a horse-drawn carriage shall be issued, the owner shall file with the City a certificate of insurance issued by an insurance company licensed to do business in the state of Iowa, showing liability insurance coverage for each and every horse-drawn carriage owned, operated or leased by the applicant with a minimum of \$1,000,000.00 coverage per person for bodily injury or death, \$1,000,000.00 coverage per accident, and \$1,000,000.00 coverage for property damage resulting from any one accident, regardless of whether the carriages are driven by the owner, his agent, an employee, a lessee, or a permittee. The certificate shall show that the policy of insurance lists the City of Storm Lake, Iowa, as an additional insured. The certificate of insurance shall contain a provision requiring the City to be notified by the insurance company of any cancellation, termination, or expiration of the policy thirty days prior to the terminating event. The cancellation or other termination of any such insurance policy shall automatically terminate any license issued for the horse-drawn carriage or carriages covered by such policy unless another policy complying with the provisions of this section shall be provided to the City and in full force and effect at the time of such cancellation or termination.

8-13-8 Requirements for Operator.

An operator of a horse-drawn carriage shall:

- a. Possess a valid, current, motor vehicle Iowa driver license.
- b. Be at least 18 years of age.
- c. Be free of any infirmities that would render the operator unfit for the safe operation of a horse-drawn carriage.
- d. Not be under the influence of drugs or alcohol while operating a horse-drawn carriage in the City.

8-13-9 Denial, Suspension, and Revocation.

1. A violation of this chapter by the holder of a license issued under this chapter shall be grounds for suspension or revocation of the license by the City Manager after notice and hearing.
2. A denial of a license application may be appealed within ten days of the denial to the City Manager by submitting a written appeal notice to the City Clerk.
3. A suspension, revocation or denial of a license issued under this chapter may be appealed from a decision by the City Manager to the City Council by submitting to the City Clerk a written notice of appeal from the City Manager's decision within 10 days of the date of the decision.

8-13-10 License Fees.

An applicant for a horse-drawn carriage license shall pay to the City a fee for the license before the issuance of such license. The license may be issued for a period of one day, seven consecutive days, thirty consecutive days, or one year. The amount of the license fees for the foregoing periods shall be set by resolution of the City Council and may be adjusted from time to time by City Council resolution as the City Council deems appropriate.

8-13-11 Municipal Infraction.

A violation of any of the provisions of this Chapter shall constitute a municipal infraction subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa."

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____,
2021.

Michael Porsch,
Mayor

ATTEST:

Mayra A. Martinez, City Clerk

FISCAL IMPACT: None

RECOMMENDATION: ~~Approve the Ordinance No. 02-O-2021-2022 - 1st Reading~~
2nd Reading - July 19, 2021
3rd Reading - August 2, 2021

ATTACHMENTS:

Description	Type
☐ Ordinance #01-O-2021-2022	Ordinance

ORDINANCE NO. 01-O-2021-2022

AN ORDINANCE AMENDING TITLE VIII OF THE 1994 RECODIFICATION OF THE MUNICIPAL CODE OF THE CITY OF STORM LAKE, IOWA BY THE ADDITION OF A NEW CHAPTER 13 REGULATING THE OPERATION OF HORSE-DRAWN CARRIAGES AND PROVIDING PENALTIES FOR VIOLATIONS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. Title VIII of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa is hereby amended by the addition of a new Chapter 13 as follows:

“HORSE-DRAWN CARRIAGES

8-13-1 Definitions.

Horse drawn carriage or carriage means any vehicle which is operated or pulled by a horse for the transportation of passengers and which is operated in the City of Storm Lake, Iowa.

8-13-2 License Requirement and Exception to License Requirement.

The operation of any horse-drawn carriage upon the streets or public ways of the City of Storm Lake, Iowa for the purpose of transporting persons for hire, as a contractual service, or for any non-commercial reason is a violation of this Chapter unless it is operated in accordance with the provisions of this chapter and pursuant to a valid license issued by the City. However, no such license shall be required to operate a horse-drawn carriage while participating as an entry or part of an entry in a parade approved by the City Council and while traveling by the most direct route between the location where the horse is hitched to or unhitched from the carriage and the parade route, immediately before and after the parade.

8-13-3 Application for License.

An application for a horse-drawn carriage license shall be made to the City Clerk on forms provided by the City. In addition to the other information required by this chapter, the application shall contain:

1. The name, address, telephone number, e-mail address if any, and the date of birth of the applicant and the name, address, telephone number, e-mail address if any, and the date of birth of each person who will operate a horse-drawn carriage pursuant to the license.
2. The duration of the license for which the applicant is applying.
3. A certificate that all carriages to be used by the applicant for the transportation of persons have been inspected and are in good working order and in full compliance with all applicable laws of the state of Iowa.

4. The number of carriages owned by the applicant that are to be operated by the applicant pursuant to the license.
5. All routine routes, including maps of such routes, to be taken by any horse-drawn carriage, which routes comply with Section 8-13-5. Any change in a route must be applied for in writing with the City Clerk and approved by the City in advance of taking the new route in accordance with Section 8-13-5.
6. A schedule of rates and charges to be paid by passengers. Should the schedule change during the period for which the license is issued, the revised schedule shall be filed with the City at least ten days before the effective date of the new rates and charges.
7. An agreement that any horse-drawn carriage shall be operated strictly in accordance with Section 8-13-6 and that the license holder will indemnify and hold harmless the City for all judgments, liens, and expenses arising out of the operation permitted by the license.

8-13-4 Issuance of License

The City Clerk, upon review of the license application with the police department and any other appropriate department or agency, shall determine whether a license will be issued to the proposed licensee. A waiting period of not less than three (3) business days from the date on which the application is filed with the City Clerk shall be in effect to provide sufficient time for the City Clerk's fact gathering process to be completed. A license may issue if the City Clerk finds:

1. The information in the application is correct and accurate;
2. Each proposed operator is or will be at least 18 years of age at the time of such operator's operation of the horse-drawn carriage, possesses a current valid Iowa motor vehicle driver license, and is free of any infirmities that would render the operator unfit for the safe operation of a horse-drawn carriage; and
3. Neither the applicant nor any proposed operator under the license has been convicted of a felony or an offense involving sexual abuse or requiring sex offender registration, or an offense involving force or violence.
4. The license fee required by Section 8-13-10 has been paid.
5. The certificate of insurance required by Section 8-13-7 has been filed.

The City Clerk shall deny issuance of the license if the Clerk finds that any of the five conditions set forth above is not satisfied.

8-13-5 Carriage Routes and Operation Schedule.

(1) Any horse-drawn carriage shall be operated upon routine routes set forth in the initial license application or as provided in this section. A proposed route filed with the City Clerk shall contain the following:

- a. A description and map of the routine routes on which the carriage will operate.
- b. The location of the site or sites to be used for the off-street storage and loading of carriages and stabling of horses.
- c. The days and hours of operation.

(2) The City shall refer the route requests to the Chief of Police, who may reject any route that is unsafe or inappropriate use of public streets.

(3) This section shall not be construed to prohibit an operator of a horse-drawn carriage from taking a route not on the list of routes approved by the City if traveling to or from a parade approved by the City in which the horse-drawn carriage will take part or for a non-recurring event.

8-13-6 Operation of Horse-Drawn Carriages.

A horse-drawn carriage shall be operated only in accordance with the following regulations:

1. A copy of the horse-drawn carriage license shall be displayed in all carriages covered by such license. Upon the City's approval of the applicant's application for a license, the City shall issue the number of duplicates as requested in the application for the carriages to be used under the license. No horse-drawn carriage shall be operated upon the streets of the City unless licensed by the City pursuant to this Chapter.
2. A horse-drawn carriage shall be operated by a person who is qualified to be an operator under the provisions of this chapter.
3. A horse-drawn carriage, when in motion, shall be operated only in the traffic lane closest to the curb on any public street and the operator shall obey all applicable state and local traffic laws, ordinances, and regulations.
4. No horse-drawn carriage shall be operated on a public street or public way unless a valid liability insurance policy as specified in Section 8-13-7 is on file with the City.
5. The operator of a horse-drawn carriage shall inform any person hiring the carriage of all the rates and charges before any service are rendered, which shall be the same as those on file with the City.
6. Horse-drawn carriages shall pick up and discharge passengers only upon the curb lane.

7. Occupancy of a horse-drawn carriage shall not exceed the rated seating capacity of the carriage.
8. No passenger shall be allowed to ride on any part of the carriage while in motion unless seated inside the carriage.
9. An operator of a horse-drawn carriage shall not solicit patronage in a loud voice or in any manner to annoy or obstruct the movement of a person, or follow any person for the purpose of soliciting patronage.
10. An operator of a horse-drawn carriage is prohibited from smoking while carrying passengers.
11. No person may consume any alcoholic beverage while such person is riding in or operating a horse-drawn carriage.
12. All horses shall wear the proper type of rubber horseshoe from April 1 to November 1 of each calendar year. Any form of cleated horseshoe is prohibited on public streets except when needed in icy conditions.
13. No carriage shall be operated on City public streets or public ways unless it or the horse is equipped with a manure-catching device to hold manure until the operator is able to dispose of it properly. Horse manure shall be disposed of outside of City limits in any manner consistent with federal, state, and local laws, or in places designated for such disposal by the City inside the City limits.
14. A horse-drawn carriage operated in the City under this chapter shall be equipped with all of the following:
 - (a) No less than one and one-fourth (1¼) inch spoked wheels with a rubber covering thick enough to protect the streets from damage and to minimize noise.
 - (b) Brakes, taillights, and brake lights on the rear of the carriage.
 - (c) Front lights on both sides that will emit light to the front and side visible from a distance of 500 feet.
 - (d) A device to catch horse manure and prevent the manure from falling on the pavement.
 - (e) A slow-moving vehicle sign approved by the state of Iowa and attached to the rear of the carriage or two operational red flashing lights visible from the rear.

8-13-7 Insurance.

Before a license for a horse-drawn carriage shall be issued, the owner shall file with the City a certificate of insurance issued by an insurance company licensed to do business in the state of Iowa, showing liability insurance coverage for each and every horse-drawn carriage owned, operated or leased by the applicant with a minimum of \$1,000,000.00 coverage per person for bodily injury or death, \$1,000,000.00 coverage per accident, and \$1,000,000.00 coverage for property damage resulting from any one accident, regardless of whether the carriages are driven by the owner, his agent, an employee, a lessee, or a permittee. The certificate shall show that the policy of insurance lists the City of Storm Lake, Iowa, as an additional insured. The certificate of insurance shall contain a provision requiring the City to be notified by the insurance company of any cancellation, termination, or expiration of the policy thirty days prior to the terminating event. The cancellation or other termination of any such insurance policy shall automatically terminate any license issued for the horse-drawn carriage or carriages covered by such policy unless another policy complying with the provisions of this section shall be provided to the City and in full force and effect at the time of such cancellation or termination.

8-13-8 Requirements for Operator.

An operator of a horse-drawn carriage shall:

- a. Possess a valid, current, motor vehicle Iowa driver license.
- b. Be at least 18 years of age.
- c. Be free of any infirmities that would render the operator unfit for the safe operation of a horse-drawn carriage.
- d. Not be under the influence of drugs or alcohol while operating a horse-drawn carriage in the City.

8-13-9 Denial, Suspension, and Revocation.

1. A violation of this chapter by the holder of a license issued under this chapter shall be grounds for suspension or revocation of the license by the City Manager after notice and hearing.
2. A denial of a license application may be appealed within ten days of the denial to the City Manager by submitting a written appeal notice to the City Clerk.
3. A suspension, revocation or denial of a license issued under this chapter may be appealed from a decision by the City Manager to the City Council by submitting to the City Clerk a written notice of appeal from the City Manager's decision within 10 days of the date of the decision.

8-13-10 License Fees.

An applicant for a horse-drawn carriage license shall pay to the City a fee for the license before the issuance of such license. The license may be issued for a period of one day, seven consecutive days, thirty consecutive days, or one year. The amount of the license fees for the foregoing periods shall be set by resolution of the City Council and may be adjusted from time to time by City Council resolution as the City Council deems appropriate.

8-13-11 Municipal Infraction.

A violation of any of the provisions of this Chapter shall constitute a municipal infraction subject to the penalties and alternative relief authorized by Title 1, Chapter 20 of this Code and by Section 364.22 of the Code of Iowa.”

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

7/19/2021

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Resolution No. 03-R-2021-2022 Designating Storm Lake Pilot Tribune As The Official Newspaper for the City of Storm Lake, IA

BACKGROUND: The lowest bid for the City official public notices was provided by Storm Lake Pilot Tribune. Bid of \$0.12 per line of type and \$2.00 per column inch for photographed legal notices. Bid good for two years.

The other bid received was from The Storm Lake Times. Bid at \$0.20 per line in 7-point Helvetica.

Per the Iowa Department of Administrative Service, effective July 1, 2021, each line of eight-point type two inches in length, or its equivalent, for the publication in a newspaper of any notice, order or other required publication is subject to the following rate:

One insertion = 52.4 cents

Each subsequent insertion = 35.3 cents

Resolution designates Storm Lake Pilot Tribune as the City of Storm Lake official newspaper for the City of Storm Lake, IA. As a way to reach more Storm Lake residents all the notices will be published in all the newspapers in Storm Lake.

FISCAL IMPACT: Estimated cost for the available newspapers in Storm Lake will be \$6,300.

RECOMMENDATION: Resolution No. 03-R-2021-2022 Designating Storm Lake Pilot Tribune As The Official Newspaper for the City of Storm Lake, IA

ATTACHMENTS:

Description	Type
□ Resolution No. 03-R-2021-2022	Resolution

RESOLUTION NO. 03-R- 2021-2022

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR THE CITY OF CITY OF STORM LAKE, IOWA.

WHEREAS; *Code* Section 362.3 states public notices must be published in a “newspaper published once weekly and having general circulation in the city

Be It Resolved by the City Council of the City of Storm Lake, Iowa:

Section 1. The City of Storm Lake will designate Storm Lake Pilot Tribune as the official newspaper.

PASSED AND ADOPTED this 19th day of July, 2021

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

7/19/2021
Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Resolution No. 04-R-2021-2022 Accepting Bids, Award Contract, and Approve Change No. 1 For The Housing Rehabilitation Program To Gillman Service For Project No. 2021-3, 2021-4, 2021-5, and 2021-6**

BACKGROUND: On Thursday, May 27, 2021 at 9:00 am the city opened the following bids for the 2021 Housing Rehabilitation Project:

Projects	Contractor	Gen. Construction	Lead Safe	Total	Change Order	Adjusted Contract Amount
Project No. 2021-3	Gillman Services	\$23,858	\$300	\$24,158	Decrease \$1,858	\$22,300
Project No. 2021-4	Gillman Services	\$45,844	\$400	\$46,244	Decrease \$26,383	\$19,861
Project No. 2021-5	Gillman Services	\$26,605	\$500	\$27,105	Decrease \$7,054	\$20,051
Project No. 2021-6	Gillman Services	\$51,334	\$600	\$51,934	Decrease \$29,347	\$22,587

Staff is recommending award of the bid, awarding the contract to the only bidder Gillman services for Project No. 2021-3-4-5 & 6 in the amount indicated above with change order amounts. The Change Order are required to stay within the grant granted for each project.

FISCAL IMPACT: The cost of the project is covered by the city's CDBG Grant.

RECOMMENDATION: **Approve Resolution No. 04-R-2020-2021 Accepting Bids And Award Contracts For The Housing Rehabilitation Program To Gillman Service For Project No. 2021-3, 2021-4, 2021-5, and 2021-6**

ATTACHMENTS:

Description

Type

- ▣ Resolution No. 04-R-2021-2022
- ▣ Project No. 2021-3
- ▣ Project No. 2021-4
- ▣ Project No. 2021-5
- ▣ Project No. 2021-6

- Resolution
- Change Order
- Change Order
- Change Order
- Change Order

RESOLUTION NO. 04 -R- 2021-2022

A RESOLUTION OF THE CITY OF STORM LAKE, IOWA, AUTHORIZING THE ACCEPTANCE OF BIDS, AWARDING CONTRACTS, AND CHANGE ORDER NO. 1 FOR PROJECT NO. 2021-3, 2021-4, 2021-5, AND 2021-6 AS PART OF THE STORM LAKE OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM.

WHEREAS; The City of Storm Lake has competitively secured bids in accordance with program guidelines for **Project No. 2021-3, 2021-4, 2021-5, and 2021-6** as part of the Storm Lake Owner-Occupied Housing Rehabilitation Program;

WHEREAS; The City of Storm Lake will accept the only bid from Gillman Services of Emmetsburg, IA for **Project No. 2021-3** in the amount of \$24,158 with Change Order #1 of a decrease of \$1,858 for a total of \$22,300, **Project No. 2021-4** in the amount of \$46,244 with Change Order #1 of a decrease of \$26,383 for a total of \$19,861, **Project No. 2021-5** in the amount of \$27,105 with Change Order #1 of a decrease of \$7,054 for a total of \$20,051, and **Project No. 2021-6** in the amount of \$51,934 with Change Order #1 of a decrease of \$29,347 for a total of \$22,587 as part of the Storm Lake Owner-Occupied Housing Rehabilitation Program; and

NOW THEREFORE, BE IT RESOLVED by the City of Storm Lake, Iowa, that the above mentioned contractor Gillman Services of Emmetsburg, IA be awarded a contract for the rehabilitation of Project No. 2021-3, 2021-4, 2021-5, and 2021-6 as a result of the low bid that was publicly opened on May 27, 2021 and approve Change Order No. 1 in accordance with program guidelines.

PASSED AND ADOPTED this 19th day of July, 2021

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

REQUEST FOR CHANGE ORDER - NO. 1

PROJECT _____

Owner: _____
Address: _____
Storm Lake IA 50588

Contractor: Gilman Services
Address: 808 Madison
Emmetsburg IA 50536

TYPE OF REQUEST _____

X CHANGE IN SPECS

X DECREASE IN CONTRACT AMOUNT \$1,858.00

REASON FOR REQUEST: Bid received is over allowable budget. Bid, items and costs were reviewed. In order to bring costs into compliance with allowable budget and begin project with required Change Order cushion, all parties agree to the following: Delete - Exterior #3 – Exterior Doors – (\$1,250.00); Exterior #4 – Storm Doors – (\$608.00).

Original Contract Amount	\$ <u>24,158.00</u>
Decrease Amount	\$ <u>1,858.00</u>
Adjusted Contract Amount	\$ <u>22,300.00</u>

Contractor's Signature: _____ Date: _____

Inspector's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

City Signature: _____ Date: _____

REQUEST FOR CHANGE ORDER - NO. 1

PROJECT _____

Owner: _____ Contractor: Gilman Services
Address: _____ Address: 808 Madison
Storm Lake IA 50588 Emmetsburg IA 50536

TYPE OF REQUEST _____

X CHANGE IN SPECS
X DECREASE IN CONTRACT AMOUNT \$26,383.00

REASON FOR REQUEST: Bid received is over allowable budget. Bid, items and costs were reviewed. In order to bring costs into compliance with allowable budget and begin project with required Change Order cushion, all parties agree to the following: DELETE - Exterior #2 – Exterior Wall Insulation – (\$5,475.00); Exterior #3 – Siding – (\$15,408.00); Exterior #4 – Trim – (\$5,500.00) Contractor and inspector are in review of getting cost to possibly replace some damaged siding and paint. If feasible under budget, can possibly add back in under a change order.

Original Contract Amount	\$ <u>46,244.00</u>
Decrease Amount	\$ <u>26,383.00</u>
Adjusted Contract Amount	\$ <u>19,861.00</u>

Contractor's Signature: _____ Date: _____

Inspector's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

City Signature: _____ Date: _____

REQUEST FOR CHANGE ORDER - NO. 1

PROJECT _____

Owner: _____ Contractor: Gilman Services
Address: _____ Address: 808 Madison
Storm Lake IA 50588 Emmetsburg IA 50536

TYPE OF REQUEST _____

X CHANGE IN SPECS
X DECREASE IN CONTRACT AMOUNT \$7,054.00

REASON FOR REQUEST: Bid received is over allowable budget. Bid, items and costs were reviewed. In order to bring costs into compliance with allowable budget and begin project with required Change Order cushion, all parties agree to the following:
DELETE – Interior #1 – Replacement Windows - \$7,054.00

Toward end of project if there is funding remaining, it can be reviewed to possibly add some windows back in under a change order.

Original Contract Amount	\$ <u>27,105.00</u>
Decrease Amount	\$ <u>7,054.00</u>
Adjusted Contract Amount	\$ <u>20,051.00</u>

Contractor's Signature: _____ Date: _____

Inspector's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

City Signature: _____ Date: _____

REQUEST FOR CHANGE ORDER - NO. 1

PROJECT _____

Owner: _____
Address: _____
Storm Lake IA 50588

Contractor: Gilman Services
Address: 808 Madison
Emmetsburg IA 50536

TYPE OF REQUEST _____

X CHANGE IN SPECS

X DECREASE IN CONTRACT AMOUNT \$29,347.00

REASON FOR REQUEST: Bid received is over allowable budget. Bid, items and costs were reviewed. In order to bring costs into compliance with allowable budget and begin project with required Change Order cushion, all parties agree to the following:
DELETE - Exterior #2 – Siding – (\$14,283.00); Exterior #3 – Wall Insulation (\$6,785.00); Exterior #6 – Exterior Door – (\$1,279.00); Interior #1 – Replacement Windows – (\$7,000.00).

Original Contract Amount	\$ <u>51,934.00</u>
Decrease Amount	\$ <u>29,347.00</u>
Adjusted Contract Amount	\$ <u>22,587.00</u>

Contractor's Signature: _____ Date: _____

Inspector's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

City Signature: _____ Date: _____

Staff Summary

7/19/2021

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 05-R-2021-2022 Proposing an Ordinance Amending Chapters 6 and 12 of Title II of the City Code to Permit Certain Nonresidents of the City to be Appointed to, and Serve On, the Airport Commission and Other City Commissions, Boards, and Agencies; and Providing for a Hearing on the Adoption of Such Ordinance**

BACKGROUND: The City received a request to allow a non-Storm Lake resident to be appointed to the Airport Commission. Current Sate Code does allow up to 2 members of a three member commission and at least three of the members of a five member commission shall be residents of the City.

Per Iowa Code Chapter 330.20- Each commissioner shall execute and furnish a bond in an amount fixed by the governing body and filed with the City Clerk.

Two work sessions have been held to discuss the request and review the proposed ordinance. The proposed ordinance has been updated per Council direction following the July 6, 2021 work session.

The public hearing will be set for August 2, 2021 at 5:00 PM in the Council Chambers in City Hall.

FISCAL IMPACT: N/A

RECOMMENDATION: Approve Resolution No. 05-R-2021-2022 Proposing an Ordinance Amending Chapters 6 and 12 of Title II of the City Code to Permit Certain Nonresidents of the City to be Appointed to, and Serve On, the Airport Commission and Other City Commissions, Boards, and Agencies; and Providing for a Hearing on the Adoption of Such Ordinance

ATTACHMENTS:

Description	Type
📎 Resolution No. 05-R-2021-2022	Resolution
📎 Notice of Public Hearing	Backup Material
📎 Proposed Ordinance	Ordinance

RESOLUTION NO. 05-R-2021-2022

RESOLUTION PROPOSING AN ORDINANCE AMENDING CHAPTERS 6 AND 12 OF TITLE II OF THE CITY CODE TO PERMIT CERTAIN NONRESIDENTS OF THE CITY TO BE APPOINTED TO, AND SERVE ON, THE AIRPORT COMMISSION AND TO CLARIFY QUALIFICATIONS FOR THE AIRPORT COMMISSION AND OTHER CITY COMMISSIONS, BOARDS, AND AGENCIES; AND PROVIDING FOR A HEARING ON THE ADOPTION OF SUCH ORDINANCE

WHEREAS, the City Council of the City of Storm Lake, Iowa, is considering an ordinance to amend Chapters 6 and 12 in Title II of the City Code of the City of Storm Lake, Iowa to permit certain nonresidents of the city to be appointed to, and serve on, the Airport Commission and to clarify qualifications for the Airport Commission and other city commissions, boards, and agencies (the “Ordinance” below); and

WHEREAS, the City Council wishes to give members of the public the opportunity to be heard regarding the Ordinance under consideration.

NOW, THEREFORE, be it hereby resolved that the Ordinance is scheduled for public hearing at the Council Chambers at City Hall at the regular council meeting scheduled August 2, 2021, at 5:00 p.m. The City Clerk is further directed to have a copy of this Resolution, a copy of the proposed ordinance, and general notice of such public hearing published in the Storm Lake Times on a date not less than four (4) days prior to said meeting.

Passed and approved this 19th day of July, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

NOTICE TO THE PUBLIC

Notice is hereby given to all residents of the City of Storm Lake, Iowa that the City Council will hold a hearing during its regular meeting commencing at 5:00 p.m. on August 2, 2021, at the Council Chambers in Storm Lake, Iowa, for the purpose of considering an ordinance to amend Chapters 6 and 12 in Title II of the City Code of the City of Storm Lake, Iowa to permit certain nonresidents of the city to be appointed to, and serve on, the Airport Commission and to clarify qualifications for the Airport Commission and other city commissions, boards, and agencies (the “Ordinance” below). The text of the Council’s resolution setting such hearing and the text of the proposed Ordinance follow:

Text of the City Council’s Resolution Setting the Hearing:

RESOLUTION PROPOSING AN ORDINANCE AMENDING CHAPTERS 6 AND 12 OF TITLE II OF THE CITY CODE TO PERMIT CERTAIN NONRESIDENTS OF THE CITY TO BE APPOINTED TO, AND SERVE ON, THE AIRPORT COMMISSION AND TO CLARIFY QUALIFICATIONS FOR THE AIRPORT COMMISSION AND OTHER CITY COMMISSIONS, BOARDS, AND AGENCIES; AND PROVIDING FOR A HEARING ON THE ADOPTION OF SUCH ORDINANCE

WHEREAS, the City Council of the City of Storm Lake, Iowa, is considering an ordinance to amend Chapters 6 and 12 in Title II of the City Code of the City of Storm Lake, Iowa to permit certain nonresidents of the city to be appointed to, and serve on, the Airport Commission and to clarify qualifications for the Airport Commission and other city commissions, boards, and agencies (the “Ordinance” below); and

WHEREAS, the City Council wishes to give members of the public the opportunity to be heard regarding the Ordinance under consideration.

NOW, THEREFORE, be it hereby resolved that the Ordinance is scheduled

for public hearing at the Council Chambers at City Hall at the regular council meeting scheduled August 2, 2021, at 5:00 p.m. The City Clerk is further directed to have a copy of this Resolution, a copy of the proposed ordinance, and general notice of such public hearing published in the Storm Lake Times on a date not less than four (4) days prior to said meeting.

Passed and approved this 19th day of July, 2021.

/s/ Michael Porsch
Michael Porsch, Mayor

ATTEST:

/s/ Mayra A. Martinez
Mayra A. Martinez, City Clerk

Text of the proposed ordinance:

ORDINANCE AMENDING CHAPTERS 6 AND 12 OF TITLE II OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TO PERMIT CERTAIN NONRESIDENTS OF THE CITY TO BE APPOINTED TO, AND SERVE ON, THE AIRPORT COMMISSION AND TO CLARIFY QUALIFICATIONS FOR THE AIRPORT COMMISSION AND OTHER CITY COMMISSIONS, BOARDS, AND AGENCIES

WHEREAS, Chapters 2-6 and 2-12 of the City Code of the City of Storm Lake, Iowa has heretofore required that all five members of the Airport Commission be “resident voters” of the City;

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Section 2-6-1 of Chapter 6 and Section 2-12-2 of Chapter 12, all in Title II of the City Code of the City of Storm Lake, Iowa, should be amended to permit no more than two persons of the five-person Airport Commission to be appointed to such Commission who are not residents of the City of Storm Lake but who are residents of Buena Vista County, Iowa and who own, directly or indirectly as set forth below, real estate situated in the City of Storm Lake, Iowa upon which real estate taxes are levied; and

WHEREAS, while amending such sections, certain qualifications set forth in those sections pertaining to persons who may be appointed to the Airport Commission as well as to other City commissions, boards, and agencies should be clarified.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Section 2-6-1, captioned, “Organization” in Title II of the City Code of the City of Storm Lake, Iowa, is hereby deleted and the following new Section 2-6-1, captioned, “Organization” is substituted therefor:

Section 2-6-1 Organization

The Airport Commission shall consist of five (5) members at least three of whom shall be residents of the City of Storm Lake registered to vote in the City of Storm Lake and no more than two of whom may be residents of Buena Vista County outside the city limits of the City of Storm Lake, provided that any such nonresident of the City to be appointed to such commission:

a) owns,

b) has a twenty-five percent (25%) or greater interest in an entity that owns,

or

c) is the grantor and a beneficiary of a trust that owns

an interest in nonexempt real estate situated in the City of Storm Lake, Iowa upon which interest real estate taxes are levied. The members of the Airport Commission shall be appointed by the Mayor, such appointments to be approved by the Council and each appointment shall be for a term of three (3) years. Vacancies shall be filled as original appointments are made. The Commission shall elect from its own members a chairperson and a secretary who shall serve for such terms as the Commission shall determine; provided, however, that a nonresident of the City shall not be elected or serve as chairperson of the Commission.

Section 2. Section 2-12-2, captioned, “Qualification” in Title II of the City Code of the City of Storm Lake, Iowa, is hereby deleted and the following new Section 2-12-2, captioned, “Qualification” is substituted therefor:

Section 2-12-2 Qualification

No person may be appointed to any Board, Commission, or Agency designated in Section 2-12-1 unless that person shall be an eligible elector in the State of Iowa, a domiciliary of the State of Iowa, a resident of the City of Storm Lake and at least eighteen years of age, with the exception that a person appointed to the Airport Commission need not be a resident of the City of Storm Lake if such person otherwise qualifies to be appointed a member of the Airport Commission under the provisions of Section 2-6-1.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall be in effect following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

You are hereby advised of your right to be present at the Council meeting at 5:00 p.m., August 2, 2021, at the City Hall in Storm Lake, Iowa to speak in favor of or in opposition to the proposal to adopt the Ordinance. The first reading and formal consideration of the Ordinance will follow the hearing at the August 2, 2021 City Council meeting.

/s/ Mayra A. Martinez
Mayra A. Martinez, City Clerk for the City of Storm Lake

ORDINANCE NO. _____

ORDINANCE AMENDING CHAPTERS 6 AND 12 OF TITLE II OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TO PERMIT CERTAIN NONRESIDENTS OF THE CITY TO BE APPOINTED TO, AND SERVE ON, THE AIRPORT COMMISSION AND TO CLARIFY QUALIFICATIONS FOR THE AIRPORT COMMISSION AND OTHER CITY COMMISSIONS, BOARDS, AND AGENCIES

WHEREAS, Chapters 2-6 and 2-12 of the City Code of the City of Storm Lake, Iowa has heretofore required that all five members of the Airport Commission be “resident voters” of the City;

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Section 2-6-1 of Chapter 6 and Section 2-12-2 of Chapter 12, all in Title II of the City Code of the City of Storm Lake, Iowa, should be amended to permit no more than two persons of the five-person Airport Commission to be appointed to such Commission who are not residents of the City of Storm Lake but who are residents of Buena Vista County, Iowa and who own, directly or indirectly as set forth below, real estate situated in the City of Storm Lake, Iowa upon which real estate taxes are levied; and

WHEREAS, while amending such sections, certain qualifications set forth in those sections pertaining to persons who may be appointed to the Airport Commission as well as to other City commissions, boards, and agencies should be clarified.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Section 2-6-1, captioned, “Organization” in Title II of the City Code of the City of Storm Lake, Iowa, is hereby deleted and the following new Section 2-6-1, captioned, “Organization” is substituted therefor:

Section 2-6-1 Organization

The Airport Commission shall consist of five (5) members at least three of whom shall be residents of the City of Storm Lake registered to vote in the City of Storm Lake and no more than two of whom may be residents of Buena Vista County outside the city limits of the City of Storm Lake, provided that any such nonresident of the City to be appointed to such commission:

- a) owns,
- b) has a twenty-five percent (25%) or greater interest in an entity that owns, or
- c) is the grantor and a beneficiary of a trust that owns

an interest in nonexempt real estate situated in the City of Storm Lake, Iowa upon which interest real estate taxes are levied. The members of the Airport Commission shall be appointed by the Mayor, such appointments to be approved by the Council and each appointment shall be for a term of three (3) years. Vacancies shall be filled as original appointments are made. The Commission shall elect from its own members a chairperson and a secretary who shall serve for such terms as the Commission shall determine; provided, however, that a nonresident of the City shall not be elected or serve as chairperson of the Commission.

Section 2. Section 2-12-2, captioned, “Qualification” in Title II of the City Code of the City of Storm Lake, Iowa, is hereby deleted and the following new Section 2-12-2, captioned, “Qualification” is substituted therefor:

Section 2-12-2 Qualification

No person may be appointed to any Board, Commission, or Agency designated in Section 2-12-1 unless that person shall be an eligible elector in the State of Iowa, a domiciliary of the State of Iowa, a resident of the City of Storm Lake and at least eighteen years of age, with the exception that a person appointed to the Airport Commission need not be a resident of the City of Storm Lake if such person otherwise qualifies to be appointed a member of the Airport Commission under the provisions of Section 2-6-1.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall be in effect following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

7/19/2021

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 06-R-2021-2022 Supporting Workforce Housing Tax Incentive Program**

BACKGROUND: GJ2 Holdings is submitting an application to the Iowa Economic Development Authority (IDEA) for the Workforce Housing Tax Incentive Program. The property is located at 213, 215, 217, and 219 Michigan St. The project for these properties consists of upgrading the heating systems, electrical panels, water heaters, replacing windows, adding gutters, updating and improving the plumbing for the existing kitchens and bathrooms, as well as replacing the flooring in all four of the units. The scope of the total project cost around \$85,000.

The City supports this project and understands that the project will qualify for \$1.00 building permits if 50% of the housing materials are purchased locally.

FISCAL IMPACT: There is no fiscal impact by approving this resolution

RECOMMENDATION: Approve Resolution No. 06-R-2021-2022

ATTACHMENTS:

Description	Type
☐ Resolution No. 06-R-2021-2022	Resolution
☐ Letter of Request	Letter

RESOLUTION NO. 06-R-2021-2022

**A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX
INCENTIVE APPLICATION TO BE SUBMITTED TO THE IOWA
ECONOMIC DEVELOPMENT AUTHORITY (IDEA) BY GJ2 HOLDINGS
FOR HOUSING REHABILITATION PROJECTS LOCATED AT 213, 215,
217, and 219 MICHIGAN STREET**

WHEREAS, GJ2 Holdings plans on a \$85,000 capital investment for a rehabilitation housing projects located at 213, 215, 217 and 219 Michigan Street; and

WHEREAS, the project consists of rehabilitation of two (2) sets of duplexes to include upgrading the heating systems, electrical panels, water heaters, replacing windows, adding gutters, updating and improving the plumbing for the existing kitchens and bathrooms, as well as replacing the flooring in all four of the units; and

WHEREAS, the project will rehabilitate housing units that were constructed in 1940;
and

WHEREAS, the City of Storm Lake will assist the project by providing \$1.00 building permits if 50% of the housing materials are purchased locally; and

WHEREAS, GJ2 Holdings intends to submit an application for Workforce Housing Tax Incentive through the Iowa Economic Development Authority; and

WHEREAS, the City of Storm Lake is a duly recognized political subdivision of the State of Iowa action under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Storm Lake, Iowa; and

IT IS HEREBY RESOLVED by the City Council of Storm Lake Iowa as follows:

1. The City Council is in full support of the opportunity to promote housing development in Storm Lake, Iowa and fully supports the Application for Workforce Housing Tax Incentives.
2. City staff is authorized to assist in the preparation of the application and related materials deemed necessary.

PASSED AND APPROVED this 19th day of July 2021.

Michael Porsch, Mayor

ATTEST

Mayra Martinez, City Clerk

Keri,

Thank you for your time this afternoon. Below you will find our request for a letter of support to be placed on Monday's council agenda. I have included our business name, property addresses, and the investment we will be making. Please let me know that you receive this email and if there is any additional information you need for Monday's resolution.

Thank you again,
Jill Altringer
515-480-9483

Dear Council Members,

By way of introduction my name is Jill Altringer. I and my husband, Kirk Bond, own a property business, GJ2 Holdings. We own several properties in the Storm Lake area and are proud to have a good reputation that is supported by the waiting list we have for vacant units when they become available.

We are closing on four more units in the form of two duplexes in Storm Lake on July 15th, 2021. Having grown up in Storm Lake I recognize the importance of small town and local businesses, therefore we use Central Bank for our property business accounts and are using a local law firm for the closing. The addresses are 213, 215, 217, and 219 Michigan St. The project for these properties consists of upgrading the heating systems, electrical panels, water heaters, replacing windows, adding gutters, updating and improving the plumbing for the existing kitchens and bathrooms, as well as replacing the flooring in all four of the units. We have estimates from local contractors that put the scope of the total project cost around \$85,000.

We are requesting a letter of support for our application to the Workforce Housing Tax Incentive Program through the state of Iowa. In our grant application we will be requesting tax credits for the rehabilitation of the buildings to include electrical panels, heating systems, and windows. In addition to the letter of support we request "local matching funds" to be provided as reduced permit fees. It is our understanding that is the standard practice for the city in these agreements.

Please let me know if you have any additional questions or concerns. We would be happy to address the project with members of the council.

Jill Altringer
515-480-9483

Kirk Bond
515-360-5038

Staff Summary

7/19/2021

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 07-R-2021-2022 Considering Selection of Simmering-Cory for Professional Services for Grant Writing and Administration Services for CDBG – COVID (CV) Funding**

BACKGROUND: A potential source of project funding has been identified for potential COVID related issues.

The City advertised for proposals from qualified firms for grant writing and administration services related to a projects eligible for CDBG-CV funding. Proposed projects must meet the guidelines for funding including the HUD national objective such as benefitting low-to-moderate income residents.

The Request for Proposals for Grant Writing and Administration Services was sent to prospective firms, placed on the City's website, advertised on the Iowa League of Cities website and advertised in the newspaper. One (1) response was received from Simmering-Cory for this RFP. Proposed costs are as follows:

Cost of Services – Two Phases:

Phase 1 – SC's grant fee for preparation services for each CDBG-CV application is \$800.00

Phase 2 – SC's grant administration services for each potential CDBG-CV awarded project would not exceed \$18,000.00.

The scoring matrix used for consideration of responses to the RFP is included.

FISCAL IMPACT: As noted in the proposal

RECOMMENDATION: Adopt Resolution No. 07-R-2021-2022 Approving the Selection of Simmering-Cory for Professional Services for Grant Writing and Administration Services for CDBG – COVID (CV) Funding

ATTACHMENTS:

Description	Type
▣ Resolution No. 07-R-2021-2022	Resolution
▣ Notice	Backup Material
▣ Request for Proposals	Backup Material
▣ Proposal Response	Backup Material
▣ Scoring	Backup Material

RESOLUTION NO. 07-R-2021-2022

**A RESOLUTION AWARING GRANT ADMINISTRATION
SERVICES FOR A CDBD - CV APPLICATION**

WHEREAS, the City of Storm Lake desires to apply for CDBG - CV funding, and;

WHEREAS, the City desires to have professional grant writing and administration services for the proposed project and therefore followed the Federal procurement guidelines as outlined by the State of Iowa to solicit proposals from qualified grant writers and administrators for the proposed project, and;

WHEREAS, the City published notice of procurement for grant writing and administration services in the Storm Lake Times on July 7, 2021 for such services, and;

WHEREAS, the City published notice of procurement for grant writing and administration services with the Iowa League of Cities; and;

WHEREAS, the City published notice of procurement for grant writing and administration services on the City's website, and;

WHEREAS, the City received one (1) proposal for grant writing and administration services from a qualified firm, and, following a review of the proposal the City has found that the submitted proposal is in line with the needs of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council selects the proposal of Simmering-Cory for grant writing and administration services.

SECTION 2. The City Council will enter into an agreement with Simmering-Cory for grant administration services once a grant award from CDBG has been awarded.

PASSED AND APPROVED this 19th day of July 2021.

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

PUBLIC NOTICE

The City of Storm Lake, Iowa is seeking proposals from qualified firms for grant writing and administration services related to a projects eligible for CDBG-CV funding. Proposed projects must meet the guidelines for funding including the HUD national objective such as benefitting low-to-moderate income residents. Interested firms may submit proposals meeting the requirements of the official Request for Proposals document, which is available by contacting Mayra Martinez, City Clerk, 712-732-8000, cityclerk@stormlake.org. Proposals are due to the City of Storm Lake, PO Box 1086, Storm Lake, Iowa 50588 no later than July 16, 2021, 2020 at 12:00 P.M. For more information, please contact Keri Navratil, City Manager, at navratil@stormlake.org or telephone number 712-732-8000.

Mayra Martinez, City Clerk

City of Storm Lake, Iowa

Section 3 clause

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

REQUEST FOR PROPOSALS

Grant Writing and Administration Services

The City of Storm Lake, Iowa is seeking proposals from qualified firms for grant writing and administration services related to a projects eligible for CDBG-CV funding. Proposed projects must meet the guidelines for funding including the HUD national objective such as benefitting low-to-moderate income residents.

The City seeks a partner agency to work with the City on the identification of potential grants, preparation of grant applications, and administration of grants received for the project. The potential exists that the City will seek grants funded by federal agencies and require that the selected firm agree to enter into a contract or agreement with the City that would bind them to federal regulations as part of this project.

The actual administrative responsibilities involved will depend on the grants applied for and the administration required by those sources but may include the following elements:

- Preparing draws for funding.
- Preparing and submitting regular progress reports and final reports.
- Monitoring contractor's compliance with Davis-Bacon regulations.
- Acting as liaison between the City and the funding agency.
- Assisting the City in maintaining grant project files.
- Preparing RFP's and RFQ's for other services related to the project.
- Assisting the City in other duties, requirements, and processes required of individual grants.
- Assist with environmental reviews as needed.
- Provide guidance to the City on Land Acquisition, if needed, related to compliance with funding sources.

The City is also requesting that the selected firm assist the City in researching potential grant sources, investigating the compatibility of grants for the project and preparing applications including additional assistance needed for submittal of an application.

Proposals submitted shall meet the following requirements:

- Proposals shall not exceed a maximum of five pages.
- Proposals shall address the following elements:
 - Firm history and qualifications
 - Personnel who will be assigned to the Storm Lake project and a brief overview of their qualifications
 - While costs for services may be hard to determine at this time the proposal shall include some detail regarding how the consultant proposed to bill the City and what kind of costs can be expected.

Proposals are due to the City of Storm Lake by July 16, 2021 at 12:00 P.M. Proposals received after the deadline will not be accepted.

Interested firms shall submit a proposal to the City of Storm Lake by mail at the following address:

PO Box 1086
Storm Lake, Iowa 50588

Or by delivering in person at 620 Erie Street, Storm Lake, Iowa 50588.

Proposals received after the submittal date and time will not be accepted. The City reserves the right to reject all proposals or amend the rules for any reason that they see is fair to the City.

Questions on the proposal may be addressed to Keri Navratil, City Manager, City of Storm Lake, Iowa by email at navratil@stormlake.org or by phone at 712-732-8000.

Section 3 clause

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

July 12, 2021

City of Storm Lake
Attn: Keri Navratil, City Manager
PO Box 1086
620 Erie Street
Storm Lake, IA 50588

Ms. Navratil,

Simmering-Cory (SC) is pleased to provide you with the following proposal in response to your RFP for Grant Writing and Administration services related to the City's projects that would be eligible for funding under the CDBG Covid (CV) program, as outlined in your request for proposals. SC has been working with the Community Development Block Grant (CDBG) program for over 30 years and has the experience and qualifications to assist Storm Lake in the preparation of their application and administration of their grant. If you have any questions, after reviewing our proposal, please do not hesitate to contact us.

Experience with IEDA's CDBG Program

Over the past 30 years, SC has written and administered over 500 CDBG projects in the water/sewer infrastructure, community facilities, housing, and downtown façade revitalization programs.

The CDBG-CV Program is modeled off of the water/sewer CDBG program of which we have done a number of projects including work for the following cities whose grants have been funded in the past four years:

Anthon	De Soto (2)	Mitchellville
Bedford (2)	Eagle Grove	Parkersburg (2)
Boone	Farmersburg	Pierson
Cherokee (2)	Greene	Pleasantville
Clarion (2)	Guthrie Center (3)	Quimby
Colfax	Hartley	Rockwell City
Correctionville	Madrid	Storm Lake
Cushing (2)	Maxwell	Washington (2)

As you know we have also worked with the City of Storm Lake in the past couple of years on several project and would welcome the opportunity to work with you and the City again on these projects.

While the CDBG-CV program is new, the program has similar functions and elements as the regular CDBG program. In addition, we have attended additional training on this project in an effort to assist our clients with obtaining funding from this special allocation of grant funds for eligible projects.

This experience has led to extensive knowledge of the CDBG program as well as a proven track record. A complete set of references is provided in the reference section of this proposal. Please feel free to contact any of the listed cities or CDBG program staff at the Iowa Economic Development Authority (IEDA) for information about SC's abilities with the CDBG Program.

Description of Past Grant Related Services Provided

SC has a strong history of success in the CDBG Water/Sewer Program. A majority of the applications that we write and administer under the CDBG Program are water and sewer infrastructure projects but we also work with all of the other programs under the CDBG umbrella.

Our proposal includes two phases. Phase one is for grant writing services related to potential applications under the CDBG-CV funding opportunity.

Our grant application preparation services include developing and compiling documentation necessary for you to compete for grant funds. This will include us making recommendations regarding the scope and components of your project in order to strengthen the application and give you the best possible chance of receiving grant funds.

The following services are included in this phase of the work proposal:

- Assist the City in procurement of architects or engineers related to the proposed projects as needed.
- Work with City staff and the selected architect or engineering firm to complete a program budget and compile all required attachments for submittal of the grant application, if applicable.
- Write and submit the grant application to the Iowa Economic Development Authority (IEDA) through Iowa Grants Online.

Phase two of the proposal is for grant administration services related to the potential funded projects under the CDBG-CV program. SC proposes to perform the scope of work as itemized in the Storm Lake Request for Proposals for CDBG administration/writing including handling Davis-Bacon wage compliance, correspondence between the City and IEDA, handling draws for the City, from the CDBG portion of the project, and for any SRF loans (if applicable) that are part of the project, and other key administrative components.

Our administration services include comprehensive technical assistance and program management required from grant award through project completion and close-out.

Description of Organizational Capacity to Complete All Necessary Grant Administration Activities.

SC is well prepared to assist the City of Storm Lake with their these CDBG-CV projects. For 30 years, Simmering-Cory has provided a variety of community development, planning, technical assistance, and grant writing/administration services to cities and counties in Iowa. SC, and its sister company Iowa Codification, are committed to the success of their clients.

The following Simmering-Cory staff will be involved in the CDBG-CV projects:

Melanie Mitchell

Melanie has over 30 years of experience in the CDBG program including work in all of the individual categories including the Water/Sewer Program. Melanie's principal responsibilities include grant writing and administration services. Melanie has completed various training programs provided by IEDA and is a grant administrator in good standing.

Jennifer Movall

Jennifer has over eight years of government finance experience where, in addition to daily administration of the city's finances, she was also responsible for administration of grants including CDBG, FEMA, and Federal Aviation Administration programs. With SC, Jennifer has been involved in the writing and administration of grants in the CDBG program. Jennifer has completed training provided by IEDA and HUD and is a grant administrator in good standing.

Justin Yarosevich

Justin has over 17 years of experience in local government administration where he did grant writing and administration as well as project management on various infrastructure and community projects. With SC, Justin has been involved in the writing and administration of grants including CDBG and RISE (Revitalize Iowa's Sound Economy). Justin has completed training provided by IEDA and HUD and is a grant administrator in good standing.

References

The following provided references are current and past clients for whom we have done similar work. Please feel free to contact them directly for a better understanding of our capacity to assist your community.

City of Bedford

Tammy Thompson, City Clerk

712-523-2210

city@mchsi.com

City of Cherokee

Diane Cargin, City Clerk

712-225-5749

cityckech@evertek.net

City of Clarion
Clint Middleton
515-532-2847
cmiddleton@clarioniowa.gov

Cost of Services

As noted above, our proposal is broken out into two phases. The fees for each phase are provided below.

Phase 1 – SC's grant preparation services, as outlined above in the Description of Services section, are charged as a lump sum fee at the time of grant submittal. The fee to write each CDBG-CV application for Storm Lake would be \$800.00.

Phase 2 – SC's grant administration services, as outlined above in the Description of Services section, are charged based on completion of milestones during the project. Our fee for administration of each potential CDBG-CV awarded project would be \$18,000*, invoiced as follows:

Initial Payment	10% (\$2,000) of General Administrative Fee upon Release of Funds.
Progress Payments	10% (\$2,000) of General Administrative Fee every three (3) months after Release of Funds. These progress payments will be limited to a maximum of \$14,000 of the total administration fee.
Final Payment	The balance of the General Administrative Fee upon project completion.

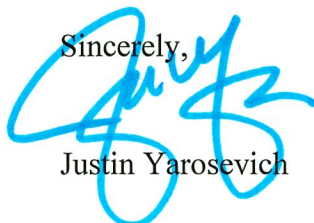
*Depending on the project type we may be able to reduce the cost of grant administration fees for certain types of applications. The fee for grant administration will not exceed the \$18,000 per project as listed here.

SC will contract with the City separately for grant administration services following award of a grant from the CDBG Program. Each awarded application will require a separate grant administration agreement.

SC offers a comprehensive package of services related to grant writing and administration to ensure that your project has the best opportunity for funding in a very competitive CDBG program and to ensure that administration of your grant runs smoothly from grant award through project close-out.

SC appreciates your consideration of our proposal for grant writing and administrative services. Should you have any questions please do not hesitate to contact me.

Sincerely,



Justin Yarosevich

REQUEST FOR PROPOSALS
Grant Writing and Administration Services - CDBG - CV
JULY 2021
SCORING MATRIX

Selection Criteria	Points	1	2	3
Fee for Services / Reasonableness	20	20	20	20
Firm History and Experience	20	20	20	20
Firm's Ability to Meet Timeline	30	30	30	30
Project Team	20	20	20	20
References	10	10	10	10
Total	100	100	100	100

Staff Summary

7/19/2021

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 08-R-2021-2022 Considering Selection of Simmering-Cory for Professional Services for Grant Writing and Administration Services For The FEMA BRIC Projects**

BACKGROUND: A potential source of project funding has been identified for potential Water and Wastewater Projects.

Building Resilient Infrastructure and Communities (BRIC) will support states, local communities, tribes and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. BRIC is a new FEMA pre-disaster hazard mitigation program that replaces the existing Pre-Disaster Mitigation (PDM) program.

The BRIC program guiding principles are supporting communities through capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency.

The City issued an RFP seeking responses from qualified firms for Grant Writing and Administration Services related to the following proposed projects: water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas.

The City seeks a partner agency to work with the City on the identification of potential grants, preparation of grant applications, and administration of grants received for the project. The potential exists that the City will seek grants funded by federal

agencies and require that the selected firm agree to enter into a contract or agreement with the City that would bind them to federal regulations as part of this project.

The Request for Proposals for Grant Writing and Administration Services was sent to prospective firms, placed on the City's website and advertised on the Iowa League of Cities website. One response was received from Simmering-Cory for this RFP.

Proposed costs are as follows:

Phase 1 – Project Development, BCA Construction , Coordination with IA Homeland Security, and Grant Writing Services: Not-to-Exceed \$8,000.

Phase 2 – Grant Administration: Not-to-Exceed \$40,600. Certain services will be eligible for 85% FEMA cost share.

The scoring matrix used for consideration of responses to the RFP is included.

FISCAL IMPACT:

Fees will not exceed \$48,600 pursuant to proposal and may be reduced by reimbursement from the grant when applicable

RECOMMENDATION:

Resolution No. 08-R-2021-2022 to Approve the selection of Simmering-Cory for Professional Services for Grant Writing and Administration Services for the Building Resilient Infrastructure and Communities (BRIC) funding opportunity

ATTACHMENTS:

Description	Type
❏ Resolution No. 08-R-2021-2022	Resolution
❏ Public Notice	Backup Material
❏ Request for Proposals	Backup Material
❏ Grant Writing Matrix	Backup Material

RESOLUTION NO. 08-R-2021-2022

**A RESOLUTION AWARDING GRANT ADMINISTRATION
SERVICES FOR A FEMA BRIC APPLICATION**

WHEREAS, the City of Storm Lake desires to apply for FEMA BRIC funding and potentially FEMA HMGP funding, and;

WHEREAS, the City desires to have professional grant writing and administration services for the proposed project and therefore followed the Federal procurement guidelines as outlined by Iowa Homeland Security and FEMA guidance to solicit proposals from qualified grant writers and administrators for the proposed project, and;

WHEREAS, the City published notice of procurement for grant writing and administration services in the Storm Lake Times on June 18, 2021 and July 7, 2021 for such services, and;

WHEREAS, the City published notice of procurement for grant writing and administration services with the Iowa League of Cities; and

WHEREAS, the City received one (1) proposal for grant writing and administration services from a qualified firm, and, following a review of the proposal the City has found that the submitted proposal is in line with the needs of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council selects the proposal of Simmering-Cory for grant writing and administration services.

SECTION 2. The City Council will enter into an agreement with Simmering-Cory for grant administration services once a grant award from FEMA has been awarded.

PASSED AND APPROVED this 19th day of July 2021.

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

PUBLIC NOTICE

The City of Storm Lake, Iowa is seeking proposals from qualified firms for grant writing and administration services related to the following proposed projects: water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas. Interested firms may submit proposals meeting the requirements of the official Request for Proposals document, which is available by contacting Keri Navratil, City Manager, 712-732-8000, navratil@stormlake.org. Proposals are due to the City of Storm Lake, PO Box 1086, Storm Lake, Iowa 50588 no later than 12:00 PM, June 29, 2021. For more information, please contact Keri Navratil, City Manager.

Mayra Martinez, City Clerk

City of Storm Lake, Iowa

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a

copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. * **Not applicable for FEMA funded projects.**

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee

of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

REQUEST FOR PROPOSALS

Grant Writing and Administration Services

The City of Storm Lake, Iowa is seeking proposals from qualified firms for Grant Writing and Administration Services related to the following proposed projects: water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas.

The City seeks a partner agency to work with the City on the identification of potential grants, preparation of grant applications, and administration of grants received for the project. The potential exists that the City will seek grants funded by federal agencies and require that the selected firm agree to enter into a contract or agreement with the City that would bind them to federal regulations as part of this project.

The actual administrative responsibilities involved will depend on the grants applied for and the administration required by those sources but may include the following elements:

- Preparing draws for funding.
- Preparing and submitting regular progress reports and final reports.
- Monitoring contractor's compliance with Davis-Bacon regulations.
- Acting as liaison between the City and the funding agency.
- Assisting the City in maintaining grant project files.
- Preparing RFP's and RFQ's for other services related to the project.
- Assisting the City in other duties, requirements, and processes required of individual grants.
- Assist with environmental reviews as needed.
- Provide guidance to the City on Land Acquisition, if needed, related to compliance with funding sources.

The City is also requesting that the selected firm assist the City in researching potential grant sources, investigating the compatibility of grants for the project and preparing applications including additional assistance needed for submittal of an application.

As indicated above and discussed below parts of the project will or may be funded by FEMA funds through an agreement administered by the State of Iowa, Iowa Homeland Security.

PROJECT SCOPE

The proposed projects are water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas.

The project should be designed in compliance with all State of Iowa and Federal government regulations.

The work to be carried out under this RFP shall be split out into three phases, each phase shall be subject to independent authorization from the City of Storm Lake before any work or costs may be incurred on that specific phase.

Phase 1 – Phase 1 services shall include a pre-application work as it relates to helping the City develop and prepare an application for submittal to Iowa Homeland Security in preparation for participation in FEMA funding opportunities at either the state or federal level. The City anticipates that this work will include preparation of preliminary concept drawings, preliminary design, cost estimates, and assistance in development of an engineered design cost benefit analysis for capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency to the City's infrastructure and to residents and businesses.

Phase 2 – Phase 2 services shall be authorized by the City prior to any work being done by the selected consultant. This work is anticipated to include the development of construction plans and specifications for the official project. Included as part of this work is any related work to ensure adequate engineering and design, which may include, but are not limited to, soil borings, Archeological Phase 1 services, and other testing, monitoring, modeling, or subconsultant type work. As part of this phase of work the selected consultant shall work with IDNR to ensure that the design of the project and related parts are in compliance with state and federal regulations. Additionally, the consultant shall work with Iowa Homeland Security and FEMA officials to ensure compliance with all FEMA regulations. Phase 2 services shall also include services up to and through the bid letting process.

Work under this phase that is not completed by the project consultant shall be bid following FEMA procurement guidelines

Phase 3 – Phase 3 services shall include all construction observation and monitoring services following the bidding process including, but not limited to, conducting a pre-construction conference, regular progress meetings, construction site observation (sufficient to ensure a successful project), review and approval of pay applications, monitoring of applicable requirements, and other normal construction observation services.

The selected consultant shall work with City staff and the City's selected grant administrator throughout all three phases of the project.

TIMELINE

The City desires to proceed with development of a grant application immediately for the potential to submit a project grant application to Iowa Homeland Security by December 15, 2021. All Phase 1 work outlined above will need to be completed by September 15, 2021, at the latest.

Following submission of the application on December 15, 2021, Iowa Homeland Security will submit the application to FEMA upon final review and funding availability. Notice of award is anticipated in early 2022. Phase 2 and Phase 3 will not be initiated until approved by City Council.

PROPOSAL FORMAT

Every consultant that desires to submit a proposal for this work shall do so in compliance with this section of this RFP. Variances from these regulations may result in the proposal being disqualified. The City reserves the right to modify these requirements in the best interest of the City.

All Proposals Shall:

- Be submitted on 8.5 x 11 sized paper in a bound format.
- Be limited to not more than 10 pages (duplexed) or 20 single-sided pages not including the cover page and cover letter (limited to two pages).
- Not include any font less than 11 point.
- Include two paper copies with original signatures and one digital copy either on a USB Flash Drive or emailed to City of Storm Lake at cityclerk@stormlake.org; by mail at the following address: PO Box 1086, Storm Lake, Iowa 50588 ; Or by delivering in person at 620 Erie Street, Storm Lake, Iowa 50588 prior to the deadline.
- Submitted prior to the deadline of June 29, 2021 at 12:00 PM Central Standard Time

All proposals shall include the following three sections including the following information:

Section 1 – Consultant Overview.

- Overview of the consultant to include their work experience with the City of Storm Lake and similar FEMA related work.
- A summary of the key personnel to be involved in the project including a brief history of their experience and ability to work with the City to complete the project.
- References. Please provide at least three references of clients that the City has done work for in the past and who can speak to the firm's ability to work with the client, state, and federal organizations to achieve the desired outcomes.

Section 2 – Availability.

- A review and confirmation of the understanding of the project scope and timeline.
- A statement that your firm can achieve the desired outcomes for Phase 1 work as outlined in this RFP.

Section 3 – Fees.

- The consultant shall submit within their proposal a fee structure for their services as they relate to the work outlined in each phase of work as outlined above. The fees shall include a not-to-exceed amount for each section. The City will expect the consultant will not exceed the maximum not-to-exceed amount listed in the proposal for each phase of work.

Proposals shall be submitted to the City of Storm Lake no later than 12:00 PM, Central Standard Time on June 29, 2021. The City is not responsible for late or misdirected submittals. Proposals not received by the deadline will be rejected and not considered as part of this solicitation.

SELECTION PROCESS

The City of Storm Lake will review all the proposals submitted and shall consider the proposals based on all three of the proposed sections within the proposal. Cost alone will not be the only determining factor; however, the selected proposal shall be determined to be “reasonable” as part of the review process. To help with review the City will use the following matrix for review of the proposals:

Selection Criteria	Available Points
Fee for Services / Reasonableness	20
Firm History and Experience	20
Firm’s Ability to Meet Timeline	30
Project Team	20
References	10

The selected consultant shall be eligible to work on federal projects and shall not be disbarred from federal work. The selected consultant shall agree to abide by and sign a contract that includes any federal language that FEMA or Iowa Homeland Security would require of those contracts.

The selected consultant, once selected, shall provide a sample agreement for services to be reviewed by Iowa Homeland Security prior to execution.

QUESTIONS

Anyone having questions on the RFP may contact the City of Storm Lake, Keri Navratil, City Manager by email at navratil@stormlake.org.

Proposals are due to the City of Storm Lake by Tuesday, June 29, 2021 at 12:00 P.M. Proposals received after the deadline will not be accepted.

Interested firms shall submit a proposal to the City of Storm Lake by mail at the following address:

PO Box 1086
Storm Lake, Iowa 50588

Or by delivering in person at 620 Erie Street, Storm Lake, Iowa 50588.

Proposals received after the submittal date and time will not be accepted. The City reserves the right to reject all proposals or amend the rules for any reason that they see is fair to the City.

Questions on the proposal may be addressed to Keri Navratil, City Manager, City of Storm Lake, Iowa by email at navratil@stormlake.org or by phone at 712-732-8000.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. * Not applicable for FEMA funded projects.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must

be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

REQUEST FOR PROPOSALS
Grant Writing and Administration Services
JULY 2021
SCORING MATRIX

Simmering-Cory

Selection Criteria	Points	1	2	3
Fee for Services / Reasonableness	20	20	20	20
Firm History and Experience	20	20	20	20
Firm's Ability to Meet Timeline	30	30	30	30
Project Team	20	20	20	20
References	10	10	10	10
Total	100	100	100	100

Staff Summary

7/19/2021

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 09-R-2021-2022 Considering Selection of Engineering Firm for Professional Services for Engineering On The FEMA BRIC Projects**

BACKGROUND: A potential source of project funding has been identified for potential Water and Wastewater Projects.

Building Resilient Infrastructure and Communities (BRIC) will support states, local communities, tribes and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. BRIC is a new FEMA pre-disaster hazard mitigation program that replaces the existing Pre-Disaster Mitigation (PDM) program.

The BRIC program guiding principles are supporting communities through capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency.

The City recently, through a Request for Proposals, solicited responses from qualified consultants and engineering firms interested in certain phased application services for and on behalf of the City, all as described in the RFP. The City issued this RFP in accordance with the guidelines and requirements of federal procurement for consultants as it relates to project funded in part or in whole by FEMA. The RFP was advertised in two completely separate notices in order to maximize the number of responses received.

Parts of the project will or may be funded by FEMA funds through an agreement administered by the State of Iowa, Iowa Homeland Security.

The proposed projects are water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas.

The Request for Proposals for Engineering Services was sent to prospective firms, placed on the City's website, placed on the Iowa League of Cities website and advertised in the newspaper. Three (3) responses were received for this RFP. They were from Bolton & Menk, ISG, and V & K.

The response submitted from Bolton and Menk proposes total projects in the amount of \$29,947,134 with engineering fees of \$3,382,200.

The response submitted from ISG proposes total projects in the amount of \$29,184,000 with engineering fees of \$4,420,000.

The response submitted from V & K proposes total projects in the amount of \$18,000,000 with engineering fees of \$1,549,500.

FISCAL IMPACT: Fees will not exceed as pursuant to proposal

RECOMMENDATION: Approve **Resolution No. 09-R-2021-2022** the selection of XXXXXXXX for Professional Services for Engineering for the Building Resilient Infrastructure and Communities (BRIC) funding opportunity

ATTACHMENTS:

Description	Type
❏ Resolution No. 09-R-2021-2022	Resolution
❏ Notice	Backup Material
❏ Request for Proposals	Backup Material

RESOLUTION NO. 09-R-2021-2022

CONSIDERING SELECTION OF ENGINEERING FIRM FOR PROFESSIONAL SERVICES FOR ENGINEERING ON THE FEMA BRIC PROJECT

WHEREAS, the City of Storm Lake desires to apply for FEMA BRIC funding and potentially FEMA HMGP funding, and;

WHEREAS, the City desires to have professional engineering services for the proposed project and therefore followed the Federal procurement guidelines as outlined by Iowa Homeland Security and FEMA guidance to solicit proposals from qualified engineering firms for the proposed project, and;

WHEREAS, the City published notice of procurement for engineering services in the Storm Lake Times on June 18, 2021 and July 7, 2021 for such services, and;

WHEREAS, the City published notice of procurement for engineering services with the Iowa League of Cities and on the City's website; and

WHEREAS, the City received three (3) proposals for engineering services from a qualified firm, and, following a review of the proposal the City has found that the submitted proposal is in line with the needs of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council selects the proposal of XXXX for engineering services.

SECTION 2. The City Council will enter into an agreement with XXXX for grant administration services once a grant award from FEMA has been awarded.

PASSED AND APPROVED this 19th day of July 2021.

Michael Porsch, Mayor

ATTEST:

Mayra Martinez, City Clerk

PUBLIC NOTICE

The City of Storm Lake, Iowa is seeking proposals from qualified firms Phased Application Engineering Services related to the following proposed projects: water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas. The response shall separate proposed projects specifically by designating Water Projects, Wastewater Projects, Storm Water Projects and Environmental Projects. Interested firms may submit proposals meeting the requirements of the official Request for Proposals document, which is available by contacting Keri Navratil, City Manager, 712-732-8000, navratil@stormlake.org. Proposals are due to the City of Storm Lake, PO Box 1086, Storm Lake, Iowa 50588 no later than 12:00 PM, July 16, 2021. For more information, please contact Keri Navratil, City Manager.

Mayra Martinez, City Clerk

City of Storm Lake, Iowa

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the

statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not

and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

**CITY OF STORM LAKE
REQUEST FOR PROPOSALS**

**ENGINEERING SERVICES RELATED TO APPLICATION DEVELOPMENT, COST BENEFIT
ANALYSIS, DESIGN, BIDDING, AND CONSTRUCTION OBSERVATION SERVICES**

**RELATED TO THE CONSTRUCTION OF WATER, WASTEWATER, STORM WATER PROJECTS
AND RELATED COMPONENTS**

The City of Storm Lake, Iowa ("City") is soliciting proposals ("Proposal(s)") from qualified consultants and engineering firms interested in certain phased application services for an on behalf of the City, all as described in this Request for proposals ("RFP"). The City is issuing this RFP in accordance with the guidelines and requirements of federal procurement for consultants as it relates to project funded in part or in whole by FEMA.

As indicated above and discussed below parts of the project will or may be funded by FEMA funds through an agreement administered by the State of Iowa, Iowa Homeland Security.

PROJECT SCOPE

The proposed projects are water supply, distribution and storage projects; wastewater lift stations, sewer main lining projects; environmental projects for water quality improvement. The proposed projects will involve various improvements to City's water quality system, including water, wastewater, storm water and environmental areas.

The project should be designed in compliance with all State of Iowa and Federal government regulations.

The work to be carried out under this RFP shall be split out into three phases, each phase shall be subject to independent authorization from the City of Storm Lake before any work or costs may be incurred on that specific phase.

Phase 1 – Phase 1 services shall include a pre-application work as it relates to helping the City develop and prepare an application for submittal to Iowa Homeland Security in preparation for participation in FEMA funding opportunities at either the state or federal level. The City anticipates that this work will include preparation of preliminary concept drawings, preliminary design, cost estimates, and assistance in development of an engineered design cost benefit analysis for capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency to the City's infrastructure and to residents and businesses.

Phase 2 – Phase 2 services shall be authorized by the City prior to any work being done by the selected consultant. This work is anticipated to include the development of construction plans and specifications for the official project. Included as part of this work is any related work to ensure adequate engineering and design, which may include, but are not limited to, soil borings, Archeological Phase 1 services, and other testing, monitoring, modeling, or subconsultant type work. As part of this phase of work the

selected consultant shall work with IDNR to ensure that the design of the project and related parts are in compliance with state and federal regulations. Additionally, the consultant shall work with Iowa Homeland Security and FEMA officials to ensure compliance with all FEMA regulations. Phase 2 services shall also include services up to and through the bid letting process.

Work under this phase that is not completed by the project consultant shall be bid following FEMA procurement guidelines

Phase 3 – Phase 3 services shall include all construction observation and monitoring services following the bidding process including, but not limited to, conducting a pre-construction conference, regular progress meetings, construction site observation (sufficient to ensure a successful project), review and approval of pay applications, monitoring of applicable requirements, and other normal construction observation services.

The selected consultant shall work with City staff and the City's selected grant administrator throughout all three phases of the project.

TIMELINE

The City desires to proceed with development of a grant application immediately for the potential to submit a project grant application to Iowa Homeland Security by December 15, 2021. All Phase 1 work outlined above will need to be completed by September 15, 2021, at the latest.

Following submission of the application on December 15, 2021, Iowa Homeland Security will submit the application to FEMA upon final review and funding availability. Notice of award is anticipated in late 2022. Phase 2 and Phase 3 will not be initiated until approved by City Council.

PROPOSAL FORMAT

Every consultant that desires to submit a proposal for this work shall do so in compliance with this section of this RFP. Variances from these regulations may result in the proposal being disqualified. The City reserves the right to modify these requirements in the best interest of the City.

All Proposals Shall:

- Be submitted on 8.5 x 11 sized paper in a bound format.
- Be limited to not more than 10 pages (duplexed) or 20 single-sided pages not including the cover page and cover letter (limited to two pages).
- Not include any font less than 11 point.
- Include two paper copies with original signatures and one digital copy either on a USB Flash Drive or emailed to City of Storm Lake at cityclerk@stormlake.org; by mail at the following address: PO Box 1086, Storm Lake, Iowa 50588 ; Or by delivering in person at 620 Erie Street, Storm Lake, Iowa 50588 prior to the deadline.
- Submitted prior to the deadline of July 16, 2021 at 12:00 PM Central Standard Time

All proposals shall include the following three sections including the following information and be separated into specific proposed Water Projects, Wastewater Projects, Storm Water Projects and Environmental Projects:

Section 1 – Consultant Overview.

- Overview of the consultant to include their work experience with the City of Storm Lake and similar FEMA related work.
- A summary of the key personnel to be involved in the project including a brief history of their experience and ability to work with the City to complete the project.
- References. Please provide at least three references of clients that the City has done work for in the past and who can speak to the firm's ability to work with the client, state, and federal organizations to achieve the desired outcomes.

Section 2 – Availability.

- A review and confirmation of the understanding of the project scope and timeline.
- A statement that your firm can achieve the desired outcomes for Phase 1 work as outlined in this RFP.

Section 3 – Fees.

- The consultant shall submit within their proposal a fee structure for their services as they relate to the work outlined in each phase of work as outlined above. The fees shall include a not-to-exceed amount for each section. The City will expect the consultant will not exceed the maximum not-to-exceed amount listed in the proposal for each phase of work.

Proposals shall be submitted to the City of Storm Lake no later than 12:00 PM, Central Standard Time on July 16, 2021. The City is not responsible for late or misdirected submittals. Proposals not received by the deadline will be rejected and not considered as part of this solicitation.

SELECTION PROCESS

The City of Storm Lake will review all the proposals submitted and shall consider the proposals based on all three of the proposed sections within the proposal. Cost alone will not be the only determining factor; however, the selected proposal shall be determined to be "reasonable" as part of the review process. To help with review the City will use the following matrix for review of the proposals:

Selection Criteria	Available Points
Fee for Services / Reasonableness	20
Firm History and Experience	20
Firm's Ability to Meet Timeline	30
Project Team	20
References	10

The selected consultant shall be eligible to work on federal projects and shall not be disbarred from federal work. The selected consultant shall agree to abide by and sign a contract that includes any federal language that FEMA or Iowa Homeland Security would require of those contracts.

The selected consultant, once selected, shall provide a sample agreement for services to be reviewed by Iowa Homeland Security prior to execution.

The top two proposers responding will be interviewed on Monday, July 19, 2021 in Storm Lake, IA in the Council Chambers of City Hall, 620 Erie Street. Interviews will be scheduled for each proposer for one hour, and will take place between the hours of 10:00 AM and 12:00 PM.

QUESTIONS

Anyone having questions on the RFP may contact the City of Storm Lake, Keri Navratil, City Manager by email at navratil@stormlake.org.

PROPOSALS ARE DUE BY 12:00 PM CENTRAL STANDARD TIME, JULY 16, 2021.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

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and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

Staff Summary

7/19/2021

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Motion For Consideration of Sanitary Line Change to the Oneida Street Reconstruction Project**

BACKGROUND: A sanitary sewer line conflict has been identified on the Oneida Street Reconstruction Project on 7th Street.

Three Options have been explored by the Bolton and Menk, engineer for this project, as possible solutions. They are as follows:

1) Fareway West Option – I did not see in the information provided by Scott O. any reference to an easement across the Fareway parking lot in the old 7th Street ROW area. The City vacated that 7th Street ROW entirely and also disconnected the 4" watermain there, then Fareway could decide whether to leave the pipe in place or remove it. It was also left to Fareway for any private utilities and whether they were relocated or Fareway granted an easement for them to remain. They provided for a 52 x 70 foot access easement in the SE corner of Block 62 (directly south of the 800 Oneida Building) for them to use the building and parking lot. Since there was not any existing utility easement, I did not investigate further the potential for taking that sanitary sewer to the west.

2) East Alley Option – Joe was able to located the sanitary manholes in the alley to the east of Oneida St that are to the north and south of 7th Street. The north manhole is a flushing style MH so we were not able to get a true invert elevation for that structure. The south was found to have an invert of 1428.32. If I assume a new MH on that line 130 feet north at the typical minimum grade of 0.4%, then the invert of the new MH would be 1428.84. Then going 230 feet west at 0.40% to a new MH in the 7th Street

intersection, that invert would be 1429.82. The proposed storm sewer invert at that location would be 1430.60. Assume 0.7' for PVC pipe flowline to top and 0.2' for RCP storm flowline to bottom and they conflict by about 0.12' give or take. We would also be crossing the newly constructed watermain at about the same as the proposed elevation and so would likely have to do a watermain lowering there and use 20' of watermain quality pipe in the sanitary at that location. Approx. costs= \$60-65,000.

If this option is chosen we would want to have the City pothole the 8" sanitary on the north side of the alley to get a top of pipe elevation to confirm that it would work since our estimate is based on assumed pipe grade from the south.

3) Pass Through Manhole Option – construct a manhole at the intersection of the proposed storm sewer and the existing 6" sanitary sewer service. 15" Storm sewer will enter the manhole, MH constructed with a 1' sump below the sanitary, and then exit the manhole by 15" Storm. The existing 6" sanitary service will be within a 12" Ductile Iron Pipe that passes through the manhole with Alok style boots, the annular space of the DIP casing and PVC sewer will include manufactured skids and be filled with foam insulation or cellular concrete. 6" service will be replaced across the width of Oneida with SDR 26, and using SDR 18 watermain quality pipe due to the crossing under of the newly constructed watermain, it is assumed minimum separation would be achieved. Then install double cleanouts on that line in the boulevard on either side of the intersection and connected to existing with shear band fernco connectors. Approximate costs = \$12-15,000.

Bolton and Menk followed up with the Iowa DNR. Field Office #3 staff directed the engineer to contact Larry Bryant with the DNR engineering section in Des Moines. Mr. Bryant stated that the DNR (wastewater section) does not have jurisdiction over sanitary sewer service lines or storm sewer lines and could not provide any direction on that issue. Bolton and Menk briefly discussed the proposed pass through manhole. He agreed that keeping a bypass from entering the storm was a priority. He thought the use of a casing pipe and carrier pipe was reasonable to address the issue but that again, he could not provide any official direction.

Josh Pope, from Bolton and Menk, will be at the meeting to answer questions Council may have. At a future meeting, a Change Order will be presented for Council approval.

FISCAL IMPACT:

Estimated cost up to \$65,000 depending on direction

RECOMMENDATION:

Approve Preferred Option (X) for Sanitary Line Change to the

Oneida Street Reconstruction Project

Staff Summary

7/19/2021

Agenda Item # 13.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: **City Council Requested Items**

BACKGROUND: Future City Council Work Sessions:
1. Fireworks Review
2. DNR Update on Lake

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: Concurrence for each item to be considered for a specified City Council Meeting work session or deny work session consideration for the following items:
1. None at this time