

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
AUGUST 16, 2021
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

ACCESS TO THE OFFICIAL MEETING CAN ALSO BE DONE THROUGH THE FOLLOWING WAYS:

BY TELEPHONE:

Dial: 1-312-626-6799 or toll-free: 1-888-475-4499
Zoom Meeting ID: 933-2006-3301

BY COMPUTER:

<https://zoom.us/j/93320063301>

- A. Pledge of Allegiance
- B. **Consideration of Changes in Agenda and Setting the Agenda**
- C. **Disclosure by City Council Members**
- 1. Hear the Public
- 2. Consent Agenda
 - A. **Approve Consent Agenda**
 - B. **Buy Local Information**
 - C. **BVRMC AWARE Noise Variance Request**
 - D. **BVU Noise Variance Request**
 - E. **SLHS Homecoming Dance Noise Variance Request**
 - F. **Seasons Center Walk / 5K Noise Variance Request**
 - G. **SLPD City Code Enforcement Summary**
 - H. **Resolution No. 13-R-2021-2022 Approving Amendment to the Storm Lake Employee Manual**
- 3. **Approve the Request to Place on the Ballot in the City Election on November 2, 2021 a Public Measure Lowering The Number Of Members On The Library Board**
- 4. **Ordinance No. 03-O-2021-2022 Amending Title 8 Of The Municipal Code By Repealing**

Subsections (B)2 And (B)3 Of Section 8-2-1 On "Concealed Weapons" - 1st Reading

5. **Resolution No. 14-R-2021-2022 Approving Final Completion of the Storm Lake West End Siren Project**
6. **Ordinance No. 02-O-2021-2022 Amending Chapters 6 and 12 of Title II of the City Code to Permit Certain Nonresidents of the City to be Appointed to, and Serve On, the Airport Commission - 2nd Reading**
7. **Resolution No. 15-R-2021-2022 Setting a Public Hearing on the Development of a Community Development and Housing Needs Assessment for the City of Storm Lake**
8. **Resolution No. 16-R-2021-2022 Approving the Agreement with CMBA for Professional Services for Architectural Services for the Storm Lake Library CDBG – COVID (CV) Funding Grant**
9. **Resolution No. 17-R-2021-2022 Setting a Public Hearing on Submission of an Application for a Community Development Block Grant (COVID-CV) City of Storm Lake Public Library**
10. **Resolution No. 18-R-2021-2022 Approving the Update to the Local Multi-Hazard Mitigation Plan (LHMP)**
11. **City Council Requested Items**
12. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



Find us on Facebook <https://www.facebook.com/cityofstormlake>



Follow us on Twitter

@Storm_Lake



Find us on the Web at <http://www.stormlake.org>

Staff Summary

8/16/2021

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Consideration of Changes in Agenda and Setting the Agenda

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

8/16/2021

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Disclosure by City Council Members

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

8/16/2021

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the August 2, 2021 City Council Minutes
- Approve Renewal Wine License for Pro Day Spa
- Approve BVRMC AWARE Noise Variance Request
- Approve BVU Noise Variance Request
- Approve SLHS Homecoming Dance Noise Variance Request
- Approve Seasons Center Walk/5K Noise Variance Request
- Approve the SLPD Code Enforcement Summary (see staff summary)
- Motion to Adopt Resolution No. 13-R-2021-2022 Approving Amendment to the Storm Lake Employee Manual

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - - \$629,255.04
- King's Pointe & Sunrise Pointe Golf Course Bills: \$219,511.83

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ List of Bills	List of Bills
☐ King's Pointe Claims	List of Bills
☐ Minutes - August 2, 2021	Minutes
☐ Pro Day Spa Liquor Application 2021	Application



Storm Lake, IA

My Buy Local_v1

Payment Date Range: 08/05/2021 - 08/18/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
BVC			
Mike's Electronics Inc	BVC	Lime Silo Service	1,549.00
Control System Specialists, LLC	BVC	AC Repairs	996.07
Mike's Electronics Inc	BVC	Sludge Service	2,675.45
Ronald Dierwechter	BVC	2021 Band Participation	195.00
Jacob Pedersen	BVC	2021 Band Participation	150.00
Jeanette Hinkeldey	BVC	2021 Band Participation	135.00
Mike's Electronics Inc	BVC	CL2 Meter Service	127.50
Buena Vista County Attorney	BVC	Forfeiture Services	100.00
Rodney Shedenhelm	BVC	2021 Band Participation	90.00
Buena Vista County Solid Waste	BVC	Recycling	80.08
Ava Graham	BVC	2021 Band Participation	80.00
Piper Graham	BVC	2021 Band Participation	80.00
Buena Vista County Solid Waste	BVC	Recycling	148.72
Sarah Cummins	BVC	2021 Band Participation	70.00
Buena Vista County Solid Waste	BVC	Recycling	52.00
Barbara A Wells	BVC	2021 Band Participation	30.00
Buena Vista County Solid Waste	BVC	Recycling	20.00
		BVC Total:	6,578.82
Contract/Agreement			
Bolton & Menk, Inc	Contract/Agreement	Construction Services	130,423.40
Smith Concrete Service Inc	Contract/Agreement	Concrete	8,890.00
Bolton & Menk, Inc	Contract/Agreement	Construction Admin	1,134.00
Local Government Professionals Services, Inc	Contract/Agreement	13th Installment of 2nd Milestone- NRDG	1,000.00
Smith Concrete Service Inc	Contract/Agreement	Concrete	793.75
I & S Group, Inc	Contract/Agreement	Construction Services	1,375.59
Smith Concrete Service Inc	Contract/Agreement	Concrete	1,174.75
Bolton & Menk, Inc	Contract/Agreement	Property Acq Services	301.88
Reding's Gravel & Excavating Co., Inc	Contract/Agreement	Scale Fees	216.00
Smith Concrete Service Inc	Contract/Agreement	Concrete	190.50
		Contract/Agreement Total:	145,499.87
Local			
Star Energy, LLC	Local	Fuel	10,561.18
Jim Bartholomew	Local	August 2021 Airport Manager's Contract	5,783.97
Storm Lake Industrial Corporation	Local	FY2022 Funding Req #1	5,000.00
Rebnord Technologies, Inc	Local	IT Service Agreement	3,583.13
Stille Pierce & Pertzborn	Local	Insurance	3,195.00
Edwards Storm Lake	Local	Serviced	2,977.34
Verizon Wireless Services LLC	Local	Cell Phone Service	2,903.87
L & G Products, Inc	Local	Mulch	2,880.00
Garbage Hauling Service Inc	Local	Garbage Service	2,486.32
Philip E Havens	Local	Legal Services	2,181.59
Storm Lake Hydraulics Co, Inc	Local	Supplies	1,307.10
Storm Lake Ace Hardware	Local	Supplies	1,157.95
Rebnord Technologies, Inc	Local	Printer	1,152.00
Alliant Energy	Local	Gas Services	1,094.34
The Storm Lake Times	Local	July 2021 Publications	1,019.60
Holzhauer Ford Lincoln Storm Lake Inc	Local	Pressure Sensor	865.99
Michael P. Reinert	Local	Steel Plates	865.00
Vanish LLC	Local	July 2021 Towing Services	800.00
Central Bank	Local	Supplies	744.02
Stanton Electric, Inc	Local	Campground Light Repairs	620.54
Long Lines	Local	Fax Line & Emergency Line Service	602.97
Holzhauer Ford Lincoln Storm Lake Inc	Local	Batteries	569.90

My Buy Local_v1

Payment Date Range: 08/05/2021 - 08/18/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
Keenan Plbg, Htg & Air Conditioning	Local	Condensor Services	386.00
Plumbing & Heating Wholesale, Inc	Local	Supplies	339.32
WalMart #01-1526	Local	Supplies	324.69
Edwards Storm Lake	Local	Service	322.06
Holzhauser Ford Lincoln Storm Lake Inc	Local	Service	285.20
Iowa Office Supply Inc	Local	Envelopes	680.68
North Lake Truck Repair	Local	Lights	200.34
Lynn Hardt	Local	2021 Band Participation	195.00
Rebnord Technologies, Inc	Local	Printer	189.99
Marie Hardt	Local	2021 Band Participation	180.00
Shannon R Poor Bear	Local	2021 Band Participation	180.00
Matthew Pearson	Local	2021 Band Participation	180.00
Stanton Electric, Inc	Local	Site 707 Breaker Repairs	173.42
Qwest Corporation	Local	Phone Service	133.11
Stanton Electric, Inc	Local	Electrical Repairs	130.00
Arctic Glacier International Inc	Local	Ice	127.26
Cindy M. Mickens	Local	2021 Band Participation	120.00
Dennis Freking	Local	2021 Band Participation	120.00
JSC Inc	Local	Water Supplies	112.54
Salli Jane Nichols	Local	2021 Band Participation	105.00
Shafer Lee Stromwall	Local	2021 Band Participation	105.00
Mike's Lawn Service, Inc	Local	Round Up	86.00
Michael P. Reinert	Local	Supplies	85.00
Stanton Electric, Inc	Local	Electrical Repairs	168.43
Iowa Office Supply Inc	Local	Supplies	78.66
Katrin Alexis Musel	Local	2021 Band Participation	75.00
The Storm Lake Times	Local	FY2022 Subscription- Library	74.95
Vetter Equipment	Local	Stihl Kits	73.17
Edwards Storm Lake	Local	Service	66.59
Dennis R Julius	Local	Entrance Mat Services	66.00
Rust Publishing NWIA, LLC	Local	FY2022 Subscription- Library	65.00
Storm Lake Hydraulics Co, Inc	Local	Hyd Hose	61.04
Rent-All, Inc	Local	Services	120.00
Katrin Alexis Musel	Local	2021 Band Librarian	60.00
Rent-All, Inc	Local	Saw Rental	60.00
Logan Thomas Musel	Local	2021 Band Participation	45.00
Kelly Johnson	Local	July 2021 Punches	40.00
Dennis R Julius	Local	Laundry Services	39.80
Visual Edge Inc	Local	Copier Maintenance Agreement	25.00
A & A Automotive	Local	Tire Repairs	23.22
Miranda Mills	Local	2021 Band Participation	20.00
Rent-All, Inc	Local	Add'l Rental Fee	20.00
Sarah Olson	Local	2021 Band Participation	15.00
The UPS Store #6909	Local	Shipping	10.76
Fastenal Company	Local	Supplies	9.82
Michael P. Reinert	Local	Supplies	6.90
Storm City Auto Parts, Inc	Local	Spark Plug	3.88

Local Total: 58,340.64

Non-Local

Charles Sargent Irrigation Company, Inc	Non-Local	HSP 5 Repairs	28,541.30
Lexipol, LLC	Non-Local	SOG Updates	22,401.00
Eastern Aviation Fuels, Inc	Non-Local	Jet Fuel	39,013.28
MRA Custom Applications, LLC	Non-Local	Lime Hauling Services	17,926.17
Rehab Systems Inc	Non-Local	Vacing	10,842.00
Lexipol, LLC	Non-Local	SOG Annual Subscription	9,971.10
MacQueen Equipment LLC	Non-Local	Push Camera	9,825.00
Ahlers & Cooney, P.C.	Non-Local	SRF Services	9,214.00
Schaeffer Manufacturing Company	Non-Local	Oil	8,580.00
H-O-H Water Technology, Inc	Non-Local	Polymer	7,617.18
Mississippi Lime Company	Non-Local	Lime	11,690.52

My Buy Local_v1
Payment Date Range: 08/05/2021 - 08/18/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
Siouxland Turf Products	Non-Local	Chemicals	4,106.50
Rehab Systems Inc	Non-Local	Vacing	3,716.70
Bend Mailing Services, LLC	Non-Local	Bill Printing Services	2,647.12
Schaeffer Manufacturing Company	Non-Local	Transmission Fluid	1,960.00
Rehab Systems Inc	Non-Local	Jet Vacing	1,770.00
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	3,100.30
Kaleidoscope Marketing	Non-Local	Travel Iowa Advertising	1,330.00
Rehab Systems Inc	Non-Local	Televising	1,327.50
Iowa Department of Natural Resources	Non-Local	Permit #1178001	1,275.00
Siouxland Turf Products	Non-Local	Chemicals	1,152.00
Pitney Bowes Inc	Non-Local	Postage	971.00
Siouxland Turf Products	Non-Local	Chemicals	969.00
International Code Council	Non-Local	Code Books	886.81
Junior Library Guild	Non-Local	Books	840.00
Imagine the Possibilities, Inc	Non-Local	Janitorial Services	800.00
Rice Signs LLC	Non-Local	Signs	783.64
US Peroxide, LLC	Non-Local	Facility & Maintenance Agreement	750.00
Rehab Systems Inc	Non-Local	Televising	737.50
Ahlers & Cooney, P.C.	Non-Local	Labor Relations	700.00
Brodart Co.	Non-Local	Books	648.08
NCL of Wisconsin, Inc	Non-Local	Testing Supplies	612.26
Baker & Taylor, Inc	Non-Local	Books	611.52
Rehab Systems Inc	Non-Local	Vacing	568.10
Kiesler Police Supply, Inc	Non-Local	Ammo	534.70
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	533.80
Midwestern Mechanical of Iowa, Inc	Non-Local	Roof Drain Camera	520.00
Getty Images (US), Inc.	Non-Local	Istock Subscription	518.75
Marcus Lumber Company Corp	Non-Local	Supplies	340.56
Baker & Taylor, Inc	Non-Local	Books	321.53
Marcus Lumber Company Corp	Non-Local	Sand	276.44
Siouxland Turf Products	Non-Local	Chemicals	267.00
Jeff Koenig	Non-Local	Portable Toilet Services	260.00
Source 1 Environmental	Non-Local	Supplies	257.58
State Library of Iowa	Non-Local	FY022 OCLC Cataglog	237.20
Lectorum Publications, Inc	Non-Local	Books	221.08
P.F. Pettibone & Co	Non-Local	Minute Books	192.75
Marcus Lumber Company Corp	Non-Local	Supplies	181.73
Keith Moe	Non-Local	2021 Band Participation	180.00
David Y Brown	Non-Local	2021 Band Participation	180.00
Fast Lane Motor Parts LLC	Non-Local	Cleaner	169.38
David Hickman	Non-Local	2021 Band Participation	165.00
Diana Marie Werner	Non-Local	2021 Band Participation	165.00
Marcus Lumber Company Corp	Non-Local	Supplies	160.94
Iowa Division of Labor	Non-Local	Inspection Services	160.00
North Iowa K-9	Non-Local	2021 Recertification	150.00
Patricia A Moe	Non-Local	2021 Band Participation	150.00
Iowa Law Enforcement Academy	Non-Local	Evaluation	150.00
Underground Location Company	Non-Local	Locate Services	119.20
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	119.16
Siouxland Turf Products	Non-Local	Chemicals	112.00
ABC Pest Control, Inc	Non-Local	Pest Control	100.00
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	94.50
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	92.00
Richard G. Waggoner	Non-Local	2021 Band Participation	90.00
Lavila Nelson	Non-Local	2021 Band Participation	90.00
Cintas First Aid & Safety	Non-Local	First Aid Supplies	87.94
Laura Hanna	Non-Local	2021 Band Participation	60.00
WaterPro Supplies Inc	Non-Local	Paint	54.00
Dale Vitito	Non-Local	Uniform	53.95
Cintas First Aid & Safety	Non-Local	First Aid Supplies	53.15
Jada Duis	Non-Local	2021 Band Participation	45.00

My Buy Local_v1

Payment Date Range: 08/05/2021 - 08/18/2021

Vendor Name	Buy Local Info	Payable Description	Total Payments
UnityPoint Clinic- Occupational Medicine	Non-Local	Testing Services	42.00
Steven A Beeck	Non-Local	Window Cleaning Services	39.00
Blackstone Audio, Inc	Non-Local	Books	38.94
Tyler Technologies, Inc	Non-Local	Data Sync	32.50
Secretary of State	Non-Local	2021 Notary Renewal- Diekman	30.00
Baker & Taylor, Inc	Non-Local	Books	28.60
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	27.18
Language Line Services, Inc	Non-Local	Interpretation Services	25.35
Midwest Tape, LLC	Non-Local	DVDs	47.22
Ingram Library Services, Inc	Non-Local	Books	183.07
UPS	Non-Local	Shipping	17.53
Ingram Library Services, Inc	Non-Local	Books	25.24
Marcus Lumber Company Corp	Non-Local	Sand	6.43
Midwest Tape, LLC	Non-Local	DVDs	4.49
Ingram Library Services, Inc	Non-Local	Books Returned	-12.21
Non-Local Total:			215,884.26
Payroll/Refunds			
Phackakchay Noah Inthongsay	Payroll/Refunds	7/29/2021 Training Travel Reimb	363.76
Paul or Corinne Lundberg	Payroll/Refunds	Temp Relocation Meals- Lundberg	160.00
David Wayne Huse	Payroll/Refunds	Water Dist 3 Cert Fee	80.00
Ronald Covert	Payroll/Refunds	Water Operator #3 Certification	80.00
Phackakchay Noah Inthongsay	Payroll/Refunds	7/22/2021 Fuel Reimb	33.00
David Wayne Huse	Payroll/Refunds	Water Dist 3 Testing Fee	30.00
Custodian of Petty Cash	Payroll/Refunds	July 2021 Postage	13.65
Iowa District Court	Payroll/Refunds	Court Garnishment	25.00
Payroll/Refunds Total:			785.41
Grand Total:			427,089.00

King's Pointe Resort

Claims Publication

7/30/2021 to 8/11/2021

Vendor	Description	Amount
360 Custom Designs, LLC	Services \$	389.19
ACCO Unlimited Corporation	Supplies \$	839.50
Alliant Energy	Utilities \$	55.00
Amy Von Bank	Reimbursement \$	1,910.19
Authnet Gateway	Services \$	25.00
Bomgaars Supply Inc.	Supplies \$	343.73
Pepsi Beverages Company	Beverages \$	2,913.41
Bridgestone Golf, Inc.	Supplies \$	182.00
Buena Vista County Env Health	Services \$	1,529.00
Cintas Corporation	Supplies \$	2,354.46
City of Storm Lake	Utilities \$	3,979.90
City of Storm Lake- Water Dept.	Utilities \$	159.82
Color-ize	Supplies \$	431.69
Doll Distributing	Beverages \$	2,708.90
ECOLAB	Supplies \$	2,675.79
Fintech	Services \$	56.65
Frigitec Inc.	Supplies \$	185.50
Garbage Hauling Service, Inc.	Utilities \$	563.94
GuestSupply	Supplies \$	2,971.61
Hawk-I Plumbing, Inc.	Services \$	330.13
Heartland Payment Systems	Services \$	20,042.34
Hermel Wholesale	Food \$	1,436.86
HyVee	Beverages \$	2,110.60
Iowa Sportsman	Advertising \$	350.00
Johnson Brothers	Beverages \$	1,834.65
Kaleidoscope Marketing	Services \$	1,330.00
KAYL/KKIA	Advertising \$	1,267.25
Kelli's Gift Shop Suppliers	Supplies \$	470.31
KTIV Television Inc.	Advertising \$	3,510.00
Laura Contreras	Refund \$	550.00
M3 Accounting Services Inc.	Services \$	1,157.66
Martin Brothers	Food \$	18,738.64
Mediacom	Utilities \$	472.90
MTS Consulting, LLC	Services \$	277.56
Office Elements	Supplies \$	336.53
ONYX CenterSource	Services \$	1,054.80
Payroll 8/4/2021	Payroll \$	105,241.75
Pinnacle Communications	Services \$	135.00
Plumbing and Heating Wholesale, Inc.	Supplies \$	25.45
ProElect	Services \$	250.00
Rebnord Technologies, Inc.	Services \$	2,403.28
Schumacher Elevator Company	Services \$	3,122.00
Storm Lake Ace Hardware	Supplies \$	53.97
Symmetry Energy Solutions LLC	Services \$	7,279.50
Sysco Iowa, Inc.	Food \$	20,587.41
Travel and Transport, Inc.	Services \$	33.20
Travel Leaders Corporate, LLC	Services \$	142.80

TY Inc.	Supplies	\$	160.08
Verizon Wireless	Utilities	\$	146.70
Wells Fargo Financial Leasing, Inc.	Services	\$	235.18
Western Iowa Tourism Region	Services	\$	150.00
			\$ 219,511.83

CITY OF STORM LAKE, CITY HALL COUNCIL CHAMBERS REGULAR COUNCIL MEETING, AUGUST 2, 2021, 5:00 PM

Present: Mayor Michael Porsch, Council Members Jose Ibarra, Tyson Rice, Dan Smith, and Maria Ramos. Absent: Council Member Kevin McKinney

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Police Chief Chris Cole, Fire Chief Mike Jones, Building and Code Compliance Director Scott Olesen, Library Director Elizabeth Huff, Public Services Supervisor Scott Bonebrake, Assistant Public Services Supervisor Brandon Ripke, King's Pointe Manager Amy VonBank, Finance Director Brian Oakleaf, and City Clerk Mayra Martinez.

Media present: Dana Larson – Pilot Tribune, Tom Cullen – The Times, and Ryan Thompson – KAYL Radio.

Public present: Josh Pope with Bolton & Menk.

Mayor Porsch called the meeting to order at 5:00 pm.

Pledge of Allegiance

Consideration of Changes in Agenda and Setting the Agenda - Moved by Council Member Smith to approve setting the Agenda. Seconded by Council Member Ibarra. Vote: All ayes with Council Member McKinney absent.

Disclosure by City Council Members – No items at this time.

Hear the Public – No comments from the Public.

Mayor Porsch read the following:

Proclamation for Spinal Muscular Atrophy Awareness – August 2021.

WHEREAS, Spinal Muscular Atrophy (SMA) is the leading genetic killer of children under the age of two, and 1 in 40 Americans carry the gene that causes SMA; and

WHEREAS, SMA is a motor neuron disease that affects the voluntary muscles that are used for activities such as crawling, walking, head and neck control, swallowing, breathing, and there are currently few treatment options and no cure for SMA, which is known to cause degeneration in voluntary muscle movement for those that survive with this disease; and

WHEREAS, SMA crosses all racial, ethnic, and religious boundaries, and can strike anyone of any age or gender; and

WHEREAS, increased awareness of SMA will lead to expanded knowledge and increased support for both disease and research and for families affected by the disease, hopefully leading to a cure; and

WHEREAS, patient groups have named August as National Spinal Muscular Atrophy Awareness Month in order to raise awareness and help promote research into this disease.

NOW, THEREFORE, I, Michael Porsch, Mayor, do hereby proclaim August 2021 as Spinal Muscular Atrophy Awareness month in Storm Lake, IA.

Consent Agenda - Moved by Council Member Ibarra to approve the Consent Agenda which includes list of bills Check #'s 77143 through 77197, EFT #'s 586, 589, 2169 through 2199, King's Pointe and Sunrise Pointe disbursements, July 19, 2021, City Council minutes, renewal liquor license for Yesway #1169, MMS at BVU, Casey's #3679, Waterview Inc, BozWellz, El Mexicano, and Valentina's Meat Market, acknowledge the Library Board and Airport Commission June minutes, approve agreement with Iowa Department of Transportation for the Richland Street project, acknowledge the Civil Service Patrol Officer Eligibility list which included Vu Nguyen, approve agreement with Iowa Department of Transportation for the Richland Street project, and approve the SLPD Code Enforcement summary. Seconded by Council Member Rice. Vote: All ayes with Council Member McKinney absent. Motion carried.

Airport Amending Chapters 6 And 12 Of Title II - Mayor Porsch opened the public hearing on an Ordinance amending Chapters 6 and 12 of Title II of the City Code to permit certain nonresidents of the City to be appointed to, and serve on, the Airport Commission and to clarify qualifications for the Airport Commission stating this is the time and place for any questions or comments. Receiving no comments from City Council or the public, the Mayor then closed the public hearing.

Moved by Council Member Rice to approve 1st reading of Ordinance No.02-O-2021-2022 amending Chapters 6 and 12 of Title II of the City Code to permit certain nonresidents of the City to be appointed to, and serve on, the Airport Commission. Seconded by Council Member Ramos. Roll call vote: All ayes with Council Member McKinney absent. Motion carried.

FEMA BRIC Grant - Moved by Council Member Ibarra to adopt Resolution No. 10-R-2021-2022 approving an agreement with Simmering-Cory for professional services for Grant writing and Administration services for the FEMA BRIC Grant. Seconded by Council Member Smith. Roll call vote: All ayes with Council Member McKinney absent. Motion carried.

RESOLUTION NO. 10-R-2021-2022

A RESOLUTION APPROVING AN AGREEMENT FOR GRANT ADMINISTRATION SERVICES FOR A FEMA BRIC APPLICATION

WHEREAS, the City of Storm Lake desires to apply for FEMA BRIC funding and potentially FEMA HMGP funding, and;

WHEREAS, the City desires to have professional grant writing and administration services for the proposed project and therefore followed the Federal procurement guidelines as outlined by Iowa Homeland Security and FEMA guidance to solicit proposals from qualified grant writers and administrators for the proposed project, and;

WHEREAS, the City published notice of procurement for grant writing and administration services in the Storm Lake Times on June 18, 2021 and July 7, 2021 for such services, and;

WHEREAS, the City published notice of procurement for grant writing and administration services with the Iowa League of Cities; and

WHEREAS, the City received one (1) proposal for grant writing and administration services from a qualified firm, and, following a review of the proposal the City has found that the submitted proposal is in line with the needs of the City; and

WHEREAS, The City Council selected the proposal of Simmering-Cory for grant writing and administration services on July 19, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council enters into this agreement with Simmering-Cory for grant writing and administration services.

PASSED AND APPROVED this 2nd day of August 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

CDBG – COVID (CV) Funding - City Manager Keri Navratil informed City Council that the State released a Covid (CV) funding for community buildings. It is pretty narrow on who can apply for the funds, and it's been identified that the Library would be a good recipient for these Covid (CV) funds to keep the Library more open and available should the pandemic continue. The grant allows for a remodel services and the funding is a first come first serve and \$500,000.00 is available and there is not a require to match in order to fund the grant application. We put out an RFP for architectural services and we received four proposals. Five individuals reviewed the proposals and ISG was selected as the top candidate to bring forward to City Council for consideration of this project. The Library Board also reviewed the proposals and selected CNBA as the top candidate for the project and advised City Council of their choice. After discussion between the Library Board members and City Council, CNBA was chosen as the company for this project.

James Eliason - 202 Russell, Vice president library board, speaking for myself /public – Express trying to review four proposals seem impossible.

Mary Kay Hudspeth – expressed that her 1st choice was not ISG, and her 1st choice is CNBA

Sue Lyngaas, 1001 Kelvin Road, - encourage on moving forward suggest that board can work with whatever architect firm and there was no need to wait two weeks.

Jose and Mayor thanked the community members that come to express their commitment
After further Council review the recommendation was to select CNBA.

Moved by Council Member Rice to adopt Resolution No. 11-R-2021-2022 approving the selection of CNBA for professional services for architectural services for the CDBG – Covid (CV) Funding.
Seconded by Council Member Ibarra. Roll call vote: All ayes with Council Member McKinney absent. Motion carried.

RESOLUTION NO. 11-R-2021-2022

A RESOLUTION AWARDED ARCHITECTURAL SERVICES FOR A CDBG-CV APPLICATION

WHEREAS, the City of Storm Lake desires to apply for CDBG-CV funding, and;

WHEREAS, the City desires to have professional architectural services for the proposed project and therefore followed the Federal CDBG procurement guidelines to solicit proposals from qualified architects for the proposed project, and;

WHEREAS, the City published notice of procurement for architectural services in the Storm Lake Times on July 7, 2021, for such services, and;

WHEREAS, the City published notice of procurement for architectural services with the Iowa League of Cities; and

WHEREAS, the City received four (4) proposals for architectural services from a qualified firm, and, following a review of the proposal the City has found that the submitted proposal is in line with the needs of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council selects the proposal of CMBA for architectural services.

PASSED AND APPROVED this 2nd day of August 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Moved by Council Member Ibarra to adopt Resolution No. 12-R-2021-2022 approving agreement with Bolton and Menk, Inc. for professional services for engineering services for the FEMA Bric Grant. Seconded by Council Member Ramos. Roll call vote: All ayes with Council Member McKinney absent. Motion carried.

RESOLUTION NO. 12-R-2021-2022

APPROVAL OF AGREEMENT WITH ENGINEERING FIRM FOR PROFESSIONAL SERVICES FOR ENGINEERING ON THE FEMA BRIC PROJECT

WHEREAS, the City of Storm Lake desires to apply for FEMA BRIC funding and potentially FEMA HMGP funding, and;

WHEREAS, the City desires to have professional engineering services for the proposed project and therefore followed the Federal procurement guidelines as outlined by Iowa Homeland Security and FEMA guidance to solicit proposals from qualified engineering firms for the proposed project, and;

WHEREAS, the City published notice of procurement for engineering services in the Storm Lake Times on June 18, 2021, and July 7, 2021, for such services, and;

WHEREAS, the City published notice of procurement for engineering services with the Iowa League of Cities and on the City's website; and

WHEREAS, the City received three (3) proposals for engineering services from a qualified firm, and, following a review of the proposal the City has found that the submitted proposal is in line with the needs of the City; and

WHEREAS, the City on July 19, 2021, selected Bolton and Menk for engineering services for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council selected the proposal of Bolton and Menk for engineering services and now enters into an agreement for those services.

PASSED AND APPROVED this 2nd day of August 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Kaleidoscope Marketing for Tourism Outreach –No action was taken on this item.

Richland Street, Phase 2 Improvements Project - Moved by Council Member Rice to approve a professional services agreement with Bolton & Menk for the Richland Street, Phase 2 Improvements project. Seconded by Council Member Ramos. Vote: All ayes with Council Member McKinney absent. Motion carried.

City Council Requested Items - None at this time.

Mayor Porsch announced that National Night Out is tomorrow evening and there are 15 locations set up. Please get out to meet and enjoy your neighbors.

Adjourn - Moved by Council Member Smith to adjourn at 5:54. Seconded by Council Member Ramos. Vote: All ayes with Council Member McKinney absent. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

Martha Smith

NAME OF BUSINESS(DBA)

Pro Day Spa

BUSINESS

(712) 732-6064

ADDRESS OF PREMISES

Pro Day Spa LLC 111 Salebarn
Rd Ste 9

CITY

Storm Lake

COUNTY

Buena Vista

ZIP

50588

MAILING ADDRESS

5486 115 th ave

CITY

storm lake

STATE

Iowa

ZIP

50588

Contact Person

NAME

Martha Smith

PHONE

(712) 299-5615

EMAIL

nailartgreen@yahoo.com

License Information

LICENSE NUMBER

WCN000214

LICENSE/PERMIT TYPE

Class C Native Wine Permit

TERM

12 Month

EFFECTIVE DATE

Aug 14, 2020

EXPIRATION DATE

Aug 13, 2021

SUB-PERMITTS/PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Sole Proprietor

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Martha Smith	Storm Lake	Iowa	50588	owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Aug 14, 2020

POLICY EXPIRATION DATE

Aug 14, 2021

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

Staff Summary

8/16/2021

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

Breakout	Calculated Expenses
Buena Vista County	\$ 6,578.82
Contract/Agreement	\$ 145,499.87
Local	\$ 58,340.64
Non- Local	\$ 215,884.26
Payroll/Refunds/Pyrl Tax & Ins	\$ 202,951.45
Total Expenses	\$ 629,255.04
Supporting Documents Attached	

RECOMMENDATION: Review Buy Local Information

ATTACHMENTS:

Description	Type
Project Activity Report	Backup Material

Summary

Project Summary

Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
01112-0019	WasteWater Treatment Facility Wetlan...	1,200,365.00	114.05	1,134,312.96	125.00	1,134,437.96	65,927.04
01112-0020	10th & Ontario StormWater Improvem...	1,753,734.33	-0.48	1,752,287.45	125.00	1,752,412.45	1,321.88
01112-0021	4th & Oats StormWater Improvements	938,841.70	2,472.23	806,895.07	125.00	807,020.07	131,821.63
16-19284	4th & Bartion Storm Water Improvemen...	763,468.10	15,548.00	707,873.33	817.23	708,690.56	54,777.54
18-CF-004	United Community Health Service Center	600,000.00	0.00	561,683.60	0.00	561,683.60	38,316.40
19-22797	Memorial Lift Station Improvements	2,504,367.00	737.88	784,738.31	0.00	784,738.31	1,719,628.69
20-23848	Storm Lake WTP- Electrical MCC Replac...	277,550.00	11,564.58	225,725.13	683.36	226,408.49	51,141.51
20-24387	Radio Park Lift Station Replacement	567,282.92	567,282.92	232,218.43	0.00	232,218.43	335,064.49
20-HSG-022	2021 Housing Sustainability Project	78,000.00	78,000.00	23,365.00	160.00	23,525.00	54,475.00
35665	1st & Mae Street	764,059.53	-2,532.27	762,612.66	125.00	762,737.66	1,321.87
8406	7th & Geneseo St Sanitary Sewer Impro...	410,306.35	0.00	408,859.48	125.00	408,984.48	1,321.87
P11.112742	North Central SW Phase II	1,854,441.25	-515.87	1,853,147.38	0.00	1,853,147.38	1,293.87
P11.117908	Michigan Street Parking Lot Reconstruct...	408,199.80	-64.56	453,347.70	0.00	453,347.70	-45,147.90
P11.118940	Oneida Street Reconstruction from RR t...	2,439,962.12	0.00	1,315,602.84	58,854.40	1,374,457.24	1,065,504.88
P11.119679	FEMA Lake Bank Restoration	117,831.01	0.00	123,185.51	0.00	123,185.51	-5,354.50
P11.120411	Highway 7/110 Traffic Lane/Signalization	1,423,630.00	48,362.18	215,229.60	301.88	215,531.48	1,208,098.52
P11.120478	Tulip Lane SW Improvements	513,049.50	9,680.19	399,294.83	125.00	399,419.83	113,629.67
P11.120650	2020 Expansion Blvd Improvements	1,074,680.60	42,987.22	918,805.61	16,456.50	935,262.11	139,418.49
P11.122266	7th Street Sewer Lining/2021 CIPP	514,861.25	514,861.25	309,570.00	21,214.00	330,784.00	184,077.25
T51.119823	Runway 13/31 & Taxiway Lighting	453,189.00	0.00	428,642.77	1,134.00	429,776.77	23,412.23
Urban20WQI-004	SLHS Courtyard Conservation	100,000.00	100,000.00	18,033.71	0.00	18,033.71	81,966.29
Report Total:		18,757,819.46	1,388,497.32	13,435,431.37	100,371.37	13,535,802.74	5,222,016.72

Group Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	453,189.00	0.00	428,642.77	1,134.00	429,776.77	23,412.23
Economic Development	895,831.01	178,000.00	726,267.82	160.00	726,427.82	169,403.19
National Resiliency Disaster Grant Proje...	8,713,127.01	539,627.10	8,134,853.16	22,781.23	8,157,634.39	555,492.62
Sanitary Sewer Projects	3,071,649.92	568,020.80	1,016,956.74	0.00	1,016,956.74	2,054,693.18
Street Construction	5,346,472.52	91,284.84	2,902,985.75	75,612.78	2,978,598.53	2,367,873.99
Water Project	277,550.00	11,564.58	225,725.13	683.36	226,408.49	51,141.51
Report Total:	18,757,819.46	1,388,497.32	13,435,431.37	100,371.37	13,535,802.74	5,222,016.72

Type Summary

Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Construction	8,695,672.44	670,870.22	4,145,667.62	76,296.14	4,221,963.76	4,473,708.68
Federal/State Grant	9,884,147.02	539,627.10	9,248,365.04	23,915.23	9,272,280.27	611,866.75
Grant	178,000.00	178,000.00	41,398.71	160.00	41,558.71	136,441.29

Staff Summary

8/16/2021

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **BVRMC AWARE Noise Variance Request**

BACKGROUND: Attached is a request for a noise variance for the 2021 BVRMC AWARE 5K walk /run. This event is scheduled for Saturday September 18th starting at 8AM in the BVRMC parking lot near the Kallmer Education Center.

The request is the same as previous years. Organizers will deliver a copy of the appropriate insurance certificates to City Hall prior to the event.

FISCAL IMPACT: None

RECOMMENDATION: Approve request

ATTACHMENTS:

Description	Type
📎 BVRMC AWARE 5k Request	Contract



Chris Cole
Director of Public Safety
401 East Milwaukee
Storm Lake, IA 50588

August 3, 2021

Dear Chief Cole;

Buena Vista Regional Medical Center is requesting a help with traffic control, event permit, and a noise ordinance our annual A.W.A.R.E (annual walk and run event) effort to raise awareness about cancer and raise funds to assist individuals with cancer in meeting their personal needs.

The 5K will be held on Saturday, September 18, 2021 at 8:00 a.m., beginning and ending at the main entrance area of BVRMC. I have included a copy of our flyer and a map of the anticipated route for the event so you can determine any street closings or crossing issues.

Please note the route is the same as last year.

Regarding a noise variance, we will make some brief announcements with a loud speaker at the beginning of the race near the Kallmer Education Center entrance and at the conclusion we will have some celebratory music playing.

I will see that we deliver the certificate of insurance for the event to City Hall when we receive from our insurance carrier. We appreciated the support of the City last year and look forward to another safety-partnership for this year's event. For any additional information you may call the hospital coordinator for the event, Diane Porter @ 712-213-8610 or send an e-mail to porter.diane@bvrmc.org.

Thank you for your assistance with this matter.

Katie Schwint
Executive Director of Communications



A.W.A.R.E. 2021 Map

Storm Lake

Little Storm Lake

Frank Starr Park

Storm Lake Elementary School

Family Health Center

St. Mark Lutheran Church ELCA

Buena Vista Regional Medical Center

Buena Vista Clinic



Sign Up Today!

Annual Walk And Run Event

AWARE is an ongoing fundraiser
to benefit BVRMC cancer
patients receiving treatment.

Saturday, September 18, 2021

Race Begins at 8:00 a.m.

Buena Vista Regional Medical Center

Cost: \$30.00

\$35 Day of Event

Sign up at www.bvrmc.org

**Register by September 9, 2021 to guarantee a long sleeve t-shirt.*

Drawing - day of event for 2 - \$100 gift certificates.
Compliments of Brown's Shoe Fit in Storm Lake.

Must be present to win.

Gift certificates to be used toward a new pair of running/walking shoes.



Kid's Fun Run

8:45 a.m.

Cost: \$10.00

Fee includes short sleeved t-shirt.

We welcome donations from those who cannot participate.

For more information and to register visit www.bvrmc.org

Please call 712.213.8683 with questions.

Staff Summary

8/16/2021

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **BVU Noise Variance Request**

BACKGROUND: Attached is a letter from BVU requesting a noise variance for the following dates and times:

Friday August 27

2:30 PM - amplified music for the new student processional from the Fieldhouse to the Schaller Chapel.

8:30 PM to 11:30 PM - Outdoor activities (lawn games, sports, music) on campus green space, including the football field, forum lawn and outdoor recreation house.

Saturday August 28

3PM to 5PM Beaver Olympics, playing music and PA announcements on the forum lawn.

8:30 PM to 11:30 PM - Outdoor activities (lawn games, sports, music) on campus green space, including the football field, forum lawn and outdoor recreation house.

Sunday August 29

9PM to 12AM - Welcome back concert (Johnny Holmes band on central campus.

FISCAL IMPACT: None

RECOMMENDATION: Approve Request

ATTACHMENTS:

Description	Type
□ BVU Noise Variance request	Contract

August 1, 2021

Chris Cole
Chief of Police
401 East Milwaukee Ave.
Storm Lake, Iowa 50588

Dear Mr. Cole:

Buena Vista University is preparing for Welcome Weekend August 27-30 to welcome our new and returning students to campus. To make this year's events a success, we are requesting the assistance of the city. The following is an overview of what we are requesting.

A noise variance for the following times:

Friday, August 27:

2:30pm – Music playing for the New Student Processional from the Fieldhouse to Schaller Chapel
8:30pm-11:30pm – Outdoor activities (lawn games, sports, music) on campus green space, including the football field, forum lawn, and outdoor recreation house

Saturday, August 28:

3:00pm-5:00 pm – Beaver Olympics, playing music and PA announcements on Forum Lawn
8:30pm-11:30pm – Outdoor Evening Activities (lawn games, sports, music) on campus green space, including the football field, forum lawn, and outdoor recreation house

Sunday, August 29:

9:00pm-12:00am – Welcome Back Concert, Johnny Holm Band on Central Campus

We appreciate your consideration of the above requests and if additional information is needed please contact Erica Swanson, Assistant Director of Campus Activities and Leadership, at 749-2376. Thank you for your help in making this year's welcome back activities a success for the Buena Vista University and Storm Lake community.

Sincerely,

Erica Swanson, M.A.
Director of Community and Student Engagement
Buena Vista University
610 West 4th Street
Storm Lake, Iowa 50588

Staff Summary

8/16/2021

Agenda Item # E.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **SLHS Homecoming Dance Noise Variance Request**

BACKGROUND: Attached is a request letter from Mike Cameron of the SLHS requesting a noise variance for amplified music for an outdoor homecoming dance. The dance is scheduled for Friday, September 10th 2021 from 9PM to 11PM behind the Storm Lake High School Football stadium.

FISCAL IMPACT: None

RECOMMENDATION: Approve request

ATTACHMENTS:

Description	Type
SLHS homecoming dance request	Contract

8/10/2021

To: Chief Chris Cole, S.L.P.D.
From: Mike Cameron, AP, SLHS
Re: Homecoming Dance Fall 2021

Dear Chief Cole,

The purpose of this letter is to request a Homecoming Dance Noise Ordinance Permit. The date and time of the dance is Friday, September 10th, 2021 9:00-11:00pm. The dance will take place next to the football concession stand at SLHS.

Please issue the permit to:

Mike Cameron

Storm Lake High School
621 Tornado Drive
Storm Lake, IA. 50588

Thank you,

Mike Cameron

CC: Matt Doebel
Jeff Tollefson, COO

Staff Summary

8/16/2021

Agenda Item # F.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Seasons Center Walk / 5K Noise Variance Request**

BACKGROUND: Attached is a request from Stephanie Pohar in regards to the Seasons Center Suicide Prevention walk / 5K scheduled for Saturday September 25th from 9AM to 12PM at Chautauqua Park Shelter house.

Pohar requested a noise variance for outdoor amplified announcements.

FISCAL IMPACT: None

RECOMMENDATION: Approve the request contingent to receipt of insurance certificates if applicable.

ATTACHMENTS:

Description	Type
□ noise variance	Contract

Chris Cole

From: Stephanie Pohar <spohar@seasonscenter.org>
Sent: Thursday, August 12, 2021 1:48 PM
To: Chris Cole
Subject: Seasons Center - Suicide Prevention Walk/Run
Attachments: Park Usage Application.pdf

Hi Chris,

I am with Seasons Center and one of the point people for the upcoming Suicide Prevention walk/run. I just spoke with Brooklyn Larson about the application and shelter rental. She suggested I contact you regarding the noise variance. We plan to have a PA system to be able to communicate to the walkers/runners at the event. What do I need to do to get approval to use the PA?

Thank you!
Stephanie



Stephanie Pohar
Marketing and Events Coordinator
Seasons Center for Behavioral Health
201 East 11th Street
Spencer, IA 51301
P: 712-262-2922 x 1407
E: spohar@seasonscenter.org

CONFIDENTIALITY STATEMENT: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by Reply e-mail and destroy all copies of the message.

City of Storm Lake
PO Box 1086
Storm Lake, Iowa 50588
712-732-8000
cityclerk@stormlake.org
www.stormlake.org

City of Storm Lake

Park Event / Rental Registration Application

Please complete this form for all events requested to be held within the Storm Lake Park System

Name of Requesting Party: **Seasons Center for Behavioral Health** Phone #: **712-262-2922 ext. 1407**

Mailing Address: **201 E 11th St.** Email:

City: **Spencer** State: **Iowa** Zip: **51301**

Cell Phone: **712-240-2989**

2nd Contact: **Stephanie Pohar** Position/Relationship: **Marketing Coordinator**

Email: **spohar@seasonscenter.org** Cell Phone: **712-240-2989**

Requested Park: **Chautauqua Park** Event Date: **Sept. 25, 2021**

Event Type: **Suicide Prevention Walk/5K** Event Start Time: **9:00 am**

Event End Time: **12:00 pm**

Please answer the following questions regarding your proposed events:

Will there be amplified noise such as music, spoken word through a microphone or karaoke? (Use of amplified noise will require a noise variance)

Yes

Will you have horses involved in the event? (All animal feces must be managed and removed from public property)

No

Will you be selling food or drink as part of event? (Sale of food requires a permit from the BV County Sanitarian 712-749-2555, provide a copy of this permit to the City. Also, Council approval for food sale on public property.)

No

☐ Check this box if you will be charging admission to this event.

Will you be using an open shelter, the band shell, or the Chautauqua Park Shelter House? (These facilities are available for rent and have a rental fee associated with them - please fill out the rental agreement in addition to this document.)

Yes

Will you be erecting a tent? If YES attach a map of the park showing the location of the tent, size, and staking layout.

No

How many people will be attending the event? Provide your best estimate on attendance.

50

Do you have electrical needs?

Yes

Identify:

PA system, Inflatables

Additional Electrical- \$150.00

Yes

Will there be alcohol at the event?

No

Will alcohol be sold at the event?

No

Do you have a liquor license?

NA

Will you have inflatables at the event? If yes you will be required to provide liability insurance to the City.

Yes

Are you requesting Street closures?

No

Which Streets?

NA

Starting Time:

NA

Ending Time:

NA

Will there be fireworks involved with this event? If Yes please contact the Fire Chief at 712-732-8010.

No

Are you requesting security services provided by Storm Lake Public Safety? SLPS may require security services.

No

Signature Field

Stephanie Pohar

Date:

7/28/2021

Staff Summary

8/16/2021

Agenda Item # G.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **SLPD City Code Enforcement Summary**

BACKGROUND: 7/29/2021 to 8/10/2021

Total - 30

Tall Grass and Weeds – 9

Accumulate Junk – 10

Accumulate Trash – 2

Grass Clippings in Street – 1

Junk Vehicles – 3

Parking Restricted to Hard Surfaces – 5

Citation – 1

FISCAL IMPACT: None

RECOMMENDATION: None

Staff Summary

8/16/2021

Agenda Item # H.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: David Derragon, Assistant City Manager

SUBJECT: **Resolution No. 13-R-2021-2022 Approving Amendment to the Storm Lake Employee Manual**

BACKGROUND: The current City of Storm Lake Employee Manual was adopted in January 2016. This manual contains the policies, guidelines, procedures, or benefits for the employees of the City. This manual does not create any contractual rights between the employee and the City and does not preclude the City Manager or Department Head to establish such rules and regulations deemed necessary for the efficient and orderly administration of the department and/or city as long as that rule is not in conflict with this manual.

Language will be removed from Section 3.4 regarding work schedules. The amendment will remove the following language:

The work period of the Water Treatment Plant and the Waste Water Treatment Plant shall commence at 6:00 am on Saturday and shall end at 5:59 am on the following Saturday.

FISCAL IMPACT: N/A

RECOMMENDATION: Staff recommends that Council adopt Resolution No. 13-R-2021-2022 amending Section 3.4 of the Employee Handbook effective July 1, 2021 and authorize the Mayor and City Clerk to sign.

ATTACHMENTS:

Description	Type
□ Resolution No. 13-R-2021-2022	Resolution

RESOLUTION NO. 13-R-2021-2022

**RESOLUTION ADOPTING AN UPDATE TO THE CITY OF STORM LAKE
EMPLOYEE POLICY HANDBOOK**

BE IT RESOVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA

WHEREAS, the existing Storm Lake Municipal Employee Policy Handbook contains a provision, which the City Council of the City of Storm Lake, Iowa feels should be changed; and

WHEREAS, the City Council continues to believe that it is the best policy of the City that employee policies should be reduced to a written handbook; and

WHEREAS, the City Council of the City of Storm Lake feels it best to amend Section 3.4 Work Schedule; and

WHEREAS, it would be in the best interests of the City of Storm Lake and its employees if the revision of the Employee Policy Handbook be adopted effective August 16, 2021.

IT IS THEREFORE RESOLVED that the Storm Lake Municipal Employee Policy Handbook completed January 18, 2016 and on file with the City Clerk shall be official policy of the City of Storm Lake with regard to its employees as to the matters contained therein.

BE IT FURTHER RESOLVED that the amendment to Section 3.4 Work Schedule of the Storm Lake Municipal Employee Policy Handbook adopted herein shall remove the following language:

The work period of the Water Treatment Plant and the Waste Water Treatment Plant shall commence at 6:00 am on Saturday and shall end at 5:59 am on the following Saturday.

as of the date of the enactment of this Resolution for current employees and for all persons hired subsequent to the date of this Resolution.

PASSED AND APPROVED this 16th day of August, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Elizabeth Huff, Library Director

SUBJECT: **Approve the Request to Place on the Ballot in the City Election on November 2, 2021 a Public Measure Lowering The Number Of Members On The Library Board**

BACKGROUND: City Ordinance 2-7-1 states the City Library Board of Trustees is made up of nine (9) trustees. In the past few years it has been difficult to recruit new members. The Trustees recommend to Council to lower the number to five (5) and forward this change to a public measure.

CITY OF STORM LAKE, IOWA PUBLIC MEASURE

Shall the City of Storm Lake, Iowa, through an amendment to Title II, Chapter 7, Section 1 of its City Code, reduce the number of trustees on its City Library Board of Trustees from nine (9) trustees to five (5) trustees? Yes ____ No ____

FISCAL IMPACT: None

RECOMMENDATION: Approve the Request to Place on the Ballot in the City Election on November 2, 2021 a Public Measure Lowering The Number Of Members On The Library Board

ATTACHMENTS:

Description	Type
Board Request	Letter



609 Cayuga Street
Storm Lake, Iowa 50588
<https://c5.stormlake.lib.ia.us>

August 10, 2021

Mayor Porsche and Council
City Hall
620 Erie Street
Storm Lake, Iowa 50588

RE: City Ordinance 2-7-1

Dear Honorable Mayor and Council:

The Library Board of Trustees would like, for your consideration, to recommend lowering the number of Members on the Board from nine to five. It has been very difficult to recruit new Board Members in the past few years.

As a Board agenda item on July 12, 2021, and August 9, 2021, the Trustees discussed this issue at length and agreed that something must be reformed.

Please consider and forward this for a public measure this November.

Sincerely,

Mary Kay Hudspeth
Library Board President

Cc: Keri Navratil, City Manager
David Derragon, Assistant City Manager
Mayra Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **Ordinance No. 03-O-2021-2022 Amending Title 8 Of The Municipal Code By Repealing Subsections (B)2 And (B)3 Of Section 8-2-1 On "Concealed Weapons" - 1st Reading**

BACKGROUND: Section 724.28(2) of the 2021 Code of Iowa, after its recent amendment, prohibits a political subdivision of the state from enacting an ordinance regulating the ownership, possession, carrying, legal transfer, lawful transportation, modification, registration, or licensing of firearms, firearm attachments, or other weapons when the ownership, possession, carrying, transfer, transportation, or modification is otherwise lawful under the laws of the state; and

The same Iowa Code Section provides that an ordinance regulating firearms, firearms attachments, or other weapons in violation of such section existing on or after April 5, 1990, is void;

Section 724.28(3) of the 2021 Code of Iowa, after its recent amendment, subjects a political subdivision that has ever adopted an ordinance regulating firearms, firearm attachments, or other weapons when the ownership, possession, carrying, transfer, transportation, or modification is otherwise lawful under the laws of the state to liability for damages payable to persons adversely affected by the ordinance;

Current subsections (B)(2) and (3) of Section 8-2-1 of the Municipal Code of the City of Storm Lake, purport to regulate the carrying of firearms and other weapons, the regulation of some or all of which is made void by Section 724.28(3).

Current subsections (B)(2) and (3) of Section 8-2-1 of the Municipal Code of the City of Storm Lake are unnecessary to the extent state law prohibits the carrying of such weapons because

the enforcement of such state law can protect the residents of Storm Lake; and to the extent such City Code subsections purport to regulate weapons not regulated by the State of Iowa, such subsections are now void and expose the City to liability should there be an attempt to enforce the void regulations.

FISCAL IMPACT: None

RECOMMENDATION: First Reading: August 16, 2021
Second Reading: September 7, 2021
Third Reading: September 20, 2021

ATTACHMENTS:

Description	Type
Ordinance #03-O-2021-2022	Ordinance

ORDINANCE NO. 03-O-2021-2022

AN ORDINANCE AMENDING TITLE VIII OF THE 1994 RECODIFICATION OF THE MUNICIPAL CODE OF THE CITY OF STORM LAKE, IOWA BY REPEALING CURRENT SUBSECTIONS (B)2 AND (B)3 OF SECTION 8-2-1, ON “CONCEALED WEAPONS” AND “PROHIBITED WEAPONS,” RESPECTIVELY, AND RENUMBERING SUBSECTIONS (B)4 AND (B)5 OF SECTION 8-2-1, ON “DISTURBING PEACE OR QUIET” AND “PEEPING,” RESPECTIVELY, AS NEW SUBSECTIONS (B)2 AND (B)3, RESPECTIVELY.

WHEREAS, Section 724.28(2) of the 2021 Code of Iowa, after its recent amendment, prohibits a political subdivision of the state from enacting an ordinance regulating the ownership, possession, carrying, legal transfer, lawful transportation, modification, registration, or licensing of firearms, firearm attachments, or other weapons when the ownership, possession, carrying, transfer, transportation, or modification is otherwise lawful under the laws of the state; and

WHEREAS, the same Iowa Code Section provides that an ordinance regulating firearms, firearm attachments, or other weapons in violation of such section existing on or after April 5, 1990, is void;

WHEREAS, Section 724.28(3) of the 2021 Code of Iowa, after its recent amendment, subjects a political subdivision that has ever adopted an ordinance regulating firearms, firearm attachments, or other weapons when the ownership, possession, carrying, transfer, transportation, or modification is otherwise lawful under the laws of the state to liability for damages payable to persons adversely affected by the ordinance;

WHEREAS, current subsections (B)(2) and (3) of Section 8-2-1 of the Municipal Code of the City of Storm Lake, purport to regulate the carrying of firearms and other weapons, the regulation of some or all of which is made void by Section 724.28(3).

WHEREAS, current subsections (B)(2) and (3) of Section 8-2-1 of the Municipal Code of the City of Storm Lake are unnecessary to the extent state law prohibits the carrying of such weapons because the enforcement of such state law can protect the residents of Storm Lake; and to the extent such City Code subsections purport to regulate weapons not regulated by the State of Iowa, such subsections are now void and expose the City to liability should there be an attempt to enforce the void regulations.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. Title VIII of the 1994 Recodification of the Municipal Code of the City of Storm Lake, Iowa is hereby amended as follows:

A. Current subsections (B)2 and (B)3 of Section 8-2-1, on “Concealed Weapons” and “Prohibited Weapons,” respectively, are hereby repealed.

B. Current subsections (B)4 and (B)5 of Section 8-2-1, on “Disturbing Peace or Quiet” and “Peeping,” respectively, are hereby renumbered as subsections (B)2 and (B)3.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall be in full force and effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Tyler Gibbins, Staff Accountant

SUBJECT: **Resolution No. 14-R-2021-2022 Approving Final Completion of the Storm Lake West End Siren Project**

BACKGROUND: The purpose of this project was to replace the outdated outdoor warning siren at Renshaw Drive with a larger siren near the intersection of Highway 110 and Hyland Drive to ensure appropriate coverage on the west end of Storm Lake and provide ample coverage to the School's Early Childhood School development.

Federal Signal was awarded the contract by council on March 15th, 2021 in the amount of \$22,920.76.

Installation of the new warning siren was completed on June 22, 2021 and was tested successfully on July 3rd, 2021.

FISCAL IMPACT: This project was funded 75% by a federal funds, 10% by state funds, and a 15% local match. The total cost of the project was \$22,920.76 of which \$3,438.11 was the local match.

RECOMMENDATION: Approve Resolution 14-R-2021-2022 Approving Final Completion of the Storm Lake West End Siren Project.

ATTACHMENTS:

Description	Type
□ Resolution No. 14-R-2021-2022	Resolution

RESOLUTION NO. 14-R-2021-2022

**RESOLUTION APPROVING SUBSTANTIAL COMPLETION OF THE STORM LAKE
WEST END SIREN PROJECT**

WHEREAS, the City of Storm Lake was the recipient of federal assistance from the HMGP 4421 grant in the amount not to exceed \$24,050 on November 23, 2020.

WHEREAS, the plans, specifications, form of contract, estimate of cost, and award bid were filed with the CITY for the construction of certain public improvements described in general as the Storm Lake West End Siren Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law; and

WHEREAS, Federal Signal Safety and Security Systems was awarded the construction contract on March 15th, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. To acknowledge completion effective July 3, 2021 for the Storm Lake West End Siren Project pursuant to the contract with Federal Signal Safety and Security Systems for work performed in the amount of \$22,920.76.

PASSED AND APPROVED this 16th day of August, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Ordinance No. 02-O-2021-2022 Amending Chapters 6 and 12 of Title II of the City Code to Permit Certain Nonresidents of the City to be Appointed to, and Serve On, the Airport Commission - 2nd Reading**

BACKGROUND: The City received a request to allow a non-Storm Lake resident to be appointed to the Airport Commission. Current State Code does allow up to 2 members of a three member commission and at least three of the members of a five member commission shall be residents of the City.

Per Iowa Code Chapter 330.20- Each commissioner shall execute and furnish a bond in an amount fixed by the governing body and filed with the City Clerk.

Two work sessions have been held to discuss the request and review the proposed ordinance. The proposed ordinance has been updated per Council direction following the work sessions.

The public hearing was held on August 2, 2021 at 5:00 PM in the Council Chambers in City Hall.

FISCAL IMPACT: N/A

RECOMMENDATION: Ordinance No. 02-O-2021-2022 Amending Chapters 6 and 12 of Title II of the City Code to Permit Certain Nonresidents of the City to be Appointed to, and Serve On, the Airport Commission - 2nd Reading

First Reading: _____ August 2, 2021
Second Reading: August 16, 2021

Third Reading: September 7, 2021

ATTACHMENTS:

Description	Type
 Ordinance #02-O-2021-2022	Ordinance

ORDINANCE NO. 02-O-2021-2022

ORDINANCE AMENDING CHAPTERS 6 AND 12 OF TITLE II OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, TO PERMIT CERTAIN NONRESIDENTS OF THE CITY TO BE APPOINTED TO, AND SERVE ON, THE AIRPORT COMMISSION AND TO CLARIFY QUALIFICATIONS FOR THE AIRPORT COMMISSION AND OTHER CITY COMMISSIONS, BOARDS, AND AGENCIES

WHEREAS, Chapters 2-6 and 2-12 of the City Code of the City of Storm Lake, Iowa has heretofore required that all five members of the Airport Commission be “resident voters” of the City;

WHEREAS, the City Council of the City of Storm Lake, Iowa, has determined that Section 2-6-1 of Chapter 6 and Section 2-12-2 of Chapter 12, all in Title II of the City Code of the City of Storm Lake, Iowa, should be amended to permit no more than two persons of the five-person Airport Commission to be appointed to such Commission who are not residents of the City of Storm Lake but who are residents of Buena Vista County, Iowa and who own, directly or indirectly as set forth below, real estate situated in the City of Storm Lake, Iowa upon which real estate taxes are levied; and

WHEREAS, while amending such sections, certain qualifications set forth in those sections pertaining to persons who may be appointed to the Airport Commission as well as to other City commissions, boards, and agencies should be clarified.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows:

Section 1. Section 2-6-1, captioned, “Organization” in Title II of the City Code of the City of Storm Lake, Iowa, is hereby deleted and the following new Section 2-6-1, captioned, “Organization” is substituted therefor:

Section 2-6-1 Organization

The Airport Commission shall consist of five (5) members at least three of whom shall be residents of the City of Storm Lake registered to vote in the City of Storm Lake and no more than two of whom may be residents of Buena Vista County outside the city limits of the City of Storm Lake, provided that any such nonresident of the City to be appointed to such commission:

- a) owns,
- b) has a twenty-five percent (25%) or greater interest in an entity that owns, or
- c) is the grantor and a beneficiary of a trust that owns

an interest in nonexempt real estate situated in the City of Storm Lake, Iowa upon which interest real estate taxes are levied. The members of the Airport Commission shall be appointed by the Mayor, such appointments to be approved by the Council and each appointment shall be for a term of three (3) years. Vacancies shall be filled as original appointments are made. The Commission shall elect from its own members a chairperson and a secretary who shall serve for such terms as the Commission shall determine; provided, however, that a nonresident of the City shall not be elected or serve as chairperson of the Commission.

Section 2. Section 2-12-2, captioned, “Qualification” in Title II of the City Code of the City of Storm Lake, Iowa, is hereby deleted and the following new Section 2-12-2, captioned, “Qualification” is substituted therefor:

Section 2-12-2 Qualification

No person may be appointed to any Board, Commission, or Agency designated in Section 2-12-1 unless that person shall be an eligible elector in the State of Iowa, a domiciliary of the State of Iowa, a resident of the City of Storm Lake and at least eighteen years of age, with the exception that a person appointed to the Airport Commission need not be a resident of the City of Storm Lake if such person otherwise qualifies to be appointed a member of the Airport Commission under the provisions of Section 2-6-1.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall be in effect following its passage, approval, and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 15-R-2021-2022 Setting a Public Hearing on the Development of a Community Development and Housing Needs Assessment for the City of Storm Lake**

BACKGROUND: The City Council of the City of Storm Lake desires to apply for Community Development Block Grant funding from the Iowa Economic Development Authority. The requirements of the CDBG application require the City to adopt a Community Development and Housing Needs Assessment following a public hearing.

The public hearing be conducted by the City Council in the Council Chambers, located in City Hall at 620 Erie Street, Storm Lake, Iowa on Tuesday, September 7, 2021 at 5:00 p.m.

FISCAL IMPACT: N/A

RECOMMENDATION: Move to set the public hearing in the Council Chambers, located in City Hall at 620 Erie Street, Storm Lake, Iowa on Tuesday, September 7, 2021 at 5:00 p.m.

ATTACHMENTS:

Description	Type
☐ Notice of Public Hearing	Backup Material
☐ Needs Assessment	Backup Material
☐ Resolution No. 15-R-2021-2022	Resolution

PUBLIC HEARING NOTICE

The City of Storm Lake, Iowa, is hereby serving as Public Notice that on September 7, 2021, at 5:00 p.m., the City Council will hold a public hearing in the Council Chambers at City Hall, 620 Erie Street, Storm Lake, Iowa, to consider a Community Development and Housing Needs Assessment. The assessment will outline projects that the City has identified as community and housing needs over the next few years.

This meeting will be held to give residents information concerning the proposed assessment. Citizens are encouraged to attend and express their preferences about the proposed activities. Residents are able to provide comments in writing in advance of the meeting by email to cityclerk@stormlake.org or by mail to PO Box 1086, Storm Lake, IA 50588. Anyone having questions about this assessment or requiring special accommodations at the upcoming hearing may contact the City Clerk at 712-732-8000.

Mayra Martinez
City Clerk
City of Storm Lake, Iowa

CITY OF STORM LAKE COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT

Community Development and Housing Needs of LMI Persons

The following needs have been identified by the elected and appointed officials of the City of Storm Lake based on various budgets, capital planning sessions, and the development of a hazard mitigation plan over the past several months. Some of the needs identified here have been programmed in the City's Five-Year Capital Improvement Plan. The City is currently working on identifying appropriate resources to help make other projects a reality.

- **Library Renovations Covid Protections.** Following the recent pandemic and the need to close the library to keep employees and the public safe, the City and the Library Board need to make improvements to the library to include an improved HVAC system to provide better air quality, front desk improvements to protect the employees and public from the transmission of viruses and more social distancing spaces within the library including potentially meeting spaces, computer areas, and restrooms. Finally, improvements to the public meeting room can be used to enhance services to the public, from library board meetings to public events for the public to attend remotely. (HIGH)
- **Housing Rehabilitation.** The City needs to increase the quality of the existing housing stock, especially homes owned by families who meet low-to-moderate income guidelines. (HIGH)
- **Low-to-Moderate Income Housing.** The City has a growing population, and housing is hard to find, especially homes for individuals with a fixed budget or who may be classified as low-to-moderate income. The development of new housing, including both owner-occupied and rental units for this population, is a significant need. (HIGH)
- **Trail Enhancements.** The City has developed a citizen advisory group to help staff and elected officials develop short, medium, and long-term plans to extend a community trail network. The group is also working with the Buena Vista County Trails Committee to integrate the county-wide plan. (MEDIUM)
- **Water Line Replacement.** The City has several undersized and older cast iron water mains throughout the water distribution system, resulting in a reduced capacity, low water pressure for residents, and water quality issues (odor, color, and rust). (HIGH)
- **Oneida Street Reconstruction.** Oneida Street is a main north-south street within the community that is also a key route for emergency access vehicles, including police and fire services. The road has exceeded its useful life and requires complete reconstruction. (HIGH)
- **Water Tower Construction.** The City needs to provide additional above-ground water storage and enhanced water pressure within the distribution system. These needs can be resolved by the construction of a new water tower within the community. (MEDIUM)
- **Phosphorus Reduction Project.** The City is anticipating new IDNR mandated compliance issues with regards to their wastewater treatment plant, specifically related to phosphorus reduction. The need to reduce phosphorus from the wastewater effluent stream will be a high cost to the City and all its residents. (HIGH)

Other Community Development and Housing Needs

The following identified needs of the City do not directly impact LMI individuals or neighborhoods but other parts of the Storm Lake community or the community as a whole.

- Fire Station Expansion. The existing fire station has served the community well since it was initially constructed; however, over time, the equipment needs and size of trucks have increased beyond what the current fire station can house. (MEDIUM)
- HWY 7/110 Intersection. The addition of a new Early Childhood Center north of Highway 7 at this intersection will have a significant impact on traffic congestion at this intersection. The City needs to address these issues with additional traffic control devices before the construction of the new school. (HIGH)
- Campground Flood Mitigation. The City's campground has a long history of flash flooding during heavy rain events due to its location and elevation. The City needs to mitigate flooding to ensure the long-term success of the park. (MEDIUM)
- Downtown and Comprehensive Master Plans. The City needs to develop a master plan for the core of the community. While the downtown area is a vibrant place, many of the components require rehabilitation and updating. (MEDIUM)
- Housing Subdivision. The City needs new upper-end housing starts. Many of the City's major employers have expressed a demand for housing units to help attract and provide for places for middle and upper-level management to live within the community. (HIGH)

Planned or Potential Activities to Address Housing and Community Needs

As of this time, the City has not identified a planned activity to address all of the above-identified needs; however, the City is currently working toward achieving the identified needs in the following ways:

- Library Renovations Covid Protections. In conjunction with the Library Board, the City is working to clearly define potential improvements and identify potential funding sources to make those improvements. Potential funding sources could include grants and private donations.
- Housing Rehabilitation. To help low-to-moderate income residents rehabilitate their homes, the City intends to apply to the Iowa Economic Development Authority to request funding for a Housing Rehabilitation Program in 2022.
- Low-to-Moderate Income Housing. The City has done several things to encourage new housing construction, including waiving fees, providing financial incentives, and working with outside agencies. In 2015 the City platted and started developing a middle-income housing subdivision that currently has several new homes under construction. The City is also seeking to have discussions with potential private developers to encourage additional new housing development.
- Trail Enhancements. A group of citizens involved in the City's Parks and Trails Committee is actively working with City staff, elected officials, and regional trail groups to develop a plan to expand the community's trail system and identify funding partners for the projects.
- Water Line Replacement. The City has developed a long-range plan to implement improvements over the next five years. It is anticipated that completion of all the needs will take place over a

more extended period than the current five-year plan and that the City will need to continue planning for future improvements.

- Oneida Street Reconstruction. This project has been broken into multiple phases to provide for funding of the overall project. The first phase of work occurring in 2021, followed by phase two in the near future. Funding assistance has been procured from the Iowa Department of Transportation.
- Water Tower Construction. Planning is currently underway to identify the best location for the new water tower and to develop a project budget
- Phosphorus Reduction Project. With the City's wastewater treatment plant out letting to a State impaired water, the City is beginning to plan for future IDNR mandated restrictions that will require phosphorus reduction from the effluent. The City is in the beginning stages of planning for this project.
- Fire Station Expansion. While discussions about an expansion have been held for the past several years, the City is at a point to embark on a study to determine feasibility, long-range needs, project costs, and potential funding sources.
- HWY 7/10 Intersection. The school district anticipates starting construction on a new early childhood center in 2020. The new facility will change the traffic patterns at this intersection upon completion in 2021. The City is in the planning stages and working with IDOT to identify the best solution for the intersection. The City is also seeking grant funding for various components of the project.
- Campground Flood Mitigation. Initial planning for a mitigation project will start in the next few months, with construction in fiscal year 2023. Funds have been budgeted for this project.
- Downtown and Comprehensive Master Plans. The City is planning for the completion of a downtown master plan in fiscal year 2023. Future projects for the downtown area of the community will be developed from that master plan.

RESOLUTION NO. 15-R-2021-2022

**A RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC
HEARING ON THE DEVELOPMENT OF A COMMUNITY
DEVELOPMENT AND HOUSING NEEDS ASSESSMENT FOR THE
CITY OF STORM LAKE, IOWA**

WHEREAS, the City Council of the City of Storm Lake desires to apply for Community Development Block Grant funding from the Iowa Economic Development Authority, and

WHEREAS, the requirements of the CDBG application require the City to adopt a Community Development and Housing Needs Assessment following a public hearing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF STORM LAKE, IOWA, that a public hearing be conducted by the City Council in the Council Chambers, located in City Hall at 620 Erie Street, Storm Lake, Iowa on Tuesday, September 7, 2021 at 5:00 p.m.

BE IT FURTHER RESOLVED, that the City Clerk shall give notice of said public hearing by publication of a notice in the Pilot Tribune at least once, not less than four (4) and not more than twenty (20) days before the meeting.

PASSED, APPROVED, AND ADOPTED this 16th DAY OF AUGUST, 2021

BY THE CITY COUNCIL OF THE
CITY OF STORM LAKE, IOWA

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 16-R-2021-2022 Approving the Agreement with CMBA for Professional Services for Architectural Services for the Storm Lake Library CDBG – COVID (CV) Funding Grant**

BACKGROUND: The City advertised for proposals from qualified firms architectural services related to a projects eligible for CDBG-CV funding. Proposed projects must meet the guidelines for funding including the HUD national objective such as benefitting low-to-moderate income residents.

The Request for Proposals for Architectural Services was sent to prospective firms, placed on the City's website, advertised on the Iowa League of Cities website and advertised in the newspaper. Four responses were received on August 2, 2021.

The City Council selected CMBA for architectural services for the CDBG-Covid(CV) funding opportunity for the Storm Lake Library.

FISCAL IMPACT: Pursuant to the agreement:

We propose that initial phase of the design services be performed on an Hourly Not to Exceed \$11,500 Fee Basis. In addition to this fee an allowance for a local cost estimate of \$1,000 should be included in the budget to confirm accuracy of the cost estimate. Standard billing rates are attached (See Attachment 2) for CMBA Architects, as well as Modus Engineering. Should the scope of the project study significantly alter during the planning phase, we reserve the right to revisit the "not to exceed" total for review by the client.

RECOMMENDATION: Adopt Resolution No. 16-R-2021-2022 Approving the Agreement with CMBA for Professional Services for Architectural Services for the Storm Lake Library for CDBG – COVID (CV) Funding Grant

ATTACHMENTS:

Description		Type
	Agreement	Contract
	Resolution No. 16-R-2021-2022	Resolution

FEE PROPOSAL
Storm Lake – Public Library Renovation

August 11, 2021

Keri Navratil, City Manager
City of Storm Lake
620 Erie Street
Storm Lake, IA 50588

Dear Keri,

Thank you for the opportunity to work with your community on the Public Library Renovation. We are excited to begin the initial phases of the process. Please review the agreement below and let us know if you have any questions.

PROJECT UNDERSTANDING

As we understand, the scope of the project study will be for HVAC replacement, along with potential other remodeling elements to improve customer service, increase the ability to socially distance, and enhance staff and patron safety. This proposal is for initial schematic design needed to complete the grant application at the end of August 2021. A separate fee proposal will be submitted for the remaining design services needed to complete the project once the scope and been set and the grant funding is in place. The fee proposal includes architectural and interior design services from CMBA, as well as Mechanical, Electrical, and Plumbing Engineering from Modus Engineering.

(See Attachment 1):

PROCESS

Our three-step approach of “Upward Thinking” ensures a thorough and complete plan is provided for this initial phase of the project.

STEP ONE: DISCOVER

1. Initial on-site meeting to review potential elements and goals of the project. The proposed schedule and critical milestones will be discussed at this meeting **(See Attachment 3 – Schedule by Grant Administrator)**
2. Understand goals of stakeholders including financial targets.
3. CMBA will conduct a site visit walk through to investigate current conditions and confirm aspects crucial to future impacts of construction
4. **INCLUDES ONE (1) MEETING**

STEP TWO: INSPIRE

1. Create initial diagrammatic spatial drawings exploring options of proposed reconfigurations of existing spaces and related amenities. Consideration will be given to HVAC/ technology goals at all stages
2. Individuals selected by the City to choose initial preference of spatial layout with input of relevant departments and City staff.
3. Initial analysis of general square foot cost implications for desired layout for use in assessing practicality and effectiveness of potential design concept.
4. Refining floor plan design concepts based upon information gathered from programming meetings
(2) design concept revisions included in proposal
5. City to approve final design concept
6. Reviewing changes to current plan layout to access compliance with applicable code/accessibility requirements.
7. **INCLUDES TWO (2) MEETINGS**

STEP THREE: IMPLEMENT

1. Finalize design plan
2. Preparing cost estimates based on final plan layout.
3. Coordinating the completion of relevant documents with Grant Administrator for CDBG-CV Submission
4. **INCLUDES ONE (1) MEETING**

PROPOSAL FOR SERVICES

We propose that initial phase of the design services be performed on an **Hourly Not to Exceed \$11,500 Fee Basis**. In addition to this fee an allowance for a local cost estimate of \$1,000 should be included in the budget to confirm accuracy of the cost estimate. Standard billing rates are attached (**See Attachment 2**) for CMBA Architects, as well as Modus Engineering. Should the scope of the project study significantly alter during the planning phase, we reserve the right to revisit the "not to exceed" total for review by the client.

Please note: Due to the federal nature of the CBDG Grant Program, we will comply with the federal guidelines outlined in **Attachment 4**.

Upon formal approval of this phase, our fees for the balance of the services needed to complete the project documents will transition to a percentage fee, based on the size of the construction project. At that time, we will submit a separate proposal for formal approval and recommend using the standard AIA B101 contract between owner and architect.

Invoices will be forwarded monthly at the beginning of the month and payment is appreciated in 30 days. A signed copy of this letter will suffice as our agreement for this initial phase.

Please review this information and let us know if there are any questions or clarifications needed. We look forward to providing you with an excellent design experience.

Sincerely,



Adam Van Gorp, AIA
Principal Architect

If you agree with this proposal, please sign, date and return one copy to the address above or via email.

Signature

Date

Storm Lake Public Library CDBG-CV Grant Items

- * HVAC System Replacement – GOAL: Increase air turnover and provide for cleaner air within the building. Energy efficiency benefits.
- * Front Desk & Staff Area Remodel – To provide for better social distancing both within the staff space and for patrons the library would like to open up the wrap the service desk around toward the front doors. Additionally, open up space in the work area to provide for individual work space that doesn't have staff working on top of each other. The new service desk area should be separated between the staff and the public to provide for safety and health protection.
- * Restrooms – Currently there are three restrooms, one male, one female which are public accessible and one unisex which is in the staff area. The existing restrooms are all small and provide limited space. In addition to library patrons the library is often the "go to" place for public restroom use in downtown due to the lack of facilities in the area. The library would like to consider the following:
 - Creation of three to five "Family Style Restrooms" potentially two of these would be accessible from the outside of the library for the general public and two to three available for library patrons and staff.
 - Utilize touchless features, no flush toilets, motion faucets, and motion control paper towel dispensers or air dryers.
 - Restrooms shall be easily cleanable.
- * Convert doors to touchless openings for restrooms, conference spaces, and meeting rooms.
- * Outdoor Internet Patio – The Library would like to maximize outdoor space for use by the public as an outdoor internet patio. This area would have seating options, shade areas, and access to the public restrooms area.
- * Public Meeting Room Enhancements – The Library's meeting room is used for Library Board Meetings along with other public and private meetings. The Library would like to enhance the space by removing the back wall and incorporating the hallway behind the wall into the meeting room space thus creating an entrance and exit directly into and out of the meeting room. This will limit the number of people entering the main doors that are coming specifically to use that room. Additionally, they would like to create a meeting room that can broadcast meetings over the internet either on the Library's Facebook page or via Zoom or some other platform to allow greater public access to functions including Library Board meetings without having to attend in person. Coordination with the City's IT Department which is outsourced to Rebnord Technologies is recommended.
- * Patron Function Space. The Library was built in 1971 and does not currently have any isolated space for patron use. The library's public access computers are currently crowded on an eight-

foot table for six machines which doesn't provide for adequate social distancing. The Library would like to create isolated public access computer space for patrons as well as small meeting space for groups of 2-4 people. These spaces are critical need spaces for interviews and telehealth appointments during pandemic times.

- * Children's Area Enhancements. The current children's area is a small area that is open with limited ability to separate. The Library would like to create child and parent friendly space that is easy to clean yet inviting while providing social distancing for patrons.
- * Drinking Fountain. The Library would like to remove the current drinking fountain and replace it with a hands free bottle filler.
- * Security System. To help with security while limiting staff interaction with patrons the Library would like to install a security system throughout the inside and outside of the building. The security system will need to be tied into the City's computer network and accessible by the Storm Lake Police Department. Coordination with the City's IT Department which is outsourced to Rebnord Technologies is recommended.
- * Flooring. The Library would like to replace the existing flooring with a laminate flooring that is easy to clean and disinfect.
- * Witter Gallery Meeting Room. Similar to the Public Meeting Room the Library would like to explore the option of creating meeting space that has similar technology to allow for remote meeting events in the Witter Gallery space. The Gallery provides a number of classes to the public throughout the year, during the pandemic they were limited to providing these classes. The ability to have a high-tech meeting space within their facility will allow them to provide remote opportunities to the community during a pandemic as well as in home education for home school kids and other groups. Coordination with the City's IT Department which is outsourced to Rebnord Technologies is recommended.
- * Witter Gallery Office Space. The "office" for the Gallery director and staff is in the open currently amongst the exhibit space. The Library would like to consider something to close off specific office space without limiting visibility but to provide space that safe for money and personal affects while also providing health separation between the director and patrons.

Attachment 2 – CMBA & MODUS ENGINEERING STANDARD BILLING RATES



2021 STANDARD BILLING RATES

Rates are reviewed and adjusted periodically including, but not limited to, calendar year reviews.

PRINCIPAL	\$180
SENIOR ARCHITECT	\$150
ARCHITECT III.....	\$130
ARCHITECT II.....	\$120
ARCHITECT I.....	\$100
ARCHITECTURAL DESIGNER II.....	\$90
ARCHITECTURAL DESIGNER I.....	\$80
PROJECT MANAGER III.....	\$145
PROJECT MANAGER II.....	\$120
PROJECT MANAGER I.....	\$100
INTERIOR DESIGNER III	\$110
INTERIOR DESIGNER II	\$95
INTERIOR DESIGNER I	\$80
TECHNICIAN	\$80
INTERN	\$60
MARKETING SPECIALIST	\$100
GRAPHIC DESIGNER.....	\$85
CLERICAL.....	\$70

STANDARD REIMBURSABLE EXPENSES

Delivery/Shipping
Fees/Permits
Mileage
Out-of-town Travel (hotel, meals, transportation)
Printing

WWW.CMBAARCHITECTS.COM

SIOUX CITY, IA ▪ DES MOINES, IA ▪ SPENCER, IA ▪ GRAND ISLAND, NE

Hourly Rate Schedule Effective 01/01/2021

<u>Position</u>	<u>Hourly Rate</u>
Administration	\$60.00
Technician 1	\$70.00
Technician 2	\$95.00
Engineer 1	\$110.00
Engineer 2	\$135.00
Engineer 3	\$170.00
Principal	\$200.00



Attachment 3

SCHEDULE PROVIDED VIA EMAIL ON 4 AUGUST 2021

BY GRANT ADMINISTRATOR (JUSTIN YAROSEVICH W/ SIMMERING-CORY):

August 6, 2021 – On-Site Meeting – Review Potential Projects and Goals

August 16, 2021 – City Council Meeting

Agenda Items to Include:

- Approval of CMBA Architects Contract
- Resolution Setting Public Hearing on Community Development and Housing Needs Assessment
- Resolution Setting Public Hearing on Submission of a CDBG-CV Application for Library Improvements Project

August 27, 2021 – Information Deadline

Information Needed

- Final Pre-Application Detailed Cost Estimate for the Project (should include contingency funds)
- Proposed Timeline for Bidding and Construction. Construction must be complete and all funds drawn by July 2023. I would propose that we work toward the completion of construction by March 2023 to have a cushion.

September 7, 2021 – City Council Meeting (NOTE: This is a Tuesday)

Agenda Items to Include:

- Public Hearing on Community Development and Housing Needs Assessment
- Resolution Approving Community Development and Housing Needs Assessment
- Public Hearing on Submission of a CDBG-CV Application for Library Improvements Project
- Resolution Committing Matching Funds
- Resolution Endorsing Application and Authorizing Submission

September 13, 2021 – Library Board Meeting

Agenda Items to Include:

- Resolution Endorsing Application and Library Improvements Project

September 20, 2021 – Information Deadline

Information Needed

- Final Preliminary Drawings to Submit with Application
- Letters of Support

Library Board – Can you get letters of support from the following groups/individuals?

- Friends of Library
- BV County Public Health
- A couple of patrons who can write about the need for safe access to library services during the pandemic

September 20, 2021 – City Council Meeting

Agenda Items to Include:

- Approval of September 7th Council Meeting Minutes

October 1, 2021 – Grant Submittal Goal

Attachment 4

FEDERAL LANGUAGE PROVIDED VIA EMAIL ON 11 AUGUST 2021 BY GRANT ADMINISTRATOR (JUSTIN YAROSEVICH W/ SIMMERING-CORY):

Page1 of 4
DATE MODIFIED – OCTOBER 2018

THE FOLLOWING SHOULD BE INCLUDED IN ALL CDBG PROJECT SPECIFICATIONS AND CONTRACTS:

A. Executive Orders 11246 and 11375.

The Architect will comply with all provisions of Executive Orders 11246 and 11375. During the performance of this Contract, the Architect agrees as follows:

- 1) The Architect will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Architect will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Architect agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 2) The Architect will, in all solicitations or advertisement for employees placed by or on behalf of the Architect, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- 3) The Architect will send to each labor union or representative of workers with which they have a collective bargaining agreement or other Contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Architect's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4) The Architect will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant order of the Secretary of Labor.
- 5) The Architect will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to their books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- 6) In the event of the Architect's noncompliance with the nondiscrimination clauses of this Contract or with any such rules, regulations or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Architect may be declared ineligible for further government Contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 7) The Architect will include the provision of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Architect will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance; provided, however, that in the event the Architect becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Architect may request the United States to enter into such litigation to protect the interests of the United States.

B. Title VI of the Civil Rights Act of 1964 and Iowa Civil Right Act of 1965.

This act provides that no person shall be excluded from participation, denied benefits, or subjected to discrimination on the basis of race, color, or national origin under any program or activity receiving federal financial assistance. Iowa Civil Right Act mirrors the Federal Civil Rights Act.

C. Federal Executive Order 11063, as amended by Executive Order 12259 Equal Opportunity Housing

D. Section 109 of Title I of the Housing and Community Development Act.

This act provides that no person shall be excluded from participation, including employment, denied program benefits, or subjected to discrimination on the basis of race, color, physical or mental disabilities, national origin, sex, handicap, religion or religious affiliation, or age under any program or activity funded in whole or in part under Title I of this act.

E. Section 3 of the Housing and Urban Development Act of 1965 (as amended).

A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The Architect agrees to send to each labor organization or representative of workers with which the Architect has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the Architect's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The Architect agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The Architect will not subcontract with any subcontractor where the Architect has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The Architect will certify that any vacant employment positions, including training positions, that are filled (1) after the Architect is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the Architect's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to

comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

F. The Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213).

This act guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services and telecommunications.

G. Access to and Maintenance of Records. The Architect must maintain all required records for five years after final payments are made and all other pending matters are closed. At any time during normal business hours and as frequently as is deemed necessary, the Architect shall make available and furnish all information and reports required, and will permit access to books, records, and accounts by the Owner, Department of Housing and Urban Development, the Secretary of Labor, the Iowa Economic Development Authority or their authorized representatives, for purposes of investigation to ascertain compliance.

H. Termination. The Owner and/or the Architect shall have the right to terminate this Contract at any time by giving at least ten (10) days notice in writing. The notice shall specify the effective date of such termination. Upon cancellation, the Owner will be responsible only for those costs incurred by the Architect to the date of termination. In the event of termination, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Architect under this Contract shall, at the option of the City, become its property and the Architect shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

I. Awarding Agency Reporting Requirements. The Architect must provide information as necessary and as requested by the Iowa Economic Development Authority for the purpose of fulfilling all reporting requirements related to the CDBG program.

J. Energy Efficiency. Mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act.
Pub. L 94-163, 89 Stat. 871

K. All Contracts in Excess of \$100,000.

In addition to the preceding provisions, Contracts in excess of \$100,000 shall require compliance with the following laws and regulations:

- Section 306 of the Clean Air Acts [42 U.S.C. 1857 (h)].
- Section 508 of the Clean Water Act [33 U.S.C. 1368].
- Executive Order 11738.
- EPA Regulations - 40 CFR, Part 15.

In accordance with the Clean Air and Water Act, the Architect agrees as follows:

- 1) The Architect will certify that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities issued by the Environmental Protection Agency pursuant to 40 CFR 15.20.
- 2) The Architect agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
- 3) The Architect agrees that as a condition for the award of a Contract, prompt notice will be given of any notification received from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that a facility utilized or to be utilized for the Contract is under consideration to be listed on the Environmental Protection Agency List of Violating Facilities.
- 4) The Architect agrees that it will include or cause to be included the criteria and requirements in Paragraphs (1) through (4) of this section in every nonexempt subcontract and require every subcontractor to take such action as the Government may direct as a means of enforcing such provisions.

L. All Contracts in Excess of \$2,000.

In addition to the preceding provisions, all construction contracts in excess of \$2,000 must include the Federal Labor Standards Provisions:

- Davis-Bacon and Related Acts
- Contract Work Hours and Safety Standard Act
- Copeland Anti-kickback Act

RESOLUTION NO. 16-R-2021-2022

**A RESOLUTION APPROVING AN AGREEMENT FOR
ARCHITECTURAL SERVICES THE STORM LAKE
LIBRARY FOR A CDBG-CV APPLICATION**

WHEREAS, the City of Storm Lake desires to apply for CDBG-CV funding, and;

WHEREAS, the City desires to have professional architectural services for the proposed project and therefore followed the Federal CDBG procurement guidelines to solicit proposals from qualified architects for the proposed project, and;

WHEREAS, the City published notice of procurement for architectural services in the Pilot Tribune on July 23, 2021 for such services, and;

WHEREAS, the City published notice of procurement for architectural services with the Iowa League of Cities and on the City's website; and

WHEREAS, the City received four proposal(s) for architectural services from qualified firms, and, following a review of the proposals, the City Council on August 2, 2021 selected CMBA for professional services for this funding opportunity.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

SECTION 1. The City Council approves the agreement with CMBA for architectural services for the Storm Lake Library for this CDBG-CV funding application.

PASSED AND APPROVED this 16th day of August 2021.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 17-R-2021-2022 Setting a Public Hearing on Submission of an Application for a Community Development Block Grant (COVID-CV) City of Storm Lake Public Library**

BACKGROUND: The City Council of the City of Storm Lake desires to apply for Community Development Block Grant funding from the Iowa Economic Development Authority. The City has a need to make improvements to the Storm Lake Public Library to prevent the spread of Covid and other airborne diseases while allowing the Library to remain a key community facility for the residents of the City.

The public hearing regarding this application will be conducted by the City Council in the Council Chambers, located in City Hall at 620 Erie Street, Storm Lake, Iowa on Tuesday, September 7, 2021 at 5:00 p.m.

FISCAL IMPACT: N/A

RECOMMENDATION: Move approve Resolution No. 17-R-2021-2022 to set the public hearing in the Council Chambers, located in City Hall at 620 Erie Street, Storm Lake, Iowa on Tuesday, September 7, 2021 at 5:00 p.m.

ATTACHMENTS:

Description	Type
☐ Notice of Public Hearing	Backup Material
☐ Resolution No. 17-R-2021-2022	Resolution

PUBLIC HEARING NOTICE

The City of Storm Lake, Iowa, is hereby serving as Public Notice that on September 7, 2021, at 5:00 p.m., the City Council will hold a public hearing in the Council Chambers at City Hall, 620 Erie Street, Storm Lake, Iowa, to consider an application for a Community Development Block Grant (COVID-CV). The application will be used for a Library Improvements Project for the Storm Lake Library.

This meeting will be held to give residents information concerning the proposed grant application. Citizens are encouraged to attend and express their preferences about the proposed activities. Residents are able to provide comments in writing in advance of the meeting by email to cityclerk@stormlake.org or by mail to PO Box 1086, Storm Lake, IA 50588. Anyone having questions about this assessment or requiring special accommodations at the upcoming hearing may contact the City Clerk at 712-732-8000.

Mayra Martinez
City Clerk
City of Storm Lake, Iowa

RESOLUTION NO. 17-R-2021-2022

**A RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING
ON THE SUBMISSION OF A CDBG-CV APPLICATION FOR THE CITY OF
STORM LAKE, IOWA LIBRARY IMPROVEMENTS PROJECT**

WHEREAS, the City Council of the City of Storm Lake desires to apply for Community Development Block Grant funding from the Iowa Economic Development Authority, and

WHEREAS, the City has a need to make improvements to the Storm Lake Public Library to prevent the spread of Covid and other airborne diseases while allowing the Library to remain a key community facility for the residents of the City, and

WHEREAS, the requirements of the CDBG application require the City to hold a public hearing to allow citizens the opportunity to be heard and provide comments on the submission of a grant application;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF STORM LAKE, IOWA, that a public hearing be conducted by the City Council in the Council Chambers, located in City Hall at 620 Erie Street, Storm Lake, Iowa on Tuesday, September 7, 2021 at 5:00 p.m.

BE IT FURTHER RESOLVED, that the City Clerk shall give notice of said public hearing by publication of a notice in the Pilot Tribune at least once, not less than four (4) and not more than twenty (20) days before the meeting.

PASSED, APPROVED, AND ADOPTED this 16th DAY OF AUGUST, 2021

BY THE CITY COUNCIL OF THE
CITY OF STORM LAKE, IOWA

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 18-R-2021-2022 Approving the Update to the Local Multi-Hazard Mitigation Plan (LHMP)**

BACKGROUND: The City of Storm Lake adopted their portion of the Buena Vista County Multijurisdictional Hazard Mitigation Plan on July 16, 2018. Buena Vista County adopted the Countywide portion of the Multijurisdictional Hazard Mitigation Plan on June 18, 2018. The LHMP represents a comprehensive description of the City's commitment to reducing, preventing, and eliminating potential impacts of disasters caused by natural and manmade disasters. The Federal Emergency Management Agency approved the LHMP on July 9, 2018.

The City feels that local needs have resulted in a need to amend the LHMP to include additional future mitigation actions and add new implementation of mitigation actions to the existing plan. The Future Mitigation Actions section of the plan will add the following future mitigation actions:

- Implement sewer main replacement and CIPP lining projects to reduce the impacts of infiltration and inflow of stormwater within the sanitary sewer collection system.
- Implement reconstruction and lining of sanitary sewer manholes to eliminate infiltration and inflow of stormwater within the sanitary sewer collection system.
- Rehabilitation and reconstruct lift stations to ensure they are capable of handling peak flows due to flash flooding, infiltration, and inflow within the sanitary sewer collection system. Lift stations should be constructed to ensure redundancy and have onsite backup power supplies to ensure continued operations.
- Construct environmentally friendly facilities that can provide filtration and slowing of stormwater flows while also

providing positive impacts to the natural lake and other naturally sensitive areas within the community.

- Construct facilities and systems to provide added protection from spills, leaks, and failures of both private and public sanitary sewer and hazardous materials facilities.
- Implement nutrient reduction strategies, both point source and non-point source, to protect the natural environment of the local ecosystem as well as regional, state, and national ecosystems.
- Construct new water mains to ensure compliance with modern standards and to reduce the impacts of reduced capacity and flows due to aged pipes to ensure adequate flow and pressures to provide adequate fire protection and water quality within the entire community.
- Replaced aged fire hydrants that are no longer operational or aged to a point that they are no longer reliable.
Replace the City's primary water main running across the City to ensure long term reliability, adequate fire protection, and water quality to all residents and businesses within the service area.
- Construct new wells in multiple aquifers to protect against drought impacts on the City existing water sources.
- Installation of a secondary raw water main from the existing northern wells to ensure maximum use of wells during drought conditions.
- Implementation of water treatment improvements to ensure adequate treatment of new raw water sources which due to depth of the source may have new or more stringent needs for treatment different from the City's current water source mix.
- Construction of a new water tower to ensure adequate storage in times of disaster such as fire, plant failure, and drought conditions.
- Implementation and construction of facilities to allow for water reuse to help eliminate the demand for potable water.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approve Resolution No. 18-R-2021-2022 approving the update to the Local Multi-Hazard Mitigation Plan (LHMP) and authorize the Mayor and City Clerk to sign.

ATTACHMENTS:

Description	Type
❏ Resolution No. 18-R-2021-2022	Resolution

RESOLUTION NO. 18– R-2021-2022

**A RESOLUTION AMENDING THE BUENA VISTA COUNTY HAZARD
MITIGATION PLAN AS IT PERTAINS TO THE CITY OF STORM LAKE,
IOWA**

WHEREAS, the United States Congress adopted the Disaster Mitigation Act 2000 (DMA-2000) on October 31, 2000. The emphasis of DMA-2000 is on creating an ongoing, community-wide public/private planning results in the local governing board formally adopting a Local Multi-Hazard Mitigation Plan (LHMP); and

WHEREAS, the City of Storm Lake adopted their portion of the Buena Vista County Multijurisdictional Hazard Mitigation Plan on July 16, 2018; and

WHEREAS, Buena Vista County Adopted the Countywide portion of the Multijurisdictional Hazard Mitigation Plan on June 18, 2018; and

WHEREAS, the LHMP represents a comprehensive description of the City’s commitment to reducing, preventing, and eliminating potential impacts of disasters caused by natural and manmade disasters; and

WHEREAS, the Federal Emergency Management Agency approved the LHMP on July 9, 2018; and

WHEREAS, the City feels that local needs have resulted in a need to amend the LHMP to include additional future mitigation actions and add new implementation of mitigation actions to the existing plan;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF STORM LAKE, IOWA, that the following changes to the City of Storm Lake portion of the Buena Vista County Multijurisdictional Hazard Mitigation Plan be made:

That the “Future Mitigation Actions” section of the Storm Lake portion of the plan located on Page 247 to add the following additional future mitigation actions:

- Implement sewer main replacement and CIPP lining projects to reduce the impacts of infiltration and inflow of stormwater within the sanitary sewer collection system.
- Implement reconstruction and lining of sanitary sewer manholes to eliminate infiltration and inflow of stormwater within the sanitary sewer collection system.
- Rehabilitation and reconstruct lift stations to ensure they are capable of handling peak flows due to flash flooding, infiltration, and inflow within the sanitary sewer collection system. Lift stations should be constructed to ensure redundancy and have onsite backup power supplies to ensure continued operations.
- Construct environmentally friendly facilities that can provide filtration and slowing of stormwater flows while also providing positive impacts to the natural lake and other naturally sensitive areas within the community.

- Construct facilities and systems to provide added protection from spills, leaks, and failures of both private and public sanitary sewer and hazardous materials facilities.
- Implement nutrient reduction strategies, both point source and non-point source, to protect the natural environment of the local ecosystem as well as regional, state, and national ecosystems.
- Construct new water mains to ensure compliance with modern standards and to reduce the impacts of reduced capacity and flows due to aged pipes to ensure adequate flow and pressures to provide adequate fire protection and water quality within the entire community.
- Replaced aged fire hydrants that are no longer operational or aged to a point that they are no longer reliable.
- Replace the City's primary water main running across the City to ensure long term reliability, adequate fire protection, and water quality to all residents and businesses within the service area.
- Construct new wells in multiple aquifers to protect against drought impacts on the City existing water sources.
- Installation of a secondary raw water main from the existing northern wells to ensure maximum use of wells during drought conditions.
- Implementation of water treatment improvements to ensure adequate treatment of new raw water sources which due to depth of the source may have new or more stringent needs for treatment different from the City's current water source mix.
- Construction of a new water tower to ensure adequate storage in times of disaster such as fire, plant failure, and drought conditions.
- Implementation and construction of facilities to allow for water reuse to help eliminate the demand for potable water.

That the "Implementation of Mitigation Actions" chart for the City of Storm Lake's portion of the plan, which starts on Page 131 of the plan, be amended by adding the following Mitigation Actions:

Hazards	Mitigation Action	Cost Estimate	Priority	Funding Source	Responsible Party	Project Status	Timeline	Mitigation Measure	Jurisdiction
6	Sewer Main Replacement and CIPP Lining	\$10,000,000	H	G, B	LJ	New	5 Years	P, PP, NRP, SP	SL
6	Reconstruction and Lining of Sewer Manholes	\$5,000,000	H	G, B	LJ	New	5 Years	P, PP, NRP, SP	SL
6	Rehabilitation and Construction of Lift Stations	\$20,000,000	H	G, B	LJ	New	5 Years	P, PP, NRP, SP	SL
6	Facilities to filter and slow stormwater flows	\$20,000,000	H	G, B	LJ	New	5 Years	P, PP, NRP, SP	SL

6	Protective Facilities for Public and Private Sewer and Hazardous Material Spills	\$10,000,000	H	G, B	LJ	New	5 Years	P, PP, NRP, SP	SL
6, 9	Nutrient Reduction Strategies	\$50,000,000	H	G, B	LJ	New	10 Years	P, PP, NRP, SP	SL
2	New Water Mains	\$20,000,000	H	G, B	LJ	New	10 Years	P, PP, ES, SP	SL
2	Fire Hydrant Replacements	\$1,000,000	H	G, B	LJ	New	5 Years	P, PP, ES, SP	SL
2	Primary Water Main Replacement	\$10,000,000	H	G, B	LJ	New	5 Years	P, PP, ES, SP	SL
2	New Wells	\$30,000,000	H	G, B	LJ	New	5 Years	P, PP, ES, SP	SL
2	Raw Water Main	\$1,000,000	H	G, B	LJ	New	5 Years	P, PP, ES, SP	SL
2	Water Treatment Plant Improvements	\$10,000,000	H	G, B	LJ	New	10 Years	P, PP, ES, SP	SL
2	Water Tower	\$10,000,000	H	G, B	LJ	New	10 Years	P, PP, ES, SP	SL
2, 6	Water Reuse Strategies	\$10,000,000	H	G, B	LJ	New	10 Years	P, PP, NRP, ES, SP	SL

BE IT FURTHER RESOLVED, that following approval of this resolution the City Clerk shall provide a copy of this resolution to Iowa Homeland Security, the Buena Vista County Board of Supervisors, and the Buena Vista County Emergency Management Director.

PASSED, APPROVED, AND ADOPTED this 16th DAY OF AUGUST, 2021

BY THE CITY COUNCIL OF THE
CITY OF STORM LAKE, IOWA

—

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

8/16/2021

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: **City Council Requested Items**

BACKGROUND: Future City Council Work Sessions:
1. Fireworks Review
2. DNR Update on Lake

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: Concurrence for each item to be considered for a specified City Council Meeting work session or deny work session consideration for the following items:
1. None at this time