

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS – AMENDED
FEBRUARY 21, 2022
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

ACCESS TO THE OFFICIAL MEETING CAN ALSO BE DONE THROUGH THE FOLLOWING WAYS:

BY TELEPHONE:

Dial: 1-312-626-6799 or toll-free: 1-888-475-4499
Zoom Meeting ID: 933-2006-3301

BY COMPUTER:

<https://zoom.us/j/93320063301>

- A. Pledge of Allegiance
- B. Consideration of Changes in Agenda and Setting the Agenda
- C. Disclosure by City Council Members
- 1. Hear the Public
- 2. Consent Agenda
 - A. Approve Consent Agenda
 - B. Buy Local Information
 - C. SLPD City Code Enforcement Summary
- 3. Public Hearing On A Preliminary And Final Plat For A Minor Subdivision
- 4. Resolution No. 62-R-2021-2022 Approving Platting For A Minor Subdivision
- 5. Resolution No. 63-R-2021-2022 To Approve Sunrise Pointe Golf Course Reciprocal Policy
- 6. Fiscal Year 2022-2023 Budget Work Session
- 7. Work Session - Public Information and Outreach
- 8. City Council Requested Items
- 9. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



Find us on Facebook <https://www.facebook.com/cityofstormlake>



Follow us on Twitter

@Storm_Lake



Find us on the Web at <http://www.stormlake.org>

Staff Summary

2/21/2022

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Consideration of Changes in Agenda and Setting the Agenda

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

2/21/2022

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: Disclosure by City Council Members

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

Staff Summary

2/21/2022

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe and Sunrise Pointe disbursements for approval
- Approve the February 7, 2022 City Council Minutes
- Acknowledge the Library January 2022 Minutes
- Acknowledge the Airport January 2022 Minutes
- Approve Renewal Liquor Licenses for King's Pointe Resort, Sunrise Pointe Golf Course, and Puffs (pending dram shop)
- Approve the SLPD Code Enforcement Summary (see staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - - \$665,719.06
- King's Pointe & Sunrise Pointe Golf Course Bills -- \$129,577.37

The City will receive the following revenues:

- Liquor License Renewal Fees -- \$1,690.00

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ List of Bills	List of Bills
☐ King's Pointe Claims	List of Bills
☐ Minutes - February 7, 2022	Minutes
☐ Library Minutes - January 2022	Application
☐ Airport Minutes - January 2022	Minutes
☐ King's Pointe Liquor Application 2022	Application
☐ King's Pointe Liquor Report 2022	Backup Material

☐	Sunrise Pointe Golf Course Liquor Application 2022	Application
☐	Sunrise Pointe Golf Course Liquor Report 2022	Backup Material
☐	Puffs Liquor Application 2022	Application
☐	Puffs Liquor Report 2022	Backup Material



Storm Lake, IA

My Buy Local_v1

Payment Date Range: 02/10/2022 - 02/23/2022

Vendor Name	Buy Local Info	Payable Description	Total Payments
BVC			
Buena Vista County Emergency Manageme	BVC	eDispatch Services	450.66
Mike's Electronics Inc	BVC	SCADA Services	665.00
Storm Lake Garage Door Service, LLC	BVC	Door Repairs	75.00
Essential Ellison LLC	BVC	Fire Extinguisher Head	71.87
Buena Vista County Solid Waste	BVC	Recycling	146.12
Buena Vista County Recorder	BVC	January 2022 Recording Fees	12.00
BVC Total:			1,420.65
Contract/Agreement			
Gridor Construction Inc	Contract/Agreement	Pay #4 of Memorial LS	263,214.60
Hulstein Excavating Inc	Contract/Agreement	Pay #8 of Oneida Street Recon	28,453.03
I & S Group, Inc	Contract/Agreement	Construction Admin	11,675.82
Bolton & Menk, Inc	Contract/Agreement	Dredge Feasibility Study	5,970.00
Molitor Construction LLC	Contract/Agreement	Pay #Retainage of SLHS Courtyard Project	4,527.63
Bolton & Menk, Inc	Contract/Agreement	Design Services	5,318.00
Local Government Professionals Services, I	Contract/Agreement	Grant Admin Services	2,000.00
Bolton & Menk, Inc	Contract/Agreement	Comp Plan Services	5,608.90
I & S Group, Inc	Contract/Agreement	Construction Admin	1,706.56
Contract/Agreement Total:			328,474.54
Local			
MidAmerican Energy Company	Local	Electric Services	53,782.06
Alliant Energy	Local	Gas Services	13,754.69
Growmark, Inc	Local	Fuel	11,335.04
Stille Pierce & Pertzborn	Local	LIC Insurance	10,979.71
Jim Bartholomew	Local	Airport Contract	5,783.97
Verizon Wireless Services LLC	Local	Cell Phone Service	3,552.11
Central Bank	Local	Services	2,113.28
Michael P. Reinert	Local	Tube	1,858.34
Larson Oil & Distributing Co, Inc	Local	Propane	1,754.20
Edwards Storm Lake	Local	Services	1,688.29
Vanish LLC	Local	January 2022 Towing Services	1,200.00
Stanton Electric, Inc	Local	C49 LS Light Repairs	1,092.50
Stille Pierce & Pertzborn	Local	Add 4 Vehicles	942.00
Edwards Storm Lake	Local	Battery Replacement	651.06
Reding's Gravel & Excavating Co., Inc	Local	Rock	1,149.50
Stille Pierce & Pertzborn	Local	Add'l Insurance- Mower & Tahoe	394.00
Rebnord Technologies, Inc	Local	Subscription- Library	360.00
Vetter Equipment	Local	Deck Lift Repairs	297.62
James Andrew Davis	Local	Stove	275.00
Storm Lake Hydraulics Co, Inc	Local	Coil	272.65
Fastenal Company	Local	Grease	270.09
Stanton Electric, Inc	Local	Ballast Replacement	245.58
Qwest Corporation	Local	Phone Service	228.76
Iowa Office Supply Inc	Local	Office Supplies	223.93
Holzhauer Ford Lincoln Storm Lake Inc	Local	ABS Repairs	222.20
Iowa Office Supply Inc	Local	Office Supplies	219.35
Rust Publishing NWIA, LLC	Local	Publications	210.01
Dianne Johnson	Local	Bd & Disp of Dogs	170.00
Plumbing & Heating Wholesale, Inc	Local	PVC Pipe	152.47
Qwest Corporation	Local	Phone Service	131.37
Michael P. Reinert	Local	Materials	122.00
Hy-Vee, Inc	Local	Supplies	105.01
Dennis R Julius	Local	Entrance Mat Services	102.40
The Storm Lake Times	Local	Patrol Officer Advertising	100.80

My Buy Local_v1
Payment Date Range: 02/10/2022 - 02/23/2022

Vendor Name	Buy Local Info	Payable Description	Total Payments
Plumbing & Heating Wholesale, Inc	Local	Pipe	92.42
Fastenal Company	Local	Supplies	86.95
Visual Edge Inc	Local	Copier Maintenance Agreement	84.60
A & A Automotive	Local	Serviced P6	161.88
Plumbing & Heating Wholesale, Inc	Local	Connectors	78.25
Visual Edge Inc	Local	Copier Maintenance Agreement	75.37
Vetter Equipment	Local	Supplies	70.32
A & A Automotive	Local	Serviced P11	67.63
Rust Publishing NWIA, LLC	Local	2022 Subscription- CH	65.00
Vetter Equipment	Local	Supplies	118.06
Visual Edge Inc	Local	Copier Maintenance Agreement	52.19
A & A Automotive	Local	Serviced P9	103.84
Storm Lake Hearing Aid Service, Inc	Local	Hearting Screening	50.00
Dennis R Julius	Local	Laundry Services	43.90
Iowa Office Supply Inc	Local	Tape	40.06
Rust Publishing NWIA, LLC	Local	Advertising	34.72
O'Reilly Automotive Inc	Local	Antifreeze	34.47
Edwards Storm Lake	Local	Battery Cleaning	30.01
Buena Vista Regional Medical Center	Local	Testing- Gustavo Muniz	60.00
Vetter Equipment	Local	Filter & Supplies	25.31
Visual Edge Inc	Local	Copier Maintenance Agreement	49.95
Vetter Equipment	Local	Chain Saw Supplies	23.09
Kelly Johnson	Local	January 2022 Punches	20.00
Iowa Office Supply Inc	Local	Office Supplies	19.66
Culligan Water Storm Lake	Local	Water Supplies	49.50
Michael P. Reinert	Local	Tube	15.00
Fastenal Company	Local	Supplies	8.30

Local Total: 117,300.47
Non-Local

Ed M. Feld Equipment Company, Inc	Non-Local	SCBA Replacements	15,823.26
Municipal Supply, Inc	Non-Local	Meters	10,350.00
Iowa Law Enforcement Academy	Non-Local	Basic Training- Nguyen & New Hire	6,650.00
Mississippi Lime Company	Non-Local	Lime	19,197.91
Cannon Moss Brygger & Associates, PC	Non-Local	Professional Services	4,606.00
Heiman Inc	Non-Local	Wedges	3,868.05
Sta-Mel Enterprises, Inc	Non-Local	Deicing Salt	3,808.78
Karl Chevrolet, Inc	Non-Local	Spotlight Installation	3,193.51
Bend Mailing Services, LLC	Non-Local	Bill Printing Services	2,759.83
Granicus, LLC	Non-Local	PEAK Agenda Package	2,691.99
Ed M. Feld Equipment Company, Inc	Non-Local	Strap Assembly	2,051.80
Midwest Tape, LLC	Non-Local	DVDs	1,548.06
National Fire Protection Association	Non-Local	2022 Membership	1,520.50
Municipal Supply, Inc	Non-Local	Meter	1,382.20
Beck Engineering, Inc	Non-Local	SW General Engineering Services	1,265.00
Martin Marietta Materials, Inc	Non-Local	Rock	1,252.87
Doolittle Oil Co, Inc	Non-Local	Oil	1,193.28
Calibre Press	Non-Local	Training Registration	1,077.00
Iowa Association of Municipal Utilities	Non-Local	FY2023 Membership	1,072.00
Municipal Supply, Inc	Non-Local	Meters	1,040.00
Lou's Gloves, Incorporated	Non-Local	Gloves	998.00
VAG USA, LLC	Non-Local	Supplies	947.30
Troy Westrum Inc.	Non-Local	Leak Detection Services	862.50
Imagine the Possibilities, Inc	Non-Local	Janitorial Services	800.00
W. W. Grainger, Inc	Non-Local	Heater	724.98
Sioux City Newspapers, Inc	Non-Local	2022 Subscription- Library	684.00
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	609.50
Troy Westrum Inc.	Non-Local	Leak Detection Services	607.50
Foundation Analytical Laboratory, Inc	Non-Local	Testing Services	513.75
Utility Supply of America, Inc	Non-Local	Supplies	510.88
Beck Engineering, Inc	Non-Local	Drainage District SW Engineering	492.50

My Buy Local_v1
Payment Date Range: 02/10/2022 - 02/23/2022

Vendor Name	Buy Local Info	Payable Description	Total Payments
Vessco, Inc	Non-Local	Supplies	487.06
Justin Meader	Non-Local	Calibration Services	463.50
EMC Insurance Casualty Company	Non-Local	Claim Loss	453.00
Twin Rivers Media, LLC	Non-Local	Advertising	400.00
Brodart Co.	Non-Local	Books	365.35
Iowa Narcotics Officer's Association	Non-Local	2022 Membership- Weflen	975.00
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	284.00
Schumacher Elevator Company	Non-Local	Elevator Maintenance	229.50
Ed M. Feld Equipment Company, Inc	Non-Local	Badges- Less Tax	218.36
Alpha Wireless Communications	Non-Local	Radio Repairs	211.09
Utility Supply of America, Inc	Non-Local	Check Valve	177.18
Vernon Library Supplies	Non-Local	Labels	166.86
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	164.74
Iowa Division of Labor	Non-Local	Boiler Inspection	160.00
Utility Supply of America, Inc	Non-Local	Curb Box	149.12
Digital Ally Inc	Non-Local	Body Cam	145.00
Municipal Emergency Services, Inc	Non-Local	New Uniform- Rojo	131.74
Tyler Technologies, Inc	Non-Local	Utility Billing Notification Services	129.90
Brodart Co.	Non-Local	Books	129.29
Fast Lane Motor Parts LLC	Non-Local	Washing Supplies	121.78
W. W. Grainger, Inc	Non-Local	Thermostat	118.16
Cintas First Aid & Safety	Non-Local	First Aid Supplies	104.24
Brodart Co.	Non-Local	Books	101.84
Dale Vitito	Non-Local	Wedges	101.79
ABC Pest Control, Inc	Non-Local	Pest Control Services	100.00
Marcus Lumber Company Corp	Non-Local	Rebar	99.90
International Code Council	Non-Local	Flash Cards	85.00
Salus LLC	Non-Local	Memberships	80.00
Menards, Inc	Non-Local	Mailbox	72.08
Cintas First Aid & Safety	Non-Local	First Aid Supplies	72.04
James M. Sweeney & Associates, Inc	Non-Local	Background Check	70.30
Housby Heavy Equipment, LLC	Non-Local	Mirror	67.69
Iowa Lakes Regional Water	Non-Local	Water Service	65.34
Underground Location Company	Non-Local	Locate Services	64.90
Brodart Co.	Non-Local	Books	63.15
Lectorum Publications, Inc	Non-Local	Books	61.56
Marcus Lumber Company Corp	Non-Local	Tube	119.94
Dale Vitito	Non-Local	Wedges	58.89
Brodart Co.	Non-Local	Books	58.75
Midwest Tape, LLC	Non-Local	DVDs	53.97
W. W. Grainger, Inc	Non-Local	Fittings	52.95
Midwest Tape, LLC	Non-Local	DVDs	97.42
Brodart Co.	Non-Local	Books	46.19
Steven A Beeck	Non-Local	Window Cleaning Service	41.00
Central Iowa Distributing, Inc	Non-Local	Cleaning Supplies	40.50
Midwest Tape, LLC	Non-Local	DVDs	37.49
Language Line Services, Inc	Non-Local	Interpretation Services	33.15
Iowa Department of Transportation	Non-Local	State Map	30.00
UPS	Non-Local	Shipping	28.33
Baker & Taylor, Inc	Non-Local	Books	26.58
Barnes & Noble Booksellers, USA Inc	Non-Local	Books	25.58
Ingram Library Services, Inc	Non-Local	Books	68.00
Lectorum Publications, Inc	Non-Local	Books	21.68
Ingram Library Services, Inc	Non-Local	Books	58.33
Barnes & Noble Booksellers, USA Inc	Non-Local	DVD	29.38
Ingram Library Services, Inc	Non-Local	Books	25.68
Baker & Taylor, Inc	Non-Local	Books	6.99
Regional Transit Authority	Non-Local	2nd Qtr 2022 Rides	2.00
Midwest Tape, LLC	Non-Local	DVDs Returned	-23.99
Barnes & Noble Booksellers, USA Inc	Non-Local	Books Returned	-38.97

My Buy Local_v1**Payment Date Range: 02/10/2022 - 02/23/2022**

Vendor Name	Buy Local Info	Payable Description	Total Payments
Ed M. Feld Equipment Company, Inc	Non-Local	Sales Tax Credit	-52.38
	Non-Local Total:	101,840.87	
Payroll/Refunds			
Scott Olesen	Payroll/Refunds	Travel Reimb- Minneapolis	187.23
Phackakchay Noah Inthongsay	Payroll/Refunds	Travel Reimb- Ankeny Collection Class	351.00
Matthew Younie	Payroll/Refunds	Boot Reimbursement	150.00
Brandon Ripke	Payroll/Refunds	DOT Physical Reimb- Ripke	150.00
Christopher Chambers	Payroll/Refunds	Travel Reimb- Minneapolis	104.00
Randy Weflen	Payroll/Refunds	Travel Reimb- Camp Dodge	77.00
Brandyn Duanne Barth	Payroll/Refunds	Grade 1 Drinking Water Cert Fee	60.00
Mitch McDonald	Payroll/Refunds	Travel Reimb- Des Moines	59.52
Brandyn Duanne Barth	Payroll/Refunds	Grade 1 Drinking Water Testing Fee	30.00
Christopher Chambers	Payroll/Refunds	Travel Reimb- Des Moines	8.00
Custodian of Petty Cash	Payroll/Refunds	January 2022 Postage	3.03
	Payroll/Refunds Total:	1,179.78	
	Grand Total:	550,216.31	

King's Pointe Resort

Claims Publication

From 2/3/2022 to 2/16/2022

Vendor	Description	Amount
Arnold Motor Supply, LLP	Supplies	\$ 3.73
Authnet Gateway	Services	\$ 25.00
Pepsi Beverages Company	Beverages	\$ 339.92
BV Glass Co.	Services	\$ 206.13
Canadian Plastic Cards Inc	Services	\$ 355.95
Central Iowa Distributing	Supplies	\$ 197.36
Cintas Corporation	Supplies	\$ 1,574.36
City of Storm Lake	Utilities	\$ 3,020.71
Color-ize	Supplies	\$ 86.94
COUNSEL	Services	\$ 261.64
Culligan Water Conditioning	Supplies	\$ 904.88
ECOLAB	Supplies	\$ 918.56
Fintech	Services	\$ 58.35
Foundation Analytical Laboratory, Inc	Testing	\$ 26.00
Heartland Payment System	Services	\$ 32.00
Imagine The Possibilities Inc	Services	\$ 120.00
Iowa Division of Labor	Services	\$ 80.00
Julius Cleaners	Services	\$ 45.00
KAYL/KKIA	Advertising	\$ 425.00
Long Lines LLC	Utilities	\$ 1,002.09
M3 Accounting Services	Services	\$ 739.59
Marcus Lumber Co	Supplies	\$ 334.63
Martin Brothers	Food	\$ 3,375.39
Olsen Welding & Machine	Services	\$ 310.00
Copper Cottage	Services	\$ 1,311.28
Mood Media North America Holding LLC	Services	\$ 114.00
Northwind - Maestro PMS	Services	\$ 22,936.56
Plumbing and Heating Wholesale, Inc.	Supplies	\$ 2,637.52
Sceptre Hospitality Resources, LLC	Supplies	\$ 1,724.91
Shift 4	Services	\$ 4,899.61
Spencer Radio Group	Advertising	\$ 88.00
SPRY IT	Services	\$ 37.50
Storm Lake Ace Hardware	Supplies	\$ 830.46
Symmetry Energy Solutions LLC	Utilities	\$ 16,952.41
Sysco Iowa, Inc.	Food	\$ 1,990.54
Tometich Engineering Inc	Services	\$ 3,296.00
Travel and Transport, Inc.	Services	\$ 153.00
Vista Paints	Supplies	\$ 494.85
Wells Fargo Financial Leasing, Inc.	Services	\$ 235.18
W-O Payroll 2/4/22	006385	\$ 57,432.32
		<u>\$ 129,577.37</u>

REGULAR COUNCIL MEETING, CITY HALL COUNCIL CHAMBERS CITY OF STORM LAKE, FEBRUARY 7, 2022, 5:00 PM

Present: Mayor Michael Porsch, Council Members Jose Tyson Rice, Maggie Martinez, Kevin McKinney (via phone), Matt Ricklefs and Maria Ramos. Absent: none

Staff present: City Manager Keri Navratil, Assistant City Manager David Derragon, City Attorney Phil Havens, Police Chief Chris Cole, Fire Chief Glenn Schlessner, Water Quality Operations Supervisor Ron Covert, Water Plant Superintendent Kolby Struchen, Waste Water Superintendent Jorge Tarin, Building and Code Compliance Director Scott Olesen, Library Director Elizabeth Huff, Public Service Supervisor Scott Bonebrake, Public Service Assistant Supervisor Brandon Ripke, King's Pointe Manager Amy Von Bank, Vice President of Weigand Omega Lea Firestone, Finance Director Brian Oakleaf, City Clerk Mayra Martinez, Deputy City Clerk Nelda Kirkholm, and Staff Accountant Tyler Gibbins.

Media Present: Dana Larson with The Pilot, Tom Cullen with The Times, and Ryan Thompson with KAYL Radio.

Mayor Porsch called the meeting to order at 5:00 pm.

Pledge of Allegiance

Agenda - Moved by Council Member Ricklefs to approve setting the agenda. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

Disclosure by City Council Members – Council Member Ricklefs informed the Council members that he will abstain from Agenda item No. 3 regarding Re-zoning of an area as it involves Ben Friesen who is his father-in-law.

Hear the Public – No comments from the public.

Mayor Porsch read a Proclamation proclaiming the week of February 6th through February 12th, 2022, as Burn Awareness Week and calling on all government agencies, fire, life safety and health care organizations, communications media, and the people of Storm Lake to observe this week.

Consent Agenda - Moved by Council Member Martinez to approve the Consent Agenda, list of bills Check #'s 77948 through 78028, EFT #'s 732 and 2678 through 2714, DFT 's 1419 through 1450, King's Pointe and Sunrise Pointe disbursements, approve the January 17, 2022, City Council minutes, acknowledge the Library December 2021 minutes and the Airport December 2021 minutes, approve re-appointment of Keri Navratil as the City's representative to serve on the North Racoon River Water Council, Approve the appointment of Ruth Whitmore to the Planning and Zoning Commission for a three year term, approve the appointment of Rick Lampe to the Mayor's Advisory board for a three year term, approve renewal liquor licenses for Dollar General #1047, Lakeshore Café and Jimmy's Bar & Grill, approve SGS, LLC dba Carroll Refuse Service garbage application for the garbage collection permit, and approve the SLPD Code Enforcement Summary. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

Re-Zoning Of A Parcel Located At 1012 HWY 110 - 3rd Reading - Moved by Council Member Rice to approve the 3rd and final reading and adopt Ordinance No. 08-O-2021-2022 amending the Zoning Ordinance for proposed Re-Zoning of a parcel located at 1012 Hwy 110. Seconded by Council Member McKinney. Roll call vote: All ayes with Council Member Ricklefs abstaining. Motion carried.

ORDINANCE NO. 08-O-2021-2022

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF STORM LAKE, IOWA BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE

WHEREAS, after due notice of intended action as provided by law, the City Council of the City of Storm Lake, Iowa, has determined that the zoning ordinance of this City should be amended as set forth below; and

WHEREAS, said action has been recommended by the Planning and Zoning Commission of the City of Storm Lake, Iowa.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that, pursuant to Article IV, Section 406 of the Zoning Ordinance of the City of Storm Lake, Iowa, the official zoning map, as referred to therein, is hereby amended as follows:

The real estate parcel identified for taxation purposes as Parcel Number 1408176010, legally described as:

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼) OF SECTION 8, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 5TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) Corner of the Northwest Quarter (NW ¼) of said Section 8; Thence North 00° 28' 08" West, along the East line of said Northwest Quarter (NW ¼), 115.00 feet to the Point of Beginning. Thence continuing North 00° 28' 08" West, along said East line, 861.93 feet to the South line of Lot A in said Section 8; Thence South 89° 43' 15" West, along said South line, 415.65 feet to the Southwest (SW) corner of said Lot A; Thence South 00° 28' 08" East, 860.64 feet; Thence North 89° 53' 53" East, 415.65 feet to the Point of Beginning. Tract contains 8.22 Acres and is subject to all easements of record

are hereby rezoned from a district classification of RES (Reserve District) to a district classification of R-1 (Low Density Residential).

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 7th day of February, 2022.

Michael Porsch, Mayor

ATTEST:

Mayra A Martinez, City Clerk

Minor Subdivision - Moved by Council Member Rice to set the Public Hearing at 5:00 pm on February 21, 2022, at City Hall Council Chambers on a preliminary and final plat for a minor subdivision. Motion. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

Maximum Tax Levy and Rate - Mayor Porsch opened the public hearing for the Maximum Tax Levy and Rate stating this was the time and place for any comments. Receiving no comments from City Council or the public, the Mayor then closed the public hearing.

Moved by Council Member Ricklefs to adopt Resolution No. 59-R-2021-2022 approving the Maximum Tax Levy and Rate for FY 2022-2023. Seconded by Council Member Ramos. Roll call vote. All ayes. Motion carried.

RESOLUTION NO. 59-R-2021-2022

Approval of FY 202/2023 Maximum Property Tax Dollars.

WHEREAS, the City Council of the City of Storm Lake has considered the proposed FY 2022/2023 City maximum property tax dollars for the affected levy total, and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on city web site and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars was held on February 7th, 2022

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Storm Lake that the maximum property tax dollars for the affected tax levies for FY 2022/2023 shall not exceed the following total: \$4,096,225

Total maximum levy for affected property tax levies: \$11.67371

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY 2022/2023 is \$4,096,225 and represents an increase that is greater than 102% of the Maximum Property Tax dollars requested for FY 2021/2022. A two-thirds majority vote is necessary to pass this Resolution.

PASSED AND APPROVED this 7th day of February, 2022.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

2021-2022 CIP - Moved by Council Member Rice to approve the addition of up to \$80,000, to install docks in the Awaysis Park area to the 2021-2022 Capital Improvement plan. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

Memorial Lift Station Project - Moved by Council Member Ricklefs to adopt Resolution No. 60-R-2021-2022 approving Change Order No. 4 of an increase of \$11,043.00 for the Memorial Lift Station project. Seconded by Council Member McKinney. Roll call vote. All ayes. Motion carried.

RESOLUTION NO. 60-R-2021-2022

RESOLUTION ADOPTING CHANGE ORDER NO. 4 FOR THE MEMORIAL LIFT STATION PROJECT

WHEREAS, the plans, specifications, form of contract, estimate of cost, and award bid were filed with the CITY for the construction of certain public improvements described in general as the Memorial Lift Station Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law; and

WHEREAS, a contract in the amount of \$2,076,000.00 was awarded to Gridor Construction, Inc. for the project; and

WHEREAS, Change Order No. 1, approved on June 7, 2021, increased the project cost in the amount of \$23,612.00 for a total contract amount of \$2,099,612.00; and

WHEREAS, Change Order No. 2, approved on September 7, 2021, increased the project cost in the amount of \$2,116.00 for a total contract amount of \$2,101,728.00; and

WHEREAS, Change Order No. 3, approved on December 6, 2021, increased the project cost in the amount of \$15,794.00 for a total contract amount of \$2,117,522.00;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. To approve Change Order No. 4 to the contract for work performed by Gridor Construction, Inc. for an increase of \$11,043.00 to the contract for a total contact amount of \$2,128,565.00.

Section 2. To set the Substantial Completion date as April 1, 2022, and the new Final Completion date as May 2, 2022.

Section 3. That the Mayor and Clerk are hereby directed to execute this Change Order No. 4.

PASSED AND APPROVED this 7th day of February, 2022.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Highway 7 & 110 Intersection Project - Mayor Porsch opened the public hearing for the Highway 7 & 110 Intersection Upgrade Project plans, specifications, and form of contract stating this was the time and place for any comments. Receiving no comments from City Council or the public, the Mayor then closed the public hearing.

Moved by Council Member Ricklefs to adopt Resolution No. 61-R-2021-2022 awarding the bid for the Highway 7 & 110 Intersection Upgrade Project plans, specifications, and form of contract. Seconded by Council Member Ramos. Roll call vote. Ayes: Council Members Martinez, Ramos, and Ricklefs. Nays: Council Members McKinney and Rice. Motion carried.

RESOLUTION NO. 61-R-2021-2022

RESOLUTION AWARDING CONTRACT FOR THE HIGHWAY 7 & 110 INTERSECTION PROJECT

WHEREAS, the plans, specifications, form of contract, estimate of cost, and award bid were filed with the CITY for the construction of certain public improvements described in general as the Highway 7 & 110 Intersection Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. . That the said plans, specifications, form of contract and estimate of cost, are hereby approved, as described in the preamble of this Resolution.

Section 2. That the following bid for the construction of certain public improvements described in general as the Highway 7 & 110 Intersection Project, is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Godbersen-Smith Construction, Inc.
Amount of bid: \$3,866,039.85
Portion of bid: All

Section 3. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements, said contract to be binding on the City, contingent to obtaining all the required concurrences and consents.

PASSED AND APPROVED this 7th day of February, 2022.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Moved by Council Member Ricklefs to approve an amendment to the Professional Services agreement with Bolten & Menk for the Highway 7 & 110 Intersection Upgrade project. Seconded by Council Member Martinez. Ayes: Council Members Martinez, Ramos, and Ricklefs. Nays: Council Members McKinney and Rice. Motion carried.

FEMA HMA Grant - Moved by Council Member Rice to approve an agreement with Simmering-Cory for Professional Services for Grant Writing Services for the FEMA HMA grant. Seconded by Council Member Ramos. Vote: All ayes. Motion carried.

The Council Members recessed at 5:51 pm and reconvened at 6:01 pm.

Fiscal Year 2022-2023 Budget Work Session - The City Department Heads and staff reviewed their department budgets with City Council members and the Mayor.

City Council Requested Items - No items at this time.

Adjourn - Moved by Council Member Ricklefs to adjourn at 8:00 pm. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk



Library Board Meeting, City of Storm Lake, January 10, 2022, 4:00 p.m. hybrid and telephonic due to the Pandemic

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, Sue Lyngaas and Barb Wells. Also present, Elizabeth Huff, Library Director; and Dana Larson, Pilot-Tribune.

President Hudspeth called the meeting to order at 4:00 p.m.

Disclosures by Board Members - None

Agenda – Moved by Board Member Lyngaas to approve January 10 Agenda. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

Public Hearing – None

Witter Gallery Report - None

Approval of Minutes – Moved by Board Member Eliason to approve December Minutes. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Director's Report – The Director sorted book donations from the Elementary School: library's youth collection, Friends book sale and boxes to county libraries containing multiple copies to help lessen pandemic learning loss. There were no questions on the bar charts or ledgers. The Friends received a \$1000.00 anonymous Foundation donation. The Teen Corner needs a compatible game console for the Smart TV and games to go with it and the Director will do more research. Memorials have been received for Terence Stull and Donnabelle Sievert. The library's website has gone live. City Council is waiting for the Architect's timeline for the library renovation. Reimbursement for the ARPA purchases (digital TV and air purifier) was deposited.

Approval of Bills – Moved by Board Member Freking to approve January Bills. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

Gallery Agreement Committee – Board President Hudspeth read aloud the Fire Chief's letter regarding the Gallery's request for the Trustees and City to build gallery offices in the Fire Exit Hallway. Chief Schlessler cited NFPA 101 Life Safety Code therefore office space in the exit corridor is not allowed.

Library Board Member Requested Items - None

Adjournment – Moved by Board Member Lyngaas to adjourn meeting at 4:25 pm. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on January 10, 2021.

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, January 10, 2022, 4:00 PM**

Present: Commission Members Bob Ansorge, Dan Richardson, Cynthia Turner. Absent: Commissioner Jason Dierking. Others Present: John Bartholomew and Tyler Gibbins.

Chairman Bob Ansorge called the meeting to order at 4:00 pm.

Hear the Public – No comments.

Minutes – Moved by Commissioner Richardson to approve the regular Airport Commission December 2021 minutes. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Financial Report – Moved by Commissioner Richardson to approve the financial reports for December 2021. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Fuel Report – Moved by Commissioner Richardson to approve the December 2021 Fuel Report. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Airport Manager's Monthly Report – Called Flight Service and issued a NOTAM closing the airport due to ice. Attended airport commission meeting. Checked around the airport for wind damage after the storm and found no damage except for the big windsock needs to be replaced. Called Mid-American Energy to report that a parking lot security light is out. The Airport was closed on December 24th and 25th for Christmas.

Reported the AV Gas ventilation did not work correctly during the last load. Sioux Equipment stated it may be a result of the cold weather. Recommended to check during the next load if the issue persist.

Reported the dead man switch cable on the Jet Fuel pump is frayed and in need of replacement.

Courtesy Car Usage: 4 Miles 213
Fuel Meter Reading: Jet A – 581,035
AV Gas – 136,250.4

Administration Report – . The Commission directed City Staff to look into a Hangar and Fuel rate study. The Commission will consider changes at the February meeting.

Public works previously requested the Commission consider adding insulation and heating to the storage hangar where the winter equipment is stored. This will keep the equipment warm and avoid any 'hard' starts on the equipment. Quotes received range from \$17,000 to \$20,000. The Commission should consider their options.

Airport Operating Budget - Efforts continue in developing the operating budget for FY2023, including the airport operations. This is the time the commission should consider any changes in rates and/or operating expense changes.

Adjourn – Moved by Commissioner Richardson to adjourn the meeting at 4:36 pm.
Seconded by Commissioner Turner. Vote: All ayes with Commission Dierking absent.
Motion carried.

Mayra Martinez, City Clerk



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

City of Storm Lake

NAME OF BUSINESS(DBA)

King's Pointe Waterpark Resort

BUSINESS

(712) 213-4500

ADDRESS OF PREMISES

1520 E. Lakeshore Drive

CITY

Storm Lake

COUNTY

Buena Vista

ZIP

50588

MAILING ADDRESS

PO Box 1086

CITY

Storm Lake

STATE

Iowa

ZIP

50588

Contact Person

NAME

Keri Navratil

PHONE

(712) 732-8000

EMAIL

cityhall@stormlake.org

License Information

LICENSE NUMBER

LB0002003

LICENSE/PERMIT TYPE

Class B Liquor License

TERM

12 Month

STATUS

In
Progress

TENTATIVE EFFECTIVE DATE

Apr 1, 2022

TENTATIVE EXPIRATION DATE

Mar 31, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class B Liquor License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Catering, Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Municipality

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

Scottsdale Insurance Company

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: CHRIS COLE

DATE: February 2,2022

REFERENCE: LIQUOR LICENSE RENEWAL
KING'S POINTE
1520 E LAKESHORE DR

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	1-21-2019 to 1-21-2020	1-22-2020 to 1-30-2022
INCIDENTS		
911 Hang Up Call	5	28
Abandoned Vehicle	1	0
Accident	3	1
Ambulance Assist	6	15
Animal Complaint	2	11
Assault	0	1
Bike Patrol	5	2
Business Assist	1	3
Business Security	157	344
Burglar Alarm	0	2
Citizen Assist	2	9
City/County Department Assist	1	2
Criminal Mischief	2	1
Dead Body	0	1
Disturbance	1	2
Domestic	0	3
Drug Investigation	1	2
Extra Security	1	1
Fight	0	3
Fire Department Assist	6	7
Found Property	2	1
General Information	2	4
Gun Call	0	1
Harassment	1	1
Hit and Run	2	0

Intoxicated Pedestrian	1	0
Juvenile Problem	1	5
Keys Locked In Car	4	13
Law Department Assist	2	3
Meeting	6	11
Motorist Assist	1	2
Open Window/Door	0	2
Parking Complaint	0	1
Pedestrian Stop	0	1
Pornography	0	1
PR/Talk/Presentation	41	22
Reckless Driver	0	8
Sexual Assault	0	1
Sexual Assault - Child	0	1
Social Distancing Report	0	2
Station Assignment	8	15
Street Beat	2	2
Suicide Attempt	0	1
Suspicious Activity	0	4
Suspicious Person	0	2
Suspicious Vehicle	1	2
Theft	4	2
Traffic Project	0	1
Training	8	20
Vehicle Stop	26	43
Welfare Check	1	5

ARRESTS

Assault	0	1
Criminal Mischief	0	1
Disorderly Conduct	1	9
Drug Trafficking	1	0
Fail to Appear	1	0
OWI	0	1
Participating in a Riot	0	5
Possession of Controlled Substance	2	0
Possession of Drug Paraphernalia	1	0
Possession of Marijuana	1	0
Public Intoxication	1	2
Trespass	0	1

Recommendation: Approval of liquor license



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

City of Storm Lake

NAME OF BUSINESS(DBA)

Sunrise Pointe Golf Course

BUSINESS

(712) 213-4500

ADDRESS OF PREMISES

1528 Lakeshore Dr

CITY

Storm Lake

COUNTY

Buena Vista

ZIP

50588

MAILING ADDRESS

PO Box 1086

CITY

Storm Lake

STATE

Iowa

ZIP

50588

Contact Person

NAME

Keri Navratil

PHONE

(712) 732-8000

EMAIL

cityhall@stormlake.org

License Information

LICENSE NUMBER

LC0030489

LICENSE/PERMIT TYPE

Class C Liquor License

TERM

12 Month

STATUS

In
Progress

TENTATIVE EFFECTIVE DATE

Apr 1, 2022

TENTATIVE EXPIRATION DATE

Mar 31, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Liquor License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Municipality

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

Scottsdale Insurance Company

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: CHRIS COLE

DATE: February 2, 2022

REFERENCE: LIQUOR LICENSE RENEWAL
SUNRISE POINTE GOLF COURSE
1528 E LAKESHORE DR

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	1-21-2019 to 1-21-2020	1-22-2020 to 1-30-2022
INCIDENTS		
911 Hang up call	2	4
Ambulance Call	0	2
Animal Call	0	1
Bar Check	2	2
Burglar Alarm	14	1
Business Assist	0	2
Business Security	24	57
Citizen Assist	0	2
City/Co Dept Assist	1	2
Extra Security	0	1
Fire Alarm	0	3
Found Property	1	0
Keys Locked in Car	0	3
Law Department Assist	0	1
Meeting	0	1
Motorist Assist	0	1
Open Window/Door	2	1
Parking Complaint	0	1
PR/Talk/Presentation	7	6
Scam	1	0
Station Assignment	0	2
Suspiciuous Activity	0	1
Theft	0	1
Trespass	0	2
Vandalism	1	0

Vehicle Stop	11	11
ARRESTS	none	none

Recommendation: Approval of liquor license.



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

Three S LLC

NAME OF BUSINESS(DBA)

Puffs

BUSINESS

(712) 732-9820

ADDRESS OF PREMISES

1205 East Lakeshore Dr

CITY

Storm Lake

COUNTY

Buena Vista

ZIP

50588

MAILING ADDRESS

1205 East Lakeshore Drive

CITY

Storm Lake

STATE

Iowa

ZIP

50588

Contact Person

NAME

Lance Bellinghausen

PHONE

(712) 301-3174

EMAIL

puffs.lance@gmail.com

License Information

LICENSE NUMBER

LC0038399

LICENSE/PERMIT TYPE

Class C Liquor License

TERM

12 Month

STATUS

Pending
Dramshop
Review

EFFECTIVE DATE

Apr 20, 2022

EXPIRATION DATE

Apr 19, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Liquor License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Lance Bellinghausen	Storm Lake	Iowa	50588	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Badger Mutual Insurance
Company

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: CHRIS COLE

DATE: February 8, 2022

REFERENCE: LIQUOR LICENSE RENEWAL
PUFF'S
1205 E LAKESHORE DR

Discussion: Per your request I have accessed the depa
for calls of interest to the aforementioned establishm
calls are as follows:

2-11-2020 to
2-26-2021

INCIDENT

911 Hang Up Call	0
Animal Complaint	1
Assault	1
Bar Check	44
Business Assist	0
Business Security	68
City Code Enforcement	1
Domestic Disturbance	0
Fight	1
Intoxicated Pedestrian	2
Law Department Assist	0
Open Door/Window	0
Motorist Assist	1
PR/Talk/Presentation	3
Reckless Driver	1
Suspicious Person	0
Suspicious Vehicle	1
Vehicle Stop	2

ARRESTS

OWI	0
Public Intoxication	2

Recommendation: Approval of liquor license.

rtment computer
ent. The

2-27-2021 to
2-5-2022

2
0
0
96
1
96
0
1
1
2
1
2
0
9
0
1
0
5

1
3

Staff Summary

2/21/2022

Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the

area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

Breakout	Calculated Expenses
Buena Vista County	\$ 1,420.65
Contract/Agreement	\$ 328,474.54
Local	\$ 117,300.47
Non- Local	\$ 101,840.87
Payroll/Refunds/Pyrl Tax & Ins	\$ 116,682.53
Total Expenses	\$ 665,719.06
Supporting Documents Attached	

RECOMMENDATION: Review Buy Local Information

ATTACHMENTS:

Description	Type
Project Activity Report	Backup Material

Summary

Project Summary							
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
01112-0019	WasteWater Treatment Facility Wetlan...	1,173,565.00	0.00	1,170,187.96	0.00	1,170,187.96	3,377.04
01112-0020	10th & Ontario StormWater Improvem...	1,753,734.33	0.00	1,752,412.45	0.00	1,752,412.45	1,321.88
01112-0021	4th & Oats StormWater Improvements	832,997.63	0.00	833,347.35	0.00	833,347.35	-349.72
OP1.122814	Richland Street, Phase 2 Improvements	165,500.00	165,500.00	171,515.75	0.00	171,515.75	-6,015.75
OP1.125106	BRIC	11,560,280.00	11,560,280.00	98,516.49	0.00	98,516.49	11,461,763.51
16-19284	4th & Bartion Storm Water Improvemen...	760,113.88	0.00	757,662.80	0.00	757,662.80	2,451.08
18-CF-004	United Community Health Service Center	600,000.00	0.00	561,683.60	0.00	561,683.60	38,316.40
19-22797	Memorial Lift Station Improvements	2,533,320.00	877.16	1,824,509.99	276,890.42	2,101,400.41	431,919.59
20-23848	Storm Lake WTP- Electrical MCC Replac...	268,494.81	0.00	270,939.48	228.51	271,167.99	-2,673.18
20-24387	Radio Park Lift Station Replacement	568,639.68	568,639.68	422,693.69	696.80	423,390.49	145,249.19
20-HSG-022	2021 Housing Sustainability Project	110,812.00	110,812.00	86,614.12	0.00	86,614.12	24,197.88
35665	1st & Mae Street	764,059.53	0.00	762,737.66	0.00	762,737.66	1,321.87
8406	7th & Geneseo St Sanitary Sewer Impro...	410,306.35	0.00	408,984.48	0.00	408,984.48	1,321.87
IA0091	SL Elevated Water Storage- Tower #5	541,762.00	541,762.00	0.00	0.00	0.00	541,762.00
New 2	FEMA Hazard Mitigation Assistance (W...	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00
OP1.125220	4th Street Watermain Improvement Pro...	58,350.00	58,350.00	36,326.50	2,678.50	39,005.00	19,345.00
P11.112742	North Central SW Phase II	1,854,441.25	0.00	1,853,147.38	0.00	1,853,147.38	1,293.87
P11.117908	Michigan Street Parking Lot Reconstruct...	408,199.80	0.00	453,347.70	0.00	453,347.70	-45,147.90
P11.118940	Oneida Street Reconstruction from RR t...	2,567,760.12	4,406.76	2,428,606.95	28,453.03	2,457,059.98	110,700.14
P11.119679	FEMA Lake Bank Restoration	117,831.01	0.00	123,185.51	0.00	123,185.51	-5,354.50
P11.120411	Highway 7/110 Traffic Lane/Signalization	4,598,729.85	114,968.25	235,719.62	0.00	235,719.62	4,363,010.23
P11.120478	Tulip Lane SW Improvements	443,607.50	8,369.96	440,789.42	0.00	440,789.42	2,818.08
P11.120650	2020 Expansion Blvd Improvements	1,075,378.60	43,015.14	1,161,566.01	0.00	1,161,566.01	-86,187.41
P11.122266	7th Street Sewer Lining/2021 CIPP	514,861.25	514,861.25	483,692.65	0.00	483,692.65	31,168.60
T51.119823	Runway 13/31 & Taxiway Lighting	459,190.70	0.00	457,387.30	1,803.40	459,190.70	0.00
Urban20WQI-004	SLHS Courtyard Conservation	119,097.86	119,097.86	110,912.23	4,527.63	115,439.86	3,658.00
Report Total:		34,269,033.15	13,818,940.06	16,906,487.09	315,278.29	17,221,765.38	17,047,267.77

Group Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	459,190.70	0.00	457,387.30	1,803.40	459,190.70	0.00
ARPA Project	541,762.00	541,762.00	0.00	0.00	0.00	541,762.00
Building Resilient Infrastructure and Co...	11,560,280.00	11,560,280.00	98,516.49	0.00	98,516.49	11,461,763.51
Economic Development	947,740.87	229,909.86	882,395.46	4,527.63	886,923.09	60,817.78
National Resiliency Disaster Grant Proje...	8,507,686.72	523,231.21	8,462,962.15	0.00	8,462,962.15	44,724.57
Sanitary Sewer Projects	3,109,959.68	577,516.84	2,247,203.68	277,587.22	2,524,790.90	585,168.78
Street Construction	8,815,568.37	327,890.15	4,450,756.03	28,453.03	4,479,209.06	4,336,359.31
Water Project	326,844.81	58,350.00	307,265.98	2,907.01	310,172.99	16,671.82
Report Total:	34,269,033.15	13,818,940.06	16,906,487.09	315,278.29	17,221,765.38	17,047,267.77

Staff Summary

2/21/2022

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Chris Cole, Police Chief

SUBJECT: **SLPD City Code Enforcement Summary**

BACKGROUND: 2/2/2022 to 2/14/2022

CCE
Total: 7
Citations: 0

Accumulate Junk – 3
Parking restricted to hard surfaces- 2
Sidewalk not cleared of ice and snow - 2

White Summons total : 8

FISCAL IMPACT: None

RECOMMENDATION: None

Staff Summary

2/21/2022

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: **Public Hearing On A Preliminary And Final Plat For A Minor Subdivision**

BACKGROUND: This agenda item is a public hearing for a request for a proposed preliminary and final plat for a minor subdivision by Bernardo and Katharina Friesen. Since the proposed subdivision of land is considered a minor subdivision in accordance with the Storm Lake Subdivision Ordinance, the preliminary and final plats can be reviewed and approved at the same meeting by the Storm Lake City Council. A minor subdivision is defined as a division of land into no more than four lots and does not require the installation of streets, sewer, or water. The intended use of the property is for single family dwellings. The lots meet all bulk regulations, are located on an existing street, have existing utilities, and provide for utility easements along the common lot lines. A copy of the proposed plat is attached to this staff summary. The Storm Lake Planning and Zoning Commission reviewed this request at their February 18th, 2022 and they have recommended approval to the Storm Lake City Council.

FISCAL IMPACT: Approximately \$300.00 for the cost of publication, mailings, and Attorney's fees.

RECOMMENDATION: Open the Public Hearing
Receive Public Input
Close The Public Hearing

ATTACHMENTS:

Description	Type
☐ Restrictive Covenants	Backup Material
☐ Application	Application
☐ Attorney Title Opinion	Backup Material
☐ Certification of Owner	Backup Material
☐ Dedication of Platt	Backup Material
☐ legal description	Backup Material

- Map
- Plat
- Public Notice

- Map
- Backup Material
- Backup Material

Exhibit C:

The platting of Evergreen Estate and the construction of any improvements thereon shall be subject to the following restrictions, covenants, reservation, and conditions:

1. The subject property, or any lots therein described in said platting, shall not be used for any purpose whatsoever other than private residence purposes or public park purposes.
2. No building that shall be erected, constructed, or maintained on said property may be used for any purpose other than a single family private dwelling house or appurtenant outbuilding, including garage for private use.
3. No previously constructed building shall be moved to or upon said property.
4. Outbuildings appurtenant to said dwelling house may be erected and maintained on said property, provided that they do not exceed one story in height.
5. No outbuildings, garage, shed, tent, trailer, basements, or temporary buildings of any kind shall be erected on said property prior to building of permanent residence, nor shall any of such structures be used for residence purposes at any time.
6. None of the property or lots included in said platting shall be used for commercial purposes of any kind whatsoever.
7. No noxious, dangerous or offensive thing, activity or nuisance shall be erected, constructed or maintained, operated or permitted on said property; nor shall anything be done thereon which may be or may become an annoyance or a nuisance to the neighborhood.
8. No livestock shall be kept or maintained on said property except that dogs and cats may be kept as pets provided that they are not kept, bred or maintained for any commercial use or purpose.
9. No signs or other advertising device shall be erected or displayed upon any of said real estate property or lots, except a "For Sale" sign may be put up by the owner of said lot which may not exceed three (3) feet in width, two (2) feet in breadth, and three (3) feet in height.
10. No farm or commercial trucks or machinery may be kept or stored on any property or streets set out in this platting.
11. No more than one dwelling house shall be erected or maintained upon any one building site, including corner lots.
12. No one-story dwelling house having a ground floor square area exclusive of porches,

terraces, patios and garages, of less than one thousand seven hundred (1700) square feet shall be erected upon any of said lots of the above described property.

13. All houses shall be of a permanent nature and construction.
14. Any two-story houses erected on the property platted shall have a ground floor square foot area of at least one thousand two hundred fifty (1250) square feet exclusive of porches, terraces, patios, garages and basements.
15. All of the conditions, covenants, restrictions, reservations and charges set forth herein are imposed upon said property for the direct benefit thereof and of the owners thereof as a part of the general plan of development, improvement, building, equipment and maintenance of said property. Each grantee or purchaser under a contract of sale or agreement of purchase accepts the same subject to all the conditions, covenants, restrictions, reservations and charges set forth herein and agrees to be bound by each such conditions, covenant, restriction, reservation and charge. These conditions, covenants, restrictions, reservations and charges shall run with the land and continue to be in full force and effect except as hereinafter provided from the date of the filing of these covenants with the Buena Vista County Recorder and shall, as then in force be continued automatically and without further notice from that time for a period of twenty-one (21) years and thereafter in accordance with the law.

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

PROPERTY ADDRESS:

1012 Highway 110

PROPERTY OWNER:

Ben Friesen

OWNER ADDRESS
(if different than above):

1124 E 8th St Storm Lake
IA 50588

OWNER PHONE NUMBER:

712-299-3744

OWNER EMAIL:

bfriesen9@msn.com

The City of Storm Lake Subdivision Ordinance requires the property owner to submit the information located in Article 3 of the Storm Lake Subdivision Ordinance and in the Subdivision Checklist, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council:

6 copies of the proposed plat must be submitted per the Subdivision Ordinance and 8 copies are required for subdivisions outside the corporate limits.

This application must be submitted along with all supporting documents to City Hall at least 30 calendar days before the Planning and Zoning meeting.

Attach a plat showing the locations, dimensions, and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

If disturbing more than an acre of land, you will need to apply for a NPDES General Permit #2 with Iowa Department of Natural Resources.

The request for a minor subdivision will be heard by the Planning and Zoning Commission and the City Council at separate meetings. A minor subdivision can have simultaneous review of a preliminary and final plat.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 10 days and no more than 20 days prior to the meeting.

A non refundable application fee of **\$300.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

ADDRESS OF PROPERTY:

1012 Highway 110

LEGAL DESCRIPTION OF PROPERTY:

08-90-37 Storm Lake Corp
Haye tract #1 in sec 14

PRESENT ZONING CLASSIFICATION:

RES

REQUESTED ZONING CLASSIFICATION:

R-1

EXISTING USE OF PROPERTY:

Farm field

REQUESTED USE OF PROPERTY:

Single family dwellings.

SIGNATURE OF PROPERTY OWNER:

B. Brice

Date: 11-11-21

City of Storm Lake Use

Meeting Date:

Appeal No.:

Application Fee Paid:

Date:

Date Application Deemed Complete:



www.iowadot.gov

FINAL TERMS AND CONDITIONS

Acknowledgement of requirements and stipulations

Request Number : 6444

Date: October 28, 2021

Applicant Ben Friesen
1124 E 8TH
Storm Lake ,IA 50588
712-299-3744
bfriesen9@msn.com

Access Use : Access to a residential or farm property

Access Type : Type C

Operational Restrictions : All Directions

LOCATION DATA

Highway: IA 110 N County: Buena Vista District: 3
Side of road: West Reference Post: 12 Offset: 0.964
Section: 8 Township: T90N Range: R37W

ENTRANCE DETAIL

Access Width: 25 Radius(feet): (1) 25 (2) 25
Pipe size (inches): 24 Pipe length (feet): 50 Pipe apron required: No
Enclosures: Standard Terms and Conditions

SPECIAL REQUIREMENTS / STIPULATIONS

DECLARATION

Under penalty of perjury, I, Ben Friesen, declare I am the legal owner of record of the property abutting the Primary Highway System for which this permit will be issued. Intentional misrepresentation of existing or future conditions shall be considered sufficient grounds for application rejection, permit denial or revocation of a permit. The terms and conditions of this permit are binding upon all assigns, successors - In-interest, heirs and occupants. Any changes in the use of a permitted entrance shall require a issuance of a revised permit.

Permittee agrees to indemnify, defend and hold harmless the State Of Iowa and employees and agents in both their official and individual capacity, from any and all liability, claims, damages and expenses including attorney's fees and litigation costs, resulting from or arising out of the construction or continues use of the permitted access connection. If the entrance is not constructed within one year from date of issuance of the permit by the Iowa DOT, the Iowa DOT shall render this agreement and request null and void.

Declarant Signature:

Date:

10/28/21

EXHIBIT D

ATTORNEY'S TITLE OPINION

I , Ted Brown of Mack, Hansen, Gadd, Armstrong & Brown, P.C., being an attorney practicing law in the City of Storm Lake, Buena Vista County, Iowa, hereby certify that I have examined the abstract of title to the real estate involved in the Plat of Survey known as Evergreen Estate, a subdivision to the City of Storm Lake, Iowa, and I certify that said abstract shows said property is free from unpaid taxes, free from all judgments, attachments or mechanic's or other liens of record and that title to said real estate is in the name of Bernardo Friesen and Katharina Friesen.

Dated this 3rd day of January, 2022.



Ted Brown, Attorney at Law

STATEMENT OF BUENA VISTA COUNTY AUDITOR

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

The undersigned, being first duly sworn upon oath deposes and states that I am the duly qualified, elected, and acting Auditor of Buena Vista County, Iowa, and do hereby certify that I approve the name of "Evergreen Estate" as the given and accepted name for the above described development plat.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 18 day of January, 2022.

BY: Sue Lloyd
Sue Lloyd, Buena Vista County Auditor

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

This record was acknowledged before me on this 18 day of January, 2022, Sue Lloyd, the Auditor of Buena Vista County, Iowa.



Sharon Henkel
Notary Public in and for the State of Iowa

STATEMENT OF BUENA VISTA COUNTY TREASURER

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

The undersigned, being first duly sworn upon oath deposes and states that I am the duly qualified, elected, and acting Treasurer of Buena Vista County, Iowa, and do hereby certify the above-described real property proposed to be platted as "Evergreen Estate" is free from certified taxes and certified special assessment.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 17th day of January, 2022.

BY: Danelle Haberman
Danelle Haberman, Buena Vista County Treasurer

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

This record was acknowledged before me on this 17th day of January, 2022,
Danelle Haberman, the Treasurer of Buena Vista County, Iowa.

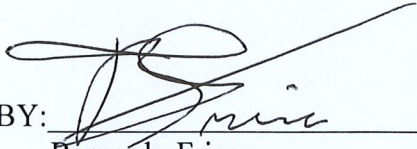
Connie Jesse
Notary Public in and for the State of Iowa

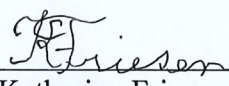


CERTIFICATION OF OWNER

STATE OF IOWA, COUNTY, OF BUENA VISTA: ss

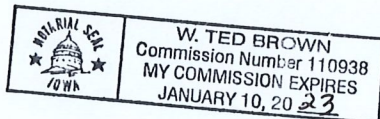
The undersigned, Bernardo Friesen and Katharina Friesen, state that the platting and dedication of the above described real property is done with the free and voluntary consent of the unqualified owner thereof.

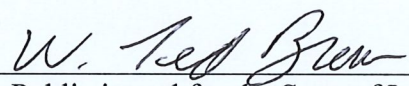
BY: 
Bernardo Friesen

BY: 
Katharina Friesen

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

On this 30th day of ~~January~~ December, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Bernardo Friesen and Katharina Friesen whom being by me duly sworn, did say the foregoing Dedication was signed on their behalf and provided as a voluntary act with their free consent and in accordance with their desires.




Notary Public in and for the State of Iowa

By: Bernardo Friesen and Katharina Friesen
To: The Public

DEDICATION OF PLAT
OF EVERGREEN ESTATE

The undersigned, Bernardo Friesen and Katharina Friesen, hereby state that the following described real property located in Storm Lake, Buena Vista County, Iowa, to wit:

See attached Exhibit "A"

is hereby platted in accord with the Plat Map attached hereto as Exhibit "B" and made part hereof.

All easements are shown in the attached Plat Map designated as Exhibit "B", if any.

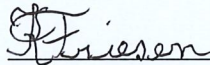
The undersigned further state that the use of any property located within the area shown on the plat map and within Evergreen Estate, shall be subject to the restrictions, covenants, reservations, and conditions which are shown on the attached Exhibit C.

The undersigned further state that this platting and dedication is freely and voluntarily done by Bernardo Friesen and Katharina Friesen, the unqualified owners of the platted real estate and they further state that said real property is free from all liens and encumbrances, except for those listed in Exhibit "D" (Attorney Title Opinion), attached hereto.

Dated at Storm Lake, Buena Vista County, Iowa, this 30th day of December, 2021.



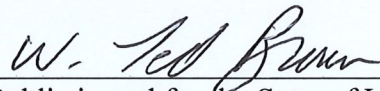
Bernardo Friesen



Katharina Friesen

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

On this 30th day of December, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Bernardo Friesen and Katharina Friesen whom being by me duly sworn, did say the foregoing Dedication was signed on their behalf and provided as a voluntary act with their free consent and in accordance with their desires.



Notary Public in and for the State of Iowa

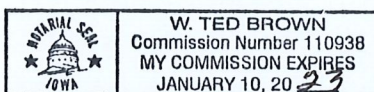


Exhibit A

DESCRIPTION

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼) OF SECTION 8, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 5TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) Corner of the Northwest Quarter (NW ¼) of said Section 8; Thence North 00° 28' 08" West, along the East line of said Northwest Quarter (NW ¼), 115.00 feet to the Point of Beginning. Thence continuing North 00° 28' 08" West, along said East line, 861.93 feet to the South line of Lot A in said Section 8; Thence South 89° 43' 15" West, along said South line, 415.65 feet to the Southwest (SW) corner of said Lot A; Thence South 00° 28' 08" East, 860.64 feet; Thence North 89° 53' 53" East, 415.65 feet to the Point of Beginning.

Tract contains 8.22 Acres and is subject to all easements of record.



Legend

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Storm Lake is not responsible for any inaccuracies herein contained.

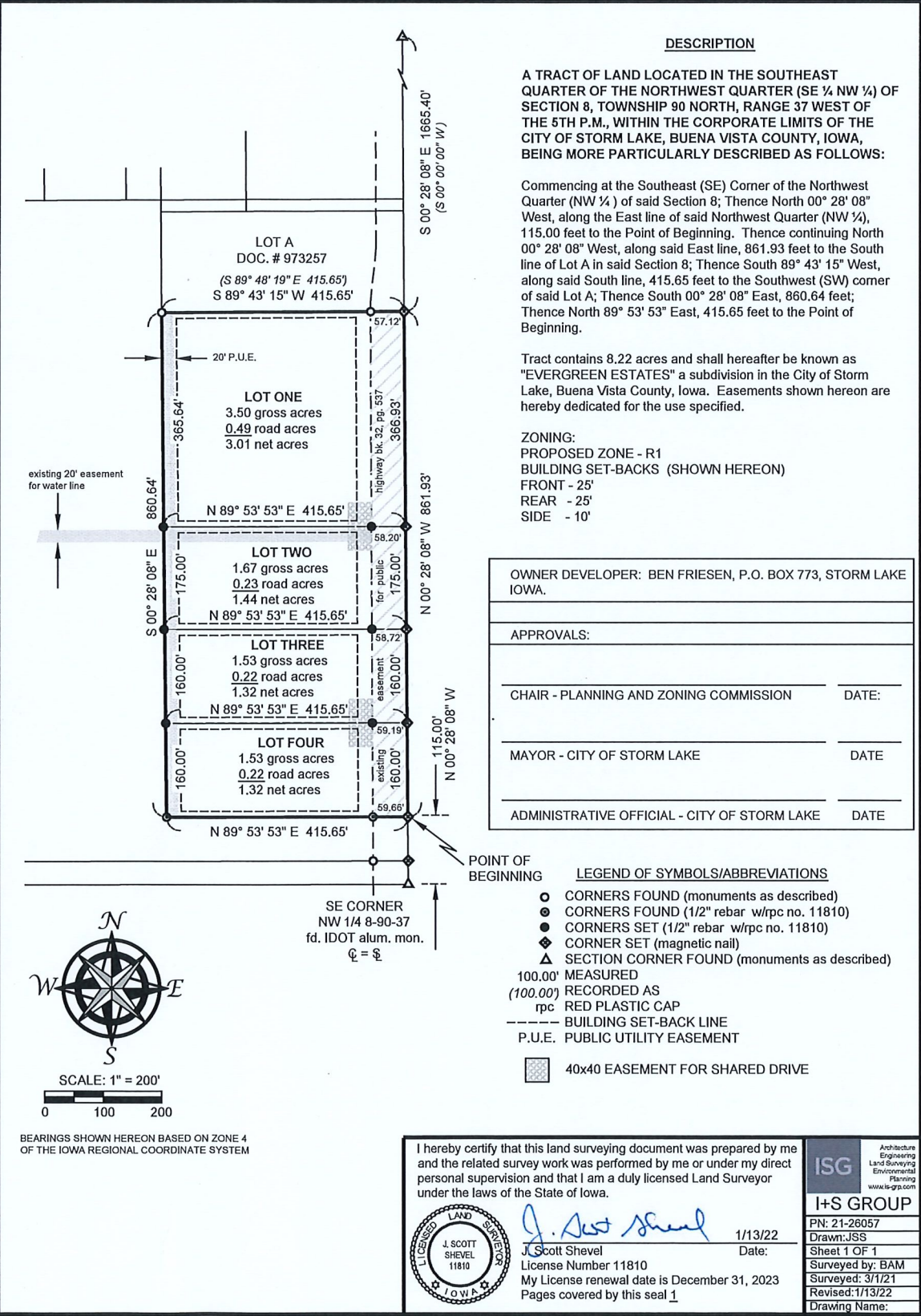
0 263 Feet

© Bolton & Menk, Inc - Web GIS 12/7/2021 2:30 PM



Real People. Real Solutions.

INDEX LEGEND	
FINAL PLAT OF EVERGREEN ESTATES	
CITY:STORM LAKE	
COUNTY: BUENA VISTA	
SUBDIVISION/ADDITION NAME:EVERGREEN ESTATES	
LOT:	
BLOCK:	
PROPRIETOR:BEN FRIESEN	
SURVEY PREPARED FOR:BEN FRIESEN	
SURVEY PREPARED BY: J. SCOTT SHEVEL IOWA PLS NO. 11810	
COMPANY NAME: ISG	
ADDRESS: 1725 N. LAKE AVE. STORM LAKE, IA. 50588	
PHONE: 712-732-7745	





**NOTICE OF PUBLIC HEARING FOR PUBLICATION
PLANNING AND ZONING COMMISSION
CITY OF STORM LAKE**

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

File number: **2022-1**

Date: **February 18, 2022**

Access to the official meeting can be done through the following ways:

In person at City Hall

By Telephone: Dial: **1-312-626-6799** or toll-free: 1-888-475-4499

Webinar ID: **825 5453 3554**

By Computer: <https://us06web.zoom.us/j/82554533554>

A petition for a preliminary plat and final plat for a minor subdivision in the R1–Residential District as applied to the property described as:

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼) OF SECTION 8, TOWNSHIP 90 NORTH, RANGE 37 WEST OF

THE 5TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) Corner of the Northwest Quarter (NW ¼) of said Section 8; thence North 00° 28' 08" West, along the East line of said Northwest Quarter (NW ¼),

115.00 feet to the Point of Beginning. Thence continuing North 00° 28' 08" West, along said East line, 861.93 feet to the South line of Lot A in said Section 8; Thence South 89° 43' 15" West, along said South line, 415.65 feet to the Southwest (SW) corner of said Lot A; Thence South 00° 28' 08" East, 860.64 feet; Thence North 89° 53' 53" East, 415.65 feet to the Point of Beginning

has been requested by Ben Friesen. Tract contains 8.22 Acres and is subject to all easements of record.

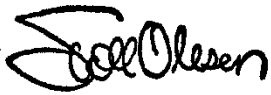
The petition requests approval of a preliminary plat and final plat for a minor subdivision in the R1–Residential District. The area will remain the R1–Residential District.

A public hearing will be held by the **Planning and Zoning Commission** on **February 18th, 2022, at 11:30 a.m.** You may attend In person at City Hall, By Telephone: **Dial: 1-312-626-6799** or toll-free: **1-888-475-4499** Webinar ID: **825 5453 3554** or By Computer: <https://us06web.zoom.us/j/82554533554>

Following the hearing the board will make a recommendation to the City Council relative to the application. **The City Council will meet Monday, February 21st, 2022, at 5:00 P.M.** You may attend in person at City Hall, By Telephone Dial: 1-312-626-6799 or toll-free: 1-888-475-4499 Zoom Meeting ID: 933-2006-3301, or By Computer: <https://zoom.us/j/93320063301>

You yourself, an agent or an attorney may attend the Planning & Zoning or the Council meeting in opposition to or support of the proposed preliminary and final plat for a minor subdivision.

Respectfully submitted,

A handwritten signature in black ink that reads "Scott Olesen". The signature is stylized with a large, looped "S" and a cursive "Olesen".

Scott Olesen

Zoning Administrator

Staff Summary

2/21/2022

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: **Resolution No. 62-R-2021-2022 Approving Platting For A Minor Subdivision**

BACKGROUND: This agenda item is a request for a proposed preliminary and final plat for a minor subdivision by Bernardo and Katharina Friesen. Since the proposed subdivision of land is considered a minor subdivision in accordance with the Storm Lake Subdivision Ordinance, the preliminary and final plats can be reviewed and approved at the same meeting by the Storm Lake City Council. A minor subdivision is defined as a division of land into no more than four lots and does not require the installation of streets, sewer, or water. The intended use is to build three additional single family dwellings. The lots meet all bulk regulations, are located on an existing street, has existing utilities, and provide for utility easements along the common lot lines. A copy of the proposed plat is attached to this staff summary. The Planning and Zoning Commission met on February 18th, 2022 and after reviewing the application have recommended approval of the preliminary and final minor subdivision to the Storm Lake City Council.

FISCAL IMPACT: Approximately \$300.00 for the cost of publication, mailings, and Attorney's fees.

RECOMMENDATION: Approve Resolution No. 62-R-2021-2022 as recommended by the Storm Lake Planning and Zoning Commission, approve of the request for a preliminary and final minor subdivision plat submitted by Bernardo Friesen.

ATTACHMENTS:

Description	Type
☐ Application	Application
☐ Attorney Title Opinion	Backup Material
☐ Certification of Owner	Backup Material
☐ Dedication of Platt	Backup Material
☐ Map	Map

Public Notice	Map
Plat	Backup Material
Restrictive Covenants	Backup Material
Plans draft	Backup Material
Approve P&Z Recommendation	Backup Material
P&Z Action Taken on Subdivision Request	Backup Material
P&Z Certification of Resolution	Backup Material
Resolution No. 62-R-2021-2022	Resolution
Exhibit A - legal description	Backup Material

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

PROPERTY ADDRESS:

1012 Highway 110

PROPERTY OWNER:

Ben Friesen

OWNER ADDRESS
(if different than above):

1124 E 8th St Storm Lake
IA 50588

OWNER PHONE NUMBER:

712-299-3744

OWNER EMAIL:

bfriesen9@msn.com

The City of Storm Lake Subdivision Ordinance requires the property owner to submit the information located in Article 3 of the Storm Lake Subdivision Ordinance and in the Subdivision Checklist, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council:

6 copies of the proposed plat must be submitted per the Subdivision Ordinance and 8 copies are required for subdivisions outside the corporate limits.

This application must be submitted along with all supporting documents to City Hall at least 30 calendar days before the Planning and Zoning meeting.

Attach a plat showing the locations, dimensions, and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

If disturbing more than an acre of land, you will need to apply for a NPDES General Permit #2 with Iowa Department of Natural Resources.

The request for a minor subdivision will be heard by the Planning and Zoning Commission and the City Council at separate meetings. A minor subdivision can have simultaneous review of a preliminary and final plat.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 10 days and no more than 20 days prior to the meeting.

A non refundable application fee of **\$300.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.

MINOR SUBDIVISION REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

ADDRESS OF PROPERTY:

1012 Highway 110

LEGAL DESCRIPTION OF PROPERTY:

08-90-37 Storm Lake Corp
Haye tract #1 in sec 14

PRESENT ZONING CLASSIFICATION:

RES

REQUESTED ZONING CLASSIFICATION:

R-1

EXISTING USE OF PROPERTY:

Farm field

REQUESTED USE OF PROPERTY:

Single family dwellings.

SIGNATURE OF PROPERTY OWNER:

Brieven

Date:

11-11-21

City of Storm Lake Use

Meeting Date:

Appeal No.:

Application Fee Paid:

Date:

Date Application Deemed Complete:



www.iowadot.gov

FINAL TERMS AND CONDITIONS

Acknowledgement of requirements and stipulations

Request Number : 6444

Date: October 28, 2021

Applicant Ben Friesen
1124 E 8TH
Storm Lake ,IA 50588
712-299-3744
bfriesen9@msn.com

Access Use : Access to a residential or farm property

Access Type : Type C

Operational Restrictions : All Directions

LOCATION DATA

Highway: IA 110 N County: Buena Vista District: 3
Side of road: West Reference Post: 12 Offset: 0.964
Section: 8 Township: T90N Range: R37W

ENTRANCE DETAIL

Access Width: 25 Radius(feet): (1) 25 (2) 25
Pipe size (inches): 24 Pipe length (feet): 50 Pipe apron required: No
Enclosures: Standard Terms and Conditions

SPECIAL REQUIREMENTS / STIPULATIONS

DECLARATION

Under penalty of perjury, I, Ben Friesen, declare I am the legal owner of record of the property abutting the Primary Highway System for which this permit will be issued. Intentional misrepresentation of existing or future conditions shall be considered sufficient grounds for application rejection, permit denial or revocation of a permit. The terms and conditions of this permit are binding upon all assigns, successors - In-interest, heirs and occupants. Any changes in the use of a permitted entrance shall require a issuance of a revised permit.

Permittee agrees to indemnify, defend and hold harmless the State Of Iowa and employees and agents in both their official and individual capacity, from any and all liability, claims, damages and expenses including attorney's fees and litigation costs, resulting from or arising out of the construction or continues use of the permitted access connection. If the entrance is not constructed within one year from date of issuance of the permit by the Iowa DOT, the Iowa DOT shall render this agreement and request null and void.

Declarant Signature:

Date:

10/28/21

EXHIBIT D

ATTORNEY'S TITLE OPINION

I , Ted Brown of Mack, Hansen, Gadd, Armstrong & Brown, P.C., being an attorney practicing law in the City of Storm Lake, Buena Vista County, Iowa, hereby certify that I have examined the abstract of title to the real estate involved in the Plat of Survey known as Evergreen Estate, a subdivision to the City of Storm Lake, Iowa, and I certify that said abstract shows said property is free from unpaid taxes, free from all judgments, attachments or mechanic's or other liens of record and that title to said real estate is in the name of Bernardo Friesen and Katharina Friesen.

Dated this 3rd day of January, 2022.



Ted Brown, Attorney at Law

STATEMENT OF BUENA VISTA COUNTY AUDITOR

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

The undersigned, being first duly sworn upon oath deposes and states that I am the duly qualified, elected, and acting Auditor of Buena Vista County, Iowa, and do hereby certify that I approve the name of "Evergreen Estate" as the given and accepted name for the above described development plat.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 18 day of January, 2022.

BY: Sue Lloyd
Sue Lloyd, Buena Vista County Auditor

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

This record was acknowledged before me on this 18 day of January, 2022, Sue Lloyd, the Auditor of Buena Vista County, Iowa.



Sharon Henkel
Notary Public in and for the State of Iowa

STATEMENT OF BUENA VISTA COUNTY TREASURER

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

The undersigned, being first duly sworn upon oath deposes and states that I am the duly qualified, elected, and acting Treasurer of Buena Vista County, Iowa, and do hereby certify the above-described real property proposed to be platted as "Evergreen Estate" is free from certified taxes and certified special assessment.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 17th day of January, 2022.

BY: Danelle Haberman
Danelle Haberman, Buena Vista County Treasurer

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

This record was acknowledged before me on this 17th day of January, 2022,
Danelle Haberman, the Treasurer of Buena Vista County, Iowa.

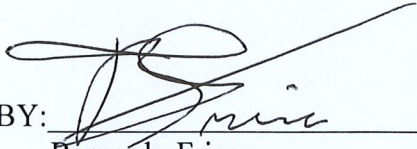
Connie Jesse
Notary Public in and for the State of Iowa

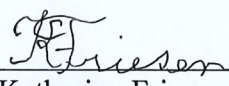


CERTIFICATION OF OWNER

STATE OF IOWA, COUNTY, OF BUENA VISTA: ss

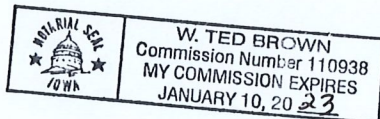
The undersigned, Bernardo Friesen and Katharina Friesen, state that the platting and dedication of the above described real property is done with the free and voluntary consent of the unqualified owner thereof.

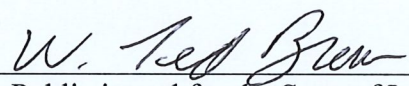
BY: 
Bernardo Friesen

BY: 
Katharina Friesen

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

On this 30th day of ~~January~~ December, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Bernardo Friesen and Katharina Friesen whom being by me duly sworn, did say the foregoing Dedication was signed on their behalf and provided as a voluntary act with their free consent and in accordance with their desires.




Notary Public in and for the State of Iowa

By: Bernardo Friesen and Katharina Friesen
To: The Public

DEDICATION OF PLAT
OF EVERGREEN ESTATE

The undersigned, Bernardo Friesen and Katharina Friesen, hereby state that the following described real property located in Storm Lake, Buena Vista County, Iowa, to wit:

See attached Exhibit "A"

is hereby platted in accord with the Plat Map attached hereto as Exhibit "B" and made part hereof.

All easements are shown in the attached Plat Map designated as Exhibit "B", if any.

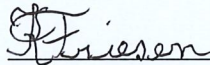
The undersigned further state that the use of any property located within the area shown on the plat map and within Evergreen Estate, shall be subject to the restrictions, covenants, reservations, and conditions which are shown on the attached Exhibit C.

The undersigned further state that this platting and dedication is freely and voluntarily done by Bernardo Friesen and Katharina Friesen, the unqualified owners of the platted real estate and they further state that said real property is free from all liens and encumbrances, except for those listed in Exhibit "D" (Attorney Title Opinion), attached hereto.

Dated at Storm Lake, Buena Vista County, Iowa, this 30th day of December, 2021.



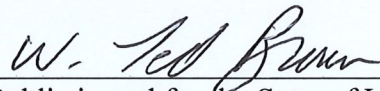
Bernardo Friesen



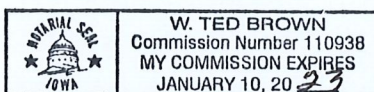
Katharina Friesen

STATE OF IOWA, COUNTY OF BUENA VISTA: ss

On this 30th day of December, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Bernardo Friesen and Katharina Friesen whom being by me duly sworn, did say the foregoing Dedication was signed on their behalf and provided as a voluntary act with their free consent and in accordance with their desires.



Notary Public in and for the State of Iowa





Legend

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Storm Lake is not responsible for any inaccuracies herein contained.

0 263 Feet

© Bolton & Menk, Inc - Web GIS 12/7/2021 2:30 PM



Real People. Real Solutions.



**NOTICE OF PUBLIC HEARING FOR PUBLICATION
PLANNING AND ZONING COMMISSION
CITY OF STORM LAKE**

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

File number: **2022-1**

Date: **February 18, 2022**

Access to the official meeting can be done through the following ways:

In person at City Hall

By Telephone: Dial: **1-312-626-6799** or toll-free: 1-888-475-4499

Webinar ID: **825 5453 3554**

By Computer: <https://us06web.zoom.us/j/82554533554>

A petition for a preliminary plat and final plat for a minor subdivision in the R1–Residential District as applied to the property described as:

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼) OF SECTION 8, TOWNSHIP 90 NORTH, RANGE 37 WEST OF

THE 5TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) Corner of the Northwest Quarter (NW ¼) of said Section 8; thence North 00° 28' 08" West, along the East line of said Northwest Quarter (NW ¼),

115.00 feet to the Point of Beginning. Thence continuing North 00° 28' 08" West, along said East line, 861.93 feet to the South line of Lot A in said Section 8; Thence South 89° 43' 15" West, along said South line, 415.65 feet to the Southwest (SW) corner of said Lot A; Thence South 00° 28' 08" East, 860.64 feet; Thence North 89° 53' 53" East, 415.65 feet to the Point of Beginning

has been requested by Ben Friesen. Tract contains 8.22 Acres and is subject to all easements of record.

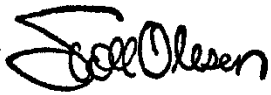
The petition requests approval of a preliminary plat and final plat for a minor subdivision in the R1–Residential District. The area will remain the R1–Residential District.

A public hearing will be held by the **Planning and Zoning Commission** on **February 18th, 2022, at 11:30 a.m.** You may attend In person at City Hall, By Telephone: **Dial: 1-312-626-6799** or toll-free: **1-888-475-4499** Webinar ID: **825 5453 3554** or By Computer: <https://us06web.zoom.us/j/82554533554>

Following the hearing the board will make a recommendation to the City Council relative to the application. **The City Council will meet Monday, February 21st, 2022, at 5:00 P.M.** You may attend in person at City Hall, By Telephone Dial: 1-312-626-6799 or toll-free: 1-888-475-4499 Zoom Meeting ID: 933-2006-3301, or By Computer: <https://zoom.us/j/93320063301>

You yourself, an agent or an attorney may attend the Planning & Zoning or the Council meeting in opposition to or support of the proposed preliminary and final plat for a minor subdivision.

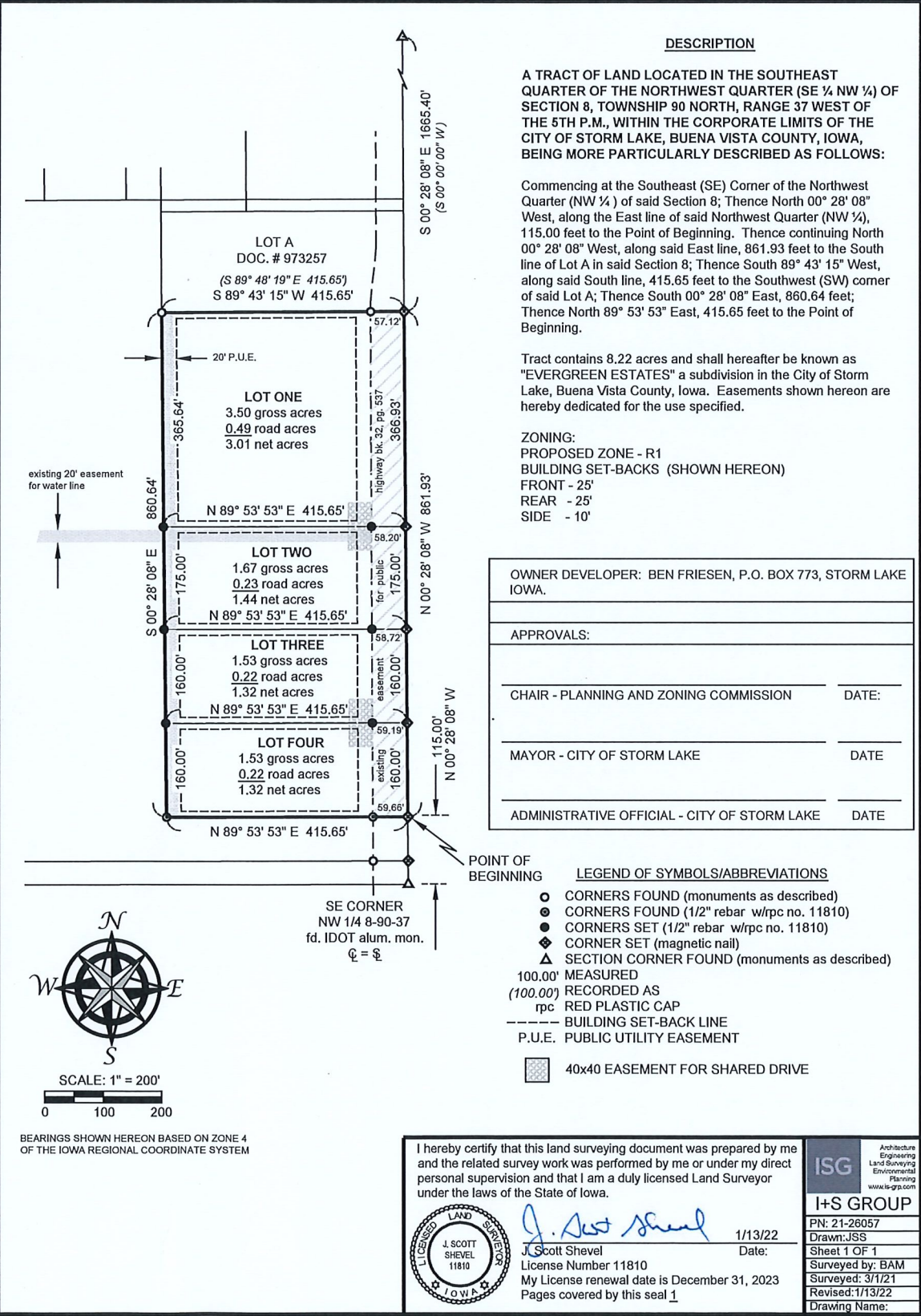
Respectfully submitted,

A handwritten signature in black ink that reads "Scott Olesen". The signature is stylized with a large, looped "S" and a cursive "Olesen".

Scott Olesen

Zoning Administrator

INDEX LEGEND	
FINAL PLAT OF EVERGREEN ESTATES	
CITY:STORM LAKE	
COUNTY: BUENA VISTA	
SUBDIVISION/ADDITION NAME:EVERGREEN ESTATES	
LOT:	
BLOCK:	
PROPRIETOR:BEN FRIESEN	
SURVEY PREPARED FOR:BEN FRIESEN	
SURVEY PREPARED BY: J. SCOTT SHEVEL IOWA PLS NO. 11810	
COMPANY NAME: ISG	
ADDRESS: 1725 N. LAKE AVE. STORM LAKE, IA. 50588	
PHONE: 712-732-7745	



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.



J. Scott Shevel
J. Scott Shevel
License Number 11810
My License renewal date is December 31, 2023
Pages covered by this seal 1

ISG
Architecture
Engineering
Land Surveying
Environmental
Planning
www.isg-ia.com

I+S GROUP
PN: 21-26057
Drawn: JSS
Sheet 1 OF 1
Surveyed by: BAM
Surveyed: 3/1/21
Revised: 1/13/22
Drawing Name:

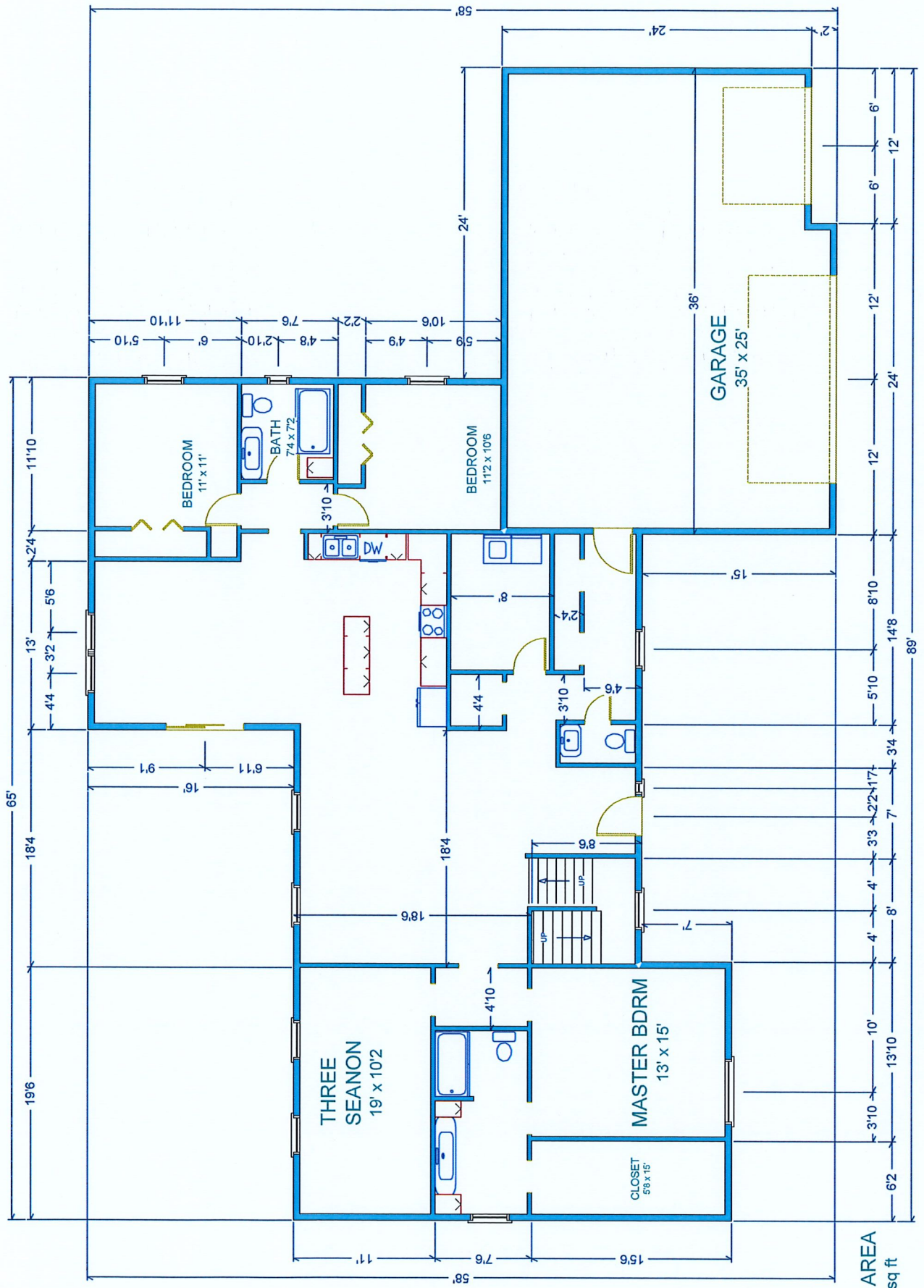
Exhibit C:

The platting of Evergreen Estate and the construction of any improvements thereon shall be subject to the following restrictions, covenants, reservation, and conditions:

1. The subject property, or any lots therein described in said platting, shall not be used for any purpose whatsoever other than private residence purposes or public park purposes.
2. No building that shall be erected, constructed, or maintained on said property may be used for any purpose other than a single family private dwelling house or appurtenant outbuilding, including garage for private use.
3. No previously constructed building shall be moved to or upon said property.
4. Outbuildings appurtenant to said dwelling house may be erected and maintained on said property, provided that they do not exceed one story in height.
5. No outbuildings, garage, shed, tent, trailer, basements, or temporary buildings of any kind shall be erected on said property prior to building of permanent residence, nor shall any of such structures be used for residence purposes at any time.
6. None of the property or lots included in said platting shall be used for commercial purposes of any kind whatsoever.
7. No noxious, dangerous or offensive thing, activity or nuisance shall be erected, constructed or maintained, operated or permitted on said property; nor shall anything be done thereon which may be or may become an annoyance or a nuisance to the neighborhood.
8. No livestock shall be kept or maintained on said property except that dogs and cats may be kept as pets provided that they are not kept, bred or maintained for any commercial use or purpose.
9. No signs or other advertising device shall be erected or displayed upon any of said real estate property or lots, except a "For Sale" sign may be put up by the owner of said lot which may not exceed three (3) feet in width, two (2) feet in breadth, and three (3) feet in height.
10. No farm or commercial trucks or machinery may be kept or stored on any property or streets set out in this platting.
11. No more than one dwelling house shall be erected or maintained upon any one building site, including corner lots.
12. No one-story dwelling house having a ground floor square area exclusive of porches,

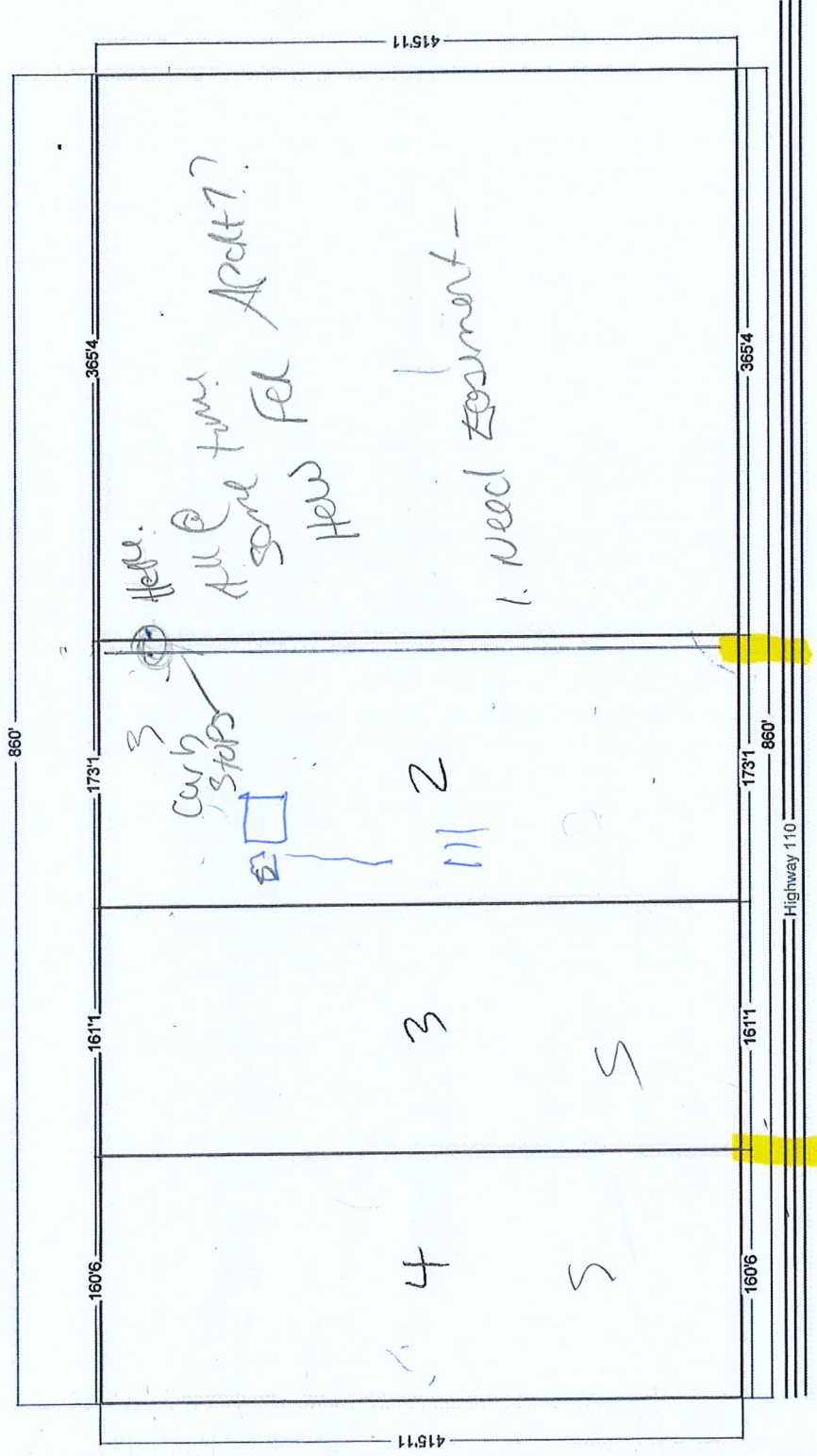
terraces, patios and garages, of less than one thousand seven hundred (1700) square feet shall be erected upon any of said lots of the above described property.

13. All houses shall be of a permanent nature and construction.
14. Any two-story houses erected on the property platted shall have a ground floor square foot area of at least one thousand two hundred fifty (1250) square feet exclusive of porches, terraces, patios, garages and basements.
15. All of the conditions, covenants, restrictions, reservations and charges set forth herein are imposed upon said property for the direct benefit thereof and of the owners thereof as a part of the general plan of development, improvement, building, equipment and maintenance of said property. Each grantee or purchaser under a contract of sale or agreement of purchase accepts the same subject to all the conditions, covenants, restrictions, reservations and charges set forth herein and agrees to be bound by each such conditions, covenant, restriction, reservation and charge. These conditions, covenants, restrictions, reservations and charges shall run with the land and continue to be in full force and effect except as hereinafter provided from the date of the filing of these covenants with the Buena Vista County Recorder and shall, as then in force be continued automatically and without further notice from that time for a period of twenty-one (21) years and thereafter in accordance with the law.



LIVING AREA
2202 sq ft

This
From
BEN



1606 - 1611 - 1731 - 860

RESOLUTION NO. 01-PZR-2021-2022
**RESOLUTION APPROVING PLATTING OF EVERGREEN ESTATE ADDITION
TO THE CITY OF STORM LAKE, IOWA**

WHEREAS, Bernardo Friesen and Katharina Friesen have presented to the Storm Lake, Iowa Planning and Zoning Commission, a plat of "Evergreen Estate Addition" to the City of Storm Lake, Iowa; and

WHEREAS, said plat of the proposed Addition has been reviewed by this Commission. Said plat has been found acceptable to this Commission and in compliance with the rules and regulations set forth in the relevant statutes and ordinances applicable hereto; and

WHEREAS, the Planning and Zoning Commission of Storm Lake, Iowa approves said plat and recommends to the City Council of Storm Lake, Iowa, that the same be approved, as submitted to this Commission;

NOW, THEREFORE, BE IT RESOLVED by the Planning and Zoning Commission of the City of Storm Lake, Iowa, that the Commission:

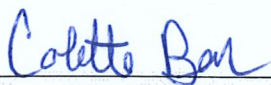
Approves the final plat of "Evergreen Estate Addition" to the City of Storm Lake, Iowa, same being comprised of four lots, and recommends that the City Council of Storm Lake, Iowa approve same.

Passed, approved and adopted this 18th day of February, 2022.

Planning and Zoning Commission of Storm Lake, Iowa

By: 
_____, Chairperson

ATTEST:


Secretary of the Meeting

**ACTION TAKEN ON PRELIMINARY AND FINAL
SUBDIVISION REQUEST**

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION

Date: February 18, 2022

Application: 2022-1

Applicant: Bernardo and Katherina Friesen



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

Whereas, Bernardo Friesen and Katharina Friesen have presented to the Storm Lake, Iowa Planning and Zoning Commission, a plat of "Evergreen Estate Addition" to the City of Storm Lake, Iowa; and

Whereas, said plat of the proposed Addition has been reviewed by this Commission. Said plat has been found acceptable to this Commission and in compliance with the rules and regulations set forth in the relevant statutes and ordinances applicable hereto; and

Whereas, the Planning and Zoning Commission of Storm Lake, Iowa approves said plat and recommends to the City Council of Storm Lake, Iowa, that the same be approved, as submitted to this Commission;

Now, Therefore, Be it Resolved by the Planning and Zoning Commission, of the City of Storm Lake, that the commission:

Approves the final plat of "Evergreen Estate Addition" to the City of Storm Lake, Iowa, same being comprised of four lots, and recommends that the City Council of Storm Lake, Iowa approve same.

Acted upon this 18th day of February, 2022

Signed: [Signature]
Chairman, Planning & Zoning

Attest: [Signature]
Secretary, Planning & Zoning

The City Council has reviewed the foregoing application and recommendations and hereby

Approves _____ Denies _____ the request.

Dated this _____ day of _____, 2022

Signed: _____
Mayor

Attest: _____
City Clerk

CERTIFICATION

I, Colette Baker, Secretary of the Planning and Zoning Commission of Storm Lake, Iowa, do hereby certify that the above and foregoing resolution was passed by the Planning and Zoning Commission of the City of Storm Lake, Iowa, at a special meeting of said Commission, a quorum being present.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

2-18-2022

Date

Colette Baker

Secretary of the Planning and Zoning
Commission of Storm Lake, Iowa

RESOLUTION NO. 62-R-2021-2022

**RESOLUTION APPROVING PLATTING OF EVERGREEN ESTATE
ADDITION TO THE CITY OF STORM LAKE, IOWA**

WHEREAS, Bernardo Friesen and Katharina Friesen have presented a preliminary plat and final plat of EVERGREEN ESTATE ADDITION TO THE CITY OF STORM LAKE, IOWA as described have presented to the City Council of Storm Lake, Iowa plat of the following described property:

SEE ATTACHED EXHIBIT A
and

WHEREAS, the plat of the proposed addition has been reviewed and recommended for approval to this council by the Planning and Zoning Commission of the City of Storm Lake, Iowa, and said plat and dedication have been found acceptable to us and in compliance with the rules and regulations; and

WHEREAS, the same is found to conform with applicable provisions of the Iowa Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa: the preliminary and final Plat of Evergreen Estate Addition to the City of Storm Lake, Iowa is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of this Council be and are hereby authorized to certify this resolution and that said certification of this resolution shall be affixed to said plat as provided by Chapter 354 of the Code of Iowa (2021) and that the same may be filed I the appropriate County offices as provided by law.

PASSED, APPROVED, AND ADOPTED this 21st day of February, 2022.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Exhibit A

DESCRIPTION

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE ¼ NW ¼) OF SECTION 8, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 5TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) Corner of the Northwest Quarter (NW ¼) of said Section 8; Thence North 00° 28' 08" West, along the East line of said Northwest Quarter (NW ¼), 115.00 feet to the Point of Beginning. Thence continuing North 00° 28' 08" West, along said East line, 861.93 feet to the South line of Lot A in said Section 8; Thence South 89° 43' 15" West, along said South line, 415.65 feet to the Southwest (SW) corner of said Lot A; Thence South 00° 28' 08" East, 860.64 feet; Thence North 89° 53' 53" East, 415.65 feet to the Point of Beginning.

Tract contains 8.22 Acres and is subject to all easements of record.

Staff Summary

2/21/2022

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Tyler Gibbins, Staff Accountant

SUBJECT: **Resolution No. 63-R-2021-2022 To Approve Sunrise Pointe Golf Course Reciprocal Policy**

BACKGROUND: This policy opens the access of participating courses, specifically only on "free golf" days, which is defined as when courses do not have league, tournament, or any other event utilizing the course. This Policy would waive the course green fees outlined in the fee resolution but would require reciprocal members to pay for a riding golf car.

This policy is a "Value Added" benefit to our current members and promotes members of other courses to come to Sunrise Pointe.

If approved, staff will provide participating courses a list of members. Each reciprocal player will be matched with an identification card which is required at the clubhouse prior to play.

FISCAL IMPACT: This policy is a "Value Added" benefit to members of Sunrise Pointe Golf Course.

There is a \$30 registration fee to become a member of the reciprocal policy. This fee is to offset the cost of "membership cards" our members receive from this program.

RECOMMENDATION: Adopt Resolution No. 63-R-2021-2022 approving the Reciprocal Policy for Midwest Iowa

ATTACHMENTS:

Description	Type
❑ Reciprocal Policy	Contract
❑ Resolution No. 63-R-2021-2022	Resolution

2022 RECIPROCAL AGREEMENT FORM

These are the following guidelines for your course to join the Iowa Reciprocal Program. I fully believe and promote the reciprocal agreement as a "VALUE ADDED" benefit to our respective memberships. I am confident the reciprocal agreement between our clubs is beneficial to the members and to our clubs. This will be our 5th year. From all the emails I received from last year with the COVID-19, this program for some was again a life saver. I know for our course it was another record year for reciprocal golfers. -Sandy Boeckman, Iowa Reciprocal Director

GUIDELINES: Who qualifies to get a reciprocal card at your course? **Anyone who pays out of their own pocket for a membership.** Who does not qualify for a reciprocal card....? **any CORPORATE MEMBERSHIPS.** This program is to add VALUE to our "out of pocket" paid memberships. Any cards given to as a "favor" to anyone that has not paid and does not have a membership.... your course and all your members will be omitted from the program.

1. Reciprocal players will be permitted to play during open golf times only. This does not include or give privileges to any of the clubs private leagues, fundraisers, tournaments or events. IT IS FOR OPEN GOLF TIMES ONLY.
2. Players traveling to other courses must have a membership card from their home course and a photo ID. NO EXCEPTIONS. This will ensure no one is passing their card to friends not with memberships. Cards will be provided to you to hand out so that we all have the same reciprocal card.
3. All players MUST CALL the course they are traveling to for a tee time.
4. Each player MUST SIGN the reciprocal book at the clubhouse prior to golfing.
5. Green fees will be waived for reciprocal players. This does not include their guest if they do not have a membership card.
6. **EACH PLAYER must pay for a cart rental. One golfer must rent a full cart. NO ½ cart rentals. Two players can split a cart. If golfer brings their own cart or plan to walk... a cart rental fee must be charged. DO NOT UP YOUR RATE JUST TO RECIPROCAL GOLFERS FOR CART RENTAL FEE.**
7. Reciprocal players are welcomed to use all club services including clubhouse dining and bar.
8. All rules affecting their own club members... apply to reciprocal golf players.
9. We expect nothing less than the upmost respect and care to any course that your members golf at.
10. We expect clubhouse managers to do their very best in educating their members on the rules and regulations for this program.
11. We expect clubhouse managers to train their staff on following the steps when someone arrives to golf on the reciprocal program. That is to look at their reciprocal card, ID AND to have each golfer sign the sign in book that will be provided to you. We want the golf experience to be the same at all courses.
12. We suggest numbering your reciprocal cards. I will send a tracker sheet for you. This helps to be accountable for all cards you have possession of.
13. IT IS THE RIGHT FOR ANY COURSE TO POST A LIMIT ON HOW MANY TIMES A PLAYER CAN USE THE PROGRAM AT THEIR COURSE. A poster MUST BE POSTED IN THE CLUBHOUSE if you have a limit. You will need to keep track of this option.
14. By signing this agreement, you are saying you agree and understand the guidelines for the program. If your course does not follow the guidelines or abuses the rules... please know that I will omit your course from the program and all other courses will be instructed to not to accept reciprocal cards from your members. Following these guidelines is critical so that the reciprocal golf experience is the same experience at each course.

Course Name: _____ Course Address: _____

Course Phone Number: _____ Manager: _____

Number of cards you will need: _____ Is there a limit on number of times a golfer can use it at your course? _____

RESOLUTION NO. 63-R-2021-2022

**RESOLUTION APPROVING THE SUNRISE GOLF COURSE RECIPROCAL POLICY
AND WAIVING GREEN FEES FOR THE RECIPROCAL MEMBERS.**

WHEREAS, the City of Storm Lake owns the Sunrise Golf Course; and

WHEREAS, the City of Storm Lake desires to increase the number of rounds of golf played annually at the course; and

WHEREAS, the City of Storm Lake welcomes the opportunity to showcase the golf course to players from other courses in the Midwest Iowa; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve waiving fees for golfers from participating courses visiting Sunrise Pointe Golf Course covered in the Sunrise Golf Course Reciprocal Policy.

PASSED AND APPROVED this 21st day of February, 2022.

Michael Porsch, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

2/21/2022

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Fiscal Year 2022-2023 Budget Work Session**

BACKGROUND: Fiscal Year 2022-2023 Operations and Maintenance Budgets were presented at the February 7, 2022 City Council meeting. This will be the final budget work session that changes may be made to the budget in order to comply with Iowa State Code.

FISCAL IMPACT:

RECOMMENDATION: Review budgets and make recommendations

ATTACHMENTS:

Description	Type
☐ King's Pointe Budget	Backup Material
☐ Outside Agency Funding Budget	Backup Material
☐ Water Fund Budget	Backup Material
☐ Wastewater Fund Budget	Backup Material
☐ Parks Budget	Backup Material
☐ RUT Fund Budget	Backup Material
☐ Police Department Budget	Backup Material
☐ Fire Department Budget	Backup Material
☐ Library Budget	Backup Material
☐ Building Official/Code Enforcement Budget	Backup Material
☐ Storm Water Fund Budget	Backup Material
☐ Administration Budget	Backup Material
☐ Airport Fund Budget	Backup Material
☐ Landfill Fund Budget	Backup Material

KING'S POINTE

The Awaysis project was funded by an \$8M Vision Iowa Grant and voter approved bonds. The projects included, hotel and indoor waterpark, outdoor water park, lighthouse, great lawn, family playground, redesigned golf course and cottages. The purpose of the project was to diversify economic development and increase Local Option Sales Tax Revenue and Hotel/Motel revenue.

FACTORS AFFECTING THIS BUDGET YEAR

Through the first six months of fiscal year 21-22, the Resort has sold 10,891 Rooms Nights to a budget of 11,041. That results in an occupancy of 59.19% to a budget of 60.01%. The Average Daily Rate through the first half of the year is \$128.44 to a budget of \$119.87.

Total Revenue through this period for the Resort including Rooms, F&B, Other Departments and Misc. Income are \$2,149,717.93 to a budget of \$2,062,168.00 or a positive variance of \$87,549.93. July of 2021 was a record revenue month for the Resort.

Total Expenses are over budget in almost every department. The Current expense budget was based on some 2019 numbers to offset some of the uncertainties through the pandemic. An increase in almost every aspect of the Resort has caused the overage in comparison to budget numbers. Wages, Food Costs, Repairs, Operating Supplies and Guest supplies are all increasing on a continuing basis and in some cases, supplies have been difficult to come by through our normal vendors. We have had to go to outside sources just to purchase what we need.

As a result, both Gross Operating profit and Net Income are below the budget for the first six months. The pandemic resurgence started to create some issues with anticipated revenue in December with several cancellations. We anticipate that to continue through the first quarter of 2022. January is already becoming a major challenge. COVID has caused numerous issues with staffing. That along with the closing of the Indoor Water Park for several weeks now is causing a major shortfall in anticipated revenues for the second half of the fiscal year. The Regatta Grille will also be forced to close for repairs during the first quarter of 2022. We will try to offset some of that revenue loss by serving "to go" meals and using buffets on the weekends in the banquet area until those repairs are completed. Right now, it is difficult to project what revenue will look like for the next quarter.

FEMA has extended the public assistance for COVID response through April 1st of 2022, we will be going back and pulling any expenses related to COVID protocols since the last submittal and going forward while working with City staff to submit those for reimbursement.

King's Pointe Resort has a key attraction in the indoor and outdoor water parks. During the holidays we were able to sell 40 Family passes, 7 Single passes and 26 Child Add-ons. These numbers are up slightly over last year.

Several operational items have been added or addressed during the first six months of the year including the following:

- New Maestro reservation system for the Resort and Cottages
- New RFID locks on guestrooms, other entryways including securing the front entryway
- New waterproof buzzers for hot food pickup in the waterparks and other equipment for snack
- New POS system, Silverware for Regatta, Gift Shop, Snack Shack and Golf Course.
- New lights and other equipment in the Regatta
- Replacing the in-room guest directory with a digital version
- Credit Card processing switched to Shift 4
- Door Dash for Regatta along with “To Go” parking
- Updated menu for Regatta along with catering and weddings
- New computer and tee time booking system for golf course
- Replaced/repairs several heat pumps

KINGS POINTE RESORT 2022-23 FISCAL YEAR BUDGET

The next fiscal year’s budget was based on several factors. In most cases we would use a trailing 12-month period to budget. However, a substantial portion of that period was dramatically affected by the pandemic. Much of the current fiscal year’s budget is based off numbers from 2019.

The next fiscal year’s budget was based on the following:

Department Revenue history since Weigand-Omega became the Management Company in 2017.
Actual Revenue and Expense from July1, 2021 through December of 2021
Projected Revenue and Expense for the second half of the current fiscal year.

Rooms Sold 21,375 of the 36,500 available room nights

Occupancy 58.56%

Average Daily Rate \$121.77

Revenue Per Available Room \$71.31

Rooms Revenue \$2,602,850.00

F&B Revenue \$1,095,756.78

Other Operated Departments \$351,950.00 (Indoor Water Park)

Misc. Income \$49,200.00

Rooms Expense 648,717.35

F&B Expense 1,036,958.39

Other Operated Dept. Expense \$250,604.51

Admin & General \$472,920.00

Information & Telecom \$123,870.00

Sales & Marketing \$211,976.09

Operations & Maintenance \$404,020.00

Utilities \$246,480.50

Management Fee \$119,565.64

Interest/Debt Service \$55,689.00

Insurance/Property Tax \$154,200.00

KING'S POINTE OVERVIEW

Total Revenue	\$4,099,757	
Total Expenses	\$3,725,000	
Operations-	\$3,515,112	94% of Total Expenses
Debt Service-	\$ 55,689	1% of Total Expenses
Insurance-	\$ 154,200	5% of Total Expenses
Gross Profit	\$374,755	
Proposed CIP	\$163,500	
Net Profit	\$211,255	

OUTDOOR WATERPARK

Total Revenue	\$354,000
Total Expense	\$318,625
OWP Profit	\$ 35,375

SUNRISE GOLF COURSE

Total Revenue	\$229,350	
Total Expense	\$310,143	
Clubhouse Exp-	\$150,573	
Grounds Exp-	\$159,570	
Personnel-	\$65,973	
Operations-	\$93,597	
Supplemental Request:		Equipment Lift \$8,000 Fertilizer Spreader \$6,500

OUTSIDE AGENCY FUNDING

Each year the City of Storm Lake takes requests from tax-exempt organizations throughout the community to award grant money the City has available on an annual appropriation basis. This year, the City received 5 requests, Witter Gallery, Upper Des Moines, Our Place, Santa's Castle and Storm Lake United.

REVENUES

Revenues to support the outside agency funding will come from the general fund.

2021-2022 BUDGET YEAR

City awarded:

Outside Agency:

Witter Gallery	\$ 18,000
Upper Des Moines	\$ 8,000
Storm Lake United	\$115,630
SLU	\$ 30,000 (Development)
SLU (estimate)	\$ 75,030 (Marketing- \$43,430 YTD & \$31,600 Est)
SLU	\$ 4,000 (Band Concert Series)
SLU	\$ 6,600 (Add'l Members & Services)
Elevate Storm Lake	\$100,000
Iowa Lake's Corridor Membership	\$ 37,600

FISCAL YEAR 2022-2023 BUDGET

Storm Lake United 20% of Hotel / Motel Tax for Marketing

Hotel / Motel tax is estimated at \$337,000:

SLU Marketing	\$67,400
---------------	----------

Outside Agency Funding

Applications were received by:

	<u>Requested</u>
Witter Gallery	\$24,000
Upper Des Moines	\$ 8,000
Our Place	\$ 5,000
Santa's Castle	\$10,000
SLU Development	\$48,000

Other Economic Funding

Elevate Storm Lake	\$50,000
Iowa Lake's Corridor Membership	\$37,600

***Awardees must be willing to enter, or have already entered, into a 28E agreement with the City of Storm Lake pursuant the State Auditor's Office.

***Awardees must provide a mid-year update to the City Council on the use of funds.

Council to come to a consensus on amounts (if any) of Outside Agency Funding.

WATER FUND

The Water Fund is one of the City's enterprise funds. Enterprise funds are self-supporting used to account for goods and services for which user fees and charges are paid in exchange for services provided. The Water Fund includes the following divisions: Administration, Water Plant, Distribution, and Water Meters.

Number of Water Accounts- 3,832

Average Daily Flow- 3.3 MGD

Peak Flows- 4.4 MGD

Number of Wells-10

Number of Water Towers-3

Number of Clear Wells- 2

Miles of Water Pipe-90.7

Water Mains: 82.4 mi

Irrigation: 4.19 mi

Raw Water Line: 4.11 mi

Number of Hydrants-540

FACTORS AFFECTING THIS BUDGET YEAR

There were a few unplanned emergency expenditures this fiscal year for the Lime Press unit at the water treatment plant. There were additional costs related to High Service Pump #3 repairs and converting the contact basin to a variable frequency drive.

Like current national trends, the ability to find necessary operating equipment has been extremely difficult resulting in higher costs than originally projected. It has also been difficult finding contractors with available staff and time to complete our smaller projects.

At the end of this fiscal year, we may be amending the budget approximately \$32,322.

Projects in progress carried over to FY2023:

4 th Street Watermain	\$1,149,500
----------------------------------	-------------

Radio Road Water Line Installation	\$ 150,000
------------------------------------	------------

REVENUES

The Water Fund is operating in good financial health maintaining and exceeding the Council desired 40% fund balance. Anticipated ending fund balance for fiscal year 2022-2023 will be \$3,047,719. The excess revenues from previous years and project set a side will be used to cover the cost of capital improvements planned this next fiscal year:

Estimated operating revenues are projected to be \$4,930,128, which includes a 5% increase to our water rates. This will result in an increase of water service charges by roughly \$1.00 per month for residential users.

According to the City of Ames, Iowa 2021 annual Water & Sewer Rate Study, the City of Storm Lake is at \$27.53 for bill amounts at 600 cubic feet of use. This ranks the City of Storm Lake in the bottom 3rd of cities with 10,000+ population. This is \$4.21 under the median bill amount and \$26.28 under the highest rate, Spencer, Iowa.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Consistent throughout the Water Fund budget, Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for chemicals, telecommunication, electric service, gas services, and software subscription costs.

Water Plant

A 15% testing fee increase

A 20% increase in cost of various chemicals for water treatment

Meters

With the implementation of the FlexNet Meter Reading System, we have cut the number of meters needing to be read manually to 1,388 (1,388 of 4,164 active meters). This line item will continue to reduce the number of meters needing manual interaction.

Debt Service

Bond Payment- \$559,467

Many of the capital projects are related the City of Storm Lake's Building Resilient Infrastructure and Communities (BRIC) grant application and could contain additional funding.

BUDGET OVERVIEW

Total Revenues- \$4,930,128

Expenses- \$8,171,466

Personnel- \$1,079,897	13% of the total expenses
------------------------	---------------------------

Operations/Maintenance- \$2,389,185	29%
-------------------------------------	-----

Debt Service- \$559,467	7%
-------------------------	----

Capital Expenditures- \$4,142,917	51%
-----------------------------------	-----

SEWER FUND

The Sewer Fund is one of the City's enterprise funds. Enterprise funds are self-supporting used to account for goods and services for which user fees and charges are paid in exchange for services provided. The Sewer Fund includes the following divisions: Administration, Wastewater Plant, and Collection

Average Daily Flow- 2.5 MGD

Rain Events Daily Flow- We have seen up to 5 MGD

Sludge Hauled- 153.2 Metric Tons

Miles of Sewer Pipe-62.85

Force Main: 12.73 mi

Gravity Main: 50.12 mi

Lift Stations- 16

FACTORS AFFECTING THIS BUDGET YEAR

The wastewater division had \$18,587 of unexpected costs this current fiscal year for force main grading at the early elementary school.

Like current national trends, the ability to find necessary operating equipment has been extremely difficult resulting in higher costs than originally projected. It has also been difficult finding contractors with available staff and time to complete our smaller projects.

Projects in progress carried over to FY2023:

Radio Road Sewer Line Installation	\$180,000
1 st Street Lift Station Rehabilitation	\$295,000
Lift Station Pumps/Recons	\$300,000
UV Basin Cover & Core Building	\$ 75,000

REVENUES

The Sewer Fund has a projected ending fund balance of \$2,424,716 and is operating over the Council desired 40%. The excess revenues from previous years and project set a side will be used to cover the cost of capital improvements planned this next fiscal year.

Revenues are projected to be \$3,785,477, which includes a 5% increase to our sewer rates. This would result in an average residential bill to increase by \$1.71 per month.

According to the City of Ames, Iowa 2021 annual Water & Sewer Rate Study, the City of Storm Lake is at \$42.34 for bill amounts at 600 cubic feet of use. This ranks the City of Storm Lake in the middle of the pack of cities with 10,000+ population at 600 cubic feet but in the bottom 25% for usage over 1,000 cubic feet.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Consistent throughout the Sewer Fund budget, Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for chemicals, telecommunication, electric service, gas services, and software subscription costs.

Wastewater Plant

Additional Full Time Employee- \$60,000

Lift Station Concrete Driveways- \$15,000

\$6,000 increase for spoils

LS Pump/Motor Replacement (per ISG Study)- \$211,410

Flygt Pump- \$3,000

Pallet Jack- \$2,000

Portable Generator- \$3,000

Debt Service

Bond Payment- \$581,647

BUDGET OVERVIEW

Total Revenues- \$3,785,477

Expenses- \$5,400,859

Personnel- \$1,061,625	20% of the total expenses
------------------------	---------------------------

Operations/Maintenance- \$1,613,920	29%
-------------------------------------	-----

Debt Service- \$581,647	11%
-------------------------	-----

Capital Expenditures- \$2,143,667	40%
-----------------------------------	-----

PARKS DEPARTMENT

The Parks Department is a mix of 1 full time employee and 3 to 5 part time employees. These individuals maintain 145 acres of parks including King's Pointe green areas. They also maintain 11 playground, 4 bathrooms, 3 ballfields, 2 tennis courts, 1 beach, Chautauqua Shelter, and other open shelters. They are heavily involved in the Star Spangled Spectacular, Wood Wine and Blues, and other community events.

REVENUES

The operations for the Storm Lake parks department budget are covered by the City's general fund with other revenue coming from charges for service outlined in the City's fee resolution.

These projected revenues include an increase of rental fee at the Chautauqua Shelter that will be presented to council at a later date. The average cost to clean the shelter house after an event is \$115 per side.

Estimated revenues are projected to be:

Parks-	\$ 695 (Annual Dock Permits)
Shelter House-	\$ 15,000
Campground-	\$195,000

FACTORS AFFECTING THIS BUDGET YEAR

Like the enterprise funds, the general fund departments have also seen a rise in prices for good and services required for operations.

This year there were some unexpected expenses related to the repairs to the lighthouse in the amount of \$4,000 which the City may have to amend for at the end of the year.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for cell phones, electric service, gas services, and software subscription costs.

This year's supplemental request include:

Park Restroom Rehab-	\$ 4,700
Park Equipment Upgrade-	\$51,500
Campground Rock-	\$10,000

BUDGET OVERVIEW

Total Revenues- \$215,695

Total Expenses- \$410,571

Personnel Total- \$171,507

Operations/Maintenance Total- \$239,064

42% of the total expenses

58%

RUT FUND

The Road Use Tax Fund is funds eligible for street reconstructions, street maintenance, street lighting, and snow removal for Storm Lake's 109 miles of streets. This number has grown over the years with the addition of the Early Education building and the new Tyson Feed Mill. We also implemented an additional Emergency Route which cuts down the distance to a cleared road during a storm.

The Road Use Tax Fund is a special revenue fund with support from the State of Iowa through Fuel Taxes. The State disburses funds on a per capita basis via the last census. A Street Finance Report is completed and submitted to the State each year.

FACTORS AFFECTING THIS BUDGET YEAR

This year there were unexpected expenses related to repairs to large equipment. One of the graders required \$15,500 worth of repairs as well as \$22,000 worth of repairs to plow trucks.

On average the cost is \$8,000 per inch of snow for removal in Storm Lake.

Projects in progress carried over to FY2023:
Richland Street Phase 2 \$182,200

REVENUES

The Road Use Tax Fund is operating slightly under the Council desired 40% fund balance, projected ending fund balance is \$681,041.

This year the Department of Transportation Per Capita Forecast is \$125.50. With the 2020 Census complete, the City will see an increase to RUT funds collected by \$84,000.

With the guidance from the IDOT, estimated revenues are projected to be \$1,427,760.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for telecommunication, electric service, gas services, and software subscription costs.

Operations include an additional \$250,000 for street seal coating and crack sealing and \$300,000 for emerald ash borer tree removal.

Supplemental Requests include:
Air Compressor- \$4,000
Concrete Roller Screed- \$3,750
Debris Loader- \$5,000
Drill Press- \$10,000
Concrete Saw- \$2,000

Additional Projects include Richland Street Phase 2, Traffic Study, and an infrastructure master plan that have split costs, \$843,850.

BUDGET OVERVIEW

Total Revenues- \$1,427,760

Expenses- \$2,637,924

Personnel- \$ 614,560

23% of the total expenses

Operations/Maintenance- \$1,208,364

46%

Capital Expenditures- \$815,000

31%

***Note: Transfers between funding sources are not included to get a clear picture of revenue vs expenses per division. Transfers were approved during the CIP process.

POLICE DEPARTMENT

The Storm Lake Police Department provides 24-hour law enforcement services to the City of Storm Lake. The department currently consists of 20 sworn police officers, 2 bilingual community service officers, 2 civilian office staff members and two civilian volunteers (one chaplain and one tactical team medic).

The Storm Lake Police Department Patrol Division is made up of four Lieutenants and twelve patrol officers. Each Lieutenant oversees a patrol shift consisting of two to three patrol officers and one Community Service Officer.

The patrol division is primarily responsible for answering calls for service which include:

- Responding to emergency calls
- Taking criminal complaints
- Enforcing traffic laws
- Addressing quality of life issues
- Investigating vehicular accidents
- Preliminary Investigation of crimes
- Community Policing
- Networking with other community service providers
- Enforcing city and state criminal laws
- Animal Control

The Criminal Investigation Division (CID) is made up of two Detectives supervised by the Assistant Chief.

The investigation division is responsible for major case crimes and follow up investigations. SLPD Detectives provide the highest quality criminal investigations by conducting timely and thorough investigations using advanced investigative techniques and forensic equipment.

The Community Service Officers (CSOs) are civilian officers that work under the umbrella of the patrol division. The CSOs primary responsibilities are interpretation, translation, and community outreach. CSOs further assist with performing city code enforcement, keys locked in cars, house watch, security checks, funeral escorts, parking enforcement and fingerprinting.

The Police Department Special Services Division has specially trained officers in the following areas:

Tactical Entry Team (E-Team)
Hostage Negotiators
Clandestine Drug Lab Response Team
Underwater Search and Recovery Dive Team
Sexual Assault Response Team (SART)
Drone Pilots
K-9 Unit
Narcotics Unit
Community Engagement / Community Outreach

REVENUES

The operations for the Storm Lake police department budget are covered by the City's general fund with other revenue coming from fines and fees outlined in the City's fee resolution.

Estimated revenues are projected to be \$51,500

FACTORS AFFECTING THIS BUDGET YEAR

Like the enterprise funds, the general fund departments have also seen a rise in prices for good and services required for operations.

This year, at the worst time of the year, the AC unit at the police station went down adding \$44,000 worth of additional unplanned expenses which may have to be amended for at the end of the year.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees who are not covered under the existing union contract. The 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for cell phones, electric and gas services, and software subscription costs.

This year's supplemental request include:

Hire of an Additional Patrol Officer-	\$90,057
IT Room HVAC Replacement-	\$28,000
Furniture Replacement-	\$26,000
PD & W 7 th Building Upgrades-	\$30,000
Rifles for E-Team-	\$ 5,000

BUDGET OVERVIEW

Total Revenues- \$51,500

Expenses- \$2,272,907

Personnel- \$1,804,060

79% of the total expenses

Operations/Maintenance- \$468,847

21%

FIRE DEPARTMENT

The Storm Lake Fire Department is a mix of 2 full time employees and 24 volunteer fire fighters. These individuals work with 8 emergency vehicles. The Storm Lake Fire department covers approximately 90 square miles within Grant, Hayes, and Washington Townships which encompass the City of Storm Lake, City of Lakeside, and Truesdale. These surrounding areas enter into a fire service agreement with the City of Storm Lake for services.

REVENUES

The operations for the Storm Lake fire department budget are covered by the City's general fund with other revenue coming from the surrounding service area governing bodies.

Estimated revenues are projected to be \$112,441.

FACTORS AFFECTING THIS BUDGET YEAR

Like the enterprise funds, the general fund departments have also seen a rise in prices for good and services required for operations.

This year there were some unexpected expenses related to the Fire Station's furnace and air conditioning unit. The aerial unit also required an additional \$8,000 worth of repairs.

At the end of the year, we may need to amend the fire department budget by \$14,500.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for cell phones, electric and gas services, and software subscription costs.

This year's supplemental request include:

Facility Carpet Replacement-	\$ 9,000
Firehouse Software Imp/Sub-	\$ 9,000
Handheld Thermal Imaging-	\$ 3,000
SAR's Unit-	\$10,000
iPad Units (8)	\$12,000

BUDGET OVERVIEW

Total Revenues- \$112,441

Expenses- \$572,812

Personnel- \$333,438	58% of the total expenses
----------------------	---------------------------

Operations/Maintenance- \$140,148	24%
-----------------------------------	-----

Emergency Management- \$10,180	2%
--------------------------------	----

Debt- \$89,046	16%
----------------	-----

LIBRARY DEPARTMENT

The Storm Lake Public Library has 3 full time employees and 3 part time employees, however governed by administrative and actions of five Council appointed members of the Storm Lake Public Library Board of Trustees. The library is associated with the Friends of the Storm Lake Public Library, a fundraising non-profit corporation run by volunteer members. The library has a non-paying tenant, Witter Gallery, a non-profit corporation. The library serves 11,976 current card account patrons of which 1,927 are public Storm Lake student accounts, 1,661 Buena Vista County accounts and 1,353 out-of-county accounts. Of service to the state, the library sends it's requested materials to various libraries. Besides maintaining the City of Storm Lake's library collection; educational and outreach programs, public computers with printing/scan/fax services and general information services are provided to very diverse communities.

REVENUES

The operations for the Storm Lake library budget are covered by the City's general fund with other revenue coming from late fees and services outlined in the City's fee resolution. The library also requests funding from Buena Vista County on an annual basis for support.

Estimated revenues are projected to be \$31,477

FACTORS AFFECTING THIS BUDGET YEAR

At this time, there are no proposed amendments for the library budget.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for cell phones, electric service, gas services, and software subscription costs.

This year's supplemental request include:

Camera Upgrades-	\$13,000
------------------	----------

BUDGET OVERVIEW

Total Revenues- \$31,477

Expenses- \$280,396

Personnel- \$159,350

57% of the total expenses

Operations/Maintenance- \$121,046

43%

BUILDING & CODE ENFORCEMENT

The Storm Lake Building Department consists of two full time employees who inspect and enforce national and local building codes for new construction and remodels. Additionally, the Building Inspector and Building and Code Compliance Director are responsible for storm water inspections, rental housing inspections, enforcement of the Zoning Ordinance, working with the Planning and Zoning Commission and Board of Adjustment, dangerous building inspections, and coordinating with the other City Departments on areas of overlap. Working closely with the Building Department, the City's Code Enforcement Officer assists with inspections and enforcement of the City Property Maintenance Code, the scheduling of rental inspections, inspecting sidewalks, storm water inspections, rental inspections, and the scheduling of building inspections, as well as setting up Planning and Zoning Commission and Board of Adjustment meetings.

REVENUES

The operations for the Storm Lake building code enforcement budget are covered by the City's general fund with other revenue coming from fees related to building requirements outlined in the City's fee resolution.

Estimated revenues are projected to be \$67,700

FACTORS AFFECTING THIS BUDGET YEAR

Like the enterprise funds, the general fund departments have also seen a rise in prices for good and services required for operations.

The City migrated to a new building and code enforcement software. This new software was a replacement software so the City may have to amend for the implementation services related to this conversion in the amount of \$7,000.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for cell phones, electric service, gas services, and software subscription costs.

This year's supplemental request include:

Mobile Devices-	\$ 2,000
Condemned Housing Services-	\$50,000

BUDGET OVERVIEW

Total Revenues- \$67,700

Expenses- \$246,460

Personnel- \$154,423

Operations/Maintenance- \$92,037

63% of the total expenses

37%

STORM WATER FUND

The Storm Water Fund is one of the City's enterprise funds. Enterprise funds are self-supporting used to account for goods and services for which user fees and charges are paid in exchange for services provided. The Storm Water Fund includes the following divisions: Administration and Collection.

Lane miles of Streets to be Swept- 96

-All streets were swept 4 times in 2021 (2 times in spring and 2 times in the fall)

-Central Business District was swept as needed- 5 total times in 2021

Number of Storm Intakes-745

Storm Water Quality Controls-64

REVENUES

The Storm Water Fund is operating above the Council's 40% fund balance. The fund balance will be used to cover the cost of capital projects. At the conclusion of FY2023 the projected fund balance will be \$247,270.

Estimated revenues are projected to be \$418,000.

FACTORS AFFECTING THIS BUDGET YEAR

There were no unexpected expenditures.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for chemicals, telecommunication, electric service, gas services, and software subscription costs.

Rain Gardens Maintenance- \$20,000

Capital Improvements- \$120,000

Debt Service-\$182,538

BUDGET OVERVIEW

Total Revenues- \$418,000

Expenses- \$516,656

Personnel- \$97,718

19% of the total expenses

Operations/Maintenance- \$116,400

23%

Debt Service- \$182,538

35%

Capital- \$120,000

23%

ADMINISTRATION

The General Fund is the primary ledger accounts that record all assets and liabilities of the City which are not assigned to a special purpose. The primary divisions of the General Fund include: Public Safety, Code Enforcement, Airport, Library, Parks, Campground, Golf Course, Economic Development, Finance, Administration, Cottages, and Outdoor Water Park.

FUND BALANCE

The General Fund is operating in good financial health maintaining and exceeding the Council desired 40% fund balance. Anticipated ending fund balance for fiscal year 2021-2022 will be \$2,514,596.

FISCAL YEAR 2022-2023 BUDGET

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. Adjustments have been appropriately made for cell phones, electric service, gas services, and software subscription costs.

Municipal Band:

Operating Expenses- \$8,000

Economic Development:

Payroll- \$60,958

Operating Expenses- \$183,854

\$20,000- Land Option

Mayor & City Council:

Payroll- \$60,910

Franchise Fees:

Revenues- \$964,000

Administration:

Revenues- \$340,500

Payroll- \$120,170

Operating Expenses- \$403,169

Cottages:

Revenues- \$133,866

Operating Expenses- \$62,725

Projects in progress carried over to FY2023:

Highway 7/110 Traffic Signal	\$1,440,000
------------------------------	-------------

Fiber Line Installation	\$ 800,000
-------------------------	------------

Comprehensive Plan/Zoning Update	\$ 238,880
----------------------------------	------------

BUDGET OVERVIEW

Total Revenues- \$1,438,366

Expenses- \$899,786

Personnel- \$242,038

27% of the total expenses

Operations/Maintenance- \$657,748

73%

***Note: Transfers between funding sources are not included to get a clear picture of revenue vs expenses per division. Transfers were approved during the CIP process.

AIRPORT

The Storm Lake Municipal Airport property is owned by the City of Storm Lake and is governed by a 5-member commission appointed by the City of Storm Lake. The airport commission and the City of Storm Lake contract with Bart's Flying Service to manage and operate the airport.

In 2013, the FAA required airports to own a specified amount of ground surrounding airports which the City rents to local farmers. By following the FAA requirements, the airport is allotted \$150,000 per year to allocate towards airport improvement projects. Generally, these projects require a 10% local match.

REVENUES

The City of Storm Lake is the fiscal sponsor the Airport so any short falls in operations are covered by the general fund. The primary sources of income for the airport from the rental of hangars and sale of fuel.

Estimated revenues, including ag land leases, are projected to be \$357,000

FACTORS AFFECTING THIS BUDGET YEAR

Like the enterprise funds, the general fund departments have also seen a rise in prices for good and services required for operations.

At this time the City may have to amend for increased fuel costs which are offset by fuel sale revenues.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for the airport manager subject to review by the airport commission. Adjustments have been appropriately made for cell phones, electric service, gas services, and software subscription costs.

There are no supplemental requests for the airport.

BUDGET OVERVIEW

Total Revenues- \$357,000

Expenses- \$365,737

Manager's Contract- \$71,490

20% of the total expenses

Merchandise for Resale- \$250,000

68%

Operations/Maintenance- \$44,247

12%

LANDFILL FUND

The Landfill Fund is one of the City's enterprise funds. Enterprise funds are self-supporting used to account for goods and services for which user fees and charges are paid in exchange for services provided.

REVENUES

The Landfill Fund is operating in good financial health and maintains over the Council desired 40% fund balance of \$319,475. This allows us to schedule additional City-Wide Clean-up next fiscal year.

Estimated revenues are projected to be \$455,500, consistent with the last few years.

FACTORS AFFECTING THIS BUDGET YEAR

No unexpected costs this year.

FISCAL YEAR 2022-2023 BUDGET ADJUSTMENTS

Insurance rates are expected to increase by 12% for general property insurance, worker's comp insurance, and liability insurance. The proposed budget includes a 3% increase for full time employees and the 5% increase in employee insurance will be covered by the City. Adjustments have been appropriately made for telecommunication, electric service, gas services, and software subscription costs.

Landfill assessment remains \$34 per capita but the 2020 census number will be used for the assessment beginning July 1, 2022. This will result in an increase of \$22,746 in overall assessment.

City-Wide Clean-Up- \$25,000

BUDGET OVERVIEW

Total Revenues- \$455,500

Expenses- \$501,386

Personnel- \$51,040

12% of the total expenses

Operations/Maintenance- \$42,200

8%

Landfill Assessment- \$383,146

75%

City-Wide Clean-Up- \$25,000

5%

Staff Summary

2/21/2022

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Work Session - Public Information and Outreach**

BACKGROUND: In November of 2021, a work session was held on the topic of Public Information and Outreach.

With new members to the Council seated in January 2022, this work session will provide an opportunity to review and refresh all Councilors regarding the topic.

FISCAL IMPACT: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

Description	Type
☐ Narrative	Backup Material

City of Storm Lake
Communication and Public Information Strategy
Council Work Session
February 21, 2022

Introduction:

This work session will review avenues taken by staff to communicate information about City operations to residents and other interested individuals. Multiple methods of communication are in use in an attempt to reach as many individuals as possible. Often the method selected is determined to be best suited for relaying the information being communicated.

Transparency:

Transparency, and its importance to our interaction with residents, is an often-heard word. It is necessary to keep in mind that, while many forums or platforms may be used to share information, the public must have a desire to receive information as well. In general, information and documents related to the City are public. Sometimes, there can be situations when information is deemed confidential by Iowa Code and cannot be shared.

Transparency and efficiency go hand in hand. For instance, Iowa Code only requires the posting of a Council agenda. The availability of Council Agenda Packets online provides transparency to Council meeting and an efficient way to view information under consideration. In today's world, a Zoom meeting link provides additional efficiency in participating in the meeting without being in the Council Chambers.

Information & Communication:

Traditional Means

Regular office hours provide accessibility staff in City Hall to walk in visitors Monday through Friday from 8:00 AM to 5:00 PM. All efforts are made to meet with visitors unless a scheduling conflict exists.

Telephone contact can be made during those same hours and, for some staff, after hours contact is available in an on-call basis. Sending a letter regarding a concern remains another option for communication.

Office hours by the City Manager are regularly scheduled to assist in providing information when needed. Council members are invited to use this option.

City Council meeting agendas always include time for Hear the Public to address non-agenda items of importance.

Radio and newspapers are used to send out pertinent information regarding City operations, current events and upcoming events. Legal notices are required by State Code are regularly published. Coverage of the City is excellently provided by our local media. They are all great partners.

Technology Options

Web based options are common means to received and send information. Email is an option for reaching staff. This option provides an opportunity to respond when one's schedule allows. Text messaging is another communication method used by some.

The City uses multiple media and other platforms to disseminate information to those interested in city operations. Radio, Newspapers, Facebook, Twitter, Instagram and the City's website frequently share information and news. Email and text messaging is also actively used.

Press Releases

City Press Releases when issued are regularly shared by radio and newspapers. Our local partners for sharing information are Storm Lake Radio, the Pilot-Tribune, the Storm Lake Times and La Prensa.

Information on our website can be viewed in multiple languages by choice of the viewer. A language of preference can also be selected on Facebook. Our website offers the opportunity to sign up for alerts from the City to know when new information has been posted.

We recognize that finding information on our current website can be a challenge at times. We do anticipate a refresh/rebuild of the site soon.

Snow Emergencies

A common information sharing adventure is a Snow Emergency Event. Notifications of events are shared in nine locations. When updating during an event, all nine locations must be updated.

Project Communications

For projects, such as water, sewer, streets, etc., public meetings are held during the early planning of the project with invitations sent to residents in the proximate area to the project. Press releases announce the meeting in advance and locations are often on the site when possible. During projects, updates are provided to residents via door hangers, press releases may advise the general public when advisable and questions are always fielded by city staff or project engineers.

Meet the Mayor

Meet the Mayor is another means of discussing current topics and engaging the public for their input. When held, two times during the day are selected to reach the most people. These meetings are generally held quarterly.

Other forums

Special forums are held when a topic presents the need. Advertisements of a forum are issued through press releases, advertisements, etc.

Reality:

Receiving an answer to a question that is not the preferred answer is not necessarily a lack of transparency or communication. At times, a request might not be permitted by code, such as: *Can I have peacocks in my yard?* The answer is “no”, but the answer might not be welcomed.

We continue to find more ways to communicate and share information. It is important that efforts are made to find information about the City.

Illustrations:

Following are a series of illustrations that provide details regarding various platforms used for information and outreach.

Council Comments and Discussion

Staff Summary

2/21/2022

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM:

SUBJECT: **City Council Requested Items**

BACKGROUND: Future City Council Work Sessions:
1.

FISCAL IMPACT: No Fiscal Impact at this time.

RECOMMENDATION: Concurrence for each item to be considered for a specified City Council Meeting work session or deny work session consideration for the following items:
1. None at this time