

**CITY OF STORM LAKE
SPECIAL COUNCIL SESSION MEETING,
CITY HALL
COUNCIL CHAMBERS
DECEMBER 4, 2023
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Open the Meeting

- **Call to Order**
- **Pledge of Allegiance**
- **Proclamation**

- A. **Consideration of Changes in Agenda and Setting the Agenda**
- B. **Disclosure by City Council Members**
- C. **Hear the Public**
- D. **New Business**
 - 1. [Closed Session Reference Iowa Code Chapter 21.5 \(i\) - To Evaluate The City Manager During Her Annual Evaluation](#)
 - 2. [Motion To Adjust City Manager Compensation As Appropriate](#)
- E. **Adjourn**

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*

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Find us on the Web at <http://www.stormlake.org>

Staff Summary

12/04/2023

Agenda Item # D.1.



City of Storm Lake
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REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez City Clerk

SUBJECT: **Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During Her Annual Evaluation**

BACKGROUND:

Iowa Code allows for a few specific reasons in which the City Council can go into a closed session. One of these reasons is for the evaluation of a individual whose performance is being reviewed (Chapter 21.5 (i) of the Iowa Code). However, the Council can only utilize this section of the Iowa Code when the session has been requested by the person to whom they are evaluating.

City Manager Keri Navratil has requested that her annual evaluation be conducted in Closed Session per Iowa Code Chapter 21.5(i), please see the attached written request.

Council may conduct the evaluation in closed session but may not make any decisions in Closed Session. Any change to the compensation of the City Manager must come in open session.

FISCAL IMPACT: There is no fiscal impact to this agenda item.

RECOMMENDATION: Council to vote to go into Closed Session Reference Iowa Code Chapter 21.5 (i) - Roll Call Vote

Council vote to return to Open Session - Roll Call Vote

ATTACHMENTS:

[Close Session Request](#)

November 30, 2023

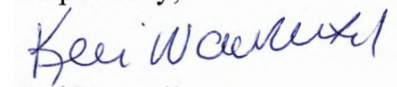
To: Mayor Porsch and City Council Members
CC: Mayra Martinez, City Clerk
From Keri Navratil, City Manager

Re: Annual Evaluation

Please accept this as my formal request to have the Council enter in to Closed Session reference Iowa Code Section 21.5 F for the purpose of reviewing my performance and conducting my annual evaluation.

Thank you for your consideration.

Respectfully,



Keri Navratil
City Manager

Staff Summary

12/04/2023

Agenda Item # D.2.



City of Storm Lake
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REPORT TO: Honorable Mayor & Council

FROM: Mayra Martinez City Clerk

SUBJECT: **Motion To Adjust City Manager Compensation As Appropriate**

BACKGROUND:

It is traditional that following the evaluation of the City Manager the Mayor and City Council consider any compensation changes that they desire to make for the upcoming year.

Decisions regarding the wages and other compensation for the City Manager must be made in open session. This agenda item will provide for Council to make any changes to the contract and compensation package that they desire at this time.

Keri Navratil was hired by the City as Assistant City Manager then promoted as City Manager on May 20, 2017.

FISCAL IMPACT: The fiscal impact of this item will depend on the changes made by the City Council.

RECOMMENDATION: Depending on the Council's desires make a motion to amend the City Manager's compensation

ATTACHMENTS: