

**CITY OF STORM LAKE
AIRPORT COMMISSION MEETING
STORM LAKE MUNICIPAL AIRPORT
AIRPORT MEETING ROOM
SEPTEMBER 14, 2026
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

BY COMPUTER:

<https://us06web.zoom.us/j/86136594632>

A. Call The Meeting To Order

B. New Business

1. August 2026 Airport Minutes
2. August 2026 Financial Report
3. August 2026 Fuel Report
4. Airport Manager's Monthly Report
5. Motion to Adjust Fuel Prices
6. Administration Report

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

Staff Summary

9/14/2026

Agenda Item # B.1.



City of Storm Lake
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REPORT TO: Commissioners

FROM: Mayra Martinez, City Clerk

SUBJECT: August 2026 Airport Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION: Approve August 2026 Minutes

ATTACHMENTS:

1. 08/10/2026 Airport Minutes

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, August 10, 2026, 4:00 P.M.**

Present: Commission Chairperson Robert Ansorge, Commissioners Jason Dierking, Cynthia Turner, Gary Worthan, and Nathaniel Kitzrow. Absent: None.

Staff Present: Tyler Gibbins (Finance Director/Airport Liaison).

Public Attendance: John Bartholomew and Garrett Jacobs (arrived at 4:11 pm).

Chairman Bob Ansorge called the meeting to order at 4:00 pm

New Business

Airport Minutes - Moved by Commissioner Worthan to approve the July 2026 Airport Minutes. Seconded by Commissioner Kitrow. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Financial Report - Moved by Commissioner Kitzrow to approve the July 2026 Financial Report. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Fuel Report - Moved by Commissioner Worthan to approve the July 2026 Fuel Report. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Commissioner Dierking arrived at 4:02 pm.

Hangar Rent Proposal – Moved by Commissioner Worthan to approve renting Hangar C to Bart's Flying Service for \$17.00 per day effective July 15th, 2026 with the contingency that Bart's Flying Service will vacate the hangar if other tenants would want to rent the hangar. Seconded by Commissioner Kitazrow. Vote: All ayes. Motion carried.

Fuel Price Adjustment – Moved by Commissioner Dierking to authorize Bart's Flying Service to present recommended fuel price changes to the Commission on a monthly basis for review and approval. Seconded by Commissioner Worthan. Vote: All ayes. Motion Carried.

Airport Manager's Monthly Report – Called Century Link on 6/30/26 to talk about the installed phone lines. On 7/1/26 Century Link came out and worked on the lines, and they are down to the last pair of traditional phone lines to repair. On 7/2/26 canceled NOTAM on the fuel. 7/07/26 had runway 6/24 rolled and replaced some missing marker cones on runway 6/24. 7/9/26 had a call with the FAA on cat C&D approaches and that has been rolled back to June 2027. Ordered and received 7,502 gallons of jet A fuel and 7,998 gallons of avgas. Picked up printer paper for the Veeder-ROOT printer. An airplane landed with a flat tire and was disabled on runway 13. A new tire and tube were installed and the runway was cleared . K&W repaired

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, August 10, 2026, 4:00 P.M.**

the REIL's and ordered parts for the PAPI's. Replaced a toilet seat in the outdoor restroom. 7/29/26 the fuel system was not working. Rebooted the fuel system and it started working.

Courtesy car usage 21 times 347 miles:

Fuel meter readings:

Jet-A 791,887 7,825 gallons

Av Gas 187,536.5 5,153 gallons

Administration Report:

Fuel Master Phone Line

The Commission considered whether to continue relying on the existing POTS lines while they remain operational, authorize the purchase and use of a CenturyLink converter as an interim measure, or defer major changes until the broader fuel system project or potential State Grant funding is resolved. The discussion accounted for the risk that CenturyLink may decline future service on the POTS lines if additional outages occur.

Recommended by the Commission to have Commissioner Dierking contact Power Solutions on a solution. Commissioner Kitzrow will also check with his IT team. City Staff will also work the City's IT contractor regarding possible solutions. Formal action to be taken at the next commission meeting.

Airport Night Evaluation

Information has been provided to the FAA regarding the night evaluation requests and visual surface conditions. The FAA is asking the Commission to pay for the night evaluation of the runway PAPIs and REILS. This has an estimated cost of \$25,000 - \$30,000 for day and night. However, only night evaluation is estimated at \$15,000. Garrett with Bolton & Menk will contact the FAA to determine if these costs are eligible under the current grants.

Adjourn – Moved by Commissioner Kitzrow to adjourn at 4:42 pm. Seconded by Commissioner Worthan. Vote: All ayes. Motion carried.

Mayra A. Martinez
City Clerk

Staff Summary

9/14/2026

Agenda Item # B.2.



REPORT TO: Commissioners

FROM: Lee Dutfield, Development Services Specialist

SUBJECT: August 2026 Financial Report

BACKGROUND: Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for August were \$13,803.99 and the Expenses were \$70,558.79.

We have generated \$28,124.02 more in expenses than revenues for the current fiscal year.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 4 hangar spaces available in Hangar A, 2 in Hangar B, and 2 in Hangar D.

FISCAL IMPACT: Total expenses for the month were \$70,558.79 and total

revenues were \$13,803.99.

RECOMMENDATION: Review and Approve the Financial Report

ATTACHMENTS:

1. Revenue vs Expense Report
2. August 2026 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 08/01/2026 - 08/31/2026

Account		Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund									
Revenue									
001-2080-02-4310		Airport Hangar Rent	0.00	-53,600.00	-2,270.00	-3,055.00	-5,325.00	-48,275.00	-90.07%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
08/04/2026	CLPKT07410	04.04.08.2026		CLPKT07410					-1,460.00
08/19/2026	CLPKT07465	04.19.08.2026		CLPKT07465					-185.00
08/20/2026	ARPKT01150	Bank Draft Packet: ARPK...		Bank Drafts for Invoice Packet ARPKT0114...					-1,410.00
001-2080-02-4710		Airport Utilities	0.00	-3,000.00	-105.00	-105.00	-210.00	-2,790.00	-93.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
08/04/2026	CLPKT07410	04.04.08.2026		CLPKT07410					-105.00
001-2080-02-4750		Airport Gasoline	0.00	-150,000.00	-49,111.17	-10,643.99	-59,755.16	-90,244.84	-60.16%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
08/03/2026	CLPKT07406	04.03.08.2026		CLPKT07406					-908.26
08/05/2026	CLPKT07414	04.05.08.2026		CLPKT07414					-2,020.82
08/06/2026	CLPKT07418	04.06.08.2026		CLPKT07418					-115.01
08/10/2026	CLPKT07432	03.10.08.2026		CLPKT07432					-3,891.81
08/17/2026	CLPKT07455	04.17.08.2026		CLPKT07455					-409.08
08/20/2026	CLPKT07473	03.20.08.2026		CLPKT07473					-69.65
08/24/2026	CLPKT07478	04.24.08.2026		CLPKT07478					-1,857.17
08/25/2026	CLPKT07482	04.25.08.2026		CLPKT07482					-31.52
08/26/2026	CLPKT07488	03.26.08.2026		CLPKT07488					-160.44
08/31/2026	CLPKT07495	04.31.08.2026		CLPKT07495					-1,180.23
Revenue Totals:			0.00	-206,600.00	-51,486.17	-13,803.99	-65,290.16	-141,309.84	-68.40%
Expense									
001-2080-02-6310		Repairs/Maintenance Bldg	0.00	11,500.00	190.00	0.00	190.00	11,310.00	98.35%
001-2080-02-6332		Vehicle Repair	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-2080-02-6371		Electric Service	0.00	8,599.61	866.28	405.95	1,272.23	7,327.38	85.21%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
08/10/2026	APPKT01132	July/August 2026	7919	Electric Services	001074 - MidAmerican Energy Company				405.95

Detail vs Budget Report

Account		Name	Encumbrances		Fiscal Budget	Beginning Balance	Total Activity	Date Range: 08/01/2026 - 08/31/2026		
								Ending Balance	Budget Remaining	% Remaining
001-2080-02-6373		Telecommunications	0.00		800.00	100.68	100.68	201.36	598.64	74.83%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/01/2026	APPKT01132	August 2026 Airport	7930	Phone Service	001070 - Qwest Corporation				100.68	
001-2080-02-6408		Insurance	0.00		13,245.00	0.00	0.00	0.00	13,245.00	100.00%
001-2080-02-6494		Operator Contract	0.00		77,739.60	12,956.60	0.00	12,956.60	64,783.00	83.33%
001-2080-02-6499		Contractual Services	0.00		17,500.00	8,103.88	316.67	8,420.55	9,079.45	51.88%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/03/2026	APPKT01125	July 2026	7870	Garbage Services	002126 - SGS, LLC				55.36	
08/06/2026	APPKT01132	July 2026	84351	NPDES SW General Permit - Airport	001025 - Central Bank				180.91	
08/10/2026	APPKT01132	August 2026	84360	Water Service	001073 - Iowa Lakes Regional Water				80.40	
001-2080-02-6503		Merchandise for resale	0.00		120,000.00	0.00	69,735.49	69,735.49	50,264.51	41.89%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/03/2026	APPKT01125	011650	7829	Jet Fuel	001030 - Eastern Aviation Fuels, Inc				28,996.91	
08/03/2026	APPKT01125	012435	7829	Jet Fuel	001030 - Eastern Aviation Fuels, Inc				40,738.58	
001-2080-02-6599		Supplies	0.00		6,000.00	637.95	0.00	637.95	5,362.05	89.37%
Expense Totals:			0.00	256,384.21	22,855.39	70,558.79	93,414.18	162,970.03	-63.56%	
001 - General Fund Totals:			0.00	49,784.21	-28,630.78	56,754.80	28,124.02	21,660.19	-43.51%	
Report Total:			0.00	49,784.21	-28,630.78	56,754.80	28,124.02	21,660.19	-43.51%	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	49,784.21	-28,630.78	56,754.80	28,124.02	21,660.19	
Report Total:	0.00	49,784.21	-28,630.78	56,754.80	28,124.02	21,660.19	

City of Storm Lake

Airport Profit/Loss Statement

August 2027

	Budget	Activity	Remaining
Revenue from Operations:			
Hangar Rent	\$ 53,600.00	\$ 5,325.00	\$ 48,275.00
Utility Rent	\$ 3,000.00	\$ 210.00	\$ 2,790.00
Fuel Sales	\$ 150,000.00	\$ 59,755.16	\$ 90,244.84
Misc Airport Rev	\$ -	\$ -	\$ -
	\$ 206,600.00	\$ 65,290.16	\$ 141,309.84
Revenue from Non-Operations:			
Ag Land Rent	\$ 61,000.00	\$ -	\$ 61,000.00
Tsfr for Capital			\$ -
	\$ 61,000.00	\$ -	\$ 61,000.00
Expenses from Operations:			
Building Maint/Repairs	\$ 11,500.00	\$ 190.00	\$ 11,310.00
Vehicle Repairs	\$ 1,000.00	\$ -	\$ 1,000.00
Electric Service	\$ 8,599.61	\$ 1,272.23	\$ 7,327.38
Telecommunications	\$ 800.00	\$ 201.36	\$ 598.64
Operator Contract	\$ 77,739.60	\$ 12,956.60	\$ 64,783.00
Services	\$ 17,500.00	\$ 8,420.55	\$ 9,079.45
Supplies	\$ 6,000.00	\$ 637.95	\$ 5,362.05
	\$ 123,139.21	\$ 23,678.69	\$ 99,460.52
Expenses Non-Operating:			
COGS	\$ 120,000.00	\$ 69,735.49	\$ 50,264.51
Capital Improvements	\$ -	\$ -	\$ -
Insurance	\$ 13,245.00	\$ -	\$ 13,245.00
Grounds Maint (Rec)**		\$ 3,075.00	\$ (3,075.00)
	\$ 133,245.00	\$ 72,810.49	\$ 60,434.51
Net Profit/(Loss)	\$ 11,215.79	\$ (31,199.02)	

	** Snow Removal	Lawn Care
Labor	\$ -	\$ 2,460.00
Equipment	\$ -	\$ 615.00



Storm Lake, IA

Project Activity vs Budget Report

By Project Number

Date Range: 08/01/2026 - 08/31/2026

Project Number	Project Name	Group	Type	Status			
24X.136745	Apron Expansion Improvements	Airport Projects	Federal/State Grant	Active			
Revenues							
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-04	Apron Expansion- FAA Funds	-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Total Revenues:		-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-05	Apron Expansion- Local Match	-14,296.00	-14,296.00	-157,000.00	0.00	-157,000.00	142,704.00
Total Revenues:		-14,296.00	-14,296.00	-157,000.00	0.00	-157,000.00	142,704.00
Expenses							
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-02	Apron Expansion- Eng	265,000.00	265,000.00	115,625.00	0.00	115,625.00	149,375.00
Total Expenses:		265,000.00	265,000.00	115,625.00	0.00	115,625.00	149,375.00
Account Key	Account Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-12	Apron Expansion- Env Study	20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
Total Expenses:		20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
24X.136745 Total:		0.00	0.00	-20,475.00	0.00	-20,475.00	20,475.00

Summary

Project Summary						
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Budget Remaining
24X.136745	Apron Expansion Improvements	0.00	0.00	-20,475.00	0.00	20,475.00
	Report Total:	0.00	0.00	-20,475.00	0.00	20,475.00
Group Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	0.00	0.00	-20,475.00	0.00	-20,475.00	20,475.00
Report Total:	0.00	0.00	-20,475.00	0.00	-20,475.00	20,475.00
Type Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Federal/State Grant	0.00	0.00	-20,475.00	0.00	-20,475.00	20,475.00
Report Total:	0.00	0.00	-20,475.00	0.00	-20,475.00	20,475.00

FY 2026-2027 Hangar Rent

Hangar	Price/Month	# of spots available	# Rented
A	65.00	4	0
B	65.00	4	2
C	400.00	1	1
D	80.00	6	4
E	95.00	6	6
F	135.00	5	5
F	150.00	1	1
		27	19 TOTAL

Staff Summary

9/14/2026

Agenda Item # B.3.



City of Storm Lake
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REPORT TO: Commissioners

FROM: Lee Dutfield, Development Services Specialist

SUBJECT: August 2026 Fuel Report

BACKGROUND: Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$10,315.34
- AV Gas = \$4,193.93 or 35.78% of the total sales (663.090 gallons)
- Jet Fuel = \$6,121.41 or 64.22% of the total sales (1,189.900 Gallons)
- Hangar Renters accounted for \$429.49 of the total sales or 4.16%
- The Fixed Based Operator (FBO) accounted for \$289.11 of fuel sales or 2.80%
- Outside non-based aircraft accounted for \$9,596.74 of the total sales or 93.03%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 3.590 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we sold 0.100 gallons more.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$10,643.99) and subtract the July transactions that hit August (\$540.84) then add the service charges and testing transactions to balance (\$10,315.34).

You can see the service charges are \$212.19 for the month and the amount used for monthly testing was \$0.00.

FISCAL IMPACT: Total Fuel Sales for the month of August were \$10,315.34.

RECOMMENDATION: Review and Approve the Fuel Report.

ATTACHMENTS:

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

City of Storm Lake Airport Fuel Report

[illegible]

Totals=	\$ 10,315.34	\$ 50,706.80	Total Sales		City Billings
	\$ 212.19	Service Charges		\$ -	(Test Card)

City of Storm Lake

Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	5,142.000		4,508.000
Before Fueling			
After Fueling			
Before Fueling			
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading	4,489.000		3,311.000
Total=	653.000		1,197.000

		<u>Stick Reading</u>	
Beginning Fuel Reading	<u>5,152.000</u>	40 3/4	<u>4,571.000</u> 42 1/2
Before Fueling			
After Fueling			
Before Fueling			-
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading	4,493.000	36 3/4	3,360.00 33 3/4
Total=	659.000		1,211.000

		<u>Mechanical Reading</u>	
Beginning Fuel Reading	187,536.500		791,887.000
Before Fueling			
After Fueling			
Fuel Added for Month			
Ending Fuel Reading	188,196.000		793,077.000
Total=	659.500		1,190.000

Actual	663.09	1,189.90
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City of Storm Lake

Airport Fuel Report

Running Month to Month Difference in Fuel Redings
Calendar Year 2026

AV Gas									
Start Read=						179,406.000			
VeterRoot System				Stick Reading		Mechanical Reading			
		Overall	This Mo.		Overall	This Mo.	Overall	This Mo.	
January	Long	0.650	0.650	Short	-2.35	-2.35	Short	-0.450	-0.450
February	Long	3.850	3.200	Long	-0.15	2.2	Short	-0.750	-0.300
March	Long	6.240	2.390	Long	9.24	9.39	Short	-1.560	-0.810
April	Long	10.570	4.330	Short	2.57	-6.67	Short	-2.630	-1.070
May	Long	21.660	11.090	Short	-6.34	-8.91	Long	54.360	56.990
June	Short	-11.090	-32.750	Short	-46.09	-39.75	Short	-11.290	-65.650
July	Short	-38.990	-27.900	Short	-51.89	-5.8	Short	-32.990	-21.700
August	Short	-49.080	-10.090	Short	-55.98	-4.09	Short	-36.580	-3.590
September									
October									
November									
December									
Total Difference=		-49.080		-55.98		-36.580			

Jet A									
Start Read=						781,112.000			
VeterRoot System				Stick Reading		Mechanical Reading			
		Overall	This Mo.		Overall	This Mo.	Overall	This Mo.	
January	Long	7.900	7.900	Long	19.900	19.9	Short	-0.100	-0.100
February	Short	2.200	-5.700	Short	18.200	-1.7	Long	0.200	0.300
March	Long	12.700	10.500	Long	28.700	10.5	Short	-0.300	-0.500
April	Short	12.500	-0.200	Short	16.500	-12.2	Short	-0.500	-0.200
May	Long	25.900	13.400	Short	-8.1	-24.6	Long	0.900	1.400
June	Long	29.300	3.400	Short	-10.7	-2.6	Long	1.300	0.400
July	Short	-10.800	-40.100	Short	-38.8	-28.1	Long	3.500	2.200
August	Long	-3.700	7.100	Long	-17.7	21.1	Long	3.600	0.100
September									
October									
November									
December									
Total Difference=		-3.700		-17.7		3.600			

Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.

City of Storm Lake Airport Fuel Report

[illegible]

Totals=	\$ 10,315.34	\$ 50,706.80	Total Sales		City Billings
	\$ 212.19	Service Charges		\$ -	(Test Card)

Staff Summary

9/14/2026

Agenda Item # B.4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Airport Manager's Monthly Report**

BACKGROUND: The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

FISCAL IMPACT: No fiscal impact to the filing of the report. The report may identify

items and issues that will require expenditures to resolve.

RECOMMENDATION: Review the Attached Report Prepared By the Manager, Bart's Flying Service.

ATTACHMENTS:

1. [Manager's Report](#)

Bart's Flying Service

Mangers Report

August, 2026

8/01 Sprayed weeds around hangars.

8/03 K&W was here to fix PAPI's they needed to order a converter, will be back.

8/04 Repaired bi-fold door on hangar F stall 2.

8/05 Sprayed weeds around hangars.

8/07 Taped insulation on hangar C.

8/12 K&W needs a part for PAPI on runway 35.

Curtesy car had a flat tire on HWY 110 had it towed to A&A for repair.

8/14 FAA called about AWOS time stamp.

8/18 Fixed cables hangar F stall 3, and called R&R Electric to fix the electric door brake.

8/20 Picked up curtesy car from A&A.

8/25 Field service tech was out to reset the time stamp on the AWOS.

8/26 Adjusted limit switch on bifold door on hangar A.

8/28 R&R Electric out to fix electric door brake on hangar F stalls F2 & F3.

Courtesy car usage 6 miles 61

Fuel meter readings

Jet-A 793077 / 3319 gallons

Avgas 188196.0 / 4505 gallons

Staff Summary

9/14/2026

Agenda Item # B.5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: JOHN BARTHOLOMEW, Airport Liason

SUBJECT: **Motion to Adjust Fuel Prices**

BACKGROUND: Presentation from the Airport Manager recommending fuel prices.

FISCAL IMPACT: Fuel sales are one of the Airport Commission's primary sources of revenue for operations at Storm Lake Municipal Airport.

RECOMMENDATION: N/A

ATTACHMENTS:
None

Staff Summary

9/14/2026

Agenda Item # B.6.



City of Storm Lake
PO Box 1086
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REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: Administration Report

BACKGROUND: Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

Airport Apron Expansion Project

Project was officially awarded to Wicks Construction and contracts have been signed. Current project schedule: Summer 2026 - Fall 2027.

Runway 17/35 Night Evaluation Funding

Since the night evaluation is necessary for the development of the AAC C and D Instrument Approach Procedures for Runway 17 and 35, the request was made to the FAA to fund the estimated \$10,000 - \$15,000 under the current AIP grant. However, the FAA has responded saying flight checks are tied to triggering events, such as an effect on a NAVAID and since the current project does not affect the NAVAIDs, the cost for the flight check is ineligible.

Budget

Senate File 2472, enacted by the Iowa Legislature, limits growth in city consolidated general fund levy revenue to 2% beginning with the FY 2028 budget, excluding qualifying new valuation. This limit will reduce cities' ability to use property-tax growth to keep pace with rising costs and will require the City to make difficult choices among competing services and priorities. Because airport operations and capital needs depend in part on City funding, the Airport Commission should begin planning next year's budget now.

Phone Line Concerns

The City's contracted IT team will provide an update.

FISCAL IMPACT: N/A

RECOMMENDATION: Review the Report and Ask Questions, If Any.

ATTACHMENTS:

1. FY2026 Budget Memo
2. FY2026 Budget Report Activity



February 25, 2025

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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Honorable Mayor, City Council and Storm Lake Community:

The City Manager's Recommendation FY 2025-20256 Budget is offered for your review and consideration. In order to present a balanced budget, there were significant challenges and cost reductions that are suggested for the Mayor and Council's consideration.

It is evident due to recent legislation that Property Tax reform (HF718) and other forms of fee reductions being considered at the State level that the public has an appetite to have smaller local government. To our community members and State of Iowa- we hear your message.

The budget presented does include recommended program cuts as well a hiring freeze for general fund positions. Priorities for projects and programs were determined by City Council during their annual Strategic Planning session. In addition, the Mayor, City Council and Leadership Team have made a concerted effort to provide our employees market rate compensation packages in order to strive to have the best and most qualified staff. This budget package does include a modest 2.5% pay increase that is expected to be sustainable in the future. We are still in collective bargaining with the Police Department.

The FY 2025-2026 City Manager's Recommended budget is a balanced budget due to moving more capital projects and additional transfer of costs to Local Option Sales Tax and Franchise Fees. By default the City had to move that direction when backfill was removed and significant property rollbacks occurred.

Our current Fiscal Year 2024-2025 is our first year experiencing the revenue ramifications from the new property tax reform. Property taxes cover 100% of our Public Safety, Library, Park systems, Recreation and Outside Agency funding. What HF 718 did is reduce the amount of collected property tax in communities that are growing, such as ours. The revenue reduction, coupled with increased cost for insurance, utilities and equipment has created a situation we are experiencing now.

The General Fund Balance will also be able to remain at 40% which will allow for six (6) months of government operations to continue should we experience a disaster. It is also important to note that our bond rating would suffer if we do not sustain a 40% fund balance.

Utilizing fund balances is not a sustainable solution to the revenue deficit we are experiencing. The Leadership Team made decisions that were long term and able to provide the Mayor, City Council and our community members a stable and sustainable budget.

In order to make that happen the following reductions are recommended with an anticipated budget reduction of \$437,000:

- Hiring freeze will allow for five positions to not be filled \$ 100,000
- Library reduction of hours by 2080 and materials \$ 37,000
- Removal of portable toilets at parks \$25,000
- Removal of kayak/bike rentals \$15,000
- Removal of in-kind economic development such as curb cuts/replacements etc.- varies/yr.
- Removal of derelict building program \$70,000
- Airport budget reduction of \$100,000
- Outdoor Waterpark/Golf Course reduce expenses or increase revenues by 15% \$40,000
- Outside Agency Reductions- \$50,000

These recommended budget reductions do not conflict with the 2025 adopted City Council Goals and Priorities.

- Water & Wastewater
- Economic Development Retail & Restaurants
- Street Resurfacing & Maintenance
- Fire Department modernization and expansion
- Recreation Center
- Housing
- Daycare Center
- Spoil Site Development
- Police Recruitment and Retention

With the exception of the Airport, all departments have committed to the above mentioned reductions. Budget reductions or revenue enhancements will be discussed at the March Airport Commission meeting, however preliminary information shared equates to \$37,000 of revenue generation still leaving the need for \$63,000 budget reduction.

Roughly one-third (1/3) of the total tax bill is the City levy. For the first time in seven (7) years our tax levy increased and proposed to be \$15.17441. This is due to the pre-payment of fire apparatus that added \$0.58217 to the levy this year. This one year increase saved over \$600,000 of tax payer dollars.

We are finally able to refine our benefit levy. It would be a disservice to those in our community if we were not transparent and show the true cost to cost to run local government. This levy does reflect the five (5) positions removed from payroll.

I am proud of the dedicated professionals that encompass our organization and thank you for all of your hard work and dedication to the Mayor, City Council and Community of Storm Lake. It is truly my privilege and pleasure to serve the Mayor, City Council and the community of Storm Lake.

Keri Navratil
City Manager



Storm Lake, IA

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 2080 - Airport							
Fund: 001 - General Fund							
Revenue							
001-2080-02-4310	Airport Hangar Rent	53,600.00	53,600.00	0.00	41,941.00	-11,659.00	21.75 %
001-2080-02-4340	Airport Ag Sales	61,000.00	61,000.00	0.00	48,346.20	-12,653.80	20.74 %
001-2080-02-4710	Airport Utilities	3,000.00	3,000.00	0.00	1,260.00	-1,740.00	58.00 %
001-2080-02-4750	Airport Gasoline	320,000.00	320,000.00	0.00	98,003.32	-221,996.68	69.37 %
Revenue Total:		437,600.00	437,600.00	0.00	189,550.52	-248,049.48	56.68%
Expense							
001-2080-02-6310	Repairs/Maintenance Bldg	11,500.00	11,500.00	0.00	7,349.50	4,150.50	36.09 %
001-2080-02-6332	Vehicle Repair	1,000.00	1,000.00	0.00	62.92	937.08	93.71 %
001-2080-02-6371	Electric Service	8,599.61	8,599.61	0.00	6,555.89	2,043.72	23.77 %
001-2080-02-6373	Telecommunications	1,200.00	1,200.00	0.00	201.06	998.94	83.25 %
001-2080-02-6408	Insurance	13,245.00	13,245.00	0.00	11,449.00	1,796.00	13.56 %
001-2080-02-6494	Operator Contract	75,475.39	75,475.39	0.00	75,475.39	0.00	0.00 %
001-2080-02-6499	Contractual Services	17,500.00	17,500.00	0.00	18,606.95	-1,106.95	-6.33 %
001-2080-02-6503	Merchandise for resale	270,000.00	270,000.00	0.00	60,410.45	209,589.55	77.63 %
001-2080-02-6599	Supplies	10,000.00	10,000.00	0.00	5,826.15	4,173.85	41.74 %
001-2080-08-6750	Bldg Capital Improvements	0.00	0.00	0.00	16,120.00	-16,120.00	0.00 %
Expense Total:		408,520.00	408,520.00	0.00	202,057.31	206,462.69	50.54%
Fund: 001 - General Fund Surplus (Deficit):		29,080.00	29,080.00	0.00	-12,506.79	-41,586.79	143.01%
Department: 2080 - Airport Surplus (Deficit):		29,080.00	29,080.00	0.00	-12,506.79	-41,586.79	143.01%
Report Surplus (Deficit):		29,080.00	29,080.00	0.00	-12,506.79	-41,586.79	143.01%