

**CITY OF STORM LAKE
AIRPORT COMMISSION MEETING
STORM LAKE MUNICIPAL AIRPORT
AIRPORT MEETING ROOM
AUGUST 10, 2026
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

BY COMPUTER:

<https://us06web.zoom.us/j/86136594632>

A. Call The Meeting To Order

B. New Business

1. July 2026 Airport Minutes
2. July 2026 Financial Report
3. July 2026 Fuel Report
4. Motion to Approve Hangar Rent Proposal
5. Motion to Authorize Bart's Flying Service to Adjust Fuel Price
6. Airport Manager's Monthly Report
7. Administration Report

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

Staff Summary

8/10/2026

Agenda Item # B.1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Commissioners

FROM: Mayra Martinez, City Clerk

SUBJECT: July 2026 Airport Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

1. 07/13/2026 Airport Minutes

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, July 13, 2026, 4:00 P.M.**

Present: Chairperson Robert Ansoerge, Commissioners Nathaniel Kitzrow, Cynthia Turner, and Gary Worthan. Absent: Commissioner Jason Dierking.

Staff Present: Lee Dutfield (Development Services Specialist).

Public Attendance: John Bartholomew and Garrett Jacobs (Bolton & Menk)

Chairman Ansoerge called the meeting to order at 4:01 pm.

New Business

Airport Minutes - Moved by Commissioner Kitzrow to approve the June 2026 Airport Minutes. Seconded by Commissioner Worthan. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Financial Report - Moved by Commissioner Worthan to approve the June 2026 Financial Report. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Fuel Report - Moved by Commissioner Turner to approve the June 2026 Fuel Report. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioner Dierking absent. Motion carried.

Airport Manager's Monthly Report – June 4th called Weise Plumbing to fix water hydrant east of shop and restore water supply. June 9th UST completed annual inspection/testing of underground fuel system and determined system is ok. June 10th Titan Fuel changed all fuel filters and checked both AV Gas and Jet-A fuel pump. Titan completed a report that was sent to Tyler Gibbins which stated that the hoses are out of date. Titan would like John to attend annual training class. John will put all findings into next month's manager report. June 16th DOT completed AWOS inspection. June 25th fuel pumps failed to work three (3) times in a row and then worked twice. June 26th fuel pumps quit working, issued NOTAM fuel system out of service. J. Bartholomew contacted Century Link. June 30th DOT calibrated AWOS. All NOTAMS have been cancelled. Century Link inspected Plain Old Telephone Service (POTS) line and found that two (2) out of eleven (11) were operational and were able to connect to Fuel Master system. Century Link advised that they will no longer service the POTS line if there is any additional outages. John believes a convertor from Century Link will fix the problem by converting the POTS line which is required by Fuel Master by converting at airport or having Century Link convert at their office and bouncing off of multiple microwaves. John acknowledges that Fuel Master says it is not possible. However, for now the two POTS lines are viable and up and running. If the convertor is used, then price will go down for service with Century-Link but we would be required to purchase a Five Hundred Dollar (\$500.00) convertor. Eventually, will need to change to internet-based system for new fuel farm.

Courtesy car usage 10 times 122 miles:

Fuel meter readings:

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, July 13, 2026, 4:00 P.M.**

Jet-A 785,807	3,110 gallons
Av Gas 182520.4	2,227 gallons

Administration Report:

On June 22nd, J. Bartholomew reported intermittent service to the Fuel Master when processing transactions. When a field verification was conducted, the Fuel Master appeared to be fully functional. This was verified by the transaction report, specifically from the 18th to 22nd when reported. Additional complaints were received on June 25th when Century Link was contacted and scheduled for maintenance on June 29th. In the interim, the Fuel Master again successfully processed transactions. Upon arrival, Century Link stated the communication coming into the Airport was severely degraded and attempted to connect via another line. During the visit, Century Link recommended implementing a VOIP or network type of telecommunication service. This was previously researched by City Staff and is not a solution with the current facility. The transition to an FMLive Fuel Master was discussed and will be considered if the State Grant is awarded for the fuel system. Dutfield provided an update from FAA regarding night evaluation to establish night operations. Flight Check will fly and commission our approaches free of charge, but the Night Evaluation is not free and must be paid at the airport's expense. Flight Check does not have any record of KSLB commissioning night lighting to runways 17 and 35. We will have to request the commission of our REILS, MIRLS, and PAPI 2Ls to have night minimums to runways 17 and 35 at night, which must be paid approximately 59 days prior to Flight Check coming out. Without this commission, runway 35-night operations will be taken away (as there is no record of the night lighting being commissioned) and runway 17 will be NA at night.

Runway Lighting and Navigation Maintenance

John Bartholomew will check condition of PAPI's and REILS at night and contact K&W Electric if maintenance is required.

Fuel Price Adjustment and Hangar C Rental Proposal

John Bartholomew proposed adjusting fuel prices to increase turnover and remain competitive, suggesting changes of 25-75 cents per gallon depending on market conditions. The group discussed whether price changes would require commission approval, with agreement that monthly adjustments could be made through John Bartholomew's manager's report rather than formal commission votes. John Bartholomew also requested permission to rent Hangar C for two months at \$500 per month, on the condition that he would vacate if another party wanted to lease. **(A motion was made by Commissioner Worthan that starting July 15, 2026, for Seventeen Dollars (\$17) a day Hangar C shall be leased to J. Bartholomew for two months with the agreement that if another party wishes to lease then Bartholomew will vacate Hangar C. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Dierking absent. This vote was made on an item not listed on the agenda and will need to be discussed as new business at the next Airport Commission Meeting on August 10, 2026.)**

Adjourn – Moved by Commissioner Worthan to adjourn at 4:40 pm. Seconded by Commissioner Turner. Vote: All ayes with Commissioner Dierking absent. Motion carried.

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, July 13, 2026, 4:00 P.M.**

After meeting was adjourned a hangar inspection was given by Airport Manager J. Bartholomew with the following in attendance: Chairperson Robert Ansorge, Commissioners Nathaniel Kitzrow, Cynthia Turner, and Gary Worthan. Absent: Commissioner Jason Dierking. Staff Present: Lee Dutfield and Chris Chambers.

Mayra A. Martinez
City Clerk

Staff Summary

8/10/2026

Agenda Item # B.2.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
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REPORT TO: Commissioners

FROM: Lee Dutfield, Development Services Specialist

SUBJECT: July 2026 Financial Report

BACKGROUND: Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for July were \$51,486.17 and the Expenses were \$13,607.56.

We have generated \$37,878.61 more in revenues than expenses for the current fiscal year.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 4 hangar spaces available in Hangar A, 2 in Hangar B, and Hangar C.

FISCAL IMPACT: Total expenses for the month were \$13,607.56 and total revenues were \$51,486.17.

RECOMMENDATION: Review and Approve the Financial Report

ATTACHMENTS:

1. Revenue vs Expense Report
2. July 2026 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 07/01/2026 - 07/31/2026

Account		Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund									
Revenue									
001-2080-02-4310		Airport Hangar Rent	0.00	-53,600.00	0.00	-2,270.00	-2,270.00	-51,330.00	-95.76%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
07/01/2026	CLPKT07287	04.01.07.2026		CLPKT07287			-960.00		
07/02/2026	CLPKT07297	03.02.07.2026		CLPKT07297			-130.00		
07/07/2026	CLPKT07305	04.07.07.2026		CLPKT07305			-20.00		
07/16/2026	CLPKT07341	03.16.07.2026		CLPKT07341			-185.00		
07/20/2026	ARPKT01138	Bank Draft Packet: ARPK...		Bank Drafts for Invoice Packet ARPKT0113...			-975.00		
001-2080-02-4710		Airport Utilities	0.00	-3,000.00	0.00	-105.00	-105.00	-2,895.00	-96.50%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
07/01/2026	CLPKT07287	04.01.07.2026		CLPKT07287			-105.00		
001-2080-02-4750		Airport Gasoline	0.00	-150,000.00	0.00	-49,111.17	-49,111.17	-100,888.83	-67.26%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
07/06/2026	CLPKT07301	04.06.07.2026		CLPKT07301			-3,009.65		
07/08/2026	CLPKT07309	04.08.07.2026		CLPKT07309			-346.45		
07/10/2026	CLPKT07322	04.10.07.2026		CLPKT07322			-1,214.90		
07/13/2026	CLPKT07330	03.13.07.2026		CLPKT07330			-3,558.69		
07/14/2026	CLPKT07335	03.14.07.2026		CLPKT07335			-436.52		
07/15/2026	CLPKT07340	03.15.07.2026		CLPKT07340			-3,246.11		
07/16/2026	CLPKT07341	03.16.07.2026		CLPKT07341			-485.59		
07/21/2026	CLPKT07359	04.21.07.2026		CLPKT07359			-22,977.48		
07/22/2026	CLPKT07363	04.22.07.2026		CLPKT07363			-1,464.99		
07/27/2026	CLPKT07380	03.27.07.2026		CLPKT07380			-11,052.46		
07/28/2026	CLPKT07385	03.28.07.2026		CLPKT07385			-1,163.53		
07/29/2026	CLPKT07282	03.29.06.2026		CLPKT07282			-1,061.87		
07/29/2026	GLPKT11489	JN03506		Drawer 3.6.29.2026 Posting Date Correcti...			1,061.87		
07/29/2026	CLPKT07402	03.29.07.2026		CLPKT07402			-154.80		
Revenue Totals:			0.00	-206,600.00	0.00	-51,486.17	-51,486.17	-155,113.83	-75.08%

Detail vs Budget Report

Date Range: 07/01/2026 - 07/31/2026

Account		Name	Encumbrances		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense										
001-2080-02-6310		Repairs/Maintenance Bldg		0.00	11,500.00	0.00	190.00	190.00	11,310.00	98.35%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/06/2026	APPKT01117	50303	84254	Hydrant Work	001302 - Wiese Plumbing & Heating, Inc				190.00	
001-2080-02-6332		Vehicle Repair		0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-2080-02-6371		Electric Service		0.00	8,599.61	0.00	866.28	866.28	7,733.33	89.93%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/06/2026	APPKT01117	May/June 2026	7719	Electric Services	001074 - MidAmerican Energy Company				467.12	
07/20/2026	APPKT01121	June/JULY 2026	7785	Electric Services	001074 - MidAmerican Energy Company				399.16	
001-2080-02-6373		Telecommunications		0.00	800.00	0.00	100.68	100.68	699.32	87.42%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/20/2026	APPKT01121	July 2026 Airport	7793	Phone Service	001070 - Qwest Corporation				100.68	
001-2080-02-6408		Insurance		0.00	13,245.00	0.00	0.00	0.00	13,245.00	100.00%
001-2080-02-6494		Operator Contract		0.00	77,739.60	0.00	6,478.30	6,478.30	71,261.30	91.67%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/20/2026	APPKT01121	July 2026 Airport Contra...	7775	July 2026 Airport Contract	001069 - Jim Bartholomew				6,478.30	
001-2080-02-6499		Contractual Services		0.00	17,500.00	0.00	5,358.33	5,358.33	12,141.67	69.38%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/06/2026	APPKT01117	125120	84208	Pest Control Services	001078 - ABC Pest Control, Inc				95.55	
07/06/2026	APPKT01117	60566	7726	2026 Annual Site Testing	001680 - Peter Tim Petersen				600.00	
07/06/2026	APPKT01117	June 2026	84231	Water Service	001073 - Iowa Lakes Regional Water				58.26	
07/06/2026	APPKT01117	June 2026	7733	Garbage Services	002126 - SGS, LLC				53.75	
07/20/2026	APPKT01121	125114	84262	Pest Control Services	001078 - ABC Pest Control, Inc				199.50	
07/20/2026	APPKT01121	7/14/2026 Postage	7791	Postage	001181 - Pitney Bowes Inc				28.12	
07/20/2026	APPKT01121	B21936	7776	Troubleshoot Reels/Papis	001920 - K & W Electric, Inc				4,255.75	
07/20/2026	APPKT01121	July 2026	84281	Water Service	001073 - Iowa Lakes Regional Water				67.40	
001-2080-02-6503		Merchandise for resale		0.00	120,000.00	0.00	0.00	0.00	120,000.00	100.00%
001-2080-02-6599		Supplies		0.00	6,000.00	0.00	613.97	613.97	5,386.03	89.77%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/06/2026	APPKT01117	May/June 2026	84216	Supplies	001151 - Bomgaars Supply, Inc				277.97	

Detail vs Budget Report

Account		Name		Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-2080-02-6599		Supplies - Continued		0.00	6,000.00	0.00	613.97	613.97	5,386.03	89.77%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
07/20/2026	APPKT01121	316368	7757	Cleaning Supplies	001026 - Central Iowa Distributing, Inc				336.00	
Expense Totals:				0.00	256,384.21	0.00	13,607.56	13,607.56	242,776.65	-94.69%
001 - General Fund Totals:				0.00	49,784.21	0.00	-37,878.61	-37,878.61	87,662.82	-176.09%
Report Total:				0.00	49,784.21	0.00	-37,878.61	-37,878.61	87,662.82	-176.09%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	49,784.21	0.00	-37,878.61	-37,878.61	87,662.82	
Report Total:	0.00	49,784.21	0.00	-37,878.61	-37,878.61	87,662.82	

City of Storm Lake

Airport Profit/Loss Statement

July 2027

	Budget	Activity	Remaining
Revenue from Operations:			
Hangar Rent	\$ 53,600.00	\$ 2,270.00	\$ 51,330.00
Utility Rent	\$ 3,000.00	\$ 105.00	\$ 2,895.00
Fuel Sales	\$ 150,000.00	\$ 49,111.17	\$ 100,888.83
Misc Airport Rev	\$ -	\$ -	\$ -
	\$ 206,600.00	\$ 51,486.17	\$ 155,113.83
Revenue from Non-Operations:			
Ag Land Rent	\$ 61,000.00	\$ -	\$ 61,000.00
Tsfr for Capital			\$ -
	\$ 61,000.00	\$ -	\$ 61,000.00
Expenses from Operations:			
Building Maint/Repairs	\$ 11,500.00	\$ 190.00	\$ 11,310.00
Vehicle Repairs	\$ 1,000.00	\$ -	\$ 1,000.00
Electric Service	\$ 8,599.61	\$ 866.28	\$ 7,733.33
Telecommunications	\$ 800.00	\$ 100.68	\$ 699.32
Operator Contract	\$ 77,739.60	\$ 6,478.30	\$ 71,261.30
Services	\$ 17,500.00	\$ 5,358.33	\$ 12,141.67
Supplies	\$ 6,000.00	\$ 613.97	\$ 5,386.03
	\$ 123,139.21	\$ 13,607.56	\$ 109,531.65
Expenses Non-Operating:			
COGS	\$ 120,000.00	\$ -	\$ 120,000.00
Capital Improvements	\$ -	\$ -	\$ -
Insurance	\$ 13,245.00	\$ -	\$ 13,245.00
Grounds Maint (Rec)**		\$ 1,912.50	\$ (1,912.50)
	\$ 133,245.00	\$ 1,912.50	\$ 131,332.50
Net Profit/(Loss)	\$ 11,215.79	\$ 35,966.11	

	** Snow Removal	Lawn Care
Labor	\$ -	\$ 1,530.00
Equipment	\$ -	\$ 382.50



Storm Lake, IA

Project Activity vs Budget Report

By Project Number

Date Range: 07/01/2026 - 07/31/2026

Project Number	Project Name	Group		Type	Status		
24X.136745	Apron Expansion Improvements	Airport Projects		Construction	Active		
Revenues				Date Range	Beginning		Ending
Account Key	Account Name	Total Budget	Budget	Balance	Total Activity	Balance	Budget
30100026-04	Apron Expansion- FAA Funds	-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Total Revenues:		-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Account Key	Account Name	Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100026-05	Apron Expansion- Local Match	-14,296.00	Budget	Balance	0.00	-157,000.00	Remaining
Total Revenues:		-14,296.00	-14,296.00	-157,000.00	0.00	-157,000.00	142,704.00
Expenses			Date Range	Beginning		Ending	Budget
Account Key	Account Name	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
30100026-02	Apron Expansion- Eng	265,000.00	265,000.00	110,000.00	2,500.00	112,500.00	152,500.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity	
301-6900-08-6799	Undesignated Capital	07/20/2026	Bidding & Design Service	Bolton & Menk, Inc	0399630	2,500.00	
Total Expenses:		265,000.00	265,000.00	110,000.00	2,500.00	112,500.00	152,500.00
Account Key	Account Name	Total Budget	Date Range	Beginning	Total Activity	Ending	Budget
30100026-12	Apron Expansion- Env Study	20,900.00	Budget	Balance	0.00	20,900.00	Remaining
Total Expenses:		20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
24X.136745 Total:		0.00	0.00	-26,100.00	2,500.00	-23,600.00	23,600.00

Summary

Project Summary						
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Budget Remaining
24X.136745	Apron Expansion Improvements	0.00	0.00	-26,100.00	2,500.00	23,600.00
	Report Total:	0.00	0.00	-26,100.00	2,500.00	23,600.00
Group Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Airport Projects	0.00	0.00	-26,100.00	2,500.00	-23,600.00	23,600.00
Report Total:	0.00	0.00	-26,100.00	2,500.00	-23,600.00	23,600.00
Type Summary						
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Construction	0.00	0.00	-26,100.00	2,500.00	-23,600.00	23,600.00
Report Total:	0.00	0.00	-26,100.00	2,500.00	-23,600.00	23,600.00

FY 2026-2027 Hangar Rent

Hangar	Price/Month	# of spots available	# Rented
A	65.00	4	0
B	65.00	4	2
C	400.00	1	0
D	80.00	6	6
E	95.00	6	6
F	135.00	5	5
F	150.00	1	1
		27	20 TOTAL

Staff Summary

8/10/2026

Agenda Item # B.3.



City of Storm Lake
PO Box 1086
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REPORT TO: Commissioners

FROM: Lee Dutfield, Development Services Specialist

SUBJECT: July 2026 Fuel Report

BACKGROUND: Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$50,706.80
- AV Gas = \$26,783.95 or 45.32% of the total sales (5,037.800 gallons)
- Jet Fuel = \$23,922.85 or 54.68% of the total sales (6,077.800 Gallons)
- Hangar Renters accounted for \$1,746.18 of the total sales or 3.44%
- The Fixed Based Operator (FBO) accounted for \$17,763.76 of fuel sales or 35.03%
- Outside non-based aircraft accounted for \$31,196.86 of the total sales or 61.52%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 21.700 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we sold 2.200 gallons more.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$49,111.17) and add the July transactions that will hit August (\$540.84) then add the service charges and testing transactions to balance (\$50,706.80).

You can see the service charges are \$1,054.79 for the month and the amount used for monthly testing was \$0.00.

FISCAL IMPACT: Total Fuel Sales for the month of July were \$50,706.80.

RECOMMENDATION: Review and Approve the Fuel Report.

ATTACHMENTS:

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

City of Storm Lake

Airport Fuel Report

\$ Amount

	Sales Breakout	AV Gas	Jet Fuel
Test Card	\$ -		
Hangar Renters	\$ 1,746.18	\$ 1,306.31	\$ 439.87
Of which is VT	\$ -		
Bart's Flying Service	\$ 17,763.76	\$ 732.18	\$ 17,031.58
Credit Cards	\$ 31,196.86	\$ 24,745.46	\$ 6,451.40
Other Purchases	\$ -		
	\$ 50,706.80	\$ 26,783.95	\$ 23,922.85
Total FM Sales=	<u>\$ 50,706.80</u>		

Gallons

	Sales Breakout	AV Gas	Jet Fuel
Test Card	-		
Hangar Renters	361.970	248.870	113.100
Of which is VT	-		
Bart's Flying Service	4,721.350	168.250	4,553.100
Credit Cards	6,032.280	4,620.680	1,411.600
Other Purchases	-		
	11,115.600	5,037.800	6,077.800
Total FM Sales=	<u>11,115.600</u>		

Price of Fuel:

Beginning	5.34	3.97
End	6.42	5.15

City of Storm Lake

Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	2,227.000		3,110.000
Before Fueling	695.000		2,340.000
After Fueling	<u>8,619.900</u>		<u>8,775.000</u>
Before Fueling			
After Fueling	<u></u>		<u></u>
Fuel Added for Month	7,924.900		6,435.000
Ending Fuel Reading	5,142.000		4,508.000
Total=	<u>5,009.900</u>		<u>6,037.700</u>

	<u>Stick Reading</u>			
Beginning Fuel Reading	2,218.000	22	3,124.000	32
Before Fueling	686.000	9 1/2	2343	26
After Fueling	<u>8,652.000</u>	<u>62 3/8</u>	<u>8839</u>	<u>77 1/8</u>
Before Fueling			6,496.000	
After Fueling	<u></u>		<u></u>	<u></u>
Fuel Added for Month	7,966.000		6,496.000	
Ending Fuel Reading	5,152.000	40 3/4	4,571.00	42 1/2
Total=	<u>5,032.000</u>		<u>6,049.700</u>	

	<u>Mechanical Reading</u>	
Beginning Fuel Reading	182,520.400	785,807.000
Before Fueling		
After Fueling		
Fuel Added for Month		
Ending Fuel Reading	187,536.500	791,887.000
Total=	<u>5,016.100</u>	<u>6,080.000</u>

Fuel Purchased During Fuel Loading	1,000.70
Actual	5,037.80
	6,077.80

City of Storm Lake

Airport Fuel Report

Running Month to Month Difference in Fuel Redings
Calendar Year 2026

AV Gas									
Start Read=						179,406.000			
VeterRoot System				Stick Reading		Mechanical Reading			
		Overall	This Mo.		Overall	This Mo.	Overall	This Mo.	
January	Long	0.650	0.650	Short	-2.35	-2.35	Short	-0.450	-0.450
February	Long	3.850	3.200	Long	-0.15	2.2	Short	-0.750	-0.300
March	Long	6.240	2.390	Long	9.24	9.39	Short	-1.560	-0.810
April	Long	10.570	4.330	Short	2.57	-6.67	Short	-2.630	-1.070
May	Long	21.660	11.090	Short	-6.34	-8.91	Long	54.360	56.990
June	Short	-11.090	-32.750	Short	-46.09	-39.75	Short	-11.290	-65.650
July	Short	-38.990	-27.900	Short	-51.89	-5.8	Short	-32.990	-21.700
August									
September									
October									
November									
December									
Total Difference=		-38.990		-51.89		-32.990			

Jet A									
Start Read=						781,112.000			
VeterRoot System				Stick Reading		Mechanical Reading			
		Overall	This Mo.		Overall	This Mo.	Overall	This Mo.	
January	Long	7.900	7.900	Long	19.900	19.9	Short	-0.100	-0.100
February	Short	2.200	-5.700	Short	18.200	-1.7	Long	0.200	0.300
March	Long	12.700	10.500	Long	28.700	10.5	Short	-0.300	-0.500
April	Short	12.500	-0.200	Short	16.500	-12.2	Short	-0.500	-0.200
May	Long	25.900	13.400	Short	-8.1	-24.6	Long	0.900	1.400
June	Long	29.300	3.400	Short	-10.7	-2.6	Long	1.300	0.400
July	Short	-10.800	-40.100	Short	-38.8	-28.1	Long	3.500	2.200
August									
September									
October									
November									
December									
Total Difference=		-10.800		-38.8		3.500			

Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.

City of Storm Lake

Airport Fuel Report

	Bank Deposits	Service Charge	Total Purchases	Date of Transaction	
Total Eastern Depoits:	\$ 369.22	\$ 7.54	\$ 376.76	July	2
	\$ 2,640.43	\$ 70.90	\$ 2,711.33	July	3, 4, 5
	\$ 346.45	\$ 9.07	\$ 355.52	July	7
	\$ 1,214.90	\$ 25.34	\$ 1,240.24	July	8
	\$ 1,659.19	\$ 33.99	\$ 1,693.18	July	9
	\$ 1,899.50	\$ 40.77	\$ 1,940.27	July	10, 11, 12
	\$ 436.52	\$ 8.91	\$ 445.43	July	13
	\$ 3,246.11	\$ 64.49	\$ 3,310.60	July	14
	\$ 485.59	\$ 9.91	\$ 495.50	July	15
	\$ 9,557.02	\$ 195.62	\$ 9,752.64	July	16
	\$ 11,490.16	\$ 238.12	\$ 11,728.28	July	17, 18, 19
	\$ 1,930.30	\$ 35.68	\$ 1,965.98	July	20
	\$ 1,464.99	\$ 29.89	\$ 1,494.88	July	21
	\$ 917.87	\$ 20.73	\$ 938.60	July	22
	\$ 4,027.58	\$ 82.20	\$ 4,109.78	July	23
	\$ 6,107.01	\$ 133.60	\$ 6,240.61	July	24, 25, 26
	\$ 1,163.53	\$ 30.60	\$ 1,194.13	July	27
	\$ 154.80	\$ 3.16	\$ 157.96	July	28
	\$ 540.84	\$ 14.27	\$ 555.11	July	29
			\$ -		
			\$ -		
			\$ -		
			\$ -		
	\$ 49,652.01	\$ 1,054.79	\$ 50,706.80		
Outstanding:			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
	\$ -	\$ -	\$ -		
Totals:	\$ 49,652.01	\$ 1,054.79	\$ 50,706.80		

Totals=	\$ 50,706.80	\$ 50,706.80	Total Sales		City Billings
	\$ 1,054.79	Service Charges		\$ -	(Test Card)

Staff Summary

8/10/2026

Agenda Item # B.4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Motion to Approve Hangar Rent Proposal**

BACKGROUND: At last month's Airport Commission meeting, the Commission heard a proposal to lease Hangar C to Bart's Flying Service on a month-to-month basis for \$500 per month. A motion was later made to begin the lease on July 15, 2026, at a rate of \$17 per day. The lease would remain in effect unless another lessee requested use of the space, at which time Bart's Flying Service agreed to vacate Hangar C.

Because this item was not listed on the agenda for formal action, the Commission could not take action or vote on the lease at that meeting under Iowa's Open Meetings Law, Iowa Code Chapter 21, including the public notice and tentative agenda requirements in Iowa Code 21.4. To comply with those requirements, the item has now been formally added to the agenda for the Commission's consideration.

FISCAL IMPACT: The previous motion was for \$17 per day beginning July 15th, 2026.

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

8/10/2026

Agenda Item # B.5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Motion to Authorize Bart's Flying Service to Adjust Fuel Price**

BACKGROUND: J. Bartholomew proposed adjusting fuel prices to increase fuel turnover and maintain competitive pricing. The suggested adjustments would range from approximately \$0.25 to \$0.75 per gallon, depending on market conditions.

The Commission discussed whether fuel price changes require formal Commission approval. The discussion indicated that monthly adjustments could potentially be addressed through the Airport Manager's report rather than requiring a separate vote for each adjustment.

Under the current structure, the Commission is responsible for, and has the legal authority to, establish fuel prices. However, the Commission may adopt a policy authorizing the Airport Manager to adjust fuel prices within defined limits. Those limits could include one or more of the following:

- Authorize the Airport Manager to adjust fuel prices within a specified cent-per-gallon range.
- Authorize the Airport Manager to match or respond to nearby airport pricing without prior Commission approval, subject to a minimum price threshold that accounts for local discounts and protects the Commission's intended margin.
- Require the Airport Manager to present recommended fuel price changes to the Commission on a monthly basis for review and approval.

Currently, fuel pricing is based on market conditions using a first-in, first-out inventory model. The Commission has previously approved a \$1.25 markup over the market rate at the time each fuel load is acquired.

If the Commission wishes to authorize the Airport Manager to make fuel price adjustments, it is recommended that the Commission adopt a written policy establishing clear parameters, including the allowable adjustment range, any minimum price or margin requirements, and the reporting or approval process for future changes.

FISCAL IMPACT: Fuel sales are one of the Airport Commission's primary sources of revenue for operations at Storm Lake Municipal Airport.

RECOMMENDATION:

ATTACHMENTS:

None

Staff Summary

8/10/2026

Agenda Item # B.6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: Airport Manager's Monthly Report

BACKGROUND: The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

FISCAL IMPACT: No fiscal impact to the filing of the report. The report may identify

items and issues that will require expenditures to resolve.

RECOMMENDATION: Review the Attached Report Prepared By the Manager, Bart's Flying Service.

ATTACHMENTS:

1. [Manager's Report](#)

Bart's Flying Service Mangers Report July, 2026

6/30 Called Century Link they are still working on the line.
7/01 Century Link fixed the phone line and are down to the last pair.
7/02 Canceled NOTAM on fuel.
7/07 Had runway 6/24 rolled.
Replaced missing marker cone on runway 6/24.
7/09 Call with FAA on cat C&D approaches June in operation June 2027.
7/13 Ordered tanker of jet A fuel & avgas.
7/14 Called K&W for repairs to PAPI and REIL.
Received 7502 gallons of jet A fuel.
7/17 Received 7998 gallons of avgas.
Picked up printer paper for the Veeder-ROOT printer.23.98
7/19 Disabled plane on runway 13 due to flat tire, in stalled new tire & tube
and cleared runway.
7/24 K & W repaired the REIL's , and ordered parts for the PAPI's.
7/27 replaced toilet seat in the outdoor restroom.
7/29 Fuel system not working, rebooted system and stated working again.

Courtesy car usage 21 miles 347

Fuel meter readings

Jet-A 791887 / 4513 gallons

Avgas 187536.5 / 5153 gallons

Staff Summary

8/10/2026

Agenda Item # B.7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: Administration Report

BACKGROUND: Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

Fuel Master Phone Line

Staff reported that on June 22, John noted intermittent service issues with the Fuel Master system while processing transactions. A field verification was completed, and the Fuel Master appeared to be fully functional at that time. Transaction reports, including activity from June 18 through June 22, showed that transactions were continuing to process successfully. Additional complaints were received on June 25, after which CenturyLink was contacted and maintenance was scheduled for June 29. In the interim, the Fuel Master again successfully processed transactions.

Upon arrival, CenturyLink advised that the communication line coming into the Airport was severely degraded and attempted to connect service through another line. CenturyLink also recommended moving to a VOIP or network-based telecommunications service. Staff noted that this option had previously been researched and is not currently a viable solution for the existing facility because the legacy Fuel Master unit requires a POTS line for credit card authorization with aviation networks. Fuel Master has indicated that the older hardware cannot support newer technology and that PCI compliance and EMV requirements have eliminated prior workarounds. Fuel Master further noted that future development efforts have shifted to FMLive in order to meet current technology requirements.

During the meeting, the Commission discussed CenturyLink's position that it may no longer service the POTS line if additional outages occur. J. Bartholomew stated that a converter from CenturyLink may address the issue by converting the POTS line required by Fuel Master, either at the Airport or through CenturyLink's office, with service then routed through multiple microwave connections. J. Bartholomew acknowledged that Fuel Master has indicated this approach is not possible; however, the two existing POTS lines are currently viable and operational. The Commission also discussed that using a converter may reduce the cost of CenturyLink service, but would require the purchase of an approximately Five Hundred Dollar (\$500.00) converter. Longer term, the Commission recognized that the Airport will eventually need to transition to an internet-based system as part of a new fuel farm or fuel system upgrade.

The Commission may wish to consider whether to continue relying on the existing POTS lines while they remain operational, authorize the purchase and use of a CenturyLink converter as an interim measure, or defer major changes until the broader fuel system project or potential State Grant funding is resolved. The discussion should also account for the risk that CenturyLink may decline future service on the POTS lines if additional outages occur.

Airport Night Evaluation

Information has been provided to the FAA regarding the night eval requests and visual surface conditions.

FISCAL IMPACT: N/A

RECOMMENDATION: Review the Report and Ask Questions, If Any.

ATTACHMENTS:

None