

**CITY OF STORM LAKE  
AIRPORT COMMISSION MEETING  
STORM LAKE MUNICIPAL AIRPORT  
AIRPORT MEETING ROOM  
MAY 11, 2026  
4:00 PM**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**AGENDA**

**Access to the official meeting can also be done through the following ways:**

**BY TELEPHONE**

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

**BY COMPUTER:**

<https://us06web.zoom.us/j/86136594632>

**A. Call The Meeting To Order**

**B. New Business**

1. April 2026 Airport Minutes
2. April 2026 Financial Report
3. April 2026 Fuel Report
4. Airport Manager's Monthly Report
5. Administration Report

**C. Adjourn**

**Meeting Protocol**

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**Staff Summary**

**5/11/2026**

**Agenda Item # B.1.**



**REPORT TO:** Commissioners

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** April 2026 Airport Minutes

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDATION:**

**ATTACHMENTS:**

1. 04/13/2026 Airport Minutes

**Storm Lake Airport Commission  
Regular Meeting, Airport Terminal  
Monday, April 13, 2026, 4:00 P.M.**

Present: Chairperson Robert Ansoerge, Commissioners Gary Worthan, Nathaniel Kitzrow, and Jason Dierking. Absent: Cindy Turner.

Staff Present: Tyler Gibbins (Finance Director/Airport Liaison).

Public Attendance: John Bartholomew and Garrett Jacobs (Bolton & Menk, via Zoom)

Chairman Bob Ansoerge called the meeting to order at 4:00 pm.

**New Business**

**Airport Minutes** - Moved by Commissioner Kitzrow to approve the March 2026 Airport Minutes. Seconded by Commissioner Worthan. Vote: All ayes with Commissioners Turner and Dierking absent. Motion carried.

**Financial Report** - Moved by Commissioner Worthan to approve the March 2026 Financial Report. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioners Turner and Dierking absent. Motion carried.

**Fuel Report** - Moved by Commissioner Kitzrow to approve the March 2026 Fuel Report. Seconded by Commissioner Worthan. Vote: All ayes with Commissioners Turner and Dierking absent. Motion carried.

Commissioner Dierking arrived at 4:20 pm.

**Airport Manager's Monthly Report –**

The fuel pumps were out on 3/4/26, pumps worked on 3/5/26, pumps were out on 3/6/26. Called Century Link for repairs and they did not come. Rebnord Technology was at the airport for two hours waiting for Century Link to come and make repairs. Issued NOTAM for fuel pumps out of service. Fuel pumps worked on 3/10/26. Posted the AMA insurance on the bulletin board on 3/16/26 and issued NOTAM for fuel system out of service. Checked PAPI on runway 35 and the west REIL on runway 17 is out. Cancelled NOTAM on 3/27/26 due to the fuel pump issues. The cement inspection has been completed, and runway stop and hold markings need to be fixed.

Courtesy car usage    6 times    121 miles:

Fuel meter readings:

|                  |               |
|------------------|---------------|
| Jet-A 781,564    | 7,327 gallons |
| Av Gas 179,953.8 | 4,786 gallons |

**Hangar Repair Estimates:**

The Airport Commission was notified of HVAC issues at the hangar facility that require corrective action. Two repair estimates have been obtained. The first estimate, totaling \$3,225.00, addresses necessary plumbing-related repairs. The second estimate, totaling

**Storm Lake Airport Commission**  
**Regular Meeting, Airport Terminal**  
**Monday, April 13, 2026, 4:00 P.M.**

\$18,995.00, addresses heat system repairs required to restore proper operation of the HVAC system.

Moved by Commissioner Worthan to proceed with negotiations with proposed new tenant with a high priority to make necessary repairs to the HVAC system as revenues from Hangar rent are received. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioner Turner absent. Motion carried.

**Terminal Area Apron Expansion Construction Project:**

Provide Final Documentation Direction Following Bid Results for the Terminal Area Apron Expansion Construction Project - Apparent Low Bid:

Wicks Construction

Base Bid: \$908,910

Alternate A: \$363,150

Alternate B: \$230,475

Total for bid comparison: \$1,502,535.

\$1,124,826 in total federal share dollars available. Full project cost would require a \$380,639 local share.

Engineering recommendation, award base bid with alternate B, totaling \$1,139,385 to capture max entitlement dollars.

Moved by Commissioner Worthan to follow the Engineering Recommendation and recommend approval of the base bid with Alternate B to Wicks Construction for \$1,139,385 for Council's consideration. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioner Turner absent. Motion carried

**Fuel Tank Replacement and Relocation Project** - Moved by Commissioner Dierking to approve submitting a grant application to the Iowa Department of Transportation for the Storm Lake Municipal Airport Fuel Tank Replacement and Relocation Project. Seconded by Commissioner Worthan. Vote: All ayes with Commissioner Turner absent. Motion carried.

**Adjourn** –Moved by Commissioner Kitzrow to adjourn at 5:15 pm. Seconded by Commissioner Dierking. Vote: All ayes with Commissioner Turner absent. Motion approved.

Mayra A. Martinez  
City Clerk

**Staff Summary**

**5/11/2026**  
**Agenda Item # B.2.**



**REPORT TO:** Commissioners

**FROM:** Lee Dutfield, Development Services Specialist

**SUBJECT:** April 2026 Financial Report

**BACKGROUND:** Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for April were \$5,037.61 and the Expenses were \$13,286.13.

We have generated \$62,639.12 more in expenses than revenues for the current fiscal year.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 4 hangar spaces available in Hangar A, 2 in Hangar B, Hangar C, and 1 in Hangar D.

**FISCAL IMPACT:** Total expenses for the month were \$13,286.13 and total

revenues were \$5,037.61.

**RECOMMENDATION:** Review and Approve the Financial Report

**ATTACHMENTS:**

1. Revenue vs Expense Report
2. April 2026 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

# Detail vs Budget Report

## Account Detail

Date Range: 04/01/2026 - 04/30/2026

| Account                          | Name                     | Encumbrances               | Fiscal Budget      | Beginning Balance                           | Total Activity                      | Ending Balance         | Budget Remaining   | % Remaining     |
|----------------------------------|--------------------------|----------------------------|--------------------|---|-------------------------------------|------------------------|--------------------|-----------------|
| <b>001 - General Fund</b>        |                          |                            |                    |   |                                     |                        |                    |                 |
| <b>Revenue</b>                   |                          |                            |                    |   |                                     |                        |                    |                 |
| <a href="#">001-2080-02-4310</a> | Airport Hangar Rent      | 0.00                       | -53,600.00         | -30,381.00                                  | -2,120.00                           | -32,501.00             | -21,099.00         | -39.36 %        |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b>  | <b>Pmt Number</b>  | <b>Description</b>                          | <b>Vendor</b>                       | <b>Project Account</b> | <b>Amount</b>      |                 |
| 04/02/2026                       | CLPKT06985               | 03.02.04.2026              |                    | CLPKT06985                                  |                                     |                        | -960.00            |                 |
| 04/13/2026                       | CLPKT07011               | 04.10.04.2026              |                    | CLPKT07011                                  |                                     |                        | -185.00            |                 |
| 04/20/2026                       | ARPKT01113               | Bank Draft Packet: ARPK... |                    | Bank Drafts for Invoice Packet ARPKT0111... |                                     |                        | -975.00            |                 |
| <a href="#">001-2080-02-4710</a> | Airport Utilities        | 0.00                       | -3,000.00          | -945.00                                     | -105.00                             | -1,050.00              | -1,950.00          | -65.00 %        |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b>  | <b>Pmt Number</b>  | <b>Description</b>                          | <b>Vendor</b>                       | <b>Project Account</b> | <b>Amount</b>      |                 |
| 04/02/2026                       | CLPKT06985               | 03.02.04.2026              |                    | CLPKT06985                                  |                                     |                        | -105.00            |                 |
| <a href="#">001-2080-02-4750</a> | Airport Gasoline         | 0.00                       | -320,000.00        | -71,897.30                                  | -2,812.61                           | -74,709.91             | -245,290.09        | -76.65 %        |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b>  | <b>Pmt Number</b>  | <b>Description</b>                          | <b>Vendor</b>                       | <b>Project Account</b> | <b>Amount</b>      |                 |
| 04/07/2026                       | CLPKT06989               | 04.06.04.2026              |                    | CLPKT06989                                  |                                     |                        | -79.70             |                 |
| 04/13/2026                       | CLPKT07015               | 03.13.04.2026              |                    | CLPKT07015                                  |                                     |                        | -82.83             |                 |
| 04/14/2026                       | CLPKT07020               | 03.14.04.2026              |                    | CLPKT07020                                  |                                     |                        | -138.79            |                 |
| 04/16/2026                       | CLPKT07030               | 03.16.04.2026              |                    | CLPKT07030                                  |                                     |                        | -51.91             |                 |
| 04/21/2026                       | CLPKT07041               | 04.20.04.2026              |                    | CLPKT07041                                  |                                     |                        | -931.61            |                 |
| 04/27/2026                       | CLPKT07069               | 03.27.04.2026              |                    | CLPKT07069                                  |                                     |                        | -817.69            |                 |
| 04/29/2026                       | CLPKT07075               | 03.29.04.2026              |                    | CLPKT07075                                  |                                     |                        | -710.08            |                 |
| <b>Revenue Totals:</b>           |                          | <b>0.00</b>                | <b>-376,600.00</b> | <b>-103,223.30</b>                          | <b>-5,037.61</b>                    | <b>-108,260.91</b>     | <b>-268,339.09</b> | <b>-71.25 %</b> |
| <b>Expense</b>                   |                          |                            |                    |   |                                     |                        |                    |                 |
| <a href="#">001-2080-02-6310</a> | Repairs/Maintenance Bldg | 0.00                       | 11,500.00          | 1,745.22                                    | 5,604.28                            | 7,349.50               | 4,150.50           | 36.09 %         |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b>  | <b>Pmt Number</b>  | <b>Description</b>                          | <b>Vendor</b>                       | <b>Project Account</b> | <b>Amount</b>      |                 |
| 04/06/2026                       | APPKT01092               | B20930                     | 7431               | Replace LED Runway Lights - 6               | 001920 - K & W Electric, Inc        |                        | 5,604.28           |                 |
| <a href="#">001-2080-02-6332</a> | Vehicle Repair           | 0.00                       | 1,000.00           | 62.92                                       | 0.00                                | 62.92                  | 937.08             | 93.71 %         |
| <a href="#">001-2080-02-6371</a> | Electric Service         | 0.00                       | 8,599.61           | 4,592.16                                    | 765.68                              | 5,357.84               | 3,241.77           | 37.70 %         |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b>  | <b>Pmt Number</b>  | <b>Description</b>                          | <b>Vendor</b>                       | <b>Project Account</b> | <b>Amount</b>      |                 |
| 04/06/2026                       | APPKT01092               | February/March 2026        | 7438               | Electric Services                           | 001074 - MidAmerican Energy Company |                        | 765.68             |                 |

**Detail vs Budget Report**

Date Range: 04/01/2026 - 04/30/2026

| Account                           | Name                   | Encumbrances                | Fiscal Budget     | Beginning Balance           | Total Activity                                 | Ending Balance         | Budget Remaining  | % Remaining     |
|-----------------------------------|------------------------|-----------------------------|-------------------|-----------------------------|--|------------------------|-------------------|-----------------|
| <a href="#">001-2080-02-6373</a>  | Telecommunications     | 0.00                        | 1,200.00          | 0.00                        | 0.00   | 0.00                   | 1,200.00          | 100.00 %        |
| <a href="#">001-2080-02-6408</a>  | Insurance              | 0.00                        | 13,245.00         | 11,449.00                   | 0.00   | 11,449.00              | 1,796.00          | 13.56 %         |
| <a href="#">001-2080-02-6494</a>  | Operator Contract      | 0.00                        | 75,475.39         | 56,606.56                   | 6,289.61                                       | 62,896.17              | 12,579.22         | 16.67 %         |
| <b>Post Date</b>                  | <b>Packet Number</b>   | <b>Source Transaction</b>   | <b>Pmt Number</b> | <b>Description</b>          | <b>Vendor</b>                                  | <b>Project Account</b> | <b>Amount</b>     |                 |
| 04/20/2026                        | APPKT01094             | April 2026 Airport Contr... | 7484              | April 2026 Airport Contract | 001069 - Jim Bartholomew                       |                        | 6,289.61          |                 |
| <a href="#">001-2080-02-6499</a>  | Contractual Services   | 0.00                        | 17,500.00         | 17,228.88                   | 626.56   | 17,855.44              | -355.44           | -2.03 %         |
| <b>Post Date</b>                  | <b>Packet Number</b>   | <b>Source Transaction</b>   | <b>Pmt Number</b> | <b>Description</b>          | <b>Vendor</b>                                  | <b>Project Account</b> | <b>Amount</b>     |                 |
| 04/06/2026                        | APPKT01092             | 121482                      | 83933             | Pest Control Services       | 001078 - ABC Pest Control, Inc                 |                        | 95.55             |                 |
| 04/06/2026                        | APPKT01092             | 121495                      | 83933             | Pest Control Services       | 001078 - ABC Pest Control, Inc                 |                        | 199.50            |                 |
| 04/06/2026                        | APPKT01092             | 3/17/2026 Postage           | 7446              | Postage                     | 001181 - Pitney Bowes Inc                      |                        | 7.40              |                 |
| 04/06/2026                        | APPKT01092             | FY2026 Meter Licenses       | 83956             | FY2026 Meter Licenses       | 001526 - Iowa Department of Agriculture & L... |                        | 9.00              |                 |
| 04/06/2026                        | APPKT01092             | March 2026                  | 7452              | Garbage Services            | 002126 - SGS, LLC                              |                        | 53.75             |                 |
| 04/06/2026                        | APPKT01092             | March 2026                  | 83958             | Water Service               | 001073 - Iowa Lakes Regional Water             |                        | 60.25             |                 |
| 04/06/2026                        | APPKT01092             | March 2026 - Airport        | 7449              | Phone Service               | 001070 - Qwest Corporation                     |                        | 100.58            |                 |
| 04/20/2026                        | APPKT01094             | April 2026 - Airport        | 7500              | Phone Service               | 001070 - Qwest Corporation                     |                        | 100.53            |                 |
| <a href="#">001-2080-02-6503</a>  | Merchandise for resale | 0.00                        | 270,000.00        | 60,410.45                   | 0.00   | 60,410.45              | 209,589.55        | 77.63 %         |
| <a href="#">001-2080-02-6599</a>  | Supplies               | 0.00                        | 10,000.00         | 5,518.71                    | 0.00   | 5,518.71               | 4,481.29          | 44.81 %         |
| <b>Expense Totals:</b>            |                        | <b>0.00</b>                 | <b>408,520.00</b> | <b>157,613.90</b>           | <b>13,286.13</b>                               | <b>170,900.03</b>      | <b>237,619.97</b> | <b>-58.17 %</b> |
| <b>001 - General Fund Totals:</b> |                        | <b>0.00</b>                 | <b>31,920.00</b>  | <b>54,390.60</b>            | <b>8,248.52</b>                                | <b>62,639.12</b>       | <b>-30,719.12</b> | <b>96.24 %</b>  |
| <b>Report Total:</b>              |                        | <b>0.00</b>                 | <b>31,920.00</b>  | <b>54,390.60</b>            | <b>8,248.52</b>                                | <b>62,639.12</b>       | <b>-30,719.12</b> | <b>96.24 %</b>  |

### Fund Summary

| Fund                 | Encumbrances | Fiscal Budget    | Beginning Balance | Total Activity  | Ending Balance   | Budget Remaining  | % Remaining |
|----------------------|--------------|------------------|-------------------|-----------------|------------------|-------------------|-------------|
| 001 - General Fund   | 0.00         | 31,920.00        | 54,390.60         | 8,248.52        | 62,639.12        | -30,719.12        |             |
| <b>Report Total:</b> | <b>0.00</b>  | <b>31,920.00</b> | <b>54,390.60</b>  | <b>8,248.52</b> | <b>62,639.12</b> | <b>-30,719.12</b> |             |

# City of Storm Lake

## Airport Profit/Loss Statement

April 2026

|                                     | Budget        | Activity       | Remaining      |
|-------------------------------------|---------------|----------------|----------------|
| <b>Revenue from Operations:</b>     |               |                |                |
| Hangar Rent                         | \$ 53,600.00  | \$ 32,501.00   | \$ 21,099.00   |
| Utility Rent                        | \$ 3,000.00   | \$ 1,050.00    | \$ 1,950.00    |
| Fuel Sales                          | \$ 320,000.00 | \$ 74,709.91   | \$ 245,290.09  |
| Misc Airport Rev                    | \$ -          | \$ -           | \$ -           |
|                                     | \$ 376,600.00 | \$ 108,260.91  | \$ 268,339.09  |
| <b>Revenue from Non-Operations:</b> |               |                |                |
|                                     |               |                | \$ -           |
| Ag Land Rent                        | \$ 61,000.00  | \$ 48,346.20   | \$ 12,653.80   |
| Tsfr for Capital                    |               | \$ 16,120.00   | \$ (16,120.00) |
|                                     | \$ 61,000.00  | \$ 64,466.20   | \$ (3,466.20)  |
| <b>Expenses from Operations:</b>    |               |                |                |
|                                     |               |                | \$ -           |
| Building Maint/Repairs              | \$ 11,500.00  | \$ 7,349.50    | \$ 4,150.50    |
| Vehicle Repairs                     | \$ 1,000.00   | \$ 62.92       | \$ 937.08      |
| Electric Service                    | \$ 8,599.61   | \$ 5,357.84    | \$ 3,241.77    |
| Telecommunications                  | \$ 1,200.00   | \$ -           | \$ 1,200.00    |
| Operator Contract                   | \$ 75,475.39  | \$ 62,896.17   | \$ 12,579.22   |
| Services                            | \$ 17,500.00  | \$ 17,855.44   | \$ (355.44)    |
| Supplies                            | \$ 10,000.00  | \$ 5,518.71    | \$ 4,481.29    |
|                                     | \$ 125,275.00 | \$ 99,040.58   | \$ 26,234.42   |
| <b>Expenses Non-Operating:</b>      |               |                |                |
|                                     |               |                | \$ -           |
| COGS                                | \$ 270,000.00 | \$ 60,410.45   | \$ 209,589.55  |
| Capital Improvements                | \$ -          | \$ 16,120.00   | \$ (16,120.00) |
| Insurance                           | \$ 13,245.00  | \$ 11,449.00   | \$ 1,796.00    |
| Grounds Maint (Rec)**               |               | \$ 13,481.25   | \$ (13,481.25) |
|                                     | \$ 283,245.00 | \$ 101,460.70  | \$ 181,784.30  |
| <b>Net Profit/(Loss)</b>            | \$ 29,080.00  | \$ (27,774.17) |                |

|           |                     |                  |
|-----------|---------------------|------------------|
| **        | <b>Snow Removal</b> | <b>Lawn Care</b> |
| Labor     | \$ 2,231.25         | \$ 5,175.00      |
| Equipment | \$ 4,781.25         | \$ 1,293.75      |



Storm Lake, IA

# Project Activity vs Budget Report By Project Number

Date Range: 04/01/2026 - 04/30/2026

| Project Number                   | Project Name                 | Group            | Type                     | Status                   |                          |                         |                       |                         |
|----------------------------------|------------------------------|------------------|--------------------------|--------------------------|--------------------------|-------------------------|-----------------------|-------------------------|
| <a href="#">24X.136745</a>       | Apron Expansion Improvements | Airport Projects | Construction             | Active                   |                          |                         |                       |                         |
| <b>Revenues</b>                  |                              |                  | <b>Beginning Balance</b> | <b>Total Activity</b>    | <b>Ending Balance</b>    | <b>Budget Remaining</b> |                       |                         |
| <b>Account Key</b>               | <b>Account Name</b>          |                  | <b>Total Budget</b>      | <b>Date Range Budget</b> |                          |                         |                       |                         |
| <a href="#">30100026-04</a>      | Apron Expansion- FAA Funds   |                  | -271,604.00              | -271,604.00              | 0.00                     | 0.00                    | 0.00                  | -271,604.00             |
| <b>Total Revenues:</b>           |                              |                  | <b>-271,604.00</b>       | <b>-271,604.00</b>       | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>           | <b>-271,604.00</b>      |
| <b>Account Key</b>               | <b>Account Name</b>          |                  | <b>Total Budget</b>      | <b>Date Range Budget</b> | <b>Beginning Balance</b> | <b>Total Activity</b>   | <b>Ending Balance</b> | <b>Budget Remaining</b> |
| <a href="#">30100026-05</a>      | Apron Expansion- Local Match |                  | -14,296.00               | -14,296.00               | -27,000.00               | 0.00                    | -27,000.00            | 12,704.00               |
| <b>Total Revenues:</b>           |                              |                  | <b>-14,296.00</b>        | <b>-14,296.00</b>        | <b>-27,000.00</b>        | <b>0.00</b>             | <b>-27,000.00</b>     | <b>12,704.00</b>        |
| <b>Expenses</b>                  |                              |                  | <b>Beginning Balance</b> | <b>Total Activity</b>    | <b>Ending Balance</b>    | <b>Budget Remaining</b> |                       |                         |
| <b>Account Key</b>               | <b>Account Name</b>          |                  | <b>Total Budget</b>      | <b>Date Range Budget</b> |                          |                         |                       |                         |
| <a href="#">30100026-02</a>      | Apron Expansion- Eng         |                  | 265,000.00               | 265,000.00               | 75,000.00                | 20,625.00               | 95,625.00             | 169,375.00              |
| <b>GL Account Number</b>         | <b>GL Account Name</b>       | <b>Post Date</b> | <b>Description</b>       | <b>Vendor Name</b>       | <b>Item Number</b>       | <b>Activity</b>         |                       |                         |
| <a href="#">301-6900-08-6799</a> | Undesignated Capital         | 04/20/2026       | Engineering Services     | Bolton & Menk, Inc       | <a href="#">0391729</a>  | 20,625.00               |                       |                         |
| <b>Total Expenses:</b>           |                              |                  | <b>265,000.00</b>        | <b>265,000.00</b>        | <b>75,000.00</b>         | <b>20,625.00</b>        | <b>95,625.00</b>      | <b>169,375.00</b>       |
| <b>Account Key</b>               | <b>Account Name</b>          |                  | <b>Total Budget</b>      | <b>Date Range Budget</b> | <b>Beginning Balance</b> | <b>Total Activity</b>   | <b>Ending Balance</b> | <b>Budget Remaining</b> |
| <a href="#">30100026-12</a>      | Apron Expansion- Env Study   |                  | 20,900.00                | 20,900.00                | 20,900.00                | 0.00                    | 20,900.00             | 0.00                    |
| <b>Total Expenses:</b>           |                              |                  | <b>20,900.00</b>         | <b>20,900.00</b>         | <b>20,900.00</b>         | <b>0.00</b>             | <b>20,900.00</b>      | <b>0.00</b>             |
| <b>24X.136745 Total:</b>         |                              |                  | <b>0.00</b>              | <b>0.00</b>              | <b>68,900.00</b>         | <b>20,625.00</b>        | <b>89,525.00</b>      | <b>-89,525.00</b>       |

**FY 2025-2026 Hangar Rent**

| <b>Hangar</b> | <b>Price/Month</b> | <b># of spots available</b> | <b># Rented</b> |
|---------------|--------------------|-----------------------------|-----------------|
| A             | 65.00              | 4                           | 0               |
| B             | 65.00              | 4                           | 2               |
| C             | 400.00             | 1                           | 0               |
| D             | 80.00              | 6                           | 5               |
| E             | 95.00              | 6                           | 6               |
| F             | 135.00             | 5                           | 5               |
| F             | 150.00             | 1                           | 1               |
|               |                    | <b>27</b>                   | <b>19 TOTAL</b> |

## Staff Summary

5/11/2026

Agenda Item # B.3.



**REPORT TO:** Commissioners

**FROM:** Lee Dutfield, Development Services Specialist

**SUBJECT:** April 2026 Fuel Report

**BACKGROUND:** Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$2,871.10
- AV Gas = \$2,332.39 or 76.60% of the total sales (455.67 gallons)
- Jet Fuel = \$538.71 or 23.40% of the total sales (139.200 Gallons)
- Hangar Renters accounted for \$623.23 of the total sales or 21.71%
- The Fixed Based Operator (FBO) accounted for \$361.73 of fuel sales or 12.60%
- Outside non-based aircraft accounted for \$1,886.14 of the total sales or 65.69%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 1.070 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we should have sold 0.200 gallons more.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$2,812.61) and add the service charges and testing transactions to balance (\$2,871.10).

You can see the service charges are \$58.49 for the month and the amount used for monthly testing was \$0.00.

**FISCAL IMPACT:** Total Fuel Sales for the month of April were \$2,871.10.

**RECOMMENDATION:** Review and Approve the Fuel Report.

**ATTACHMENTS:**

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

# City of Storm Lake Airport Fuel Report

\$ Amount

|                        | Sales Breakout     | AV Gas      | Jet Fuel  |
|------------------------|--------------------|-------------|-----------|
| Test Card              | \$ -               |             |           |
| Hangar Renters         | \$ 623.23          | \$ 84.52    | \$ 538.71 |
| Of which is VT         | \$ -               |             |           |
| Bart's Flying Service  | \$ 361.73          | \$ 361.73   |           |
| Credit Cards           | \$ 1,886.14        | \$ 1,886.14 |           |
| Other Purchases        | \$ -               |             |           |
|                        | \$ 2,871.10        | \$ 2,332.39 | \$ 538.71 |
| <b>Total FM Sales=</b> | <b>\$ 2,871.10</b> |             |           |

Gallons

|                        | Sales Breakout | AV Gas  | Jet Fuel |
|------------------------|----------------|---------|----------|
| Test Card              | -              |         |          |
| Hangar Renters         | 155.330        | 16.130  | 139.200  |
| Of which is VT         | -              |         |          |
| Bart's Flying Service  | 86.330         | 86.330  |          |
| Credit Cards           | 353.210        | 353.210 |          |
| Other Purchases        | -              |         |          |
|                        | 594.870        | 455.670 | 139.200  |
| <b>Total FM Sales=</b> | <b>594.870</b> |         |          |

Price of Fuel:

|           |      |      |
|-----------|------|------|
| Beginning | 5.34 | 3.97 |
| End       | 5.34 | 3.97 |

# City of Storm Lake Airport Fuel Report

|                        | AV Gas    | Jet Fuel  |
|------------------------|-----------|-----------|
| Beginning Fuel Reading | 4,786.000 | 7,368.000 |
| Before Fueling         |           |           |
| After Fueling          |           |           |
| Before Fueling         |           |           |
| After Fueling          |           |           |
| Fuel Added for Month   | -         | -         |
| Ending Fuel Reading    | 4,326.000 | 7,229.000 |
| Total=                 | 460.000   | 139.000   |

|                        | Stick Reading |        |
|------------------------|---------------|--------|
| Beginning Fuel Reading | 4,739.000     | 38 1/4 |
| Before Fueling         |               |        |
| After Fueling          |               |        |
| Before Fueling         |               |        |
| After Fueling          |               |        |
| Fuel Added for Month   | -             | -      |
| Ending Fuel Reading    | 4,290.000     | 35 1/2 |
| Total=                 | 449.000       | 62 3/4 |

|                        | Mechanical Reading |             |
|------------------------|--------------------|-------------|
| Beginning Fuel Reading | 179,953.800        | 781,564.000 |
| Before Fueling         |                    |             |
| After Fueling          |                    |             |
| Fuel Added for Month   |                    |             |
| Ending Fuel Reading    | 180,408.400        | 781,703.000 |
| Total=                 | 454.600            | 139.000     |

**1/31 Sales after ME Reading**

|               |               |               |
|---------------|---------------|---------------|
| <b>Actual</b> | <b>455.67</b> | <b>139.20</b> |
|---------------|---------------|---------------|

# City of Storm Lake

## Airport Fuel Report

Running Month to Month Difference in Fuel Redings  
Calendar Year 2026

|                   |      | <u>AV Gas</u>    |          |               |          |                    |          | 179,406.000 |        |
|-------------------|------|------------------|----------|---------------|----------|--------------------|----------|-------------|--------|
| Start Read=       |      | VeterRoot System |          | Stick Reading |          | Mechanical Reading |          |             |        |
|                   |      | Overall          | This Mo. | Overall       | This Mo. | Overall            | This Mo. |             |        |
| January           | Long | 0.650            | 0.650    | Short         | -2.35    | -2.35              | Short    | -0.450      | -0.450 |
| February          | Long | 3.850            | 3.200    | Long          | -0.15    | 2.2                | Short    | -0.750      | -0.300 |
| March             | Long | 6.240            | 2.390    | Long          | 9.24     | 9.39               | Short    | -1.560      | -0.810 |
| April             | Long | 10.570           | 4.330    | Short         | 2.57     | -6.67              | Short    | -2.630      | -1.070 |
| May               |      |                  |          |               |          |                    |          |             |        |
| June              |      |                  |          |               |          |                    |          |             |        |
| July              |      |                  |          |               |          |                    |          |             |        |
| August            |      |                  |          |               |          |                    |          |             |        |
| September         |      |                  |          |               |          |                    |          |             |        |
| October           |      |                  |          |               |          |                    |          |             |        |
| November          |      |                  |          |               |          |                    |          |             |        |
| December          |      |                  |          |               |          |                    |          |             |        |
| Total Difference= |      | 10.570           |          | 2.57          |          |                    |          | -2.630      |        |

|                   |       | <u>Jet A</u>     |          |               |          |                    |          | 781,112.000 |        |
|-------------------|-------|------------------|----------|---------------|----------|--------------------|----------|-------------|--------|
| Start Read=       |       | VeterRoot System |          | Stick Reading |          | Mechanical Reading |          |             |        |
|                   |       | Overall          | This Mo. | Overall       | This Mo. | Overall            | This Mo. |             |        |
| January           | Long  | 7.900            | 7.900    | Long          | 19.900   | 19.9               | Short    | -0.100      | -0.100 |
| February          | Short | 2.200            | -5.700   | Short         | 18.200   | -1.7               | Long     | 0.200       | 0.300  |
| March             | Long  | 12.700           | 10.500   | Long          | 28.700   | 10.5               | Short    | -0.300      | -0.500 |
| April             | Short | 12.500           | -0.200   | Short         | 16.500   | -12.2              | Short    | -0.500      | -0.200 |
| May               |       |                  |          |               |          |                    |          |             |        |
| June              |       |                  |          |               |          |                    |          |             |        |
| July              |       |                  |          |               |          |                    |          |             |        |
| August            |       |                  |          |               |          |                    |          |             |        |
| September         |       |                  |          |               |          |                    |          |             |        |
| October           |       |                  |          |               |          |                    |          |             |        |
| November          |       |                  |          |               |          |                    |          |             |        |
| December          |       |                  |          |               |          |                    |          |             |        |
| Total Difference= |       | 12.500           |          | 16.5          |          |                    |          | -0.500      |        |

**Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.**



## Staff Summary

5/11/2026

Agenda Item # B.4.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Commissioners

**FROM:** Tyler Gibbins, Finance Director

**SUBJECT:** **Airport Manager's Monthly Report**

**BACKGROUND:** The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

**FISCAL IMPACT:** No fiscal impact to the filing of the report. The report may identify items and issues that will require expenditures to resolve.

**RECOMMENDATION:** Review the Attached Report Prepared By the Manager, Bart's Flying Service.

**ATTACHMENTS:**

1. Manager's Report

Bart's Flying Service  
Mangers Report  
April, 2026

- 4/08 Checked runways for badger activity.
- 4/16 Retrieved runway marker cone that blew away.
- 4/23 Removed marker cones from fuel tank covers.
- 4/28 Replaced flush lever on toilet in men's room.

Courtesy car usage 2 miles 52  
Fuel meter readings  
Jet-A 781703 / 7200 gallons  
Avgas 180408.4 / 4298 gallons

## Staff Summary

5/11/2026

Agenda Item # B.5.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Commissioners

**FROM:** Lee Dutfield, Development Services Specialist

**SUBJECT:** **Administration Report**

**BACKGROUND:** Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

### **Airport Apron Expansion Project**

The FAA has concurred with the award of the contract to Wicks Construction, Inc for \$1,139,385 for the development of the Terminal Apron. A notice to proceed will be issued following the execution of both grant agreements, approval of a construction contract, issuance of the plans and specification of the project, and following a reconstruction conference meeting.

### **State Grant Application - Fuel Farm**

The FY2027 Iowa DOT Grant Application was submitted following Council's approval on April 26th for consideration for the Storm Lake Municipal Airport.

### **IFP Request**

The FAA has responded to the IFP request with the following statement: *"Your IFP request was deemed 'feasible.' We will be adding Aircraft Category C approach minimums to you(r) RNAV (GPS) Rwy 17 and RNAV (GPS) Rwy 35 procedures with an estimated chart date of 12/24/2026 this year."*

**FISCAL IMPACT:** N/A

**RECOMMENDATION:** Review the Report and Ask Questions, If Any.

**ATTACHMENTS:**

1. SLB 021 Award



U.S. Department  
of Transportation

**Federal Aviation  
Administration**

Central Region  
Iowa, Kansas, Missouri, Nebraska

1100 Main St. Suite 800  
Kansas City, MO 64105

April 30, 2026

Ms. Keri Navratil  
City Manager  
Storm Lake Municipal Airport  
620 Erie Street  
Storm Lake, IA 50588

Re: Storm Lake Municipal Airport (SLB); Storm Lake, IA  
Potential Grant No. 3-19-0088-021  
Expand GA Terminal Apron: Phase 2- Construction

**Subject: Concurrence in Award**

Dear Ms. Navratil:

**Concurrence in Award of Construction Contract**

We concur in the award of the contract to Wicks Construction, Inc. for \$1,139,385.00 for the development proposed by this project. Be advised that our concurrence represents a determination for eligibility of costs and should not be construed as a commitment of Federal funds.

**Project Funded with Additional Grants.**

This project is funded under grants: **3-19-0088-022-2026, 3-19-0088-021-2026.**

**What you need to do now**

After award of the contract and the Congressional release please schedule the Preconstruction Conference. Be sure to invite, as appropriate, your local FAA System Support Center (SSC) technician(s), FAA Air Traffic Organization (ATO) representative(s) and the Federal Security Director. Provide at least 10 days advance notice of the meeting's date and an advance copy of the agenda to all attendees and my attention.

**What we will do next**

We will authorize you to issue the Notice to Proceed (NTP) after the following documents have been submitted to my attention:

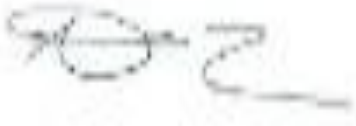
- Executed Grant Agreement,
- Executed Construction Contract and Performance and Payment Bonds,
- Issued for Construction Plans and Specifications
- Preconstruction Conference Minutes.

**Questions**

If you have any questions, please contact me at (816) 329-2619 or [anthony.pollard@faa.gov](mailto:anthony.pollard@faa.gov).

Page 2 of 2  
Concurrence In Award  
SLB 021

Sincerely,

A handwritten signature in dark ink, appearing to read 'APOLLARD', with a long horizontal flourish extending to the right.

Anthony Pollard  
State Airport Engineer - Iowa