

**CITY OF STORM LAKE
AIRPORT COMMISSION MEETING
STORM LAKE MUNICIPAL AIRPORT
AIRPORT MEETING ROOM
MARCH 9, 2026
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

BY COMPUTER:

<https://us06web.zoom.us/j/86136594632>

A. Call The Meeting To Order

B. New Business

1. February 2026 Airport Minutes
2. February 2026 Financial Report
3. February 2026 Fuel Report
4. Airport Manager's Monthly Report
5. Administration Report

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

Staff Summary

3/9/2026
Agenda Item # B.1.



REPORT TO:

FROM:

SUBJECT: February 2026 Airport Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

- 1. 02/09/2026 Airport Minutes

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, January 12, 2026, 4:00 P.M.**

Present: Commission Chairperson Robert Ansonge, Commissioners Jason Dierking, Cynthia Turner, Gary Worthan, and Nathaniel Kitzrow,. Absent: None.

Staff Present: Tyler Gibbins (Finance Director/Airport Liaison).

Public Attendance: John Bartholomew and Garrett Jacobs (arrived at 4:11 pm).

Chairman Bob Ansonge called the meeting to order at 4:00 pm **New Business**

Airport Minutes - Moved by Commissioner Worthan to approve the January 2026 Airport Minutes with the correction that Mayor McKeon will not be attending all Airport meetings. The mayor's intention is to attend a meeting of all the different boards and commission meetings. Seconded by Commissioner Dierking. Vote: All ayes. Motion carried.

Financial Report - Moved by Commissioner Dierking to approve the January 2026 Financial Report. Seconded by Commissioner Turner. Vote: All ayes. Motion carried.

Fuel Report - Moved by Commissioner Dierking to approve the January 2026 Fuel Report. Seconded by Commissioner Kitzrow. Vote: All ayes. Motion carried.

Airport Manager's Monthly Report –

Called Fuel Master to check on the software and hardware updates. Repaired the door latch on hangar E stall #4 and adjusted the micro switches on the bi-fold door of hangar B. I did a soil test south of the ramp. K&W worked on the runway end identifier lights. There was a water leak in hangar C and Wiese Plumbing was called to check the leak. They placed a shutoff valve in the broken water line in an external pit. John Bartholomew noted that lines broken further up the service line may require a different contractor.

Courtesy car usage 2 times miles: 22

Fuel meter readings:

Jet-A 781,112	7,825 gallons
Av Gas 179,553.5	5,193 gallons

Administration Report

IFP Request - Following last month's commission meeting, the IFP request to the FAA was submitted on December 16th.

Annual Fuel Gallons Report - The annual fuel gallons report was submitted to the State for 2025. 33,796 total gallons (6,688 gallons of AV Gas and 27,108 gallons of Jet Fuel). As a comparison, 56,499 (9,315 gallons of AV Gas and 47,184 gallons of Jet Fuel) were sold during 2024, 66,653 (6,380 gallons of AV Gas and 60,273 gallons of Jet Fuel) were sold in 2023 and 84,287 (20,952 gallons of AV Gas and 63,335 gallons of Jet Fuel) were sold in 2022.

FY2026-2027 Budget Discussion - As outlined in State of Iowa Code, Chapter 330.21, "The Airport Commission has all of the powers in relation to airports granted to cities and counties under State law, except the power to sell the airport. The Commission shall annually submit a

Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, January 12, 2026, 4:00 P.M.

budget request, the amount of which shall be within the limitations of State law to be levied for airport purposes, and upon submission of such request, the City Council may include all or a portion of the requested amount in its budget.

Garrett Jacobs presented a status update on the Airport Apron Construction Project. BMI submitted the 30% specs for the project to the FAA. There will only be one phase to this project. 90% Specs will be the next submittal to the FAA. Planned construction season in 2027.

Adjourn – Moved by Commissioner Kitzrow to adjourn at 4:42 pm. Seconded by Commissioner Worthan. Vote: All ayes. Motion carried.

Mayra A. Martinez
City Clerk

Staff Summary

3/9/2026

Agenda Item # B.2.



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REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: February 2026 Financial Report

BACKGROUND: Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for February were \$5,327.61 and the Expenses were \$9,856.93.

We have generated \$50,219.79 more in expenses than revenues for the current fiscal year.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 4 hangar spaces available in Hangar A, 2 in Hangar B, and 1 in Hangar D.

FISCAL IMPACT: Total expenses for the month were \$9,856.93 and total

revenues were \$5,327.61.

RECOMMENDATION: Review and Approve the Financial Report

ATTACHMENTS:

1. Revenue vs Expense Report
2. February 2026 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 02/01/2026 - 02/28/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Revenue								
001-2080-02-4310	Airport Hangar Rent	0.00	-53,600.00	-24,910.00	-2,556.00	-27,466.00	-26,134.00	-48.76 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/02/2026	CLPKT06765	03.02.02.2026		CLPKT06765			-960.00	
02/11/2026	ARPKT01101	Accounts Receivable Pac...		2.2026 VT Credit Application			-1.00	
02/16/2026	CLPKT06820	03.16.02.2026		CLPKT06820			-185.00	
02/20/2026	ARPKT01094	Bank Draft Packet: ARPK...		Bank Drafts for Invoice Packet ARPKT0109...			-1,410.00	
001-2080-02-4710	Airport Utilities	0.00	-3,000.00	-735.00	-105.00	-840.00	-2,160.00	-72.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/02/2026	CLPKT06765	03.02.02.2026		CLPKT06765			-105.00	
001-2080-02-4750	Airport Gasoline	0.00	-320,000.00	-67,795.65	-2,666.61	-70,462.26	-249,537.74	-77.98 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/02/2026	CLPKT06765	03.02.02.2026		CLPKT06765			-503.05	
02/03/2026	CLPKT06766	03.03.02.2026		CLPKT06766			-282.12	
02/06/2026	CLPKT06774	04.05.02.2026		CLPKT06774			-73.37	
02/10/2026	CLPKT06786	04.09.02.2026		CLPKT06786			-1,809.07	
02/11/2026	ARPKT01100	Adjustment Packet ARPK...		VT 5.31.2024 Fuel Invoice Adjustment			3,875.04	
02/11/2026	ARPKT01101	Accounts Receivable Pac...		2.2026 VT Credit Application			-3,874.04	
Revenue Totals:		0.00	-376,600.00	-93,440.65	-5,327.61	-98,768.26	-277,831.74	-73.77 %
Expense								
001-2080-02-6310	Repairs/Maintenance Bldg	0.00	11,500.00	1,456.25	288.97	1,745.22	9,754.78	84.82 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/16/2026	APPKT01083	25236	7302	Furnace Work	002493 - M & S HVAC Services, LLC		288.97	
001-2080-02-6332	Vehicle Repair	0.00	1,000.00	62.92	0.00	62.92	937.08	93.71 %
001-2080-02-6371	Electric Service	0.00	8,599.61	3,089.18	730.44	3,819.62	4,779.99	55.58 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/02/2026	APPKT01078	December/January 2026	7267	Electric Services	001074 - MidAmerican Energy Company		730.44	

Detail vs Budget Report

Date Range: 02/01/2026 - 02/28/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-2080-02-6373	Telecommunications	0.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
001-2080-02-6408	Insurance	0.00	13,245.00	11,449.00	0.00	11,449.00	1,796.00	13.56 %
001-2080-02-6494	Operator Contract	0.00	75,475.39	44,027.34	6,289.61	50,316.95	25,158.44	33.33 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/16/2026	APPKT01083	February 2026 Airport C...	7296	February 2026 Airport Contract	001069 - Jim Bartholomew		6,289.61	
001-2080-02-6499	Contractual Services	0.00	17,500.00	13,170.22	2,494.96	15,665.18	1,834.82	10.48 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/02/2026	APPKT01078	119915	83738	Pest Control Services	001078 - ABC Pest Control, Inc		95.55	
02/02/2026	APPKT01078	3185575810	83740	Propane	001014 - Amerigas		2,163.36	
02/02/2026	APPKT01078	January 2026	7271	Garbage Services	002126 - SGS, LLC		53.75	
02/02/2026	APPKT01078	January 2026	83757	Water Service	001073 - Iowa Lakes Regional Water		67.44	
02/16/2026	APPKT01083	1/29/2026 Postage	7309	Postage	001181 - Pitney Bowes Inc		16.28	
02/16/2026	APPKT01083	February 2026 - Airport	7312	PhoneService	001070 - Qwest Corporation		98.58	
001-2080-02-6503	Merchandise for resale	0.00	270,000.00	60,410.45	0.00	60,410.45	209,589.55	77.63 %
001-2080-02-6599	Supplies	0.00	10,000.00	5,465.76	52.95	5,518.71	4,481.29	44.81 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/02/2026	APPKT01078	December/January 2026	83743	Tarp Strap	001151 - Bomgaars Supply, Inc		16.98	
02/02/2026	APPKT01078	December/January 2026	83743	Snow Control	001151 - Bomgaars Supply, Inc		35.97	
Expense Totals:		0.00	408,520.00	139,131.12	9,856.93	148,988.05	259,531.95	-63.53 %
001 - General Fund Totals:		0.00	31,920.00	45,690.47	4,529.32	50,219.79	-18,299.79	57.33 %
Report Total:		0.00	31,920.00	45,690.47	4,529.32	50,219.79	-18,299.79	57.33 %

Detail vs Budget Report

Date Range: 02/01/2026 - 02/28/2026

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	31,920.00	45,690.47	4,529.32	50,219.79	-18,299.79	
Report Total:	0.00	31,920.00	45,690.47	4,529.32	50,219.79	-18,299.79	

City of Storm Lake

Airport Profit/Loss Statement

February 2026

	Budget	Activity	Remaining
Revenue from Operations:			
Hangar Rent	\$ 53,600.00	\$ 27,466.00	\$ 26,134.00
Utility Rent	\$ 3,000.00	\$ 840.00	\$ 2,160.00
Fuel Sales	\$ 320,000.00	\$ 70,462.26	\$ 249,537.74
Misc Airport Rev	\$ -	\$ -	\$ -
	\$ 376,600.00	\$ 98,768.26	\$ 277,831.74
Revenue from Non-Operations:			
			\$ -
Ag Land Rent	\$ 61,000.00	\$ 37,099.95	\$ 23,900.05
Tsfr for Capital		\$ 16,120.00	\$ (16,120.00)
	\$ 61,000.00	\$ 53,219.95	\$ 7,780.05
Expenses from Operations:			
			\$ -
Building Maint/Repairs	\$ 11,500.00	\$ 1,745.22	\$ 9,754.78
Vehicle Repairs	\$ 1,000.00	\$ 62.92	\$ 937.08
Electric Service	\$ 8,599.61	\$ 3,819.62	\$ 4,779.99
Telecommunications	\$ 1,200.00	\$ -	\$ 1,200.00
Operator Contract	\$ 75,475.39	\$ 50,316.95	\$ 25,158.44
Services	\$ 17,500.00	\$ 15,665.18	\$ 1,834.82
Supplies	\$ 10,000.00	\$ 5,518.71	\$ 4,481.29
	\$ 125,275.00	\$ 77,128.60	\$ 48,146.40
Expenses Non-Operating:			
			\$ -
COGS	\$ 270,000.00	\$ 60,410.45	\$ 209,589.55
Capital Improvements	\$ -	\$ 16,120.00	\$ (16,120.00)
Insurance	\$ 13,245.00	\$ 11,449.00	\$ 1,796.00
Grounds Maint (Rec)**		\$ 13,481.25	\$ (13,481.25)
	\$ 283,245.00	\$ 101,460.70	\$ 181,784.30
Net Profit/(Loss)	\$ 29,080.00	\$ (26,601.09)	

**	Snow Removal	Lawn Care
Labor	\$ 2,231.25	\$ 5,175.00
Equipment	\$ 4,781.25	\$ 1,293.75



Storm Lake, IA

Project Activity vs Budget Report By Project Number

Date Range: 02/01/2026 - 02/28/2026

Project Number	Project Name	Group	Type	Status				
24X.136745	Apron Expansion Improvements	Airport Projects	Construction	Active				
Revenues			Beginning Balance	Total Activity	Ending Balance	Budget Remaining		
Account Key	Account Name		Total Budget	Date Range Budget				
30100026-04	Apron Expansion- FAA Funds		-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Total Revenues:			-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-05	Apron Expansion- Local Match		-14,296.00	-14,296.00	-27,000.00	0.00	-27,000.00	12,704.00
Total Revenues:			-14,296.00	-14,296.00	-27,000.00	0.00	-27,000.00	12,704.00
Expenses			Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-02	Apron Expansion- Eng		265,000.00	265,000.00	32,812.50	12,187.50	45,000.00	220,000.00
GL Account Number	GL Account Name	Post Date	Description		Vendor Name	Item Number	Activity	
301-6900-08-6799	Undesignated Capital	02/16/2026	Engineering Services		Bolton & Menk, Inc	0386352	12,187.50	
Total Expenses:			265,000.00	265,000.00	32,812.50	12,187.50	45,000.00	220,000.00
Account Key	Account Name		Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
30100026-12	Apron Expansion- Env Study		20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
Total Expenses:			20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
24X.136745 Total:			0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00

Summary

		Project Summary					
Project Number	Project Name	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining
24X.136745	Apron Expansion Improvements	0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00
Report Total:		0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00

		Group Summary					
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
Airport Projects	0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00	
Report Total:		0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00

		Type Summary					
Group	Total Budget	Date Range Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	
Construction	0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00	
Report Total:		0.00	0.00	26,712.50	12,187.50	38,900.00	-38,900.00

FY 2025-2026 Hangar Rent

Hangar	Price/Month	# of spots available	# Rented
A	65.00	4	0
B	65.00	4	2
C		This is VT's Hangar	
D	80.00	6	5
E	95.00	6	6
F	135.00	5	5
F	150.00	1	1
		<u>26</u>	<u>19</u> TOTAL

Staff Summary

3/9/2026

Agenda Item # B.3.



City of Storm Lake
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REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: February 2026 Fuel Report

BACKGROUND: Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$2,220.87
- AV Gas = \$634.06 or 23.92% of the total sales (125.660 gallons)
- Jet Fuel = \$1,586.81 or 76.08% of the total sales (399.700 Gallons)
- Hangar Renters accounted for \$0.00 of the total sales or 0.00%
- The Fixed Based Operator (FBO) accounted for \$134.67 of fuel sales or 6.06%
- Outside non-based aircraft accounted for \$2,086.20 of the total sales or 93.94%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 0.300 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we sold 0.300 gallons more.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$2,666.61) and remove the January transactions (\$502.05) that hit the February GL and then add the service charges and testing transactions to balance (\$2,220.87).

You can see the service charges are \$56.31 for the month and the amount used for monthly testing was \$0.00.

FISCAL IMPACT: Total Fuel Sales for the month of February were \$2,220.87.

RECOMMENDATION: Review and Approve the Fuel Report.

ATTACHMENTS:

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

City of Storm Lake Airport Fuel Report

\$ Amount

	Sales Breakout	AV Gas	Jet Fuel
Test Card	\$ -		
Hangar Renters	\$ -		
Of which is VT	\$ -		
Bart's Flying Service	\$ 134.67	\$ 134.67	
Credit Cards	\$ 2,086.20	\$ 499.39	\$ 1,586.81
Other Purchases	\$ -		
	\$ 2,220.87	\$ 634.06	\$ 1,586.81
Total FM Sales=	\$ 2,220.87		

Gallons

	Sales Breakout	AV Gas	Jet Fuel
Test Card	-		
Hangar Renters	-		
Of which is VT	-		
Bart's Flying Service	32.140	32.140	
Credit Cards	493.220	93.520	399.700
Other Purchases	-		
	525.360	125.660	399.700
Total FM Sales=	525.360		

Price of Fuel:

Beginning	5.34	3.97
End	5.34	3.97

City of Storm Lake Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	5,193.000		7,825.000
Before Fueling			
After Fueling			
Before Fueling			
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading	5,047.000		7,431.000
Total=	128.860		394.000

	<u>Stick Reading</u>			
Beginning Fuel Reading	5,152.000	40 3/4	7,787.000	66 1/2
Before Fueling				
After Fueling				
Before Fueling			-	
After Fueling				
Fuel Added for Month	-		-	
Ending Fuel Reading	5,007.000	39 7/8	7,389.00	63 1/4
Total=	127.860		398.000	

	<u>Mechanical Reading</u>	
Beginning Fuel Reading	179,553.500	781,112.000
Before Fueling		
After Fueling		
Fuel Added for Month		
Ending Fuel Reading	179,696.000	781,512.000
Total=	125.360	400.000

1/31 Sales after ME Reading	-17.140
Actual	125.66
	399.70

City of Storm Lake

Airport Fuel Report

Running Month to Month Difference in Fuel Redings
Calendar Year 2026

		<u>AV Gas</u>						179,406.000	
Start Read=		VeterRoot System		Stick Reading		Mechanical Reading			
		Overall	This Mo.	Overall	This Mo.	Overall	This Mo.		
January	Long	0.650	0.650	Short	-2.35	-2.35	Short	-0.450	-0.450
February	Long	3.850	3.200	Long	-0.15	2.2	Short	-0.750	-0.300
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total Difference=		3.850		-0.15				-0.750	

		<u>Jet A</u>						781,112.000	
Start Read=		VeterRoot System		Stick Reading		Mechanical Reading			
		Overall	This Mo.	Overall	This Mo.	Overall	This Mo.		
January	Long	7.900	7.900	Long	19.900	19.9	Short	-0.100	-0.100
February	Short	2.200	-5.700	Short	18.200	-1.7	Long	0.200	0.300
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total Difference=		2.200		18.2				0.200	

Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.

Staff Summary

3/9/2026
Agenda Item # B.4.



REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Airport Manager's Monthly Report**

BACKGROUND: The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

FISCAL IMPACT: No fiscal impact to the filing of the report. The report may identify items and issues that will require expenditures to resolve.

RECOMMENDATION: Review the Attached Report Prepared By the Manager, Bart's Flying Service.

ATTACHMENTS:

1. Manager's Report

Bart's Flying Service Mangers Report February, 2026

- 2/02 Having problems with connections to the Fuel Master.
- 2/04 Checked runways for badger holes.
- 2/05 Tested fuel pumps.
- 2/06 Ongoing problems with connections to the fuel master.
- 2/10 Called fuel master, to try and fix the problem.
 - Called Weise Plumbing to fix a water leak in hangar C.
 - Called K&B construction a rain water leak on hangar C, they were a No show.
- 2/12 Issued a NOTAM no fuel available at KSLB.
 - Rebnord was out to check the Fuel Master.
- 2/13 Century Link was out and checked the line in to he D mark was good.
 - Called out at 10 PM to midnight for a medical flight.
- 2/17 Checked runways for badger activity.
- 2/19 Called Flight and extended the NOTAM no fuel available at KSLB.
- 2/25 Drove runways to check for badger activity.
- 2/26 Extended the NOTAM again no fuel available at KSLB.

Courtesy car usage 9 miles 173
Fuel meter readings
Jet-A 781512 / 7384 gallons
Avgas 179696.0 / 4997 gallons

Staff Summary

3/9/2026
Agenda Item # B.5.



REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: Administration Report

BACKGROUND: Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

Airport Apron Expansion Project
90% plans were submitted to the FAA for review on 3/2/2026.

Airport Fuel Master
The new integration for the Fuel Master away from Windows 10 was completed and tested on February 5th. On February 10th, John reported the Fuel Master was not accepting Credit Cards. In troubleshooting with Fuel Master and local IT, connectivity was not the issue and isolated to the phone line for transaction completion. Century Link arrived on February 13th to test the phone connection, stated there was a little noise in the line, and they would work on it, but the connection to the terminal was there. Following Century Links test, local IT tested the line and did not have any connection. Local IT is coordinating with Century Link to meet on site for additional troubleshooting.

February Water Bill
As a result of the leak, Iowa Lakes Regional Water metered 46 thousand gallons of water use, totaling a \$450 bill.

FISCAL IMPACT: N/A

RECOMMENDATION: Review the Report and Ask Questions, If Any.

ATTACHMENTS:

- 1. FY2027 Proposed Airport O&M Budget



Storm Lake, IA

Budget Comparison Report

Account Detail

Account Number		2023-2024 Total Activity	2024-2025 Total Activity	2025-2026 Total Activity	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2025-2026 2025-2026	2026-2027 2026-2027	Increase / (Decrease)	
Department: 2080 - Airport								
Fund: 001 - General Fund								
Revenue								
001-2080-02-4310	Airport Hangar Rent	33,043.70	39,252.00	26,320.00	53,600.00	53,600.00	0.00	0.00%
001-2080-02-4340	Airport Ag Sales	57,377.70	47,758.20	19,069.35	61,000.00	61,000.00	0.00	0.00%
001-2080-02-4710	Airport Utilities	1,373.15	1,260.00	735.00	3,000.00	3,000.00	0.00	0.00%
001-2080-02-4750	Airport Gasoline	300,743.79	227,404.22	67,795.65	320,000.00	150,000.00	-170,000.00	-53.13%
	Total Revenue:	392,538.34	315,674.42	113,920.00	437,600.00	267,600.00	-170,000.00	-38.85%
Expense								
001-2080-02-6310	Repairs/Maintenance Bldg	2,753.23	7,582.71	1,456.25	11,500.00	11,500.00	0.00	0.00%
001-2080-02-6332	Vehicle Repair	1,467.02	178.78	62.92	1,000.00	1,000.00	0.00	0.00%
001-2080-02-6371	Electric Service	7,524.68	6,787.84	3,819.62	8,599.61	8,599.61	0.00	0.00%
001-2080-02-6373	Telecommunications	855.08	898.04	0.00	1,200.00	800.00	-400.00	-33.33%
001-2080-02-6408	Insurance	12,151.00	10,526.00	11,449.00	13,245.00	13,245.00	0.00	0.00%
001-2080-02-6494	Operator Contract	73,634.53	73,634.53	44,027.34	75,475.39	77,739.60	2,264.21	3.00%
001-2080-02-6499	Contractual Services	10,547.11	19,737.89	15,550.32	17,500.00	17,500.00	0.00	0.00%
001-2080-02-6503	Merchandise for resale	244,508.42	162,534.56	60,410.45	270,000.00	120,000.00	-150,000.00	-55.56%
001-2080-02-6599	Supplies	5,475.94	2,621.82	5,518.71	10,000.00	6,000.00	-4,000.00	-40.00%
001-2080-08-6750	Bldg Capital Improvements	6,802.00	4,780.53	16,120.00	0.00	0.00	0.00	0.00%
	Total Expense:	365,719.01	289,282.70	158,414.61	408,520.00	256,384.21	-152,135.79	-37.24%
	Total Fund: 001 - General Fund:	26,819.33	26,391.72	-44,494.61	29,080.00	11,215.79	-17,864.21	-61.43%
	Total Department: 2080 - Airport:	26,819.33	26,391.72	-44,494.61	29,080.00	11,215.79	-17,864.21	-61.43%
	Report Total:	26,819.33	26,391.72	-44,494.61	29,080.00	11,215.79	-17,864.21	-61.43%