

**CITY OF STORM LAKE
AIRPORT COMMISSION MEETING
STORM LAKE MUNICIPAL AIRPORT
AIRPORT MEETING ROOM
FEBRUARY 9, 2026
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

Access to the official meeting can also be done through the following ways:

BY TELEPHONE

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

BY COMPUTER:

<https://us06web.zoom.us/j/86136594632>

A. Call The Meeting To Order

B. New Business

1. January 2026 Airport Minutes
2. January 2026 Financial Report
3. January 2026 Fuel Report
4. Airport Manager's Monthly Report
5. Administration Report

C. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

Staff Summary

2/9/2026
Agenda Item # B.1.



REPORT TO: Commissioners

FROM: Mayra Martinez, City Clerk

SUBJECT: **January 2026 Airport Minutes**

BACKGROUND:

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

- 1. 01/12/2026 Airport Minutes

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, January 12, 2026, 4:00 P.M.**

Present: Commission Chairperson Robert Ansonge, Commissioners Nathaniel Kitzrow, Cynthia Turner, Gary Worthan (via phone), and Jason Dierking. Absent: None.

Staff Present: Tyler Gibbins (Finance Director/Airport Liaison).

Public Attendance: John Bartholomew, Garrett Jacobs (Bolton & Menk – via phone) and Mayor Meg McKeon.

Chairman Bob Ansonge called the meeting to order at 4:01 pm.

Public Comment – Mayor Meg McKeon will be attending all meetings.

New Business

Airport Minutes - Moved by Commissioner Worthan to approve the December 2025 Airport Minutes. Seconded by Commissioner Kitzrow. Vote: All ayes. Motion carried.

Financial Report - Moved by Commissioner Dierking to approve the December 2025 Financial Report. Seconded by Commissioner Kitzrow. Vote: All ayes. Motion carried.

Fuel Report - Moved by Commissioner Dierking to approve the December 2025 Fuel Report. Seconded by Commissioner Turner. Vote: All ayes. Motion carried.

Airport Manager's Monthly Report – Shane Maier checked traps for badgers and found nothing in them. NOTAM closed the airport due to snow on 12/06/26. I Moved snow around the terminal. Shoveled and salted the ice on sidewalks and blew snow around hangars. The furnace quit working on 12/29/25. I Called M&S Heating and Cooling for repairs and they came and repaired the furnace.

Commissioner Dierking commented that he appreciated the snow removal services provided by the City crews in December.

Courtesy car usage 2 times miles: 30

Fuel meter readings:

Jet-A 780,713 8,232 gallons

Av Gas 179,406.6 5,341 gallons

Administration Report - Following last month's commission meeting, the IFP request to the FAA was submitted on December 16th, 2025.

Garrett Jacobs reported that the soil boring samples occurred today for the apron project. Beginning the week of January 19th, 2026, Garrett and Tyler will follow up with FAA on the IFP request.

**Storm Lake Airport Commission
Regular Meeting, Airport Terminal
Monday, January 12, 2026, 4:00 P.M.**

Adjourn – Moved by Commissioner Dierking to adjourn at 4:17 pm. Seconded by Commissioner Kitzrow. Vote: All ayes. Motion carried.

Mayra A. Martinez
City Clerk

Staff Summary

2/9/2026
Agenda Item # B.2.



REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **January 2026 Financial Report**

BACKGROUND: Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for January were \$6,650.52 and the Expenses were \$9,265.20.

We have generated \$45,690.47 more in expenses than revenues for the current fiscal year.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 4 hangar spaces available in Hangar A, 2 in Hangar B, and 1 in Hangar D.

FISCAL IMPACT: Total expenses for the month were \$19,265.20 and total revenues were \$6,650.52.

RECOMMENDATION: Review and Approve the Financial Report

ATTACHMENTS:

1. Revenue vs Expense Report
2. January 2026 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 01/01/2026 - 01/31/2026

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|----------------------------------|--------------------------|----------------------------|--------------------|---|-------------------------------------|------------------------|--------------------|-----------------|
| 001 - General Fund | | | | | | | | |
| Revenue | | | | | | | | |
| 001-2080-02-4310 | Airport Hangar Rent | 0.00 | -53,600.00 | -20,625.00 | -4,285.00 | -24,910.00 | -28,690.00 | -53.53 % |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | |
| 01/05/2026 | CLPKT06659 | 03.02.01.2026 | | CLPKT06659 | | | -1,740.00 | |
| 01/06/2026 | CLPKT06663 | 04.05.01.2026 | | CLPKT06663 | | | -960.00 | |
| 01/09/2026 | CLPKT06675 | 04.08.01.2026 | | CLPKT06675 | | | -480.00 | |
| 01/16/2026 | CLPKT06721 | 03.16.01.2026 | | CLPKT06721 | | | -185.00 | |
| 01/20/2026 | ARPKT01083 | Bank Draft Packet: ARPK... | | Bank Drafts for Invoice Packet ARPKT0108... | | | -920.00 | |
| 001-2080-02-4710 | Airport Utilities | 0.00 | -3,000.00 | -630.00 | -105.00 | -735.00 | -2,265.00 | -75.50 % |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | |
| 01/06/2026 | CLPKT06663 | 04.05.01.2026 | | CLPKT06663 | | | -105.00 | |
| 001-2080-02-4750 | Airport Gasoline | 0.00 | -320,000.00 | -65,535.13 | -2,260.52 | -67,795.65 | -252,204.35 | -78.81 % |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | |
| 01/05/2026 | CLPKT06659 | 03.02.01.2026 | | CLPKT06659 | | | -296.23 | |
| 01/06/2026 | CLPKT06663 | 04.05.01.2026 | | CLPKT06663 | | | -53.27 | |
| 01/08/2026 | CLPKT06671 | 04.07.01.2026 | | CLPKT06671 | | | -32.18 | |
| 01/12/2026 | CLPKT06693 | 03.12.01.2026 | | CLPKT06693 | | | -499.30 | |
| 01/15/2026 | CLPKT06704 | 03.15.01.2026 | | CLPKT06704 | | | -170.71 | |
| 01/21/2026 | CLPKT06722 | 04.20.01.2026 | | CLPKT06722 | | | -1,108.79 | |
| 01/29/2026 | CLPKT06752 | 03.29.01.2026 | | CLPKT06752 | | | -100.04 | |
| Revenue Totals: | | 0.00 | -376,600.00 | -86,790.13 | -6,650.52 | -93,440.65 | -283,159.35 | -75.19 % |
| Expense | | | | | | | | |
| 001-2080-02-6310 | Repairs/Maintenance Bldg | 0.00 | 11,500.00 | 1,456.25 | 0.00 | 1,456.25 | 10,043.75 | 87.34 % |
| 001-2080-02-6332 | Vehicle Repair | 0.00 | 1,000.00 | 62.92 | 0.00 | 62.92 | 937.08 | 93.71 % |
| 001-2080-02-6371 | Electric Service | 0.00 | 8,599.61 | 2,561.01 | 528.17 | 3,089.18 | 5,510.43 | 64.08 % |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | |
| 01/05/2026 | APPKT01063 | November/December 2... | 7171 | Electric Services | 001074 - MidAmerican Energy Company | | 528.17 | |

Detail vs Budget Report

Date Range: 01/01/2026 - 01/31/2026

| Account | Name | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining | |
|----------------------------------|------------------------|-----------------------------------|-------------------|-------------------------------|--|------------------------|-------------------|-------------------|-----------------|
| 001-2080-02-6373 | Telecommunications | 0.00 | 1,200.00 | 0.00 | 0.00 | 0.00 | 1,200.00 | 100.00 % | |
| 001-2080-02-6408 | Insurance | 0.00 | 13,245.00 | 11,449.00 | 0.00 | 11,449.00 | 1,796.00 | 13.56 % | |
| 001-2080-02-6494 | Operator Contract | 0.00 | 75,475.39 | 37,737.72 | 6,289.62 | 44,027.34 | 31,448.05 | 41.67 % | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | | |
| 01/19/2026 | APPKT01065 | January 2026 Airport Co... | 7214 | January 2026 Airport Contract | 001069 - Jim Bartholomew | | 6,289.62 | | |
| 001-2080-02-6499 | Contractual Services | 0.00 | 17,500.00 | 12,557.23 | 612.99 | 13,170.22 | 4,329.78 | 24.74 % | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | | |
| 01/05/2026 | APPKT01063 | 118756 | 83640 | Pest Control Services | 001078 - ABC Pest Control, Inc | | 199.50 | | |
| 01/05/2026 | APPKT01063 | 118757 | 83640 | Pest Control Services | 001078 - ABC Pest Control, Inc | | 95.55 | | |
| 01/05/2026 | APPKT01063 | December 2025 | 83660 | Water Service | 001073 - Iowa Lakes Regional Water | | 66.99 | | |
| 01/05/2026 | APPKT01063 | December 2025 | 7182 | Garbage Services | 002126 - SGS, LLC | | 53.75 | | |
| 01/05/2026 | APPKT01063 | December 2025 - Airport | 7178 | Phone Service | 001070 - Qwest Corporation | | 98.62 | | |
| 01/19/2026 | APPKT01065 | January 2026 - Airport | 7234 | Phone Service | 001070 - Qwest Corporation | | 98.58 | | |
| 001-2080-02-6503 | Merchandise for resale | 0.00 | 270,000.00 | 60,410.45 | 0.00 | 60,410.45 | 209,589.55 | 77.63 % | |
| 001-2080-02-6599 | Supplies | 0.00 | 10,000.00 | 3,631.34 | 1,834.42 | 5,465.76 | 4,534.24 | 45.34 % | |
| Post Date | Packet Number | Source Transaction | Pmt Number | Description | Vendor | Project Account | Amount | | |
| 01/05/2026 | APPKT01063 | 76394 | 7167 | Fuel / Oil | 001178 - Larson Oil & Distributing Co, Inc | | 1,820.43 | | |
| 01/19/2026 | APPKT01065 | December 2025 | 83722 | Bulbs | 001216 - Storm Lake Ace Hardware | | 13.99 | | |
| | | Expense Totals: | 0.00 | 408,520.00 | 129,865.92 | 9,265.20 | 139,131.12 | 269,388.88 | -65.94 % |
| | | 001 - General Fund Totals: | 0.00 | 31,920.00 | 43,075.79 | 2,614.68 | 45,690.47 | -13,770.47 | 43.14 % |
| | | Report Total: | 0.00 | 31,920.00 | 43,075.79 | 2,614.68 | 45,690.47 | -13,770.47 | 43.14 % |

Fund Summary

| Fund | Encumbrances | Fiscal Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | % Remaining |
|----------------------|--------------|------------------|-------------------|-----------------|------------------|-------------------|-------------|
| 001 - General Fund | 0.00 | 31,920.00 | 43,075.79 | 2,614.68 | 45,690.47 | -13,770.47 | |
| Report Total: | 0.00 | 31,920.00 | 43,075.79 | 2,614.68 | 45,690.47 | -13,770.47 | |

City of Storm Lake

Airport Profit/Loss Statement

January 2026

| | Budget | Activity | Remaining |
|-------------------------------------|---------------|----------------|----------------|
| Revenue from Operations: | | | |
| Hangar Rent | \$ 53,600.00 | \$ 24,910.00 | \$ 28,690.00 |
| Utility Rent | \$ 3,000.00 | \$ 735.00 | \$ 2,265.00 |
| Fuel Sales | \$ 320,000.00 | \$ 67,795.65 | \$ 252,204.35 |
| Misc Airport Rev | \$ - | \$ - | \$ - |
| | \$ 376,600.00 | \$ 93,440.65 | \$ 283,159.35 |
| Revenue from Non-Operations: | | | |
| | | | \$ - |
| Ag Land Rent | \$ 61,000.00 | \$ 19,069.35 | \$ 41,930.65 |
| Tsfr for Capital | | \$ 16,120.00 | \$ (16,120.00) |
| | \$ 61,000.00 | \$ 35,189.35 | \$ 25,810.65 |
| Expenses from Operations: | | | |
| | | | \$ - |
| Building Maint/Repairs | \$ 11,500.00 | \$ 1,456.25 | \$ 10,043.75 |
| Vehicle Repairs | \$ 1,000.00 | \$ 62.92 | \$ 937.08 |
| Electric Service | \$ 8,599.61 | \$ 3,089.18 | \$ 5,510.43 |
| Telecommunications | \$ 1,200.00 | \$ - | \$ 1,200.00 |
| Operator Contract | \$ 75,475.39 | \$ 44,027.34 | \$ 31,448.05 |
| Services | \$ 17,500.00 | \$ 13,170.22 | \$ 4,329.78 |
| Supplies | \$ 10,000.00 | \$ 5,465.76 | \$ 4,534.24 |
| | \$ 125,275.00 | \$ 67,271.67 | \$ 58,003.33 |
| Expenses Non-Operating: | | | |
| | | | \$ - |
| COGS | \$ 270,000.00 | \$ 60,410.45 | \$ 209,589.55 |
| Capital Improvements | \$ - | \$ 16,120.00 | \$ (16,120.00) |
| Insurance | \$ 13,245.00 | \$ 11,449.00 | \$ 1,796.00 |
| Grounds Maint (Rec)** | | \$ 13,481.25 | \$ (13,481.25) |
| | \$ 283,245.00 | \$ 101,460.70 | \$ 181,784.30 |
| Net Profit/(Loss) | \$ 29,080.00 | \$ (40,102.37) | |

| | | |
|-----------|---------------------|------------------|
| ** | Snow Removal | Lawn Care |
| Labor | \$ 2,231.25 | \$ 5,175.00 |
| Equipment | \$ 4,781.25 | \$ 1,293.75 |



Storm Lake, IA

Project Activity vs Budget Report By Project Number

Date Range: 01/01/2026 - 01/31/2026

| Project Number | Project Name | Group | Type | Status | | | | |
|----------------------------------|------------------------------|------------------|--------------------------|--------------------------|--------------------------|-------------------------|-----------------------|-------------------------|
| 24X.136745 | Apron Expansion Improvements | Airport Projects | Construction | Active | | | | |
| Revenues | | | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | | |
| Account Key | Account Name | | Total Budget | Date Range Budget | | | | |
| 30100026-04 | Apron Expansion- FAA Funds | | -271,604.00 | -271,604.00 | 0.00 | 0.00 | 0.00 | -271,604.00 |
| Total Revenues: | | | -271,604.00 | -271,604.00 | 0.00 | 0.00 | 0.00 | -271,604.00 |
| Account Key | Account Name | | Total Budget | Date Range Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining |
| 30100026-05 | Apron Expansion- Local Match | | -14,296.00 | -14,296.00 | -27,000.00 | 0.00 | -27,000.00 | 12,704.00 |
| Total Revenues: | | | -14,296.00 | -14,296.00 | -27,000.00 | 0.00 | -27,000.00 | 12,704.00 |
| Expenses | | | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | | |
| Account Key | Account Name | | Total Budget | Date Range Budget | | | | |
| 30100026-02 | Apron Expansion- Eng | | 265,000.00 | 265,000.00 | 19,930.50 | 12,882.00 | 32,812.50 | 232,187.50 |
| GL Account Number | GL Account Name | Post Date | Description | Vendor Name | Item Number | Activity | | |
| 301-6900-08-6799 | Undesignated Capital | 01/19/2026 | Engineering Services | Bolton & Menk, Inc | 0383603 | 12,882.00 | | |
| Total Expenses: | | | 265,000.00 | 265,000.00 | 19,930.50 | 12,882.00 | 32,812.50 | 232,187.50 |
| Account Key | Account Name | | Total Budget | Date Range Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining |
| 30100026-12 | Apron Expansion- Env Study | | 20,900.00 | 20,900.00 | 20,900.00 | 0.00 | 20,900.00 | 0.00 |
| Total Expenses: | | | 20,900.00 | 20,900.00 | 20,900.00 | 0.00 | 20,900.00 | 0.00 |
| 24X.136745 Total: | | | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 |

Summary

| | | Project Summary | | | | | |
|----------------------------|------------------------------|------------------------|--------------------------|--------------------------|-----------------------|-----------------------|-------------------------|
| Project Number | Project Name | Total Budget | Date Range Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining |
| 24X.136745 | Apron Expansion Improvements | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 |
| Report Total: | | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 |

| | | Group Summary | | | | | |
|----------------------|---------------------|--------------------------|--------------------------|-----------------------|-----------------------|-------------------------|-------------------|
| Group | Total Budget | Date Range Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | |
| Airport Projects | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 | |
| Report Total: | | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 |

| | | Type Summary | | | | | |
|----------------------|---------------------|--------------------------|--------------------------|-----------------------|-----------------------|-------------------------|-------------------|
| Group | Total Budget | Date Range Budget | Beginning Balance | Total Activity | Ending Balance | Budget Remaining | |
| Construction | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 | |
| Report Total: | | 0.00 | 0.00 | 13,830.50 | 12,882.00 | 26,712.50 | -26,712.50 |

FY 2025-2026 Hangar Rent

| Hangar | Price/Month | # of spots available | # Rented |
|---------------|---------------------|-----------------------------|-----------------|
| A | 65.00 | 4 | 0 |
| B | 65.00 | 4 | 2 |
| C | This is VT's Hangar | | |
| D | 80.00 | 6 | 5 |
| E | 95.00 | 6 | 6 |
| F | 135.00 | 5 | 5 |
| F | 150.00 | 1 | 1 |
| | | 26 | 19 TOTAL |

Staff Summary

2/9/2026

Agenda Item # B.3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **January 2026 Fuel Report**

BACKGROUND: Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$2,461.30
- AV Gas = \$485.81 or 20.85% of the total sales (164.490 gallons)
- Jet Fuel = \$1,975.49 or 79.15% of the total sales (399.100 Gallons)
- Hangar Renters accounted for \$485.81 of the total sales or 19.74%
- The Fixed Based Operator (FBO) accounted for \$0 of fuel sales or 0%
- Outside non-based aircraft accounted for \$1,975.49 of the total sales or 80.26%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 0.450 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we should have sold 0.100 gallons more.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$2,260.52) and add the January transactions (\$503.05) that hit the GL in February and remove the December transactions (\$349.50) that hit the January GL and then add the service charges and testing transactions to balance (\$2,461.30).

You can see the service charges are \$47.23 for the month and the amount used for monthly testing was \$0.00.

FISCAL IMPACT: Total Fuel Sales for the month of January were \$2,461.30.

RECOMMENDATION: Review and Approve the Fuel Report.

ATTACHMENTS:

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

City of Storm Lake Airport Fuel Report

\$ Amount

| | Sales Breakout | AV Gas | Jet Fuel |
|------------------------|--------------------|-----------|-------------|
| Test Card | \$ - | | |
| Hangar Renters | \$ 485.81 | \$ 79.28 | \$ 406.53 |
| Of which is VT | \$ - | | |
| Bart's Flying Service | \$ - | | |
| Credit Cards | \$ 1,975.49 | \$ 797.59 | \$ 1,177.90 |
| Other Purchases | \$ - | | |
| | \$ 2,461.30 | \$ 876.87 | \$ 1,584.43 |
| Total FM Sales= | \$ 2,461.30 | | |

Gallons

| | Sales Breakout | AV Gas | Jet Fuel |
|------------------------|----------------|---------|----------|
| Test Card | - | | |
| Hangar Renters | 164.490 | 15.130 | 149.360 |
| Of which is VT | - | | |
| Bart's Flying Service | - | | |
| Credit Cards | 399.100 | 102.400 | 296.700 |
| Other Purchases | - | | |
| | 563.590 | 117.530 | 446.060 |
| Total FM Sales= | 563.590 | | |

Price of Fuel:

| | | |
|-----------|------|------|
| Beginning | 5.34 | 3.97 |
| End | 5.34 | 3.97 |

City of Storm Lake Airport Fuel Report

| | AV Gas | Jet Fuel |
|------------------------|-----------|-----------|
| Beginning Fuel Reading | 5,341.000 | 8,232.000 |
| Before Fueling | | |
| After Fueling | | |
| Before Fueling | | |
| After Fueling | | |
| Fuel Added for Month | - | - |
| Ending Fuel Reading | 5,193.000 | 7,825.000 |
| Total= | 165.140 | 407.000 |

| | Stick Reading | |
|------------------------|---------------|-----------|
| Beginning Fuel Reading | 5,297.000 | 8,206.000 |
| | 41 5/8 | 70 1/8 |
| Before Fueling | | |
| After Fueling | | |
| Before Fueling | | - |
| After Fueling | | |
| Fuel Added for Month | - | - |
| Ending Fuel Reading | 5,152.000 | 7,787.00 |
| | 40 3/4 | 66 1/2 |
| Total= | 162.140 | 419.000 |

| | Mechanical Reading | |
|------------------------|--------------------|-------------|
| Beginning Fuel Reading | 179,406.600 | 780,713.000 |
| Before Fueling | | |
| After Fueling | | |
| Fuel Added for Month | | |
| Ending Fuel Reading | 179,553.500 | 781,112.000 |
| Total= | 164.040 | 399.000 |

| | | |
|------------------------------------|--------|--------|
| 1/31 Sales after ME Reading | 17.140 | |
| Actual | 164.49 | 399.10 |

City of Storm Lake

Airport Fuel Report

Running Month to Month Difference in Fuel Redings
Calendar Year 2026

| | | <u>AV Gas</u> | | | | | | 179,406.000 | |
|-------------------|------|------------------|----------|---------------|-------|--------------------|----------|-------------|----------|
| Start Read= | | VeterRoot System | | Stick Reading | | Mechanical Reading | | | |
| | | Overall | This Mo. | | | Overall | This Mo. | Overall | This Mo. |
| January | Long | 0.650 | 0.650 | Short | -2.35 | -2.35 | Short | -0.450 | -0.450 |
| February | | | | | | | | | |
| March | | | | | | | | | |
| April | | | | | | | | | |
| May | | | | | | | | | |
| June | | | | | | | | | |
| July | | | | | | | | | |
| August | | | | | | | | | |
| September | | | | | | | | | |
| October | | | | | | | | | |
| November | | | | | | | | | |
| December | | | | | | | | | |
| Total Difference= | | 0.650 | | | -2.35 | | | -0.450 | |

| | | <u>Jet A</u> | | | | | | 781,112.000 | |
|-------------------|------|------------------|----------|---------------|--------|--------------------|----------|-------------|----------|
| Start Read= | | VeterRoot System | | Stick Reading | | Mechanical Reading | | | |
| | | Overall | This Mo. | | | Overall | This Mo. | Overall | This Mo. |
| January | Long | 7.900 | 7.900 | Long | 19.900 | 19.9 | Short | -0.100 | -0.100 |
| February | | | | | | | | | |
| March | | | | | | | | | |
| April | | | | | | | | | |
| May | | | | | | | | | |
| June | | | | | | | | | |
| July | | | | | | | | | |
| August | | | | | | | | | |
| September | | | | | | | | | |
| October | | | | | | | | | |
| November | | | | | | | | | |
| December | | | | | | | | | |
| Total Difference= | | 7.900 | | | 19.9 | | | -0.100 | |

Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.

Staff Summary

2/9/2026
Agenda Item # B.4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: **Airport Manager's Monthly Report**

BACKGROUND: The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

FISCAL IMPACT: No fiscal impact to the filing of the report. The report may identify items and issues that will require expenditures to resolve.

RECOMMENDATION: Review the Attached Report Prepared By the Manager, Bart's Flying Service.

ATTACHMENTS:

1. Manager's Report

Bart's Flying Service Mangers Report January, 2026

1/06 Called fuel master to check on software & hardware updates.

1/09 Repaired door latch on hangar E stall #4.

Adjusted micro switches on bi-fold door hangar B.

1/12 Soil test south of ramp.

1/26 K&W was here to work on the runway end identifier lights.

1/27 Had a water leak in hanger C, called Weise Plumbing to check it out.

1/28 Weise Plumbing placed a shutoff valve in the broken water line.

The over head heat dose not work in hangar C.

Courtesy car usage 2 miles 22

Fuel meter readings

Jet-A 781112 / 7825 gallons

Avgas 179553.5 / 5193 gallons

Staff Summary

2/9/2026
Agenda Item # B.5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Commissioners

FROM: Tyler Gibbins, Finance Director

SUBJECT: Administration Report

BACKGROUND: Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

IFP Request to the FAA

Following last month's commission meeting, the IFP request to the FAA was submitted on December 16th.

Annual Fuel Gallons Report

The annual fuel gallons report was submitted to the State for 2025. 33,796 total gallons (6,688 gallons of AV Gas and 27,108 gallons of Jet Fuel). As a comparison, 56,499 (9,315 gallons of AV Gas and 47,184 gallons of Jet Fuel) were sold during 2024, 66,653 (6,380 gallons of AV Gas and 60,273 gallons of Jet Fuel) were sold in 2023 and 84,287 (20,952 gallons of AV Gas and 63,335 gallons of Jet Fuel) were sold in 2022.

FY2026-2027 Budget Discussion

As outlined in State of Iowa Code, Chapter 330.21, "The Airport Commission has all of the powers in relation to airports granted to cities and counties under State law, except the power to sell the airport. The Commission shall annually submit a budget request., ..the amount of which shall be within the limitations of State law to be levied for airport purposes, and upon submission of such request, the City Council may include all or a portion of the requested amount in its budget."

FISCAL IMPACT: N/A

RECOMMENDATION: Review the Report and Ask Questions, If Any.

ATTACHMENTS:

1. FY2027 Proposed Airport O&M Budget



Storm Lake, IA

Budget Comparison Report

Account Detail

| Account Number | | 2023-2024 Total Activity | 2024-2025 Total Activity | 2025-2026 Total Activity | Parent Budget | Comparison 1 Budget | Comparison 1 to Parent Budget | % |
|-----------------------------------|--|-----------------------------|-----------------------------|-----------------------------|------------------------|------------------------|-------------------------------------|----------------|
| | | | | | 2025-2026 2025-2026 | 2026-2027 2026-2027 | Increase / (Decrease) | |
| Department: 2080 - Airport | | | | | | | | |
| Fund: 001 - General Fund | | | | | | | | |
| Revenue | | | | | | | | |
| 001-2080-02-4310 | Airport Hangar Rent | 33,043.70 | 39,252.00 | 26,320.00 | 53,600.00 | 53,600.00 | 0.00 | 0.00% |
| 001-2080-02-4340 | Airport Ag Sales | 57,377.70 | 47,758.20 | 19,069.35 | 61,000.00 | 61,000.00 | 0.00 | 0.00% |
| 001-2080-02-4710 | Airport Utilities | 1,373.15 | 1,260.00 | 735.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00% |
| 001-2080-02-4750 | Airport Gasoline | 300,743.79 | 227,404.22 | 67,795.65 | 320,000.00 | 150,000.00 | -170,000.00 | -53.13% |
| | Total Revenue: | 392,538.34 | 315,674.42 | 113,920.00 | 437,600.00 | 267,600.00 | -170,000.00 | -38.85% |
| Expense | | | | | | | | |
| 001-2080-02-6310 | Repairs/Maintenance Bldg | 2,753.23 | 7,582.71 | 1,456.25 | 11,500.00 | 11,500.00 | 0.00 | 0.00% |
| 001-2080-02-6332 | Vehicle Repair | 1,467.02 | 178.78 | 62.92 | 1,000.00 | 1,000.00 | 0.00 | 0.00% |
| 001-2080-02-6371 | Electric Service | 7,524.68 | 6,787.84 | 3,819.62 | 8,599.61 | 8,599.61 | 0.00 | 0.00% |
| 001-2080-02-6373 | Telecommunications | 855.08 | 898.04 | 0.00 | 1,200.00 | 800.00 | -400.00 | -33.33% |
| 001-2080-02-6408 | Insurance | 12,151.00 | 10,526.00 | 11,449.00 | 13,245.00 | 13,245.00 | 0.00 | 0.00% |
| 001-2080-02-6494 | Operator Contract | 73,634.53 | 73,634.53 | 44,027.34 | 75,475.39 | 77,739.60 | 2,264.21 | 3.00% |
| 001-2080-02-6499 | Contractual Services | 10,547.11 | 19,737.89 | 15,550.32 | 17,500.00 | 17,500.00 | 0.00 | 0.00% |
| 001-2080-02-6503 | Merchandise for resale | 244,508.42 | 162,534.56 | 60,410.45 | 270,000.00 | 120,000.00 | -150,000.00 | -55.56% |
| 001-2080-02-6599 | Supplies | 5,475.94 | 2,621.82 | 5,518.71 | 10,000.00 | 6,000.00 | -4,000.00 | -40.00% |
| 001-2080-08-6750 | Bldg Capital Improvements | 6,802.00 | 4,780.53 | 16,120.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| | Total Expense: | 365,719.01 | 289,282.70 | 158,414.61 | 408,520.00 | 256,384.21 | -152,135.79 | -37.24% |
| | Total Fund: 001 - General Fund: | 26,819.33 | 26,391.72 | -44,494.61 | 29,080.00 | 11,215.79 | -17,864.21 | -61.43% |
| | Total Department: 2080 - Airport: | 26,819.33 | 26,391.72 | -44,494.61 | 29,080.00 | 11,215.79 | -17,864.21 | -61.43% |
| | Report Total: | 26,819.33 | 26,391.72 | -44,494.61 | 29,080.00 | 11,215.79 | -17,864.21 | -61.43% |