

**CITY OF STORM LAKE  
AIRPORT COMMISSION MEETING  
STORM LAKE MUNICIPAL AIRPORT  
AIRPORT MEETING ROOM  
JANUARY 12, 2026  
4:00 PM**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**AGENDA**

**Access to the official meeting can also be done through the following ways:**

**BY TELEPHONE**

Dial: 1-312-626-6799 or toll-free 1-888-475-4499

Zoom Meeting ID: 861 3659 4632

**BY COMPUTER:**

<https://us06web.zoom.us/j/86136594632>

**A. Call The Meeting To Order**

**B. New Business**

1. December 2025 Airport Minutes
2. December 2025 Financial Report
3. December 2025 Fuel Report
4. Airport Manager's Monthly Report
5. Administration Report

**C. Adjourn**

**Meeting Protocol**

If you wish to speak today, please:

1. To speak on an agenda item, please approach the podium when that agenda item is called, and upon recognition by the Chair, identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda, please approach the podium under the "Hear the Public" agenda item, and upon recognition by the Chair, identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting, including but not limited to translation services, hearing assistance, or accessibility, please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**Staff Summary**

**1/12/2026**  
**Agenda Item # B.1.**



**REPORT TO:** Commissioners

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** December 2025 Airport Minutes

**BACKGROUND:**

**FISCAL IMPACT:**

**RECOMMENDATION:**

**ATTACHMENTS:**

- 1. 12/08/2025 Airport Minutes

**Storm Lake Airport Commission  
Regular Meeting, Airport Terminal  
Monday, December 8, 2025, 4:00 P.M.**

Present: Chairperson Robert Ansoerge, Commissioners Nathaniel Kitzrow and Jason Dierking.  
Absent: Commissioners Cynthia Turner and Gary Worthan.

Staff Present: Tyler Gibbins.

Public Attendance: John Bartholomew and Garrett Jacobs of Bolton & Menk.

Chairman Bob Ansoerge called the meeting to order at 4:00 pm.

**New Business**

**Minutes** - Moved by Commissioner Dierking to approve November 2025 Airport Minutes. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioners Turner and Worthan absent. Motion carried.

**Financial Report** - Moved by Commissioner Kitzrow to approve the November 2025 Financial Report. Seconded by Commissioner Dierking. Vote: All ayes with Commissioners Turner and Worthan absent. Motion carried.

**Fuel Report** - Moved by Commissioner Dierking to approve the November 2025 Fuel Report. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioners Turner and Worthan absent. Motion carried.

**Airport Manager's Monthly Report** –I had Shane Maier set more traps to catch badgers as there are several new badger holes. Shane has been out at night trying to trap badgers. I have checked the traps and there were no badgers found in the traps. I attended the storm water runoff class at City Hall on 11/11/25. I called Bolton & Menk about getting category C&D instrument approaches. I called K&W to repair the PAPI’S and Reil’s. They came and repaired the PAPI’s on runway 35. On 11/18/25 the DOT was here to do the inspection of the AWOS equipment. I measured and mapped the tile line that runs under the taxi way for Bolton and Menk. The exterminator came to bait the hangars for mice. I repaired the side door latches on hangar E, stall 4 and repaired and reinforced the east door on the jet fuel cabinet. On 11/29/25 NOTAM closed the airport for 48 hours for snow removal.

Courtesy car usage 4 times miles: 38

Fuel meter readings:

Jet-A 780,662	8,283 gallons
Av Gas 178,770.9	5,503 gallons

**Instrument Flight Procedure (IFP)** - Moved by Commissioner Dierking to approve to initiate an Instrument Flight Procedure (IFP) request with the FAA. Seconded by Commissioner Kitzrow. Vote: All ayes with Commissioners Turner and Worthan absent. Motion carried.

**Storm Lake Airport Commission  
Regular Meeting, Airport Terminal  
Monday, December 8, 2025, 4:00 P.M.**

**Administration Report** – The FY2025 pre-application final document was approved by the Commission and City Council in November and has been submitted to the State and FAA.

Apron Project Update: Tree removal near the existing taxiway will occur during the Apron Project. Drainage is a concern- looking into how draining will occur.

RC Club: Apron runs over one of the existing RC runways.

Gary Worthan joined the meeting by phone at 4:28pm.

**Adjourn** – Moved by Commissioner Dierking to adjourn at 4:43 pm. Seconded by Commissioner Kitzrow. Vote: all ayes with Commissioner Turner absent. Motion carried.

Mayra A. Martinez  
City Clerk

**Staff Summary**

**1/12/2026**  
**Agenda Item # B.2.**



**REPORT TO:** Commissioners

**FROM:** Tyler Gibbins, Finance Director

**SUBJECT:** **December 2025 Financial Report**

**BACKGROUND:** Please see the following attachments:

- Revenues vs Expenses
- Airport P&L
- Project Update Report
- Hangar Rental Report

The first set of reports are the detail report for revenues and expenses. Under "Total Activity" you will find the total revenues for December were \$3,358.20 and the Expenses were \$13,699.39.

We have generated \$43,075.79 more in expenses than revenues for the current fiscal year.

The next report is the airport's P&L, which includes all the non-operating revenue and expenses related to the airport.

The next report gives the overview of the airport projects. This also allows staff to give real-time updates of where a project stands financially vs the budget and/or contracts.

The final report shows the current status of the hangar rental at the Airport. There are 4 hangar spaces available in Hangar A and 2 in Hangar B.

**FISCAL IMPACT:** Total expenses for the month were \$13,699.39 and total

revenues were \$3,358.20.

**RECOMMENDATION:** Review and Approve the Financial Report

**ATTACHMENTS:**

1. Revenue vs Expense Report
2. December 2025 P&L
3. Project Report
4. Hangar Report



Storm Lake, IA

# Detail vs Budget Report

## Account Detail

Date Range: 12/01/2025 - 12/31/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>001 - General Fund</b>								
<b>Revenue</b>								
<a href="#">001-2080-02-4310</a>	Airport Hangar Rent	0.00	-53,600.00	-18,045.00	-2,580.00	-20,625.00	-32,975.00	-61.52 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
12/05/2025	CLPKT06555	04.04.12.2025		CLPKT06555			-960.00	
12/08/2025	CLPKT06564	04.05.12.2025		CLPKT06564			-345.00	
12/11/2025	CLPKT06580	03.11.12.2025		CLPKT06580			-185.00	
12/22/2025	ARPKT01071	Bank Draft Packet: ARPK...		Bank Drafts for Invoice Packet ARPKT0107...			-1,090.00	
<a href="#">001-2080-02-4710</a>	Airport Utilities	0.00	-3,000.00	-525.00	-105.00	-630.00	-2,370.00	-79.00 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
12/05/2025	CLPKT06555	04.04.12.2025		CLPKT06555			-105.00	
<a href="#">001-2080-02-4750</a>	Airport Gasoline	0.00	-320,000.00	-64,861.93	-673.20	-65,535.13	-254,464.87	-79.52 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
12/02/2025	CLPKT06542	04.01.12.2025		CLPKT06542			-36.90	
12/03/2025	CLPKT06546	04.02.12.2025		CLPKT06546			-10.67	
12/15/2025	CLPKT06599	03.15.12.2025		CLPKT06599			-26.27	
12/16/2025	CLPKT06604	03.16.12.2025		CLPKT06604			-37.10	
12/18/2025	CLPKT06605	04.17.12.2025		CLPKT06605			-106.97	
12/23/2025	CLPKT06632	03.23.12.2025		CLPKT06632			-455.29	
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-376,600.00</b>	<b>-83,431.93</b>	<b>-3,358.20</b>	<b>-86,790.13</b>	<b>-289,809.87</b>	<b>-76.95 %</b>
<b>Expense</b>								
<a href="#">001-2080-02-6310</a>	Repairs/Maintenance Bldg	0.00	11,500.00	1,456.25	0.00	1,456.25	10,043.75	87.34 %
<a href="#">001-2080-02-6332</a>	Vehicle Repair	0.00	1,000.00	62.92	0.00	62.92	937.08	93.71 %
<a href="#">001-2080-02-6371</a>	Electric Service	0.00	8,599.61	2,561.01	0.00	2,561.01	6,038.60	70.22 %
<a href="#">001-2080-02-6373</a>	Telecommunications	0.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %

**Detail vs Budget Report**

Date Range: 12/01/2025 - 12/31/2025

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
<a href="#">001-2080-02-6408</a>	Insurance	0.00	13,245.00	11,449.00	0.00	11,449.00	1,796.00	13.56 %	
<a href="#">001-2080-02-6494</a>	Operator Contract	0.00	75,475.39	25,158.48	12,579.24	37,737.72	37,737.67	50.00 %	
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
12/15/2025	APPKT01060	December 2025 Airport ...	7110	December 2025 Airport Contract	001069 - Jim Bartholomew		6,289.62		
12/15/2025	APPKT01060	November 2025 Airport ...	7110	November 2025 Airport Contract	001069 - Jim Bartholomew		6,289.62		
<a href="#">001-2080-02-6499</a>	Contractual Services	0.00	17,500.00	11,580.01	977.22	12,557.23	4,942.77	28.24 %	
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
12/01/2025	APPKT01056	118059	83543	Pest Control Services	001078 - ABC Pest Control, Inc		95.55		
12/01/2025	APPKT01056	November 2025	7084	Garbage Services	002126 - SGS, LLC		53.75		
12/01/2025	APPKT01056	November 2025	83558	Water Services	001073 - Iowa Lakes Regional Water		67.40		
12/01/2025	APPKT01056	November 2025 - Airport	7082	Phone Service	001070 - Qwest Corporation		98.62		
12/15/2025	APPKT01060	12/02/2025 Postage	7129	Postage	001181 - Pitney Bowes Inc		7.40		
12/15/2025	APPKT01060	1853	83596	FY2026 Membership	001534 - Iowa Public Airport Association		200.00		
12/15/2025	APPKT01060	2026 Annual UST Renew...	83591	2026 Annual UST Renewal	001286 - Iowa Department of Natural Resour...		130.00		
12/15/2025	APPKT01060	903247	7090	Legal Services	001023 - Ahlers & Cooney, P.C.		324.50		
<a href="#">001-2080-02-6503</a>	Merchandise for resale	0.00	270,000.00	60,410.45	0.00	60,410.45	209,589.55	77.63 %	
<a href="#">001-2080-02-6599</a>	Supplies	0.00	10,000.00	3,488.41	142.93	3,631.34	6,368.66	63.69 %	
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>		
12/15/2025	APPKT01060	November 2025	83614	Tools/Nuts/Bolts	001216 - Storm Lake Ace Hardware		142.93		
		<b>Expense Totals:</b>	<b>0.00</b>	<b>408,520.00</b>	<b>116,166.53</b>	<b>13,699.39</b>	<b>129,865.92</b>	<b>278,654.08</b>	<b>-68.21 %</b>
		<b>001 - General Fund Totals:</b>	<b>0.00</b>	<b>31,920.00</b>	<b>32,734.60</b>	<b>10,341.19</b>	<b>43,075.79</b>	<b>-11,155.79</b>	<b>34.95 %</b>
		<b>Report Total:</b>	<b>0.00</b>	<b>31,920.00</b>	<b>32,734.60</b>	<b>10,341.19</b>	<b>43,075.79</b>	<b>-11,155.79</b>	<b>34.95 %</b>

### Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	31,920.00	32,734.60	10,341.19	43,075.79	-11,155.79	
<b>Report Total:</b>	<b>0.00</b>	<b>31,920.00</b>	<b>32,734.60</b>	<b>10,341.19</b>	<b>43,075.79</b>	<b>-11,155.79</b>	

# City of Storm Lake

## Airport Profit/Loss Statement

December 2025

	Budget	Activity	Remaining
<b>Revenue from Operations:</b>			
Hangar Rent	\$ 53,600.00	\$ 20,625.00	\$ 32,975.00
Utility Rent	\$ 3,000.00	\$ 630.00	\$ 2,370.00
Fuel Sales	\$ 320,000.00	\$ 65,535.13	\$ 254,464.87
Misc Airport Rev	\$ -	\$ -	\$ -
	\$ 376,600.00	\$ 86,790.13	\$ 289,809.87
<b>Revenue from Non-Operations:</b>			
			\$ -
Ag Land Rent	\$ 61,000.00	\$ 19,069.35	\$ 41,930.65
Tsfr for Capital		\$ 16,120.00	\$ (16,120.00)
	\$ 61,000.00	\$ 35,189.35	\$ 25,810.65
<b>Expenses from Operations:</b>			
			\$ -
Building Maint/Repairs	\$ 11,500.00	\$ 1,456.25	\$ 10,043.75
Vehicle Repairs	\$ 1,000.00	\$ 62.92	\$ 937.08
Electric Service	\$ 8,599.61	\$ 2,561.01	\$ 6,038.60
Telecommunications	\$ 1,200.00	\$ -	\$ 1,200.00
Operator Contract	\$ 75,475.39	\$ 37,737.72	\$ 37,737.67
Services	\$ 17,500.00	\$ 12,557.23	\$ 4,942.77
Supplies	\$ 10,000.00	\$ 3,631.34	\$ 6,368.66
	\$ 125,275.00	\$ 58,006.47	\$ 67,268.53
<b>Expenses Non-Operating:</b>			
			\$ -
COGS	\$ 270,000.00	\$ 60,410.45	\$ 209,589.55
Capital Improvements	\$ -	\$ 16,120.00	\$ (16,120.00)
Insurance	\$ 13,245.00	\$ 11,449.00	\$ 1,796.00
Grounds Maint (Rec)**		\$ 13,481.25	\$ (13,481.25)
	\$ 283,245.00	\$ 101,460.70	\$ 181,784.30
<b>Net Profit/(Loss)</b>	\$ 29,080.00	\$ (37,487.69)	

**	<b>Snow Removal</b>	<b>Lawn Care</b>
Labor	\$ 2,231.25	\$ 5,175.00
Equipment	\$ 4,781.25	\$ 1,293.75



Storm Lake, IA

# Project Activity vs Budget Report By Project Number

Date Range: 12/01/2025 - 12/31/2025

Project Number	Project Name	Group	Type	Status				
<a href="#">24X.136745</a>	Apron Expansion Improvements	Airport Projects	Construction	Active				
<b>Revenues</b>			<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>		
<b>Account Key</b>	<b>Account Name</b>		<b>Total Budget</b>	<b>Date Range Budget</b>				
<a href="#">30100026-04</a>	Apron Expansion- FAA Funds		-271,604.00	-271,604.00	0.00	0.00	0.00	-271,604.00
<b>Total Revenues:</b>			<b>-271,604.00</b>	<b>-271,604.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-271,604.00</b>
<b>Account Key</b>	<b>Account Name</b>		<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
<a href="#">30100026-05</a>	Apron Expansion- Local Match		-14,296.00	-14,296.00	-27,000.00	0.00	-27,000.00	12,704.00
<b>Total Revenues:</b>			<b>-14,296.00</b>	<b>-14,296.00</b>	<b>-27,000.00</b>	<b>0.00</b>	<b>-27,000.00</b>	<b>12,704.00</b>
<b>Expenses</b>			<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
<b>Account Key</b>	<b>Account Name</b>		<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
<a href="#">30100026-02</a>	Apron Expansion- Eng		265,000.00	265,000.00	16,000.00	3,930.50	19,930.50	245,069.50
<b>GL Account Number</b>	<b>GL Account Name</b>	<b>Post Date</b>	<b>Description</b>		<b>Vendor Name</b>	<b>Item Number</b>	<b>Activity</b>	
<a href="#">301-6900-08-6799</a>	Undesignated Capital	12/15/2025	Engineering Services		Bolton & Menk, Inc	<a href="#">0381204</a>	3,930.50	
<b>Total Expenses:</b>			<b>265,000.00</b>	<b>265,000.00</b>	<b>16,000.00</b>	<b>3,930.50</b>	<b>19,930.50</b>	<b>245,069.50</b>
<b>Account Key</b>	<b>Account Name</b>		<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
<a href="#">30100026-12</a>	Apron Expansion- Env Study		20,900.00	20,900.00	20,900.00	0.00	20,900.00	0.00
<b>Total Expenses:</b>			<b>20,900.00</b>	<b>20,900.00</b>	<b>20,900.00</b>	<b>0.00</b>	<b>20,900.00</b>	<b>0.00</b>
<b>24X.136745 Total:</b>			<b>0.00</b>	<b>0.00</b>	<b>9,900.00</b>	<b>3,930.50</b>	<b>13,830.50</b>	<b>-13,830.50</b>

**Summary**

		<b>Project Summary</b>					
<b>Project Number</b>	<b>Project Name</b>	<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
<a href="#">24X.136745</a>	Apron Expansion Improvements	0.00	0.00	9,900.00	3,930.50	13,830.50	-13,830.50
<b>Report Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>9,900.00</b>	<b>3,930.50</b>	<b>13,830.50</b>	<b>-13,830.50</b>

		<b>Group Summary</b>					
<b>Group</b>		<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
	Airport Projects	0.00	0.00	9,900.00	3,930.50	13,830.50	-13,830.50
<b>Report Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>9,900.00</b>	<b>3,930.50</b>	<b>13,830.50</b>	<b>-13,830.50</b>

		<b>Type Summary</b>					
<b>Group</b>		<b>Total Budget</b>	<b>Date Range Budget</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>	<b>Budget Remaining</b>
	Construction	0.00	0.00	9,900.00	3,930.50	13,830.50	-13,830.50
<b>Report Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>9,900.00</b>	<b>3,930.50</b>	<b>13,830.50</b>	<b>-13,830.50</b>

**FY 2025-2026 Hangar Rent**

<b>Hangar</b>	<b>Price/Month</b>	<b># of spots available</b>	<b># Rented</b>
A	65.00	4	0
B	65.00	4	2
C	This is VT's Hangar		
D	80.00	6	6
E	95.00	6	6
F	135.00	5	5
F	150.00	1	1
		<b>26</b>	<b>20 TOTAL</b>

**Staff Summary**

**1/12/2026**  
**Agenda Item # B.3.**



**REPORT TO:** Commissioners

**FROM:** Tyler Gibbins, Finance Director

**SUBJECT:** **December 2025 Fuel Report**

**BACKGROUND:** Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month were \$1,005.94
- AV Gas = \$864.66 or 77.75% of the total sales (175.100 gallons)
- Jet Fuel = \$141.28 or 22.25% of the total sales (50.100 Gallons)
- Hangar Renters accounted for \$0 of the total sales or 0.00%
- The Fixed Based Operator (FBO) accounted for \$397.71 of fuel sales or 39.54%
- Outside non-based aircraft accounted for \$608.23 of the total sales or 60.46%
- Test card is \$0.00 which is 0.00% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Mechanical reading is showing we should have sold 0.300 gallons more.

On the Fuel Readings Report note the Jet A Fuel on the Mechanical reading for the month is showing we sold 0.900 gallons more.

The next report is a month-to-month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel.

Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books for the month from the financial report to the bank we must take the amount received in our books (\$673.20) and add the December transactions (\$349.50) that hit the GL in January and remove the November transactions (\$36.90) that hit the December GL and then add the service charges and testing transactions to balance (\$1,005.94).

You can see the service charges are \$20.14 for the month and the amount used for monthly testing was \$0.00.

**FISCAL IMPACT:** Total Fuel Sales for the month of December were \$1,005.94.

**RECOMMENDATION:** Review and Approve the Fuel Report.

**ATTACHMENTS:**

1. Sales Report
2. Fuel Physical Readings
3. Running Total for Fuel
4. Reconciliation

# City of Storm Lake Airport Fuel Report

\$ Amount

	Sales Breakout	AV Gas	Jet Fuel
Test Card	\$ -		
Hangar Renters	\$ -		
Of which is VT	\$ -		
Bart's Flying Service	\$ 397.71	\$ 256.43	\$ 141.28
Credit Cards	\$ 608.23	\$ 608.23	
Other Purchases	\$ -		
	\$ 1,005.94	\$ 864.66	\$ 141.28
<b>Total FM Sales=</b>	<b>\$ 1,005.94</b>		

Gallons

	Sales Breakout	AV Gas	Jet Fuel
Test Card	-		
Hangar Renters	-		
Of which is VT	-		
Bart's Flying Service	111.300	61.200	50.100
Credit Cards	113.900	113.900	
Other Purchases	-		
	225.200	175.100	50.100
<b>Total FM Sales=</b>	<b>225.200</b>		

Price of Fuel:

Beginning	5.34	3.97
End	5.34	3.97

# City of Storm Lake Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	5,503.000		8,283.000
Before Fueling			
After Fueling			
Before Fueling			
After Fueling			
Fuel Added for Month	-		-
Ending Fuel Reading	5,341.000		8,232.000
Total=	162.000		51.000

	<u>Stick Reading</u>			
Beginning Fuel Reading	5,483.000	42 3/4	8,261.000	70 5/8
Before Fueling				
After Fueling				
Before Fueling			-	
After Fueling				
Fuel Added for Month	-		-	
Ending Fuel Reading	5,297.000	41 5/8	8,206.00	70 1/8
Total=	186.000		55.000	

	<u>Mechanical Reading</u>	
Beginning Fuel Reading	179,231.800	780,662.000
Before Fueling		
After Fueling		
Fuel Added for Month		
Ending Fuel Reading	179,406.600	780,713.000
Total=	174.800	51.000

**Next Mo Sales b4 Reading**

<b>Actual</b>	<b>175.10</b>	<b>50.10</b>
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# City of Storm Lake

## Airport Fuel Report

Running Month to Month Difference in Fuel Redings  
Calendar Year 2025

		<u>AV Gas</u>						172,662.200	
Start Read=		VeterRoot System		Stick Reading		Mechanical Reading			
		Overall	This Mo.	Overall	This Mo.	Overall	This Mo.		
January	Long	7.310	7.310	Long	26.31	26.31	Long	86.400	86.400
February	Short	7.130	-0.180	Long	54.93	28.62	Short	86.380	-0.020
March	Short	-1.370	-8.500	Short	14.43	-40.5	Short	84.400	-1.980
April	Short	-9.620	-8.250	Short	8.18	-6.25	Short	82.930	-1.470
May	Short	-12.720	-3.100	Short	-3.92	-12.1	Long	99.930	17.000
June							Short	76.590	-23.340
July							Short	67.450	-9.140
August				Short	-22.4	-18.48	Short	63.470	-3.980
September	Short	-28.460	-15.740	Long	-21.14	1.26	short	60.030	-3.440
October	Short	-38.420	-9.960	Long	-9.1	12.04	Short	58.270	-1.760
November	Short	-54.560	-16.140	Long	6.76	15.86	Short	57.030	-1.240
December	Short	-67.660	-13.100	Long	17.66	10.9	Short	56.730	-0.300
Total Difference=		-67.660			17.66			56.730	

		<u>Jet A</u>						753,560.000	
Start Read=		VeterRoot System		Stick Reading		Mechanical Reading			
		Overall	This Mo.	Overall	This Mo.	Overall	This Mo.		
January				Short	-85.500	-85.5	Long	36.500	36.500
February				Short	-191.600	-106.1	Short	-26.600	-63.100
March				Short	-265.200	-73.6	Long	39.800	66.400
April				Long	-243.500	21.7	Long	41.500	1.700
May				Long	-202.5	41	Long	41.700	0.200
June				Short	-258.1	-55.6	Long	42.100	0.400
July				Short	-335.9	-77.8	Long	43.300	1.200
August				Short	-344.4	-8.5	Long	43.800	0.500
September	Short	-6.200	-6.200	Long	-324.6	19.8	Long	44.600	0.800
October	Short	-25.300	-19.100	Long	-308.7	15.9	Long	45.500	0.900
November	Long	-22.400	2.900	Long	-279.8	28.9	Short	44.400	-1.100
December	Long	-21.500	0.900	Long	-274.9	4.9	Long	45.300	0.900
Total Difference=		-21.500			-274.9			45.300	

**Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.**



**Staff Summary**

**1/12/2026**  
**Agenda Item # B.4.**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Commissioners

**FROM:** Tyler Gibbins, Finance Director

**SUBJECT:** **Airport Manager's Monthly Report**

**BACKGROUND:** The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

**FISCAL IMPACT:** No fiscal impact to the filing of the report. The report may identify items and issues that will require expenditures to resolve.

**RECOMMENDATION:** Review the Attached Report Prepared By the Manager, Bart's Flying Service.

**ATTACHMENTS:**

1. Manager's Report

# Bart's Flying Service Mangers Report December, 2025

12/01 Shane Meyer checked traps foe badgers.

12/06 NOTAM airport closed due to snow.

Moved snow around terminal.

12/08 Canceled NOTAM reopening the airport.

12/10 Salted ice on sidewalks.

12/15 Shoveled sidewalks.

Blew snow around hangars.

12/29 Furnace quit working called for repairs. M&S heating and cooling repaired the furnace.

Courtesy car usage 2 miles 30

Fuel meter readings

Jet-A 780713 / 8232 gallons

Avgas 179406.6 / 5341 gallons

## Staff Summary

1/12/2026

Agenda Item # B.5.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Commissioners

**FROM:** Tyler Gibbins, Finance Director

**SUBJECT:** **Administration Report**

**BACKGROUND:** Here is the monthly report from City Administration. The majority, if not all, of the items here are for your information and require no action on behalf of the commission.

**IFP Request to the FAA**

Following last month's commission meeting, the IFP request to the FAA was submitted on December 16th.

**FISCAL IMPACT:** N/A

**RECOMMENDATION:** Review the Report and Ask Questions, If Any.

**ATTACHMENTS:**

1. FY2027 Airport Preapplication

## FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP) PREAPPLICATION CHECKLIST

Please attach the following documents with your application.

- Sponsor Identification Sheet for the Airport
- Capital Improvement Program (CIP) Data Sheet (one for each project listed in the first three years of the CIP) and detailed cost estimate for each data sheet
- Five-Year CIP
- Long-Range Needs Assessment
- Verification of an updated airport layout plan (ALP) (when applying for new construction of buildings or airfield expansion)
- Verification of completed environmental processing in accordance with National Environmental Policy Act of 1969
- Verification of completed land acquisition or signed purchase agreement
- Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- If requesting federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 and 5 of the Airport Winter Safety and Operations Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment AC 150/5220-20 showing the minimum equipment needed, along with the Airport Capital Improvement Plan (ACIP) Data Sheet, include a copy of a completed Federal Aviation Administration's snow removal equipment spreadsheet.
- If requesting federal assistance for general aviation apron expansion, include a copy of a completed FAA apron design spreadsheet.
- If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
  - 1) A statement that airside development needs are met or include a financial plan to fund airside needs over the next three years.
  - 2) A statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach).
  - 3) Justification for the project.
- System for Award Management (SAM) registration is up to date ([www.sam.gov](http://www.sam.gov))

Please e-mail this form with supporting documents identified in the checklist to [shane.wright@iowadot.us](mailto:shane.wright@iowadot.us).

Attn.: Program Manager  
Aviation Bureau  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, IA 50010

E-mail: [shane.wright@iowadot.us](mailto:shane.wright@iowadot.us)  
FAX: 515-233-7983  
Phone: 515-239-1048

**AIRPORT SPONSOR IDENTIFICATION SHEET**

**\*\*\* PLEASE ONLY SUBMIT IT YOU HAVE CHANGES FROM PREVIOUS YEAR. \*\*\***

Airport Name: Storm Lake Municipal Airport

Airport sponsor(s) Name: City of Storm Lake

Contact Person: Keri Navratil

Title: City Manager

Email Address: navratil@stormlake.org

Physical Mailing Address: 620 Erie Street

P.O. Box (if applicable): P.O. Box 1086

City: Storm Lake

State: Iowa

ZIP Code: 50588

Phone: (712) 732-8000

U.S. Congressional District Number: 4

Tax Identification Number: 42-605255

Dun and Bradstreet Number (DUNS): 0509500540000

You **must** have a current System for Award Management (SAM) registration to receive a grant.  
Register at: <https://www.sam.gov>.

**Please email (PDF) your completed preapplication, Capital Improvement Program (CIP), long-range needs assessment, signed CIP data sheets, and all supporting documents to your state agency and Federal Aviation Administration planner at [Junior.E.Lindsay@faa.gov](mailto:Junior.E.Lindsay@faa.gov) or [Joshua.W.Peters@faa.gov](mailto:Joshua.W.Peters@faa.gov).**

**FIVE-YEAR AIRPORT  
CAPITAL IMPROVEMENT PROGRAM (CIP)**

Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Storm Lake Municipal Airport (SLB)      Sponsor's E-mail: navratil@stormlake.org  
 Prepared by: Bolton & Menk  
 Date Prepared: 12/15/2025      Sponsor's Signature:  
 Sponsor's Phone: (712) 732-8000      Printed Name: Keri Navratil

FY	Detailed Project/Scope Description	Funding Source	Total Estimated Cost
2027	Fuel Tank Replacement and Relocation of Cabinets (Iowa DOT Funded)	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	450,000.00 150,000.00 600,000.00
2027	Fuel Tank Removal (Iowa DOT Funded)	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	15,000.00 25,000.00 40,000.00
2028	PAPIs and REILs (Iowa DOT Funded)	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	320,000.00 80,000.00 400,000.00
2029	AWOS Replacement (Iowa DOT Funded) <i>No road surface improvements, no power improvements, RF communication only</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	262,500.00 87,500.00 350,000.00
2030	Partial Parallel Taxiway for Runway 17/35 <i>(Old turnaround near runway end 35 to turnaround at physical runway end 35)</i>	Federal: \$ IIJA: \$ State: \$ Local: \$ Total: \$	1,440,000.00 160,000.00 1,600,000.00

**LONG-RANGE NEEDS ASSESSMENT**

**YEARS SIX TO 20**

Attach additional sheets if necessary.

Airport name Storm Lake Municipal Airport (SLB)

Estimated FY	Description of project	Funding source	Total estimated cost
	Runway 17/35 Parallel Taxiway (Complete to Full Parallel)	Federal \$ IIJA \$ State \$ Local \$ Total \$	
	Runway 13/31 NAVAIDS	Federal \$ IIJA \$ State \$ Local \$ Total \$	270,000.00   30,000.00 300,000.00
	Construct Hangar	Federal \$ IIJA \$ State \$ Local \$ Total \$	
	Establish Approach Procedures for Runway 13/31 <i>(AGIS and other necessary improvements)</i>	Federal \$ IIJA \$ State \$ Local \$ Total \$	270,000.00   30,000.00 300,000.00
		Federal \$ IIJA \$ State \$ Local \$ Total \$	